

**City of Cody
Contractors' Board
Thursday, August 22, 2013**

A regular meeting of the City of Cody Contractors' Board was held in the Ivy Board Room of the 8th Street Restaurant in Cody, Wyoming on Thursday, August 22, 2013 at 12:00 PM

Present: Chairman Roy Holm; Vice Chairman Kim Nelson; Paul Sandbak; Tom Quick; Gene Kelly; Councilman Donny Anderson; Scott King, Building Official; Jolene Osborne, Engineering Administrative Assistant;

Absent: Gerald Stroh; Morgan Lee; Merle Nielsen;

Chairman Roy Holm called the meeting to order at 12:13 PM.

Donny Anderson made a motion seconded by Gene Kelly to approve the agenda. Vote was unanimous, motion carried.

Kim Nelson made a motion seconded by Tom Quick to approve the minutes of the July 25, 2013 regular meeting. Vote was unanimous, motion carried.

Gene Kelly made a motion seconded by Paul Sandbak to approve Dale & Jax Door & Glass, Inc. for a Class C Contractor licenses. Vote was unanimous, motion carried.

Discussion Items:

1. Scott King updated the board regarding the July Building Permit Report.
2. Current and pending jobs within the city were discussed. Scott King informed the board that Jones Construction project is proceeding nicely. The City Sanitation building has received a Temporary Certificate of Occupancy. The Cancer Treatment Center Linear Accelerator Project has been completed. The TCT Office building, Wyoming Home and Ranch, and Joe's Auto have been completed. Cellular Plus, YRA Snow Equipment Storage building, and the Cathcart Medical Office 3rd Floor build-out work continues.
3. The result of the request from the Finally Home project that was reviewed at City Council was discussed.
4. Upcoming projects were discussed including the new GDA Building, the Lee Plumbing building, the Gee Medical Office building, the office building on 18th Street, the two Good 2 Go convenience stores, the Finally Home single family residence, Cedar Mountain Apartments, and Willow Creek Apartments.
5. A stop-work-order was given to 228 C Street for unlicensed work, with roofing, electrical, and mold issues as well.
6. Continuing issues at Juby's Mobile Home Court were discussed.
7. The recent letters that were sent to City Contractors regarding Certificate of Occupancy, final inspections, and an electrical issue were presented to the board.
8. Scott King reviewed the "2012 International Existing Building Code" and its interpretation within the City of Cody regarding the amount of work required to be completed as determined by the types of business occupancy to obtain code

compliance. The idea of a City Business License to ensure that life-safety issues are reviewed by the building official and fire marshal was discussed. Councilman Donny Anderson stated he will talk to the Council regarding the issue.

Kim Nelson made a motion seconded by Tom Quick recommend to council to give the Building Official the authority to determine the level at which to apply the "2012 International Existing Building Code." Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Tom Quick made a motion seconded by Gene Kelly to adjourn the meeting. Vote was unanimous, motion carried.

Chairperson Roy Holm adjourned the meeting at 1:15 PM.

Jolene Osborne
Engineering Administrative Assistant