

**City of Cody
Council Proceedings
Tuesday, December 18, 2012**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, December 18, 2012 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Stan Wolz, Bryan Edwards, Jerry Fritz, and Charles Cloud, and, City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: Council Member Donny Anderson.

Mayor Brown called the meeting to order at 7:03 p.m.

Council Member Miller made a motion seconded by Council Member Cloud to amend the consent calendar to include authorizing the Mayor to enter into and sign a Non-exclusive Utility Easement Agreement between PacifiCorp dba Rocky Mountain Power and the City of Cody for a utility easement associated with the West Strip Water Main Extension Project and approve the agenda as amended. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Fritz to approve the Consent Calendar as amended including approval of Special Meeting Minutes on 11/28/12, 11/29/12, and 12/10/12 and Regular Meeting Minutes on 12/04/2012, approval of vouchers and payroll in the amount of \$905,539.33, authorize the Mayor to sign the Asset Transfer Agreement with Rocky Mountain Power for the purchase of distribution lines and equipment in the River's Bend Trailer Park, award Bid 2012-20 to sell Surplus Transformers to Solomon Corporation for the amount of \$20,488.00, authorize the Mayor to enter into and sign an agreement for legal services with Copenhaver, Kath, Kitchen and Kolpitcke, LLC through June 30, 2013, approval of the preliminary plat of Willow Creek a proposed two-lot minor subdivision located between Cougar Avenue and West Avenue and authorize the Mayor to enter into and sign a Non-exclusive Utility Easement Agreement between PacifiCorp dba Rocky Mountain Power and the City of Cody for a utility easement associated with the West Strip Water Main Extension Project. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Wolz to enter into a Project Development and Administration Agreement between the City of Cody, Forward Cody and Cody Labs, authorize the Mayor to acknowledge the Lease Agreement between Forward Cody and Cody Labs, and authorize the Mayor to sign each agreement contingent upon review and approval by the City Attorney. Vote was unanimous.

Council Member Edwards made a motion seconded by Council Member Cloud to submit a letter of support for Summit Housing Group Inc. for the Willow Creek housing project as part of their application to obtain Low Income Housing Tax Credits through the Wyoming Community Development Authority. Vote was unanimous.

Mayor Brown called for a motion to consider a request for a letter of support and a sponsorship for G.A. Haan Development Inc. for their housing development project as part of their application to obtain Low Income Housing Tax Credits through the Wyoming Community Development Authority. As there was no motion, no action was taken.

Council Member Edwards made a motion seconded by Council Member Wolz to submit a letter of support for Wyoming Housing Network for their housing development as part of their application to obtain Low Income Housing Tax Credits through the Wyoming Community Development Authority. Vote was unanimous.

Council Member Edwards made a motion seconded by Council Member Cloud to approve the financial statements and audit report for fiscal year 2011-2012. Vote was unanimous.

**ORDINANCE 2012-21 THIRD AND FINAL READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS
OF TITLE 8, CHAPTER 1, ARTICLE III, OF THE CODY CITY CODE TO
MODIFY ELECTRICAL RATES.**

Council Member Cloud made a motion seconded by Council Member Fritz to approve Ordinance 2012-21 on third and final reading. Vote was unanimous.

ORDINANCE 2012-19 SECOND READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY TEMPORARY SERVICE.

Council Member Wolz made a motion seconded by Council Member Miller to approve Ordinance 2012-19 on second reading. Vote was unanimous.

ORDINANCE 2012-20 SECOND READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY GENERAL CONDITIONS GOVERNING CITY SUPPLIED UTILITIES.

Council Member Wolz made a motion seconded by Council Member Fritz to approve Ordinance 2012-20 on Second reading. Vote was unanimous.

ORDINANCE 2012-22 – FIRST READING

AN ORDINANCE TO ENTER INTO A CABLE FRANCHISE AGREEMENT WITH BRESNAN COMMUNICATIONS, LLC.

Council Member Cloud made a motion seconded by Council Member Fritz to approve Ordinance 2012-22 on first reading. Vote was unanimous.

