

City of Cody City Council

REVISED

AGENDA

Tuesday, May 7, 2013 - 7:00 p.m. (Pre-Meeting 6:30 p.m.)

Meeting Place: City Hall – Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Agenda Review and Approval

Mayor's Recognitions and Announcements

1. Consent Calendar: All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
 - a. Approve Minutes of the Special Meeting from 4/10/13, and 4/11/13 and Regular Meeting Minutes from 4/16/13.
 - b. Approve vouchers and payroll in the amount of \$706,047.77.
 - c. Appoint Council Member Steve Miller to the Shoshone Municipal Water Joint Powers Board for a three year term ending June 30, 2016.
 - e. Declare equipment and miscellaneous items as surplus and authorize staff to proceed with the auction process for sale of such equipment and miscellaneous items.
 - f. Authorize the Mayor to sign the attached letter giving the Abandoned Mine Lands Program of the DEQ the authority to remove and utilize, at no cost, stockpile cover material located south of Markham Reservoir to assist in revegetation efforts of a reclamation site.
 - g. Authorize the installation of signage restricting the parallel parking on Sheridan Avenue from the corner of 11th Street west to the east entrance of the Moose Creek Motel as "Passenger Cars Only – No Trucks or RV's".
 - h. Authorize the Mayor to enter into and sign a Memorandum of Understanding between the Wyoming Department of Transportation and the City of Cody regarding Federal Project N29101 Cody-Powell Corridor Improvements.
 - i. Authorize The Cody Elks Lodge to temporarily reserve four (4) parking spaces on Beck Avenue and four (4) parking spaces on 12th Street, adjacent to the Elks Lodge, on May 16 – 19, 2013 during the Wyoming Elks Association Convention.
 - j. Appoint Mayor Brown as the Voting Delegate for the 2013 WAM Convention in June 2013.
 - k. Consider a request to sponsor fees not to exceed \$800.00 for the CHS Graduation Party at the Recreation Center and the associated cost is paid for from the Council contingency fund.
2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing

- a. A public hearing to determine if it is in the public interest to approve a new restaurant liquor license for Sheri Clemmer Anderson dba Wild Horse Café and Gift Shop located at 440 West Yellowstone Avenue, Cody WY.

4. Conduct of Business

- a. Consider approving approve a new restaurant Liquor License for Sheri Clemmer Anderson dba Wild Horse Café and Gift Shop located at 440 West Yellowstone Avenue, Cody WY, contingent upon building the dispensing room to the specifications on the application and meeting all building and zoning requirements.

Staff Reference: Cindy Baker, Administrative Services Officer
Spokesperson: Christine Shepherd, Wild Horse Café Representative

- b. Consider approving exclusive use of Canal Park amphitheater area and authorize an open container permit for the Nature Conservancy for Tuesday, June 18, 2013.

Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director
Spokesperson: Katherine Thompson, Nature Conservancy

- c. Consider approval of the updated site plan for the Belfry River access improvements to be completed by the Nature Conservancy.

Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director
Spokesperson: Katherine Thompson, Nature Conservancy

- d. Consider approving Change Orders No. 1-4 on Bid 2012-16 for the West Strip Water Main Extension and authorize the Mayor to sign the change order.

Staff Reference: Steve Payne, Public Works Director

- e. Consider approving a voucher in the amount of \$10,788.05 to Harris Trucking & Construction Company regarding Change Order No. 1-4 for the West Strip Water Main Extention.

Staff Reference: Steve Payne, Public Works Director

- f. **ORDINANCE 2013-05 – SECOND READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE III OF THE CODY CITY CODE TO MODIFY ELECTRICAL SERVICE CHARGES.**

Staff Reference: Leslie Brumage, Finance Officer

- g. **ORDINANCE 2013-06 – SECOND READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 4, CHAPTER 4, ARTICLE III OF THE CODY CITY CODE TO MODIFY GARBAGE FEE SCHEDULE.**

Staff Reference: Leslie Brumage, Finance Officer

- h. **ORDINANCE 2013-07 – SECOND READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 2, ARTICLE II OF THE CODY CITY CODE TO MODIFY WATER FEE SCHEDULE.**

Staff Reference: Leslie Brumage, Finance Officer

- i. **ORDINANCE 2013-08 – SECOND READING**
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE I OF THE CODY CITY CODE TO MODIFY SEWER FEE SCHEDULE.
Staff Reference: Leslie Brumage, Finance Officer

- j. **ORDINANCE 2013-09 – SECOND READING**
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE 1 OF THE CODY CITY CODE TO MODIFY SEWER USE FEES; TIME OF PAYMENT; FAILURE TO PAY.
Staff Reference: Leslie Brumage, Finance Officer

- 5. Tabled Items
 - a. **ORDINANCE 2013-10 – FIRST READING**
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES.

 - b. **ORDINANCE 2013-11 – FIRST READING**
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14(D) OF THE CITY OF CODY CODE: OPEN CONTAINERS IN PUBLIC STREETS, SCHOOL GROUNDS, PARKS, ETC.

 - c. **ORDINANCE 2013-12 – FIRST READING**
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE I, SECTION 8 OF THE CITY OF CODY CODE: LICENSE FEES

- 6. Matters from Staff Members or Council Members

City of Cody
Council Proceedings
Wednesday, April 10, 2013

A Master Plan Public Forum meeting of the Cody City Council was held in the Cody Club Room in Cody, Wyoming on Wednesday, April 10, 2013 at 6:30 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Landon Greer, Steve Miller and Stan Wolz , Todd Stowell, City Planner, Jolene Osborne, Engineering Administrative Assistance and Cindy Baker, Administrative Services Officer.

Absent: Council Member Bryan Edwards and Jerry Fritz , and Jenni Rosencranse, City Administrator

Mayor Brown called the meeting to order at 6:30 p.m.

Mayor Brown addressed the group thanking them for their participation in the City of Cody's Master Plan update process, provided a brief overview of the community's vision and values and the opportunity to address the City's needs, as well as, how the plan provides for short and long term direction and acknowledged the work that has been accomplished so far.

Todd Stowell, City Planner provided a brief overview of the Draft Master Plan, noting the City will be welcoming comments and input on the plan until May 1st. Citizens were encouraged to view the Master Plan document and maps provided, ask questions, and submit comments on forms provided. A brief question and answer segment followed by an adjournment at 8:40 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

City of Cody
Council Proceedings
Thursday, April 11, 2013

A special meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Thursday, April 11, 2013 at 4:15 p.m.

Present: Council President, Steve Miller, Council Members Donny Anderson, Bryan Edwards, Jerry Fritz, Landon Greer, and Stan Wolz, Scott Kolpitcke, City Attorney and Cindy Baker, Administrative Services Officer.

Absent: Mayor Nancy Tia Brown, and City Administrator, Jenni Rosencranse, ,

Council President Steve Miller called the meeting to order at 4:15 p.m.

Cindy Baker, Administrative Services Officer provided the Governing Body with background information as it relates to the request for electrical usage refund for services located at 1225 Rumsey. Staff was directed to inform the customer, based on the ordinance, no further refund would be considered at this time.

Roger Jacobson, Engineering Associates provided the Governing Body a summary of the Municipal Wastewater Treatment Facility – Study of Sustainable Treatment Alternatives.

Rick Manchester, Parks, Public Facilities and Recreation Director informed the Governing Body of discussion regarding safety improvements to the pull out on the west side of Skyline Drive and a low cost improvement solution. Staff was directed to proceed with the option presented.

Rick Manchester updated the Governing Body on Recreation Center Membership and Childcare fee increases that were recommended by the subcommittee. Staff was directed to proceed as presented.

The Governing Body reviewed Council Agenda for April 16, 2013. No action was taken.

There being no further discussion, the meeting adjourned at 7:00 p.m.

Cindy Baker
Administrative Services Officer

Steve Miller
Council President

City of Cody
Council Proceedings
Tuesday, April 16, 2013

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, April 16, 2013 at 7:00 p.m.

Present: Council President Steve Miller, Council Members Donny Anderson, Brian Edwards, Landon Greer, Jerry Fritz and Stan Wolz, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker.

Absent: Mayor Nancy Tia Brown

Council President Miller called the meeting to order at 7:00 p.m.

Council Member Fritz made a motion seconded by Council Member Anderson to approve the agenda as presented. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Wolz to approve the consent agenda as presented including: approval of Minutes of the Special Meeting from 3/28/13, and Regular Meeting Minutes from 4/2/13; approve vouchers and payroll in the amount of \$1,479,134.91; approve a request from the Cody Fire Department to close 11th Street between Sheridan Avenue and Beck Avenue from 12:00 p.m. on Friday, May 3rd to 4:00 p.m. on Sunday, May 5, 2013 for the 39th annual Cody Fire School and authorize the Cody Fire Department to utilize City barricades; approve a request by Clark Management Company to close 12th Street between Sheridan Avenue and Beck Avenue on Friday, May 10, 2013 at 9:00 a.m. through Saturday, May 11, 2013 at 9:00 p.m. for the Best of the Rockies Horse Sale, authorize the use of additional barricades from the City to close off the alleys between Sheridan and Beck and to close 12th Street at Sheridan and Beck, approve a request from the Irma Hotel for an open container permit for Saturday, May 11, 2013 from 10:00 a.m. to midnight, and approve with the recommendations outlined by staff; approve a request by the Cody Gunfighter's to close 12th Street between Sheridan Avenue and the first alley south of Sheridan Avenue from June 1, 2013 through September 30, 2013 from 5:30 p.m. to 7:00 p.m. for their nightly event with the recommendations outlined by staff; approve a request to retire Abby, a Police K-9 detection dog, and transfer ownership to Abby's handler, Cody Police Sergeant Beau Egger and authorize the Mayor or designee to sign said agreement for this matter; authorize the Mayor or designee to sign the SSBCI quarterly Certification on Use-of-Allocated Funds; authorization of Change Order #1 for the Cody Stampede Grounds grant project to add back in the deduction #1, for the lighted letters and electric work for the sign portion of the project in the amount of \$12, 932, changing the overall project cost to \$555,224; authorize the Mayor or designee to enter into and sign a Project Development and Administration Agreement between the City of Cody and Forward Cody and Park County Arena Board as it relates to the Wyoming Business Ready Communities-Planning Grant for the purchase and installation of new bleachers at the Victor J. Riley Arena; authorize a request from Wanda Midthun to amend the agreement between the City of Cody and Wand Midthun to allow an increase of the mini golf round fees by one dollar for each round of golf sold. Vote was unanimous.

At 7:07 pm Council President Miller began the public hearing to determine if it is in the public interest to approve the transfer of location of the winery permit held by Buffalo Jump Wines, LLC from 2526 Mountain View Drive to 1326 Beck Avenue. Cindy Baker, Administrative Services Officer provided background information on this request. Scott

Wagner, Buffalo Jump Wines, LLC provided the Council with information on his need for relocation of his business. After calling for public comments three times and there being none further, Council President Miller closed the public hearing at 7:10 pm.

Council Member Wolz made a motion seconded by Council Member Anderson to approve the transfer of location of the winery permit held by Buffalo Jump Wines, LLC from 2526 Mountain View Drive to 1326 Beck Avenue contingent upon transfer of the Federal license and meeting all applicable zoning and building regulations. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve a preliminary plat for the Boydston Minor Subdivision, with conditions, as recommended by the Planning, Zoning and Adjustment Board with the exception of the installation of the sidewalks. Voting in favor were Council Members Greer, Anderson, Edwards, Wolz and Council President Miller. Voting opposed was Council Member Fritz. Motion carried.

Council Member Anderson made a motion seconded by Council Member Wolz to approve the request from Linda and Gary Downer, owners of Cody Sports and Pawn, to allow Blacksmithing Demonstration in front of their store at 1131 12th Street and waive the two hour parking restriction for the parking space in which the demonstration would occur. Vote was unanimous.

Council Member Greer recused himself from voting on awarding of a professional services contract to Sage Civil Engineer due to a potential conflict of interest and excused himself from the Council Chambers. Council Member Fritz made a motion seconded by Council Member Wolz to approve awarding a professional services contract to Sage Civil Engineering for the design, bid and construction observation and administration duties associated with the 29th Street Pathway and authorize the Mayor or designee to enter into and sign the contract contingent upon review and approval by the City Attorney and WYDOT. Vote was unanimous. Council Member Greer returned to the meeting.

Council Member Fritz made a motion seconded by Council Member Greer to award the quote for the 2013 Multiple Sanitary Sewer Main Rehabilitation project to Planned and Engineered Construction Inc. (PEC) in the amount of \$65,000 and authorize the Mayor or designee to enter into and sign a contract contingent upon review and approval by the City Attorney. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Fritz to authorize the Mayor or designee to enter into and sign a professional services contract between the City of Cody and Penn Credit Corporation and Municipal Services Bureau for collection services for delinquent court fines contingent upon review and approval by the City Attorney. Vote was unanimous.

ORDINANCE 2013-05 – FIRST READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE III OF THE CODY CITY CODE TO MODIFY ELECTRICAL SERVICE CHARGES.

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2013-05 on First Reading. Voting in favor were Council Members Greer, Anderson, Fritz, Edwards and Wolz. Voting opposed was Council President Miller. Motion carried on First Reading.

ORDINANCE 2013-06 – FIRST READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 4, CHAPTER 4, ARTICLE III OF THE CODY CITY CODE TO MODIFY GARBAGE FEE SCHEDULE.

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2013-06 on First Reading. Voting in favor were Council Members Greer, Anderson, Fritz, Edwards and Wolz. Voting opposed was Council President Miller. Motion carried on First Reading.

ORDINANCE 2013-07 – FIRST READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 2, ARTICLE II OF THE CODY CITY CODE TO MODIFY WATER FEE SCHEDULE.

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2013-07 on First Reading. Voting in favor were Council Members Greer, Anderson, Fritz, Edwards and Wolz. Voting opposed was Council President Miller. Motion carried on First Reading.

ORDINANCE 2013-08 – FIRST READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE I OF THE CODY CITY CODE TO MODIFY SEWER FEE SCHEDULE.

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2013-08 on First Reading. Voting in favor were Council Members Greer, Anderson, Fritz, Edwards and Wolz. Voting opposed was Council President Miller. Motion carried on First Reading.

ORDINANCE 2013-09 – FIRST READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE 1 OF THE CODY CITY CODE TO MODIFY SEWER USE FEES; TIME OF PAYMENT; FAILURE TO PAY.

Council Member Anderson made a motion seconded by Council Member Greer to approve Ordinance 2013-09 on First Reading. Vote was unanimous.

ORDINANCE 2013-10 – FIRST READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES.

Council Member Wolz made a motion seconded by Council Member Edwards to table Ordinance 2013-10 on First Reading. Vote was unanimous.

ORDINANCE 2013-11 – FIRST READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14(D) OF THE CITY OF CODY CODE: OPEN CONTAINERS IN PUBLIC STREETS, SCHOOL GROUNDS, PARKS, ETC.

Council Member Wolz made a motion seconded by Council Member Edwards to table Ordinance 2013-11 on First Reading. Vote was unanimous.

ORDINANCE 2013-12 – FIRST READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE I, SECTION 8 OF THE CITY OF CODY CODE: LICENSE FEES.

Council Member Wolz made a motion seconded by Council Member Edwards to table Ordinance 2013-12 on First Reading. Vote was unanimous.

RESOLUTION 2013-07

A RESOLUTION ADOPTING THE 2013 ELECTIRCAL DISTRIBUTION STANDARDS POLICY.

Council Member Edwards made a motion seconded by Council Member Anderson to approve Resolution 2013-07. Vote was unanimous.

RESOLUTION 2013-08

A RESOLUTION ESTABLISHING A USER FEE SCHEDULE FOR THE ANNUAL LARGE ITEM PICKUP SERVICE AND A TREE AND BRUSH REMOVAL SERVICE.

Council Member Anderson made a motion seconded by Council Member Fritz to approve Resolution 2013-08. Voting in favor were Council Members Anderson, Fritz, and Edwards. Voting opposed was Council Members Greer, Wolz and Council President Miller. Motion failed.

RESOLUTION 2013-09

A RESOLUTION AMENDING THE FY12-13 BUDGET.

Council Member Edwards made a motion seconded by Council Member Greer to approve Resolution 2013-09. Vote was unanimous.

RESOLUTION 2013-10

A RESOLUTION AUTHORIZING SUBMISSION OF A COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CODY, WYOMING FOR SHOSHONE RIVERWAY PROJECT AND REALLOCATION OF FUNDS FOR THE 16TH STREET STORM SEWER PROJECT.

Council Member Fritz made a motion seconded by Council Member Anderson to approve Resolution 2013-10. Vote was unanimous.

