

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, June 25, 2013

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, June 25, 2013 at 12:00 PM

Present: Rick Brasher, Chairperson; Mark Musser; Justin Lundvall, Vice Chairperson; Bud McDonald; Kim Borer; Bob Senitte; Justin Ness; Steve Miller, Council Liaison; Scott Kolpitzke, City Attorney; Todd Stowell, City Planner; Jolene Osborne, Engineering Administrative Assistant;

Excused Absence:

Chairperson Rick Brasher called the meeting to order at 12:03 PM, followed by the pledge of allegiance.

Kim Borer made a motion seconded by Bud McDonald to approve the agenda as presented. Vote on the motion was unanimous, motion carried.

Bud McDonald made a motion seconded by Justin Lundvall to approve the minutes of the June 11, 2013 regular meeting with the minor wording correction to the motion regarding Buffalo Bill Center of the West signage and on Page 3, condition #2 should read "engineering plans for the asphalt improvements". Vote on the motion was unanimous, motion carried.

PRESENTATION OF COMMUNICATIONS:

Todd Stowell presented the staff report regarding the proposed additional signage for Whole Foods Trading Co. at 1134 13th Street.

Kay Chandler, Whole Foods Trading Co., answered questions from the board regarding the construction of the signs.

Bud McDonald made a motion seconded by Mark Musser to approve the proposed additional awning and attached wall signage proposed by Whole Foods Trading Co. at 1134 13th Street in the downtown architectural district. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the application for additional freestanding parking lot signs submitted by West Park Hospital at 707 Sheridan Avenue.

Kim Borer made a motion seconded by Justin Ness to approve the additional freestanding parking lot signs submitted by West Park Hospital at 707 Sheridan Avenue. Vote on the motion was unanimous, motion carried.

Rick Brasher recused himself from the following application.

Todd Stowell presented the staff report regarding the final plat submittal for the Boydston Minor Subdivision of Lot 1 Sandy's Subdivision submitted by Joe Boydston.

Brett Farmer, Sage Civil Engineering, answered questions from the board.

Kim Borer made a motion seconded by Bud McDonald to recommend to City Council approval of the final plat of the Boydston Minor Subdivision subject to the following conditions:

1. The City receives an acceptable utility letter from TCT.
2. Payment of applicable water and electrical fees must occur prior to final plat approval by Council.
3. Add the following note to the final plat: "The developer of this subdivision (Joseph Boydston) is responsible for the widening of Date street and installation of curb and gutter along the frontage of this subdivision. Construction according to the approved plans must occur and be accepted by the City of Cody in writing before any building permit for new construction will be issued for any lot in this subdivision."
4. Provide two mylar originals of the final plat for recording, with a corrected legal description.
5. All conditions of the preliminary plat approval remain in effect, except as modified herein.

Rick Brasher abstained from the vote. Kim Borer, Justin Lundvall, Bud McDonald, Mark Musser, Justin Ness, and Bob Senitte voted in favor of the motion. Motion carried.

Todd Stowell stated that there are three council members and three P&Z board members that are reviewing the master plan to ensure the comments heard during the update process were incorporated. Staff will have discussion around July 8th with those members.

Justin Lundvall made a motion seconded by Kim Borer to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairperson Rick Brasher adjourned the meeting at 12:25 PM.

Jolene Y. Osborne
Engineering Administrative Assistant