

City of Cody
Council Proceedings
Tuesday, September 3, 2013

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, September 3, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Bryan Edwards, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitzke and Assistant Administrative Services Officer, Sara Wead.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the agenda as presented. Vote was unanimous.

Steve Payne, Public Works Director, introduced new employees: Ron Berry, Apprentice Electric Lineman I; Tim Bushnell, Water Operator I; Zach Hart, Apprentice Electric Lineman I; and Richard Holz, Solid Waste Technician. Sara Wead, Assistant Administrative Services Officer introduced new employee Scott Kitchen, Network/Communications Administrator.

Council Member Miller made a motion seconded by Council Member Fritz to approve the consent agenda as presented including approval of Minutes of the Special Meeting Minutes from 8/15/13 and Regular Meeting Minutes from 8/20/13; and authorizing the Mayor to enter into and sign contract between the City of Cody and Pacific Recycling for scrap metal recycling services. Vote was unanimous.

Jeremy Lee Frisby asked Council if the City of Cody is participating in the Northern American Electric Reliability Council on November 13-14. He also inquired if Cody has a contingency plan should there be a national catastrophic event and federal aid is not available. Steve Payne, Public Works Director and Jenni Rosencranse, City Administrator described plans in place.

Council Member Fritz made a motion seconded by Council Member Wolz to approve vouchers and payroll in the amount of \$578,989.72. Council Member Greer recused himself from the vote. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Fritz to approve a request from Cody High School Student Council to use Beck Lake Park on Thursday, September 26, 2013 for the Homecoming Bon Fire, to close Sheridan Avenue for the Homecoming Parade on Friday, September 27, 2013 at 1:00 p.m., allow celebration of each touchdown and end of the game with touchdown "Cracker" shells and allow the painting of Beck Avenue in front of the Football Field entrance, contingent upon all recommendations and requirements set forth by the Parks, Recreation and Facilities Director and Streets Superintendent, as well as, contingent upon approval from WYDOT and providing liability insurance and sponsor other associated staffing and equipment cost in the amount of \$1,263.75 to be funded out of the Lodging Tax fund. Vote was unanimous.

Council Member Wolz made a motion second by Council Member Anderson to approve a request from Park County Leadership Institute for the City of Cody to sponsor lunch and breaks for one day for the 2013-2014 Park County Leadership Class from the General Fund, not to exceed \$400. Vote was unanimous.

Council Member Wolz made a motion second by Council Member Greer to approve a preliminary and final plat for the Berry Subdivision, a two lot minor subdivision located on Meadowlark Court, with the variance to the alley requirement and setback along the common property line and subject to the conditions of approval recommended by the Planning and Zoning Board. Vote was unanimous.

Council Member Fritz made a motion second by Council Member Greer to approve a preliminary and final plat for the JTS Minor Subdivision, a two lot minor subdivision located on 29th Street, with the variances to the alley requirement and conformance to the Street master plan, and with a deviation to the requirement for curb, gutter and sidewalk on the condition of participation in a future improvement district to provide such and subject to the conditions of approval recommended by the Planning and Zoning Board. Vote was unanimous.

**ORDINANCE 2013-16 – THIRD AND FINAL READING
AN ORDINANCE VACATING, ABANDONING AND CONVEYING A 10-FOOT
WIDE ALLEY ALONG THE SOUTH BOUNDARY OF LOTS 21, 22 AND 23 OF
BROWN’S SECOND ADDITION SUBDIVISION, CITY OF CODY, STATE OF
WYOMING TO DENNIS AND ELIZABETH DANZIK.**

Council Member Miller made a motion second by Council Member Greer to approve Ordinance 2013-16 on third and final reading. Vote was unanimous.

Steve Payne, Public Works Director stated the 16th Street Storm Drainage project started today. The Auditorium parking lot paving is complete and the paving of the parking lot west of Gambles is in progress and will take approximately two weeks.