RESOLUTION 2012-33

A RESOLUTION APPROVING AN EXTENSION TO THE BANKING SERVICES AGREEMENT BETWEEN THE CITY OF CODY AND WELLS FARGO BANK.

Council Member Miller made a motion seconded by Council Member Cloud to approve Resolution 2012-33. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 8:57 pm.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

<u>VENDOR NAME</u>	<u>Description</u>	<u>Amount</u>
<u>813-NCPERS WYOMING</u>	<u>PREMIUMS</u>	<u>400.00</u>
<u>A & I DISTRIBUTORS</u>	<u>OIL, ATF</u>	<u>1524.35</u>
<u>A-1 ELECTRIC</u>	<u>REPAIRS - REC CENTER</u>	<u>236.55</u>
<u>ACE HARDWARE</u>	<u>SUPPLIES</u>	<u>581.29</u>
<u>ADVANCED INFO SYSTEMS</u>	<u>OUTSOURCE BILLS</u>	<u>648.66</u>
<u>ALSCO</u>	<u>RUGS & TOWELS</u>	<u>291.20</u>
<u>AMERICAN FAMILY LIFE ASSURANCE</u>	<u>PREMIUMS</u>	<u>2258.68</u>
<u>AMERICAN RED CROSS</u>	<u>ARC FEES</u>	<u>18.00</u>
<u>AMERICAN WELDING & GAS, INC.</u>	<u>SUPPLIES</u>	<u>480.49</u>
<u>ASSURED FLOW SALES INC</u>	<u>ID / NIS TAGS</u>	<u>194.00</u>
<u>ATCO INTERNATIONAL</u>	<u>STAINLESS STEEL WIPES</u>	<u>130.50</u>
<u>BARN FEED AND PET</u>	<u>DOG FOOD</u>	<u>36.13</u>
<u>BEAR CO, INC</u>	<u>TIRES</u>	<u>1170.38</u>
<u>BEASLEY, PARRY</u>	<u>REIMBURSE FOR CDL PERMIT</u>	<u>20.00</u>
<u>BEST RATE TOWING & REPAIR</u>	<u>TOWING CASE 12-1604</u>	<u>92.00</u>
<u>BIG HORN PAINT</u>	<u>PAINT</u>	<u>79.18</u>
<u>BIG HORN REDI-MIX INC</u>	<u>SYSTEM REPAIR</u>	<u>57.50</u>
<u>BIG HORN WHOLESALE</u>	<u>SUPPLIES</u>	<u>987.63</u>
<u>BLOEDORN LUMBER</u>	<u>THIN SET MORTAR</u>	<u>86.95</u>
<u>BLUE CROSS BLUE SHIELD OF WY</u>	<u>INSURANCE PREMIUM</u>	<u>104152.58</u>
<u>BOONE'S MACHINE SHOP</u>	<u>WELDING</u>	<u>75.00</u>
<u>BORDER STATES INDUSTRIES INC</u>	<u>SYSTEM REPAIRS</u>	<u>106.78</u>
<u>BRESNAN COMMUNICATIONS</u>	<u>INTERNET</u>	<u>250.10</u>
<u>CABELA'S</u>	<u>AMMUNITION</u>	<u>196.87</u>
<u>CARQUEST AUTO PARTS</u>	<u>REPAIR PARTS</u>	<u>822.35</u>
<u>CENTURY LINK</u>	<u>PHONE CHARGES</u>	<u>750.05</u>
<u>CHADWICK VETERINARY HOSPITAL</u>	<u>FERAL CAT - CASE 12-1751</u>	<u>30.00</u>
<u>CHUCKS LAWN CARE</u>	<u>SNOW REMOVAL</u>	<u>100.00</u>
<u>CITY OF CODY</u>	<u>UTILITIES</u>	<u>2093.99</u>
<u>CITY OF CODY</u>	<u>PETTY CASH PD</u>	<u>46.15</u>
<u>CLOVERLEAF TOOL CO</u>	<u>ALUMINUM TUBE</u>	<u>151.48</u>
<u>CODY CAB</u>	<u>TIPSY TAXI VOUCHERS</u>	<u>301.00</u>
<u>CODY ENTERPRISE</u>	<u>ADVERTISING</u>	<u>2446.70</u>

