

City of Cody City Council

AGENDA

Tuesday, December 6, 2011 - 7:00 p.m. (Pre-Meeting 6:30 p.m. in Conference Room A)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Agenda Review and Approval

Mayor's Recognitions and Announcements

Ray Sanders – Lead Master Mechanic, Vehicle Maintenance Division

Micah Kramp – Apprentice Mechanic, Vehicle Maintenance Division

Ryan Selk – Parks Supervisor, Parks Division

Floyd "Mike" Daems – Regular Part-Time Parks Maintenance Worker, Parks Division

1. Consent Calendar: All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
 - a. Approval of Minutes of the Special Meeting from 11/10/11, and Regular Meeting Minutes from 11/15/11.
 - b. Approve vouchers and payroll in the amount of \$693,068.83.
 - c. Cast a ballot for Brad Basse – Hot Springs County Commissioner for the 3-year County Commissioner Position and Ronald Crook – Lincoln County Weed & Pest District for the 3 year Special District Position for the two open positions on the Local Government Liability Pool Board of Directors.
 - d. Appoint Leslie Brumage, City Finance Officer, to serve as Treasurer for the Big Horn Basin Transportation Authority Board through December 31, 2012.
2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing
 - a. A Public Hearing to receive comments on the proposed construction of a transmission pipeline for Cody's West Strip.
4. Conduct of Business
 - a. **ORINANCE 2011-22 3rd and FINAL READING
AN ORDINANCE AMENDING TITLE IX, CHAPTERS 1 THROUGH 3
OF THE CODY CITY CODE PERTAINING TO BUILDINGS.**
Staff Reference: Steve Payne, Public Works Director
 - b. **ORDINANCE 2011-28 – 1st READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED
SECTIONS OF CHAPTER 9, ARTICLE III, OF THE CODY CITY CODE
TO MODIFY ELECTRICAL RATES.**
Staff Reference: Steve Payne, Public Works Director

5. Tabled Items
6. Matters from Staff Members or Council Members

*Upcoming Meetings:
Thursday, December 15, 2011 @ 4:15 p.m. – Work session
Tuesday, December 20, 2011 @ 7 p.m. – Regular Meeting*

City of Cody
Council Proceedings
Thursday, November 10, 2011

A special meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Thursday, November 10, 2011 at 4:15 p.m.

Present: Mayor Nancy Tia Brown , Council Members Bryan Edwards, Donny Anderson, Jerry Fritz, Charles Cloud and Stan Wolz, City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: Council President Steve Miller

Mayor Brown called the meeting to order at 4:22 p.m.

Leslie Brumage, Finance Officer, discussed the Audit Workshop and requested an Audit Committee be formed. The committee will consist of Council Members Anderson, Edwards, Miller or Mayor Brown. The Workshop is scheduled for Wednesday, December 7th at 11:00 to 1:00.

Steve Payne, Public Works Director discussed the WMPA November 2011 meeting and electrical rate increase to its' municipal members. The rate increase will be in effect January 1st to the City of Cody and equivalent to 28% or roughly \$100,000 per month. A subcommittee, consisting of Council Members Anderson, Cloud, and Miller was formed to review the rate increase with staff with a potential ordinance coming before the Governing Body at the second meeting in December.

The Governing Body reviewed the agenda for the Tuesday, November 15th Regular Council Meeting. No action was taken.

In Staff updates, Leslie Brumage informed the Governing Body of the Express Bill Pay program that was implemented a little over a week ago. Scott Kolpitcke, City Attorney informed the Governing Body that he will be out of town starting November 28th through December 7th. He also reported a nuisance complaint where the individual is requesting a hearing that would need to be scheduled next week. Jenni Rosencranse, City Administrator requested a subcommittee be formed to review the Transient Merchant Ordinance. The subcommittee members will be Council Member Wolz, Anderson and Mayor Brown.

In Council updates, Mayor Brown reminded Council Members of the Legislative dinner on Wednesday the 16th at 6:30 p.m. in Powell. The Mayor asked for consensus of assigning the Mayor's Floating Holiday for staff to be assigned to Friday, December 23rd. Council Member appointments to specific boards were reviewed. Council Members provided updates on a variety of boards, committees and/or subcommittees each serve on. Council Member Cloud requested that Leslie Brumage assist the Big Horn Basin Transportation Authority in the treasurer duties. She was asked to attend the next meeting on November 30th at 9:00 in Greybull.

Council Member Wolz made a motion seconded by Council Member Fritz to enter into Executive Session at 6:08 p.m. to discuss personnel matters pursuant to Wyoming State Statute 16-4-405. Motion carried. Council Member Cloud made a motion seconded by Council Member Fritz to exit Executive Session at 6:22. No action was taken

There being no further discussion, the meeting adjourned at 6:23 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

City of Cody
Council Proceedings
Tuesday, November 15, 2011

A regular meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, November 15, 2011 at 7:00 p.m.

Present: Mayor Nancy Tia Brown and Council Members Steve Miller, Stan Wolz, Charles Cloud, Bryan Edwards, Donny Anderson, and City Administrator, Jenni Rosencranse, and Administrative Services Officer, Cindy Baker

Absent: Council Member Jerry Fritz and City Attorney, Scott Kolpitcke

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Cloud to approve the agenda as presented. Vote was unanimous.

Mayor Brown took the opportunity to thank the many businesses, schools, service clubs and other organizations the organized a variety of ceremonies and activities to thank and show appreciation for our veterans.

Council Member Miller made a motion seconded by Council Member Wolz to approve the Consent Calendar as presented including approval of Minutes of the Special Meeting from 10/27/11, and Regular Meeting Minutes from 11/1/11, approve vouchers and payroll in the amount of \$1,796,725.57, award Bid No 2011-19 to Harris Trucking and Construction Company in the amount of \$83,367.00 for the Skyline Drive and West Strip Water Main Installation Project and authorize the Mayor to sign the contract associated with said project when contract documents have been completed and reviewed by the City Attorney, authorize the Mayor to sign the Crossing and Maintenance Agreement between the City of Cody and the Cody Canal Irrigation District subject to approval by the City Attorney, authorize the Mayor to enter into a contract in the amount of \$23,919.00 with CivicPlus and the City of Cody for web page redesign and hosting upon review by the City Attorney, approve two (2) change orders in the amount of \$8,078.30 and authorize the Mayor to sign said change orders and the Substantial Completion Certificate associated with the completion of Cougar Avenue Reconstruction (Bid No. 2011-13). Vote was unanimous.

At 7:10 p.m. Mayor Brown began the public hearing to determine if it is in the public interest to issue a new restaurant liquor license to Heritage Bakery located at 1532 Wyoming Avenue. Cindy Baker, Administrative Services Officer gave a brief background on the application. Steve and Patsy Carpenter spoke in reference to their application request. After calling for public comments three times and there being none she moved to the next public hearing to determine if it is in the public interest to resubmit an application to the Wyoming Business Council Business Ready Community Grant and Loan program for Cody Laboratories for the construction of a new warehouse for their operations. After calling for public comments three times and there being none Mayor Brown closed the Public Hearing at 7:20 p.m.

Council Member Wolz made a motion seconded by Council Member Anderson to approve a new restaurant liquor license to Heritage Bakery located at 1532 Wyoming Avenue. Vote was unanimous.

RESOLUTION 2011-14

A RESOLUTION AUTHORIZING RESUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL- BUSINESS READY COMMUNITIES FOR A BUSINESS COMMITTED GRANT TO ASSIST IN THE DEVELOPMENT OF A WAREHOUSE BUILDING FOR CODY LABORATORIES. Council Member Miller made a motion seconded by Council Member Cloud to approve Resolution 2011-14 as presented. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to approve the Preliminary and Final Plat of the Blackburn PUD with conditions as recommended by the Planning, Zoning and Adjustment Board at their November 8, 2011 meeting. Vote was unanimous.

**ORDINANCE NO. 2011-22 –SECOND READING
AN ORDINANCE AMENDING TITLE IX, CHAPTERS 1 THROUGH 3 OF THE
CODY CITY CODE PERTAINING TO BUILDINGS.**

Council Member Edwards made a motion seconded by Council Member Anderson to pass Ordinance 2011-22 on second reading. Vote was unanimous.

**ORDINANCE NO. 2011-26 – THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 10, CHAPTER 15 OF THE CITY OF
CODY MUNICIPAL CODE REGARDING SIGNS**

Council Member Anderson made a motion seconded by Council Member Cloud to pass Ordinance 2011-26 on third and final reading. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to authorize the Mayor to enter into a contract with the City of Cody and Planned and Engineered Construction Inc. in the amount of \$42,522.00 for the 2011 Sanitary Sewer Main Rehabilitation Project upon review and approval by City Attorney. Vote was unanimous.

In matters from staff, Steve Payne, Public Works Director reminded citizens of the ordinance addressing their responsibility of maintaining sidewalks clear of snow and ice. Cindy Baker, Administrative Service Officer reminded citizens of the board vacancies and the application is available at City Hall or on the City's website. The deadline to submit an application is this Friday, November 18th.