RESOLUTION 2013-11

A RESOLUTION AUTHORIZING SUBMISSION OF A COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CODY, WYOMING FOR THE CABLE REPLACEMENT PROJECT PHASE II AND REALLOCATION OF FUNDS FOR THE 16TH STREET STORM SEWER PROJECT.

Council Member Fritz made a motion seconded by Council Member Greer to approve Resolution 2013-12. Vote was unanimous.

There being no further business, Council President Miller adjourned the meeting at 8:44 p.m.

Cindy Baker
Administrative Services Officer

Steve Miller
Council President

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
A-1 ELECTRIC							
200							
	SR6941	BULBS	03/27/2013	32.46	32.46	05/08/2013	
Total 200:				32.46	32.46		
ABBEY CARPET							
123166							
	6965	GROUT STEAMROOM	03/26/2013	229.12	229.12	05/08/2013	
Total 123166:				229.12	229.12		
ACE HARDWARE							
2390							
	251617	VALVE & FITTINGS	03/01/2013	30.77	30.77	05/08/2013	
	251983	ROPE	03/07/2013	7.49	7.49	05/08/2013	
	252918	PAINT BRUSHES	03/25/2013	9.96	9.96	05/08/2013	
	252955	EYE BOLT	03/25/2013	1.69	1.69	05/08/2013	
	253563	MATERIAL & SUPPLIES	04/04/2013	39.95	39.95	05/08/2013	
	253571	HAMMER HANDLE	04/05/2013	6.49	6.49	05/08/2013	
	253790	ARBOR DAY DOOR PRIZES	04/09/2013	63.95	63.95	05/08/2013	
	253795	MATERIAL & SUPPLIES	04/09/2013	11.96	11.96	05/08/2013	
	253860	REPAIR BASKETBALL HOOPS	04/10/2013	13.07	13.07	05/08/2013	
	253943	BATTERIES	04/11/2013	14.99	14.99	05/08/2013	
	254006	FLOWER BEDS - CITY PARK	04/12/2013	26.99	26.99	05/08/2013	
	254008	IRRIGATION REPAIRS	04/12/2013	4.87	4.87	05/08/2013	
	254101	BATTERY - EMERGENCY LIGHT	04/14/2013	13.99	13.99	05/08/2013	
	254123	BINDER RINGS	04/15/2013	2.38	2.38	05/08/2013	
	254145	REPAIRS - HUGH SMITH BUILDI	04/15/2013	15.98	15.98	05/08/2013	
	254153	GARBAGE CAN LINER HOLDER	04/15/2013	33.59	33.59	05/08/2013	
	254157	SHOP VAC FITLER	04/15/2013	16.99	16.99	05/08/2013	
	254193	SUPPLIES	04/16/2013	10.99	10.99	05/08/2013	
	254195	MATERIAL & SUPPLIES	04/16/2013	9.98	9.98	05/08/2013	
	254196	SHOP SUPPLIES	04/16/2013	6.58	6.58	05/08/2013	
	254216	SHOP SUPPLIES	04/16/2013	14.99	14.99	05/08/2013	
	254258	SHOP SUPPLIES	04/17/2013	6.99	6.99	05/08/2013	
	254273	BOLTS	04/17/2013	13.90	13.90	05/08/2013	
	254277	SHOP EQUIPMENT	04/17/2013	35.97	35.97	05/08/2013	
	254404	SHOP EQUIPMENT	04/19/2013	13.77	13.77	05/08/2013	
	254439	SHOP SUPPLIES	04/19/2013	6.49	6.49	05/08/2013	
	254478	MATERIAL & SUPPLIES	04/20/2013	.63	.63	05/08/2013	
	254529	SAFETY GLOVES	04/22/2013	14.99	14.99	05/08/2013	
	254532	SAFETY GLOVES	04/22/2013	8.49	8.49	05/08/2013	
	254540	ARBOR DAY	04/22/2013	4.49	4.49	05/08/2013	
	254564	BATTERY - EMERGENCY LIGHT	04/22/2013	23.99	23.99	05/08/2013	
	254601	PAINT SUPPLIES	04/23/2013	5.98	5.98	05/08/2013	
	254647	SUPPLIES	04/23/2013	31.98	31.98	05/08/2013	
	254668	SHOP SUPPLIES	04/24/2013	5.58	5.58	05/08/2013	
	254694	RESTROOM REPAIRS	04/24/2013	6.49	6.49	05/08/2013	
	254697	RESTROOM REPAIRS	04/24/2013	12.98	12.98	05/08/2013	
Total 2390:				550.37	550.37		
ACKER ELECTRIC							
270							
	28721	REPAIRS - EAST CODY SIGN	04/01/2013	50.00	50.00	05/08/2013	
	28726	REPAIRS - EAST CODY SIGN	04/01/2013	226.60	226.60	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	28741	NEW LEISURE POOL PUMP	04/01/2013	100.00	100.00	05/08/2013	
Total 270:				376.60	376.60		
ADVANCED INFO SYSTEMS							
129162							
	10434	CYCLE 4 OUTSOURCE BILLS	04/15/2013	258.34	258.34	05/08/2013	
	10444	CYCLE 1 OUTSOURCE BILLS	04/15/2013	426.63	426.63	05/08/2013	
	10458	CYCLE 2 OUTSOURCE BILLS	04/23/2013	198.36	198.36	05/08/2013	
Total 129162:				883.33	883.33		
ALBERTSONS							
430							
	011155	ALL STAFF QUARTERLY MEETI	04/11/2013	48.43	48.43	05/08/2013	
	018244	CASE 13-503 - DRINKS FOR OF	04/18/2013	15.67	15.67	05/08/2013	
Total 430:				64.10	64.10		
ALSCO							
126551							
	909463	TOWELS & RUGS - REC CENTE	03/04/2013	125.19	125.19	05/08/2013	
	911691	RUGS - CITY HALL	03/12/2013	50.63	50.63	05/08/2013	
	918651	TOWELS	04/08/2013	48.75	48.75	05/08/2013	
	919091	RUGS - CITY HALL	04/09/2013	50.63	50.63	05/08/2013	
	919092	RUGS - AUDITORIUM	04/09/2013	175.74	175.74	05/08/2013	
	920512	TOWELS	04/15/2013	47.99	47.99	05/08/2013	
	922373	TOWELS	04/22/2013	47.99	47.99	05/08/2013	
	922801	RUGS - CITY HALL	04/23/2013	50.63	50.63	05/08/2013	
Total 126551:				597.55	597.55		
AMERICAN RED CROSS							
129201							
	10220953	ARC FEES	04/10/2013	93.00	93.00	05/08/2013	
Total 129201:				93.00	93.00		
AMERICAN WELDING & GAS, INC.							
128592							
	02171626	CYLINDER RENTAL	03/31/2013	36.27	36.27	05/08/2013	
	02188000	SAFETY GLASSES	04/03/2012	5.78	5.78	05/08/2013	
	02192999	SAFETY GLASSES	04/09/2013	17.73	17.73	05/08/2013	
Total 128592:				59.78	59.78		
AMERI-TECH EQUIPMENT							
123053							
	11200	50 ROLLOUTS	04/15/2013	4,291.50	4,291.50	05/08/2013	
Total 123053:				4,291.50	4,291.50		
ASPHALT ZIPPER INC							
126865							
	73478	ASPHALT ZIPPER REPAIR	04/23/2013	15,458.36	15,458.36	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 126865:				15,458.36	15,458.36		
BENN, ALEXIS							
128564							
	14212027	REFUND UTILITY DEPOSIT	04/12/2013	39.61	39.61	05/08/2013	
Total 128564:				39.61	39.61		
BETTER BODY FITNESS							
127727							
	11687	PRECOR REPAIR	04/01/2013	274.05	274.05	05/08/2013	
Total 127727:				274.05	274.05		
BIG HORN HORTICULTURAL SERVICE							
123189							
	232763	TREE SPRAYING FOR ELM SCA	04/08/2013	900.00	900.00	05/08/2013	
	232777	DEAD WOODING, TRIMMING	04/11/2013	1,125.00	1,125.00	05/08/2013	
Total 123189:				2,025.00	2,025.00		
BIG HORN PAINT							
1180							
	0057707	PAINT - BLEACHERS	04/23/2013	23.99	23.99	05/08/2013	
Total 1180:				23.99	23.99		
BIG HORN WHOLESALE							
1210							
	6937	MATERIAL & SUPPLIES	04/01/2013	381.77	381.77	05/08/2013	
	7115	RESTROOM SUPPLIES	04/15/2013	42.41	42.41	05/08/2013	
	7145	MATERIAL & SUPPLIES	04/18/2013	706.19	706.19	05/08/2013	
	7146	MATERIAL & SUPPLIES	04/18/2013	150.89	150.89	05/08/2013	
	7197	ARBOR DAY	04/23/2013	39.35	39.35	05/08/2013	
Total 1210:				1,320.61	1,320.61		
BLACK BOX NETWORK SERVICES							
127937							
	WAS-I0006134	PHONES - SGT OFFICE, SQUAD	04/05/2013	1,102.50	1,102.50	05/08/2013	
Total 127937:				1,102.50	1,102.50		
BLOEDORN LUMBER							
1590							
	993155	SUPPLIES	03/05/2013	3.99	3.99	05/08/2013	
Total 1590:				3.99	3.99		
BLUE CROSS BLUE SHIELD OF WY							
1360							
	050113	INSURANCE PREMIUM	05/08/2013	102,517.62	102,517.62	05/08/2013	
Total 1360:				102,517.62	102,517.62		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
BOONE'S MACHINE SHOP							
1400							
	53351	METAL - FOR SIGN BASES	04/10/2013	81.20	81.20	05/08/2013	
Total 1400:				81.20	81.20		
BORDER STATES INDUSTRIES INC							
1420							
	905511357	Meter F14/15/16S Alpha Plus met	04/12/2013	1,492.80	1,492.80	05/08/2013	MTR16SELEC
	905511357	Meter F8S/9S Alpha Plus dmd me	04/12/2013	1,492.80	1,492.80	05/08/2013	MTR9SALPD
	905511357	Meter F12S 3ph3w c200 240v me	04/12/2013	746.42	746.42	05/08/2013	MTR12SELEC
Total 1420:				3,732.02	3,732.02		
BRODY CHEMICAL							
1510							
	336207	LIFT STATION DEODORIZER	04/08/2013	1,441.99	1,441.99	05/08/2013	
Total 1510:				1,441.99	1,441.99		
BRUCO INC							
1550							
	312055	MATERIAL & SUPPLIES	04/11/2013	497.17	497.17	05/08/2013	
	312459	SWITCH	04/18/2013	26.04	26.04	05/08/2013	
Total 1550:				523.21	523.21		
BURKART, JOSEPH							
129663							
	13029116	REFUND UTILITY DEPOSIT	04/19/2013	65.18	65.18	05/08/2013	
Total 129663:				65.18	65.18		
CCH							
129503							
	2100115489	GAAP NEWSLETTER	04/01/2013	357.50	357.50	05/08/2013	
Total 129503:				357.50	357.50		
CENTURY LINK							
10091							
	041913	PHONE CHARGES	04/19/2013	707.62	707.62	05/08/2013	
Total 10091:				707.62	707.62		
CHADWICK VETERINARY HOSPITAL							
2130							
	0088812	FERAL CAT EUTHANASIA - INC	04/11/2013	55.00	55.00	05/08/2013	
	0088863	CATS - EUTHANASIA CASE 13-	04/18/2013	110.00	110.00	05/08/2013	
Total 2130:				165.00	165.00		
CITY OF CODY							
2260							
	041613	UTILITIES	04/16/2013	438.90	438.90	05/08/2013	
	042313	UTILITIES	04/13/2013	2,433.43	2,433.43	05/08/2013	
	042313	UTILITIES	04/13/2013	107.38	107.38	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	042313	UTILITIES	04/13/2013	1,081.75	1,081.75	05/08/2013	
	042313	UTILITIES	04/13/2013	4,365.22	4,365.22	05/08/2013	
	042313	UTILITIES - REC CENTER	04/13/2013	3,189.52	3,189.52	05/08/2013	
	042313	UTILITIES - REC CENTER	04/13/2013	9,568.56	9,568.56	05/08/2013	
	042313	UTILITIES	04/13/2013	1,764.15	1,764.15	05/08/2013	
	042313	UTILITIES	04/13/2013	1,688.31	1,688.31	05/08/2013	
	042313	UTILITIES	04/13/2013	1,277.33	1,277.33	05/08/2013	
	042313	UTILITIES	04/13/2013	495.68	495.68	05/08/2013	
	042313	UTILITIES	04/13/2013	4,353.01	4,353.01	05/08/2013	
	13955	REFILL POOL FROM HYDRANT	04/11/2013	72.36	72.36	05/08/2013	
Total 2260:				30,835.60	30,835.60		
2261							
	041713	FILING FEE	04/17/2013	14.00	14.00	05/08/2013	
	041713	LICENSE PLATES	04/17/2013	4.00	4.00	05/08/2013	
	041713	FILING FEE	04/17/2013	26.00	26.00	05/08/2013	
	041713	FILING FEE	04/17/2013	35.00	35.00	05/08/2013	
	041713	BHBTA MEETING EXPENSE	04/17/2013	6.99	6.99	05/08/2013	
	041713	FILING FEE	04/17/2013	16.00	16.00	05/08/2013	
	041713	ARBOR DAY SUPPLIES	04/17/2013	11.00	11.00	05/08/2013	
	041713	CASH OVER	04/17/2013	5.00-	5.00-	05/08/2013	
Total 2261:				107.99	107.99		
CODY CAB							
129079							
	041013	TIPSY TAXI VOUCHERS (11-12)	04/10/2013	35.00	35.00	05/08/2013	
	041013	TIPSY TAXI VOUCHERS (12-13)	04/10/2013	231.00	231.00	05/08/2013	
	042913	TIPSY TAXI VOUCHERS (11-12)	04/29/2013	49.00	49.00	05/08/2013	
	042913	TIPSY TAXI VOUCHERS (12-13)	04/29/2013	364.00	364.00	05/08/2013	
Total 129079:				679.00	679.00		
CODY CHAMBER OF COMMERCE							
124707							
	4517	ALCOHOL COMPLIANCE CHEC	04/23/2013	240.00	240.00	05/08/2013	
Total 124707:				240.00	240.00		
CODY MIDDLE SCHOOL							
123406							
	042413	ALUMINUM CAN CONTEST	04/24/2013	13.75	13.75	05/08/2013	
Total 123406:				13.75	13.75		
CODY ROTARY CLUB							
2765							
	67	ROTARY DUES - RICK MANCHE	04/11/2013	81.75	81.75	05/08/2013	
	67	ROTARY DUES - RICK MANCHE	04/11/2013	81.75	81.75	05/08/2013	
Total 2765:				163.50	163.50		
CODY WINNELSON COMPANY							
2850							
	126406-00	SEALANT	04/12/2013	10.21	10.21	05/08/2013	
	126464-00	GALV FITTINGS	04/15/2013	84.15	84.15	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	126477-00	FITTINGS / DUCT TAPE	04/16/2013	75.99	75.99	05/08/2013	
	126510-00	BRASS FITTINGS	04/16/2013	18.00	18.00	05/08/2013	
	126575-00	GALV FITTINGS	04/18/2013	16.20	16.20	05/08/2013	
Total 2850:				204.55	204.55		
COST PLUS FURNITURE & APPLIANCES							
129667							
	041513	WASHING MACHINE - REC CEN	04/15/2013	816.00	816.00	05/08/2013	
Total 129667:				816.00	816.00		
CRONK, JAMES							
127091							
	3190037	REFUND UTILITY DEPOSIT	04/15/2013	169.07	169.07	05/08/2013	
Total 127091:				169.07	169.07		
CRUM ELECTRIC							
3300							
	1433637-00	STREET LIGHTS	04/08/2013	49.21	49.21	05/08/2013	
	1434144-00	STREET LIGHT REPAIRS	04/10/2013	232.70	232.70	05/08/2013	
	1434253-00	STREET LIGHT REPAIRS	04/10/2013	278.81	278.81	05/08/2013	
	1436064-00	OLIVE GLENN CABLE REPLACE	04/17/2013	147.60	147.60	05/08/2013	
	1436368-00	BUILDING POWER	04/18/2013	159.88	159.88	05/08/2013	
	1437556-00	Conduit, 3" PVC - 10ft section	04/23/2013	79.69	79.69	05/08/2013	CONPVC310
	1437556-00	Conduit, 3" PVC - 3' radius 90	04/23/2013	44.34	44.34	05/08/2013	CONPVC390
Total 3300:				992.23	992.23		
CUSTOM GARAGE DOOR LLC							
127015							
	2289	DOOR REPAIR	04/11/2013	315.00	315.00	05/08/2013	
Total 127015:				315.00	315.00		
CXT INC.							
129249							
	210566-000	HINGES FOR PARK RESTROO	04/12/2013	120.76	120.76	05/08/2013	
Total 129249:				120.76	120.76		
D.W. LATIMER, INC							
129661							
	2077	JACK HAMMER & REMOVE CU	04/14/2013	295.50	295.50	05/08/2013	
Total 129661:				295.50	295.50		
DAWN PUBLICATIONS							
129664							
	166186	ARBOR DAY DOOR PRIZES	04/11/2013	57.70	57.70	05/08/2013	
Total 129664:				57.70	57.70		
DEPT OF FAMILY SERVICES							
125899							
	MARCH2013	DFS CHECKS (6)	04/08/2013	60.00	60.00	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 125899:				60.00	60.00		
DOMINO'S PIZZA							
3765							
	1326	ARBOR DAY VOLUNTEERS	04/23/2013	76.92	76.92	05/08/2013	
Total 3765:				76.92	76.92		
DWF GROWER SUPPLY							
127634							
	769177-00	GREEN HOUSE SUPPLIES	04/12/2013	51.65	51.65	05/08/2013	
Total 127634:				51.65	51.65		
EASTSIDE ELEMENTARY SCHOOL							
123410							
	042413	ALUMINUM CAN CONTEST	04/24/2013	18.25	18.25	05/08/2013	
Total 123410:				18.25	18.25		
ECOLAB PEST ELIM. DIV.							
128686							
	9293843	PEST CONTROL - AUDITORIUM	04/09/2013	70.00	70.00	05/08/2013	
Total 128686:				70.00	70.00		
EGGER, BEAU							
126045							
	041513	REIMBURSE FOR UNIFORMS	04/15/2013	197.25	197.25	05/08/2013	
Total 126045:				197.25	197.25		
ENERGY LABORATORIES INC							
4120							
	330450690	SLUDGE TESTING	04/11/2013	260.00	260.00	05/08/2013	
Total 4120:				260.00	260.00		
ENERGY WEST							
2630							
	040813	UTILITIES	04/08/2013	257.05	257.05	05/08/2013	
	040813	UTILITIES	04/08/2013	866.65	866.65	05/08/2013	
	040813	UTILITIES	04/08/2013	1,019.16	1,019.16	05/08/2013	
	040813	UTILITIES	04/08/2013	177.84	177.84	05/08/2013	
	040813	UTILITIES	04/08/2013	207.97	207.97	05/08/2013	
	040813	UTILITIES	04/08/2013	239.37	239.37	05/08/2013	
	041213	UTILITIES	04/12/2013	546.25	546.25	05/08/2013	
	041713	UTILITIES	04/17/2013	116.30	116.30	05/08/2013	
