

City of Cody City Council

AGENDA

Tuesday, October 20, 2020 – 7:00 p.m.

(Special Meeting to begin at 6:53 p.m.– Review Meeting Agenda)

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor’s Recognitions and Announcements

Introduction – Ray Lee, Interim Yellowstone Regional Airport Manager

Proclamation – Extra Mile Day

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from October 6, 2020 & Work Session Minutes from October 13, 2020.
- b. Approve Vouchers in the amount of \$23,550.00. Noting vouchers associated with specific purpose tax.
- c. Approve the preliminary plat of the JCA-LM #2 Minor Subdivision, A 4-lot subdivision of property at 1344 Alger Avenue.
- d. Approve the street closure of Sheridan Avenue between 9th and 14th Streets from 4:00 pm to 8:00pm, actual event running 5:00pm – 8:00 pm, on Saturday, November 28th, 2020 during the Christmas Stroll & Holiday Parade, contingent upon WYDOT approval.
- e. Approve the street closure of 13th Street south from Sheridan to the alley from 4:00 pm to 8:00pm, actual event running 5:00pm – 8:00 pm, on Saturday, November 28th, 2020 in conjunction with the Christmas Stroll & Holiday Parade.
- f. Approve and authorize the Cody Lions Club to use the Bob Moore Parking Lot on Friday, November 21 through Sunday, November 23, 2020 for the Annual “Turkey Shoot”. Authorize the discharging of .22 cal. Single shot target rifles for this event with conditions outlined by staff and proof of liability insurance for said event.
- g. Approve an open container request for Bob Moore Parking Lot (noon to 9 pm) for the Cody Lions Club for Friday November 21st in conjunction with the set up for the Turkey Day Event.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing.
4. Conduct of Business
 - a. Approve Vouchers and Payroll in the amount of \$2,147,513.53.
 - b. Ordinance 2020-15 – Second Reading
An Ordinance to Amend Title 9, Chapter 2, Section 1 of the City of Cody Code as it Pertains to Adoption of the National Electric Code.
Staff Reference: Todd Stowell, City Planner
 - c. Ordinance 2020-14 - Second Reading
An Ordinance Adopting Title 3, Chapter 5, Article III, Sections 7-11.
Staff Reference: Scott Kolpitcke, City Attorney
5. Tabled Items
 - a. **Tabled to November 3, 2020** - Consider awarding Bid No. 2020-04 Floyd's Truck Center for two (2) Autocar cab/chassis with two (2) Southwest Equipment Company compaction body with remote lube system for a total amount of \$494,680.44. –
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

Upcoming Meetings:
October 27, 2020 – Tuesday – Work Session – 5:00 p.m
November 3, 2020 – Tuesday – Regular Council Meeting – 7:00 p.m.

PROCLAMATION

WHEREAS, the City of Cody is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, the City of Cody is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, the City of Cody is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, the City of Cody acknowledges the mission of Extra Mile America to create 575+ Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2020.

NOW THEREFORE, I, Matt Hall, Mayor of the City of Cody do hereby proclaim November 1, 2020 to be Extra Mile Day. I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Mayor Matt Hall

Attest: Cindy Baker, Clerk

City of Cody
Council Proceedings
Tuesday, October 6, 2020

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, October 6, 2020 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members, Diane Ballard, Jerry Fritz, Landon Greer, Glenn Nielson and Heidi Rasmussen, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: Council Member Justin Baily

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Greer made a motion seconded by Council Member Rasmussen to approve the Consent Calendar including approval of Minutes from September 15, 2020 & Work Session Minutes from September 22, 2020, approve the street closure of Sheridan Avenue between 10th and 15th Streets from 3:30pm to 6:00pm, actual event running 4:00 – 5:30pm, on Saturday, October 31st, 2020 during the Downtown Halloween Festival, contingent upon WYDOT approval, authorize the Mayor to sign a letter of support for the consolidation of contract between the US Dept of Interior BOR, SMP and City of Cody as a participating entity for the purpose of delivering domestic water supply and approve the award of Bid 2020-06 to Floyds Truck Center for a Felling FT24-2 RM customized with three reels, in the amount of \$79,063.00. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Fritz to approve Vouchers and payroll in the amount of \$1,245,790.92. Council Member Greer recused himself from the vote. Vote was unanimous from remaining Council Members.

