

**City of Cody  
Council Proceedings  
Tuesday, May 21, 2013**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, May 21, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Brian Edwards, Landon Greer, Steve Miller and Stan Wolz, City Administrator Jenni Rosencranse, and Administrative Services Officer, Cindy Baker.

Absent: Council Member Jerry Fritz and City Attorney Scott Kolpitcke.

Mayor Brown called the meeting to order at 7:02 p.m.

Council Member Miller made a motion seconded by Council Member Wolz to approve the revised agenda as presented. Vote was unanimous.

Mayor Brown read the proclamation declaring May 2013 as National Water Safety Month.

Mayor Brown and the Governing Body recognized Sterling Hansen, Kevin Johnson, several Aquatic and Recreation Staff and patrons as it relates to an incident at the Recreation Center on May 14, 2013.

Council Member Miller made a motion seconded by Council Member Wolz to approve the consent agenda as presented including: approve Minutes of the Special Meeting from 5/2/13 and Regular Meeting Minutes from 5/7/13; approve vouchers and payroll in the amount of \$1,623,209.45; approve a request from Relay for Life to place (and remove) purple ribbons on light poles on Sheridan Avenue from July 8<sup>th</sup> through July 13<sup>th</sup>, as part of "Paint Your Town Purple" in support of cancer awareness; approve a request from the City Parks, Public Facilities and Recreation Division to close parking spaces with cones on the north side of Beck Avenue and/or 9<sup>th</sup> Street during City Park events from June 1st through September 30, 2013; approve a request from the Optimist Club for use of City Park on July 13, 2013 from noon to 4:00 p.m. to provide a free children's festival in City Park; authorize the Mayor to enter into a Special Use Agreement with T&T Contracting Inc. for the use of the West Cody Gravel Pit, contingent upon review and approval by the City Attorney; authorize the Mayor to enter into and sign the Memorandum of Understanding and Professional Services Agreement between the City of Cody and Park County, Wyoming for services provided by the City, County or both, regarding the Law Enforcement Center at 1402 Riverview Drive, effective July 1, 2013; approve a request from the Northwest Wyoming Board of Realtors and the Irma Hotel to close 12<sup>th</sup> Street between Sheridan Avenue and Beck Avenue on July 2, 2013 beginning at 7:00 p.m. to 12 a.m. for the 4<sup>th</sup> Annual "Realtors for Kids Charity Event", authorize the use of City barricades to close off the alleys between Sheridan and Beck, authorize a live band to play until 11 p.m., authorize an open container permit for the event and approve the recommendations and conditions as outlined by staff; authorize the Mayor to sign a letter of support for Tiger III grant funds for the Wyoming Department of Transportation; authorize the Mayor to enter into and sign a Pole Attachment Agreement between the City of Cody and Bresnan Communications, LLC, contingent upon review and approval by the City Attorney. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve a request from the Park County Pedalers to hold a fundraising event at Lions Club Park on June 1, 2013 from 1:00 to 4:00 p.m., and permit Larbieros burrito food trailer to set up and sell food at the event, and pay a flat \$25 vendor fee to conduct business in a City Park. Vote was unanimous.

Council Member Edwards made a motion seconded by Council Member Greer to table a request from the Kefar Shrine Club to close the Visitor Center parking lot May 22 through September 15, 2013, seven days a week from 6:00 p.m. to 10:00 p.m. to provide trackless train rides, contingent upon providing insurance, and other recommendations outlined by staff. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to approve Change Order No. 2 on Bid 2012-16 for the West Strip Water Main Extension, authorize the Mayor to sign the change order and approve the associated voucher in the amount of \$6,669.01 to Harris Trucking & Construction Company. Vote was unanimous.

**RESOLUTION 2013-10**

**A RESOLUTION OF THE CITY OF CODY, WYOMING APPROVING THE CHANGE OF CONTROL OF THE CABLE FRANCHISE.**

Council Member Edwards made a motion seconded by Council Member Wolz to approve Resolution 2013-10. Vote was unanimous.

**ORDINANCE 2013-05 – THIRD AND FINAL READING**

**AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE III OF THE CODY CITY CODE TO MODIFY ELECTRICAL SERVICE CHARGES.**

Council Member Miller made a motion seconded by Council Member Edwards to table Ordinance 2013-05 on Third and Final Reading. Vote was unanimous.

**ORDINANCE 2013-06 – SECOND READING**

**AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 4, CHAPTER 4, ARTICLE III OF THE CODY CITY CODE TO MODIFY GARBAGE FEE SCHEDULE.**

Council Member Miller made a motion seconded by Council Member Edwards to table Ordinance 2013-06 on Third and Final Reading. Vote was unanimous.

