

City of Cody
Council Proceedings
Tuesday, February 5, 2013

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, February 5, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Stan Wolz, Bryan Edwards, Donny Anderson, Jerry Fritz and Landon Greer, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitcke, and Assistant Administrative Services Officer, Sara Wead.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the agenda as presented. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Fritz to approve the Consent Calendar including: approval of Minutes of the Special Work Session Meetings from 1/8/13, 1/9/13, 1/10/13, and 1/16/13 and Regular Meeting Minutes from 1/15/13, approval vouchers and payroll in the amount of \$975,979.40, authorize the Mayor to sign and enter into a one-year agreement with the City of Cody and Becky Kinkade, Wild West Extravaganza, to conduct the July 4th event at City Park on July 2, 3, and 4 in 2013; and approve the street closures of 10th Street between Beck and Sheridan Avenues; and close the north side of Beck Avenue between 9th and 10th Streets for either vendors or vendor parking for the same event, approval of the updated Financial Management Policy, approval of the proposed changes to the EFT membership contract and the Recreation Center Rules of the Game, authorize the Mayor to sign and enter into an agreement between the City of Cody and Park County for Landfill Disposal Services, authorize the Mayor to sign and enter into a Project Development and Administration Agreement between the City of Cody and Forward Cody as it relates to the Wyoming Business Ready Communities-Planning Grant for the feasibility study for the development of a gunsmithing school in Cody, nominate to the WAM-JPIC Board of Directors Clerk/Treasurer Donna Geho of Glenrock, Clerk/Treasurer Bonnie Halford of Mountain View and City Administrator Jenni Rosencranse of Cody for three year terms ending April 30, 2016, authorize the Mayor to sign and enter into an agreement for the Safe Routes to School project between the City of Cody and Wyoming Department of Transportation for the installation of a pathway along the West side of 29th Street contingent upon review and approval by the City Attorney, approve a request from Lynn Houze, Assistant Curator of the Buffalo Bill Historical Center to close Sheridan Avenue in front of the Statue for approximately 60 minutes on Tuesday, February 26, 2013 for the Annual FFA wreath laying ceremony and allow traffic to be directed north through West Park Hospital's small parking lot, approve the preliminary and final plat of Freda SS-216, a one-lot simple subdivision located immediately outside the city limits on the east side of the Southfork Highway, just south of the Chugwater Rims subdivision, authorize the Mayor to sign a Non-exclusive Utility Easement agreement between PacificCorp d/b/a Rocky Mountain Power and the City of Cody for a utility easement associated with the West Strip Water Main Extension project contingent upon review and approval by the City Attorney, authorize the Mayor to sign a letter to Wyoming Bank and Trust and the Northwest Joint Powers Improvement Board of Directors exercising the City's option to purchase under the lease, as it relates the lease revenue bonds from the City of Cody Electrical System Project, approve the content of a covenant for the Harvest Church to utilize in obtaining off-site parking for their proposed location at 1601 Stampede Ave contingent upon review and approval by the City Attorney, authorize a wire transfer to Wyoming Water Development Commission in the amount of \$100,666.89 for the payoff of the Valley View Water Loan, contingent upon approval of Resolution 2012-03, and authorize the Mayor to sign and enter into a Grant Agreement between the City of Cody and the Wyoming Business Council, as it relates the Cody Laboratories Warehouse Facility, contingent upon review and approval by the City Attorney. Vote was unanimous.

At 7:11 pm Mayor Brown began the public hearing to determine if it is in the public interest to adopt new off-street parking regulations to be included as part of the Zoning Ordinance and repeal the existing off-street parking regulations found in Chapter 9-4 of Cody City Code. Todd Stowell, City Planner provided background information and a summary of the contents of the proposed ordinance. Stu Allen voiced concerns regarding the financial impact on businesses in regards to the paving requirements. James Klessens, CEO & President of Forward Cody reasons that the ordinance may help with business development, however

believes further discussion regarding the costs for businesses should be considered. Jenni Rosencranse, City Administrator reported a written public comment was received from Michelle Prevost in favor of the downtown parking exemption as it is proposed. After calling for public comments three times and there being none further, Mayor Brown closed the public hearing at 7:29pm.

Council Member Wolz made a motion seconded by Council Member Anderson to continue with the current contract between the City of Cody and AT&T for their radio communications tower located at the Recreation Center. Vote was unanimous.

RESOLUTION 2013-03

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2012-2013.

Council Member Edwards made a motion seconded by Council Member Greer to approve Resolution 2013-03. Vote was unanimous.

RESOLUTION 2013-04

A RESOLUTION RELATING TO AMENDING THE 457 DEFERRED COMPENSATION PLAN TO PERMIT LOANS.

Council Member Fritz made a motion seconded by Council Member Anderson to approve Resolution 2013-04. Vote was unanimous.

ORDINANCE 2013-03 FIRST READING

AN ORDINANCE REPEALING SECTION 9-4 OF THE CITY OF CODY MUNICIPAL CODE.

