

City of Cody City Council

AGENDA

Tuesday, January 4, 2011, 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes – 12/16/10 and 12/21/10 Special Meetings and 12/21/10 Regular Meeting Minutes.

2. Mayor's Recognitions and Announcements

- Presentation of plaques to Council President Krone and Council Member Vanata.
- Conduct Oath of Office for newly elected Council Members Donny Anderson, Bryan Edwards and Stan Wolz.

3. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

4. Public Hearing

5. Conduct of Business

- a. Approval of Vouchers and Payroll totaling \$605,175.62.
- b. Award Bid 2010-13 in the amount of \$129,000 to Groathouse Construction for the completion of the Wyoming Business Council CDBG ADA Ramp and Restroom project.
Staff Reference: Rick Manchester, Parks, Recreation and Public Facilities Director
- c. Consider three applicants for a three-year appointment to the Planning, Zoning and Adjustment Board with terms ending December 31, 2013.
- d. Consider appointment of Paul Sandbak, Harold Lee, and Gerald Stroh to the Contractor's Board for a three-year appointment ending December 31, 2013.

- e. Consider one applicant for a three-year appointment to the Yellowstone Regional Airport Board with term ending December 31, 2013.
- f. Consider approval of the Official Community Appointments for 2011: Municipal Court Judge, C.E. Webster II; Alternate Municipal Court Judges, Bruce Waters, James Allison, and John Housel; Fire Marshall, Sam Wilde; Fire Chief, Jeff Steward; Public Service Announcement Coordinator, Jim Heath.
- g. Declare Public Fund Depositories per §9-4-818(a) to include: Wells Fargo Bank, Big Horn Federal Savings, First National Bank, Pinnacle Bank, Bank of the West, and US Bank.
Staff Reference: Jenni Rosencranse, Administrative Services Director
- h. Declare the Cody Enterprise as the City's Official publication per §15-1-110.
Staff Reference: Jenni Rosencranse, Administrative Services Director
- i. Sign Conflict of Interest disclosure of financial interest in depositories or firms where the City of Cody funds are invested, pursuant to §6-5-118 (a) by the Mayor, Council Members, City Administrator and Administrative Services Director.
Staff Reference: Jenni Rosencranse, Administrative Services Director
- j. **RESOLUTION 2010-16**
A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2010-2011.
Staff Reference: Jenni Rosencranse, Administrative Services Director
- k. Consider authorizing Wanda Midthun to operate the Mini Golf Course for an additional three years and approve the proposal as presented.
Staff Reference: Rick Manchester, Parks, Recreation and Public Facilities Director
Spokesperson: Wanda Midthun
- l. Ordinance 2011-01, 1st Reading
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF CHAPTER 9, ARTICLE III, OF THE CODY CITY CODE TO MODIFY ELECTRICAL RATES.
Staff Reference: Steve Payne, Public Works Director

- 5. Tabled Items
- 6. Matters from Staff Members
- 7. Matters from Council Members

<p>Special City Council Meeting: Thursday, January 13, 2011 Regular City Council Meeting: Tuesday, January 18, 2011</p>
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City of Cody
Council Proceedings
Thursday, December 16, 2010

A special meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Thursday, December 16, 2010 at 4:15 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Sam Krone, Charles Cloud, Jerry Fritz, Jona Vanata and Stan Wolz, City Administrator, Andy Whiteman, City Attorney, Scott Kolpitcke, and Administrative Services Director, Jennifer Rosencranse

Absent: None

Mayor Nancy Tia Brown called the meeting to order at 4:15 p.m.

Joe Locurto, Executive Director of the Cody Country Chamber of Commerce discussed with the Governing Body the possibility of doing a county wide community assessment as requested by the Wyoming Rural Development Council. The Governing Body informed Mr. Locurto that they would be supportive to the idea and would participate as much as possible. No action was taken.

The Governing Body reviewed the Canyon Avenue resident survey results and discussed the modeling results completed by WYDOT. In addition, they discussed methods for involving the public to make the decision regarding which option will be implemented, if any. The Governing Body determined that this matter would be addressed again after January 1, 2011 and a public hearing will most likely be scheduled. No action was taken.

Rick Manchester discussed hiring a Full-Time Office Assistant for the Parks, Recreation & Public Facilities Department, which is a budgeted position and is vacant due to a recent resignation. In addition, he discussed two other positions that he wanted to fill, including the Regular Part Time Parks Maintenance Worker and temporarily fill a Facilities Maintenance Worker position with a temporary employee. The Governing Body gave direction to fill all three positions as discussed. No action was taken.

The Governing Body discussed the Council Agenda for the December 21, 2010 meeting. No action was taken.

Rick Manchester, Director of Parks, Recreation and Public Facilities reported that the Deer Urban Task Force Meeting went very well on Monday and that the next meeting will be held on January 10, 2011.

Andy reminded the Governing Body of the City of Cody Employee Appreciation Lunch on Tuesday, December 21, 2010 from 11:00 a.m. to noon.

There being no further business to discuss, the Mayor adjourned the meeting at 6:05 p.m.

Jennifer Rosencranse
Administrative Services Director

Nancy Tia Brown
Mayor

City of Cody
Council Proceedings
Tuesday, December 21, 2010

A regular meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, December 21, 2010 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Sam Krone, Jona Vanata, Steve Miller, Charles Cloud, Jerry Fritz and Stan Wolz, City Administrator, Andy Whiteman, City Attorney, Scott Kolpitcke, and Administrative Services Director, Jennifer Rosencranse and Deputy Clerk, Sara Wead

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Krone made a motion seconded by Council Member Miller to approve the agenda as presented. Vote was unanimous.

Mayor Brown acknowledged Council Members Krone and Vanata for their last official Council Meeting and thanked them for their years of service to the citizens of Cody. No action was taken.

Council Member Krone made a motion seconded by Council Member Miller to approve minutes including the Special Meeting Minutes from 11-30-10, 12-2-10 and 12-3-10 and Regular Meeting Minutes from 12-7-10; approve vouchers and payroll in the amount of \$1,944,875.10; and vote for Tracy Glanz, Clerk/Treasurer for the City of Worland for the LGLP At-Large Board Position for a three year term and James Huddleson, Goshen County Commissioner for the County Commissioner seat for a three year term. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Vanata to approve the financial statements and audit report for fiscal year 2009-2010. Vote was unanimous.

Council Member Vanata made a motion seconded by Council Member Cloud to approve and sign the WYDOT acceptance certificate for the Urban Systems Sheridan Avenue construction project. Vote was unanimous.

Council Member Krone made a motion seconded by Council Member Vanata to approve and authorize the Mayor to sign change orders #4 and #5 for the North Cody 2AB water and sewer project in the amount of \$9,341.02 and \$7,664.07 respectively for additional unanticipated costs as outlined in the staff memo. Vote was unanimous.

Andy Whiteman, City Administrator stated that the City is sending out letters to businesses and residents along Yellowstone Avenue and Big Horn Avenue reminding them that it is important to clear the sidewalks during snowstorms.

Council Member Wolz reported that there have been a record number of requests for assistance through the Cody Cupboard this year. He asked that people remember that after the holiday season the cupboards will need to be filled again and anything that people can do to help would be appreciated.

Council Member Krone gave his last official remarks as a Council Member and thanked the

community.

Council Member Cloud thanked the public for all of their participation on issues throughout the past year. In addition he thanked Council Members Vanata and Krone for what they had taught him and for their service.

Council Member Vanata thanked the community and stated that it was an honor to serve as a Council Member.

Since there was no further business to come before the Governing Body, Mayor Brown adjourned the meeting at 7:22 p.m.