<u>COPENHAVER KATH KITCHEN KOLPITCKE LLC</u>	<u>LEGAL SERVICES</u>	<u>6396.25</u>
<u>CRUM ELECTRIC</u>	<u>SUPPLIES</u>	<u>294.62</u>
<u>CUSTOM COWBOY SHOP</u>	<u>UNIFORMS - OUTERWEAR</u>	<u>80.00</u>
<u>DEPT OF FAMILY SERVICES</u>	<u>BACKGROUND CHECKS (2) ON VOLUNTEERS</u>	<u>20.00</u>
<u>DEWILL, DAN</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>83.62</u>
<u>DIVISION OF VICTIM'S SERVICES</u>	<u>CRIME VICTIM'S COMP - NOV 12</u>	<u>1711.24</u>
<u>ELDREDGE, BRUCE</u>	<u>REIMBURSE FOR VISA CHARGES</u>	<u>147.87</u>
<u>ENERGY WEST</u>	<u>UTILITIES</u>	<u>670.60</u>
<u>FARM PLAN CORPORATION</u>	<u>UNIFORM</u>	<u>62.99</u>
<u>FASTENAL COMPANY 01WYCDY</u>	<u>SUPPLIES</u>	<u>245.94</u>
<u>FORWARD CODY WYOMING, INC</u>	<u>WAP LAND PURCHASE</u>	<u>195840.00</u>
<u>FREMONT BEVERAGES INC</u>	<u>CONCESSIONS</u>	<u>82.00</u>
<u>FREMONT MOTOR CODY INC</u>	<u>PARTS</u>	<u>481.22</u>
<u>GALLS, LLC</u>	<u>UNIFORMS</u>	<u>17.46</u>
<u>GARDNER, JOSEPH WALTER</u>	<u>CDL REIMBURSEMENT</u>	<u>60.00</u>
<u>GDA ENGINEERS</u>	<u>WEST STRIP WATER PROJECT</u>	<u>11050.25</u>
<u>GUILLIAM, AMANDA</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>46.19</u>
<u>HOLIDAY INN</u>	<u>CONTRACTORS MEETINGS</u>	<u>135.14</u>
<u>IACP NET/LOGIN</u>	<u>ANNUAL MEMBERSHIP</u>	<u>500.00</u>
<u>ICMA RETIREMENT</u>	<u>CONTRIBUTIONS</u>	<u>5784.08</u>
<u>INFORMATION SYSTEMS CONSULTING</u>	<u>PARTS - PHONE PROJECT</u>	<u>120.00</u>
<u>JENSEN PLUMBING</u>	<u>REPAIR BOILER ROOM - REC CENTER</u>	<u>665.26</u>
<u>KATHENHORN, KERRY A</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>113.24</u>
<u>KEEGAN & WINSLOW LAW FIRM</u>	<u>PROFESSIONAL FEES</u>	<u>240.00</u>
<u>KENCO SECURITY & TECHNOLOGY</u>	<u>INSTALL FIRE PROTECTION - E BAYS</u>	<u>367.50</u>
<u>KOONS, JOHN H</u>	<u>RESTITUTION</u>	<u>125.00</u>
<u>LAFOLLETTE, TRISHA</u>	<u>RESTITUTION</u>	<u>125.00</u>
<u>LOGAN SIMPSON DESIGN INC</u>	<u>MASTER PLAN UPDATE</u>	<u>20141.16</u>
<u>LONG BUILDING TECH INC</u>	<u>REPAIRS - REC CENTER</u>	<u>105.00</u>
<u>LYLE SIGNS INC</u>	<u>SIGNS</u>	<u>1446.53</u>