**ORDINANCE 2013-07 – SECOND READING**

**AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 2, ARTICLE II OF THE CODY CITY CODE TO MODIFY WATER FEE SCHEDULE.**

Council Member Miller made a motion seconded by Council Member Edwards to table Ordinance 2013-07 on Third and Final Reading. Vote was unanimous.

**ORDINANCE 2013-08 – SECOND READING**

**AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE I OF THE CODY CITY CODE TO MODIFY SEWER FEE SCHEDULE.**

Council Member Miller made a motion seconded by Council Member Edwards to table Ordinance 2013-08 on Third and Final Reading. Vote was unanimous.

**ORDINANCE 2013-09 – THIRD AND FINAL READING**

**AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE 1 OF THE CODY CITY CODE TO MODIFY SEWER USE FEES; TIME OF PAYMENT; FAILURE TO PAY.**

Council Member Edwards made a motion seconded by Council Member Anderson to approve Ordinance 2013-09 on Third and Final Reading. Vote was unanimous.

**ORDINANCE 2013-10 – SECOND READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES.**

Council Member Miller made a motion seconded by Council Member Wolz to approve Ordinance 2013-10 on Second Reading as amended changing the malt beverage rate from the proposed \$50.00 to \$30.00. Vote was unanimous.

**ORDINANCE 2013-11 – SECOND READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14(D) OF THE CITY OF CODY CODE PERTAINING TO RESTAURANT LIQUOR LICENSE FEES.**

Council Member Wolz made a motion seconded by Council Member Anderson to approve Ordinance 2013-11 on Second Reading. Vote was unanimous.

**ORDINANCE 2013-12 – SECOND READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE I, SECTION 8 OF THE CITY OF CODY CODE: OPEN CONTAINERS IN PUBLIC STREETS, SCHOOL GROUNDS, PARKS, ETC.**

Council Member Wolz made a motion seconded by Council Member Greer to approve Ordinance 2013-12 on Second Reading. Vote was unanimous.

**ORDINANCE 2013-13 – FIRST READING**

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, ARTICLES I AND II OF THE CODY CITY CODE PERTAINING TO SEWERS AND SEWAGE DISPOSAL.**

Council Member made a motion seconded by Council Member to approve Ordinance 2013-13 on First Reading. Vote was unanimous.

Rick Manchester, Parks, Public Facilities and Recreation Director informed the public about the Memorial Day Ceremony to be held on Monday, May 27<sup>th</sup> at 1:15p.m. at the Veterans Park.

There being no further business, Mayor Brown adjourned the meeting at 8:36 p.m.

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Cindy Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

Name	Description	Amount
813-NCPERS WYOMING	PREMIUMS	416.00
A & I DISTRIBUTORS	ANITFREEZE	56.09
ACE HARDWARE	SUPPLIES	531.31
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	693.89
ALSCO	RUGS / TOWELS	344.29
AMERICAN FAMILY LIFE ASSURANCE	PREMIUMS	2178.15
AMERICAN WELDING & GAS, INC.	CYLINDER RENTAL	221.41
ARMSTRONG, CAROL J	REFUND UTILITY DEPOSIT	135.30
AV NOW, INC.	MICS - SOUND SYSTEMS	1852.97
BAYLO, SCOTT	REFUND UTILITY BALANCE	4.94
BEAR CO, INC	TIRES	1625.76
BIG HORN CARPET ONE	MINI-GOLF CARPET	1270.50
BIG HORN HORTICULTURAL SERVICE	RIGHT OF WAY CLEARING	360.00
BIG HORN PAINT	STAIN FOR BENCHES	54.37
BIG HORN WHOLESALE	SUPPLIES	1968.45
BIVENS, BRETT	REFUND UTILITY DEPOSIT	120.60
BLACK BOX NETWORK SERVICES	PHONES FOR FRONT OFFICE - PD	378.75
BLANKENSHIP QUALITY CONCRETE	CONCRETE	21445.01
BLOEDORN LUMBER	REPAIRS / SUPPLIES	71.37
BOBCAT OF BIG HORN BASIN, INC.	BOBCAT WINDOW / EQUIP RENTAL	335.46
BOONE'S MACHINE SHOP	EXCAVATOR RENTAL / MATERIAL	1081.04
BORDER STATES INDUSTRIES INC	SUBSTATION MAINTENANCE /	
BRUCO INC	INVENTORY	3019.68
	PARTS	2.50
	SWEEPER REPAIR / HYDRANT	
C & C WELDING	REPAIR	468.56
CARQUEST AUTO PARTS	REPAIR PARTS	1200.51
CENTURY LINK	PHONE CHARGES	1192.47
CITY OF CODY	UTILITIES	13250.35
CLARK SAFETY INC	CONFINED SPACE TRAINING	409.20
CLARK WIRELESS	RADIOS	856.41
CODY CAB	TIPSY TAXI VOUCHERS	168.00
CODY ENTERPRISE	ADVERTISING	4862.55
CODY NEWSTAND	ARBOR DAY DOOR PRIZES	87.84
CODY WINNELSON COMPANY	FITTINGS / RAW WATER REPAIRS	526.27
COPENHAVER KATH KITCHEN KOLPITCKE LLC	LEGAL SERVICES	6396.25
COWAN CONSTRUCTION	SANITATION BUILDING PAY EST #1	142987.50
CRUM ELECTRIC	INVENTORY	997.62
CUSTOM DELIVERY SERVICE	SHIPPING	295.57
DENNY MENHOLT CHEVROLET	MIRROR HOUSING	60.58
	CRIME VICTIM'S COMP - APRIL	
DIVISION OF VICTIM'S SERVICES	2013	150.00
DOLLARD, JUSTIN	REIMBURSE FOR UNIFORMS	264.11
DRIVER'S LICENSE GUIDE COMPANY	2013 ID CHECKING GUIDE	28.95
ECOLAB PEST ELIM. DIV.	PEST CONTROL - REC CENTER	122.00
ENERGY WEST	UTILITIES	14444.11
ENGINEERING ASSOCIATES	PROFESSIONAL SERVICES	7933.05
FARM PLAN CORPORATION	GLOW PLUGS	118.65
FASTENAL COMPANY 01WYCDY	SUPPLIES	175.12