There being no further business, Mayor Brown adjourned the meeting at 7:43 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
200	A-1 ELECTRIC	01912	REPAIRS - SOFTBALL PUMP HOUSE	10/31/2011	645.00			
		01913	INSTALL LIGHTS AT CODY CUPBOAR	10/31/2011	1,263.92			
		01914	REPAIRS - GLENDALE	10/31/2011	62.00			
		01915	CITY PARK HEATER REPAIR	10/31/2011	602.00			
		02008	VIETNAM MEMORIAL LIGHTING	11/07/2011	1,366.08			
	Total 200				3,939.00	.00		
129158	ACE ELECTRIC, INC.	PMT #3-CH	CITY HALL ENERGY RETROFIT	11/08/2011	61,858.77			
	Total 129158				61,858.77	.00		
2390	ACE HARDWARE	217826	PAINT MARKERS	10/04/2011	7.98			
		218559	RV DUMP STATION	10/14/2011	6.97			
		218863	BROOM, SCRAPER - RECYL. CENTER	10/19/2011	16.98			
		218897	PVC PIPE & FITTINGS	10/20/2011	18.54			
		219210	RV ANTI FREEZE, RAW WATER	10/25/2011	57.48			
		219779	GREYBULL HILL PRUNING	11/02/2011	3.19			
		220023	SIGN SUPPLIES	10/07/2011	31.33			
		220041	SUPPLIES	11/07/2011	16.98			
		220057	CHRISTMAS LIGHTING TIE DOWNS	11/07/2011	11.98			
		220107	WINTERIZE PARK BATHROOM - GLEN	11/08/2011	28.74			
		220133	SHOP SUPPLIES	11/08/2011	22.91			
		220144	CREDIT FOR RETURN	11/08/2011	10.99			
		220177	KEY BOARD SUPPLIES	11/09/2011	11.00			
		220185	WINTERIZE SWEEPERS	11/09/2011	14.37			
		220484	REPAIR SOAP DISPENSER - REC CEN	11/14/2011	.95			
		220544	SAFETY GLOVES	11/15/2011	21.98			
		220549	SAFETY GLOVES	11/15/2011	31.99			
		220586	KEYS	11/15/2011	2.98			
		220645	KEYS	11/16/2011	1.49			
		220681	SUPPLIES	11/16/2011	7.49			
		2206937	OIL FOR BLOWER	11/16/2011	8.37			
		220846	TOOLS	11/18/2011	6.49			
		220855	GREYBULL HILL REPLACEMENT LIGH	11/18/2011	999.00			
		221034	PARTS - WEST LIFT STATION	11/22/2011	19.99			
	Total 2390				1,338.19	.00		
129162	ADVANCED INFO SYSTEMS	8891	CYCLE 4 OUTSOURCE BILLS	10/31/2011	282.61			
		8929	CYCLE 1 OUTSOURCE BILLS	11/15/2011	437.87			
	Total 129162				720.48	.00		
126373	ADVANCED VETERINARY CARE	60436	CANINE CARE - ABBY	11/05/2011	30.00			
	Total 126373				30.00	.00		
450	ALDRICH LUMBER CO	443343	HANDRAIL @ CITYHALL (MACKEY ACC	11/15/2011	5.98			
	Total 450				5.98	.00		
126551	ALSCO	782447	TOWELS	11/07/2011	29.53			
		784261	TOWELS & RUGS	11/14/2011	98.45			
		786098	TOWELS	11/21/2011	31.18			
	Total 126551				159.16	.00		
129201	AMERICAN RED CROSS	100007819	TRAINING SUPPLIES	11/10/2011	105.00			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 129201					105.00	.00		
128592	AMERICAN WELDING & GAS, IN	01490047	CO2	10/31/2011	121.68			
		01492735	CYLINDER RENTAL	10/31/2011	30.69			
		01507838	CO2	11/07/2011	39.42			
		01513993	CO2	11/15/2011	66.84			
Total 128592					258.63	.00		
695	ANDERSON FORKLIFT	22130	FORK LIFT - SANITATION	11/10/2011	29,744.00			
Total 695					29,744.00	.00		
125609	ANIMAL CARE CLINIC	CPDPUPPY1	CASE 11-2318	11/09/2011	75.00			
		CPDPUPPY2	CASE 11-2318	11/14/2011	75.00			
Total 125609					150.00	.00		
972	BARN FEED AND PET	219094	DOG FOOD - ABBEY	10/29/2011	40.15			
Total 972					40.15	.00		
128360	BERGHOFER, MICHAEL	111411	UTILITY REFUND	11/14/2011	37.62		void	
		5.0100.27	UTILITY REFUND	11/14/2011	10.48			
Total 128360					38.10	.00		\$10.48
127727	BETTER BODY FITNESS	2285	FITNESS EQUIPMENT REPAIRS	09/28/2011	329.50			
Total 127727					329.50	.00		
123189	BIG HORN HORTICULTURAL SE	230324	RIGHT OF WAY CLEARING	11/14/2011	2,440.00			
Total 123189					2,440.00	.00		
1210	BIG HORN WHOLESALE	132779	CLEANING SUPPLIES	10/20/2011	1,485.98			
		132916	COFFEE	10/31/2011	155.18			
		133161	BREAK ROOM SUPPLIES	11/15/2011	82.37			
Total 1210					1,723.53	.00		
1590	BLOEDORN LUMBER	232739	ANCHORS FOR PARKING BLOCKS	11/04/2011	28.05			
Total 1590					28.05	.00		
1400	BOONE'S MACHINE SHOP	2643	LIFT RENTAL	10/10/2011	900.00			
Total 1400					900.00	.00		
123538	BRESNAN COMMUNICATIONS	10211-SHOP	INTERNET - SHOP	11/02/2011	150.15			
		110411PD	INTERNET - PD	11/04/2011	65.15			
		111511-REC	REC CENTER- CABLE	11/15/2011	49.89			
		11511-SHOP	INTERNET - SHOP	11/15/2011	149.95			
Total 123538					415.14	.00		
1690	C & C WELDING	14143	EQUIPMENT REPAIR	11/29/2011	3.00			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 1690					3.00	.00		
10200	CARQUEST AUTO PARTS	2874-175853	REPAIR PARTS	10/03/2011	67.83			
		2874-176026	REPAIR PARTS	10/04/2011	75.12			
		2874-177307	ANTI-SEIZE	10/18/2011	10.17			
		2874-177957	REPAIR PARTS	10/25/2011	34.54			
		2874-178025	MATERIAL & SUPPLIES	10/26/2011	10.60			
		2874-178047	REPAIR PARTS	10/26/2011	11.36			
		2874-178359	REPAIR PARTS	10/31/2011	14.66			
Total 10200					224.28	.00		
124671	CDW GOVERNMENT, INC.	1606796	SUPPLIES	10/31/2011	1,042.07			
Total 124671					1,042.07	.00		
10091	CENTURY LINK	111911	PHONE CHARGES	11/19/2011	708.11			
Total 10091					708.11	.00		
2130	CHADWICK VETERINARY HOSP	103011	ANIMAL CASES - PD	10/30/2011	380.00			
Total 2130					380.00	.00		
2260	CITY OF CODY	111611	UTILITIES	11/16/2011	1,200.78			
			UTILITIES		132.16			
			UTILITIES		102.18			
			UTILITIES		135.80			
			UTILITIES		178.92			
			UTILITIES		9,440.99			
			UTILITIES		42.90			
		112311	UTILITIES	11/23/2011	2,191.95			
			UTILITIES		1,178.02			
			UTILITIES		4,647.37			
			UTILITIES		2,515.95			
			UTILITIES		7,547.86			
			UTILITIES		1,527.36			
			UTILITIES		67.90			
			UTILITIES		1,302.47			
			UTILITIES		890.38			
			UTILITIES		524.24			
			UTILITIES		3,448.26			
Total 2260					37,075.49	.00		
2290	CLARK SAFETY/LOSS CONTROL	4579	SAFETY TRAINING	11/21/2011	96.42			
			SAFETY TRAINING		144.63			
Total 2290					241.05	.00		
129079	CODY CAB	110811	TIPSY TAXI VOUCHERS (15)	11/08/2011	105.00			
		111511	TIPSY TAXI VOUCHERS (8)	11/15/2011	56.00			
		112111	TIPSY TAXI VOUCHERS (20)	11/21/2011	140.00			
Total 129079					301.00	.00		
2510	CODY CONSERVATION DISTRIC	051011	ARBOR DAY TREE ORDER (2011)	05/10/2011	367.13			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 2510					367.13	.00		
2850	CODY WINNELSON COMPANY	113796-00	4" PL X PL ADAPTER SEWER REPAIR - N CODY	11/08/2011	12.36 45.82			1003-WW
		113887-00	PIPE & FITTINGS TUBING CUTTER	11/14/2011	223.29 14.25			
Total 2850					295.72	.00		
3140	COPENHAVER KATH KITCHEN P	110111	LEGAL SERVICES	11/01/2011	6,091.67			
Total 3140					6,091.67	.00		
3300	CRUM ELECTRIC	1279546-01	ST LIGHT REPAIRS SUPPLIES	11/08/2011	28.80 134.87			
		1283464-00	BATTERIES	11/04/2011	35.30			
		1283807-00	REPLACE LIGHTS CITY PARK RESTRC	11/07/2011	32.52			
		1286395-00	SUPPLIES	11/15/2011	35.70			
		1286624-00	NORTH CODY URD LINE	11/15/2011	269.75			
		1286648-00	NEW STREET LIGHTS	11/15/2011	34.11			
		1286948-00	ST LIGHT REPAIRS	11/16/2011	7.92			
		1288011-00	BUILDING MAINTENANCE TOOLS	11/18/2011	29.35 7.73			
		1288338-00	TOOLS	11/21/2011	12.63			
		1288859-00	NEW SERVICE	11/22/2011	56.68			
Total 3300					685.36	.00		
3343	CUSTOM DELIVERY SERVICE	152262	DELIVERY TO BILLINGS	10/31/2011	139.73			
		47762	SHIPPING WATER SAMPLES	10/31/2011	33.92			
Total 3343					173.65	.00		
129202	DEFENSE EDGE TRAINING & CC	665	OFFICER TRAINING	11/09/2011	375.00			
Total 129202					375.00	.00		
3857	DUNCAN & ALLEN	111111	PROFESSIONAL FEES	11/11/2011	125.61			
Total 3857					125.61	.00		
128686	ECOLAB PEST ELIM. DIV.	704615	PEST CONTROL - REC CENTER PEST CONTROL - REC CENTER	11/17/2011	57.50 57.50			
		704616	PEST CONTROL - AUDITORIUM	11/17/2011	65.00			
Total 128686					180.00	.00		
2630	ENERGY WEST	103111	UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES	10/31/2011	171.05 788.86 3,008.45 9,025.38 421.13 72.82 116.08 109.23			
		111711	UTILITIES	11/17/2011	635.22			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 2630					14,348.22	.00		
4140	ENGINEERING ASSOCIATES	3111062	COUGAR AVE RECONSTRUCTION	11/12/2011	7,190.25			
Total 4140					7,190.25	.00		
4180	F & R INSULATION	111111	CITY PARK RESTROOM INSULATION	11/11/2011	850.00			
Total 4180					850.00	.00		
4210	FARM PLAN CORPORATION	2729942	EQUIPMENT REPAIRS	11/21/2011	1,029.80			
Total 4210					1,029.80	.00		
126018	FASTENAL COMPANY 01WYCDY	/YCDU38373	SAFETY GLOVES	11/16/2011	24.99			
			BOLTS & NUTS		13.01			
		/YCDY38139	TAP TOOL	11/03/2011	8.59			
		/YCDY38191	NUTS & BOLTS FOR SWEEPER	11/07/2011	14.76			
		/YCDY38352	WASHERS	11/16/2011	8.67			
			SAFETY GLASSES		20.69			
Total 126018					90.71	.00		
4330	FC ORGANIZATIONAL PRODUC	80484356	DAILY PLANNER SUPPLIES	10/18/2011	40.70			
			DAILY PLANNER SUPPLIES		74.02			
Total 4330					114.72	.00		
123727	FOOD SERVICE OF AMERICA	4058260	Coffee	11/09/2011	64.32			20006
			Nacho Cheese		57.82			20044
			Nacho Chips		22.73			20043
			FORKS		36.80			25100
			FUEL SURCHARGE		7.00			
		4065378	SUPPLIES	11/18/2011	213.78			
Total 123727					402.45	.00		
127450	FORWARD CODY WYOMING, IN	111711	ELEUTIAN GRANT #17	11/17/2011	118,207.00			
Total 127450					118,207.00	.00		
4480	GARY'S RUBBER STAMP & SIGN	90477	COURT STAMP	11/22/2011	58.25			
Total 4480					58.25	.00		
125939	GOODYEAR PRINTING	6182	WARNING FORMS PRINTED	10/28/2011	236.00			
		6194	WARNING FORMS PRINTED	11/03/2011	236.00			
Total 125939					472.00	.00		
129203	GOSE, KATRINA	4225036	UTILITY REFUND	11/15/2011	66.25			
Total 129203					66.25	.00		
4620	GRAHAM DIETZ AND ASSOCIAT	110911-0002	ROAD 2AB LINE STAKING	11/19/2011	1,332.50			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 4620					1,332.50	.00		
4635	GRAINGER	9672919942	JACKS FOR SNOW PLOW	10/28/2011	58.01			
Total 4635					58.01	.00		
12306	H B I INSURANCE	51922	BOND - POLICE CHIEF	11/17/2011	170.00			
Total 12306					170.00	.00		
6730	HD SUPPLY UTILITIES LTD	1787450-01	48 Xfmr 3ph 150KVA URD 120/208 7.2	10/07/2011	13,944.00	void		TRF1503U12/208
		178745-01	48 Xfmr 3ph 150KVA URD 120/208 7.2	10/07/2011	13,444.00			TRF1503U12/208
		183712801	NORTH CODY	11/11/2011	2,625.00			
		1837128-01	NORTH CODY	11/11/2011	2,625.00	void		
Total 6730					32,238.00	.00		16069.00
128769	HEARTLAND PAPER COMPANY	G108323-1	CLEANING SUPPLIES	10/20/2011	177.27			
Total 128769					177.27	.00		
129090	HOMAX OIL SALES, INC.	9000-IN	CREDIT	10/01/2011	545.93 -			
		9010-IN	CREDIT - PARKS	10/01/2011	291.23 -			
		CL29227-IN	FUEL - REC CENTER	08/31/2011	100.89			
			FUEL - REC CENTER		100.89			
		CL30801-IN	FUEL - ELEC DEPT	10/31/2011	1,349.41			
			FUEL - ELEC DEPT		804.41			
		CL30802-IN	FUEL - SR CENTER	10/31/2011	1,409.50			
		CL30803-IN	FUEL - WASTE WATER	10/31/2011	74.75			
			FUEL - ADMIN		262.26			
		CL30804-IN	FUEL - PD	10/31/2011	3,903.69			
		CL30805-IN	FUEL - PARKS	10/31/2011	1,230.11			
			FUEL - PARKS		432.51			
		CL30807-IN	FUEL - REC CENTER	10/31/2011	40.19			
			FUEL - REC CENTER		40.20			
		CL30808-IN	FUEL - BLDG INSPEC.	10/31/2011	143.28			