Council Member Miller made a motion seconded by Council Member Wolz to approve Ordinance 2013-03 on first reading. Vote was unanimous.

ORDINANCE 2013-04 FIRST READING

AN ORDINANCE AMENDING TITLE 10, OF THE CITY OF CODY CODE BY ADDING A CHAPTER 20 – OFF STREET PARKING.

Council Member Miller made a motion seconded by Council Member Anderson to approve Ordinance 2013-04 on first reading. Voting in favor were Council Members Greer, Anderson, Miller, Fritz, and Wolz and Mayor Brown. Voting opposed was Council Member Edwards. Motion carried.

ORDINANCE 2013-01 SECOND READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 9 OF THE CITY OF CODY CODE: TYPES OF LICENSES AND PERMITS.

Council Member Fritz made a motion seconded by Council Member Edwards to approve Ordinance 2013-01 on second reading. Vote was unanimous.

ORDINANCE 2013-02 SECOND READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES.

Council Member Fritz made a motion seconded by Council Member Anderson to approve Ordinance 2013-02 on second reading. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 8:17 pm.

Sara Wead
Assistant Administrative Services Officer

Nancy Tia Brown
Mayor

VENDOR NAME	DESCRIPTION	AMOUNT
A-1 ELECTRIC	REPAIRS	338.21
AAGARD CONSTRUCTION	ADJUST UTILITY PERMIT #3-5	515.00
ACE HARDWARE	SUPPLIES	717.09
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	1096.42
ALSCO	TOWELS & RUGS	440.28
AMERICAN RED CROSS	TRAINING SUPPLIES	290.00
AMERICAN WELDING & GAS, INC.	SUPPLIES	129.79
ASSURED FLOW SALES INC	FIRE HYDRANT ID TAGS	678.40
BENNETT, KANDI	REFUND - CITATION DISMISSED	110.00
BIG HORN PAINT	PAINT	303.83

BIG HORN WHOLESale	SUPPLIES	792.95
BLECKLER, MICHELE	WITNESS FEES MC-1210-004	15.00
BLOEDORN LUMBER	SUPPLIES	270.42
BLUE CROSS BLUE SHIELD OF WY	INSURANCE PREMIUM	102034.40
BOONE'S MACHINE SHOP	LIFT RENTAL	200.00
BORDER STATES INDUSTRIES INC	SUPPLIES / INVENTORY	25713.69
BRESNAN COMMUNICATIONS	INTERNET	471.10
BRUCO INC	MATERIAL & SUPPLIES	82.42
BSN SPORTS	REPLACE BROKEN BACKBOARD	392.26
C & C WELDING	REPAIRS - SANITATION TRUCK	1683.89
CENTURY LINK	PHONE CHARGES	1994.25
CITY OF CODY	PETTY CASH REIMBURSEMENT	137.00
CITY OF CODY	UTILITIES	47020.14
CLARK, ERICA	REC CENTER REFUND	48.00
CODY CAB	TIPSY TAXI VOUCHERS	539.00
CODY ROTARY CLUB	DUES	154.50
CODY WINNELSON COMPANY	BALL VALVES - NORTH TOWER	68.42
COPENHAVER KATH KITCHEN KOLPITCKE LLC	LEGAL SERVICES	6396.25
CRUM ELECTRIC	REPAIRS / SUPPLIES	381.15
CURLESS, BARBARA	MILEAGE REIMBURSEMENT	38.30
CUSTOM DELIVERY SERVICE	SHIPPING - WATER SAMPLES	73.82
CUSTOM GARAGE DOOR LLC	REPAIRS	824.00
DANA KEPNER COMPANY	METER ADAPTORS	116.84
DELL MARKETING	SUPPLIES	425.15
DEPT OF FAMILY SERVICES	BACKGROUND CHECKS	130.00
EAGLE OF CODY PRINTING	BUSINESS CARDS / GUEST PASSES	682.00
ECOLAB PEST ELIM. DIV.	PEST CONTROL	183.34
ENERGY LABORATORIES INC	LAGOON TESTING	180.00
ENERGY WEST	UTILITIES	18552.25
ENGINEERING ASSOCIATES	PROFESSIONAL SERVICES	25884.20
FASTENAL COMPANY 01WYCDY	SUPPLIES	767.71
FOOD SERVICE OF AMERICA	SUPPLIES	747.76
FREMONT BEVERAGES INC	CONCESSIONS	74.00
GALE, CHRISTOPHER	REFUND UTILITY DEPOSIT	66.16
GALLS, LLC	UNIFORMS	195.99
GAMBLES	SUPPLIES	14.47
GONZALEZ, TANA	REFUND UTILITY DEPOSIT	168.24
GRAINGER	COMPUTER OUTLETS	29.92
	SNOW REMOVAL - HANDICAP	
GRIZZLY FIREWOOD	PARKING	321.00
HD SUPPLY UTILITIES LTD	SYSTEM REPAIRS	1767.61
HEARTLAND PAPER COMPANY	CORDLESS SWEEPER	153.44
HETLAND, MORGAN	REC CENTER REFUND	330.00
HOMAX OIL SALES, INC.	FUEL	19708.59
I STATE TRUCK CENTER	PARTS	253.21
INCENTIVE SOLUTIONS	YEARS OF SERVICE AWARDS	205.61
ISC, INC.	PHONE SYSTEM UPDATE	5640.00
ITRON, INC	ITRON MAINTENANCE AGREEMENT	2902.15
JOHNSON, LLOYD	REFUND UTILITY DEPOSIT	29.22
KEN GEORGE TRUCKING, INC.	TRUCKING / RECYCLABLES	750.00
KENCO SECURITY & TECHNOLOGY	SECURITY MONITORING	507.20
KIEFER	KIDS SWIM GOGGLES	15.90
LOGAN SIMPSON DESIGN INC	MASTER PLAN UPDATE	5540.40
LONG BUILDING TECH INC	REPAIRS	754.50
LOVELL RADIATOR	RADIATOR REPAIR	161.00
LYLE SIGNS INC	SIGN MATERIAL	497.36
MICRO-COMM. INC.	TRANSDUCER / PARTS	1327.87
MOORE, KAREN	WITNESS FEES - MC-1210-004	15.00
MOUNTAIN WEST INC	UNIFORMS / REC CENTER PROGRAMS	476.05
NORCO, INC.	CO2	188.98
NORTHWEST COLLEGE	WRITING CLASS	120.00