Total 2630:				3,430.59	3,430.59		
ENGINEERING ASSOCIATES							
4140							
	3304056	SANITATION BUILDING MATERI	04/12/2013	163.65	163.65	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 4140:				163.65	163.65		
FARM TEK							
129665							
	5417900-01	REPLACEMENT MONITOR - GR	04/05/2013	459.02	459.02	05/08/2013	
Total 129665:				459.02	459.02		
FASTENAL COMPANY 01WYCDY							
126018							
	WYCDY46812	OIL PUMP REPAIR KITS	04/02/2013	162.45	162.45	05/08/2013	
	WYCDY46939	WORK LIGHT - SHOP SUPPLIES	04/08/2013	12.86	12.86	05/08/2013	
	WYCDY47102	SAFETY EQUIPMENT	04/16/2013	117.16	117.16	05/08/2013	
	WYCDY47151	SUPPLIES	04/18/2013	.50	.50	05/08/2013	
Total 126018:				292.97	292.97		
FREMONT BEVERAGES INC							
127301							
	36010	STAY SAFE PROGRAM	04/03/2013	87.00	87.00	05/08/2013	
Total 127301:				87.00	87.00		
FUN EXPRESS							
129411							
	656780634-01	STAY SAFE PROGRAM	04/08/2013	42.75	42.75	05/08/2013	
Total 129411:				42.75	42.75		
GAMBLES							
4450							
	721756	TAPE	04/02/2013	29.94	29.94	05/08/2013	
	721795	REPAIRS TO PARK RESTROOM	04/08/2013	18.47	18.47	05/08/2013	
Total 4450:				48.41	48.41		
GOV'T FINANCE OFFICERS' ASSOC							
123539							
	2726265	GFOA TRAINING	04/11/2013	47.95	47.95	05/08/2013	
	2726459	GFOA TRAINING	04/12/2013	85.00	85.00	05/08/2013	
	2726460	GFOA TRAINING	04/12/2013	85.00	85.00	05/08/2013	
Total 123539:				217.95	217.95		
GRIZZLY FIREWOOD							
129604							
	140	SNOW REMOVAL - HANDICAP	04/09/2013	160.50	160.50	05/08/2013	
Total 129604:				160.50	160.50		
H B I INSURANCE							
12306							
	52228	NOTARY BOND - JOLENE BRAK	04/24/2013	50.00	50.00	05/08/2013	
Total 12306:				50.00	50.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
HARRIS TRUCKING & CONST. CO							
4780							
	04/17/13 CHG	WEST STRIP WATER PROJECT	04/17/2013	10,788.05	10,788.05	05/08/2013	***
	04/17/13 PAY	WEST STRIP WATER PROJECT	04/17/2013	156,629.69	156,629.69	05/08/2013	
Total 4780:	*** SEE NOTE AT BOTTOM OF PAGE 18			167,417.74	167,417.74		
HEAD START PROGRAM							
123411							
	042413	ALUMINUM CAN CONTEST	04/24/2013	2.75	2.75	05/08/2013	
Total 123411:				2.75	2.75		
HEARTLAND PAPER COMPANY							
128769							
	G271742-1	MATERIAL & SUPPLIES	04/05/2013	40.40	40.40	05/08/2013	
	G273591-1	SPRAY BOTTLE	03/21/2013	9.96	9.96	05/08/2013	
	G279550-1	MATERIAL & SUPPLIES	04/09/2013	94.52	94.52	05/08/2013	
Total 128769:				144.88	144.88		
HISER, PAMELA							
129662							
	041013	VOLLEYBALL REFEREE	04/10/2013	87.50	87.50	05/08/2013	
Total 129662:				87.50	87.50		
HOMAX OIL SALES, INC.							
129090							
	CL44422-IN	FUEL - PD	03/31/2013	3,205.34	3,205.34	05/08/2013	
	CL44423-IN	FUEL - PARKS DEPT	03/31/2013	798.07	798.07	05/08/2013	
	CL44423-IN	FUEL - PARKS DEPT	03/31/2013	108.20	108.20	05/08/2013	
	CL44423-IN	FUEL - EL DEPT	03/31/2013	44.54	44.54	05/08/2013	
	CL44423-IN	FUEL - EL DEPT	03/31/2013	46.16	46.16	05/08/2013	
	CL44424-IN	FUEL - FAC MAINT.	03/31/2013	375.19	375.19	05/08/2013	
	CL44425-IN	FUEL - REC CENTER	03/31/2013	316.83	316.83	05/08/2013	
	CL44425-IN	FUEL - PARKS DEPT	03/31/2013	61.98	61.98	05/08/2013	
	CL44428-IN	FUEL - STREETS	03/31/2013	633.21	633.21	05/08/2013	
	CL44428-IN	FUEL - STREETS	03/31/2013	3,966.65	3,966.65	05/08/2013	
	CL44428-IN	FUEL - SANITATION	03/31/2013	64.74	64.74	05/08/2013	
	CL44428-IN	FUEL - WATER DEPT	03/31/2013	125.91	125.91	05/08/2013	
	CL44429-IN	FUEL - STREETS (ONE CALL CL	03/31/2013	138.04	138.04	05/08/2013	
Total 129090:				9,884.86	9,884.86		
I STATE TRUCK CENTER							
126019							
	C251130122:0	TIRE PRESSURE MONITORS	04/09/2013	1,680.00	1,680.00	05/08/2013	
	STMT 3/31/13	FINANCE CHARGE	03/31/2013	.38	.38	05/08/2013	
Total 126019:				1,680.38	1,680.38		
I. D. EDGE							
5155							
	60153	RIBBON	11/12/2012	95.86	95.86	05/08/2013	
	60728	PRINTER SUPPLIES	01/14/2013	166.50	166.50	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 5155:				262.36	262.36		
ICMA RETIREMENT-457-#303143							
5170							
	758034	Contributions	04/15/2013	5,974.87	5,974.87	04/15/2013	
	764262	Contributions	04/25/2013	5,971.28	5,971.28	04/25/2013	
Total 5170:				11,946.15	11,946.15		
INTERNATIONAL CODE COUNCIL							
126714							
	INV0271191	INSPECTOR'S MATERIALS & SU	04/08/2013	607.88	607.88	05/08/2013	
Total 126714:				607.88	607.88		
INTOXIMETERS, INC.							
5380							
	389136	INTOX CALIBRATION SUPPLY	04/12/2013	172.45	172.45	05/08/2013	
Total 5380:				172.45	172.45		
JENSEN PLUMBING							
129455							
	6159	REPLACE BUTTERFLY VALVE -	03/26/2013	620.74	620.74	05/08/2013	
Total 129455:				620.74	620.74		
KENCO SECURITY & TECHNOLOGY							
9029							
	1037007	SECURITY MONITORING - CITY	05/01/2013	94.50	94.50	05/08/2013	
Total 9029:				94.50	94.50		
KIEFER							
124429							
	270692	REPAIR BACKSTROKE FLAGS	04/03/2013	325.00	325.00	05/08/2013	
	271282	Keifer Silicone Swim Cap	04/05/2013	325.05	325.05	05/08/2013	100076
	271282	Swim Goggles-TYR	04/05/2013	159.00	159.00	05/08/2013	100079
	271282	SpeedoVanquishers	04/05/2013	597.60	597.60	05/08/2013	100158
	272490	Swim Goggles-TYR	04/10/2013	159.00	159.00	05/08/2013	100079
Total 124429:				1,565.65	1,565.65		
KRAMES STAYWELL, LLC							
124776							
	6880716	ARC BOOKS	04/15/2013	943.81	943.81	05/08/2013	
Total 124776:				943.81	943.81		
L.N. CURTIS & SONS							
127560							
	3132082-00	BALLISTIC VEST - C22	04/09/2013	732.91	732.91	05/08/2013	
Total 127560:				732.91	732.91		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
LANNAN'S SUPPLY							
5980							
	086047	OFFICE REMODEL	04/05/2013	1,263.00	1,263.00	05/08/2013	
Total 5980:				1,263.00	1,263.00		
LINCOLN-OAKES NURSERIES							
129369							
	011469	ARBOR DAY	04/17/2013	197.93	197.93	05/08/2013	
Total 129369:				197.93	197.93		
LIVINGSTON ELEMENTARY SCHOOL							
123409							
	042413	ALUMINUM CAN CONTEST	04/24/2013	6.25	6.25	05/08/2013	
Total 123409:				6.25	6.25		
LOGAN SIMPSON DESIGN INC							
129527							
	14339	MASTER PLAN UPDATE	03/29/2013	7,836.00	7,836.00	05/08/2013	
Total 129527:				7,836.00	7,836.00		
LONG BUILDING TECH INC							
125191							
	SRVCE006177	AUDITORIUM BOILER REPAIR	04/08/2013	420.00	420.00	05/08/2013	
Total 125191:				420.00	420.00		
LYNN PEAVEY CO							
6197							
	272764	EVIDENCE SUPPLIES	04/22/2013	26.00	26.00	05/08/2013	
Total 6197:				26.00	26.00		
MARTIN, KELLI							
123144							
	041013	VOLLEYBALL REFEREE	04/10/2013	150.00	150.00	05/08/2013	
Total 123144:				150.00	150.00		
MATTHEW BENDER & CO., INC							
129659							
	44461631	2012 CITATOR	04/05/2013	96.94	96.94	05/08/2013	
Total 129659:				96.94	96.94		
MC CUMBER LOCKSMITH SHOP							
6390							
	3620A	LOCK REPAIR - RECYCLING CE	03/25/2013	53.75	53.75	05/08/2013	
Total 6390:				53.75	53.75		
MCCOLLOCH, M. SCOTT							
129658							
	040813	LEGAL SERVICES	04/08/2013	45.00	45.00	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 129658:				45.00	45.00		
MEETEETSE SCHOOL							
123413							
	042413	ALUMINUM CAN CONTEST	04/24/2013	29.25	29.25	05/08/2013	
Total 123413:				29.25	29.25		
MIDLAND IMPLEMENT CO							
6640							
	703973001	REPLACEMENT SPRINKLERS /	03/21/2013	300.00	300.00	05/08/2013	
	703973001	REPLACEMENT SPRINKLERS /	03/21/2013	1,981.28	1,981.28	05/08/2013	
	703973002	IRRIGATION REPAIRS & SUPPL	04/03/2013	754.44	754.44	05/08/2013	
Total 6640:				3,035.72	3,035.72		
MOUNTAIN WEST INC							
6930							
	024053	UNIFORMS - C23	04/12/2013	35.85	35.85	05/08/2013	
	024054	UNIFORMS - C20	04/12/2013	43.90	43.90	05/08/2013	
	024075	UNIFORMS - BRETT TRUDO	04/16/2013	162.65	162.65	05/08/2013	
Total 6930:				242.40	242.40		
MUJICA, ANGELA							
129668							
	2125021	REFUND UTILITY DEPOSIT	04/24/2013	22.65	22.65	05/08/2013	
Total 129668:				22.65	22.65		
NORCO, INC.							
128948							
	11275041	C02	04/02/2013	188.98	188.98	05/08/2013	
	11334481	C02	04/16/2013	105.24	105.24	05/08/2013	
Total 128948:				294.22	294.22		
NORTH CENTRAL LABORATORIES							
7320							
	319855	LAB SUPPLIES	04/12/2013	524.09	524.09	05/08/2013	
	319856	LAB SUPPLIES	04/12/2013	112.50	112.50	05/08/2013	
Total 7320:				636.59	636.59		
NORTHWEST PIPE							
7400							
	1102324	FIRE HYDRANT STEM	04/15/2013	170.50	170.50	05/08/2013	
Total 7400:				170.50	170.50		
OPATZ ELECTRIC MOTOR REPAIR							
7470							
	15898	REPAIR PUMP / MOTOR	03/22/2013	130.75	130.75	05/08/2013	
Total 7470:				130.75	130.75		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
OPTIMUM							
129339							
	040813-EL SH	INTERNET - EL SHOP (CREDIT)	04/08/2013	8.22-	8.22-	05/08/2013	
	041313-CH	INTERNET - CITY HALL	04/13/2013	74.90	74.90	05/08/2013	
	041713-REC	INTERNET - REC CENTER	04/17/2013	74.90	74.90	05/08/2013	
	041813-SHOP	INTERNET - SHOP	04/18/2013	11.91-	11.91-	05/08/2013	
	042413-PD	INTERNET - PD	04/24/2013	38.69	38.69	05/08/2013	
Total 129339:				168.36	168.36		
O'REILLY AUTOMOTIVE, INC.							
128494							
	3726-202676	POOL GROUTING PROJECT	03/07/2013	59.85	59.85	05/08/2013	
	3726-202686	POOL GROUTING PROJECT	03/07/2013	11.58	11.58	05/08/2013	
	3726-202732	POOL GROUTING PROJECT	03/08/2013	31.53	31.53	05/08/2013	
	3726-203392	POOL GROUTING PROJECT	03/20/2013	277.35	277.35	05/08/2013	
Total 128494:				380.31	380.31		
OWEN, DON							
125181							
	041013	VOLLEYBALL REFEREE	04/10/2013	362.50	362.50	05/08/2013	
Total 125181:				362.50	362.50		
PARK COUNTY							
7670							
	1041	LEC REPAIRS	04/12/2013	712.40	712.40	05/08/2013	
	1043	ELECTION 2012 FEES	04/19/2013	12,322.71	12,322.71	05/08/2013	
Total 7670:				13,035.11	13,035.11		
PARKWAY PLAZA HOTEL							
126771							
	495186	MOTEL ROOM - JOSH PAULEY	04/12/2013	120.00	120.00	05/08/2013	
	495187	MOTEL ROOM - JEFF MATHEW	04/12/2013	120.00	120.00	05/08/2013	
	495748	ROOM - SAFETY CONFERENCE	04/11/2013	140.00	140.00	05/08/2013	
	495749	ROOM - SAFETY CONFERENCE	04/11/2013	140.00	140.00	05/08/2013	
Total 126771:				520.00	520.00		
PLAN ONE ARCHITECTS							
7980							
	5 - 04/15/13	SANITATION BUILDING	04/15/2013	660.00	660.00	05/08/2013	
Total 7980:				660.00	660.00		
PRO-BUILD							
128149							
	951979	CITY PARK FLOWER BEDS	04/10/2013	1,209.28	1,209.28	05/08/2013	
Total 128149:				1,209.28	1,209.28		
R & A SAFETY							
127690							
	1845	RANDOM TESTING	04/08/2013	60.00	60.00	05/08/2013	
	1845	RANDOM TESTING	04/08/2013	120.00	120.00	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	1845	RANDOM TESTING	04/08/2013	40.00	40.00	05/08/2013	
	1845	RANDOM TESTING	04/08/2013	30.00	30.00	05/08/2013	
	1845	RANDOM TESTING	04/08/2013	60.00	60.00	05/08/2013	
	1845	RANDOM TESTING	04/08/2013	60.00	60.00	05/08/2013	
	1845	RANDOM TESTING	04/08/2013	30.00	30.00	05/08/2013	
Total 127690:				400.00	400.00		
REESE, LINCOLN 124744							
	041013	BASKETBALL REFEREE	04/10/2013	96.00	96.00	05/08/2013	
Total 124744:				96.00	96.00		
ROCKHOLD, EMILY 129666							
	1258	26 ALCOHOL COMPLIANCE CH	04/17/2013	260.00	260.00	05/08/2013	
Total 129666:				260.00	260.00		
ROCKY MOUNTAIN POWER 7570							
	041713	UTILITIES	04/17/2013	36.85	36.85	05/08/2013	
	041713	UTILITIES	04/17/2013	232.44	232.44	05/08/2013	
	042413	UTILITIES	04/24/2013	200.04	200.04	05/08/2013	
	042413	UTILITIES	04/24/2013	257.68	257.68	05/08/2013	
Total 7570:				727.01	727.01		
RON'S EXXON 8760							
	0163705	PROPANE (LESS SALES TAX)	04/04/2013	15.08	15.08	05/08/2013	
Total 8760:				15.08	15.08		
SCHOENING, KRISTA 125478							
	041013	VOLLEYBALL REFEREE	04/10/2013	50.00	50.00	05/08/2013	
Total 125478:				50.00	50.00		
SCHOENING, WILLIAM D 123147							
	041013	VOLLEYBALL REFEREE	04/10/2013	100.00	100.00	05/08/2013	
Total 123147:				100.00	100.00		
SHERWIN-WILLIAMS COMPANY 127725							
	9244-1	MARKING PAINT	04/10/2013	8.59	8.59	05/08/2013	
Total 127725:				8.59	8.59		
SHOSHONE OFFICE SUPPLY 9140							
	0095405	OFFICE / SQUAD ROOM SUPPL	04/10/2013	115.43	115.43	05/08/2013	
	0095547	TONER - REC CENTER	04/03/2013	767.94	767.94	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	0095697	BOX OF POST CARDS	04/12/2013	19.62	19.62	05/08/2013	
	0095754	TONER - REC CENTER	04/18/2013	72.79	72.79	05/08/2013	
	0095851	TONER	04/24/2013	86.45	86.45	05/08/2013	
Total 9140:				1,062.23	1,062.23		
SITZ III, ALEX H.							
129379							
	042213	PROFESSIONAL FEES	04/22/2013	401.02	401.02	05/08/2013	
Total 129379:				401.02	401.02		
SKINNER, TONYA							
123304							
	041013	VOLLEYBALL REFEREE	04/10/2013	37.50	37.50	05/08/2013	
Total 123304:				37.50	37.50		
SLETTEN CONSTRUCTION							
128951							
	04/26/13 PAY	STAMPEDE PROJECT PAY EST.	04/26/2013	43,635.94	43,635.94	05/08/2013	
Total 128951:				43,635.94	43,635.94		
STERLING CODIFIERS							
128669							
	13748	ORDINANCE CODIFYING	03/29/2013	466.00	466.00	05/08/2013	
Total 128669:				466.00	466.00		
SUNSET ELEMENTARY SCHOOL							
123408							
	042413	ALUMINUM CAN CONTEST	04/24/2013	24.75	24.75	05/08/2013	
Total 123408:				24.75	24.75		
SUNSET PROPERTIES, INC							
129619							
	030113	CONTRACTOR BOARD MEETIN	03/01/2013	116.82	116.82	05/08/2013	
	032813	CONTRACTOR BOARD MEETIN	03/28/2013	120.95	120.95	05/08/2013	
Total 129619:				237.77	237.77		
THE UPS STORE							
6240							
	01739	EVIDENCE SHIPPING	04/24/2013	9.34	9.34	05/08/2013	
	0421	SHIPPING - MOSQUITO CONTR	03/21/2013	9.30	9.30	05/08/2013	
	1573	EVIDENCE SHIPPING	04/22/2013	19.72	19.72	05/08/2013	
	1663	EVIDENCE SHIPPING	04/23/2013	19.87	19.87	05/08/2013	
	1799	EVIDENCE SHIPPING	04/19/2013	9.34	9.34	05/08/2013	
	1907	EVIDENCE SHIPPING	04/17/2013	9.34	9.34	05/08/2013	
	2191	SHIPPING - INTOX CLASS MAT	04/24/2013	13.90	13.90	05/08/2013	
Total 6240:				90.81	90.81		
TORCZON, HEIDI							