		CL30809-IN	FUEL - STREETS	10/31/2011	117.90			
			FUEL - STREETS		2,887.65			
			FUEL - STREETS		599.72			
		CL30810-IN	FUEL - STREETS	10/31/2011	177.55			
			FUEL - SANITATION		5,636.06			
			FUEL - SANITATION		234.68			
		CL30811-IN	FUEL - WATER DEPT	10/31/2011	275.23			
			FUEL - WATER DEPT		770.18			
			FUEL - PARKS DEPT		426.95			
		CL30812-IN	FUEL - WASTE WATER	10/31/2011	409.14			
			FUEL - WASTE WATER		152.48			
Total 129090					20,742.47	.00		
5080	HOPKINS LIFE AND SAFETY	80257	FIRST AID SUPPLIES	11/16/2011	234.70			
Total 5080					234.70	.00		
126019	I STATE TRUCK CENTER	51097837:01	CREDIT FOR CORE RETURN	11/14/2011	287.50 -			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
	Total 129205				380.00	.00		
6176	LOCAL GOV'T LIABILITY POOL	7577	CLAIM AGAINST THE CITY	11/17/2011	1,506.50			
	Total 6176				1,506.50	.00		
129210	MATHUIN, SARAH	249043	REC CENTER REFUND	11/17/2011	280.00			
	Total 129210				280.00	.00		
126604	MEINECKE & SITZ	112111	PROFESSIONAL FEES	11/21/2011	1,126.58			
	Total 126604				1,126.58	.00		
6930	MOUNTAIN WEST INC	022029	UNIFORM C21	10/31/2011	11.95			
		022030	UNIFORM C05	10/31/2011	31.90			
		022045	UNIFORMS	11/03/2011	35.94			
		022080	UNIFORMS C24	11/11/2011	23.95			
		022091	REC CENTER PROGRAMS	11/17/2011	571.43			
		022501	COED SOFTBALL	11/02/2011	146.96			
	Total 6930				822.13	.00		
126008	NATIONAL TACTICAL OFFICERS	242-11/15/11	2012 MEMBERSHIP DUES	11/15/2011	150.00			
	Total 126008				150.00	.00		
7400	NORTHWEST PIPE	1844192-1	1 1/2" FIP ball valve w/lockwing	11/07/2011	300.00			1252-W
			1" CTS comp x FIP ball valve w/lockwing		197.82			1251-W
		1854269	8" MJ x MJ gate valve	11/07/2011	820.00			1259-W
		1854438	8" Gland pack, complete	11/07/2011	49.60			1238-W
		1862365	PVC PIPE STIFFENERS	11/16/2011	72.93			
	Total 7400				1,440.35	.00		
124164	OVERFIELD, WILLIAM	17232310	UTILITY REFUND	11/15/2011	93.92			
	Total 124164				93.92	.00		
125181	OWEN, DON	112111	VOLLEYBALL REFEREE	11/21/2011	50.00			
	Total 125181				50.00	.00		
7670	PARK COUNTY	395	LEC CONTRACT LEC UTILITIES	11/17/2011	15,527.95 712.10			
	Total 7670				16,240.05	.00		
123588	PARK COUNTY LEADERSHIP IN:	111511	PCLI CLASS - RYAN SELK	11/15/2011	350.00			
	Total 123588				350.00	.00		
7720	PARK COUNTY PUBLIC HEALTH	76F	FLU VACCINATIONS	11/15/2011	1,280.00			
	Total 7720				1,280.00	.00		
7740	PARK COUNTY SHERIFF	103111	INCARCERATION COSTS - OCT 2011	10/31/2011	1,650.00			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
	Total 7740				1,650.00	.00		
7770	PARK COUNTY WEED AND PES	20112172	HOUSEHOLD HAZ. WASTE COLLECTIC	11/07/2011	6,994.89			
	Total 7770				6,994.89	.00		
127000	PARK SUPPLY OF AMERICA	37452900	PARTS	10/26/2011	1,096.91			
	Total 127000				1,096.91	.00		
129206	PENDLEY, ANN	13703211	REFUND CREDIT BALANCE	11/08/2011	3.99			
	Total 129206				3.99	.00		
126886	PITNEY BOWES INC	868331-0000	RENTAL - POSTAGE MACHINE	11/13/2011	166.62			
	Total 126886				166.62	.00		
7980	PLAN ONE ARCHITECTS	101511-11	CITY HALL RETRO FIT	10/15/2011	275.00			
	Total 7980				275.00	.00		
128149	PRO-BUILD	901616	REMODEL NEW RECYCLE CENTER	09/01/2011	46.05			
		902144	SUPPLIES	09/08/2011	5.19			
			TOOLS		16.99			
		903055	CONCRETE REPAIR	09/19/2011	13.77			
		904259	REMODEL NEW RECYCLE CENTER	09/29/2011	57.54			
		905042	REMODEL NEW RECYCLE CENTER	10/10/2011	75.18			
		905102	REMODEL NEW RECYCLE CENTER	10/10/2011	1,265.18			
		905199	REMODEL NEW RECYCLE CENTER	10/11/2011	121.23			
		905394	REMODEL NEW RECYCLE CENTER	10/13/2011	43.77			
		905523	REMODEL NEW RECYCLE CENTER	10/14/2011	328.89			
		905576	REMODEL NEW RECYCLE CENTER	10/13/2011	34.04			
		905743	REMODEL NEW RECYCLE CENTER	10/18/2011	108.35			
		905775	REMODEL NEW RECYCLE CENTER	10/18/2011	287.50			
		905783	CREDIT ON RETURN	10/18/2011	76.59 -			
		906560	REMODEL NEW RECYCLE CENTER	10/25/2011	84.78			
		906772	REMODEL NEW RECYCLE CENTER	10/26/2011	14.99			
		906902	REMODEL NEW RECYCLE CENTER	10/28/2011	826.07			
	Total 128149				3,252.93	.00		
123165	PROFESSIONAL CONTRACTOR:	2009-50	GUARD RAIL REPAIRS	11/09/2011	4,500.00			
	Total 123165				4,500.00	.00		
430	PURCHASE ADVANTAGE CARD	005123	REC CENTER BIRTHDAY PARTY	11/05/2011	18.24			
		005643	REC CENTER BIRTHDAY PARTY	11/05/2011	1.50			
		016146	OFFICE SUPPLIES	11/16/2011	16.36			
		022419	ASAP PROGRAM - REC CENTER	11/22/2011	11.96			
	Total 430				48.06	.00		
8240	PURCHASE POWER	110111	POSTAGE - PD	11/01/2011	116.43			
			POSTAGE - ADMIN.		1,804.49			
			POSTAGE - REC CENTER		79.08			
			POSTAGE REFILL		19.99			
			CREDIT ON ACCT.		706.91 -			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
	Total 8240				1,313.08	.00		
128503	RADAR SHOP	7090	RADAR RECERTIFICATION	11/09/2000	915.00			
	Total 128503				915.00	.00		
129211	REISWIG, MONICA	249044	REC CENTER REFUND	11/17/2011	30.00			
	Total 129211				30.00	.00		
129212	RENKEMEYER, ALESHA ENTZ	112111	BASKETBALL REFEREE	11/21/2011	12.00			
	Total 129212				12.00	.00		
123513	RMEL	110911	2012 MEMBERSHIP DUES	11/09/2011	460.00			
	Total 123513				460.00	.00		
7570	ROCKY MOUNTAIN POWER	112111	UTILITIES UTILITIES	11/21/2011	51.74 217.09			
	Total 7570				268.83	.00		
8840	S & S AUDIO - VIDEO INC	00063928	CASE FOR MAINT. PHONE	11/14/2011	4.97			
	Total 8840				4.97	.00		
123147	SCHOENING, WILLIAM D	112111	VOLLEYBALL REFEREE BASKETBALL REFEREE	11/21/2011	100.00 24.00			
	Total 123147				124.00	.00		
8980	SCHRADER METAL & DESIGN	5310	SHELVING DIVIDERS	11/21/2011	86.85			
	Total 8980				86.85	.00		
129176	SCHROEDER CONTRACTING, IN	102V.01	ASBESTOS REMOVAL - RECYCL. CEN	11/22/2011	4,800.00			
	Total 129176				4,800.00	.00		
9140	SHOSHONE OFFICE SUPPLY	0084527	BALANCE DUE ON INVOICE 0084527	09/27/2011	145.99			
		0085350	OFFICE SUPPLIES	11/04/2011	8.85			
		0085372	TONER	11/04/2011	135.98			
		0085466	COPY PAPER	11/09/2011	446.50			
		0085478	SUPPLIES	11/10/2011	3.79			
		0085489	TONER	11/11/2011	77.99			
		0085563	COPIER PAPER	11/16/2011	60.00			
		0085566	OFFICE SUPPLIES	11/17/2011	6.83			
		0085580	DEPOSIT BAGS	11/17/2011	128.95			
		0085660	SUPPLIES	11/22/2011	46.76			
		111611	COPIER PAPER	11/16/2011	44.65			
	Total 9140				1,106.29	.00		
123304	SKINNER, TONYA	112111	VOLLEYBALL REFEREE	11/21/2011	50.00			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
	Total 123304				50.00	.00		
9460	SQUAD ROOM EMBLEMS	101111	CPD SHOULDER PATCHES	10/11/2011	486.76			
	Total 9460				486.76	.00		
127774	STEWART'S MERCANTILE	9296-23	MEETING EXPENSE - CITY PLANNER	11/07/2011	112.00			
		9296-26	MEETING EXPENSE - SHERIDAN AVE	11/08/2011	55.00			
	Total 127774				167.00	.00		
124403	THE LIFEGUARD STORE, INC	INV066917	SAFETY / PROGRAMS	11/09/2011	430.00			
			SAFETY / PROGRAMS		76.20			
	Total 124403				506.20	.00		
6240	THE UPS STORE	4274	EVIDENCE SHIPPING	10/28/2011	8.64			
		5091	EVIDENCE SHIPPING	11/14/2011	8.64			
		5267	SHIP RADIOS FOR REPAIR	11/17/2011	10.75			
	Total 6240				28.03	.00		
127136	THOMSON WEST	823930632	ANNUAL SUBSCRIPTION	12/04/2011	197.52			
	Total 127136				197.52	.00		
129140	TIGER'S BOBCAT SERVICE	338175	VETERAN'S PARK	09/19/2011	640.00			
		338196	VETERAN'S PARK	11/07/2011	400.00			
	Total 129140				1,040.00	.00		
9980	TRIPLE L SALES	I-20103	SNOW FENCE PIPE & CAPS	11/03/2011	28.30			
		I-20207	SEWER REPAIR - N CODY	11/16/2011	16.29			
	Total 9980				44.59	.00		
129207	U S DEPARTMENT OF HUD	17618018	REFUND UTILITY DEPOSIT	11/14/2011	14.27			
	Total 129207				14.27	.00		
10050	U S POST OFFICE	111811	2 ROLLS POSTAGE STAMPS	11/18/2011	88.00			
	Total 10050				88.00	.00		
10150	V F W CLUB	110911	SUPPLIES	11/09/2011	48.00			
	Total 10150				48.00	.00		
10330	WAL MART COMMUNITY BRC	01580	OFFICE SUPPLIES	11/09/2011	23.07			
		02062	SUPPLIES	11/04/2011	6.22			
		02063	Fruit Snacks	11/04/2011	13.76			20026
			Pizza		34.52			20045
			Chips		9.47			20031
			Ramen Soup		15.48			20050
			Snack Cakes		11.59			20027
			Hot Dogs		9.88			20053
			FORKS		2.68			25100
		03210	ASAP SUPPLIES	11/21/2011	40.87			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
		03211	Fruit Snacks	11/21/2011	22.14			20026
			Pizza		35.84			20045
			Ramen Soup		11.64			20050
			Snack Cakes		23.15			20027
			Nacho Chips		5.96			20043
			Chips		9.47			20031
			FREEZER BAGS		2.48			24000
			PAPER PLATES		5.54			21000
			Hot Dogs		9.88			20053
		04572	OFFICE SQUAD ROOM SUPPLIES	11/17/2011	96.71			
		08759	SERVICE AWARD	11/28/2011	103.88			
	Total 10330				494.23	.00		
10370	WATCO POOLS	13274	POOL CHEMICALS	11/07/2011	423.37			
	Total 10370				423.37	.00		
10400	WATERWORKS INDUSTRIES	110601-02	METER, 1" iPERL	10/26/2011	1,700.00			1295-W
	Total 10400				1,700.00	.00		
10460	WEBSTER MOTORS, INC	111611	RETURN BID BOND 2011-12	11/16/2011	1,338.90			
		111711	REFUND BID BOND 2011-11	11/16/2011	1,149.50			
		382	2012 CHEV 3/4 TON 4 X 4 LESS TRADE IN VALUE	11/17/2011	29,478.00 2,700.00 -			
		383	2012 CHEV 3/4 TON 4 X 4 HILSBORO F LESS TRADE IN VALUE	11/16/2011	25,740.00 2,750.00 -			
	Total 10460				52,256.40	.00		
10480	WESCO DISTRIBUTION INC	600399	SYSTEM REPAIRS	11/01/2011	2,171.76			
		602683	SYSTEM REPAIR	11/10/2011	767.00			
	Total 10480				2,938.76	.00		
10500	WEST PARK HOSPITAL	110211	CASE 11-2216 & 11-2072	11/02/2011	283.10			
	Total 10500				283.10	.00		
10568	WESTERN ENGINEERING	2235	BNSF & SHOSHONE XNG ENG	11/14/2011	11,641.75			
	Total 10568				11,641.75	.00		
10605	WESTERN UNITED ELECTRIC S	4015953	SERVICE REPAIRS	11/09/2011	610.00			
			SERVICE REPAIRS		21.10			
		4016040	SYSTEM UPGRADE	11/11/2011	1,158.78			
			NEW SERVICES		800.80			
			NEW SERVICES		1,463.05			
			Cutout, non-loadbreak 100 amp 15KV		691.92			C/O100NL15
	Total 10605				4,745.65	.00		
129208	WILLIAMS, CHRIS	13685430	REFUND UTILITY DEPOSIT	11/08/2011	7.47			
	Total 129208				7.47	.00		
129209	WILLIAMS, JENNIFER L	17015823	UTILITY REFUND	11/21/2011	65.17			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD	Inventory No
Total 129209					65.17	.00		
127631	WY CHILD SUPPORT #167207	11/14/11	CHILD SUPPORT #167207/CV 1124836	11/14/2011	159.23	159.23	11/14/2011	
		11/21/11	CHILD SUPPORT #167207/CV 1124836	11/28/2011	159.23	159.23	11/28/2011	
Total 127631					318.46	318.46		
10760	WYOMING ASSC. OF RURAL W/	10147	WARWS MEMBERSHIP	11/16/2011	400.00			
Total 10760					400.00	.00		
10770	WYOMING ASSOCIATION OF ML	11849	CITY ADMIN CONFERENCE	11/07/2011	312.00			
Total 10770					312.00	.00		
128282	YANKEE CAR WASH	102711	CAR WASHES - ELEC. DEPT.	10/27/2011	22.44			
			CAR WASHES - BLDG INSP.		10.00			
			CAR WASHES - PD		53.80			
			CAR WASHES - ADMIN		10.00			
Total 128282					96.24	.00		