Jennifer Rosencranse
Administrative Services Director

Nancy Tia Brown
Mayor

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
127557	A & I DISTRIBUTORS	1989179	OIL, HYDRAULIC	12/07/2010	328.35		
			OIL		401.50		
			ENVIRON. & DELIVERY SURCHARGE		65.40		
Total 127557					795.25	.00	
2390	ACE HARDWARE	197853	SUPPLIES	12/06/2010	57.92		
		198033	PAINT MACHINE CLEANER	12/08/2010	19.98		
		198036	SUPPLIES	12/08/2010	6.49		
		198082	TOOLS	12/08/2010	99.99		
		198172	SUPPLIES	12/10/2010	15.56		
		198190	SUPPLIES	12/10/2010	11.64		
		198204	SUPPLIES	12/10/2010	5.37		
		198211	CLEANING SUPPLIES	12/10/2010	8.98		
		198287	SUPPLIES	12/13/2010	2.80		
		198370	SUPPLIES	12/14/2010	7.49		
		198384	SUPPLIES	12/14/2010	37.74		
		198494	BUCKET / MOP	12/16/2010	19.48		
		198554	SUPPLIES	12/17/2010	1.02		
		198677	SUPPLIES	12/20/2010	9.96		
		198746	KEYS	12/21/2010	8.94		
		198757	SUPPLIES	12/21/2010	6.99		
		198799	FIRE EXT. HARDWARE	12/22/2010	8.59		
		198805	TOOLS	12/22/2010	43.98		
			SUPPLIES		11.12		
Total 2390					384.04	.00	
450	ALDRICH LUMBER CO	425280	SUPPLIES	12/02/2010	3.16		
		425411	SUPPLIES	12/06/2010	11.83		
		425509	MATERIAL FOR AWARDS	12/08/2010	9.52		
		425538	PAINT MACHINE HARDWARE	12/08/2010	3.51		
		425626	SUPPLIES	12/10/2010	3.49		
		425887	SUPPLIES	12/15/2010	7.99		
		425941	INSULATION	12/16/2010	31.19		
Total 450					70.69	.00	
126551	ALSCO	692569	TOWELS & RUGS	12/10/2010	82.98		
		694478	TOWELS	12/17/2010	28.34		
		695233	RUGS - CITY HALL	12/21/2010	44.14		
Total 126551					155.46	.00	
550	AMERICAN FAMILY LIFE ASSUR	131173	AFLAC PREMIUM	12/28/2010	1,671.30		
Total 550					1,671.30	.00	
128859	AMERICAN RED CROSS	8184	TRAINING	11/30/2010	150.00		
		8185	TRAINING	11/30/2010	56.00		
Total 128859					206.00	.00	
128592	AMERICAN WELDING & GAS, INC.	01080657	SUPPLIES	11/30/2010	27.00		
		01100352	CO2	12/13/2010	32.89		
Total 128592					59.89	.00	
972	BARN FEED AND PET	202524	DOG FOOD - BRUTE	12/07/2010	38.99		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 972					38.99	.00	
1150	BIG HORN ENERGY	13495	HEATER REPAIR / N LIFT STATION	12/16/2010	489.34		
Total 1150					489.34	.00	
1210	BIG HORN WHOLESALE	127950	SUPPLIES	12/07/2010	4.50		
		128014	SUPPLIES	12/13/2010	1,019.33		
		128089	SUPPLIES	12/15/2010	188.28		
Total 1210					1,212.11	.00	
1360	BLUE CROSS BLUE SHIELD OF WY	122010	PREMIUMS PREMIUM CREDIT	12/20/2010	87,018.39 514.70 -		
Total 1360					86,503.69	.00	
1400	BOONE'S MACHINE SHOP	1872	MANLIFT TO HANG CHRISTMAS DECC	11/24/2010	400.00		
Total 1400					400.00	.00	
128267	BOOT BARN, INC	IVC0017683	INSULATED OVERALLS	12/07/2010	99.99		
Total 128267					99.99	.00	
1420	BORDER STATES INDUSTRIES INC	901751487	CABLE	12/10/2010	1,666.86		
		901781618	CT, 600:5, .6 kV	12/17/2010	135.20		
Total 1420					1,802.06	.00	
128269	BOZEMAN CAMERA REPAIR	2264	CAMERA EQUIP./SUPPLIES CSI VEHIC	11/16/2010	428.99		
Total 128269					428.99	.00	
127760	BRAGG PLUMBING AND HEATING INC	2061	SERVICE - AUDITORIUM BOILER SYST	11/17/2010	125.00		
Total 127760					125.00	.00	
124155	BREADBOARD	121310	MEETING EXPENSE	12/13/2010	95.61		
Total 124155					95.61	.00	
123538	BRESNAN COMMUNICATIONS	120410-PD	INTERNET - PD	12/04/2010	68.10		
		21510-SHOP	INTERNET - SHOP	12/15/2010	149.95		
Total 123538					218.05	.00	
1510	BRODY CHEMICAL	CM17223	CREDIT FOR INVOICE 243195	11/22/2010	1,693.99 -		
Total 1510					1,693.99 -	.00	
1690	C & C WELDING	121010	SUPPLIES	12/10/2010	4.70		
Total 1690					4.70	.00	
2040	CATEY CONTROLS	0091322	ADAPTOR, HYD. FITTING	11/24/2010	7.86		
			FREIGHT		11.04		
		0091508	SUCTION HOSE FOR NEW STRIPER	12/01/2010	880.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		0091621	COUPLING, QUICK COUPLING, QUICK	12/08/2010	273.24 118.92		
	Total 2040				1,291.06	.00	
124671	CDW GOVERNMENT, INC.	VVG0887	ANTI VIRUS RENEWALS	12/13/2010	418.80		
	Total 124671				418.80	.00	
2260	CITY OF CODY	121710	UTILITIES	12/17/2010	415.93		
			UTILITIES		236.91		
		122310	UTILITIES	12/23/2010	2,043.29		
			UTILITIES		1,175.08		
			UTILITIES		4,241.32		
			UTILITIES		8,395.87		
			UTILITIES		1,452.56		
			UTILITIES		65.56		
			UTILITIES		1,482.85		
			UTILITIES		1,195.09		
			UTILITIES		637.70		
			UTILITIES		5,728.38		
	Total 2260				27,070.54	.00	
124707	CODY CHAMBER OF COMMERCE	1816	2011 MEMBERSHIP - REC CENTER	12/06/2010	100.00		
	Total 124707				100.00	.00	
2580	CODY ELECTRIC	5636	SERVICE REPAIR 1832 29TH ST.	12/01/2010	3,130.00		
	Total 2580				3,130.00	.00	
123403	CODY TROLLEY TOURS	59	CODY TROLLEY FULL PAGE AD	12/06/2010	750.00		
	Total 123403				750.00	.00	
128920	CORRPRO COMPANIES	1158906	ANODES / THERMOWELDS ANODES / THERMOWELDS	12/13/2010	78.30 342.58		
	Total 128920				420.88	.00	
3300	CRUM ELECTRIC	1188864-00	SUPPLIES	12/01/2010	7.95		
		1191947-00	NEW SERVICE	12/10/2010	295.22		
		1192394-00	CABLE	12/13/2010	423.23		
		1192997-00	CREDIT - CABLE	12/15/2010	70.95		
		1193001-00	SUPPLIES	12/15/2010	9.86		
		1193054-00	ST LIGHT REPAIRS	12/15/2010	106.92		
		1193423-00	SUPPLIES ST LIGHT REPAIRS	12/16/2010	32.40 93.70		
	Total 3300				898.33	.00	
123018	CUMMINS - ROCKY MT LLC	004-15603	OIL LINES FOR ENGINE	12/14/2010	35.91		
	Total 123018				35.91	.00	
3343	CUSTOM DELIVERY SERVICE	141273	SHIPPING SHIPPING	11/30/2010	19.80 19.80		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 3343					39.60	.00	
3410	DANA KEPNER COMPANY	2211133-00	HYDRANT REPAIR KITS	12/15/2010	370.00		
Total 3410					370.00	.00	
2630	ENERGY WEST	121610	UTILITIES	12/16/2010	1,272.48		
Total 2630					1,272.48	.00	
4140	ENGINEERING ASSOCIATES	3012018	N CODY EASEMENT W/ ROCKY MTN P	12/17/2010	167.00		
		3012019	NORTH CODY TREATED WATER	12/17/2010	1,991.25		
			NORTH CODY SANITARY SEWER		1,991.25		
Total 4140					4,149.50	.00	
4210	FARM PLAN CORPORATION	2595002	TOOL BOX	12/22/2010	207.95		
Total 4210					207.95	.00	
126018	FASTENAL COMPANY 01WYCDY	/YCDY32648	PLOW CUTTING EDGE BOLTS	12/14/2010	52.20		
		/YCDY32707	SUPPLIES (LESS SALES TAX OF \$.08)	12/16/2010	3.42		
		/YCDY32820	SUPPLIES	12/23/2010	43.74		
Total 126018					99.36	.00	
123727	FOOD SERVICE OF AMERICA	3825988	SUPPLIES SUPPLIES	12/22/2010	44.00 8.15		
Total 123727					52.15	.00	
128919	FRANZEN, GEORGE	14541019	REFUND OVERPAYMENT	12/17/2010	2.00		
Total 128919					2.00	.00	
4450	GAMBLES	223888	SUPPLIES	12/09/2010	4.79		
Total 4450					4.79	.00	
128246	GEORGE T. SANDERS COMPANY	2530577-00	EYE WASH STATION	12/21/2010	140.77		
		2531455-00	TOOLS	12/22/2010	46.58		
Total 128246					187.35	.00	
128565	GRANICUS, INC	23172	GRANICUS - LIVE STREAMING	12/15/2010	618.80		
Total 128565					618.80	.00	
4720	HAMILTON ASSOCIATES	101344-01F	CT, 800:5, .6 kV CT, 600:5, .6 kV FREIGHT	12/08/2010	986.25 986.25 25.72		
Total 4720					1,998.22	.00	
4780	HARRIS TRUCKING & CONST. CO	121379	2AB PROJECT 2AB PROJECT	12/15/2010	1,650.00 1,650.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 4780				3,300.00	.00	
6730	HD SUPPLY UTILITIES LTD	1568748-02	NEW SERVICE	12/08/2010	96.96		
	Total 6730				96.96	.00	
128918	HORN, SETH	121710	NRA INSTRUCTOR TRAINING	12/17/2010	99.00		
	Total 128918				99.00	.00	
5155	I. D. EDGE	52650	CARD PRINTER SUPPLIES	12/16/2010	221.35		
	Total 5155				221.35	.00	
5170	ICMA RETIREMENT-457-#303143	122810	Contribution	12/28/2010	5,095.90		
	Total 5170				5,095.90	.00	
5340	INTERMOUNTAIN SWEEPER CO.	217982	SWEEPER	12/14/2010	119,687.00		
	Total 5340				119,687.00	.00	
126715	INTERSTATE BATTERIES OF BILLIN	47012660	BATTERIES FOR EQUIPMENT	12/07/2010	62.95		
	Total 126715				62.95	.00	
127526	JAMIESON, CHARLES	11170032	UTILITY REFUND	12/20/2010	73.27		
	Total 127526				73.27	.00	
5750	KINCHELOE PLUMBING AND HEATING	136382	REPAIRS MENTOCK PARK	11/10/2010	272.00		
		136487	IRRIGATION SUPPLIES	12/02/2010	41.48		
	Total 5750				313.48	.00	
126604	MEINECKE & SITZ	122210	PROFESSIONAL FEES	12/22/2010	1,470.96		
	Total 126604				1,470.96	.00	
6650	MIDWEST FENCE CO	28880	SNOW FENCE	12/09/2010	230.00		
	Total 6650				230.00	.00	
128189	NORTHWEST COCA-COLA	120110	12 OZ CUPS DONATED CUPS System ADJ: 12/28/2010 10:42 AM System ADJ: 12/28/2010 10:42 AM	12/01/2010	15.52 15.52 - 15.52 - 15.52		
	Total 128189				.00	.00	
7400	NORTHWEST PIPE	1651704	BACKFLOW PREVENTION	12/13/2010	450.00		
	Total 7400				450.00	.00	
7440	OFFICE SHOP, THE	273868	TONER	12/13/2010	900.62		
		273870	COPIER - ENGINEERING	12/13/2010	78.62		
			COPIER - ENGINEERING		66.41		
		273871	COPIER AGREEMENT - SHOP	12/13/2010	60.27		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			COPIER AGREEMENT - SHOP		60.25		
			COPIER AGREEMENT - SHOP		60.27		
			COPIER AGREEMENT - SHOP		60.27		
			COPIER AGREEMENT - SHOP		60.27		
			COPIER AGREEMENT - SHOP		60.27		
Total 7440					1,407.25	.00	
7720	PARK COUNTY PUBLIC HEALTH	111F	FUL SHOTS	12/13/2010	1,470.00		
Total 7720					1,470.00	.00	
7740	PARK COUNTY SHERIFF	103110	INCARCERATION COSTS - OCT 2010	10/31/2010	1,140.00		
Total 7740					1,140.00	.00	
7980	PLAN ONE ARCHITECTS	121510-3	ADA RAMP - AUDITORIUM	12/15/2010	1,773.08		
Total 7980					1,773.08	.00	
128149	PRO-BUILD	880068	SUPPLIES FOR CSI VEHICLE	12/21/2010	24.19		
Total 128149					24.19	.00	
430	PURCHASE ADVANTAGE CARD	012260	REC CENTER BIRTHDAY PARTY'S	12/12/2010	21.24		
		013381	MEETING EXPENSE	12/13/2010	20.93		
		014971	BASKETBALL PARTY (LESS SALES TA	12/14/2010	55.85		
Total 430					98.02	.00	
10091	QWEST	121910	PHONE CHARGES	12/19/2010	699.38		
Total 10091					699.38	.00	
127690	R & A SAFETY	1243	ALCOHOL & DRUG ABUSE TRAINING	12/14/2010	350.00		
		1257	PRE-EMPLOYMENT TESTING	12/16/2010	100.00		
			PRE-EMPLOYMENT TESTING		30.00		
Total 127690					480.00	.00	
7570	ROCKY MOUNTAIN POWER	122210	UTILITIES	11/22/2010	38.11		
			UTILITIES		225.16		
Total 7570					263.27	.00	
123147	SCHOENING, WILLIAM D	121910	BASKETBALL REFEREE	12/19/2010	48.00		
Total 123147					48.00	.00	
9010	SEARS	33599021735	TOOLS	12/22/2010	72.95		
		33599021738	CREDIT - TOOLS	12/22/2010	29.99		
		33599021739	TOOLS	12/22/2010	97.96		
Total 9010					140.92	.00	
9140	SHOSHONE OFFICE SUPPLY	0078539	SUPPLIES	12/13/2010	346.31		
		0078543	OFFICE SUPPLIES	12/14/2010	74.99		
		0078544	SUPPLIES	12/14/2010	35.18		
		0078631	OFFICE SUPPLIES	12/13/2010	7.99		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		0078637	OFFICE SUPPLIES	12/10/2010	12.78		
		0078822	OFFICE SUPPLIES - BUILDING ARCHIV	12/16/2010	12.89		
		0078876	SUPPLIES (LESS SALES TAX \$2.88)	12/21/2010	71.97		
		0078945	COPY PAPER	12/22/2010	1,949.50		
		0078950	SUPPLIES	12/22/2010	5.60		
	Total 9140				2,517.21	.00	
126902	SPECIAL OPERATIONS GROUP	:PD12110GE	RETROFIT CSI VEHICLE	12/01/2010	1,668.00		
	Total 126902				1,668.00	.00	
127774	STEWART'S MERCANTILE	0165-20	COUNCIL MEETING EXPENSE	12/21/2010	132.00		
	Total 127774				132.00	.00	
127032	STINE, HEISER, BUSS & ASSOC	80176	AUDIT	11/30/2010	18,310.00		
	Total 127032				18,310.00	.00	
128108	TAX & ACCOUNTING - R&G	13233356	GASB 34 UPDATE	12/01/2010	179.50		
	Total 128108				179.50	.00	
6240	THE UPS STORE	6644	SHIPPING FOR CASE 10-2166	12/07/2010	12.42		
		7486	EVIDENCE SHIPPING	12/15/2010	7.94		
		7535	SHIPPING	12/15/2010	4.14		
		7536	SHIPPING (LESS TAX \$.09)	12/15/2010	2.09		
	Total 6240				26.59	.00	
10050	U S POST OFFICE	010111	POSTAGE FOR BILLING PERMIT #33	01/01/2011	2,500.00		
		122010	PRESORT PERMIT FEE	12/20/2010	185.00		
	Total 10050				2,685.00	.00	
127843	UNUM LIFE INS - LTD	122810	LONG TERM DISABILITY - PREMIUM	12/28/2010	2,438.38		
	Total 127843				2,438.38	.00	
127935	UNUM LIFE INSURANCE - LIFE	122810	PREMIUM	12/28/2010	1,243.36		
	Total 127935				1,243.36	.00	
10330	WAL MART COMMUNITY BRC	002125	EVIDENCE CONTAINERS	12/10/2010	47.94		
		00371	CREDIT	12/13/2010	6.18		
		01323	TINY TOTS CHRISTMAS PROGRAM	12/14/2010	120.27		
		02721	EVIDENCE CONTAINERS	12/13/2010	42.23		
		02762	PEPSI WII EQUIPMENT	12/13/2010	41.84		
		028658	EVIDENCE CONTAINERS	12/13/2010	69.82		
		05768	Ramen Soup	12/15/2010	3.76		
			Pizza		24.96		
			Snack Cakes		7.00		
			Fruit Snacks		1.00		
			Chips		6.78		
		06666	SUPPLIES	12/21/2010	46.89		
		06684	MEETING EXPENSE	12/10/2010	24.36		
		09648	CREDIT	12/13/2010	1.53		
		09708	FIRST AID SUPPLIES	12/14/2010	50.14		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			BIRTHDAY PARTY SUPPLIES		20.03		
			REC CENTER PROGRAMS		110.84		
			SUPPLIES		29.04		
	Total 10330				639.19	.00	
10400	WATERWORKS INDUSTRIES	105718-00	REPAIR KIT	12/13/2010	152.89		
	Total 10400				152.89	.00	
126194	WEAD, JUSTON	121510	REIMBURSE FOR UNIFORMS	12/15/2010	109.98		
	Total 126194				109.98	.00	
10605	WESTERN UNITED ELECTRIC SUPPLY	2003439	Vault, 1 phase transf	11/30/2010	175.56		
			FREIGHT		96.06		
		2003623	xmfr 3 ph 500 kVA URD 208Y/120 7.2kv	11/30/2010	10,129.00		
		2003628	xmfr 3 ph 150 kVA URD 277/480 7.2kV	11/30/2010	11,830.00		
	Total 10605				22,230.62	.00	
124261	WINGFOOT COMMERCIAL TIRE	176-1031096	11R22.5 G287 MSA 16	11/16/2010	1,973.34		
	Total 124261				1,973.34	.00	
10660	WOODWARD TRACTOR CO	68225	PLOW BOLTS FOR TRUCK PLOWS	12/10/2010	36.00		
		68304	BACKHOE TEETH	12/17/2010	179.49		
	Total 10660				215.49	.00	
10670	WORKERS COMPENSATION DIV	122810	WORKERS COMPENSATION	12/28/2010	11,454.10		
			WORKERS COMPENSATION		21.64		
	Total 10670				11,475.74	.00	
127631	WY CHILD SUPPORT #167207	122810	CHILD SUPPORT #167207/CV 1124836	12/28/2010	159.23		
	Total 127631				159.23	.00	
10770	WYOMING ASSOCIATION OF MUN	010111	DIRECTORIES	01/01/2011	91.50		
		11266	WAM WINTER WORKSHOP	12/17/2010	350.00		
			WAM WINTER WORKSHOP		175.00		
	Total 10770				616.50	.00	
128921	WYOMING DEPT OF HEALTH	2212010CPD	ON SITE DRUG TEST KITS	12/22/2010	92.50		
	Total 128921				92.50	.00	
10830	WYOMING FIRE SAFETY	13290	FIRE EXT. BRACKETS	12/22/2010	174.00		
	Total 10830				174.00	.00	
10950	WYOMING RETIREMENT SYSTEM	122810	CONTRIBUTIONS -	12/28/2010	58,242.76		
	Total 10950				58,242.76	.00	
125412	XXX-NCPERS GROUP LIFE INS	122810	PREMIUM	12/28/2010	384.00		