<u>MARTIN, KELLI</u>	<u>VOLLEYBALL REFEREE</u>	<u>62.50</u>
<u>MEACHAM, NATHAN</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>36.74</u>
<u>MERCHANT JT&S</u>	<u>EDUCATION EXPENSE</u>	<u>550.00</u>
<u>MID-WEST INSTRUMENT</u>	<u>BACKFLOW TESTING EQUIPMENT</u>	<u>767.90</u>
<u>MINDWARE</u>	<u>ASAP PROGRAM</u>	<u>482.95</u>
<u>MOTOR PARTS INC</u>	<u>REPAIR PARTS</u>	<u>562.63</u>
<u>MOUNTAIN WEST INC</u>	<u>UNIFORMS</u>	<u>206.08</u>
<u>NATIONAL TACTICAL OFFICERS</u>	<u>MEMBERSHIP RENEWAL</u>	<u>150.00</u>
<u>NORCO, INC.</u>	<u>SUPPLIES</u>	<u>181.19</u>
<u>ONE-CALL OF WYOMING</u>	<u>WYOMING ONE CALL</u>	<u>42.00</u>
<u>OWEN, DON</u>	<u>VOLLEYBALL REFEREE</u>	<u>200.00</u>
<u>PARK COUNTY</u>	<u>LEC UTILITIES / CONTRACT</u>	<u>16231.20</u>
<u>PARK COUNTY ANIMAL SHELTER</u>	<u>ANIMAL SERVICE CONTRACT</u>	<u>3750.00</u>
<u>PARK COUNTY LANDFILL</u>	<u>LANDFILL CHARGES</u>	<u>61596.00</u>
<u>PARK COUNTY PUBLIC HEALTH</u>	<u>FLU VACCINATIONS</u>	<u>110.00</u>
<u>PARK COUNTY READY MIX</u>	<u>CONCRETE / SAND SLURRY</u>	<u>487.19</u>
<u>PARK COUNTY SHERIFF</u>	<u>INCARCERATION - NOV 2012</u>	<u>1080.00</u>
<u>PROVIDENT LIFE & ACCIDENT INSURANCE</u>	<u>PREMIUMS</u>	<u>216.20</u>
<u>PURCHASE ADVANTAGE CARD</u>	<u>REC CENTER PROGRAMS</u>	<u>44.36</u>
<u>REESE, LINCOLN</u>	<u>BASKETBALL REFEREE</u>	<u>48.00</u>
<u>REYES, KIM</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>19.67</u>
<u>ROCKY MOUNTAIN POWER</u>	<u>UTILITIES</u>	<u>265.51</u>
<u>ROCKY MOUNTAIN POWER</u>	<u>PURCHASE UTILITY EASEMENT W STRIP PROJECT</u>	<u>5900.25</u>
<u>S & S WORLDWIDE INC</u>	<u>SUPPLIES</u>	<u>57.93</u>
<u>SCHOENING, KRISTA</u>	<u>VOLLEYBALL REFEREE</u>	<u>25.00</u>
<u>SCHOENING, WILLIAM D</u>	<u>BASKETBALL/VOLLEYBALL REFEREE</u>	<u>185.00</u>
<u>SERFAS-BOWER, KELLY</u>	<u>REIMBURSE FOR TRAVEL EXPENSE</u>	<u>75.00</u>
<u>SHERWIN-WILLIAMS COMPANY</u>	<u>MASKING TAPE</u>	<u>32.34</u>
<u>SHOSHONE MUNICIPAL PIPELINE</u>	<u>SMP WATER PURCHASES - NOV 2012</u>	<u>95711.68</u>
<u>SHOSHONE OFFICE SUPPLY</u>	<u>SUPPLIES</u>	<u>687.45</u>
<u>SIRCHIE</u>	<u>INVESTIGATION SUPPLIES</u>	<u>179.27</u>