There being no further business, Mayor Brown adjourned the meeting at 7:47 pm

Sara Wead
Assistant Administrative Services Officer

Nancy Tia Brown
Mayor

Vendor Name	Description	Amount
813-NCPERS WYOMING	PREMIUM	416.00
A & I DISTRIBUTORS	OIL	1098.63
ACE HARDWARE	SUPPLIES	935.75
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	396.39
ALBERTSONS	SUPPLIES	107.11
ALLDATA, LLC	SUPSCRIPTION	1500.00
ALPINE ELECTRIC	REFUND PERMIT OVERPAYMENT	25.00
ALSCO	TOWELS & RUGS	98.23
AMERICAN FAMILY LIFE ASSUR	PREMIUM	2535.08
APPLIED GRAPHICS	DECALS A04	77.00
AQUA PRODUCTS INC	REPAIR POOL VAC	253.27
ARROWHEAD SCIENTIFIC INC	INVESTIGATION SUPPLIES	324.18
BIG HORN HORTICULTURAL SERVICE	TREAT NEW TREES - BOB MOORE PARKING	250.00
BIG HORN PAINT	PAINT	256.71
BIG HORN PRECAST	STORM SEWER - AUDITORIUM	1910.00
BIG HORN WHOLESALE	SUPPLIES	1669.52
BLAIR, EILEEN	REFUND CASH BOND	1000.00
BLOEDORN LUMBER	MATERIAL & SUPPLIES	129.39
BLUE CROSS BLUE SHIELD OF WY	INSURANCE PREMIUM	114246.91
BOONE'S MACHINE SHOP	LIGHTING FOR STAMPEDE - REPAIR DAMAGE	799.00
BROWN, RYAN	CO-ED SOFTBALL UMPIRE	144.00
CALIFORNIA STATE DISBURSEMENT	CHILD SUPPORT	69.22
CAT'S WEST UPHOLSTERY	EQUIPMENT SEATS	570.00
CDW GOVERNMENT, INC.	COPIER SUPPLIES	135.35
CENTURY LINK	PHONE CHARGES	743.89
CITY OF CODY	UTILITIES	42015.62
CODY CAB	TIPSY TAXI VOUCHERS	329.00
CODY ENTERPRISE	ADVERTISING	5063.80
CODY WINNELSON COMPANY	SUPPLIES	96.80
CONSTRUCTION CONCEPTS, INC	ADA RAMPS AT LIVINGSTON SCHOOL	10250.01
COWLES, JESSICA	REFUND CREDIT BALANCE	1100.40
CRUM ELECTRIC	SUPPLIES	165.78
CUMMINS - ROCKY MT LLC	KOA GENERATOR REPAIRS	676.34
DENNY MENHOLT CHEVROLET	RETURN BID BOND	2700.00
DIVERSIFIED INSPECTIONS	EQUIPMENT SAFETY INSPECTIONS	4760.00
EAGLE OF CODY PRINTING	PRINTED FORMS	534.00
EAGLE RECOVERY, LLC	CHIP SEAL TOWING	159.00
ECOLAB PEST ELIM. DIV.	PEST CONTROL	70.00
EGGERT, REBA	REFUND UTILITY DEPOSIT	73.44
ENERGY LABORATORIES INC	MONITOR WELL TESTING	350.00
ENERGY WEST	UTILITIES	158.47
ENGINEERING ASSOCIATES	16TH ST STORM DRAIN	2767.24
EVANS, DORIS	WITNESS FEES	15.00
FARM PLAN CORPORATION	SUPPLIES	11.85