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice No</u>	<u>Description</u>	<u>Inv Date</u>	<u>Net Inv Amt</u>	<u>Amount Paid</u>	<u>Date PD</u>
Total 125412					384.00	.00	

Total Paid: -
Total Unpaid: 400,496.15
Grand Total: 400,496.15

Payroll \$204,679.47

Total \$605,175.62

MEETING DATE: JANUARY 4TH, 2011
 DEPARTMENT: PARKS, RECREATION, & PUBLIC
 FACILITIES
 PREPARED BY: RICK MANCHESTER
 DEPT. DIR. APPROVAL: RMM
 CITY ADM. APPROVAL: _____
 PRESENTED BY: RICK MANCHESTER

Construction Contract for Cody Auditorium Club Room ADA Renovation
City Bid No. 2010-13

PROBLEM/OPPORTUNITY

The City of Cody was awarded a Wyoming Business Council CDBG to complete an ADA ramp and restroom renovation at the Cody Club Room. Plan One Architects provided construction documents and the project bid time period closed on Friday, December 17th, 2010.

BACKGROUND

The City submitted a grant application. This project is funded by Wyoming Business Council for \$168,000, Rotary Club (\$2,000), Cody Chamber (\$1,000), and the City of Cody (\$20,353 or 10% of final project)

On October 5th, 2010 City Council awarded architectural and engineering services to Plan One to complete construction documents and bid the project. Bids came in favorable and below architects estimates. All three bidders are Cody businesses, licensed with construction board, and did not show up on the State's debarment list. The architect has confirmed that the bids are complete for the project, and they recommend that the City enters into a construction agreement to complete the base bid and the bid alternate #1.

SUMMARY

Bids were favorable for this project.

Bidder	Base Bid	Alternate 1— ADA Ramp	Total
Groathouse Construction	\$124,700	\$4,300.00	\$129,000
Tundra Construction	\$127,400	\$3,150.00	\$130,550
Sletten Construction	\$176,000	\$3,600.00	\$179,600
Plan One Estimate (Excluding bid alternate #1 Sidewalk Access)	\$156,000.00		

AGENDA ITEM NO. _____

FISCAL IMPACT

This is a budgeted project in the 2010/2011 budget account number 10-420-5846. This project is funded by Wyoming Business Council for \$168,000, Rotary Club (\$2,000), Cody Chamber (\$1,000), and the City of Cody (\$20,353 or 10% of final project)

ALTERNATIVES

Return the grant to the Wyoming Business Council and do not complete this project.

RECOMMENDATION

Pending legal review and approval authorize the Mayor to enter into a construction contract with Groathouse Construction from Cody WY, for \$129,000 to complete the ADA renovation project and also the Bid Alternate for the ADA Ramp.

ATTACHMENTS

1. Letter from Plan One Architects

AGENDA & SUMMARY REPORT TO:

Dave Wellington, Plan One Architects
1001 12th Street
Cody WY 82414

AGENDA ITEM NO. _____

December 17, 2010

Mr. Rick Manchester
City of Cody Parks & Recreation Department
1402 Heart Mountain Street
Cody, WY 82414

Re: Cody Auditorium – Cody Club Room ADA Modifications
Successful Bidding Contractor – Apparent Low Bidder

Dear Mr. Manchester:

Congratulations on receiving a successful bid Friday, December 17, 2010 on the Cody Auditorium, Cody Club Room ADA Modification Project. As you know, the Apparent Low Bidder is Groathouse Construction.

Plan One/Architects feels that Groathouse Construction will provide you with an excellent result and we recommend that you proceed with awarding this contract. As always, should you have any comments, questions or concerns, please call.

Sincerely,

Dave Wellington
Associate Principal



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, December 10, 2010

Application Date 12/10/10

NAME Rick Brasher Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] Mail [REDACTED]

MAILING ADDRESS _____ Phone (w) [REDACTED]

Employment (firm and occupation/profession) Self / Realtor

Educational Background BS Communications - University of Wyo.

Previous or Current Public Experience (elective or appointive) None

Present Service Activities (civic organizations, volunteering, etc) Cody Girls Softball - President
Cody Pride Girls Softball - Vice President

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

Realtor for the past 7 years, Cody Native

Why are you interested in serving on this board/commission? Cody is my family's home and I am interested in the future of Cody.

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: [Handwritten Signature]



CITY OF CODY
WYOMING

BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date 12-4-10

NAME L. H. "Bud" McDonald, Jr. Phone (h)

RESIDENCE ADDRESS E-Mail

MAILING ADDRESS " " "

Employment (firm and occupation/profession) Self Employed Phone (w)

Educational Background BS & BA degree - University of Houston - see attached #1

Previous or Current Public Experience (elective or appointive) RPR - Engineering Associates, Cody, WY - See attached #2

Present Service Activities (civic organizations, volunteering, etc) Houston & Cody - See attached #3

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

25 years experience in Land Planning for the City of Houston & 2 private firms. See #4

Why are you interested in serving on this board/commission? Familiarity with issues our community faces. Familiar with Planning & Zoning, and assisted with the Masterplan of 1996 while on P&Z.

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature:

- 1. BS Degree & B/Architecture Degree – University of Houston with thesis of “Master Plan/Land Use Projection” for Arlington, Texas**

- 2. Houston, TX – Land Planner & Traffic Consultant & Facilities Planning
Cody, WY - Architectural Advisory Board
Cody, WY - City Planning & Zoning Commission (which involved Architectural Ordinances, Sign Ordinances, Landscape Ordinances, and promoting a Government program for Low Income Residents to upgrade their property via low interest loans).
Thermopolis, WY – Interim Building Official**

- 3. Houston Livestock Show & Rodeo (Lifetime Committeeman)
Houston, TX – President, Briargrove Park Property Owners Assoc. (1,400 home subdivision).
Houston, TX – Habitat for Humanity – Site & Building Permits
Cody, WY – ADA Study for Mayor Jack Skates, Annual Cody Community Thanksgiving Dinner, Past Member Optimists Club & Current Member Elks Club, Current VP Indian Pass Extension Ditch, Certified for Community Emergency Response Team, Current President Spirit Mountain Water Company (Irrigation)**

- 4. 25 years experience in Land Planning for the City of Houston.
Responsible for reviewing proposed subdivisions submitted to City, proposed major thoroughfares planned for the City and its 5 mile extraterritorial jurisdiction. (3 years at the City of Houston and 25 years for private firms including Facilities Planning for Large Corporations and Engineering Companies). 15 years experience working in Cody with a Surveying company, the City of Cody, several local Engineering firms and numerous private construction companies.**



CITY OF CODY
WYOMING

BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date Dec 10, 2010

NAME Justin Lundvall Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail [REDACTED]

MAILING ADDRESS [REDACTED]

Employment (firm and occupation/profession) JL Engineering, LLC/Engineer Phone (w) [REDACTED]

Educational Background BS & MS Civil Engineering, University of Wyoming

Previous or Current Public Experience (elective or appointive) None

Present Service Activities (civic organizations, volunteering, etc) None

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

A professional engineer, a small business owner, and a long time association with the community

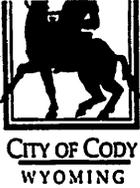
Why are you interested in serving on this board/commission? To aid in the responsible

development of our community.

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: Justin Lundvall



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, December 10, 2010

Application Date December 9, 2010

NAME Lowell Ray Anderson Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail [REDACTED]

MAILING ADDRESS [REDACTED]

Employment (firm and occupation/profession) Retired Phone (w) _____

Educational Background BS in Electrical Engineering

Previous or Current Public Experience (elective or appointive) Cody Planning Zoning & Adjustment Board
Cody City Council

Present Service Activities (civic organizations, volunteering, etc) One-Call of Wyoming Board

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- | | | |
|---------------|------------------------------------|--------------|
| <u> </u> | Yellowstone Regional Airport Board | 3-year term |
| <u> X </u> | Planning and Zoning Commission | 3-year term |
| <u> </u> | Contractors' Board | 3 year terms |

Are you applying to serve on only one City of Cody board? X Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

A 50+ year interest in planing and zoning and prior board member.

Why are you interested in serving on this board/commission? To help plan for future growth and
betterment of the community.

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to: Administrative Services Director City of Cody PO Box 2200 Cody WY 82414

Signature: *Lowell Ray Anderson*



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, December 10, 2010**

Application Date 11/18/10

NAME PAUL B. SANDRAC Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail [REDACTED]

MAILING ADDRESS Same

Employment (firm and occupation/profession) A-1 Electric Phone (w) [REDACTED]

Educational Background High school, TRADE school, Apprenticeship program

Previous or Current Public Experience (elective or appointive) NOW SERVING ON
CITY CONTRACTORS BOARD

Present Service Activities (civic organizations, volunteering, etc) CHAMBER POLITICAL
AFFAIRS COMMITTEE

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?
ELECTRICAL CONTRACTOR FOR 30 YEARS

Why are you interested in serving on this board/commission? enjoy working with City
ADMINISTRATORS ON CURRENT CONTRACTING ISSUES

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: Paul B. Sandrac



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date 12-1-10

NAME Harold J LEE Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail [REDACTED]

MAILING ADDRESS [REDACTED]

Employment (firm and occupation/profession) Lee Plumbing Phone (w) [REDACTED]

Educational Background 2 yrs college & Heating

Previous or Current Public Experience (elective or appointive) 3 yrs on Contractors board

Present Service Activities (civic organizations, volunteering, etc) recovery group 17 yrs

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

39 yrs in the plumbing & Heating business

Why are you interested in serving on this board/commission? to improve the Board

& streamline the Application Process

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: Harold J Lee



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date 12/7/2010

NAME Gerald W. Stolt Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail [REDACTED]

MAILING ADDRESS [REDACTED]

Employment (firm and occupation/profession) Triangle P&H LLC Phone (w) [REDACTED]

Educational Background College

Previous or Current Public Experience (elective or appointive) Lions pres - 02-03
Cody shooting complex pres - 10 yrs.

vice pres - 10 yrs - Director. Silhouette 40 yrs - Contractors Board - 30+ yrs?

Present Service Activities (civic organizations, volunteering, etc) Lions Club - Director.

Contractors Board - Shooting Complex vice pres.

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

mechanical contractor - Cody, WY 45 yrs IN BUSINESS!

Why are you interested in serving on this board/commission? I Care about the public

Health & Welfare!

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: Gerald W. Stolt



CITY OF CODY
WYOMING

BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date 12/2/2010

NAME William D. Halder Phone (h) [REDACTED]

RESIDENCE ADDRESS [REDACTED] E-Mail _____

MAILING ADDRESS SAME

Employment (firm and occupation/profession) _____ Phone (w) [REDACTED]

Educational Background High School

Previous or Current Public Experience (elective or appointive) WYO AERONAUTICS

Commission 3 years - 6 years YELLOWSTONE REGIONAL Airport BOARD

Present Service Activities (civic organizations, volunteering, etc) Cody Lions - Volit SHRIEMERS
Pilot - CIVIL Air Patrol P.ILOT - SEARCH + RESCUE Cody -

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term
- Contractors' Board 3 year terms

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

50 year Pilot -

Why are you interested in serving on this board/commission? to HELP Cody to BE ONE OF THE BEST Airports in the STATE -

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: William D. Halder



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, December 10, 2010

Application Date 12-06-2010

NAME Raymond V. Moss

Phone (h) _____

RESIDENCE ADDRESS _____

E-Mail _____

MAILING ADDRESS _____

Employment (firm and occupation/profession) American Airlines

Phone (w) _____

Educational Background Zyrra College

Previous or Current Public Experience (elective or appointive) _____

Present Service Activities (civic organizations, volunteering, etc) VFW - CAP

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- | | | |
|-------------------------------------|------------------------------------|--------------|
| <input checked="" type="checkbox"/> | Yellowstone Regional Airport Board | 3-year term |
| <input type="checkbox"/> | Planning and Zoning Commission | 3-year term |
| <input type="checkbox"/> | Contractors' Board | 3 year terms |

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

40 years in Aviation - Military + Civilian flying -

Why are you interested in serving on this board/commission? Love of Aviation -

Want to stay active -

Applications must be submitted by December 10, 2010. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Director's office at 527-7511.

Return Form to:
Administrative Services Director
City of Cody
PO Box 2200
Cody WY 82414

Signature: Raymond V Moss

MEETING DATE: JANUARY 4, 2011
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE
OFFICER
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____

AGENDA ITEM SUMMARY REPORT

Official Bank Depository Applications

BACKGROUND

Per Wyoming State Statute 9-4-806, every bank designated as a depository for funds of the state of Wyoming or any political subdivision thereof, within thirty (30) days following the designation by the state board of deposits or proper governing board, shall furnish to the treasurer of the state of Wyoming or treasurer of the appropriate political subdivision, a certified copy of the resolution adopted by its board of directors.