Total Paid: 10,664.22
 Total Unpaid: 486,719.38
 Grand Total: 497,383.60

Payroll \$211,891.85

void cks \$-37.62
 -13,544.00
 -2,625.00

Total \$693,068.83

MEETING DATE	DECEMBER 6 TH , 2011
DEPARTMENT:	ADMINISTRATIVE SERVICES
PREPARED BY:	CINDY BAKER
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	CINDY BAKER

AGENDA ITEM SUMMARY REPORT **Local Government Liability Pool Ballot**

ACTION

Attached is the official ballot form for the Local Government Liability Pool. There is one nominee for the County Commissioner Position and two nominees for the Special District Position, both for a three year term.

The Governing Body can choose whomever you feel is most qualified for the position.

BACKGROUND

The Local Government Liability Pool (LGLP) provides the City of Cody with liability insurance. The self-insurance account, known as the Local Government Liability Pool (LGLP) is an alternative to buying commercial liability insurance. LGLP is a method for local governments to pool their funds to handle and pay claims which they may be held legally liable for under the Wyoming Governmental Claims Act (GCA), under federal civil rights or other federal statutes, and under the laws of other jurisdictions. LGLP is governed by W.S. §1-42-201 through §1-42-207. LGLP provides the City of Cody with a \$250,000 per person/\$500,000 per occurrence limit for claims brought under the Wyoming Governmental Claims Act. LGLP provides \$1,500,000 per occurrence limit for covered claims brought under the federal civil rights laws and the laws of other jurisdictions. The program retains all governmental immunity and does not expand our liability under the Wyoming Governmental Claims Act.

LGLP coverage is on an occurrence basis. Defense costs are paid in addition to the limits of liability. LGLP is governed by a seven member board in which the participants elect by official vote.

FISCAL IMPACT

N/A

ALTERNATIVES

N/A

RECOMMENDATION

Staff is recommending the Governing Body choose Brad Basse, Hot Springs County Commissioner for the County Commissioner Position and choose Ron Crook, Lincoln County Weed & Pest District for the Special District Position. Staff believes that these individuals have a lot of knowledge and experience with local municipal government and that our goals, concerns, and interests will be represented well by these individuals.

ATTACHMENTS

Ballot form

AGENDA ITEM NO. _____

**Local Government Liability Pool
PO Box 20700
Cheyenne WY 82003-7015**

Official Ballot

In accordance with the Local Government Liability Pool Rules and Regulations, Chapter II, Section 1, board members shall be elected from the participating local *governmental entities*. Each participating entity shall be allowed one vote for each open position. The majority of the votes received by the Executive Director will constitute the successful elective.

There are two (2) board positions that will be vacated on January 1, 2012; a county commissioner position and a special district position.

County Commissioner Position (3-year term)

Vote for one (1).

Brad Basse – Hot Springs County Commissioner

Brad has been a Hot Springs County Commissioner since June 2001. He is also co-owner of JADECO, Inc., an electrical contracting company based in Thermopolis and Worland. He has served or currently serves on the following boards:

1. LGLP Board since January 1, 2007, currently serves as Vice-Chairman.
2. Basin Authority Child Support Enforcement, Board Chairman.
3. Thermopolis Hot Springs Economic Development.
4. Big Horn Basin Nature & Discovery Center JPB, Treasurer
5. Wyoming County Commissioners Association.
6. Big Horn Federal Savings Bank Board of Directors, Thermopolis Branch
7. St. Paul Lutheran Board of Elders, Treasurer

Special District Position (3-year term)

Vote for one (1).

