

**City of Cody
Council Proceedings
Thursday, January 3, 2013**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Thursday, January 3, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Stan Wolz, Bryan Edwards, Jerry Fritz, Donny Anderson, Charles Cloud and Landon Greer, and, City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Anderson to approve the agenda as presented. Vote was unanimous.

Cindy Baker, Administrative Services Office conducted Oath of Office for newly elected Mayor Brown and Council Members Jerry Fritz, Steve Miller and Landon Greer.

Mayor Brown along with the Governing Body recognized exiting Council Member Cloud for his service as a Ward 1 Council Member from 2009-2012.

Mayor Brown along with the Governing Body recognized Jacob Ivanoff for his service on the Planning, Zoning and Adjustment Board and Robert Evarts for his service on the Cody Tree Board.

Council Member Miller made a motion seconded by Council Member Fritz to approve the Consent Calendar including approval of Minutes: Special Meeting Minutes on 12/13/12 and Regular Meeting Minutes on 12/18/2012, approval of vouchers and payroll in the amount of \$1,121,729.22, appoint Council Member Anderson to the Contractors' Board for a two year term ending December 31, 2014, appoint Council Member Edwards to the Yellowstone Regional Airport Board for a three year term ending December 31, 2015, appoint Mayor Brown to the Northwest Improvement Joint Powers Board for a two year term ending December 31, 2014, appoint Council Member Greer to the Yellowstone County Assistance Network for a two year term ending April, 2015, appoint Council Member Greer to the Park County Drug Court for a one year term ending December 31, 2013, appoint Council Member Miller as Council President and Council Member Fritz as Council Vice President for a one year term ending December 31, 2013, appoint Council Member Greer as the Police Liaison for a one year term ending January 31, 2014, appoint Leslie Brumage to the Big Horn Basin Transportation Authority Board for a one year term ending December 31, 2013, and appoint Council Member Jerry Fritz for a three year term ending December 31, 2015, appoint Dr. Charles Jamieson, Dr. Malcom Blessing, Chief Perry Rockvam and Code Enforcement Officer John Verderame to the Cody City Rabies Board for a two year term ending December 31, 2014, approve Official Community Appointments for 2013: Municipal Court Judge, C.E. Webster II; Alternate Municipal Court Judges, Bruce Waters, James Allison, and John Housel; Fire Marshall, Sam Wilde; and Fire Chief, Jeff Steward, authorize the Mayor to enter into and sign the Law Enforcement Center Agreement between the City of Cody and Park County, and approve an encroachment license for the Cody Stampede and authorize the Mayor to sign the Encroachment License for the construction of signage and an arched entranceway gate within the public right-of-way along North Frontage Road. Vote was unanimous.

At 7:22 p.m. Mayor Brown began the public hearing to determine if it is in the public interest to apply for a Community Development Block Grant for the construction of infrastructure for the Spirit Mountain Habitat for Humanity Mountain Spirit Addition Phases 3 and 4. The grant application request is \$500,000. The funds will be used to install water, sewer and storm drainage, roads, curbs, gutters and sidewalks. The total project cost is estimated to be \$686,375.06 of which \$686,375.06 will be paid for by the Mountain Spirit Habitat for Humanity Jenni Rosencranse, City Administrator and Duncan Bonine, Mountain Spirit Habitat Board of Directors provided background information on this project, as well as, past housing projects in Cody. After asking for public comments three times and there being none further, Mayor Brown closed the public hearing at 7:28 p.m.

RESOLUTION 2013-02

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE AMOUNT OF \$500,000 FOR THE PURPOSE OF INSTALLING INFRASTRUCTURE FOR PHASES 3 AND 4 OF THE MOUNTAIN SPIRIT ADDITION FOR THE MOUNTAIN SPIRIT HABITAT FOR HUMANITY.

Council Member Wolz made a motion seconded by Council Member Anderson to approve Resolution 2013-12. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to appoint Mark Musser, Justin Lundvall and Justin Ness for the three-year term ending December 31, 2015 to the Planning, Zoning and Adjustment Board. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Greer to appoint Bobbie Holder, Randy Spiering, Gregory Victor, and Monte Bales for a two year term to the Cody Tree Board with the term ending December 31, 2014. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Edwards to appoint Gene Kelly, Merle Nielsen and Tom Quick for a three year term to the Contractors' Board with the term ending December 31, 2015. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Greer to declare Public Fund Depositories per §9-4-806 to include: Wells Fargo Bank, Big Horn Federal Savings, First Bank of Wyoming, Pinnacle Bank, Bank of the West, and US Bank. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Miller to declare the Cody Enterprise as the City's Official publication per §15-1-110. Vote was unanimous.

Mayor Brown, Council Members Anderson, Edwards, Fritz, Greer, Miller and Wolz, City Administrator and Administrative Services Officer signed the Conflict of Interest disclosure of financial interest in depositories or firms where the City of Cody funds are invested, pursuant to §6-5-118 (a).