SUMMARY

The City of Cody has received depository applications from the following banks for the 2011 calendar year: Wells Fargo Bank, Big Horn Federal Savings, First National Bank, Pinnacle Bank, Bank of the West and US Bank. The City may only deposit funds into banks that have been approved as depositories by the City Council. By being declared an official depository, banks have the opportunity to bid on any banking and investment services and products the City may propose during the year.

FISCAL IMPACT

None

ALTERNATIVES

At its discretion the City Council may approve or deny any or all of the depository applications.

RECOMMENDATION

Approve all the attached depository applications.

ATTACHMENTS

1. Depository Applications

AGENDA & SUMMARY REPORT TO:

1. None

AGENDA ITEM NO. _____



US Bancorp Center BC-MN-H18U
800 Nicollet Mall
Minneapolis, MN 55402-7020

November 15, 2010

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the September 1, 2010 Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for City of Cody under all terms and conditions for future collateral agreement to be determined.

1. Government National Mortgage Association – Mortgage Backed Securities.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

A handwritten signature in cursive script that reads "Julie Niederer".

Julie Niederer
Treasury Officer



CERTIFIED RESOLUTIONS

I, Cara L. Seeley, Assistant Secretary of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the following resolutions were adopted by the Board of Directors of U.S. Bank National Association on September 1, 2010, and that the same are in effect as of the date hereof and have not been modified, amended or revoked.

WHEREAS, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds;

WHEREAS, the City of Cody has designated the Bank, an FDIC insured depository institution, as depository of its public funds; and

WHEREAS, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of certain eligible securities ("Eligible Securities").

WHEREAS, under state law, the total amount of the collateral computed at its market value shall be at least 100% deposit plus accrued interest at the close of the business day.

NOW, THEREFORE, it is hereby:

RESOLVED, that the Board of Directors hereby approves a pledge from the Bank's investment portfolio of Eligible Securities to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of the City of Cody, such Eligible Securities being more particularly described in a Pledge Agreement and attached Written Assignment executed by the Bank in favor of the City of Cody.

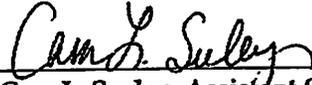
RESOLVED FURTHER, that authority be given to the following officers of the Bank to furnish collateral security to the Pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral security for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

Kenneth D. Nelson, Executive Vice President
Lynn D. Flagstad, Senior Vice President
Patricia A. Finnemore, Vice President
Gloria J. Sweet, Assistant Vice President
Christina Eumurian, Assistant Vice President
Mary E. Holen, Treasury Officer
Laurie J. Luby, Treasury Officer
Julie A. Niederer, Treasury Officer

FURTHER RESOLVED, that the officers named herein are fully authorized and empowered to execute in the name of the Bank such collateral pledge agreement in favor of the Pledgee as required, and any collateral pledge agreement executed or any act done by the officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

IN WITNESS WHEREOF, I have set my hand this 27th day of October, 2010.

(No corporate seal)



Cara L. Seeley, Assistant Secretary

Federal Financial Institutions Examination Council

Please refer to page 1,

1

Table of Contents, for
the required disclosure
of estimated burden.

Consolidated Reports of Condition and Income for A Bank With Domestic and Foreign Offices—FFIEC 031

Report at the close of business September 30, 2010

(20100930)

(RCON 9999)

This report is required by law: 12 U.S.C. §324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); and 12 U.S.C. §161 (National banks).

This report form is to be filed by banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with the Federal regulatory authority instructions: The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for State nonmember banks and three directors for State member and National banks.

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.



Director (Trustee)


Director (Trustee)


Director (Trustee)

Signature of Chief Financial Officer (or Equivalent)

October 30, 2010

Date of Signature

Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

- Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer-generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at CDR.Help@ffiec.gov.

U.S. Bank National Association

Legal Title of Bank (RSSD 9017)

Cincinnati

City (RSSD 9130)

OH

State Abbrev. (RSSD 9200)

45202

Zip Code (RSSD 9220)

FDIC Certificate Number

06548

(RSSD 9050)

Consolidated Report of Income for the period January 1, 2010 – September 30, 2010

All Report of Income schedules are to be reported on a calendar year-to-date basis in thousands of dollars.

Schedule RI—Income Statement

	Dollar Amounts in Thousands		
	RIAD	Bill Mil Thou	
1. Interest Income:			
a. Interest and fee income on loans:			
(1) In domestic offices:			
(a) Loans secured by real estate:			
(1) Loans secured by 1-4 family residential properties	4435	2,138,745	1.a.1.a.1
(2) All other loans secured by real estate	4436	1,390,716	1.a.1.a.2
(b) Loans to finance agricultural production and other loans to farmers	4024	29,931	1.a.1.b
(c) Commercial and industrial loans	4012	929,561	1.a.1.c
(d) Loans to individuals for household, family, and other personal expenditures:			
(1) Credit cards	B485	1,093,879	1.a.1.d.1
(2) Other (includes single payment, installment, all student loans, and revolving credit plans other than credit cards)	B486	1,134,950	1.a.1.d.2
(e) Loans to foreign governments and official institutions	4056	0	1.a.1.e
(f) All other loans in domestic offices	B487	204,360	1.a.1.f
(2) In foreign offices, Edge and Agreement subsidiaries, and IBFs	4059	5,235	1.a.2
(3) Total interest and fee income on loans (sum of items 1.a.(1)(a) through 1.a.(2))	4010	6,927,377	1.a.3
b. Income from lease financing receivables	4065	571,516	1.b
c. Interest income on balances due from depository institutions (1)	4115	4,661	1.c
d. Interest and dividend income on securities:			
(1) U.S. Treasury securities and U.S. Government agency obligations (excluding mortgage-backed securities)	B488	49,277	1.d.1
(2) Mortgage-backed securities	B489	803,954	1.d.2
(3) All other securities (includes securities issued by states and political subdivisions in the U.S.)	4060	273,034	1.d.3
e. Interest income from trading assets	4069	295	1.e
f. Interest income on federal funds sold and securities purchased under agreements to resell	4020	4,311	1.f
g. Other interest income	4518	150,141	1.g
h. Total interest income (sum of items 1.a.(3) through 1.g)	4107	8,784,566	1.h
2. Interest expense:			
a. Interest on deposits:			
(1) Interest on deposits in domestic offices:			
(a) Transaction accounts (NOW accounts, ATS accounts, and telephone and preauthorized transfer accounts)	4508	11,939	2.a.1.a
(b) Nontransaction accounts:			
(1) Savings deposits (includes MMDAs)	0093	233,051	2.a.1.b.1
(2) Time deposits of \$100,000 or more	A517	197,596	2.a.1.b.2
(3) Time deposits of less than \$100,000	A518	235,291	2.a.1.b.3
(2) Interest on deposits in foreign offices, Edge and Agreement subsidiaries, and IBFs	4172	27,180	2.a.2
b. Expense of federal funds purchased and securities sold under agreements to repurchase	4180	309,577	2.b
c. Interest on trading liabilities and other borrowed money	4185	445,361	2.c

(1) Includes interest income on time certificates of deposits not held for trading.

Schedule RI—Continued

	Year-to-date		
	RIAD	Bil Mil Thou	
Dollar Amounts in Thousands			
2. Interest expense (continued):			
d. Interest on subordinated notes and debentures	4200	250,969	2.d
e. Total interest expense (sum of items 2.a through 2.d)	4073	1,710,964	2.e
3. Net interest income (item 1.h minus 2.e)			3
4. Provision for loan and lease losses			4
5. Noninterest income:			
a. Income from fiduciary activities (1)	4070	709,277	5.a
b. Service charges on deposit accounts in domestic offices	4080	986,532	5.b
c. Trading revenue (2)	A220	63,784	5.c
d. (1) Fees and commissions from securities brokerage	C886	16	5.d.1
(2) Investment banking, advisory, and underwriting fees and commissions	C888	76,221	5.d.2
(3) Fees and commissions from annuity sales	C887	63	5.d.3
(4) Underwriting income from insurance and reinsurance activities	C386	14,015	5.d.4
(5) Income from other insurance activities	C387	205	5.d.5
e. Venture capital revenue	B491	0	5.e
f. Net servicing fees	B492	290,219	5.f
g. Net securitization income	B493	0	5.g
h. Not applicable			
i. Net gains (losses) on sales of loans and leases	5416	307,703	5.i
j. Net gains (losses) on sales of other real estate owned	5415	(103,190)	5.j
k. Net gains (losses) on sales of other assets (excluding securities)	B496	7,182	5.k
l. Other noninterest income*	B497	3,436,088	5.l
m. Total noninterest income (sum of items 5.a through 5.l)			
4079		5,788,115	5.m
3521		0	6.a
6. a. Realized gains (losses) on held-to-maturity securities			6.a
b. Realized gains (losses) on available-for-sale securities			6.b
3196		(23,871)	6.b
7. Noninterest expense:			
a. Salaries and employee benefits	4135	3,188,216	7.a
b. Expenses of premises and fixed assets (net of rental income) (excluding salaries and employee benefits and mortgage interest)			
4217		670,500	7.b
c. (1) Goodwill impairment losses	C216	0	7.c.1
(2) Amortization expense and impairment losses for other intangible assets	C232	349,025	7.c.2
d. Other noninterest expense*	4092	2,399,032	7.d
e. Total noninterest expense (sum of items 7.a through 7.d)			
4093		6,606,773	7.e
8. Income (loss) before income taxes and extraordinary items and other adjustments (item 3 plus or minus items 4, 5.m, 6.a, 6.b, and 7.e)			
4301		2,917,359	8
4302		727,329	9
9. Applicable income taxes (on item 8)			
10. Income (loss) before extraordinary items and other adjustments (item 8 minus item 9)			
4300		2,190,030	10
4320		0	11
11. Extraordinary items and other adjustments, net of income taxes*			
12. Net income (loss) attributable to bank and noncontrolling (minority) interests (sum of items 10 and 11)			
G104		2,190,030	12
13. LESS: Net income (loss) attributable to noncontrolling (minority) interests (if net income, report as a positive value; if net loss, report as a negative value)			
G103		(31,441)	13
14. Net income (loss) attributable to bank (item 12 minus item 13)			
4340		2,221,471	14

* Describe on Schedule RI-E - Explanations.

- (1) For banks required to complete Schedule RC-T, items 14 through 22, income from fiduciary activities reported in Schedule RI, item 5.a, must equal the amount reported in Schedule RC-T, item 22.
- (2) For banks required to complete Schedule RI, Memorandum item 8, trading revenue reported in Schedule RI, item 5.c must equal the sum of Memorandum items 8.a through 8.e.

Legal Title of Bank

FDIC Certificate Number: 06548

Schedule RI—Continued

Memoranda

Dollar Amounts in Thousands

	Year-to-date				
	RIAD	Bil	Mil	Thou	
1. Interest expense incurred to carry tax-exempt securities, loans, and leases acquired after August 7, 1986, that is not deductible for federal income tax purposes <i>Memorandum item 2 is to be completed by banks with \$1 billion or more in total assets. (1)</i>	4513		11,549		M.1
2. Income from the sale and servicing of mutual funds and annuities in domestic offices (included in Schedule RI, item 8)	8431		76,293		M.2
3. Income on tax-exempt loans and leases to states and political subdivisions in the U.S. (included in Schedule RI, items 1.a and 1.b)	4313		101,956		M.3
4. Income on tax-exempt securities issued by states and political subdivisions in the U.S. (included in Schedule RI, item 1.d.(3))	4507		224,341		M.4
5. Number of full-time equivalent employees at end of current period (round to nearest whole number)		Number			M.5
	4150		57,866		
6. Not applicable					
7. If the reporting bank has restated its balance sheet as a result of applying push down accounting this calendar year, report the date of the bank's acquisition (2)	RIAD	CCYY/MM/DD			M.7
	9106		0		
8. Trading revenue (from cash instruments and derivative instruments) (sum of Memorandum items 8.a through 8.e must equal Schedule RI, item 5.c) <i>(To be completed by banks that reported average trading assets (Schedule RC-K, item 7) of \$2 million or more for any quarter of the preceding calendar year.):</i>					
	Year-to-date				
	RIAD	Bil	Mil	Thou	
a. Interest rate exposures	8757		13,967		M.8.a
b. Foreign exchange exposures	8758		49,817		M.8.b
c. Equity security and index exposures	8759		0		M.8.c
d. Commodity and other exposures	8760		0		M.8.d
e. Credit exposures	F186		0		M.8.e
9. Net gains (losses) recognized in earnings on credit derivatives that economically hedge credit exposures held outside the trading account:					
a. Net gains (losses) on credit derivatives held for trading	C889		0		M.9.a
b. Net gains (losses) on credit derivatives held for purposes other than trading	C890		(522)		M.9.b
10. Credit losses on derivatives (see instructions)	A251		16,914		M.10
11. Does the reporting bank have a Subchapter S election in effect for federal income tax purposes for the current tax year?	RIAD	YES / NO			M.11
	A530	NO			
<i>Memorandum item 12 is to be completed by banks that are required to complete Schedule RC-C, part I, Memorandum items 8.b and 8.c.</i>					
	Year-to-date				
	RIAD	Bil	Mil	Thou	
12. Noncash income from negative amortization on closed-end loans secured by 1-4 family residential properties (included in Schedule RI, item 1.a.(1)(a)(1))	F228		6,796		M.12

(1) The \$1 billion asset size test is generally based on the total assets reported on the June 30, 2009, Report of Condition.