Ronald Crook – Lincoln County Weed & Pest District

Ron currently serves on the Lincoln County Weed & Pest Board.

He graduated from Utah State University in 1977 with a degree in Agricultural Mechanization; managed the University of Wyoming Research Center in Afton, WY; owns and operates a diversified dairy and crop operation in Freedom, WY.

He has been married for 37 years, has eight children and 15 grandchildren.

He served or currently serves on the following boards:

1. LGLP Board since January 1, 1998, currently serves as Chairman
2. North Lincoln County Hospital District
3. Lincoln County Farm Bureau Board

William Pitt – Byron Solid Waste District

William worked for the Park County Landfill for 29 years and for the Town of Byron for 10 years. He has been a member of the Wyoming Solid Waste Recycling Association for 29 years. He served or currently serves on the following boards:

1. Wyoming Solid Waste Recycling Association Board
2. Byron Solid Waste Disposal District Board, Chairman
3. Board of Adjustments

Name of entity submitting Ballot: _____

Name of person submitting Ballot: _____

Signature of person submitting Ballot: _____

**Ballots are due back in this office no later than December 15, 2011 @
5:00 P.M. We will not accept faxed or emailed copies.**

November 15, 2011

FAX 587-5208
Cody Enterprise
Cody, Wyoming

Gentlemen:

Please insert the following ad as a legal notice in the November 23 and 30, 2011 issues of the Cody Enterprise.

Public Hearing on the Cody West Transmission Pipeline Project

When: December 6, 2011, 7:00 p.m.

Where: Council Chambers, City Hall
1338 Rumsey Avenue
Cody, Wyoming

The Wyoming Water Development Commission will hold a public hearing to receive comments on the construction of a transmission pipeline for Cody's "west strip".

Representatives of the Water Development Commission and the city of Cody will be present to explain the proposed project and to record comments.

For further information contact:
Wyoming Water Development Office
6920 Yellowtail Road
Cheyenne, Wyoming 82002
307/777-7626

Please enclose tear sheets as proof of publication when billing the Office, and provide a Certification of Publication.

Sincerely,

Vicki S. Winders
Outreach Coordinator

2012 RECOMMENDATION-CONSTRUCTION PROJECTS

Project Name: Cody West Transmission Pipeline **Program:** New Development

Project Type: Municipal **County:** Park

Sponsor: City of Cody

WWDO Recommendation: Level III **Proposed Budget:** \$ 408,700

WWDC Grant (67%)	\$408,700
City Funding (33%)	<u>\$201,300</u>
Total Project Budget	\$610,000

Project Manager: David Zelenka

Project Description: Construction of a transmission pipeline (3,100 lineal feet)

1. Description of the existing status in the program and previous appropriations.

Existing Legislation:

<u>Purpose</u>	<u>Chapter</u>	<u>Session</u>	<u>Account</u>	<u>Appropriation</u>	<u>Due Date</u>
Level I	33	2008	I	\$ 100,000	2009

2. Description of the existing water supply.

The City of Cody is a member of the Shoshone Municipal Water Supply Joint Powers Board and receives treated water from the Shoshone Municipal Pipeline Project.

3. Summary of the request.

The proposed pipeline would serve the “west strip” from the Riverside cemetery to the western boundary of the city limits. The project includes the construction of a 10-inch pvc transmission pipeline of 3,100 lineal feet.

4. Summary of the reasons of the request.

The need for this project was identified in the 2009 Master Plan. At present, there is one six inch water line supplying the “west Strip” in Cody. Water pressure and fire flows are severely limited. This project could also benefit the pressures on the upper bench.

Estimated Level III WWDC Eligible Costs:

Preparation of Final Designs and Specifications	\$ 38,200	
Permitting and Mitigation	\$ 14,500	
Legal Fees	\$ 10,000	
Acquisition of Access and Rights of Way	<u>\$ 14,500</u>	
Pre-Construction Costs		\$ 77,200

Cost of Project Components :

10 inch PVC Pipe	\$ 217,000	
Pavement Restoration	\$ 130,000	
Surface Restoration	<u>\$ 35,000</u>	
Construction Cost		\$ 382,000
Construction Engineering Costs (10%)		<u>\$ 38,200</u>
Components and Engineering Costs		\$ 420,200

Contingency (15%)	<u>\$ 63,030</u>	
Construction Cost Total		\$ 483,230
Total Project Cost		\$ 560,430
Inflation Costs (3% per year for 3 years)		<u>\$ 50,439</u>
Level III Budget		\$ 610,869
Use		\$ 610,000

Estimate Non-Eligible Project Costs: none

PROJECT INFORMATION:

A. FINANCIAL INFORMATION

1. Service Area Information

a. Population (2000 Census): 8,835 (Current Estimate): 9,520

b. Does the entity have a comprehensive planning boundary? Cody Master Plan and Cody Master Water Plan

If so, what is the estimated additional population that could be served in the future? 580 in 2029

	<u>Pre-Project</u>	<u>Post Project</u>
c. Taps served within the entity boundaries?	4,442	4,442

d. Taps outside the entity boundaries?	1	1
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e. Names of other water systems served? Jubys Trailer Court, Fair Acres Trailer Court, Buffalo Bill Dam Visitor Center, Riverbend Mobile Home Park.

2. Water Usage (Potable water system only)	<u>Pre-Project</u>	<u>Post Project</u>
---	--------------------	---------------------

a. Total number of gallons produced by the water sources annually:	439MG	439MG
---	-------	-------

b. Gallons used <u>per capita</u> per day:		
Average Day:	147	147
Peak Day:	309	309

3. System capacity (Potable water system only):

a. Maximum capacity of the water supply system : Gallons per day:	11.7MGD	11.7MGD
---	---------	---------

b. What is the factor (bottleneck) limiting the ability to provide water: Undersized pipe

c. Increased capacity needed: None

d. Estimated system water losses (percentage): 12-15%

4. Does the entity have an independent raw water irrigation system? Yes

5. Rates (Pre-project and post project)

ORDINANCE 2011-22

AN ORDINANCE AMENDING TITLE IX, CHAPTERS 1 THROUGH 3 OF THE CODY CITY CODE PERTAINING TO BUILDINGS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING, as follows:

Title 9, Chapters 1, 2, and 3 of the Cody City Code are hereby amended as follows:

Title 9 BUILDINGS

Chapter 1 IN GENERAL

9-1-1: BUILDING OFFICIAL GENERALLY:

There is hereby created the office of building safety and the official in charge thereof shall be known as the building official. The building official shall be an employee of the city, to be hired by the city administrator. The building official is hereby authorized and empowered to enforce all ordinances relating to the construction, equipment, management, conditions and zoning of all property within the city.

9-1-2: BUILDING CONTRACTORS' EXAMINATION BOARD--ESTABLISHED; COMPOSITION; APPOINTMENT AND QUALIFICATIONS OF MEMBERS; MEETINGS; APPOINTMENT AND TERMS OF OFFICE:

There is hereby established a contractors' examination board, also to act as the board of appeals and referred to herein as "the board." The board shall consist of nine members. One member shall be an at-large member who is a resident of the city; one member shall be an architect or civil engineer; one member shall be a city council member; two members shall be licensed building contractors with at least five years experience in such work; two members shall be licensed plumbing contractors with at least five years experience in such plumbing work; and two members shall be licensed electrical contractors with at least five years experience in such electrical work. The members of the board shall each be appointed by the mayor with the approval of the governing body, for a three-year term. Terms of members shall begin on January 1 and shall be staggered, with three members reaching the end of their term at the end of each calendar year. Subsequent appointments shall be for three years each unless to fill an unexpired term. Members appointed to fill vacancies shall serve until the end of the term which they were appointed to fulfill, and may be re-appointed for successive three year terms. At the discretion of the governing body, members may be appointed for more than one term. The board shall meet at such intervals as necessary for the proper performance of its duties, but in any case, shall meet not less than twice each year.

9-1-3: AUTHORITY TO ESTABLISH CERTAIN STANDARDS AND PROCEDURES, ETC:

The board shall establish standards and procedures for the application, qualifications, examination and licensing of building contractors and shall advise the administrative services direc-

tor to issue an appropriate license to each person who meets the qualifications therefore and shall keep an official record of all its transactions.

Chapter 2

THE UNIFORM AND INTERNATIONAL CODES

9-2-1: ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE:

The International Building Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, International Residential Code (Chapters 1-10), and National Electrical Code, , including all changes, amendments, replacements or supplements thereto, as adopted and published by the International Conference of Building Officials and International Code Council (ICC) to be referenced with International Codes, as modified herein, are made a part hereof by this reference, the same as though incorporated herein at length. Subsequent editions, changes, amendments, replacements and supplements of these codes shall become effective when received by the building official. All fees for the issuance of permits shall be from the fee schedules approved and adopted by the governing body by resolution.

One copy of each specific code shall be kept on file by the city, and shall be marked with the words "Property of the City of Cody, Official Copy."

9-2-2: DOWNTOWN ARCHITECTURAL DISTRICT:

- A. There is established a downtown architectural district. The planning, zoning and adjustment board shall review all applications and plans for building and sign permits insofar as they pertain to the exterior of commercial buildings in the downtown district described as follows:

Block 22, Lots 9-16; Block 23, Lots 6-12; Block 24, Lots 11-17 and 8-22; Block 4, Lots 9-24; Block 5, Lots 9-24; Block 6, Lots 9-24; Blocks 7, 8, 9, 50, 51, 52, 53, 54, 55, 56, 29, 10, 11, 12; Block 13, Lots 1-16; Block 14, Lots 1-16; Block 15, Lots 1-16; Block 28, Lots 1-8; Block 27, Lots 1-8; Block 26, Lots 1-8; all of Original Town Subdivision, and a tract of land bounded on the north by the northerly boundary line of NW1/4 SW1/4 of Section 32, now Tract 79 Resurvey, T. 53 N., R. 101 W., 6th P.M., on the west by the centerline of Eighth Street on the south by the south line of Beck Avenue, and on the east by the center line of Ninth Street, and a tract of land bounded on the east by Tenth Street, on the north by Park Lane, on the west by Ninth Street and on the south by Rumsey Avenue, and a tract of land in the SW1/4 of the NW1/4 of Section 32, Township 53 North, Range 101 West of the 6th P.M. more particularly described as follows: beginning at corner 1/82 proceeding in a near northerly direction to a projection of the South line of Rumsey Avenue thence proceeding in a near easterly direction to the west line of Ninth Street and Sheridan Avenue thence to the point of beginning all in Cody, Park County, Wyoming.