RESOLUTION 2013-01

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2012-2013.

Council Member Fritz made a motion seconded by Council Member Wolz to approve Resolution 2013-01. Vote was unanimous.

**ORDINANCE 2012-19 THIRD AND FINAL READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY TEMPORARY SERVICE.**

Council Member Anderson made a motion seconded by Council Member Greer to approve Ordinance 2012-19 on third and final reading. Vote was unanimous.

**ORDINANCE 2012-20 THIRD AND FINAL READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY GENERAL CONDITIONS GOVERNING CITY SUPPLIED UTILITIES.**

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2012-20. Vote was unanimous.

**ORNINANCE 2012-22 SECOND READING
AN ORDINANCE TO ENTER INTO A CABLE FRANCISE AGREEMENT WITH BRESNAN COMMUNICATIONS**

Council Member Edwards made a motion seconded by Council Member Anderson to approve Ordinance 2012-22 on second reading. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 7:53 pm.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

VENDOR NAME	Description	Amount
30/50 CUB SCOUT PACK	REC CENTER REFUND	240.00

813 - NCPERS WYOMING	PREMIUM	416.00
A-1 ELECTRIC	REPAIRS	111.80
ABBEY CARPET	BREAKROOM TILE PROJECT	2532.56
ACE HARDWARE	SUPPLIES	536.46
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	697.16
ADVANCED VETERINARY CARE CENTE	CANINE CARE - ABBY	30.00
ALSCO	TOWELS & RUGS	444.38
AMERICAN FAMILY LIFE ASSURANCE	PREMIUMS	2258.67
AMERICAN RED CROSS	ARC FEES	121.00
AMERICAN WELDING & GAS, INC.	WELDING ROD	151.02
ASPHALT ZIPPER INC	SERVICE MANUAL	19.00
BANKS, DON	DEPOSIT REFUNDED	100.00
BIG HORN PAINT	PAINT	87.17
BIG HORN WHOLESALE	SUPPLIES	1187.40
BILLINGS GAZETTE	ADVERTISING	6.57
BLOEDORN LUMBER	SUPPLIES	90.31
BOONE'S MACHINE SHOP	REPAIRS	650.00
BOOT BARN, INC	SAFETY BOOTS / UNIFORMS	319.95
BORDER STATES INDUSTRIES INC	INVENTORY	10189.08
BRESNAN COMMUNICATIONS	INTERNET	65.15
C & C WELDING	METAL - CURB KEYS	53.12
CDW GOVERNMENT, INC.	CPD IPADS / CASES (5)	3370.48
CENTURY LINK	PHONE CHARGES	1159.05
CITY OF CODY	UTILITIES	42232.83
CODY CAB	TIPSY TAXI VOUCHERS	182.00
CODY CHAMBER OF COMMERCE	MEMBERSHIP / CODY BUCKS	330.00
CODY WINNELSON COMPANY	FITTINGS	88.50
CROSSHAIRS FAMILY SALON	REFUND CREDIT BALANCE	3151.65
CRUM ELECTRIC	SUPPLIES	1628.43
CUMMINS - ROCKY MT LLC	COMPUTER SOFTWARE	615.00
CUSTOM DELIVERY SERVICE	SHIPPING	101.23
CUSTOM GARAGE DOOR LLC	OVERHEAD DOOR REPAIR	287.50
DASH MEDICAL GLOVES	MATERIALS & SUPPLIES	299.60
DEPT OF FAMILY SERVICES	BACKGROUND CHECKS (2) ON VOLUNTEERS	20.00
DOLLARD, JUSTIN	TRAVEL REIMBURSEMENT	85.11
EASTMAN, JASON	REFUND DEPOSIT	89.82
ECOLAB PEST ELIM. DIV.	PEST CONTROL	183.34
ENERGY WEST	UTILITIES	14474.39
ENGINEERING ASSOCIATES	PROFESSIONAL SERVICES	21160.50
FASTENAL COMPANY 01WYCDY	SUPPLIES	106.86
FUN EXPRESS	REC PROGRAM EXPENSES	65.95
GALLS, LLC	UNIFORMS - C07	111.49
GAMBLES	BRASS FITTINGS	27.27
GOODYEAR PRINTING	PRINTED FORMS	554.00
GRAINGER	ICE MACHINE REPAIR	47.48
HARRIS TRUCKING & CONST. CO	CONCRETE BARRIERS / BEDDING MATERIAL	4399.68
HD SUPPLY UTILITIES LTD	INVENTORY / CABLE	3279.00
HEYDENBERK, TRAPP	DUTY HOLSTER	102.99
HOMAX OIL SALES, INC.	FUEL	19070.65
HOVLAND, BILL	TOOLS	44.75
I STATE TRUCK CENTER	DIESEL EXHAUST FLUID	148.50
ICMA RETIREMENT-457-#303143	Contributions	6122.29
ID EDGE	SUPPLIES	108.00
INTERSTATE POWER SYSTEMS	SANITATION TRUCK REPAIRS	980.29
JACK'S TRUCK & EQUIPMENT	PARTS	701.15
JACKSON, MATTHEW	REFUND DEPOSIT	80.72
JOHNSON, CAYDE	REC CENTER REFUND	119.00
KENCO SECURITY & TECHNOLOGY	INVESTIGATIONS	107.09
LEXISNEXIS MATTHEW BENDER	STATUTE BOOKS	136.01
LONG BUILDING TECH INC	REPAIRS	894.63
MARQUIS AWARDS	PLAQUES	293.10
MC CUMBER LOCKSMITH SHOP	KEYS	8.60