(2) For example, a bank acquired on March 1, 2010, would report 2010/03/01

Schedule RI—Continued

Memoranda — Continued

Dollar Amounts in Thousands

	Year-to-date		
	RIAD	Bill Mil Thou	
<i>Memorandum item 13 is to be completed by banks that have elected to account for assets and liabilities under a fair value option.</i>			
13. Net gains (losses) recognized in earnings on assets and liabilities that are reported at fair value under a fair value option:			
a. Net gains (losses) on assets	F551	(522,909)	M.13.a
(1) Estimated net gains (losses) on loans attributable to changes in instrument-specific credit risk	F552	(5,582)	M.13.a.1
b. Net gains (losses) on liabilities	F553	0	M.13.b
(1) Estimated net gains (losses) on liabilities attributable to changes in instrument-specific credit risk	F554	0	M.13.b.1
14. Other-than-temporary impairment losses on held-to-maturity and available-for-sale debt securities:			
a. Total other-than-temporary impairment losses	J319	104,813	M.14.a
b. Portion of losses recognized in other comprehensive income (before income taxes)	J320	68,898	M.14.b
c. Net impairment losses recognized in earnings (included in Schedule RI, items 6.a and 6.b) (Memorandum item 14.a minus Memorandum 14.b)	J321	35,915	M.14.c

Consolidated Report of Condition for Insured Commercial and State-Chartered Savings Banks for September 30, 2010

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Schedule RC—Balance Sheet

		Dollar Amounts in Thousands		RCFD	Tril	Bl	Mil	Thou	
ASSETS									
1. Cash and balances due from depository institutions (from Schedule RC-A):									
a. Noninterest-bearing balances and currency and coin (1)				0081				4,000,424	1.a
b. Interest-bearing balances (2)				0071				468,431	1.b
2. Securities:									
a. Held-to-maturity securities (from Schedule RC-B, column A)				1754				556,937	2.a
b. Available-for-sale securities (from Schedule RC-B, column D)				1773				46,791,187	2.b
3. Federal funds sold and securities purchased under agreements to resell:									
a. Federal funds sold in domestic offices				RCON					
				B987				4,391,378	3.a
				RCFD					
b. Securities purchased under agreements to resell (3)				B989				0	3.b
4. Loans and lease financing receivables (from Schedule RC-C):									
a. Loans and leases held for sale				5369				8,437,998	4.a
b. Loans and leases, net of unearned income		B528	185,672,738						4.b
c. LESS: Allowance for loan and lease losses		3123	5,084,088						4.c
d. Loans and leases, net of unearned income and allowance (item 4.b minus 4.c)				B529				180,588,650	4.d
5. Trading assets (from Schedule RC-D)				3545				1,644,586	5
6. Premises and fixed assets (including capitalized leases)				2145				2,278,588	6
7. Other real estate owned (from Schedule RC-M)				2150				1,752,045	7
8. Investments in unconsolidated subsidiaries and associated companies				2130				59,089	8
9. Direct and indirect investments in real estate ventures				3656				0	9
10. Intangible assets:									
a. Goodwill				3163				9,011,961	10.a
b. Other intangible assets (from Schedule RC-M)				0426				3,780,076	10.b
11. Other assets (from Schedule RC-F)				2160				22,001,025	11
12. Total assets (sum of items 1 through 11)				2170				285,762,375	12

(1) Includes cash items in process of collection and unposted debits.

(2) Includes time certificates of deposit not held for trading.

(3) Includes all securities resale agreements in domestic and foreign offices, regardless of maturity.

Schedule RC—Continued

Dollar Amounts in Thousands

		Tril Bil Mil Thou		
LIABILITIES				
13. Deposits:		RCFN		
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, part I)		2200		172,872,525
(1) Noninterest-bearing (1)		6631	41,182,470	13.a.1
(2) Interest-bearing		6636	131,690,055	13.a.2
b. In foreign offices, Edge and Agreement subsidiaries, and IBFs (from Schedule RC-E, part II)		RCFN		
(1) Noninterest-bearing		6631	0	13.b.1
(2) Interest-bearing		6636	23,501,699	13.b.2
14. Federal funds purchased and securities sold under agreements to repurchase:		RCFN		
a. Federal funds purchased in domestic offices (2)		B993		2,066,407
b. Securities sold under agreements to repurchase (3)		B995		8,640,655
15. Trading liabilities (from Schedule RC-D)		3548		476,735
16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)		3190		33,801,510
17. and 18. Not applicable				
19. Subordinated notes and debentures (4)		3200		7,760,721
20. Other liabilities (from Schedule RC-G)		2930		7,649,489
21. Total liabilities (sum of items 13 through 20)		2948		256,769,741
22. Not applicable				
EQUITY CAPITAL				
Bank Equity Capital				
23. Perpetual preferred stock and related surplus		3838		0
24. Common stock		3230		18,200
25. Surplus (excludes all surplus related to preferred stock)		3839		12,636,872
26. a. Retained earnings		3632		15,331,282
b. Accumulated other comprehensive income (5)		B530		(719,106)
c. Other equity capital components (6)		A130		0
27. a. Total bank equity capital (sum of items 23 through 26.c)		3210		27,267,248
b. Noncontrolling (minority) interests in consolidated subsidiaries		3000		1,725,386
28. Total equity capital (sum of items 27.a and 27.b)		G105		28,992,634
29. Total liabilities and equity capital (sum of items 21 and 28)		3300		285,762,375

Memoranda

To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2009

RCFD	Number
6724	N/A

M.1

- | | |
|---|---|
| 1 = Independent audit of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm which submits a report on the bank | 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state chartering authority) |
| 2 = Independent audit of the bank's parent holding company conducted in accordance with generally accepted auditing standards by a certified public accounting firm which submits a report on the consolidated holding company (but not on the bank separately) | 5 = Directors' examination of the bank performed by other external auditors (may be required by state chartering authority) |
| 3 = Attestation on bank management's assertion on the effectiveness of the bank's internal control over financial reporting by a certified public accounting firm. | 6 = Review of the bank's financial statements by external auditors |
| | 7 = Compilation of the bank's financial statements by external auditors |
| | 8 = Other audit procedures (excluding tax preparation work) |
| | 9 = No external audit work |

To be reported with the March Report of Condition.

2. Bank's fiscal year-end date

RCFN	MM / DD
8678	N/A

M.2

- (1) Includes total demand deposits and noninterest-bearing time and savings deposits.
- (2) Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
- (3) Includes all securities repurchase agreements in domestic and foreign offices, regardless of maturity.
- (4) Includes limited-life preferred stock and related surplus.
- (5) Includes net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and minimum pension liability adjustments.
- (6) Includes treasury stock and unearned Employee Stock Ownership Plan shares.



THE WAY BANKING SHOULD BE

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Pinnacle Bank- Wyoming
For Calendar Year 2011

October 20, 2010

City of Cody

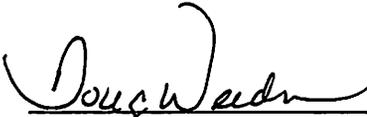
**Attn: Finance Analyst
PO Box 2200
Cody, Wyoming 82414**

To Whom It May Concern:

Pursuant to the requirement of W.S. 9-4-818, formal application is made by Pinnacle Bank- Wyoming, a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the **City of Cody**, in the **County of Park** in the State of Wyoming, to be designated a depository for public funds. Pinnacle Bank- Wyoming agrees to furnish the securities as provided for in Section 9-4-821 to cover public funds as may be deposited by **City of Cody, Cody, Wyoming.**

Furthermore Pinnacle Bank-Wyoming agrees to comply with W.S. 9-4-806.

By order of the Board of Directors
Pinnacle Bank- Wyoming



President



www.wypinnbank.com

P.O. Box 218
1702 Sheridan Avenue
Cody, WY 82414-0218
Phone: (307) 527-7186
Fax: (307) 587-8309

P.O. Box 218
627 Yellowstone Avenue
Cody, WY 82414-0218
Phone: (307) 527-9690
Fax: (307) 527-5968

PINNACLE BANK - WYOMING
PUBLIC FUNDS DEPOSITORS
EXHIBIT "A"

ANGEL DRAW DRAINAGE DISTRICT C/O GOSHEN IRRIGATION DISTRICT
ARNOLD DRAINAGE DISTRICT
BIG HORN REGIONAL JOINT POWERS BOARD
BLUFF IRRIGATION DISTRICT
BOARD OF PUBLIC UTILITIES, CITY OF CHEYENNE
BUFFALO BILL DAM AND VISITORS CENTER
CANYON IMPROVEMENT & SERVICES
CHEYENNE FRONTIER DAYS INC.
CIRCUIT COURT OF GOSHEN COUNTY
CITY OF CHEYENNE
CITY OF CODY
CITY OF MITCHELL
CITY OF NEWCASTLE
CITY OF WORLAND
CLARK FIRE DISTRICT
CLERK OF DISTRICT COURT - WORLAND
CLERK OF DISTRICT COURT - IMPRESSED JURY FUND
CLERK OF DISTRICT COURT - THERMOPOLIS
CLOUD PEAK COUNSELING CENTER
CODY CANAL IRRIGATION DISTRICT
CODY STAMPEDE
COMMUNITY CENTER JOINT POWERS BOARD
COMPREHENSIVE COMMUNITY COLATION
COTTONWOOD GRASS CREEK WATERSHED IMPROVEMENT DIST.
CROOK COUNTY MEDICAL SERVICES DISTRICT
CROOK COUNTY SCHOOL DISTRICT #1
CROOK COUNTY SENIOR SERVICE
CROOK COUNTY SEARCH & RESCUE
CROOK COUNTY TREASURER
EASTERN WYOMING COLLEGE
FERRIS IRRIGATION DISTRICT
GOSHEN COUNTY FAIR ASSOCIATION
GOSHEN COUNTY FIRESERVICE
GOSHEN COUNTY LIBRARY
GOSHEN COUNTY SENIOR FRIENDSHIP CENTER
GOSHEN COUNTY SHERRIFS DEPARTMENT
GOSHEN COUNTY TOURISM
GOSHEN COUNTY TREASURER
GOSHEN IRRIGATION DISTRICT
GOTTSCHKE REHABILITATION CENTER
HAWK SPRINGS FIRE DEPARTMENT
HAWK SPRINGS RESCUE UNIT
HAWK SPRINGS WATER & SEWER
H S CO. LODGING TAX BOARD
HIGHLAND HANOVER IRRIGATION
HORSE CREEK CONSERVATION DIST
HOT SPRINGS CONSERVATION DISTRICT
HOT SPRING COUNTY FAIR BOARD
HOT SPRINGS COUNTY FIRE DISTRICT
HOT SPRING COUNTY LIBRARY
HOT SPRINGS LIBRARY FOUNDATION
HOT SPRINGS COUNTY MEMORIAL HOSPITAL
HOT SPRINGS COUNTY RECREATION DISTRICT
HOT SPRINGS COUNTY SCHOOL
HOT SPRING COUNTY TREASURER
HOT SPRINGS COUNTY WEED & PEST
HSC CEMETERY DIST
HSC CIRCUIT COURT
HSC PREDATOR MANAGEMENT DISTRICT
HUMANE SOCIETY OF PARK COUNTY
KUNTLY FIRE PROTECTION
OWL CREEK IRRIGATION DIST
JAY EM FIRE PROTECTION DISTRICT
LAGRANGE FIRE PROTECTION DISTRICT
LAGRANGE VOLUNTEER FIRE DEPARTMENT
LARAMIE COUNTY COMMUNITY COLLEGE
LARAMIE COUNTY FAIR BOARD
LARAMIE COUNTY FIRE DISTRICT #1
LARAMIE COUNTY SCHOOL DISTRICT #1
LARAMIE COUNTY SEARCH & RESCUE, INC.
LUCERNE PUMPING PLANT CANAL CO.
MALLO CAMP, NEWCASTLE
MEETEETSE CONSERVATION DISTRICT
MEETEETSE COMMUNITY FACILITIES
MEETEETSE FIRE DISTRICT
MEMORIAL HOSPITAL D/B/A UNITED MEDICAL CENTER OF CHEYENNE
MITCHELL DRAINAGE DISTRICT
MITCHELL SCHOOL DISTRICT #31