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
124440							
	041013	VOLLEYBALL REFEREE	04/10/2013	75.00	75.00	05/08/2013	
Total 124440:				75.00	75.00		
TRACTOR & EQUIPMENT CO							
9930							
	SGCS0088572	FUEL REGULATOR - SEAL	04/02/2013	95.93	95.93	05/08/2013	
Total 9930:				95.93	95.93		
TRIPLE L SALES							
9980							
	I-25424	SUPPLIES	03/19/2013	11.59	11.59	05/08/2013	
	I-25628	MARKING PAINT	04/10/2013	378.00	378.00	05/08/2013	
	I-25628	MARKING PAINT	04/10/2013	302.40	302.40	05/08/2013	
	I-25689	WHITE MARKING PAINT & FLAG	04/15/2013	93.80	93.80	05/08/2013	
Total 9980:				785.79	785.79		
TWO TOUGH GUY SERVICES							
126515							
	9627	RECYCLING CENTER GLASS	04/16/2013	180.00	180.00	05/08/2013	
Total 126515:				180.00	180.00		
ULINE							
128826							
	50331369	OFFICE / SQUAD ROOM - EVID	04/09/2013	1,118.58	1,118.58	05/08/2013	
Total 128826:				1,118.58	1,118.58		
VALLEY SCHOOL							
123412							
	042413	ALUMINUM CAN CONTEST	04/24/2013	637.00	637.00	05/08/2013	
Total 123412:				637.00	637.00		
WAL MART COMMUNITY BRC							
10330							
	00983	ASAP	04/09/2013	226.68	226.68	05/08/2013	
	01244	OFFICE SUPPLIES	04/04/2013	29.84	29.84	05/08/2013	
	020400	GATORAID	04/23/2013	11.96	11.96	05/08/2013	20008
	020400	Fruit Snacks	04/23/2013	17.46	17.46	05/08/2013	20026
	020400	Snack Cakes	04/23/2013	7.54	7.54	05/08/2013	20027
	020400	Chips	04/23/2013	19.96	19.96	05/08/2013	20031
	020400	Crackers	04/23/2013	10.46	10.46	05/08/2013	20034
	020400	Pizza	04/23/2013	16.58	16.58	05/08/2013	20045
	020400	Ramen Soup	04/23/2013	13.72	13.72	05/08/2013	20050
	020400	Applesauce	04/23/2013	4.00	4.00	05/08/2013	20055
	020400	Hot Dogs	04/23/2013	9.88	9.88	05/08/2013	20053
	04459	SUPPLIES	04/12/2013	4.96	4.96	05/08/2013	
	04459	SUPPLIES	04/12/2013	5.28	5.28	05/08/2013	
	04808	ARBOR DAY	04/23/2013	15.74	15.74	05/08/2013	
	04850	REPLACE MINI BLINDS	04/18/2013	7.94	7.94	05/08/2013	
	05369	SUPPLIES	04/15/2013	32.89	32.89	05/08/2013	
	1245	Fruit Snacks	04/04/2013	21.88	21.88	05/08/2013	20026

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	1245	Snack Cakes	04/04/2013	6.50	6.50	05/08/2013	20027
	1245	Chips	04/04/2013	9.98	9.98	05/08/2013	20031
	1245	Crackers	04/04/2013	2.78	2.78	05/08/2013	20034
	1245	Pizza	04/04/2013	38.32	38.32	05/08/2013	20045
	1245	Ramen Soup	04/04/2013	21.24	21.24	05/08/2013	20050
Total 10330:				535.59	535.59		
WAPITI SCHOOL							
123428							
	042413	ALUMINUM CAN CONTEST	04/24/2013	12.50	12.50	05/08/2013	
Total 123428:				12.50	12.50		
WATCO POOLS							
10370							
	15754	REPAIR CO2 CONTROLLER	04/02/2013	183.28	183.28	05/08/2013	
	INV #FC514	FINANCE CHARGE	04/19/2013	10.47	10.47	05/08/2013	
Total 10370:				193.75	193.75		
WAYNE'S BOOT SHOP							
10430							
	12734	SAFETY BOOTS -B. TRUDO (LE	04/05/2013	179.95	179.95	05/08/2013	
	12735	SAFETY BOOTS - F CHENOWE	04/05/2013	179.95	179.95	05/08/2013	
Total 10430:				359.90	359.90		
WCS TELECOM							
124746							
	21306230	LONG DISTANCE	04/01/2013	123.83	123.83	05/08/2013	
Total 124746:				123.83	123.83		
WESCO DISTRIBUTION INC							
10480							
	705641	EQUIPMENT REPAIR	04/04/2013	1,158.75	1,158.75	05/08/2013	
Total 10480:				1,158.75	1,158.75		
WESTERN UNITED ELECTRIC SUPPLY							
10605							
	4035045	3" SCHEDULE 40 HDPE RED DU	04/10/2013	2,700.00	2,700.00	05/08/2013	CONDUCT3
	4035255	27 Xfmr 1ph 25 kVA URD 120/24	04/17/2013	33,592.00	33,592.00	05/08/2013	TRF251UD12/24
	4035255	31 Xfmr 1ph 37.5 kVA URD 240/1	04/17/2013	8,956.00	8,956.00	05/08/2013	TRF371UD12/24
Total 10605:				45,248.00	45,248.00		
WILBUR-ELLIS COMPANY							
129670							
	6235950	FIELD DRY FROM 2012	05/08/2012	282.00	282.00	05/08/2013	
Total 129670:				282.00	282.00		
WILSON, BENNET							
129660							
	13185232	REFUND UTILITY DEPOSIT	04/15/2013	99.96	99.96	05/08/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 129660:				99.96	99.96		
WYOMING DEPT OF AGRICULTURE							
123502							
	1901 1	POOL LICENSING FEES	04/23/2013	50.00	50.00	05/08/2013	
	1901 2	POOL LICENSING FEES	04/23/2013	50.00	50.00	05/08/2013	
	1901 3	SPA LICENSING FEE	04/23/2013	50.00	50.00	05/08/2013	
	1901 4	POOL LICENSING FEES	04/23/2013	50.00	50.00	05/08/2013	
	1901 5	FOOD LICENSE RENEWAL - 123	04/23/2013	50.00	50.00	05/08/2013	
Total 123502:				250.00	250.00		
WYOMING FIRE SAFETY							
10830							
	33150	SEMI ANNUAL HOOD INSPECTI	04/11/2013	81.00	81.00	05/08/2013	
Total 10830:				81.00	81.00		
Grand Totals:				503,722.17	503,722.17		

Payroll \$213,113.65

Grand Total \$706,047.77

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

(Grand total does not include item noted at bottom of page)

*** Voucher to Harris Trucking in the amount of \$10,788.05 is not included in voucher total and will be considered in conduct of business along with the Change Order that this voucher is associated with.

MEETING DATE: MAY 7, 2013

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE

PRESENTED BY: LESLIE BRUMAGE

AGENDA ITEM SUMMARY REPORT

Declaration of Surplus Items for Auction

ACTION TO BE TAKEN:

Designate the equipment on the attached list as surplus and authorize staff to proceed with selling them at an online auction.

SUMMARY OF INFORMATION:

The City of Cody holds periodic online auctions for the sale of surplus equipment through the Public Surplus Auction Site. Attached is a list of surplus equipment and property that staff requests be declared surplus and sold on the auction site.

FISCAL IMPACT

It is difficult to determine how much the City will receive from the sale of the items with no reserve however if the City sells all the item that has a reserve the potential revenue could be at least \$81,000. There is no fee to the City for listing or selling equipment on the site. All fees are paid by the winning bidder through a bidder's premium of 7% added to the sale price of the equipment along with any applicable sales tax.

ALTERNATIVES

1. Approve the list, declaring the items as surplus and available for auction
2. Reject the list and cancel the auction

ATTACHMENTS

List of Surplus Equipment

AGENDA & SUMMARY REPORT TO:

None

AGENDA ITEM NO. _____

City of Cody
Auction List

Description	Dept	Reserve Amt
Exhaust Fan	420	\$ -
Lot of 3 Dell Dimension 4100 Computer Towers	240	\$ -
Lot of 8 Dell Optiplex Computer Towers	240	\$ -
Lot of 2 Dell Dimension 4300 Computer Towers	240	\$ -
Dell Optiplex GX240 Computer Tower	240	\$ -
Lot of Misc Mobile Radios	240	\$ -
Walk Behind Paint Machine	520	\$ -
Land - Valley View Vacant Lot Cover St	420	\$ 38,000.00
Land - Valley View Vacant Lot Haugen St	420	\$ 38,000.00
Assorted Trailer Parts	525	\$ -
Lot of 15 Misc Oil Filters	525	\$ -
Alignment Tool Set	525	\$ -
Misc Bearings, Fittings Valves	525	\$ -
Brake Bleeder	525	\$ -
Freightliner Mud Flaps	525	\$ -
Misc. Electrical Parts	525	\$ -
Misc Equipment Parts	525	\$ -
Lot of 6 Starters & Alternators	525	\$ -
Misc Auto Accessories	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 7 Bicycles	310	\$ -
Lot of 6 Bicycles	310	\$ -
Lot of 6 Bicycles	310	\$ -
Lot of 16 Pentax Cameras	310	\$ -
Next Power Climber Bicycle	310	\$ -
Mongoose Bicycle	310	\$ -
Kent 7-speed Bicycle	310	\$ -
Mongoose BMX Style Bicycle	310	\$ -
Motiv Bicycle	310	\$ -
Mongoose 21-speed Bicycle	310	\$ -
Schwinn Bicycle	310	\$ -
Break Point Pro Bicycle	310	\$ -
Tassajara Manitou Bicycle	310	\$ -
Roadmaster Bicycle	310	\$ -
Mountain Ride Bicycle	310	\$ -
Ribbon Microphone	310	\$ -
Lot of 6 NEC Telephones	310	\$ -
Marathon Above Grade Conveor	530	\$ 5,000.00
Lot of 3 Primary Electric Line Max Amp Meters	560	\$ -
Underground Line Locator	560	\$ -
Lot of 9 Cooper Heavy Duty MOV Arrestors	560	\$ -
Lot of 12 Chance Loadbreak Cutouts	560	\$ -
Metrotech Line Locator	560	\$ -
Lot of 12 Wire Termination Potheads	560	\$ -
Homeline Generator	560	\$ -
Digital Measuring Wheel	560	\$ -
Lot of 3 Burndy Insulink Butt Splices & Crimping Tool	560	\$ -
Hoover Vacuum Cleaner	560	\$ -
Craftsman Air Compressor	560	\$ -
Stihl Concrete Saw	560	\$ -
Stanley Hydraulic Tree Saw	560	\$ -
		\$ 81,000.00

MEETING DATE: MAY 7, 2013
DEPARTMENT: CITY PLANNER
PREPARED BY: TODD STOWELL
CITY ADM. APPROVAL: _____
PRESENTED BY: TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Authorization Letter to the Abandoned Mine Lands Program of the DEQ

ACTION TO BE TAKEN:

Authorize the Mayor to sign the attached letter giving the Abandoned Mine Lands Program of the DEQ the authority to remove and utilize, at no cost, stockpiled cover material located south of Markham Reservoir to assist in revegetation efforts of a reclamation site.

SUMMARY OF INFORMATION:

In a letter dated April 15, 2013, the AML program of the DEQ has requested authorization to use cover soil currently stockpiled by the City of Cody south of the Markham Reservoir. The material stockpile is a result of City activities to remove sediment buildup at the inlet to Markham Reservoir.

It is the intent of AML to utilize the material to assist in revegetation efforts of a reclamation site southwest of the City of Cody. AML has indicated that they will bear all cost for removal of the material and will regrade the area after the stockpiled material has been removed.

