

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, April 23, 2013

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, April 23, 2013 at 12:00 PM

Present: Kim Borer, Justin Lundvall, Vice Chairperson; Bud McDonald; Rick Brasher, Chairperson; Mark Musser; Bob Senitte; Steve Miller, Council Liaison; Scott Kolpitcke, City Attorney; Todd Stowell, City Planner; Jolene Osborne, Engineering Administrative Assistant;

Excused Absence: Justin Ness;

Chairperson Rick Brasher called the meeting to order at 12:00 PM, followed by the pledge of allegiance.

Bud McDonald made a motion seconded by Kim Borer to approve the amended agenda. Vote on the motion was unanimous, motion carried.

Justin Lundvall made a motion seconded by Bud McDonald to approve the minutes of the April 9, 2013 regular meeting including the modification on the top of the second page in the motion to "recommend to Council approval" of the Boydston preliminary plat. Vote on the motion was unanimous, motion carried.

PRESENTATION OF COMMUNICATIONS:

Todd Stowell presented the staff report regarding the proposed modification to the approved awning proposal submitted for Yellowstone Gift Shop at 1237 Sheridan Avenue. The applicant proposes to increase the awning width to six feet and not re-install the existing projecting sign. The original application was reviewed and approved at the February 12th meeting of the Planning and Zoning Board.

Kim Borer made a motion seconded by Justin Lundvall to approve the downtown architectural review application submitted for the awning and sign at 1237 Sheridan Avenue for Yellowstone Gift Shop subject to approval from WYDOT. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the application submitted by Michelle Imburgia for the re-facing of the existing Strandz Salon building at 1924 Sheridan Avenue with brick veneer.

Bud McDonald made a motion seconded by Mark Musser to approve the proposal to reface the building located at 1924 Sheridan Avenue for Strandz Salon. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the application submitted by Vaughn and Brenna Place for the construction of an outdoor patio for Soaring Peak Liquor & Saloon at 544 Yellowstone Avenue.

Brenna Place, owner of Soaring Peak Liquor & Saloon, answered questions from the board regarding outdoor lighting. They plan to utilize existing lighting. The board discussed the material to be utilized for wheel stops or parking blocks.

Kim Borer made a motion seconded by Bud McDonald to recommend to Council approval of the construction of an outdoor patio for Soaring Peak Liquor and Saloon at 544 Yellowstone Avenue with the following conditions:

1. That the paved parking lot be restriped according to the ordinance and that the gravel parking lot spaces be delineated.
2. That the project otherwise comply with the submitted site plan and applicable building, fire, and electrical codes. A building permit application is required.

Kim Borer amended her previous motion seconded by Bud McDonald to approve the construction of an outdoor patio for Soaring Peak Liquor and Saloon at 544 Yellowstone Avenue with the following conditions:

1. That the paved parking lot be restriped according to the ordinance and that the gravel parking lot spaces be delineated in the manner authorized by the Planning and Zoning Board.
2. That the project otherwise comply with the submitted site plan and applicable building, fire, and electrical codes. A building permit application is required.

Vote on the motion was unanimous, motion carried.

Todd Stowell presented the application submitted by Jerry Thiel & Sons Construction for the amended final plat for the Heart Mountain Condominiums Phase II.

Greg Meinecke, surveyor on behalf of Jerry Thiel & Sons Construction, answered questions from the board regarding the accuracy of the plat.

Mark Musser made a motion seconded by Kim Borer to recommend to Council approval of the Amended Final Plat of the Heart Mountain Condominiums Phase II. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the application submitted by Wes Allen for the recovering of the existing awning on the building at 1355 Sheridan Avenue.

Bob Senitte made a motion seconded by Bud McDonald to approve the proposal to recovering of the awning located at 1355 Sheridan Avenue for SportsHQ with the logo limited to 25 square feet. Vote on the motion was unanimous, motion carried.

Steve Miller announced that there will be an open house on the City Master Plan April 30th at 6:30 at the Cody Club Room. The community and Planning and Zoning Board is invited to attend and provide their feedback. The deadline for comments is May 1st.

Todd Stowell additionally invited the public to come into City Hall and meet with staff regarding their comments regarding the Master Plan. Additionally, he outlined the anticipated master plan adoption process. The official public hearing for the adoption of the master plan has been tentatively scheduled.

Bud McDonald made a motion seconded by Kim Borer to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairperson Rick Brasher adjourned the meeting at 12:38 PM.

Jolene Y. Osborne
Engineering Administrative Assistant