MITCHELL IRRIGATION DISTRICT
MITCHELL RURAL FIRE DEPARTMENT
NOWCAP MIGRANT HEALTH - WORLAND
NORTH PLATTE VALLEY CONSERVATION DISTRICT
NORTHWEST COLLEGE
NORTHWEST RURAL WATER DISTRICT
NORTHWEST WYOMING BOARD OF COOPERATIVE SERVICES
PARK COUNTY LIBRARY FOUNDATION
PARK COUNTY SCHOOL DISTRICT #6
PARK COUNTY SCHOOL DISTRICT #16
PARK COUNTY SHERIFF'S DEPT.
PARK COUNTY SEARCH AND RESCUE
PARK COUNTY TRAVEL COUNCIL
PARK COUNTY TREASURER
PARK COUNTY WEED & PEST
PATHFINDER IRRIGATION DISTRICT
RED LANE WATERSHED
RIVERSIDE CEMETERY DISTRICT
ROOSEVELT PUBLIC POWER DISTRICT
SCOTTS BLUFF COUNTY AGRICULTURE SOCIETY
SHOSHONE MUNICIPAL WATER BOARD
SHOSHONE RECREATION DISTRICT
SOUTH CHEYENNE WATER & SEWER
SOUTH GOSHEN CONSERVATION DISTRICT
SOUTH THERMOPOLIS WATER DISTRICT
STATE OF WYOMING
SUNSET RANCH WATER DISTRICT
TEN SLEEP SOLID WASTE DISTRICT
THERMOPOLIS HSC ECONOMIC DEVELOPMENT CO.
TORRINGTON FIRE PROTECTION DISTRICT
TORRINGTON IRRIGATION DISTRICT
TORRINGTON MUNICIPAL COURT
TOWN OF EAST THERMOPOLIS
TOWN OF FORT LARAMIE
TOWN OF KIRBY
TOWN OF MOORCROFT
TOWN OF PINE HAVEN
TOWN OF THERMOPOLIS
TOWN OF TORRINGTON
TOWN OF YODER
UPPER BLUFF IRRIGATION DISTRICT
VETERAN FIRE PROTECTION
WASHAKIE COUNTY FARM BUREAU
WASHAKIE COUNTY LIBRARY
WASHAKIE COUNTY TREASURER
WASHAKIE COUNTY WEED & PEST CONTROL DISTRICT
WASHAKIE MUSEUM
WASHAKIE RURAL IMPROVEMENT
WASHAKIE SCHOOL DISTRICT #1
WASHAKIE SCHOOL DISTRICT #2
WEST HIGHWAY WATER & SEWER DISTRICT
WEST PARK HOSPITAL DISTRICT
WESTON COUNTY FIRE PROTECTION DISTRICT
WESTON COUNTY HEALTH SERVICES FOUNDATION
WESTON COUNTY SCHOOL DISTRICT #1
WESTON COUNTY SHERIFF
WESTON COUNTY TREASURER
WESTON COUNTY WEED & PEST
WESTON COUNTY WEED & PEST
WESTERN COMM COLLEGE AREA
WYOMING STATE TREASURER
WORLAND POLICE DEPARTMENT
WORLAND BENCH DRAINAGE
WYOMING PIONEER HOME
YELLOWSTONE BEHAVIORAL HEALTH CENTER



CERTIFIED COPY OF RESOLUTION OF Pinnacle Bank- Wyoming concerning the pledging of collateral security for deposit of public funds.

WHEREAS, it is necessary for Pinnacle Bank – Wyoming, to properly secure City of Cody, Cody, Wyoming and all public entities within the State, including, but not limited to, those listed in the attached Exhibit "A", for all monies deposited in said bank by the Treasurer of Park County, Cody, Wyoming and other public entities hereinafter called the Treasurer.

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of Unlimited Dollars; and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Pinnacle Bank- Wyoming that any two of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Treasurer of the State or political subdivision, such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

- Douglas H. Weedin, President/CEO
- John Thomas, Investment Officer
- Minnie Miller, Branch President, Thermopolis, WY
- Renee Stock, Asst. Vice President, Thermopolis, WY
- Carla Schlager, Bookkeeper, Thermopolis, WY

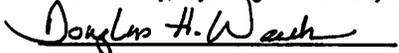
BE IT FURTHER RESOLVED that this authority given to said officers of Pinnacle Bank- Wyoming named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, a verified copy of which shall be delivered by a representative of Pinnacle Bank- Wyoming to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as thought authorized by specific Resolution of the Board of Directors of this Bank.

.....
Certificate

I, Douglas H. Weedin, President/CEO of Pinnacle Bank - Wyoming, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Directors of said Bank at a valid meeting thereof, held in its conference room in the City of Cody this 20th day of October A.D., 2010; that said resolution has been spread upon the minutes of said meeting in the minutes book which constitutes a part of said Bank's permanent records, and that seal affixed thereto is the official corporate seal of said Bank.

Dated at Cody, Wyoming this 20th day of October A.D. 2010


Douglas H. Weedin, President/CEO



Government & Institutional Banking
Public Funds Collateral Unit
333 Market Street 17th Floor
A0119-173
San Francisco, CA 94105



December 7, 2010

Leslie Brummage Fina
City of Cody
PO Box 2200
Cody, WY 82414

RE: APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

To Whom It May Concern:

Pursuant to the requirements of Wyoming Statutes 1977, Section 9-4-818, formal application is hereby made by Wells Fargo Bank, National Association, a national banking association in the State of Wyoming, to be designated a depository for **City of Cody**.

Wells Fargo is prepared to pledge the following described securities as provided in Wyoming Statutes 1977, Section 9-4-821, to be assigned to and deposited with the Treasurer, **City of Cody**, as security for the safekeeping and prompt payment of all public monies that may be deposited with it by the Treasurer, **City of Cody**, and for the faithful performance of its duties under the law as such depository.

If you need any additional information, please feel free to contact me in Public Funds Collateral Unit at 415-371-3278. Thank you.

Dated this 7 December 2010.

Wells Fargo Bank, N.A.

A handwritten signature in black ink that reads "Sheila Lynch".

Sheila Lynch
Vice President & Manager
Public Funds Collateral Unit

Wells Fargo Bank, N.A.

Together we'll go far



WELLS FARGO BANK, NATIONAL ASSOCIATION

ASSISTANT SECRETARY'S CERTIFICATE

I, Robert D'Arcy, an Assistant Secretary of Wells Fargo Bank, National Association, a national banking association (the "Bank"), hereby certify as follows:

1. The following is a true and correct extract from resolutions duly adopted by the Board of Directors of the Bank on November 25, 2003, and no modification, amendment, rescission or revocation of such resolutions has occurred affecting such extract as of the date of this certificate.

RESOLVED, that any Signing Officer, acting alone, may execute on behalf of the Bank, whether acting for its own account or in a fiduciary or other representative capacity:

* * *

Agreements, instruments and other documents establishing or relating to any deposit account or the collateralization thereof.

2. The following persons are duly appointed and acting officers of the Bank with the titles opposite their names as of the date hereof, and each such officer is a "Signing Officer" within the meaning of the foregoing resolution.

Sheila L. Lynch	Vice President
Dorothy A. Valdez	Assistant Vice President
Charlene Blount	Officer
Mercedita D. Lopez	Officer
Jeana No	Officer
Aaron D. Rollins	Officer

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Bank this seventh day of May 2009.



Robert D'Arcy
Assistant Secretary

[Seal]



APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

December 21, 2010

Leslie Brumage
City of Cody
PO Box 2200
Cody, WY 82414

Dear Leslie:

Pursuant to the requirements of W.S. 9-4-806, formal application is made by First National Bank & Trust, a corporation organized and existing under the laws of the United States of America and having its office and principal place of business in the City of Powell, in the County of Park, in the State of Wyoming, to be designated as Depository. (Indicated amount of deposit desired unlimited.)

The bank offers the following described securities:

U.S. Treasury Securities
U.S. Agency Securities
U.S. Agency Pass thru Mortgages
U.S. Agency Collateralized Mortgages Obligations (CMOs)
Wyoming Municipal Securities
FHLB Letters of Credit
CDARS/ICS

to be assigned to and deposited with, as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

 President/CFO

 Sr. Accountant

BANK DIRECTORS

R.S. Nelson
Ty Nelson
Andy Nelson
Barry Johnston
Dave Reetz
Brad Bonner
Colin Simpson
Jack Turnell
Joel Revill
Julie Sullivan

FIRST NATIONAL BANK & TRUST
CERTIFIED COPY OF CORPORATE RESOLUTIONS

NOVEMBER 16, 2009

PLEDGING OF COLLATERAL SECURITY FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, it is necessary for First National Bank & Trust to properly secure for all monies deposited in the bank by the Treasurer of State of Wyoming or Treasurer of any public subdivision, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, the Treasurer is willing to receive securities designated by the laws of Wyoming as legal collateral security, as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of First National Bank & Trust that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

Richard S. Nelson, Board Chairman
Richard T. Nelson, President
Doug Nissen, Senior Vice President
Gary Mills, Senior Vice President
Troy Brown, Senior Accountant/Financial Analyst

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of the bank. (Laws 1953, ch. 68.S. 1957, 9-592, W.S. 1977, 9-7-1107; Laws 1982, ch. 62,3.)

This Resolution is effective November 16, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of First National Bank & Trust this 16th day of November, 2010.

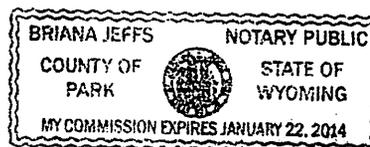
BY: Richard T. Nelson
Richard T. Nelson, President

BY: Linda M. Kolpitcke
Linda M. Kolpitcke, Corporate Secretary

Corporate Seal

Sworn and subscribed to before me, a Notary Public, in and for Park County, State of Wyoming this 16th day of November, 2010.

Briana Jeffs
Notary Public
My commission expires: 1/22/2014



Big Horn Federal



Savings Bank

P.O. Box 471 ■ 33 North 6th Street, Greybull, WY 82426
Ph. (307) 765-4412 ■ Ph. 1-800-927-7556 ■ FAX (307) 765-2656

December 22, 2010

Leslie Brumage, Finance Analyst
City of Cody
1338 Rumsey Ave
Cody, WY 82414

Dear Ms Brumage,

Big Horn Federal requests that it be designated as a depository of City of Cody funds during the 2011 calendar year. Our Resolution will follow within the next month.

We thank you for the opportunity to serve you!

Sincerely,

Ken Stockwell
Vice President

P.O. Box 821
151 East 1st Street
Powell, WY 82435
Ph. (307) 754-9501
FAX (307) 754-2270
www.bighornfederal.com

643 Broadway
Thermopolis, WY 82443
Ph. (307) 864-2156
FAX (307) 864-2163
www.bighornfederal.com

1701 Stampede Avenue
Cody, WY 82414
Ph. (307) 587-5521
FAX (307) 527-6163
www.bighornfederal.com

P.O. Box 1239
1006 Big Horn Avenue
Worland, WY 82401
Ph. (307) 347-6196
FAX (307) 347-2262
www.bighornfederal.com

P.O. Box 218
8 East Main Street
Lovell, WY 82431
Ph. (307) 548-2703
FAX (307) 548-6481
www.bighornfederal.com

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS
FOR THE YEAR 2011

San Francisco, CA
December 22, 2010

Sirs:

Pursuant to the requirements of W.S. 9-4-818, formal application is made by Bank of the West, a corporation organized and existing under the laws of the United States and having its office and principal place of business in the City of San Francisco, CA in the County of San Francisco with a Branch Office in the City of Cody in the County of Park in the State of Wyoming, to be designated a Public Depository.

The Bank will offer securities up to an unlimited amount to be assigned to and deposited with the City of Cody as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by said Treasurer, and for the faithful performance of its duties under the law as such depository.

By order of the Board of Directors



Alice Butrick, Vice President – Regional Customer Service Manager

SECRETARY'S CERTIFICATE

I hereby certify that I am the Assistant Secretary of Bank of the West, a California State Banking Corporation, located in San Francisco, California, and that I have been duly appointed and am presently serving in that capacity in accordance with the by-laws of Bank of the West.

I further certify that at a meeting of the Board of Directors duly called and convened on January 18, 2006 at which a quorum was present and acting throughout, the following resolutions were duly adopted and, as of the date of this certificate, have not been rescinded, superceded or amended:

WHEREAS, Bank of the West (the "Bank") has branches in the following states: Arizona, California, Colorado, Idaho, Iowa, Kansas, Minnesota, Missouri, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin and Wyoming;

WHEREAS, the Bank proposes to authorize certain of its officers to accept public funds placed on deposit by any of the above listed States and their counties, municipalities and other political subdivisions ("Public Depositors") and to authorize such officers to give security for the safekeeping and prompt payment of such public deposits;

NOW, THEREFORE, it is hereby

RESOLVED, that the Bank agrees to accept public deposits from the above identified Public Depositors and to give security for the safekeeping and prompt payment of such public deposits, all in accordance with such State laws and regulations as govern the making of such public deposits and giving security for such public deposits; and be it further

RESOLVED, any two of the officers of the Bank listed below under the designation Group I are authorized to make, execute, deliver, certify, amend and terminate, in the name and on behalf of the Bank any and all contracts, instruments, documents, agreements and other writings, including security agreements concerning the pledging of collateral securities for public deposits, and to perform any and all acts in the name and on behalf of the Bank as are deemed by the officers to be appropriate in connection with the establishment and maintenance of public deposits at the Bank by Public Depositors, upon such terms and conditions as such officers deem appropriate; and be it further

RESOLVED; any one of the officers of the Bank listed below under the designation Group I are authorized to execute orders of withdrawal or substitution of and to make additions to securities held by any Agent of Depository or other depository or collateral agent of the Bank in connection with security agreements concerning pledging of collateral securities for public deposits; and be it further

RESOLVED, as used herein the officer designation Group I consists of the officers listed below:

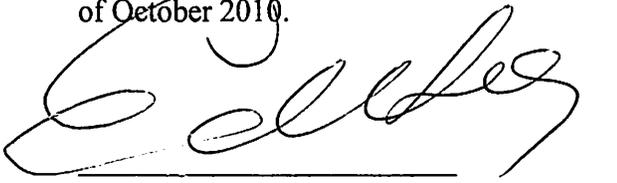
Chairman of the Board
President
Vice Chairman
Chief Executive Officer
Chief Financial Officer
Chief Operating Officer
Senior Executive Vice President
Executive Vice President
Senior Vice President
Vice President
Secretary
Treasurer;

and be it further

RESOLVED, that the proper officers of the Bank, and each of them, shall be and they hereby are authorized and directed to prepare and file any and all required applications for regulatory approvals or notifications with respect to the acceptance of public deposits from the above identified Public Depositors and the giving of security for such public deposits, without limitation, any applications or notifications required to be filed with the California Department of Financial Institutions or other regulatory agencies having jurisdiction with respect to the transactions contemplated hereby; and be it further

RESOLVED, the foregoing resolutions add the states of Kansas, Missouri and Oklahoma to the list of states in which the Bank has branches and supersede the prior resolutions regarding public deposits adopted by the Board of Directors on January 19, 2005.