The materials are located in close proximity to a heavily utilized pedestrian pathway; therefore the letter details a request from the Mayor for AML to contact Stephen Payne, Public Works Director, at 527-7511 to coordinate the timing for the removal of the materials and to work out any concerns with required signage notifying the public of the activities.

FISCAL IMPACT

There will be no fiscal impact to the City of Cody in allowing the materials to be removed. Annually, the City removes similar materials from the inlet to Markham Reservoir to facilitate the filling of Markham and New Cody Reservoirs.

ATTACHMENTS

AML Letter
Authorization Letter from the Mayor

ALTERNATIVES

1. Authorize the Mayor to sign the attached letter authorizing the Abandoned Mine Lands Program of the DEQ the authority to remove and utilize, at no cost, stockpiled cover material located south of Markham Reservoir to assist in revegetation efforts of a reclamation site
2. Deny the aforementioned authorization.

AGENDA ITEM NO. _____

STAFF RECOMMENDATION

Staff recommends that the Council authorize the Mayor to sign the attached letter giving the Abandoned Mine Lands Program of the DEQ the authority to remove and utilize, at no cost, stockpiled cover material located south of Markham Reservoir to assist in revegetation efforts of a reclamation site.

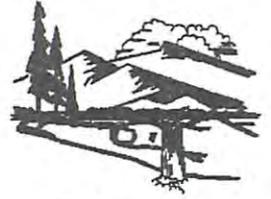
AGENDA & SUMMARY REPORT TO:

Bill Locke, PE – AML Program Manager



Department of Environmental Quality

To protect, conserve and enhance the quality of Wyoming's environment for the benefit of current and future generations.



Matt Mead, Governor

Todd Parfitt, Director

April 15, 2013

Mr. Steve Payne
Public Works Director
City of Cody
P.O. Box 2200
Cody, WY 82414

RE: Cover Soil Borrow Source

Dear Steve;

It is my understanding that back in late February one of our consultants (RESPEC) met with you to discuss the availability of a cover soil source in Cody. Mr. Chris Walla with RESPEC has reported back to me that the quality of the material the City has stockpiled will make an excellent medium for revegetation of our reclamation sites in the Cody area. The purpose of this letter is to make a formal request of the City of Cody for the Wyoming Abandoned Mine Land (AML) Program to utilize this material for our reclamation purposes. AML will of course bear all cost for removal of the material.

Your favorable consideration of this request would be greatly appreciated. Should you have any questions or wish to discuss this issue further you may contact me at 307-335-6945.

Sincerely,

Bill Locke, P.E.
AML Program Manager

BL/bl

xc: Ernie Robb, AML Project Manager
Chris Walla, RESPEC





CITY OF CODY
WYOMING

Nancy Tia Brown
MAYOR

Donny Anderson
Bryan Edwards
Jerry Fritz
Landon Greer
Steve Miller
Stan Wolz
COUNCIL MEMBERS

C. Edward Webster II
MUNICIPAL JUDGE

Jennifer R. Rosencranse
CITY ADMINISTRATOR

1338 Rumsey Avenue
P.O. Box 2200
Cody, Wyoming 82414

(307) 527-7511
FAX (307) 527-6532

May 8, 2013

Department of Environmental Quality
510 Meadowview Drive
Lander, Wyoming 82520
Attn: Mr. Bill Locke, PE
AML Program Manager

Re: Cover Soil Borrow Source

Dear Mr. Locke:

Thank you for your letter dated April 15, 2013 requesting authorization to use cover soil currently stockpiled by the City of Cody south of the Markham Reservoir. The material stockpile is a result of City activities to remove sediment buildup at the inlet to Markham Reservoir.

The City of Cody is happy to make this material available to the Abandoned Mine Lands Program, at no cost, to assist in revegetation efforts of a reclamation site southwest of the City of Cody. It is my understanding that AML will bear all cost for removal of the material and will regrade the area after the stockpiled material has been removed.

The materials are located in close proximity to a heavily utilized pedestrian pathway; therefore I request that you or your project manager please contact Stephen Payne, Public Works Director, at 527-7511 to coordinate the timing for the removal of the materials and to work out any concerns with required signage notifying the public of the activities.

Sincerely,

Nancy Tia Brown
Mayor

MEETING DATE: MAY 7, 2013
DEPARTMENT: PUBLIC WORKS
PREPARED BY: STEPHEN PAYNE, PE *SP*
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEPHEN W. PAYNE, PE

AGENDA ITEM SUMMARY REPORT
SIGNAGE RESTRICTING PARKING BETWEEN 10TH AND 11TH STREET

ACTION:

Ira Fellows requests that the Council authorize the installation of signage restricting the parallel parking on Sheridan Ave. from the corner of 11th west to the east entrance of the Moose Creek Motel as "Passenger Cars Only – No Trucks or RV's". The intent of the signage is to improve visibility for ingress/egress to the Moose Creek Motel. There are several areas east of this location similarly signed.

FISCAL IMPACT

It appears that two signs would need to be installed. The cost of the signage would be about \$300.00.

ALTERNATIVES

1. Approve the request and direct staff to install the signage.
2. Deny the request.

RECOMMENDATION

Staff agrees the requested signage will improve sight distance for egress from the site and will also increase safety in the area.

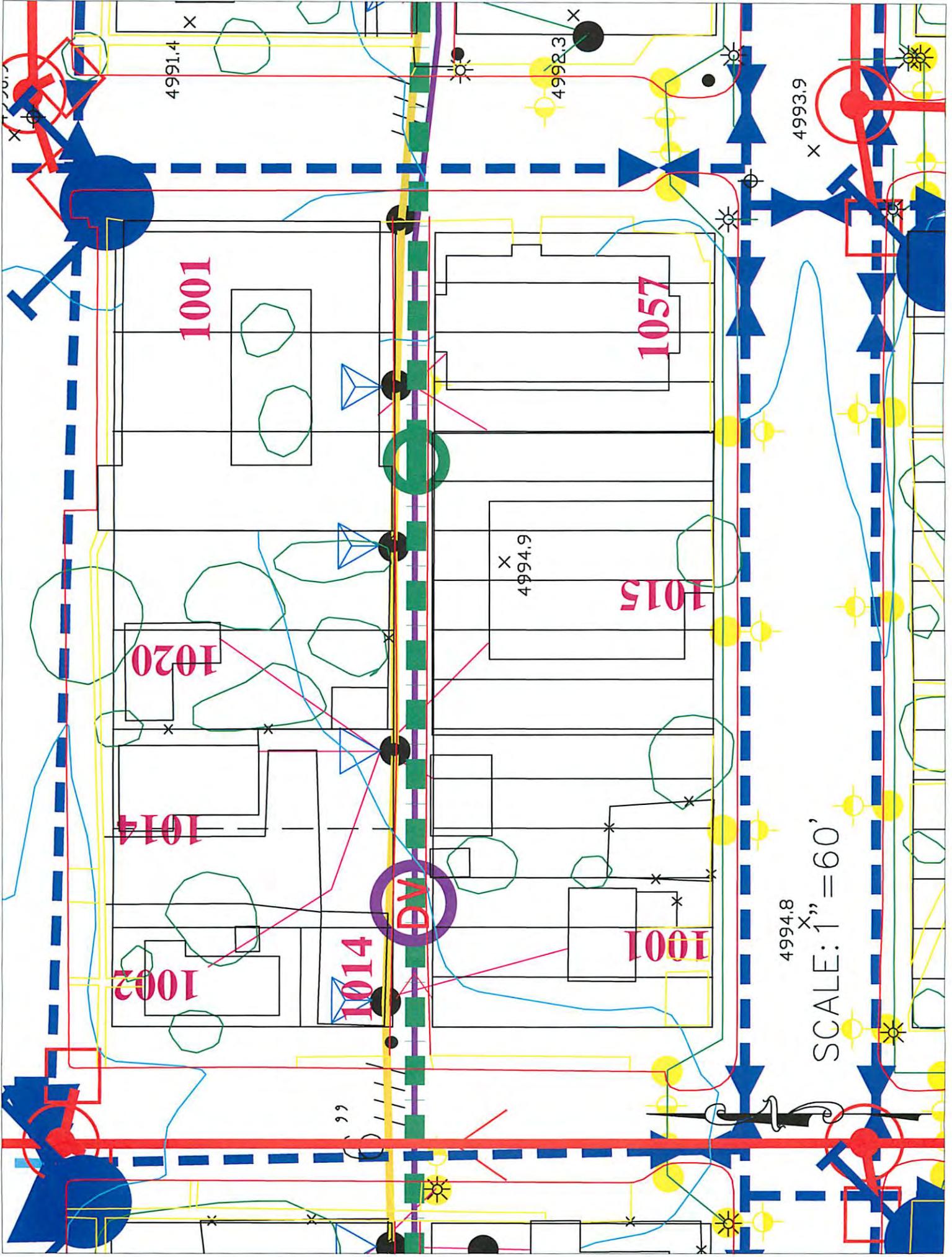
ATTACHMENTS

Map of the area.

AGENDA & SUMMARY REPORT TO:

Ira Fellows

AGENDA ITEM NO. _____



SCALE: 1" = 60'

4994.8

MEETING DATE: MAY 7, 2013
DEPARTMENT: CITY PLANNER
PREPARED BY: TODD STOWELL
CITY ADM. APPROVAL: _____
PRESENTED BY: TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Memorandum of Understanding between WYDOT and City of Cody Regarding Federal Project N29101 Cody-Powell Corridor Improvements

ACTION TO BE TAKEN:

Authorize the Mayor to sign the attached Memorandum of Understanding between the Wyoming Department of the Transportation and the City of Cody.

SUMMARY OF INFORMATION:

The Wyoming Department of Transportation is currently scheduled to let the Cody-Powell corridor project to bid on May 9, 2013. The project involves reconstruction of US 14A to a 5 lane section from West Cooper Lane at Milepost 2.20 for 3.45 miles along the existing alignment towards Powell to Milepost 5.65. As part of this project WYDOT will be installing curb and gutter on both sides of the new roadway and sidewalk on the south side starting at West Cooper Lane and proceeding approximately 1726' east on the existing alignment towards Powell.

This reconstruction will require installation of a storm sewer system on US 14A and construction of a storm water detention facility on property owned by Pierre Williams to the north of US 14A. This storm sewer system and detention facility is designed for the 100-year, 2 hour storm. The system was sized to handle the runoff from the WYDOT facilities, and to pick up the City of Cody drainage on 36th Street. The contributing acreage to this drainage is 3.04 acres on WYDOT (10.7% of the total drainage area) and 25.3 acres for the 36th Street drainage and surrounding terrain (89.3% of the total drainage area). The total estimated construction cost of this system and detention facility is estimated to be \$545,750.

In lieu of the City of Cody participating in the construction cost of this system and detention facility, WYDOT is requesting that the City of Cody take over future maintenance of the storm sewer system and detention facility once the construction has been completed and the project accepted. In addition, WYDOT would like the City to agree to transfer the easement for the storm sewer detention pond from WYDOT to the City of Cody upon future annexation of the property north of US 14A and between West Cooper Lane and the Watkins Lateral Ditch.

The two existing basins on the West side of West Cooper cannot be utilized due grade and utility challenges. The existing basins are also not owned by the City, but are instead secured through a long term easement/lease. This could be a challenge at a later date and the new basin is a permanent easement.

FISCAL IMPACT

The fiscal impact would be associated with the City running the sewer jet to periodically clean the storm drainage line, spraying the detention facility with weed sterilent, and periodically cleaning inlet basins. These

AGENDA ITEM NO. _____

are activities we are presently completing throughout the City and I don't see a significant cost impact to the City.

ATTACHMENTS

Memorandum of Understanding between the Wyoming Department of the Transportation and the City of Cody.

ALTERNATIVES

1. Authorize the Mayor to sign the attached Memorandum of Understanding between the Wyoming Department of the Transportation and the City of Cody.
2. Deny the aforementioned authorization and negotiate further with WYDOT.

STAFF RECOMMENDATION

Staff recommends that the Council authorize the Mayor to sign the attached Memorandum of Understanding between the Wyoming Department of the Transportation and the City of Cody.

AGENDA & SUMMARY REPORT TO:

Todd Frost – WYDOT Resident Engineer



Matthew H. Mead
Governor

Wyoming Department of Transportation

"Providing a safe, high quality, and efficient transportation system"



John F. Cox
Director

P.O Box 461
Basin, Wyoming 82410

April 10, 2013

The Honorable Nancy Tia Brown
Mayor
City of Cody
1338 Rumsey Avenue
Cody, WY 82414

RE: NH 2.20 –N291061,
NH 4.16-N291054,
STP-E 2.20 – N291062, &
ARSCT 2.43 – N291A02
Cody - Powell
Cody East Section
Park County

Dear Ms. Brown:

The Wyoming Department of Transportation is currently scheduled to let the above referenced project to bid on May 9, 2013. This project involves reconstruction of US 14A to a 5 lane section from West Cooper Lane at Milepost 2.20 for 3.45 miles along the existing alignment towards Powell to Milepost 5.65. As part of this project WYDOT will be installing curb and gutter on both sides of the new roadway and sidewalk on the south side only starting at West Cooper Lane and proceeding approximately 1726' east on the existing alignment towards Powell.

This reconstruction will require installation of a storm sewer system on US 14A and construction of a storm water detention facility on property owned by Pierre Williams to the north of US 14A. This storm sewer system and detention facility is designed for the 100-year, 2 hour storm. The system was sized to handle the runoff from the WYDOT facilities, and to pick up the City of Cody drainage on 36th Street. The contributing acreage to this drainage is 3.04 acres on WYDOT (10.7% of the total drainage area) and 25.3 acres for the 36th Street drainage and surrounding terrain (89.3% of the total drainage area). The total estimated construction cost of this system and detention facility is estimated to be \$545,750.

In lieu of the City of Cody participating in the construction cost of this system and detention facility, WYDOT is requesting that the City of Cody take over future maintenance of the storm sewer system and detention facility once the construction has been completed and the project accepted. In addition, the City would agree to transfer the easement for the storm sewer detention pond from WYDOT to the City of Cody upon future annexation of the property north of US 14A and between West Cooper Lane and the Watkins Lateral Ditch. I have attached a

Honorable Nancy Tia Brown
April 10, 2013
Page 2

Memorandum of Understanding between the Wyoming Department of Transportation and the City of Cody for review and signature addressing the future maintenance of this system.

Thank you for your help in this matter. If you have any questions, please contact me at 307-568-3400.

Sincerely;

A handwritten signature in cursive script, appearing to read "Shelby Carlson".

Shelby Carlson, P.E.
District Engineer

cc. File
Todd Frost, P.E., Resident Engineer, Cody
Michael J. Miller, Right of Way Program, Cheyenne

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
WYOMING DEPARTMENT OF TRANSPORTATION
AND THE
CITY OF CODY**

Federal Project N291061
Cody - Powell
Park County

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Wyoming Department of Transportation (WYDOT), whose address is 5300 Bishop Boulevard, Cheyenne, Wyoming 82009, and the City of Cody (City) whose address is 1338 Rumsey Ave., Cody Wyoming 82414.
2. **Purpose.** The purpose of this MOU is to establish the responsibilities and funding requirements between the two parties for the storm sewer system and detention pond on the above-mentioned project located from just west of the intersection of 36th Street and US 14A and proceeding easterly along the U.S. 14A alignment approximately 800 feet to just west of the Watkins Lateral Ditch in the City of Cody (See the attached Exhibit "A"). The storm sewer system and detention pond has been sized to accommodate both the storm water runoff from U.S. 14A (WYDOT's facility) and 36th Street and adjacent property (City of Cody facility).
3. **Terms of MOU.** This MOU shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU, and shall remain in full force and effect until terminated.
4. **Payment.** No payment shall be made to either party by the other party as a result of this MOU.
5. **Responsibilities of WYDOT**
 - a. WYDOT will conduct preliminary survey work, engineering investigations, environmental and right-of-way studies and will develop final design plans and estimates necessary to construct the storm sewer system and detention pond for this project.
 - b. WYDOT will acquire all necessary construction permits and permanent easements necessary to construct the storm sewer system and detention pond in WYDOT's name, as shown on Exhibit "A".
 - c. WYDOT and its Contractor will construct the storm sewer system and detention pond in accordance with the final design plans.

6. Responsibilities of the City

- a. Upon completion of this project, the City shall maintain, at its sole expense, all features constructed under this Agreement. Maintenance shall include all repairs necessary to keep the improvement in its original constructed condition.
- b. The City agrees to the transfer of the easement for the storm water detention pond from WYDOT to the City upon annexation of any portion of the property currently north and adjacent to the U.S. 14 A right-of-way from West Cooper Lane to the Watkins Lateral Ditch in the SW ¼ SE ¼, T53N R101W.