Ordinance 2020-15 – First Reading

An Ordinance to Amend Title 9, Chapter 2, Section 1 of the City of Cody Code as it pertains to Adoption of the National Electric Code. Council Member Fritz made a motion seconded by Council Member Greer to amend to Ordinance to remove the language relating to the automatic adoption of subsequent editions. Vote was unanimous. Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2020-15 on first reading as amended. Vote was unanimous.

Ordinance 2020-14 - First Reading

An Ordinance Adopting Title 3, Chapter 5, Article III, Sections 7-11.

Council Member Rasmussen made a motion seconded by Council Member Ballard to approve Ordinance 2020-14 on first reading. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Rasmussen to authorize the Mayor to Sign Amendment No. 3 to the Professional Services Agreement with T-O Engineers for the Beacon Hill Water Tank and Water Main Extension Project. Vote was unanimous.

Council Member Nielson made a motion seconded by Council Member Greer to approve Change Order #6 for the Wastewater Treatment Facility – Phase 2 Treatment Process Upgrade Project, and authorize the Mayor to sign and execute all associated documents. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Ballard to approve a request from the organizers of the Celebrities Against Cancer Softball Event Fundraiser to (1) allow the use of City property on June 18 and 19, 2021, for the event, (2) allow the sale of malt beverages and approve an open container permit for the event, (3) allow the use of the Colt Bus for transportation at the event, and (4) authorize the City Attorney to create a Memorandum of Understanding (MOU) for future City Council approval, subject to the staff recommendations and conditions of approval outlined in the Agenda Item Summary Report. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:47 p.m.

Mayor Matt Hall

Cindy Baker, Administrative Services Officer

City of Cody
Council Proceedings
Tuesday, October 13, 2020

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, October 13, 2020 at 5:00 p.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Jerry Fritz, Landon Greer, Justin Baily, Glenn Nielson and Heidi Rasmussen; City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Service Officer, Cindy Baker,

Absent: None

Mayor Hall called the meeting to order at 5:00 p.m.

Citizen Sean Birky discussed the City of Cody Current Personnel Policy relating to Take Home Vehicle Policy. Chief Baker provided background information relating to this policy as it relates to Police Officers. No action was taken.

City Baker, Administrative Services Officer provided background information relating to a request to utilize the Cody Club Room from Zach Buchel, Farmers Market organizer. Staff was directed to work with requestor and present an MOU for future consideration at a regular meeting. No action was taken.

Todd Simmons, Choice Aviation provided the Governing Body with concern with Yellowstone Regional Airport management and the YRA Board. Discussion was held on this topic and no action was taken.

Chief Baker provided the Governing Body information relating to Police Community Outreach/Engagement.

Mayor Hall adjourned the meeting at 6:15 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

Report Criteria:

Invoice Detail.Input date = 10/13/2020
 Invoice.Batch = "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
PAVEMENT MAINTENANCE INC (7825)				
	20-220	SEAL COAT & STRIPE LEC	09/04/2020	23,550.00
Total :				23,550.00
Total PAVEMENT MAINTENANCE INC (7825):				23,550.00
Grand Totals:				23,550.00

Report GL Period Summary

GL Period	Amount
10/20	23,550.00
Grand Totals:	23,550.00

Vendor number hash: 7825
 Vendor number hash - split: 7825
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	23,550.00	.00	23,550.00
Grand Totals:	23,550.00	.00	23,550.00

MEETING DATE:	OCTOBER 20, 2020
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

The Preliminary Plat of the JCA-LM #2 Minor Subdivision

ACTIONS TO BE TAKEN

Approve the preliminary plat of the JCA-LM #2 Minor Subdivision, a 4-lot subdivision of property at 1344 Alger Avenue.

SUMMARY

1344 JCA, LLC (Josh Allison) has submitted a preliminary plat application to divide a 0.54-acre parcel located at 1344 Alger Avenue into four 5,920 square foot lots for single-family development. The property is zoned R-3 and contains a single residence and garage, which would be removed. The preliminary plat drawing is attached.



A detailed analysis of the subdivision is found in the attached report to the Planning and Zoning Board. The Board adopted the staff recommendation without change.