In witness whereof, I have hereupon set the seal of Bank of the West this 12th day of October 2010.



Elisabeth de Saussay
Assistant Secretary



CITY OF CODY
WYOMING

January 4, 2011

Pursuant to Wyoming Statute 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of the City of Cody are or may be invested in 2011 pursuant to Wyoming Statute 9-4-831.

Nancy Tia Brown
MAYOR

Donny Anderson
Charles Cloud
Bryan Edwards
Jerry Fritz
Steve Miller
Stan Wolz
COUNCIL MEMBERS

Wells Fargo Bank	Yes___	No___
Big Horn Federal Savings Bank	Yes___	No___
First National Bank	Yes___	No___
Pinnacle Bank	Yes___	No___
Bank of the West	Yes___	No___
US Bank	Yes___	No___

C. Edward Webster II
MUNICIPAL JUDGE

Andy Whiteman
CITY ADMINISTRATOR

I request that submission of this letter be made part of the record of proceedings for this City Council meeting held January 4, 2011.

Signature Date

Printed Name

Physical Address

1338 Rumsey Avenue
P.O. Box 2200
Cody, Wyoming 82414

(307) 527-7511
FAX (307) 527-6532

Cody, Wyoming 82414

MEETING DATE: JANUARY 4, 2010
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE
OFFICER
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____

AGENDA ITEM SUMMARY REPORT

Resolution 2010-16 Budget Amendment

BACKGROUND

The City of Cody adopted the budget for FY10-11 on June 15, 2010. Per State Statute, budgets may be amended through Resolution by the City Council.

SUMMARY

This amendment includes revenue and expenditures for the 2010 Homeland Security grant that was awarded after the FY10-11 budget was approved

FISCAL IMPACT

The increase to the FY10-11 budget will be \$20,407 for capital purchases under this grant. Funding for these costs will come from offsetting grant revenue in the amount of \$20,407.

ALTERNATIVES

At its discretion the City Council may approve or deny the Resolution.

RECOMMENDATION

Approve the resolution amending the FY10-11 budget.

ATTACHMENTS

1. Resolution 2010-16

AGENDA & SUMMARY REPORT TO:

1. None

AGENDA ITEM NO. _____

RESOLUTION 2010-16

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2010-2011

WITNESSETH:

WHEREAS, the final budget for Fiscal Year 2010-2011 was duly adopted by the City of Cody with Ordinance No 2010-12 on June 15, 2010 in accordance with the State of Wyoming Statutes; and

WHEREAS, the City of Cody Council has determined it is appropriate to amend the final budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available to cover such amendments as designated in the requested action.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Cody, the following action was authorized by the City of Cody Council:

BUDGET AMENDMENTS:

Authorized Revenue(s):

Dept	Project	Purpose	Amount
Police	Homeland Security Grant	Capital purchases	\$20,407
		Total Revenue Amendments	\$20,407

Authorized Appropriation(s):

Dept	Account	Purpose	Amount
Police	Homeland Security Grant	Capital purchases	\$20,407
		Total Expenditure Amendments	\$20,407

PASSED, APPROVED AND ADOPTED THE 4th day of January 2011

Nancy Tia Brown, Mayor

Attest:

Jennifer R. Rosencranse, Administrative Services Director

MEETING DATE: JANUARY 4TH, 2011
 DEPARTMENT: PARKS, RECREATION, & PUBLIC
 FACILITIES
 PREPARED BY: RICK MANCHESTER
 DEPT. DIR. APPROVAL: RMM
 CITY ADM. APPROVAL: _____
 PRESENTED BY: RICK MANCHESTER, DIRECTOR

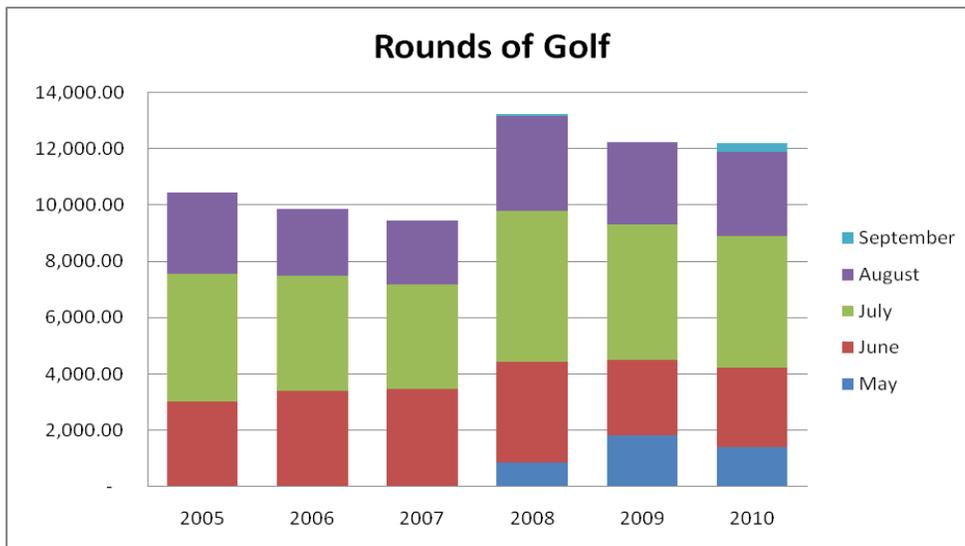
Mini Golf Contract

PROBLEM/OPPORTUNITY

The 2008-2010 service contract with Wanda Midthun expires in 2010. It is the City's best interest to renew the contract for a period of three additional years.

BACKGROUND

The City of Cody offered a request for proposals (RFP) in 2008. Wanda was the only interested party in submitting a proposal for the mini golf operation. Wanda Midthun has been the lessee for the past three years and has done a very good job with the operation. We have not received any other requests to operate the mini golf course.



The lease is a 60/40 split with the current contractor. The City receives 40% of the revenue generated as compensation for the City completing major repairs to the facility. The City budgets approximately \$2,500/year for repairs and general maintenance. In return the City has received about \$18,000 per year for this contract.

In 2005-2008, the City contracted with Richard Roemmich. His contract was for 65/35 with 35% going to the City.

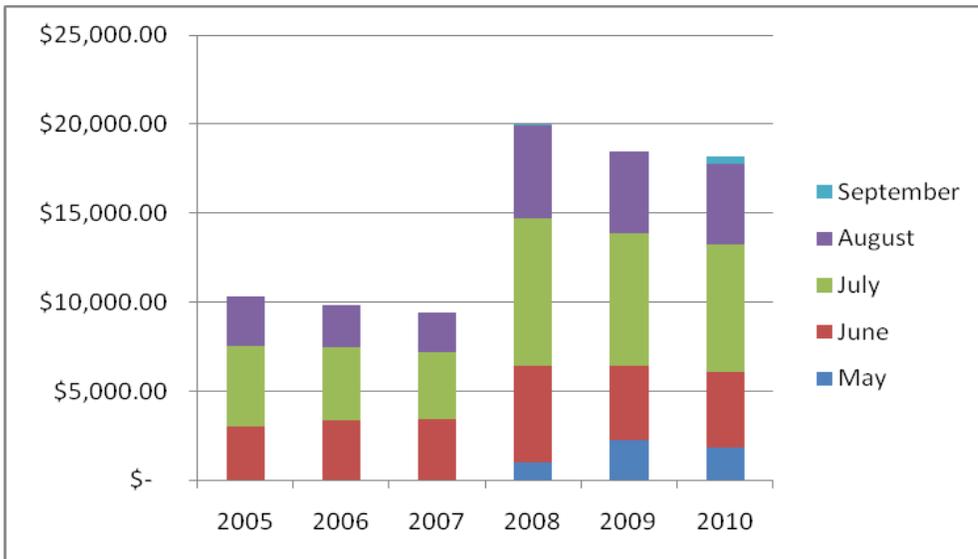
AGENDA ITEM NO. _____

SUMMARY

1. The administrative process and time of issuing an RFP costs the City time and money.
2. The service level and past performance that Wanda Midthun commits to the City is appreciated by the customers and they have shared their enjoyment on many occasions.

FISCAL IMPACT

Mini golf generates about \$18,000 per year in revenue for the City.



ALTERNATIVES

1. Negotiate a new lease with the current lessee.
2. Issue an RFP and seek proposals to operate the mini golf for the City.
3. Renew the lease for fewer than three years.

RECOMMENDATION

Renew terms of lease for an additional three years with the current lessee.

ATTACHMENTS

2011-2013 terms proposal from Wanda Midthun

AGENDA & SUMMARY REPORT TO:

1. Wanda Midthun
2. Monte Bales, Parks Supervisor

AGENDA ITEM NO. _____

MEETING DATE: JANUARY 4, 2011
DEPARTMENT: PUBLIC WORKS
PREPARED BY: BERT POND
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEVE PAYNE

AGENDA ITEM SUMMARY REPORT

Electric Rate Ordinance 2011-01

BACKGROUND

At the WMPA November Board Meeting, the WMPA Board of Directors decided that the wholesale electric rates to their municipal members will have to be raised. The increase was required for the following reasons:

- 1) Economic conditions that reduce the cost of surplus power sales and therefore revenue to the agency.
- 2) Rate increases to WMPA from the Western Area Power Administration for transmission service. This is primarily due to the transmission requirements when Dry Fork Station goes on line in June of 2011.

In January of 2011, WMPA will raise the composite wholesale mill rate from approximately \$0.050 per kWhr to \$0.055 per kWhr. Attached to this summary report is the new rate ordinance, showing the proposed new retail electric rates.

If this rate increase is approved, it will represent an average percent increase for an aggregate of all customers of 5.76%.

SUMMARY

The wholesale cost of power to the City over the next year will be approximately \$600,000 to \$650,000 higher than last year. The average monthly increase for each class of customer is estimated as follows:

<u>Customer Class</u>	<u>Average Bill-Current Rates</u>	<u>Average Bill-New Rates</u>	<u>Increase</u>
Residential	\$67.05	\$70.38	\$3.33
Small Commercial	\$156.98	\$162.17	\$5.19
Large Commercial	\$1,288.34	\$1,383.05	\$94.71

Please see the attached sheet that outlines changes in a range of current customers' bills if the new rate is applied. Also attached is the letter from WMPA notifying the City of the wholesale power rate increase to take effect January 1, 2011. On the tariff sheet on the second page of the letter, the new tariff's involve an increase to both the demand charge that we pay as well as the wheeling charge for transmission services for power delivery. The demand charge and a portion of the wheeling charge are applied to the demand charge category and therefore required the increase in our demand charge to commercial customers.

AGENDA ITEM NO. _____

FISCAL IMPACT

This increase will provide the additional revenues to cover the increased wholesale power purchase costs.

ALTERNATIVES

- 1) Increase retail electric rates as presented in the rate ordinance 2011-01.
- 2) Increase retail electric rates as modified by the City Council.
- 3) Leave the retail electric rates as they are currently configured. This will mean that we will not make sufficient revenues to cover power purchases from WMPA and will need to cover the shortfall out of reserves. This will mean a draw of approximately \$60,000 per month from current reserves which stand at \$1,742,591.00. By council action, this amount is at the required minimum level.

RECOMMENDATION

It is the recommendation of the City of Cody Public Works staff that the City adopt the new electric rate ordinance 2011-01 to become effective on March 1, 2011.

ATTACHMENTS

- 1) Electric Rate Ordinance 2011-01
- 2) City Customer Bill Comparisons – Old vs. New
- 3) WMPA Memo – Notification of Rate Increase

ORDINANCE 2011-01

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF CHAPTER 9, ARTICLE III, OF THE CODY CITY CODE TO MODIFY ELECTRICAL RATES.

Article III, Section 9-13 shall be hereby amended as follows:

Sec. 9-13. Schedule of rates.

(a) Residential service rate.

(1) The rates to be charged for domestic purposes shall be as follows:

(i) For electrical usage billed after ~~February~~ March 1, 2011

A. Each customer shall pay a monthly customer charge of \$14.~~9030~~;
and

B. Additionally, each customer shall pay \$0.~~089-088~~ per kilowatt-hour used per month as an energy charge.

(b) Commercial and miscellaneous service rate.

(1) The rates to be charged for commercial and miscellaneous purposes shall be as follows:

(i) For electrical usage billed after February 1, 2011

A. Each customer shall pay a monthly customer charge of \$~~41.00~~42.90,
and

B. Additionally, each customer shall pay \$0.~~089-084~~ per kilowatt-hour.

(c) Optional small commercial and miscellaneous service rate.

(1) The rates to be charged for the optional commercial and miscellaneous service rate shall be as follows:

For electrical usage after February 1, 2011

(i) Each customer shall pay a monthly customer charge of \$14.~~7054~~; and

(ii) Additionally, each customer shall pay \$0.~~133-132~~ per kilowatt-hour for all energy used per month as an energy charge.

(d) General service rate.

(1) The rates to be charged for those customers with demand meters shall be as follows:

(i) For electrical usage billed after February 1, 2011

A. Each customer shall pay a monthly customer charge of \$~~82.00~~85.80 and

B. Additionally, each customer shall pay \$0.~~0355-031~~ per kilowatt-hour for all energy used per month as an energy charge, and

C. Additionally, each customer shall pay a monthly demand charge of ~~\$9.50~~11.00 per kilowatt of demand as shown or computed from the readings of the City's demand meter installed at the customer's location for the fifteen-minute period of customer's greatest use during the billing period.