- B. The planning, zoning and adjustment board shall examine and evaluate applications and plans involved in building and sign permits insofar as they pertain to the exterior of commercial buildings within the downtown district as herein described and shall make recommendations and suggestions to the applicants, property owners or occupants.

9-2-3: MEETING WITH PLANNING, ZONING AND ADJUSTMENT BOARD REQUIRED BEFORE BUILDING PERMIT ISSUED:

Before the issuance of any permit under the International Building Code for commercial buildings situated within the city, the applicant, property owner and occupant shall meet with the planning, zoning and adjustment board to review the application and plans insofar as they pertain to the exterior of a commercial building and site plan conditions. The issuance of a permit shall be conditioned upon the applicant receiving an affirmative vote of a majority of the planning, zoning and adjustment board members in attendance at said meeting.

Chapter 3 CONTRACTOR'S LICENSE

9-3-1: REQUIRED; EXCEPTIONS; LICENSING CATEGORIES:

It shall be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, do electrical, plumbing or mechanical work in or on any building or structure within the city unless the person is licensed in the particular contracting category under the provisions of this chapter, or except as otherwise provided in this chapter.

A property owner who is not a licensed contractor may be issued permits to construct, enlarge, alter, repair, move, improve, remove, convert, demolish, do electrical, plumbing or mechanical work in, on or for a single family dwelling provided that such work is to be performed by the property owner who resides on the property or intends to reside on the property. Proof of residency or proof of intent to reside on a property where the building has not yet been completed shall be provided by filing an affidavit signed under oath by the property owner performing the work, on a form provided by the city. A person permitted to work on a single family dwelling pursuant to this section may also work on a garage (whether attached or detached) and other private accessory buildings on the same lot as the residence. Providing an affidavit with false information, or failing to comply with an affidavit provided pursuant to this section is a misdemeanor punishable by a fine of not more than \$750.

No owner shall be granted more than two permits in any five years for the construction of a new single family dwelling. Where an owner is granted such a permit, all elements shall be inspected and comply fully with the current codes as herein adopted.

Decorators, painters, carpet, flooring and tile layers, wallpaperers, drapers, sign painters and those involved in nonstructural maintenance work are specifically excluded from the provisions of this section.

CLASS A: A Class A contractor's license shall be required of persons engaged in the construction contracting business.

CLASS B: A Class B contractor's license shall be required of persons engaged in construction contracting work of electrical, plumbing, HVAC, fire suppression/sprinkler system installation, low voltage electric installation/telecommunications and elevator installation*. Permits shall be obtained from the city for work regulated by the International Codes adopted in this chapter.

*Elevator installers require a state of Wyoming low voltage electrical license only.

CLASS C: A Class C contractor's license shall be required of all other persons engaged in the contracting business. These include fencing installers, demolition, drywall, stucco/plaster, acoustical t-bar, insulation, masonry, concrete, landscaping/sprinkler systems, glass/glazing,

stove insulation, steel fabrication and erection, water conditioning, siding, roofing, rebar installers, commercial railing fabricators/installers, sheet metal fabricators, conveyor system installers, asbestos abatement, ground stabilization/mud jacking, sign/awning installers.

"Construction contracting" as used herein shall include the erection construction, assembling, enlarging, structurally altering, moving, removing, demolishing and doing electrical, plumbing or mechanical work in or on any building or structure regulated by the city.

9-3-2: APPLICATION; APPLICATION FEE; APPLICATION FOR RE-EXAMINATION:

CLASS A LICENSEE: Any person desiring to be licensed as a Class A licensee shall make written application to the contractors' examination board. The application fee shall be as established by the building official and approved by the governing body. Such fee shall accompany the application and is non-refundable.

CLASS B LICENSEE: Any person desiring to be licensed as a Class B licensee shall make written application to the contractors' examination board. The application fee shall be as established by the building official and approved by the governing body. Such fee shall accompany the application and is non-refundable.

All Class A and Class B license applicants shall be interviewed in person by the board or may, with advance permission of the board, interview by telephone.

CLASS C LICENSEE: Any person desiring to be licensed as a Class C licensee shall make written application to the contractors' examination board. The application fee shall be as established by the building official and approved by the governing body. Such fee shall accompany the application and is non-refundable.

Any such person shall present to the board proof of their qualifications, and may be required to appear before the board. Any person who fails to pass the prerequisite qualification may make reapplication after expiration of a thirty day period and upon payment of additional application fee.

If a Class C license is needed for work to begin prior to the next contractor's board meeting, the building official may issue a conditional license if he/she determines that all requirements for licensing appear to be met. The board will review the application at the next regularly scheduled meeting. A conditional license shall expire on the date of the next regularly scheduled meeting of the contractor's board and the granting of a conditional license shall not be construed as an assurance, promise or guarantee that the contractor's board will approve the application.

Appeals from any action of the board shall be submitted to the governing body.

9-3-3: TERM OF LICENSE; INITIAL AND RENEWAL FEES; EXPIRED LICENSE NOT TO BE RENEWED:

All licenses required herein and issued by the city shall expire on December 31 of the year in which they are issued. All fees for licenses shall be established by resolution approved by the governing body. Every licensee in good standing may be renewed upon payment of a renewal fee. Electrical contractors additionally require yearly license renewal by the State of Wyoming. The State license shall be provided at the time of the City of Cody renewal. Licenses which have been expired for more than thirty days shall not be renewed. In such instances, the licensee may make application to the board, pay the application fee, and upon approval of the

board, may be issued a new license upon payment of the required fee. The board may, at its sole discretion, require the licensee to submit to examination before granting its approval for a new license to be issued.

**9-3-4: GROUNDS AND PROCEDURE FOR SUSPENSION OR REVOCATION OF LICENSE;
EFFECTS THEREOF:**

- A. Grounds: The contractors' examination board may suspend or revoke any license issued under the provisions of this chapter when the licensee or an employee of the licensee commits one or more of the following acts or omissions:
1. Obtaining the license through nondisclosure, misstatement or misrepresentation of a material fact;
 2. Failure to comply with any of the requirements of this chapter;
 3. Knowingly combining or conspiring with any unlicensed person to evade the provisions of this chapter by permitting one's license to be used by such person;
 4. Knowingly acting as agent, partner, associate or in any other capacity, with any unlicensed person, to evade the provisions of the chapter;
 5. Knowingly and or willfully violating any provisions of all city ordinances.
- B. Procedure: When the building official believes that a licensee's license should be suspended or revoked based on a violation of this code, the building official shall notify the licensee that the building official will recommend to the contractors' examination board that the licensee's license be suspended or revoked. The building official shall give written notice to the licensee of the facts and circumstances giving rise to the recommendation, including reference to the applicable sections of the city code which the licensee has violated. The notice shall state that the licensee shall have ten days to request a hearing before the contractors' examination board, and that if the licensee fails to request such a hearing, the board shall act on the building official's recommendation at its next meeting. The notice shall state the place, date and time of the meeting where the board will hear the building official's recommendation.
1. Upon receipt of notice, the licensee may request a hearing before the board. Such request shall be in writing to the board within ten days of receipt of notice. Failure by the licensee to request the hearing shall be deemed a waiver of any right to a hearing on the matter and the order of suspension or revocation shall become final;
 2. At such hearing, the licensee shall be given an opportunity to show compliance with all lawful requirements for the retention of the license. The licensee shall be given the opportunity to present testimony, oral and/or written, and shall have the right of cross examination. All testimony shall be under oath. The board shall have the power to administer oaths, issue subpoenas and compel the attendance of witnesses. The decision of the board shall be based upon the evidence produced at the hearing and made a part of the record thereof. The hearing shall be conducted in compliance with the procedures promulgated in accordance with the Wyoming Administrative Procedures Act.
- C. Effects:
1. A person whose license has been revoked or suspended shall not be entitled to file a new application by the establishment of a new legal entity, or otherwise, during the length of such revocation or suspension.

2. In addition to the revocation or suspension of any license as provided in this chapter, any person who violates any provisions of this chapter, or any rule or regulation promulgated hereunder, is guilty of a misdemeanor, the penalty for which is prescribed under title 1 chapter 4 of this code.

9-3-5: INSURANCE REQUIRED:

1. No license shall be issued or renewed for a Class A contractor, a Class B contractor or a Class C contractor until the contractor has filed with the administrative services director proof of liability insurance insuring the contractor, his/her agents, employees and representatives, or anyone under licensee's supervision for the following insurance coverage while engaged in any activity or work pursuant to a contractor's license:

Bodily injury liability insurance: Insurance coverage with limits not less than one million dollars for bodily injury or death sustained by one person and one million dollars for each occurrence. Property damage liability insurance: Coverage with limits not less than one million dollars for each occurrence.

2. Licensees under this chapter shall notify the administrative services director within ten working days of the effective date of a change in the licensee's insurance and within ten working days of a licensee's notification of cancellation or non-renewal of the insurance, in whole or part. Licensees under this chapter shall keep current proof of insurance on file with the administrative services director and the city shall not notify any such licensees of impending expiration of insurance coverage.

9-3-6: PERSONS EXCLUDED FROM REQUIREMENTS OF CHAPTER:

Any person who is under contract and bond to the city for any municipal work shall be excluded from the requirements of obtaining a license and furnishing the bond required by this chapter.

THIS ORDINANCE SHALL BECOME EFFECTIVE AT THE FINAL PASSAGE AND PUBLICATION IN THE CODY ENTERPRISE.

PASSED ON FIRST READING: _____ November 1, 2011

PASSED ON SECOND READING: _____ November 15, 2011

PASSED, ADOPTED AND APPROVED
ON THIRD AND FINAL READING: _____

Nancy Tia Brown, Mayor

ATTEST:

Cynthia Baker
Administrative Services Officer

MEETING DATE: DECEMBER 5, 2011
DEPARTMENT: PUBLIC WORKS
PREPARED BY: BERT POND
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEVE PAYNE

AGENDA ITEM SUMMARY REPORT

Electric Rate Ordinance 2011-28

ACTION

Publically read the Electric Rate Ordinance 2011-28 and pass it on 1st reading. The Ordinance, if passed, will represent an average retail rate percent increase for an aggregate of all customers of 15.37%.

BACKGROUND

For historical reference, WMPA was formed by the member communities when the Federal hydroelectric resources to supply the towns were exhausted. At that time, WMPA joined with the Missouri Basin Power Project to build the Laramie River Station (LRS) in Wheatland to provide power to meet the members' needs. At the time LRS became operational; this caused member rates to increase dramatically to cover the cost of the plant. Within a couple of years after that, the rates stabilized since there was no need to purchase power on the open market and surplus power was available for sale to others. Four years ago the resources available from LRS and the Federal hydroelectric projects were exhausted, forcing the agency to purchase power on the open market to cover member loads at very high prices. WMPA entered into an agreement at that time with Basin Electric Power Cooperative to build the Dry Fork Station to cover its member loads. If the economy had remained stable for the last three years, the 55 mil rates we currently pay would be sufficient to meet the obligations of the new power plant and surplus power would be sold for much higher dollars. Because the economy has not improved and we have large amounts of surplus power available from Dry Fork (over and above the member loads) expected offsets to the financing costs of the Dry Fork Station have not materialized and rate increases have become necessary. When the economy improves, the Agency will be in a good position for rates to remain stable since they will not have to purchase power on the open market for the member loads and the surpluses from DFS will be a valuable commodity.