NORTHWEST PIPE	INVENTORY	841.28
ONE-CALL OF WYOMING	WYOMING ONE CALL - DECEMBER 2012	50.50
OPATZ ELECTRIC MOTOR REPAIR	REPAIRS	497.30
PARK COUNTY	LEC CONTRACT CHANGE	81035.22
PARK COUNTY SHERIFF	INCARCERATION - DEC 2012	600.00
PARK COUNTY WEED AND PEST	RUSSIAN OLIVE REMOVAL	107.50
PAUL, ERIC	REFUND UTILITY DEPOSIT	54.74
PLAN ONE ARCHITECTS	SANITATION BUILDING	8500.00
POWER SYSTEMS	FITNESS EQUIPMENT	137.75
PRO-BUILD	BUILDING MAINTENANCE / SUPPLIES	269.30
PROGRESSIVE BUSINESS PUBLICATIONS	SAFETY SUPPLIES	475.20
PURCHASE ADVANTAGE CARD	BIRTHDAY PARTY - REC CENTER	22.99
R & A SAFETY	RANDOM TESTING	120.00
RIMROCK TIRE INC	TIRE CHAINS	153.95
ROCKY MOUNTAIN POWER	UTILITIES	387.63
ROYAL SWITCHGTEAR MANUFACTURING	SUBSTATION MAINTENANCE	61.53
SHOSHONE OFFICE SUPPLY	SUPPLIES / COPIER PAPER / TONER	2103.89
SITZ III, ALEX H.	PROFESSIONAL FEES	127.22
SKINNER, TONYA	REFUND DUPLICATE PAYMENT	254.73
SPARKS BELTING COMPANY	BALER BELT	1819.92
STEVE SPANGLER SCIENCE	ASAP SUPPLIES	1049.15
STEWART'S MERCANTILE	BUDGET MEETING EXPENSE	330.50
TASER INTERNATIONAL	TASERS	1614.00
THE CODY	TRAINING EXPENSE	100.00
THE UPS STORE	SHIPPING	119.92
THOMSON REUTERS	TRAINING	338.00
TRIPLE L SALES	CLAMPS - SEWER JET	32.56
TRUDO, BRETT	REIMBURSE FOR CDL FEES	60.00
WAL MART COMMUNITY BRC	SUPPLIES	764.93
WATCO POOLS	CHEMICALS / PARTS	1327.42
WAYNE'S BOOT SHOP	STEEL TOE BOOTS	339.90
WCSTELECOM	LONG DISTANCE	149.21
WESCO DISTRIBUTION INC	CABLE / SUPPLIES	1095.92
WEST PARK HOSPITAL	BLOOD DRAWS / EXAM	833.70
WESTERN UNITED ELECTRIC SUPPLY	INVENTORY	17280.00
WILD WEST CONSTRUCTION	ASPHALT - 10TH STREET	11728.00
WILLIAMS, CHRISTOPHER R.	REFUND UTILITY DEPOSIT	31.94
WOOD, SCHYLIE	REFUND UTILITY DEPOSIT	85.72
WY DEPT OF ENVIRONMENTAL QUAL.	DEQ WYDES PERMITS	200.00
WYOMING DEPT OF HEALTH	SAMPLE TESTING	165.00
WYOMING DEPT OF TRANSPORTATION	CITATION BOOKS (100)	130.31
WYOMING WATER DEVELOPMENT COMM	WWDC LOAN PAYOFF	100666.89
YANKEE CAR WASH	CAR WASHES	43.80
YPPARILA, SAM	REFUND CREDIT BALANCE	52.11
	TOTAL	519992.73