(2) Customers requesting or transferring service of more than two hundred amperes after May 14, 2001 shall be billed under this demand rate.

(3) The Public Works Director or his/her designee shall recommend to the Administrative Services Director the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.

(e) Irrigation rate.

(1) The rates to be charged for those customers with irrigation and pumping shall be as follows:

(2) For electrical usage after February 1, 2011

A. Each customer shall pay an annual customer charge of ~~\$88.20~~87.47 for twenty-five horsepower or less.

B. Each customer shall pay an annual customer charge of ~~\$147.25~~146.00 for everything over twenty-five horsepower.

C. Additionally, each customer shall pay ~~\$0.059~~.0582 per kilowatt-hour for all energy used per month as an energy charge.

(f) Outdoor nighttime lighting.

The rates to be charged for those customers who have city installed outdoor lighting on City of Cody structures shall be as follows:

Security Light Watts	Charge per Month	Energy Rate Used
63 Watt	\$2.00 <u>1.91</u>	\$0.089/kWh
175 Watt	\$5.60 <u>5.29</u>	\$0.089/kWh
150 Watt	\$4.80 <u>4.54</u>	\$0.089/kWh
200 Watt	\$6.40 <u>6.05</u>	\$0.089/kWh
250 Watt	\$8.00 <u>7.46</u>	\$0.089/kWh
400 Watt	\$12.80 <u>12.10</u>	\$0.089/kWh
1000 Watt	\$32.00 <u>30.24</u>	\$0.089/kWh

This includes all energy costs and maintenance costs associated with each unit.

(g) Service Charges

The following charges apply to all levels of service in addition to any other charges.

Connection and Reconnection Charge:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	\$25.00
Other than Normal Office Hours	\$110.00
Trouble Calls on Customer-Owned Equipment:	
Normal Office Hours (7:30 a.m. to 5:00 p.m.)	No Charge
Other than Normal Office Hours (for first two hours, actual labor costs for work in excess of two hours)	\$110.00
Temporary Service Connection:	
Single Phase and Three Phase	\$105.00

Returned Check Charge:	\$30.00
Utility Deposit:	
Residential	\$100.00
Commercial	\$200.00
Meter Testing:	
Testing of meters more than once at customer's request in a twelve month period, where meter is found to be accurate within two percent.	\$50.00

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING. _____

Nancy Tia Brown, Mayor

ATTEST:

Jenni Rosencranse,
Administrative Services Director

Memo

To: Member Systems
From: Larry LaMaack, Executive Director *LLM*
CC: Board of Directors
Date: 11/19/2010
Re: WMPA Tariff Sheet No. 18

As we move closer to the June, 2011 anticipated commercial operation date of Dry Fork Station, the Agency is forced to include the costs of this facility in its member rates. Debt service alone will be almost \$7.5 million per year, and transmission cost to deliver the output is an additional \$800,000 per year. The facility is currently some 97% complete with commissioning of various systems under way and we anticipate first fire on gas later this month. Like Laramie River Station in the early 1980's, Dry Fork will be a tremendous asset to the Agency and its members as we move into the future. As with Laramie River Station, we anticipate early years of operation to be the most difficult from a rate perspective.

At their meeting on November 18, the Board adopted a new tariff for the Agency. The composite rate is being raised from 50 mills/kWhr to 55 mills/kWhr, effective with the billing period ending December 31, 2010. The Agency bill for January 2011 consumption, that you receive in February of 2011, will reflect the new rate. The composite yield is calculated on the basis of a 70.0% average monthly load factor for the Agency as a whole. Your individual monthly load factors will vary throughout the year and this will affect the actual composite rate for your system month to month.

Last year, we changed the rate structure to recover more dollars from the demand component of the rate. Historically, the Agency had a 50%/50% split between the energy and demand components, but we changed to 55% demand/45% energy in the 2010 tariff. We retained the 55%/45% ratio this year, but will examine the ratio again with next year's budget to see if more dollars need to be raised in the demand portion of the rate. The Agency, as most all electric utilities, attempts to recover capital dollars associated with generation construction through the demand portion of the rate, while capturing expenditures related to energy production (fuel, lime, etc.) through the energy component of the generation rate.

Please do not hesitate to contact me if you have any questions concerning the new rate or, how it will affect your Agency bill.

WYOMING MUNICIPAL POWER AGENCY
Schedule 1:
RESALE POWER SERVICE

Applicability:

To electric power and energy requirements of the individual participants in the Wyoming Municipal Power Agency for distribution and resale.

Character of Service:

Alternating current; 60 hertz, three-phase; delivery at 115-kV or other voltages
Subject to conditions as agreed upon; metering at low voltage side of delivery point.

Monthly Rate:

Generation Services:

Demand Charge	\$13.34 per kilowatt of Billing Demand
Energy Charge	24.61 mills per kilowatt hour

Transmission Services:

Demand Charge	\$ 2.11 per kilowatt of Billing Demand
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Member Services:

Energy Charge:	0.14 mills per kilowatt-hour
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Measured Demand:

The measured demand for any billing month shall be the sum of the maximum 30 minute kilowatt demands recorded at all delivery points during such month, adjusted to eliminate any duplication of demand during emergency conditions.

Billing Demand:

The billing demand for any billing month shall be measured demand for the month plus any metering adjustment.

Metering Adjustment:

Where delivery is at the high voltage side of the substation and metering is at the low side, all metered quantities shall be increased by two percent (2%) to compensate for transformation losses.

Adopted:	November 18, 2010
Effective Date:	Billing Period Ending December 31, 2010

Estimated WMPA 2011 Member Bills

	Cody	Ft Laramie	Guernsey	Lingle	Lusk	Pine Bluffs	Powell	Wheatland
January 11 \$	615,644	\$ 7,437	\$ 67,189	\$ 20,511	\$ 102,676	\$ 59,139	\$ 303,652	\$ 199,884
February 11 \$	539,474	\$ 6,517	\$ 58,876	\$ 17,973	\$ 89,973	\$ 51,822	\$ 266,083	\$ 175,153
March 11 \$	543,193	\$ 6,562	\$ 59,282	\$ 18,097	\$ 90,593	\$ 52,179	\$ 267,917	\$ 176,361
April 11 \$	500,831	\$ 6,050	\$ 54,659	\$ 16,685	\$ 83,528	\$ 48,110	\$ 247,023	\$ 162,607
May 11 \$	502,614	\$ 6,072	\$ 54,853	\$ 16,745	\$ 83,825	\$ 48,281	\$ 247,902	\$ 163,186
June 11 \$	508,401	\$ 6,142	\$ 55,485	\$ 16,938	\$ 84,790	\$ 48,837	\$ 250,756	\$ 165,064
July 11 \$	634,702	\$ 7,668	\$ 69,269	\$ 21,145	\$ 105,855	\$ 60,969	\$ 313,052	\$ 206,071
August 11 \$	602,384	\$ 7,277	\$ 65,742	\$ 20,069	\$ 100,465	\$ 57,865	\$ 297,111	\$ 195,578
September 11 \$	522,446	\$ 6,311	\$ 57,018	\$ 17,406	\$ 87,133	\$ 50,186	\$ 257,684	\$ 169,625
October 11 \$	537,938	\$ 6,499	\$ 58,708	\$ 17,922	\$ 89,717	\$ 51,674	\$ 265,325	\$ 174,654
November 11 \$	537,119	\$ 6,489	\$ 58,619	\$ 17,894	\$ 89,580	\$ 51,595	\$ 264,921	\$ 174,389
December 11 \$	653,810	\$ 7,898	\$ 71,354	\$ 21,782	\$ 109,042	\$ 62,805	\$ 322,476	\$ 212,275
Totals \$	6,698,557	\$ 80,923	\$ 731,054	\$ 223,166	\$ 1,117,177	\$ 643,461	\$ 3,303,902	\$ 2,174,847

Electric Rate Comparison - Proposed City of Cody Rate vs. Existing Wyoming Municipal Rates - RESIDEN

Utility Name	Effective Date	Service Area	Base Charge \$/Month
Basin, Town of	8/15/2008	Inside City Limits	\$25.00
Cody, City of*	3/1/2010	Inside City Limits	\$13.20
Deaver, Town of	4/27/2010	Inside City Limits	\$5.00
Fort Laramie, Town of*	4/29/2010	Inside City Limits	\$2.74
Gillette, City of	7/1/2009	Inside City Limits	\$16.00
Guernsey, Town of*	1/10/2010	Inside City Limits	\$15.50
Lingle, Town of*	7/1/2009	Inside City Limits	\$13.00
Lusk, Town of*	2/2/2010	Inside City Limits	\$7.45
Pine Bluffs, Town of*	5/1/2008	Inside City Limits	\$0.00
Powell, City of*	7/1/2009	Inside City Limits	\$12.00
Torrington, Town of	3/1/2010	Inside City Limits	\$8.00
Wheatland, Town of*	1/11/2010	Inside City Limits	\$7.00
Municipal Average			\$10.41
Cody's Proposed Rate			\$14.30

Note: Those municipals indicated with a * will be raising rates this year.

Electric Rate Comparison - Proposed City of Cody Rate vs. Existing Rural Electric Association Rates - RE

Utility Name	Effective Date	Service Area	Base Charge \$/Month
Beartooth Electric	3/20/2010	Park	\$33.00
Big Horn County Electric	6/22/2010	Sheridan	\$18.00
Big Horn Rural Electric	5/1/2010	Big Horn, Park, Washakie	\$27.50
Bridger Valley Electric	8/1/2009	Lincoln, Sweetwater, Sublette, Uinta	\$13.65
Carbon Power & Light	1/1/2009	Albany, Carbon	\$24.00
Fall River Electric	1/1/2010	Teton	\$36.00
Garland Light & Power	1/1/2009	Big Horn, Park	\$25.00
High Plains Power	1/1/2009	Carbon, Fremont, Hot Springs, Natrona	\$15.00
High West Energy	1/1/2009	Albany, Laramie	\$8.50
Lower Valley	10/3/2006	Afton	\$15.00
Niobrara Electric	1/1/2009	Converse, Goshen, Platte, Niobrara	\$20.75
Powder River Energy	1/10/2010	Campbell, Crook, Weston	\$17.50
Wheatland Rural Electric	1/1/2010	Albany, Goshen, Laramie, Platte	\$25.00
Willwood Light & Power	10/6/2009	Powell Area	\$7.00
Wyrulec	1/1/2009	Goshen, Platte, Laramie	\$26.00
Yampa Valley	2/1/1993	Carbon, Fremont, Hot Springs, Natrona	\$3.10
Rural Electric Average			\$19.69
Cody's Proposed Rate			\$14.30

Electric Rate Comparison - Proposed City of Cody Rate vs. Existing Investor Owned Utility Rates - RESID

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Utility Name	Effective Date	Service Area	Base Charge \$/Month
Black Hills Power & Light	6/1/2010	Service Area	\$14.00
Cheyenne Light Fuel & Power	4/1/2010	Service Area	\$12.00
Montana Dakota Utilities	5/1/2010	Service Area	\$25.00
Rocky Mountain Power*	4/1/2010	Service Area	\$20.00
IOU Average			\$17.75
Cody's Proposed Rate			\$14.30

Investor Owned Utilities indicated with an asterisk are currently seeking a rate increase.

NTIAL

Energy Rate	Total Bill \$/Month	Avg Cost \$/kWh
\$0.0990	\$86.05	\$0.1147
\$0.0845	\$76.58	\$0.1021
\$0.1000	\$55.40	\$0.0739
\$0.3300	\$61.04	\$0.0814
\$0.0700	\$68.50	\$0.0913
\$0.1500	\$88.40	\$0.1179
\$0.0900	\$80.50	\$0.1073
\$0.0740	\$62.95	\$0.0839
\$0.1666	\$83.87	\$0.1118
\$0.0713	\$65.48	\$0.0873
\$0.0650	\$56.75	\$0.0757
\$0.0770	\$64.75	\$0.0863
\$0.1148	\$70.86	\$0.0945
\$0.0880	\$80.30	\$0.1071

Usage = 750 kWh

SIDENTIAL

Energy Rate	Total Bill \$/Month	Avg Cost \$/kWh
\$0.1127	\$117.50	\$0.1567
\$0.0753	\$74.45	\$0.0993
\$0.0923	\$96.76	\$0.1290
\$0.0731	\$68.48	\$0.0913
\$0.1026	\$100.95	\$0.1346
\$0.0687	\$87.55	\$0.1167
\$0.1042	\$103.15	\$0.1375
\$0.0973	\$87.95	\$0.1173
\$0.1218	\$99.85	\$0.1331
\$0.0483	\$51.25	\$0.0683
\$0.1075	\$101.39	\$0.1352
\$0.0715	\$71.14	\$0.0949
\$0.1148	\$111.10	\$0.1481
\$0.0700	\$59.50	\$0.0793
\$0.1092	\$107.90	\$0.1439
\$0.0664	\$52.89	\$0.0705
\$0.0897	\$86.99	\$0.1160
\$0.0880	\$80.30	\$0.1071

IDENTIAL

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Energy Rate	Total Bill \$/Month	Avg Cost \$/kWh
\$0.0830	\$76.25	\$0.1017
\$0.0936	\$82.17	\$0.1096
\$0.0642	\$73.17	\$0.0976
\$0.0507	\$58.00	\$0.0773
\$0.0729	\$72.40	\$0.0965
\$0.0880	\$80.30	\$0.1071