FASTENAL COMPANY 01WYCDY	SUPPLIES	105.03
FELSHEIM, FREDERICK	WITNESS FEES	15.00
FERGUSON WATERWORKS	SUPPLIES	3997.08
FORWARD CODY WYOMING, INC	COMMUNITY FUNDING / DD#1 - WAP	8390.50
FREMONT CHEVROLET BUICK GMC	RETURN BID BONDS	9184.58
FREMONT MOTOR CODY INC	RETURN BID BONDS	6424.00
GASB	GASB MEMBERSHIP	225.00
GILL, STEVE	WITNESS FEES	15.00
GLOBAL EQUIPMENT COMPANY	DEF PUMP	115.03
GLOVER, JODY L	REFUND CREDIT BALANCE	12.30
GOODYEAR PRINTING	FORMS	200.00
GRADIENT SPORTS	KIDS KAYAK CLASS	800.00
GRAINGER	MOTOR FOR HUMIDIFIER	36.13
HD SUPPLY POWER SOLUTIONS, LTD	TOOLS / SYSTEM REPAIRS	7010.12
HEARTLAND PAPER COMPANY	MATERIAL & SUPPLIES	492.08
HOFFMAN, JOSEPH	REFUND UTILITY DEPOSIT	29.79
HONNEN EQUIPMENT	PARTS	606.79
ICMA RETIREMENT -457	CONTRIBUTIONS	6130.57
ICOP	ICOP MIC BATTERIES (10)	329.43
INTERNATIONAL CODE COUNCIL	BLEACHER CODE BOOK	29.00
JIRDON	FERTILIZER / GRASS SEED	14859.84
JOHNSTON, ROBERT	REFUND CASH BOND	240.00
JONAH BANK OF WYOMING	REFUND UTILITY DEPOSIT	86.52
KELLER TRANSPORT INC	CHIPPING OIL - TRUCKING	2452.18
KENCO SECURITY & TECHNOLOGY	ANNUAL INSPECTION	945.00
KIEFER	INVENTORY	1621.90
KINKADE, YVONNE	REFUND CREDIT BALANCE	2.00
KITCHEN, SCOTT	REIMBURSE FOR MILEAGE	13.16
LACAL EQUIPMENT INC	TYMCO SWEEPER CURTAINS	271.61
LEGEND COMMUNICATIONS OF WY	ADVERTISING	632.40
LIVE MONARCH	2 JUMBO CARNIVAL MIRRORS - HALLOWEEN	118.00
MADSON, KARISA	REFUND CREDIT BALANCE	75.03
MCGARY, EDWIN	WITNESS FEES	15.00
MIDWEST FENCE CO	FENCE REPAIR - AIRPORT	519.35
MOUNTAIN WEST INC	VOLLEY BALL SHIRTS	546.95
MOUNTAIN WEST INC	UNIFORMS / REC PROGRAMS	330.95
MURRAY, TODD	RETURN PERMIT FEE	39.00
NEENAH FOUNDRY CO	STORM SEWER GRATES	5199.64
NMS LABS	GHB TESTING	347.00
NORCO, INC.	CO2	147.11
NORTH CENTRAL LABORATORIES	PROBE FOR PH METER	312.00
NORTHWEST PIPE	INVENTORY	4454.79
ONE-CALL OF WYOMING	WYOMING ONE CALL	105.75
OPTIMUM	INTERNET	149.80
PARK COUNTY LEADERSHIP INST	PCLI TRAINING	750.00
PARK COUNTY SHERIFF'S OFFICE	REIMBURSE TOWING	351.00
PARK SUPPLY OF AMERICA	SUPPLIES	186.13
PATTERSON, JACOB	CO-ED SOFTBALL UMPIRE	72.00
PLUMB, KAELA	WITNESS FEES	15.00
PROVIDENT LIFE & ACCIDENT INS	PREMIUMS	199.82
QUALITY ASPHALT PAVING INC	ASPHALT PATCHES	8427.50
REESE, KELLY	CUP CAKE CLASS	300.00
REESE, LINCOLN	CO-ED SOFTBALL UMPIRE	216.00
ROCKY MOUNTAIN POWER	UTILITIES	364.98
ROGER'S SPORT CENTER	PUSH MOWER BLADE REPLACEMENT	9.99
RON'S EXXON	PROPANE	20.44
SHERWIN-WILLIAMS COMPANY	HYDRANT PAINT	69.68
SHOSHONE OFFICE SUPPLY	SUPPLIES	563.20
SMITH, DALLAS	REFUND UTILITY DEPOSIT	131.41
SOFT TOUCH DESIGNS, INC.	GYM FLOOR / RACQUETBALL COURTS	14400.50
SPEARING, KAREN	CO-ED SOFTBALL UMPIRE	72.00
SPRADLEY BARR MOTORS INC	BID BONDS RETURNED	5790.30
STEEL IN THE AIR INC	DEPOSIT - AT&T LEASE REVIEW	750.00

STRESSER, SUSAN	REFUND UTILITY DEPOSIT	131.67
STROH'S INDUSTRIAL LUBRICATION	GREASE	370.00
TC CUSTOM FRAMING	REFUND OVERPAYMENT ON EL EST	289.40
THE UPS STORE	SHIPPING	31.44
TRIPLE L SALES	SUPPLIES	175.78
TRITECH FORENSICS	INVESTIGATION SUPPLIES	170.27
U S POST OFFICE	2 ROLLS POSTAGE STAMPS	92.00
UNUM LIFE INS - LTD	LONG TERM DISABILITY - PREMIUM	2939.54
UNUM LIFE INSURANCE - LIFE	PREMIUM	1706.72
UTILITY LINE DESIGN, LLC	DUES & SUBSCRIPTIONS	250.00
V-1 PROPANE	PROPANE	24.74
VARNEY CLEAN CARE	CARPET CLEANING - REC CENTER	1206.94
WAL MART COMMUNITY BRC	SUPPLIES	1203.89
WATCO POOLS	REPAIR VALVES	282.04
WAYNE'S BOOT SHOP	SAFETY BOOTS	180.00
WESTERN EMULSIONS	CHIP SEAL OIL	41771.40
WOODWARD TRACTOR CO	RENTAL	316.44
WYOMING DEPT WORKFORCE SERV	VOLUNTEERS REC	8131.40
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS	59689.03
YANKEE CAR WASH	CAR WASHES	152.08
	TOTAL	430424.52