FELLERS	POLICE DECALS - MATERIAL	70.99
FERGUSON WATERWORKS	FITTINGS / RAW WATER REPAIRS	376.44
FINISHING TOUCH	CASE 13-533	162.50
FORWARD CODY WYOMING, INC	WYOMING AUTHENTIC PRODUCTS	
FUN EXPRESS	DDR #4	69403.00
GAMBLES	TINY TOTS	46.35
GAMETIME	RAW WATER REPAIRS	14.52
GDA ENGINEERS	REPLACE BROKEN SLIDE - SOFTBALL	888.22
GENERAL SHALE BRICK, INC.	PROFESSIONAL FEES	263.25
GENERATOR STARTER SHOP INC	REFUND UTILITY BALANCE	196.09
GOODYEAR PRINTING	STARTER - JOHN DEERE BLADE	183.20
GOSCOMA	BROCHURES - REC CENTER	2884.50
HAMILTON, DARLENE	GOSCOMA DUES	100.00
HANSEN, HEIDI	REFUND UTILITY DEPOSIT	36.73
	REFUND UTILITY BALANCE	17.60
HARRIS TRUCKING & CONST. CO	WEST STRIP WATER / BEDDING	
HD SUPPLY POWER SOLUTIONS, LTD	MATERIAL	49514.64
HEARTLAND PAPER COMPANY	BOLTS - SKYLINE PROJECT	111.35
HOMAX OIL SALES, INC.	MATERIAL & SUPPLIES	30.76
I. D. EDGE	FUEL	22728.72
ICMA RETIREMENT - 457	SUPPLIES	436.50
INDUSTRIAL SYSTEMS INC	EMPLOYEE CONTRIBUTIONS	5888.08
K MART	CHARTS - WEST LIFT STATION	64.49
KEEGAN & WINSLOW LAW FIRM	SUPPLIES	12.25
	PROFESSIONAL FEES	256.82
KENCO SECURITY & TECHNOLOGY	SECURITY MONITORING - REC	
	CENTER	109.50
	PARTS / CREDIT FOR	
KINCHELOE PLUMBING & HEATING	OVERPAYMENT	-41.73
KIRKHAM, MAGGIE	RESTITUTION	100.00
KOONS, JOHN H	RESTITUTION	50.00
LEGEND COMMUNICATIONS OF WY	ADVERTISING	674.40
LONG BUILDING TECH INC	REPAIRS - REC CENTER	249.38
MARQUIS AWARDS	PLAQUE - WYDOT THANK YOU	140.05
MC CUMBER LOCKSMITH SHOP	EXTRA KEYS FOR BALL FIELDS	19.90
MCCREERY, ANJELA	REFUND UTILITY DEPOSIT	88.32
MCVEY, DENNY	REFUND UTILITY DEPOSIT	181.88
MICRO-COMM. INC.	N LIFT STATION SCADA UPGRADE	1637.50
MIDLAND IMPLEMENT CO	IRRIGATION SUPPLIES	24.54
MONTANA ELECTRIC COOP ASSN	TRAINING	500.00
MONTANA RADIATOR WORKS I	RADIATOR	422.00
MOTOR PARTS INC	REPAIR PARTS	159.72
	TRIP CHALLENGE SHIRTS /	
MOUNTAIN WEST INC	UNIFORMS	650.40
NEVEREST EQUIPMENT COMPANY	CLEANING NOZZLE INSERTS	110.00
NORCO, INC.	SUPPLIES	433.61
NORMONT EQUIPMENT COMPANY	CUTTING EDGES & BROOMS	966.16
NORTHWEST PIPE	AIRPORT WATER MAIN / VALVES	8503.53
ONE-CALL OF WYOMING	WYOMING ONE CALL	120.00
OPATZ ELECTRIC MOTOR REPAIR	REPAIR EL MOTOR - AUDITORIUM	54.50
OPTIMUM	INTERNET - SHOP	41.73
PARK COUNTY	LEC UTILITIES & CONTRACT	27595.97
PARK COUNTY ANIMAL SHELTER	ANIMAL SERVICE CONTRACT	3750.00
PARK COUNTY LANDFILL	LANDFILL CHARGES	65442.00
PARK COUNTY READY MIX	SAND SLURRY	678.48
PARK COUNTY SHERIFF	INCARCERATION - APRIL 2013	660.00
POLLOCK, JAMES O	REC CENTER REFUND	50.00
POWELL TRIBUNE	ADVERTISING	852.00
PRO-BUILD	SUPPLIES	905.78
PROVIDENT LIFE & ACCIDENT INSURANCE	PREMIUMS	216.20
REDOVIAN, RICH	INSTALL MINI GOLF CARPET	552.15
ROCKVAM, PERRY	REIMBURSE FOR TRAVEL EXPENSES	372.78
SAGE CIVIL ENGINEERING	SAFE ROUTES GRANT	2454.00