RECOMMENDATION:

The Planning and Zoning Board has recommended that the City Council approve the Preliminary Plat for the minor subdivision subject to the following conditions:

1. Modify the utility plan where possible to remove new service lines from coming from the street into the curb cut/driveway areas. Add telecommunication (phone, cable, internet) lines. If applicable due to location, note the need to provide concrete collars on any sewer cleanouts and valve covers on the water curb stops, when located in the curb cut/driveway areas. Also make the minor edits to the labels at the NE corner of Lot 4.
2. The existing house and garage will need to be removed and any unused utility services abandoned per the utility provider requirements before the final plat is signed by the mayor.
3. The portion of the existing curb cut at the northeast corner of Lot 4 must be removed and replaced with standard curb and gutter and the east panel include the slope to the neighbor's driveway.
4. All work within the Alger Avenue right-of-way requires a street encroachment permit from Public Works, prior to excavation or construction.
5. Provide the final plat in accordance with the subdivision ordinance requirements. Also provide a clean copy of the final utility plan (Sheet 2).

ATTACHMENTS: Preliminary Plat and Utility Plan, Planning & Zoning Board Staff Report.

AGENDA ITEM NO. _____

**CITY OF CODY
PLANNING, ZONING AND ADJUSTMENT BOARD
STAFF REPORT**

MEETING DATE:	OCTOBER 13, 2020	TYPE OF ACTION NEEDED	
AGENDA ITEM:		P&Z BOARD APPROVAL:	
SUBJECT:	PRELIMINARY PLAT FOR A 4-LOT MINOR SUBDIVISION BY JCA, LLC SUB 2020-06	RECOMMENDATION TO COUNCIL:	X
PREPARED BY:	TODD STOWELL, CITY PLANNER	DISCUSSION ONLY:	

PROJECT OVERVIEW

The proposal is to divide a 0.54-acre parcel located at 1344 Alger Avenue into four 5,920 square foot lots for single-family development. The property currently contains a single residence and garage, which would be removed. The preliminary plat drawing is attached.



(Note: The map to the right does not reflect a prior boundary line adjustment along the south boundary of the property.)



SUBDIVISION REGULATIONS

Applicable subdivision ordinance requirements are as follows. Staff comments follow each requirement. When a variance from the standard is involved, it is noted.

11-4-2: STREETS, ALLEYS AND EASEMENTS:

A. Alignment: All proposed streets, alleys and easements shall align horizontally and vertically with existing streets, alleys and easements adjacent to or lying near the subdivision.

Comment- No new public streets or alleys are proposed.

B. Conform to Master Street Plan: All streets shall conform to the city master street plan for size and approximate alignment.

Comments- Alger Avenue is improved to applicable street standards.

Items "C" through "O" are standards that relate to construction of new public streets and are not applicable to this project.

P. Alleys: Alleys shall be required in all subdivisions with the minimum width being twenty feet (20')

Comment: A variance to the alley requirement is requested. The variance is justified, as there is no alley to tie into on adjacent properties.

Items "Q" through "T" are standards that relate to new streets and drainage that are not applicable to this project.

U. Lot Requirements:

1. Lots shall be sited to meet the requirements of the appropriate zoning.

Comment: Met. The R-3 requires 3,200 square feet per lot, with a minimum frontage of 30 feet for interior lots. Proposed lot sizes are 5,920 square feet, and each lot would have 37.5 feet of frontage.

2. Every lot shall abut upon or have access to an approved street or cul-de-sac.

Comment: Met. Public Works is allowing 20 feet of curb cut for each lot, with the driveways of Lots 1 and 2 being adjacent to each other, and the driveways for Lots 3 and 4 being adjacent to each other. This is reflected in Note 6 on the preliminary plat. The new curb cuts will be installed with development of the properties.

3. Side lot line shall be at approximately right angles to the street line on which the lot faces.

Comment: Met.

4. Strip lots...will be prohibited.

Comment: Met.

5. Blocks: ...

Comment: Met.

Section 11-5-1, DEVELOPMENT AND IMPROVEMENT also includes standards for construction. Applicable sections are listed below.