<u>SITZ III, ALEX H.</u>	<u>PROFESSIONAL FEES</u>	<u>27.00</u>
<u>SKARSHAUG TESTING LAB</u>	<u>SAFETY SUPPLIES</u>	<u>191.76</u>
<u>SKINNER, TONYA</u>	<u>VOLLEYBALL REFEREE</u>	<u>150.00</u>
<u>STEWART'S MERCANTILE</u>	<u>AUDIT COMMITTEE MEETING</u>	<u>82.75</u>
<u>STINE BUSS WOLFF WILSON</u>	<u>AUDIT SERVICES</u>	<u>19750.00</u>
<u>STONEHOUSE DATA SOLUTIONS</u>	<u>SHREDDING SOURCES</u>	<u>827.60</u>
<u>STROUPE PEST CONTROL CO</u>	<u>PEST CONTROL</u>	<u>253.00</u>
<u>T & R ELECTRIC SUPPLY COMPANY</u>	<u>REFUND OF BID BOND 2012-04</u>	<u>2850.13</u>
<u>TEREX UTILITIES, INC</u>	<u>EQUIPMENT REPAIR</u>	<u>69.76</u>
<u>THOMSON WEST</u>	<u>1 YR. SUBSCRIPTION</u>	<u>221.04</u>
<u>TRACTOR & EQUIPMENT CO</u>	<u>WIRING HARNESS</u>	<u>158.19</u>
<u>TRUDO, BRETT</u>	<u>REIMBURSE FOR CDL FEES</u>	<u>20.00</u>
<u>U S POST OFFICE</u>	<u>PRE-SORT POSTAGE FEES</u>	<u>190.00</u>
<u>UNUM LIFE INS - LTD</u>	<u>LTD PREMIUMS</u>	<u>2826.41</u>
<u>UNUM LIFE INS - LIFE</u>	<u>LIFE PREMIUMS</u>	<u>1426.48</u>
<u>VERIZON</u>	<u>CELL PHONE SERVICES</u>	<u>1644.47</u>
<u>VICKERY, MARLENE M</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>57.90</u>
<u>VISA</u>	<u>TRAVEL / MEETING EXPENSE / SUPPLIES</u>	<u>5361.93</u>
<u>WAL MART COMMUNITY BRC</u>	<u>SUPPLIES</u>	<u>578.04</u>
<u>WARNE CHEMICAL & EQUIPMENT CO</u>	<u>GPS READER - B44</u>	<u>337.05</u>
<u>WASSERBURGER, BRANDON</u>	<u>REFUND UTILITY DEPOSIT</u>	<u>6.43</u>
<u>WATERWORKS INDUSTRIES</u>	<u>TAPPING MACHINE PARTS</u>	<u>149.45</u>
<u>WAYNE'S BOOT SHOP</u>	<u>SAFETY BOOTS</u>	<u>189.95</u>
<u>WESCO DISTRIBUTION INC</u>	<u>SYSTEM MAINT</u>	<u>175.07</u>
<u>WESTERN PATHOLOGY CONSULTING</u>	<u>RANDOM TESTING</u>	<u>261.00</u>
<u>WESTERN UNITED ELECTRIC SUPPLY</u>	<u>SYSTEM MAINT</u>	<u>268.50</u>
<u>WOODWARD TRACTOR CO</u>	<u>SHOP SUPPLIES</u>	<u>3.38</u>
<u>WRIGHT, ERIC</u>	<u>REIMBURSE FOR MILEAGE</u>	<u>146.52</u>
<u>WYOMING ASSC. OF RURAL WATER</u>	<u>WARWS MEMBERSHIP</u>	<u>375.00</u>
<u>WYOMING ASSN OF MUNICIPALITIES</u>	<u>COUNCIL TRAINING</u>	<u>50.00</u>
<u>WYOMING DEPT OF WORKFORCE SERVICES</u>	<u>CONTRIBUTIONS</u>	<u>10137.84</u>
<u>WYOMING RETIREMENT SYSTEMS</u>	<u>CONTRIBUTIONS</u>	<u>59595.16</u>
<u>YELLOWSTONE REGIONAL AIRPORT</u>	<u>DECEMBER FUNDING</u>	<u>13975.66</u>
	<u>TOTAL</u>	<u>680276.21</u>