

CITY OF CODY
PLANNING, ZONING AND ADJUSTMENT BOARD

Minutes of the Regular Meeting Held July 26, 2011 at 12:00 PM

CALL TO ORDER: Vice Chairperson Kim Borer called the meeting to order at 12:01 PM.

ROLL CALL

PRESENT: Jacob Ivanoff; Rick Brasher; Kim Borer, Vice Chairperson; Bud McDonald; Justin Lundvall; Bill Nielson; Steve Miller, Council Liaison; Sandee Kitchen, Deputy City Attorney; Steve Payne, Public Works Director; Jolene Osborne, Engineering Administrative Assistant;

EXCUSED ABSENCE: Greg Gaspers, Chairperson;

ABSENT: None

Bud McDonald made a motion seconded by Bill Nielson to approve the minutes of the June 14, 2011 regular session meeting.

Vote on the motion was unanimous, motion carried.

PRESENTATION OF COMMUNICATIONS:

- A. Bud McDonald made a motion seconded by Jacob Ivanoff to approve the site plan review application submitted by Precision Plan and Design, Inc. on behalf of Boone's Machine for property located at 341 24th Street with the following conditions:
1. The applicant will work with the public works department regarding utility layouts.
 2. The applicant will submit a complete set of construction plans to the building department for their review and approval.
 3. The applicant will pay all accessed building permit and utility fees.

Vote on the motion was unanimous, motion carried.

- B. Jacob Ivanoff made a motion seconded by Rick Brasher to approve the landscape, architecture and sign application submitted by Whole Foods Trading Co., for property located at 1134 13th Street with the following conditions:
1. The applicant will submit a complete set of construction plans to the building department for their review and approval.
 2. The applicant will pay all assigned building permit fees.

Vote on the motion was unanimous, motion carried.

- C. Bill Nielson made a motion seconded by Jacob Ivanoff to approve the landscape, architectural and sign application submitted by Reno Collision Center for property located at 2221 Lt. Childers Street with the following conditions:
1. The applicant will submit a complete set of construction plans to the building department for their review and approval.
 2. The applicant will pay all assigned building permit fees.

Vote on the motion was unanimous, motion carried.

D. P&Z Discussion Items: None.

E. Council Update: None.

F. Staff Update: The City Planner position is open. Staff would like the board to consider topics to be addressed with the new planner, such as windmills.

The meeting was adjourned at 12:25 PM.

Respectfully submitted,

Jolene Y. Osborne
Engineering Administrative Assistant