

**City of Cody**  
**Planning, Zoning and Adjustment Board**  
**Tuesday, February 12, 2013**

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, February 12, 2013 at 12:00 PM

Present: Kim Borer; Justin Lundvall, Vice Chairperson; Bud McDonald; Rick Brasher, Chairperson; Mark Musser; Justin Ness; Bob Senitte; Steve Miller, Council Liaison; Sandra Kitchen, Deputy City Attorney; Todd Stowell, City Planner; Jolene Osborne, Engineering Administrative Assistant;

Absent: None

Chairperson Rick Brasher called the meeting to order at 12:06 PM, followed by the pledge of allegiance.

Bud McDonald made a motion seconded by Kim Borer to approve the agenda. Vote on the motion was unanimous, motion carried.

Justin Lundvall made a motion seconded by Mark Musser to approve the minutes of the January 22, 2013 regular meeting. Vote on the motion was unanimous, motion carried.

**PRESENTATION OF COMMUNICATIONS:**

Todd Stowell presented the staff report regarding the proposed re-facing and awning to the Yellowstone Gift Shop located at 1237 Sheridan Avenue. He displayed the brick sample provided by the contractor, Cedar Mountain Builders.

Kim Wagler, Cedar Mountain Builders, informed the board that the sample picture of the proposed awning was taken from a building on Montana Avenue in Billings, Montana. The stained glass will not be illuminated. However there will be recessed lighting under the awning. The existing signage will be removed during construction, but is proposed to remain.

Mark Musser made a motion seconded by Bud McDonald to approve the minor commercial downtown architectural application submitted by Althea Stringari for Yellowstone Gift Shop located at 1237 Sheridan Avenue subject to WYDOT approval of the awning and projecting sign prior to issuance of the building permit. Vote on the motion was unanimous, motion carried.

Jolene Osborne provided the board with the details of the freestanding sign re-facings for the three Good 2 Go convenience stores located at 1200 17<sup>th</sup> Street, 221 West Yellowstone Avenue, and 1543 Depot Drive.

Todd Stowell updated the board on the parking ordinance process. The City Council has held the first public hearing regarding the ordinance. The requirement for paving within 140' of the entryway corridors is under evaluation. If the board has additional information to provide the council, please do so.

As the Master Plan consultants were unable to attend the meeting, the board decided to have Todd present a consultant-prepared slideshow instead of the previously scheduled work session. The slideshow included a summary of the master plan update process and a sample of the coming results. The first draft of the land use map and master street plan was included.

A joint meeting between the Planning & Zoning Board and the City Council is tentatively scheduled for Wednesday, February 27<sup>th</sup> at 4:00PM to review the first draft of the Master Plan.

There being no further business to come before the board, Chairperson Rick Brasher adjourned the meeting at 12:44 PM.

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Jolene Y. Osborne  
Engineering Administrative Assistant