7. General Provisions

- a. **Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- b. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- c. **Entirety of this MOU.** This MOU, consisting of three pages and Exhibit "A", consisting of three plan sheets, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- d. **Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend nor indemnify the other.
- e. **Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Attorney General or his representative.
- f. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- g. **Sovereign Immunity.** The State of Wyoming, WYDOT and the City do not waive their sovereign immunity by entering into this MOU and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

h. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU.

8. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

Attest:

City of Cody, Wyoming:

Name

Nancy Tia Brown, Mayor

Title

Date

(SEAL)

Attest:

Wyoming Department of Transportation:

Sandra J. Scott, Secretary
Transportation Commission of Wyoming

Del McOmie, P.E., Chief Engineer

Date

(SEAL)

Approved as to form:

By: _____
Douglas J. Moench
Senior Assistant Attorney General
State of Wyoming

Date MOU prepared: 4-12-13

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Dorothy DeBerg

Organization Represented Cody Elks Lodge

Date you wish to appear before the Council May 7, 2013

Mailing Address 1202 Beck Ave., Cody, WY 82414 Telephone 307-587-3318

E-Mail Address codyelks@tctwest.net

Preferred form of contact: Telephone _____ E-Mail XXXXXX

Names of all individuals who will speak on this topic Dorothy DeBerg or Laura Laughlin

Event Title (if applicable) Wyoming Elks Association Convention

Date(s) of Event (if applicable) May 16-19

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) We are asking for permission to place 4 reserved parking places on Beck Ave and 4 on 12th Street. They will all be adjacent to the Elks Lodge. Reserved signs will be heavy iron and wind will not affect them. They will not inhibit pedestrian travel. There will be no cost to the city.

Which City employee(s) have you spoken to about this issue? Cindy Baker

Signature Dorothy DeBerg Date 4/30/2013



WYOMING
ASSOCIATION
OF MUNICIPALITIES

315 West 27th Street
Cheyenne, WY 82001
Phone (307) 632-0398
FAX (307) 632-1942
email: wam@wyomuni.org

MEMORANDUM

TO: **All Mayors**

FROM: Ginger Newman, Director of Communications and Training

SUBJECT: **Voting Delegates for the 2013 WAM Convention**

DATE: March 29, 2013

We are requesting that your municipality's governing body appoint its **OFFICIAL VOTING DELEGATE** and **alternate** to WAM's Annual Convention Business Meeting, held Saturday, June 15, 2013 in Riverton. **Any** individual member of the association is entitled to speak during the annual business meeting. However when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and mail/fax it to WAM by Friday, May 24. We appreciate your cooperation and prompt action on this matter to insure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the convention at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by Friday, June 7 or your voting delegate may bring the written change/authorization to convention and submit it to the WAM registration desk **by Friday, June 14 before 12:00n.** After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the annual business meeting!

**WYOMING ASSOCIATION OF MUNICIPALITIES
2013 WAM ANNUAL CONVENTION
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2013 WAM Convention Business Meeting in Riverton, Saturday, June 15, 2013.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE MAIL/FAX TO WAM NO LATER THAN MAY 24, 2013

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org

MEETING DATE: MAY 7, 2013

DEPARTMENT: PARKS, RECREATION, AND
PUBLIC FACILITIES

PREPARED BY: DOYLE STOUT

PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT

Annual Request for CHS Graduation Party 2013

ACTION TO BE TAKEN:

Request motion to pay cost out of contingency fund.

SUMMARY OF INFORMATION:

In recent years, the City Council has elected not to waive facility fees for local groups. However City Council has sponsored the annual Cody High School graduation party and paid a portion or all of the related fees out of City Council contingency.

A group of local parent and students are organizing an all night graduation celebration for the CHS Senior Class of 2013. This overnight activity is scheduled to be held at the Recreation Center and the Riley Arena has been scheduled in the past for this event. The 2013 celebration is being planned on May 25 & 26. The celebration will run from 6:00 pm on Saturday, May 25 to 6:00 am on Sunday May 26.

The normal closure time of the Recreation Center on Saturday is 6:00 pm. The committee is planning a wide variety of activities for the "lock-in" style of party. Students will not be allowed to leave and re-enter the celebration. In addition to the chaperones from the graduation committee, a City Rec Center staff member will also be on site.

FISCAL IMPACT

A minimum of one staff member will be scheduled to work this event. It is estimated that the direct salary cost to the City will be approximately \$200.

The standard non-commercial rental fee for the Rec Center is as follows:

Gymnasium	\$450.00
Multipurpose room	\$100.00
Childcare room	\$50.00
Front desk staff	<u>\$200.00</u>
Total	<u>\$800.00</u>

ALTERNATIVES

AGENDA ITEM NO. _____

1. Approve sponsoring the CHS graduation party in the amount not to exceed \$800.00.
2. Don not sponsor the event, but instead waive the fee.
3. Deny the request.
4. Funding not to exceed a different amount approved by City Council.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Doyle Stout, Recreation Supervisors
Rick Manchester, Parks, Recreation & Public Facilities Director
Jeanette Proseno, CHS Chairperson for the Class of 2013. 307-272-8688

MEETING DATE: MAY 7, 2013
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: SARA WEAD, ASSISTANT
ADMINISTRATIVE SERVICE OFFICER
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____

AGENDA ITEM SUMMARY REPORT

Request for a new Restaurant Liquor License

ACTION TO BE TAKEN:

Approve issuing a restaurant liquor license to Sheri Clemmer Anderson dba Wild Horse Café and Gift Shop contingent upon building the dispensing room to the specifications on the application and meeting all building and zoning requirements.

SUMMARY OF INFORMATION:

Sheri Clemmer Anderson dba Wild Horse Café and Gift Shop located at 440 West Yellowstone Ave has applied for a restaurant liquor license. Wild Horse Café intends to serve a full breakfast and lunch menu along with a new dinner menu. The application is complete and all related documents have been received. As of April 19th, the dispensing room was not yet in place. The dispensing room must be in place prior to the issuance of the license.

FISCAL IMPACT

If approved, the City of Cody would receive a prorated license fee of \$174.25. Upon renewal, the annual license fee would be received.

ALTERNATIVES

1. Deny issuing a restaurant liquor license to Sheri Clemmer Anderson dba Wild Horse Café and Gift Shop.

ATTACHMENTS

Restaurant liquor license application and required attachments
Business plan

AGENDA & SUMMARY REPORT TO:

Sheri Clemmer Anderson 307-587-4183, s6591momo@yahoo.com

AGENDA ITEM NO. _____

**FOR NEW LICENSES AND TRANSFER
LICENSE AND/OR PERMIT APPLICATION
FOR LIQUOR, COUNTY MALT BEVERAGE, LIMITED, WINERY OR MICROBREWERY**

To be completed by the City, Town or County Clerk:

Date Filed: 4 / 10 / 2013

	Annual Fee	Prorated Fee
Basic Fee:	\$ _____	\$ <u>174.25</u>
Add'l Dispensing Room Fee:	\$ _____	\$ _____
Transfer Fee:	\$ _____	
Total License Fee Collected	\$ _____	\$ _____
Publishing Fee Collect:	\$ <u>260.00</u>	

Required Attachments Received: Yes

Advertising Dates(4): 4/15, 4/22, 4/29, 5/6/2013

Hearing Date: 5 / 7 / 13

Local Licensing Number: _____

For the license term: 5 / 7 / 2013
Month Day Year

Through: 7 / 31 / 2013
Month Day Year

A copy must be immediately forwarded to:
State of Wyoming Liquor Division
1520 E 5th Street
Cheyenne WY 82002-0110

Formerly Held by: _____

Applicant: Sheri Clemmer Anderson _____

Trade Name (dba): Wild Horse Café & Gift Shop _____

Premise Address: 440 West Yellowstone Ave _____
Number & Street

Cody _____ WY _____ 82414 _____ Park _____
City State Zip County

Mailing Address: 440 West Yellowstone Ave _____
Number & Street or P.O. Box

Cody _____ WY _____ 82414 _____
City State Zip

Business Telephone Number: (307) _____ 587-4183

Fax Number: () _____

E-Mail Address: s6591momo@yahoo.com

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

<p>FILING FOR</p> <p><input checked="" type="checkbox"/> NEW <input type="checkbox"/> TRANSFER LOCATION <input type="checkbox"/> TRANSFER OWNERSHIP</p> <p>FILING IN (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> CITY OF <u>Cody</u> <input type="checkbox"/> COUNTY OF _____</p> <p>FILING AS (CHOOSE ONLY ONE) <input checked="" type="checkbox"/> INDIVIDUAL <input type="checkbox"/> LLC <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LLP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ASSOCIATION <input type="checkbox"/> ORGANIZATION</p>	<p>TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)</p> <p><input type="checkbox"/> RETAIL LIQUOR LICENSE <input type="checkbox"/> on-premise only <input type="checkbox"/> off-premise only <input type="checkbox"/> combination on/off premise</p> <p><input checked="" type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB <input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> BAR AND GRILL</p> <p><input type="checkbox"/> LOCATED WITHIN 5 MILES OF CITY (County License only)</p>	<p>To Assist the Liquor Division with scheduling inspections:</p> <p>DO YOU OPERATE?</p> <p><input type="checkbox"/> FULL TIME (e.g. Jan through Dec) <input checked="" type="checkbox"/> SEASONAL/PART-TIME (specify months of operation) from <u> </u> May <u> </u> to <u> </u> Nov 1st <u> </u></p> <p>DAYS OF WEEK (e.g. Mon through Sat) <u>Mon-Sun</u></p> <p>HOURS OF OPERATION (e.g. 10a - 2a) <u>7 am-7 pm</u></p>
--	---	---

1. Location of License:

(a) Give a description of the dispensing room and state where it is located in the building (e.g. 10x12 room in SE corner of 1st floor of building). If the building is not in existence, provide the location and an architect's drawing or suitable plans of the room and premises to be licensed: If **Winery or Microbrewery**, also list manufacturing facility. W.S. 12-4-102(a)(i): (Please submit a drawing of dispensing room)

12' x 12' room in the southwest corner of 1st floor of building
3 1/2 x 8 1/2

(b) Do you have an additional dispensing room? YES NO If yes, provide description and location:

(c) Provide the legal description and the zoning of the site where the applicant will conduct business:
Allen Subdivision, 2nd filing, Lot 1, Zone D-3

2. Do you W.S. 12-4-103 (a) (iii):

(1) **OWN** the building in which sales room is located? YES (own)
(2) **LEASE** the building in which sales room is located? YES (lease)

(A) **DATE** lease expires _____ located on page _____ paragraph _____ of lease document.
(B) Provision for **SALE** of alcoholic or malt beverages located on page _____ paragraph _____ of lease.

NOTE: Attach a true copy of the lease to application. Lease **MUST** contain provision for **SALE OF ALCOHOLIC or MALT BEVERAGES** and be valid **THROUGH** the **TERM OF THE LICENSE** W.S. 12-4-103(a)(iii).

3. Have you already assigned, leased, transferred or do you intend to assign, lease, transfer, contract or in any other manner agree with any person or firm other than yourself as licensee to operate and assert control or partial control of the license and the licensed room to carry on the licensed liquor business? YES NO

SJA

4. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403
- (a) Hold any interest in the license applied for? YES NO
 - (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? YES NO
 - (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
 - (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection therewith:

5. Does applicant have any interest or intent to acquire an interest in any other retail liquor license to be issued by this licensing authority? W.S. 12-4-103(b) YES NO
 If "YES", explain: _____

6. Is applicant a mayor, member of a city or town council, or member of the board of county commissioners within the jurisdiction of this licensing authority? W.S. 12-4-103(a)(i) YES NO

7. Is applicant employed by the State, City or Town, or County as a law enforcement officer, or hold office as a law enforcement officer through election? W.S. 12-4-103(a)(ii) YES NO

RESTAURANT OR BAR AND GRILL LICENSE: Complete questions 8(a) and 8(b):

8. (a) Have you submitted a valid food service permit upon application? W.S. 12-4-407(a) W.S. 12-4-413(a) YES NO
 (b) Was your dispensing room for alcoholic and/or malt beverages in existence and open for consumption purposes prior to February 1, 1979? W.S. 12-4-410(b) YES NO N/A

RESORT LICENSE: Complete questions 9(a) through 9(c):

9. (a) Is the actual valuation of the resort complex at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
 (b) Does the resort complex include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
 (c) Does the resort complex include motel or hotel accommodations with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO

MICROBREWERY AND/OR WINERY LICENSE: Complete questions 10 through 11:

10. Is premise to be co-existent with a retail, restaurant, resort or bar and grill liquor license? W.S. 12-4-412(b)(iii) YES NO
 If "YES", please specify type: Microbrewery Winery Retail
 Restaurant Resort Bar & Grill:
11. (a) Do you self distribute your products? YES NO
 (b) Do you distribute your products through an existing malt beverage wholesaler? YES NO

ORGANIZATION AND/OR CLUB LICENSE: Complete questions 12 through 15 as applicable:

12. **FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)
- (a) The name and address of the grand lodge or national organization is: _____
 - (b) Does lodge or fraternal organization hold a charter from a national organization or national grand lodge? YES NO
 - (c) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
 - (d) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

13. **VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):

- (a) The name and address of the National Veterans organization is: _____
- (b) Has the Veteran's organization been chartered by the Congress of the United States for patriotic, fraternal or benevolent purposes? YES NO
- (c) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

SCA

14. SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Have you filed a true copy of your bylaws with the local licensing authority and the Wyoming Liquor Division? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License?
(THE PETITION MUST BE ATTACHED TO APPLICATION) YES NO
- (i) Have you filed with the licensing authority and the Wyoming Liquor Division a detailed statement of your activities during the preceding year which were undertaken or furthered in pursuit of the objectives of the club, along with an itemized statement expended for such activities? YES NO

15. GOLF CLUBS W.S. 12-1-101(a)(iii)(D):

- (a) Do you have more than fifty (50) bona fide members? YES NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? YES NO

16. (a) If applicant is an Individual or Partnership: State the name, date of birth and residence of each applicant or partner, if the application is made by more than one individual or by a partnership.

If the application is for a Club: State the name, date of birth and residence of each officer.

True and Correct Name	Date of Birth	DONOT LIST PO BOXES		Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
		Residence Address No. & Street	City, State & Zip				
Sherr L Climmer Anderson					YES <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
					NO <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	NO <input checked="" type="checkbox"/>
					YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
					NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>
					YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
					NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>
					YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
					NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

(b) If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: State the name, date of birth and residence of each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director.

True and Correct Name	Date of Birth	DONOT LIST PO BOXES		Residence Phone Number	No. of Years in Corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
		Residence Address No. & Street	City, State & Zip					
							YES <input type="checkbox"/>	YES <input type="checkbox"/>
							NO <input type="checkbox"/>	NO <input type="checkbox"/>
							YES <input type="checkbox"/>	YES <input type="checkbox"/>
							NO <input type="checkbox"/>	NO <input type="checkbox"/>
							YES <input type="checkbox"/>	YES <input type="checkbox"/>
							NO <input type="checkbox"/>	NO <input type="checkbox"/>
							YES <input type="checkbox"/>	YES <input type="checkbox"/>
							NO <input type="checkbox"/>	NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

SCA

OATH OR VERIFICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)

SS.

COUNTY OF Park)

Before Me, Sara Wead, (specify)
(Printed name of Notary or other officer authorized to administer oaths)

a Notary Public, Officer authorized to administer oaths in and for
Park County, State of Wyoming, personally appeared

Sheri Clemmer Anderson name he/she being first duly sworn
(Insert Names)

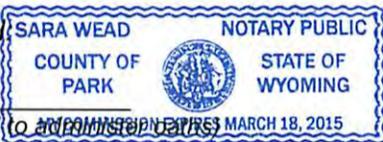
by me upon his oath, says that the facts alleged in the foregoing instrument are true.