MIDWEST ENTERPRISES	REFUND ENCROACHMENT DEPOSIT	150.00
MOUNTAIN WEST INC	UNIFORM EMBROIDERY	165.60
NORCO, INC.	CO2	315.72
NORMONT EQUIPMENT COMPANY	GUTTER WIRE	1498.65
NORTHWEST PIPE	SUPPLIES	1573.71
OFFICE SHOP, THE	COPIER - CITY HALL	1232.38
OPTIMUM	INTERNET	77.85
OWEN, DON	VOLLEYBALL REFEREE	75.00
PARK COUNTY PUBLIC HEALTH	HEP B VACCINE	10.00
PAULSON, ANTHONY	DEPOSIT REFUNDED	10.70
PITNEY BOWES INC	POSTAGE MACHINE LEASE	616.38
POWELL VALLEY RECYCLING	BALING WIRE	1350.00
PRO-BUILD	SUPPLIES	189.41
PROVIDENT LIFE & ACCIDENT INS	PREMIUMS	216.20
PURCHASE ADVANTAGE CARD	REC CENTER BIRTHDAY PARTIES	18.99
PURCHASE POWER	POSTAGE	2019.99
QUAD STATE INSTRUCTORS, INC	MEMBERSHIP RENEWAL	50.00
R & A SAFETY	RANDOM & DOT DRUG TESTING	150.00
RANDOL CUSTOM HOMES	REFUND ENCROACHMENT DEPOSIT	150.00
RAYNOLDS, LINDA	REFUND OVERPAYMENT	115.97
RON'S EXXON	PROPANE	19.77
S & S AUDIO - VIDEO INC	VOLTAGE TESTER REPAIR	2.99
SCHOENING, WILLIAM D	REFEREE	121.50
SELBYS	LED LIGHTS FOR NIGHT TRAFFIC CONTROL	263.36
SHOSHONE OFFICE SUPPLY	SUPPLIES	2017.52
SHOTTS, DAVID	DEPOSIT REFUNDED	32.78
SKINNER, TONYA	VOLLEYBALL REFEREE	100.00
SMITH, DALLAS	DEPOSIT REFUNDED	177.71
STARTIN, TOBY	MILEAGE REIMBURSEMENT	9.44
STROUPE PEST CONTROL CO	PEST CONTROL - RECYCLE CENTER	55.00
SWANDER TOWN HOMES	REFUND CREDIT BALANCE	82.10
THE UPS STORE	SHIPPING	40.90
TILLEY, ELIZABETH	ALCOHOL COMPLIANCE CHECKS	270.00
TITAN ACCESS	FEES	8.99
UNUM LIFE INS - LIFE	PREMIUMS	1426.49
UNUM LIFE INS - LTD	PREMIUMS	2822.39
V-1 PROPANE	PROPANE	32.66
WAL MART COMMUNITY BRC	SUPPLIES	358.98
WARNE CHEMICAL & EQUIPMENT CO	SPRAY EQUIPMENT	90.28
WATCO POOLS	PARTS	1328.06
WAYNE'S BOOT SHOP	SAFETY BOOTS	509.85
WCSTELECOM	LONG DISTANCE	159.10
WEBSTER MOTORS, INC	2013 EQUINOX - POLICE SVU	26468.00
WESCO DISTRIBUTION INC	SYSTEM PROTECTION	544.10
WESTERN UNITED ELECTRIC SUPPLY	TOOLS	280.00
WOMACK MACHINE SUPPLY CO.	HYD FITTINGS	108.34
WOOD, MEGAN	REFUND CREDIT BALANCE	135.95
WYOMING ASSN OF MUNICIPALITIES	WINTER WORKSHOP	610.00
WYOMING DEPT OF HEALTH	BLOOD KITS / ON SITE KITS	196.50
WYOMING DEPT OF WORKFORCE	CONTRIBUTIONS	10312.10
WYOMING MUNICIPAL POWER AGENCY	POWER PURCHASE -NOV 2012	641831.74
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS	60348.91
YANKEE CAR WASH	CAR WASHES	107.00
		908134.79