At the WMPA 2011 November Board Meeting, the WMPA Board of Directors decided that the wholesale electric rates to their municipal members will have to be raised. The increase was required for the following reasons:

- 1) Continued poor economic conditions that reduce the cost of surplus power sales and therefore revenue to the agency.
- 2) Continued low electrical load growth pushing down revenues.

If this rate increase is approved, it will represent an average retail rate percent increase for an aggregate of all customers of 15.37%.

The wholesale cost of power to the City over the next year will be approximately \$7,805,000. The average monthly increase for each class of customer is estimated as follows:

AGENDA ITEM NO. _____

<u>Customer Class</u>	<u>Average Bill-Current Rates</u>	<u>Average Bill-New Rates</u>	<u>Increase</u>
Residential	\$74.10	\$79.39	\$5.29
Small Commercial	\$165.60	\$175.15	\$9.55
Large Commercial	\$1,433.69	\$1,836.67	\$402.98

The much higher WMPA demand rate to the City per the new rate tariff and a recalculation of the load factors on demand customers are the driving factors behind the new demand rates. Please see the attached sheet that outlines changes in a range of current customers' bills if the new rate is applied. The letter from WMPA notifying the City of the wholesale power rate increase to take effect January 1, 2012 was mailed after the Board approved the rate increase at the November 17, 2011 meeting. The proposed rates outlined in this memo are based on the wholesale rate increase approved by the WMPA Board of Directors on November 17, 2011. A memo and tariff sheet outlining those new rates has been mailed to the City Administration and is attached.

The WMPA Board of Directors worked to minimize the amount of the rate increase. While possible remedies were limited, actions were taken that reduced the increase from 22.7% to 21.8%.

WMPA Rate Comparison Study Information:

Residential Rates: Cody Powell Garland Rocky Mountain

Assuming a monthly residential consumption of 700 kWh:

Comp Mil Rate/kWh:	\$0.1084	\$0.11291	\$0.13991	\$0.0896
Base Rates:	\$14.30	\$18.00	\$25.00	\$20.00
Energy Rates:	\$0.088	\$0.0872	0.1042	\$0.09897

Note: Cody's rate is second lowest. RMP gives a lower Energy rate for the 1st 500 kWh.

Sm Comm Rates: Cody Powell Garland Rocky Mountain

Assuming a monthly small commercial consumption of 6,000 kWh:

Comp Mil Rate/kWh:	\$0.0912	\$0.0987	\$0.1078	\$0.0680
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Note: RMP's rate is the lowest with Cody's rate second lowest.

Base Rates:	\$42.90	\$22.50	\$25.00	\$24.25
Energy Rates:	\$0.084	\$0.0949	\$0.1042	\$0.06398

Demand Rates: Cody Powell Garland Rocky Mountain

Comp Mil Rate/kWh:	\$0.0573	\$0.0771	\$0.0968	\$0.0689
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Note: Cody's demand rate is the lowest of the four, well below RMP's rate. It should be noted that we pay WMPA a composite rate of \$0.055 which means we are barely recovering our purchase cost to supply our demand customers. Our current rate does not truly recover the cost of service to demand customers, which is one reason for the larger percentage increase requested for our demand class of customers.

Base Rates:	\$85.90	\$51.75	\$67.60	\$31.00
Energy Rates:	\$0.031	\$0.055	\$0.07108	\$0.03597
Demand Rates:	\$11.00	\$9.377	\$5.25	\$14.23

FISCAL IMPACT

This increase will provide the additional revenues to cover the increased wholesale power purchase costs.

AGENDA ITEM NO. _____

ALTERNATIVES

- 1) Increase retail electric rates as presented in the rate ordinance 2011-28.
- 2) Increase retail electric rates as modified by the City Council.
- 3) Leave the retail electric rates as they are currently configured. This will mean that we will not make sufficient revenues to cover power purchases from WMPA and will need to cover the shortfall out of reserves. This will mean a draw of approximately \$100,000 per month from current reserves which stand at \$1,742,591.00. By council action, this amount is at the required minimum level.

RECOMMENDATION

It is the recommendation of the City of Cody Public Works staff that the City adopt the new electric rate ordinance 2011-28 to become effective on February 1, 2012.

ATTACHMENTS

- 1) Electric Rate Ordinance 2011-28
- 2) City Customer Bill Comparisons – Old vs. New

ORDINANCE ~~2010-25~~2011-28

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF CHAPTER 9, ARTICLE III, OF THE CODY CITY CODE TO MODIFY ELECTRICAL RATES.

Article III, Section 9-13 shall be hereby amended as follows:

Sec. 9-13. Schedule of rates.

(a) Residential service rate.

(1) The rates to be charged for domestic purposes shall be as follows:

(i) For electrical usage billed after February 1, ~~2011~~2012

A. Each customer shall pay a monthly customer charge of ~~\$14.90~~15.583; and

hour B. Additionally, each customer shall pay ~~\$0.0890~~0.0939 per kilowatt-hour used per month as an energy charge.

(b) Commercial and miscellaneous service rate.

(1) The rates to be charged for commercial and miscellaneous purposes shall be as follows:

(i) For electrical usage billed after February 1, ~~2011~~2012

A. Each customer shall pay a monthly customer charge of ~~\$41.00~~46.75, and

hour. B. Additionally, each customer shall pay ~~\$0.0890~~0.0879 per kilowatt-hour.

(c) Optional small commercial and miscellaneous service rate.

(1) The rates to be charged for the optional commercial and miscellaneous service rate shall be as follows:

For electrical usage after February 1, ~~2011~~2012

(i) Each customer shall pay a monthly customer charge of ~~\$14.70~~15.86; and

for all (ii) Additionally, each customer shall pay ~~\$0.133~~0.144 per kilowatt-hour energy used per month as an energy charge.

(d) General service rate.

(1) The rates to be charged for those customers with demand meters shall be as follows:

(i) For electrical usage billed after February 1, ~~2011~~2012

A. Each customer shall pay a monthly customer charge of ~~\$82.00~~93.50 and

B. Additionally, each customer shall pay ~~\$0.0355~~0.0332 per kilowatt-hour for all energy used per month as an energy charge, and

C. Additionally, each customer shall pay a monthly demand charge of ~~\$9.50~~14.81 per kilowatt of demand as shown or computed from the readings of the City's demand meter installed at the customer's location for the fifteen-minute period of customer's greatest use during the billing period.

(2) Customers requesting or transferring service of more than two hundred amperes after May 14, 2001 shall be billed under this demand rate.

(3) The Public Works Director or his/her designee shall recommend to the Administrative Services Director the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.

(e) Irrigation rate.

(1) The rates to be charged for those customers with irrigation and pumping shall be as follows:

(2) For electrical usage after February 1, ~~2011~~2012

A. Each customer shall pay an annual customer charge of ~~\$88.2095~~41 for twenty-five horsepower or less.

B. Each customer shall pay an annual customer charge of ~~\$147.25~~159.27 for everything over twenty-five horsepower.

C. Additionally, each customer shall pay ~~\$0.059~~0.0635 per kilowatt-hour for all energy used per month as an energy charge.

(f) Outdoor nighttime lighting.

The rates to be charged for those customers who have city installed outdoor lighting on City of Cody structures shall be as follows:

Security Light Watts	Charge per Month	Energy Rate Used
63 Watt	\$2.00 <u>2.47</u>	\$0.0890 <u>.125</u> /kWh
175 Watt	\$5.60 <u>7.87</u>	\$0.0890 <u>.125</u> /kWh
150 Watt	\$4.80 <u>6.75</u>	\$0.0890 <u>.125</u> /kWh
200 Watt	\$6.40 <u>9.00</u>	\$0.0890 <u>.125</u> /kWh
250 Watt	\$8.00 <u>11.25</u>	\$0.0890 <u>.125</u> /kWh
400 Watt	\$12.80 <u>17.99</u>	\$0.0890 <u>.125</u> /kWh
1000 Watt	\$32.00 <u>44.98</u>	\$0.0890 <u>.125</u> /kWh

This includes all energy costs and maintenance costs associated with each unit.

(g) Service Charges

The following charges apply to all levels of service in addition to any other charges.

Connection and Reconnection Charge:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	\$25.00
Other than Normal Office Hours	\$110.00
Trouble Calls on Customer-Owned Equipment:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	No Charge
Other than Normal Office Hours (for first two	\$110.00

hours, actual labor costs for work in excess of two hours)	
Temporary Service Connection:	
Single Phase and Three Phase	\$105.00
Returned Check Charge:	\$30.00
Utility Deposit:	
Residential	\$100.00
Commercial	\$200.00
Meter Testing:	
Testing of meters more than once at customer's request in a twelve month period, where meter is found to be accurate within two percent.	\$50.00

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

| PASSED ON FIRST READING _____

| PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
| ON THIRD AND FINAL READING. _____

Nancy Tia Brown, Mayor

ATTEST:

| ~~Jenni Roseneranse, Cynthia Baker~~
~~Administrative Services Director~~ Administrative Services Officer

Info for January 2012 council memo - Option 1 - Full Cost Recovery Per Customer Class

<u>Existing</u>	<u>Large Commercial Rates</u>	<u>Small Commercial Rates</u>	<u>Residential Rates</u>
Base	\$85.80	\$42.90	\$14.30
Demand	\$11.00		
Energy	\$0.0310	\$0.0840	\$0.0880
<u>New</u>	<u>Large Commercial Rates</u>	<u>Small Commercial Rates</u>	<u>Residential Rates</u>
Base	\$93.50	\$46.75	\$15.58
Demand	\$14.81		
Energy	\$0.0332	\$0.0879	\$0.0939