(Seal)

1. Sheri Clemmer Anderson
2. _____
3. _____
4. _____

My Commission expires: 3/18/15

Witness my hand and official seal



Sara Wead

(Notary Public or other officer authorized to administer oaths)

Title Notary

Dated: 4-15-13

REQUIRED ATTACHMENTS:

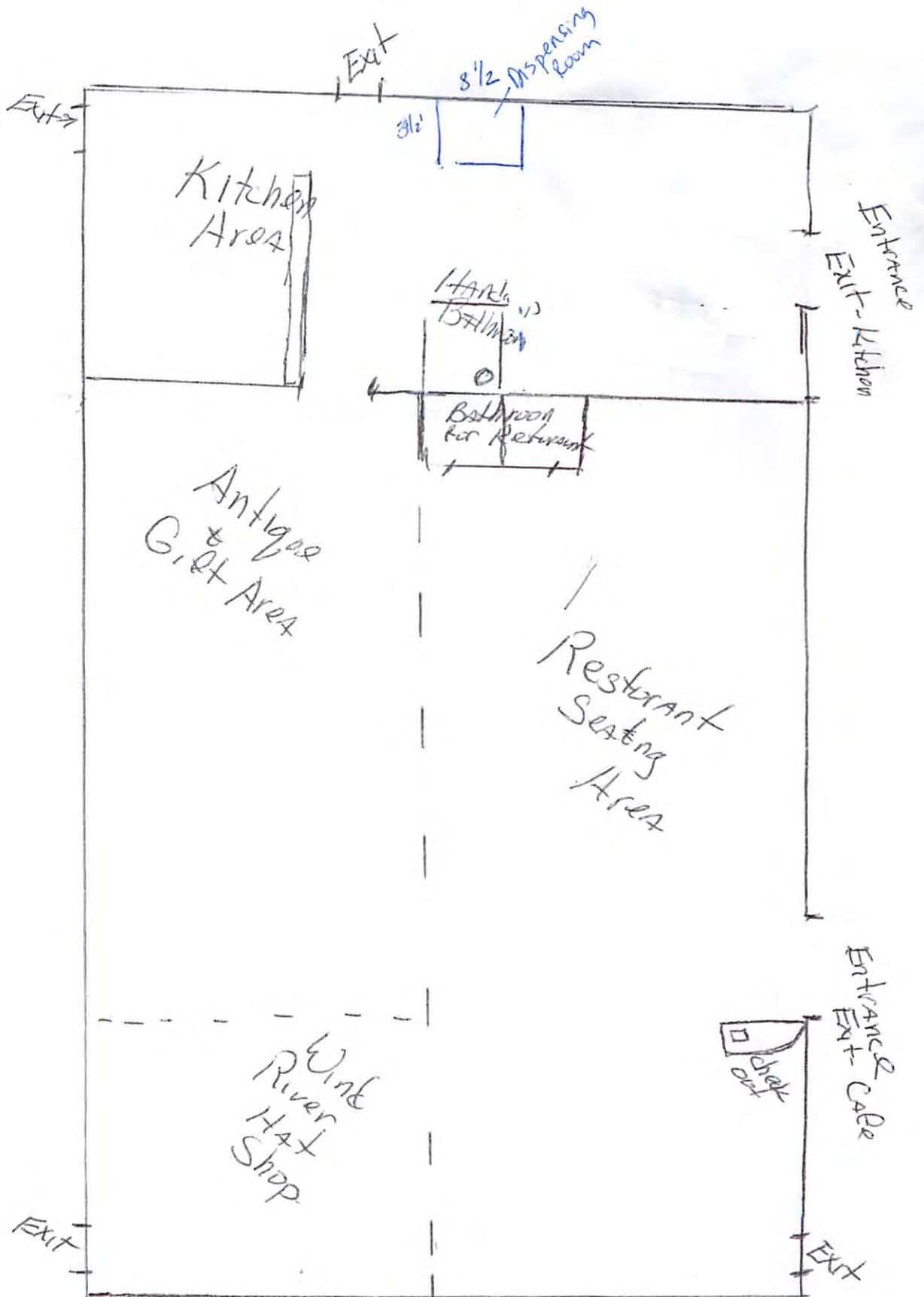
- (a) Attach any lease agreements W.S. 12-4-103 (a) (iii).
- (b) If the building is not in existence, an architect's drawing or suitable plans of the room and the premises to be licensed must be attached W.S. 12-4-102 (a) (i).
- (c) A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (v).
- (d) Restaurant or Bar & Grill Liquor License applicants must include a copy of the CURRENT food service permit W.S. 12-4-407 (a) or 12-4-413 (a).
- (e) Include a drawing of the dispensing room W.S. 12-5-201 (a).
- (f) Check or bank draft as payment for the application and publishing the notice of application (Direct billing is permissible for publication fees) W.S. 12-4-101-4 (a).
- (g) If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

ADVERTISING REQUIREMENTS W.S. 12-4-104(a):

When an application for a license, permit, renewal or any transfer of location or ownership thereof has been filed with a licensing authority, the clerk shall promptly prepare a notice of application, place the notice conspicuously upon the premises shown by the application as the proposed place of sale and public the notice in a newspaper of local circulation once a week for four (4) consecutive weeks. The notice shall state that a named applicant has applied for a license, permit, renewal or transfer thereof, and that protests against the issuance, renewal, or transfer of the license or permit will be heard at a designated meeting of the licensing authority.

FOR LIQUOR DIVISION USE ONLY		
Reviewer	Initials	Date
Agent:		
Chief:		
Acct.:		

SIA





1132 Beck Avenue
Cody, WY 82414
307 527-9621
307 587-8314 fax

April 9, 2013

City of Cody
P.O. Box 2200
Cody, Wy. 82414

Attn: Sara Wead

Dear Sara,

I am sending you this letter upon the request of Sheri Clemmer Anderson, who along with her husband, Gary Anderson own the Wild Horse Gift Shop & Café on 440 West Yellowstone Ave. here in Cody. Sherri & Gary have maintained a business-Sole Proprietor acct. with US Bank for the Wild Horse Gift Shop since 5/25/2011. They have been US Bank customers since 2004. They maintain satisfactory personal accounts with our bank in addition to the Wild Horse Gift Shop account. We also have a commercial loan relationship with them, not related to the gift shop & café.

Please let me know if you should need anything else.

Sincerely,


Marilee R. Johnson
Branch Manager



WDA-17A
04/2k

WYOMING DEPARTMENT OF AGRICULTURE

CHEYENNE, WYOMING 82002

RECEIPT NUMBER

FD 038988

FOOD LICENSE



Account # 10844/10844-1

Whereas this party has made application for the licenses listed below in the State of Wyoming according to the law and agrees to comply with all laws, rules and regulations thereto, including the payment of all required fees, there is hereby issued to the applicant this license. This license is not transferable and, unless revoked, shall expire on the date indicated below.

WILD HORSE CAFÉ & GIFT SHOP
440 W YELLOWSTONE AVE
CODY, WY 82414

Expiration Date: 5/27/2014

A handwritten signature in cursive script, appearing to read "Jason Feamster".

Director of Agriculture

Equal Opportunity in Employment and Services

A. Wild Horse Cafe's Mission Statement

It is to have a fun Western themed Restaurant with great food, great atmosphere when our guests leave they will wish they had left overs and remember us and come back soon!

B. We bought are building at 440 West Yellowstone in 1999, ~~was~~ first ran as Wild River Hat Company on one side, my corporate business for Cost Cutters on the other side. The past 2 years we have had the Cafe - May thru Oct 1st.

c. Gary Andersson + Sheri Clemmer Anderson

Gary now cooks and runs the kitchen, I do the gift shop, banking and accounting.

d. We plan to employ 6 to 8 employees.

e. The Cafe is located at 440 West Yellowstone Ave which across from the rodeo grounds. We have recently remodel, the sitting of tables is in the front when you walk, decorated very western. The Gift Shop is to the back of the Cafe, along with hats they can buy and have shipped to the left.

f. We presently serve full Breakfast, Lunch, with some heavier meals, speciality Chicken Fried Steak, Meatloaf, Roast beef Dinners, a new dinner menu below.

1. Chicken Fried Stk

2. Baby Back Ribs

3. Meatloaf

4. T-Bone / Rib Eye

5. Grilled Salmon, dill sauce

6. Shrimp - scampistyle - lightly breaded

Beef Chuck Wagon all you can eat

Tues - Wed - Thurs
Bake Potato Bar Mexican Nite Pasta nite

G. We own are building, we bank at U.S. Bank. Gary and Sheri Anderson are the owners of their business

Market Analysis:

a. We are seasonal, we have been opened 2 years with the Cafe, being across from the rodeo grounds enhances our business to draw an evening crowd would increase profits with the ability to serve Beer + Wine etc. with our evening menu.

b. We are targeting locals, tourists, Rodeo Crowd - Rodeo Employees and we are surrounded by lots of motels.

- We have already done lots of advertising, in hotels, the Pulse, Cozy Enterprise, Buyer's Guide and Radio advertisement

C. Our competition would be the Terrace which is only open for Dinner and is open until 10pm, we will be closing at 7pm. The next restaurant 1/2 mile similar to us would be OUR PLACE, they have been open a long time in Cody and they are very busy, I believe in summer they have an over flow of business. The Barrier we see is that we are way at the end of town, actually last place before leaving town to go into Yellowstone Park. We will advertise more to overcome that.

d. No restrictions.

3. Company Description: We serve great food, home cooked + large portions, adding a larger dinner menu and being able to serve a liquor beverage will increase our business and revenue. We constantly in the summer will have people come in wanting to have a glass of wine or beer and ~~find~~ but we do not serve alcohol and leave

4. Gary Anderson will be ahead of Kitchen, food preparation, Sheri Anderson will be in charge of Marketing, Payroll, banking.

Christie Shepard in charge of hiring and training waitresses, waiters, bus staff.

5. Marketing Strategy: We will advertise in the Casy Enterprise + Pulse. We are in the Dining Guide, Hotel Room Books, along with Radio.

Will Horse Cafe + Gift Shop

Projected Income Statement for May 1-2013 - Oct 31-13

Income monthly

Food - 18,000

Liquor Bev - 6,000

Gift Shop - 6,000

$30,000 \times 6 = 180,000$

Total Income 180,000

Operating Expense for 6 months

acc - 4,200

adver - 1,000

Banking - 200⁰⁰

Cleaning + supplies - 346⁰⁰

Insurance 1,200

Office + store
cafe - 425⁰⁰

expenses

telephone - 300⁰⁰

Utilities - 4,200⁰⁰

Food Cost - 15,000

Liquor Cost - 23,000

Tax + 15 \$ 1,600⁰⁰

Mortgage pay 7,200

Credit card fees 700⁰⁰

\$ 56,371

Salaries for 6 months

Cooks - 19,500

Waitress's - 16,800

Dishwashers 4,800

Total \$ 41,100

Profit 180,000

-
Operating Exp 97,371
+ Salaries

Profit \$ 82,629

MEETING DATE: MAY 7, 2013
DEPARTMENT: PARKS, RECREATION, AND
PUBLIC FACILITIES
PREPARED BY:
PRESENTED BY:

AGENDA ITEM SUMMARY REPORT

Open Container Permit—Canal Park

ACTION TO BE TAKEN:

Request City Council approvals for The Nature Conservancy to have exclusive use of Canal Park amphitheater area and to have an open container permit to consume beer and wine at Tuesday, June 18, 2013.

SUMMARY OF INFORMATION:

The Nature Conservancy's Wyoming Chapter seeks permission to serve beer and wine (we will not charge) at an event being organized for area members and donors. Estimated attendance is 150. We expect to hold the event from 5:00 – 8:00, no later than 9:00 p.m. We will set up tables and chairs and may set up a tent, although we have reserved the Cody Clubroom in case of inclement weather. Details are still being finalized.

FISCAL IMPACT

There is now financial impact.

ALTERNATIVES

1. Approve the permit to use Canal Park and to issue an open container permit.
2. Approve only the park permit and NOT the open container permit.
3. Deny the request all together.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Kelly Jensen, Director
The Nature Conservancy
kelly_jensen@tnc.org

Ryan Selk, Parks and Pathways Supervisor
Tasa Brost, Rec Center

AGENDA ITEM NO. _____

MEETING DATE: MAY 7, 2013

DEPARTMENT: THE NATURE CONSERVANCY

PREPARED BY: KATHERINE THOMPSON

PRESENTED BY: KATHERINE THOMPSON

AGENDA ITEM SUMMARY REPORT

Project Update: Improvements to open space at Belfry river access and the Shoshone River Way

ACTION TO BE TAKEN:

The Nature Conservancy will present the draft site plan for to the Belfry river access improvements to be completed in the spring & summer of 2013.

SUMMARY OF INFORMATION:

The Conservancy has secured roughly half of the funding necessary to complete proposed improvements at the Belfry public access. We would like to start work immediately and are working with City staff to secure the appropriate permits.

Timeline:

Phase I to be completed before June 30, 2013: Funds secured from Park County Parks and Recreation must be spent before June 30, 2013. We anticipate spending those funds on:

- Constructing picnic shelters over two existing picnic tables
- Constructing a private changing area
- Planning and designing new interpretive signage about the river (watershed map, trail map, fish ID info, human uses of the Shoshone, etc.)

Phase II to be completed before August 24, 2013: We propose to spend remaining funds on:

- Expanding and surfacing the parking lot
- Designating parking spots
- Relocating a picnic table
- Adding a swing gate across the road that leads to the foundation of the old pumping station
- Printing and installing interpretive signage
- Designing, printing and installing directional signage from town (in conjunction with Sheridan Streetscape Project?)
- Working with WY Game and Fish Dept. to place a wheelchair-accessible fishing deck along the shoreline.

The Conservancy also proposes to hold an Open House at the site on **Saturday, May 11 from 1:00 to 3:00 pm** to collect stakeholder input on the draft plan.

FISCAL IMPACT

We expect this project will have a positive fiscal impact on the City, since the Conservancy would both manage the project and provide the funds necessary to make the proposed improvements. The City will be responsible for maintenance, but we are being mindful to propose only very low maintenance improvements.

ALTERNATIVES

AGENDA ITEM NO. _____

1. Grant permission for the Conservancy to move forward with the project as outlined above and on the attached Draft Site Plan for Belfry Improvements.
2. Do not grant the request.

ATTACHMENTS

1. Draft Site Plan for Belfry Improvements.

AGENDA & SUMMARY REPORT TO:

Katherine Thompson, Northwest Wyoming Program Director, The Nature Conservancy
1128 12th Street, Suite A, Cody, WY 82414; katherine_thompson@tnc.org

SCALE 1"=20'



FISHING DECK

RESET TABLE

COVER EXISTING TABLE
12'
14'

EXPANDING PARKING LOT

RELOCATE TABLE

6 PARKING SPACES

15'
CHANGING AREA

SWING GATE

COVER EXISTING TABLE

REMOVE OLD FENCE POST

12 PARKING SPACES

EXPANDING PARKING LOT

8 PARKING SPACES

Change Order

No. 1

Date of Issuance: _____ Effective Date: _____

Project: Cody West Strip Water Main Extension Project	Owner: City of Cody, Wyoming	Owner's Contract No.: BID #2012-16
Contract: Cody West Strip Water Main Extension		Date of Contract: 4/1/2013
Contractor: Harris Trucking and Construction Company		Engineer's Project No.: 121118

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Total of 5 connections to existing water lines requiring field adjustments due to existing line being different from the approved construction plans.

Attachments (list documents supporting change):

C.O.P # 01 thru # 04

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 299,587.13

[No Change] from previously approved Change Orders No. 0 to No. 0 :

\$ 0

Contract Price prior to this Change Order:

\$ 299,587.13

[Increase] of this Change Order:

\$ 10,788.05

Contract Price incorporating this Change Order:

\$ 310,375.18

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ :

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Times with all approved Change Orders:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

RECOMMENDED:

By: *Todd Kelly*
Engineer (Authorized Signature)

Date: 4/18/13

Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Change Order Proposal Breakdown (If \$1,000 Or More)

Item No.	Item Description	Qty	Unit	Labor Class/ Craft	Labor Hours Per Unit	Labor Hours Total	Labor Rate	Labor Total	Material Unit Price	Material Total	Lower Tier Sub Total	Equip/ Other Total	Item Total (Bare Cost)
1	Foreman	8.00	MH		65.00	520.00							\$520.00
2	Labor	16.00	MH		38.00	608.00							\$608.00
3	Pickup	2.00	HR		25.00							50.00	\$50.00
4	Volvo 305 Exc	2.50	HR		140.00							350.00	\$350.00
5	Bobcat 435 Exc	3.00	HR		83.00							249.00	\$249.00
6	Komatsu 380 Loader	1.00	HR		129.00							129.00	\$129.00
7	IR Air Comp w/ Jack Hammer	6.00	HR		80.00							480.00	\$480.00
8	Case Skidsteer	1.00	HR		79.00							79.00	\$79.00
TOTALS:						1,128.00						\$1,337.00	\$2,465.00

Change Order Proposal Breakdown (If \$1,000 Or More)

Item No.	Item Description	Qty	Unit	Labor Class/ Craft	Labor Hours Per Unit	Labor Hours Total	Labor Rate	Labor Total	Material Unit Price	Material Total	Lower Tier Sub Total	Equip/ Other Total	Item Total (Bare Cost)
1	Foreman	8.00	MH		65.00	520.00							\$520.00
2	Labor	25.50	MH		38.00	969.00							\$969.00
3	Pickup	0.50	HR		25.00							12.50	\$12.50
4	Volvo 305 Exc	2.00	HR		140.00							280.00	\$280.00
5	Bobcat 435 Exc	2.00	HR		83.00							166.00	\$166.00
6	Komatsu 380 Loader		HR		129.00								
7	IR Air Comp w/ Jack Hammer	1.00	HR		80.00							80.00	\$80.00
8	Case Skidsteer	1.00	HR		79.00							79.00	\$79.00
9	Foster Adapter	3.00	EA						\$165.00	\$495.00			\$495.00
10	Material Tax	1.00	LS							\$19.80			\$19.80
TOTALS:										\$514.80		\$617.50	\$2,621.30

Change Order Proposal #04

Project Title: West Strip Waterline Extension

Contract No.: _____ Project No.: _____

Reference: Tie In at approx STA 36+20 (Which included Breaking and Reconfiguring a Water Service

Crossed over Sewer Line, Disassembled Existing Tie In to Accomodate New Tie In

All of this work was not shown on the plans.