SECRETARY OF STATE	NOTARY RENEWAL	30.00
SHERWIN-WILLIAMS COMPANY	PAINT FOR BENCHES	73.48
SHOSHONE MUNICIPAL PIPELINE	SMP WATER PURCHASES - APRIL 2013	92412.64
SHOSHONE OFFICE SUPPLY	SUPPLIES	391.65
SIMPSON KEPLER & EDWARDS, LLC	PROFESSIONAL FEES	90.00
SKARSHAUG TESTING LAB	SAFETY SUPPLIES	348.87
SOUTHWESTERN EQUIPMENT	BEARING, SWIVEL /45	98.52
SPRAGUE CONSTRUCTION ROOFING LLC	WATER CRANE ROOF	1001.00
STINSON, BLAKE	REIMBURSE FOR SUPPLIES	13.87
STROUPE PEST CONTROL CO	PEST CONTROL	208.00
SUNRISE ENVIRONMENTAL SCIENTIFIC	GRAFFITI REMOVER	163.62
SWINDLER, BRIAN	REFUND UTILITY DEPOSIT	100.12
THE UPS STORE	SHIPPING	30.46
TRIPLE L SALES	REPAIR PARTS	22.64
TYDEN BROOKS	METER REPAIRS	472.90
UNUM LIFE INSURANCE - LIFE	LIFE INSURANCE	1425.80
UNUM LIFE INSURANCE - LTD	LONG TERM DISABILITY	2731.56
V-1 PROPANE	PROPANE - RECYCLE CENTER	139.21
VERIZON	CELL PHONE SERVICE	1692.98
VISA	TRAVEL & MEETING EXPENSE / SUPPLIES	12831.70
WAL MART COMMUNITY BRC	SUPPLIES	458.12
WCS TELECOM	LONG DISTANCE	132.16
WESTERN PATHOLOGY CONSULTING	RANDOM TESTING	256.50
WESTERN UNITED ELECTRIC SUPPLY	INVENTORY	22247.00
WOMACK MACHINE SUPPLY CO.	REPAIR PARTS	113.60
WOODWARD TRACTOR CO	PARTS / TOOLS / RENTAL	2872.91
WY ASSOC OF SHERIFFS & CHIEFS	DUES	350.00
WYOMING DEPT OF EMPLOYMENT	UNEMPLOYMENT COMPENSATION	14020.56
WYOMING DEPT OF WORKFORCE SERVICES	CONTRIBUTIONS	10095.60
WYOMING MUNICIPAL POWER AGENCY	POWER PURCHASE - APRIL 2013	662880.74
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS	58932.30
YELLOWSTONE REGIONAL AIRPORT	MAY FUNDING	13975.66
	TOTAL	1408189.43