<u>Demand Customer</u>	<u>Current Rate Bill</u>	<u>Base</u>	<u>Demand</u>	<u>Energy</u>	<u>New Rate Bill</u>	<u>% Chg</u>	<u>LF</u>	<u>RMP</u>	<u>RMP New</u>
Y-Tex Corporation - Jul '09	\$5,409.92	\$93.50	243	85520	\$6,531.59	20.73%	48.88%	\$6,162.09	\$6,593.44
Cody Recreation Center - Jul '09	\$9,476.14	\$93.50	384	166656	\$11,313.52	19.39%	60.28%	\$10,799.77	\$11,555.75
Wal-Mart Dec '09	\$15,857.80	\$93.50	470	342000	\$18,408.60	16.09%	101.06%	\$17,935.24	\$19,190.71
Jul '09	\$16,072.80	\$93.50	560	317000	\$18,911.50	17.66%	78.62%	\$18,267.74	\$19,546.48
Sunset House - Dec '09	\$2,043.78	\$46.75		23820	\$2,140.53	4.73%			
Sunset House - Jul '09	\$2,789.70	\$46.75		32700	\$2,921.08	4.71%			
Typical Commercial Customer									
Big Horn Galleries - Sep '10	\$609.06	\$46.75		6740	\$639.20	4.95%		\$415.56	\$444.65
Big Horn Galleries - Feb '10	\$361.60	\$46.75		3794	\$380.24	5.16%		\$243.10	\$260.12
Roger's Sports Center - Sep '10	\$445.60	\$46.75		4794	\$468.14	5.06%		\$301.64	\$322.76
Roger's Sports Center - Jan '10	\$308.68	\$46.75		3164	\$324.87	5.24%		\$206.22	\$220.66
Average Residential Customer -	\$43.69	\$15.58		334	\$46.95	7.45%		\$27.05	\$28.95
Sample Resident 1	\$63.32	\$15.58		557	\$67.89	7.22%	30.94%	\$45.18	\$48.35
Sample Resident 2	\$76.78	\$15.58		710	\$82.25	7.13%	39.44%	\$57.62	\$61.66

<u>Demand Customer</u>	<u>Current Rate Bill</u>	<u>Base</u>	<u>Demand</u>	<u>Energy</u>	<u>New Rate Bill</u>	<u>%Change</u>	<u>LF</u>		
Albertson's - Dec '09	\$7,363.60	\$93.50	262	141800	\$8,681.48	17.90%	75.17%	\$8,338.80	\$8,922.51
Albertson's - Aug '09	\$8,227.40	\$93.50	296	157600	\$9,709.58	18.02%	73.95%	\$9,328.27	\$9,981.25
BBHC - Dec '09	\$7,145.40	\$93.50	316	115600	\$8,611.38	20.52%	50.81%	\$8,155.03	\$8,725.88
BBHC - Aug '09	\$8,725.00	\$93.50	348	155200	\$10,400.02	19.20%	61.94%	\$9,932.54	\$10,627.82
Burger King - Dec '09	\$1,548.52	\$93.50	65	24120	\$1,856.93	19.92%	51.54%	\$1,711.39	\$1,831.18
Burger King - Aug '09	\$1,892.72	\$93.50	76	31320	\$2,258.88	19.35%	57.24%	\$2,102.97	\$2,250.18
Fremont Motors - Dec '09	\$2,882.60	\$93.50	128	44800	\$3,476.54	20.60%	48.61%	\$3,250.66	\$3,478.20
Fremont Motors - Aug '09	\$2,267.72	\$93.50	96	36320	\$2,721.08	19.99%	52.55%	\$2,538.07	\$2,715.74
K- Mart - Nov '09	\$2,845.50	\$93.50	108	50700	\$3,376.22	18.65%	65.20%	\$3,188.55	\$3,411.75
K-Mart - Aug '09	\$3,425.55	\$93.50	162	50250	\$4,161.02	21.47%	43.08%	\$3,885.96	\$4,157.97
Park County Annex - Nov '09	\$6,844.78	\$93.50	276	120096	\$8,168.25	19.34%	60.43%	\$7,780.89	\$8,325.55
Park County Annex - Aug '09	\$8,671.30	\$93.50	369	146016	\$10,406.12	20.01%	54.96%	\$9,895.47	\$10,588.15
Park County Court House - Dec '08	\$3,446.18	\$93.50	142.08	57984	\$4,122.77	19.63%	56.68%	\$3,887.67	\$4,159.81
Park County Court House - Aug '08	\$4,618.92	\$93.50	222.72	67200	\$5,623.02	21.74%	41.91%	\$5,267.49	\$5,636.21
Wendy's - Nov '09	\$1,633.00	\$93.50	64	27200	\$1,944.38	19.07%	59.03%	\$1,803.58	\$1,929.83
Wendy's - Aug '09	\$1,850.08	\$93.50	79	28880	\$2,222.31	20.12%	50.77%	\$2,059.07	\$2,203.21
West Park Hospital - Nov '09	\$6,424.44	\$93.50	234	121440	\$7,590.85	18.16%	72.08%	\$7,272.48	\$7,781.55
West Park Hospital - Aug '09	\$6,560.96	\$93.50	241	123360	\$7,758.26	18.25%	71.09%	\$7,430.58	\$7,950.72
CertainTeed	\$20,132.40	\$93.50	1119	249600	\$24,952.61	23.94%	30.98%	\$23,340.11	\$24,973.92

City of Cody

Cost of Service Study - 2012

Table 1- Revenue from Cost of Service, Proposed and Existing Rates - Option 1 Full Cost Recovery by Customer Class

Residential	Billed Units	COS Rate	COS Revenue	Req'd Revenue	COS vs. Current	Design Rate	Design Revenue	Expected Revenue	Design vs. Current	Current Revenue	Existing Rates	Design Rate Surplus
base energy	55,873	\$15.58307	\$870,675.03			15.583	\$870,671.33				\$5.29 Chg	14.3
	37,968,158	\$0.09389	\$3,564,905.51			0.0939	\$3,565,210.01				\$74.10	0.088
				\$4,435,580.54	7.13%			\$4,435,881.33	7.14%	\$4,140,183.95	\$79.39	300.80
Commercial base energy	10,069	\$46.74920	\$470,717.68			46.75	\$470,725.75				\$9.55	42.9
	14,708,021	\$0.08788	\$1,292,507.31			0.0879	\$1,292,835.01				\$165.60	0.084
				\$1,763,224.99	5.74%			\$1,763,560.76	5.76%	\$1,667,433.83	\$175.15	335.77
Demand base energy capacity	2,753	\$93.49840	\$257,401.09			93.5	\$257,405.50					85.8
	60,332,236	\$0.03317	\$2,001,270.29			0.0332	\$2,003,030.24				\$402.98	0.031
	188,786.04	\$14.81326	\$2,796,536.15			14.81	\$2,795,921.25				\$1,433.69	11
			\$5,055,207.53	28.08%			\$5,056,356.99	28.11%	\$3,946,945.76	\$1,836.67	1,149.46	
City Commercial base energy											42.9	
											0.084	
City Demand base energy capacity											85.8	
											0.031	
											11	
Street Lights base energy	15,900	\$15.58307	\$20,647.56			0.9500	\$15,105.00				\$0.60	0.4500
	407,687	\$0.07701	\$31,397.25			0.0879	\$35,835.69				\$2.60	0.084
				\$52,044.82	25.71%			\$50,940.69	23.04%	\$41,400.71	\$3.20	-1,104.13
Totals				\$11,306,057.87	15.36%			\$11,306,739.77	15.37%	\$9,800,464.48		\$681.90
												\$681.90
												\$11,306,739.77

Assumes 2.5% increase in salary and benefit expenses

Optional Small Business Rate			
	Current	Calculated	Proposed
Base	\$13.75	\$15.86	15.860000
Energy	\$0.1250	\$0.1442	0.144
	\$201.25	\$232.18	\$231.86
			15.37%
			15.2099%

Irrigation Rate			
	Current	Calculated	Proposed
< 25 HP Base	\$82.7000	\$95.4105	\$95.4100
Energy	\$0.0550	\$0.0635	\$0.0635
> 25 HP Base	\$138.0500	\$159.2675	\$159.2700
Energy	\$0.0550	\$0.0635	\$0.0635
			15.3688%
			15.4545%
			15.3712%
			15.4545%

\$0.1250	Sit \$/kWh	Sit \$/kWh	
Watts	Calculated	Proposed	
55	\$2.47	\$2.47	Charge/Month
175	\$7.87	\$7.87	Charge/Month
150	\$6.75	\$6.75	Charge/Month
200	\$9.00	\$9.00	Charge/Month
250	\$11.25	\$11.25	Charge/Month
400	\$17.99	\$17.99	Charge/Month
1000	\$44.98	\$44.98	Charge/Month

City Streetlight Charge \$50,940.69

100 \$4.50

Memo

To: Member Systems
From: Larry LaMaack, Executive Director *LLM*
CC: Board of Directors
Date: 11/18/2011
Re: WMPA Tariff Sheet No. 19

Enclosed with this memo you should find a copy of the Agency's new Tariff Sheet No. 19 which will become effective on 1/1/12. This tariff is a significant increase from last year's rate and includes the full impact of Dry Fork Station on our revenue needs. The Board scrutinized the budget and cut wherever possible to keep the impact to member systems as low as possible – debt service principle payment is taken from reserves (\$1,695,000), salaries have been frozen, capital expenditures minimized, certain studies were eliminated, and every effort is being made to enhance revenues from surplus sales. Board and staff will be tracking actual financial results very closely throughout the year to determine if the rate is sufficient to avoid negative financial impact to the Agency thereby damaging our bond ratings and standing. What is happening to the Agency's rates now is very similar to the impacts experienced when the Laramie River Station units came on line in the early 1980's. While it was a little painful at the time, LRS proved to be a tremendous benefit to all our members allowing very low rates for some 20 years until load growth caused us to search for the next increment of generation – Dry Fork Station.

Please do not hesitate to contact Rosemary Henry or me if you have any questions about the new tariff or how it will impact your monthly bills.

WYOMING MUNICIPAL POWER AGENCY
Schedule 1:
RESALE POWER SERVICE

Applicability:

To electric power and energy requirements of the individual participants in the Wyoming Municipal Power Agency for distribution and resale.

Character of Service:

Alternating current; 60 hertz, three-phase; delivery at 115-kV or other voltages
Subject to conditions as agreed upon; metering at low voltage side of delivery point.

Monthly Rate:

Generation Services:

Demand Charge	\$17.41 per kilowatt of Billing Demand
Energy Charge	26.65 mills per kilowatt hour

Transmission Services:

Demand Charge	\$ 3.09 per kilowatt of Billing Demand
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Member Services:

Energy Charge:	0.15 mills per kilowatt-hour
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Measured Demand:

The measured demand for any billing month shall be the sum of the maximum 30 minute kilowatt demands recorded at all delivery points during such month, adjusted to eliminate any duplication of demand during emergency conditions.

Billing Demand:

The billing demand for any billing month shall be measured demand for the month plus any metering adjustment.

Metering Adjustment:

Where delivery is at the high voltage side of the substation and metering is at the low side, all metered quantities shall be increased by two percent (2%) to compensate for transformation losses.

Adopted:	November 17, 2011
Effective Date:	Billing Period Ending December 31, 2011