1	Material (Include tax. Provide separate breakdown with quantity and unit prices.)	\$0.00
2	Labor	
	10 Man Hours \$65.00 per Hour XXXXX Craft	\$650.00
	20 Man Hours \$38.00 per Hour _____ Craft	\$760.00
	_____ Man Hours _____ per Hour _____ Craft	\$0.00
3	Other Costs (Identify)	\$607.50
4	Total of Items 1,2,3	\$2,017.50
5	Overhead (% of Item 4) 10.00%	\$201.75
6	Total of Items 4,5	\$2,219.25
7	Profit (% of Item 6) 5.00%	\$110.96
8	Total of Items 6,7	\$2,330.21
*9	Labor Burden (% of Item 2) 0.00%	\$0.00
10	Total of Items 8,9	\$2,330.21
11	Subcontract Cost	\$0.00
**12	Prime Contractor Fee (% of item 11) 0.00%	\$0.00
13	Total of Items 11,12	\$0.00
14	Subtotal (Total of Items 10,13)	\$2,330.21
15	Bond (% of Item 14) 0.00%	\$0.00
16	Total Change Order (Total of Items 14,15)	\$2,330.21 ✓

* Cost of Federal Old Age benefits (Social Security) tax and workman's compensation and public liability insurance pertaining to charges are allowable. While no percentage will be allowed thereon for overhead or profit, prime contractor's fee will be allowed on each items in sub-contractor's proposal.

** If work proposed by this change is performed by prime contractor forces fee is not allowed; only overhead and profit.

Allowances for overhead and profit will not exceed 10% each. The contractor must obtain and furnish with the proposal an itemized breakdown signed by each subcontractor participating in the change if it exceeds one thousand dollars.

By Logan D. Grant 4/19/13
 Contractor Name Date

HARRIS TRUCKING & CONST CO.
 Company Name

ORDINANCE 2013-05

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE III, SUBSECTION G OF THE CODY CITY CODE REGARDING SERVICE CHARGES.

G. Service Charges

The following charges apply to all levels of service in addition to any other charges.

Connection and Reconnection Charge:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	\$25.00
Other than Normal Office Hours	\$110.00
Trouble Calls on Customer-Owned Equipment:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	No Charge
Other than Normal Office Hours (for first two hours, actual labor costs for work in excess of two hours)	\$110.00
Temporary Service Connection:	
Single Phase and Three Phase	\$105.00
Returned Payment Charge	\$30.00
<u>Monthly Paper Statement Charge per account</u>	<u>\$00.50</u>
<u>Account Set Up Charge</u>	<u>\$35.00</u>
Meter Testing:	
Testing of meters more than once at customer's request in a twelve month period, where meter is found to be accurate within two percent.	\$50.00

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING April 16, 2013

PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING _____

Nancy Tia Brown, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Officer

ORDINANCE 2013-06

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 4, CHAPTER 4, ARTICLE III, OF THE CODY CITY CODE BY ADDING A NEW SUBSECTION E REGARDING SERVICE CHARGES.

E. Service Charges

The following charges apply to all levels of service in addition to any other charges.

<u>Returned Payment Charge</u>	<u>\$30.00</u>
<u>Monthly Paper Statement Charge per account</u>	<u>\$00.50</u>
<u>Account Set Up Charge</u>	<u>\$35.00</u>

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING April 16, 2013

PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING _____

Nancy Tia Brown, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Officer

ORDINANCE 2013-07

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 2, ARTICLE II, OF THE CODY CITY CODE BY ADDING A NEW SUBSECTION C REGARDING SERVICE CHARGES.

C. Service Charges

The following charges apply to all levels of service in addition to any other charges.

<u>Returned Payment Charge</u>	<u>\$30.00</u>
<u>Monthly Paper Statement Charge per account</u>	<u>\$00.50</u>
<u>Account Set Up Charge</u>	<u>\$35.00</u>

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING April 16, 2013

PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING _____

Nancy Tia Brown, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Officer

ORDINANCE 2013-08

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE I, OF THE CODY CITY CODE BY ADDING A NEW SUBSECTION D REGARDING SERVICE CHARGES.

D. Service Charges

The following charges apply to all levels of service in addition to any other charges.

<u>Returned Payment Charge</u>	<u>\$30.00</u>
<u>Monthly Paper Statement Charge per account</u>	<u>\$00.50</u>
<u>Account Set Up Charge</u>	<u>\$35.00</u>

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING April 16, 2013

PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING _____

Nancy Tia Brown, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Officer

ORDINANCE 2013-09

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 3, ARTICLE I, OF THE CODY CITY CODE TO MODIFY SEWER USE FEES; TIME OF PAYMENT; FAILURE TO PAY.

Article I, Section 8-3-10-3 shall be hereby amended as follows:

~~Upon failure of any user of sewer facilities to pay his account in full within ten (10) days of the date of billing, it shall be the duty and responsibility of the administrative services director to notify such user by regular mail, that his/her account is in arrears and must be paid within five (5) days of receipt of such notice, or all city utility services shall be discontinued. In the event such account remains unpaid at the expiration of the five (5) day period, the administrative services director shall instruct the necessary city departments to immediately discontinue further utility services to such user.~~

~~Upon payment of the account in full, plus a fifteen dollar (\$15.00) service charge, the city utility services shall be restored to such user. In the event all city utility services are discontinued due to nonpayment, one service charge of fifteen dollars (\$15.00) shall apply for reconnection of all such service for that consumer. (Ord. 76-11)~~

~~All bills for use of wastewater service furnished shall be due and payable within fifteen (15) days of the bill date. Payment of bills shall be as outlined in the city electric ordinance, chapter 1 of this title.~~

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING THE 16th day of April 2013

PASSED ON SECOND READING THE

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING THE

Nancy Tia Brown, Mayor

ATTEST:
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Cynthia D. Baker Administrative Services Officer

MEETING DATE:	APRIL 16, 2013
DEPARTMENT:	CITY ADMINISTRATOR
PREPARED BY:	JENNI ROSENCRANSE
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	JENNI ROSENCRANSE

AGENDA ITEM SUMMARY REPORT **Ordinances 2013-10, 2013-11 and 2013-12**

ACTION:

Consider passing Ordinance 2013-10, 2013-11 and 2013-12 on first reading.

BACKGROUND

During the Council Work session on Friday, March 22, 2013, staff presented council with a cost of service analysis of the general fund. The purpose of the cost of service analysis was to identify the true cost of providing general fund services and then to prioritize those that were the most important to Council and stop or restructure others that did not have enough public value for what they cost. This is part of the sustainable budgeting process the City of Cody has implemented. Another aspect of the sustainable budgeting model is to look at potential revenue sources and implement them where appropriate. During the work session, staff also identified a variety of potential or additional revenue sources the Governing Body could implement to bring more revenue to the General Fund.

Liquor Licenses are one of those potential revenue sources the Governing Body could look at increasing. Currently, the City of Cody does not charge the maximum fees allowed by Wyoming State Law. In addition, we charge below average for some of the licenses when comparing our fees to other jurisdictions around the state. The City of Cody has not increased fees in a very long time. I was asked to look into this several years ago, and I reviewed minutes all the way back to the 70s and could not find minutes to reflect any change in liquor license fees.

The fee increase could bring approximately \$22,963 of additional revenue to the City of Cody General Fund. The General Fund pays for the operation of the Mayor and Council, City Administrator, Administrative Services, City Attorney, Police, Parks, Recreation and Public Facilities, Community Development, and Streets and Vehicle Maintenance Divisions. The increased revenue will be used to offset the expenses of these services.

It is also recommended that a portion of the fee increase be allocated to the Topsy Taxi program to ensure it is sustainable. This program is completing its second year. It is regularly used and seems to be having an impact on the number of Driving While under the Influence citations which definitely improves the safety of our community and citizens. Fundraising for this program is becoming more difficult and time consuming. If it is a priority for this community service to continue, this is a way to pay for it.

Ordinance 2013-11 addresses a change that the Wyoming Legislature made during its 2013 session. Effective July 1, 2013 Restaurant Liquor License Holders will be able to add a second dispensing room if they so desire. This ordinance simply reflects the new law and adds it to our ordinances.

FISCAL IMPACT

If all three ordinances are passed, the City of Cody has the potential in increase general fund revenue by approximately \$22,963. I would recommend that \$9000 be allocated for the Topsy Taxi Program operations leaving a balance of \$13,96 for the general fund.

AGENDA ITEM NO. _____

ALTERNATIVES

1. Do not pass on 1st Reading.
2. Suggest amendments to Ordinances.

RECOMMENDATION

Staff recommends Council pass Ordinances 2013-10, 2013-11 and 2013-12 on first reading as presented.

ATTACHMENTS

1. Ordinances
2. Liquor License Analysis

AGENDA & SUMMARY REPORT TO:

Liquor License Analysis

License Type	# of Licenses Allowed	# of Licenses Issued	Number with 2nd disp room	Current Fee	Additional Dispensing Room Fee	Allowable Fee	Proposed Fee	Proposed Additional Dispensing Room Fee	Increase over Current (1 room)	Increase over Current (2 rooms)	% Increase over Current	Total Current Revenue	Total Proposed Revenue
Bar and Grill	3	2	1	\$ 1,500	\$ 1,000	\$ 10,500	\$ 1,500	\$ 1,000	\$ -	\$ -	0%	\$ 4,000	\$ 4,000
Retail	21	21	4	\$ 1,000	\$ 667	\$ 1,500	\$ 1,500	\$ 1,000	\$ 500	\$ 833	50%	\$ 23,667	\$ 35,500
Restaurant	unlimited	12	0	\$ 750	\$ -	\$ 3,000	\$ 1,000	\$ 667	\$ 250	\$ 917	33%	\$ 9,000	\$ 12,000
Limited (Club)		3	1	\$ 400	\$ 267	\$ 1,500	\$ 600	\$ 396	\$ 200	\$ 329	50%	\$ 1,467	\$ 2,196
Resort				\$ 1,000	\$ -	\$ 3,000	\$ 1,000		\$ -		0%	\$ -	\$ -
Winery	21	1		\$ 300		\$ 500	\$ 500		\$ 200		67%	\$ 300	\$ 500
Satellite Winery				\$ 100		\$ 100	\$ 100		\$ -		0%	\$ -	\$ -
Brewery	21	1		\$ 400		\$ 500	\$ 500		\$ 100		25%	\$ -	\$ -
Catering		39		\$ 50	\$ -	\$ 100	\$ 100		\$ 50		100%	\$ 1,950	\$ 3,900
Malt Beverage & Additional Dispensing		69		\$ 10	\$ -	\$ 100	\$ 50		\$ 40		400%	\$ 690	\$ 3,450
Open Container		61		\$ 10			\$ 50		\$ 40		400%	\$ 610	\$ 3,050
Total												\$ 41,733	\$ 64,696

**malt bev, cateingr, temp room, open container approx numbers from FY 11-12

Potential Revenue Increase \$ 22,963

Comparative Analysis	City of Powell	Park County	City of Riverton	City of Worland	City of Douglas	Town of Jackson	City of Sheridan	City of Lander	Average	Cody Fees
Bar and Grill	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500.00	\$ 1,500
Retail	\$ 1,000	\$ 500	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,250	\$ 1,000
Restaurant	\$ 1,000	\$ 625	\$ 500	\$ 1,000	\$ 500	\$ 1,500	\$ 500	\$ 1,000	\$ 828.13	\$ 750
Limited (Club)	\$ 100	\$ 400	\$ 750	\$ 750	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 400
Resort	\$ 1,500		\$ 1,500				\$ 1,500	\$ 1,000	\$ 1,375.00	\$ 1,000
Winery	\$ 300		\$ 300		\$ 500	\$ 100		\$ 500	\$ 340	\$ 300
Brewery	\$ 300		\$ 300		\$ 500	\$ 500	\$ -	\$ 500	\$ 420	\$ 400
Catering	\$ 50	\$ 25	\$ 100	\$ 50	\$ 10	\$ 20	\$ 30	\$ 50	\$ 42	\$ 50
Malt Beverage &	\$ 15	\$ 25	\$ 50	\$ 10	\$ 10	\$ 100	\$ 30	\$ 50	\$ 36	\$ 10

ORDINANCE NO. 2013-10

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,
SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY,
PARK COUNTY, WYOMING:**

Section 3-2-14 of the City of Cody Code shall be amended as follows:

Section 3-2-14 LICENSE FEES

- A. Every applicant issued a retail liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand five hundred dollars (\$1,500.00). The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is one thousand dollars (\$1000.00).
- B. Every applicant issued a limited retail liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of six dollars (\$600.00). The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is four hundred dollars (\$400.00).
- C. Every applicant issued a resort liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00).
- D. Every applicant issued a restaurant liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00) The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is six hundred sixty six dollars sixty seven cents (\$666.67).
- E. Every applicant issued twenty four (24) hour malt beverage permit by the provisions of this article shall pay in advance, the sum of fifty dollars (\$50.00).
- F. Every applicant issued a special malt beverage permit for a public auditorium, civic center or events center by the provisions of this article shall pay annually in advance the sum of one thousand five hundred dollars (\$1,500.00).
- G. Every applicant issued a twenty four (24) hour catering permit by the provisions of this article shall pay in advance, the sum of one hundred dollars (\$100.00).
- H. Every applicant who is issued a twenty four (24) hour dispensing room permit shall pay a fee of one hundred dollars (\$100.00) for a twenty four (24) hour period of time.
- I. Every applicant who is issued a permit for a microbrewery by the provisions of this article shall pay annually in advance a fee of five hundred dollars (\$500.00).
- J. Every applicant issued a winery permit by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five hundred dollars (\$500.00).

- K. Any applicant who is issued a permit for a satellite winery permit by the provisions of this article shall pay annually in advance the sum of one hundred dollars (\$100.00).

- L. Any applicant who is issued a bar and grill license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five thousand dollars (\$5,000.00) upon initial issuance and one thousand five hundred dollars (\$1500.00) upon each annual renewal. The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is three thousand three hundred thirty three dollars thirty four cents (\$3333.34) upon initial issuance and one thousand dollars (\$1,000) upon each renewal. (Ord. 2006-07, 5-2-2006).

- M. As of July 1, 2013, a portion of the revenue collected from said liquor license fees shall be allocated to the Topsy Taxi program so long as the program remains operational. The amount of such allocation shall be determined each fiscal year through the City budgeting process.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____
 PASSED ON SECOND READING: _____
 PASSED ON THIRD READING: _____

 Nancy Tia Brown, Mayor

Attest:

 Cynthia Baker
 Administrative Services Director

ORDINANCE NO. 2013-11

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,
SECTION 14 (D) OF THE CITY OF CODY CODE PERTAINING TO
RESTAURANT LIQUOR LICENSE FEES**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY,
PARK COUNTY, WYOMING:**

Title 3, Chapter 2, Section 14(D) of the City of Cody Code is hereby amended as follows:

Section 3-2-14(D)

- D. Every applicant issued a restaurant liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00) The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is six hundred sixty six dollars sixty seven cents (\$666.67).

This Ordinance shall become effective on July 1st, 2013, upon passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker
Administrative Services Director

ORDINANCE NO. 2013-12

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE I,
SECTION 8 OF THE CITY OF CODY CODE: OPEN CONTAINERS IN
PUBLIC STREETS, SCHOOL GROUNDS, PARKS, ETC.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY,
PARK COUNTY, WYOMING:**

Section 3-2-8 of the City of Cody Code shall be amended as follows:

**Section 3-2-8 OPEN CONTAINERS IN PUBLIC STREETS, SCHOOL
GROUNDS, PARKS, ETC.**

It shall be unlawful for any person to drink, consume, carry, exhibit or have in his possession wines, alcoholic liquors or malt beverages in open or unsealed containers of any type, in or upon the public streets, sidewalks, curbs, alleys, school grounds and parks; provided, however, that the governing body and/or its designee, upon application on a written form provided by the city and upon payment of a fifty dollar (\$50.00) fee, may grant a permit authorizing use and consumption contrary to the foregoing for picnics, bazaars, fairs, rodeos, special holidays, conventions, tournaments or similar gatherings. (Ord. 2006-07, 5-2-2006)

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker
Administrative Services Director