F. Sanitary Sewer: ...Each lot within the proposed subdivision shall be connected to a minimum eight-inch (8") diameter sewer main by a minimum four-inch (4") diameter

sewer service line. The service lines shall be extended from the sewer main to the property line according to city standards. The use of individual septic systems will not be permitted when a sanitary sewer main is available...

Comment: Will be met as proposed. Lot 2 plans to utilize the sewer service that serves the existing house. Provided the sewer service is in good physical condition (we have no indication that it isn't), that is acceptable. The line should have a camera run down it to verify its condition, before it is reused. The other three lots will have new sewer taps to the sewer main in Alger Avenue.

G. Storm Sewer...

Comment: Minor subdivisions are exempt from the storm water policy.

H. Water: All water mains will be designed and constructed according to city approved specifications and the city standards. The system will connect each lot within the proposed subdivision to a minimum six inch (6") diameter main by the use of a minimum three-fourths inch (3/4") copper service line. The service lines shall be extended from the main to the property line according to city standards. ...

Comment: Will be met as proposed. There are three water taps in place. Provided the taps and curb stops are in good physical condition, they may be reused. Lot 2 would have a new tap installed. The tap fee will be collected prior to the final plat being signed, and asphalt repair costs charged after the work is completed.

It is noted that maintaining minimum required cover over the waterlines must be considered. This applies not just for the water lines, but all utilities. The situation is such that there is a retaining wall behind the sidewalk, and the property to the south is higher (see contour lines on Sheet 2). When the driveways are installed, much of that will be cut down. The utilities must be deep enough that they still meet minimum cover requirements considering final finished grade. The reference to finished grade and utility depths is properly noted in Note 2 on Sheet 2. If existing utilities do not have sufficient cover below finished grade, they too will need to be lowered accordingly.



I. Fire Hydrants...

Comment: Met. A hydrant is across the Alger Avenue intersection.

J. Open Drains, Irrigation Ditches: All open drains and irrigation ditches shall be buried or, if possible, eliminated.

Comment: Not applicable. The area is within the City raw water service area.

K. Utilities: All utilities (electrical service, natural gas, telephone, cable TV, etc.) shall be installed underground, whenever possible, in the streets, alleys or utility easements shown on the final plat. All buried utilities will be placed before the finished surface is placed on the streets or alleys ... It will be the developer's responsibility to ensure that all utilities necessary or reasonably expected are placed within the proposed subdivision.

Comments: The plans are shown. Refer to "H" above for a discussion on minimum cover. There is a minor correction needed to the labeling in the NE corner (treated water line not going to correct tap, and new secondary power label not going to correct line). Also, the new secondary pedestal will need to be shifted slightly west, so that it does not block access to the 5-foot right-of-way along the east property line. Coordinate exact location of the pedestal with Public Works.

The gas services are shown, yet need coordinated with Black Hills energy. It is recommended that all new utility service lines be located outside of the curb cut/driveway areas where possible. Curb stops or sewer cleanouts in the driveway areas will need special protection.

Telecommunication services are not currently shown, but can be added once coordination occurs with those providers, as part of the final plat process.

M. Street Lighting...

Comment: Street lighting exists along Alger Avenue.

N. Public Use Areas: ...

Comment: Minor subdivisions are exempt from this requirement.

OTHER:

There are no surface water rights on the property. City raw water is available. The fee for the additional raw water taps will be collected with the final plat process.

RECOMMENDATION:

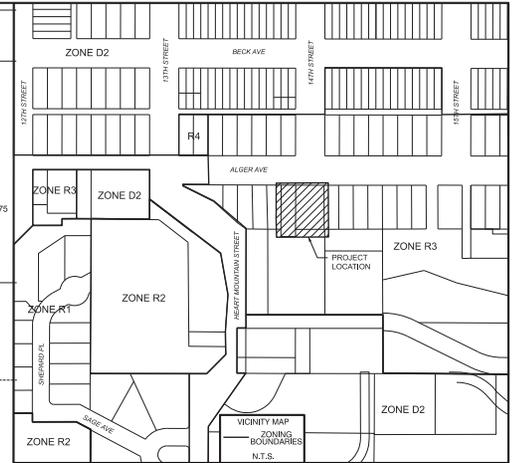
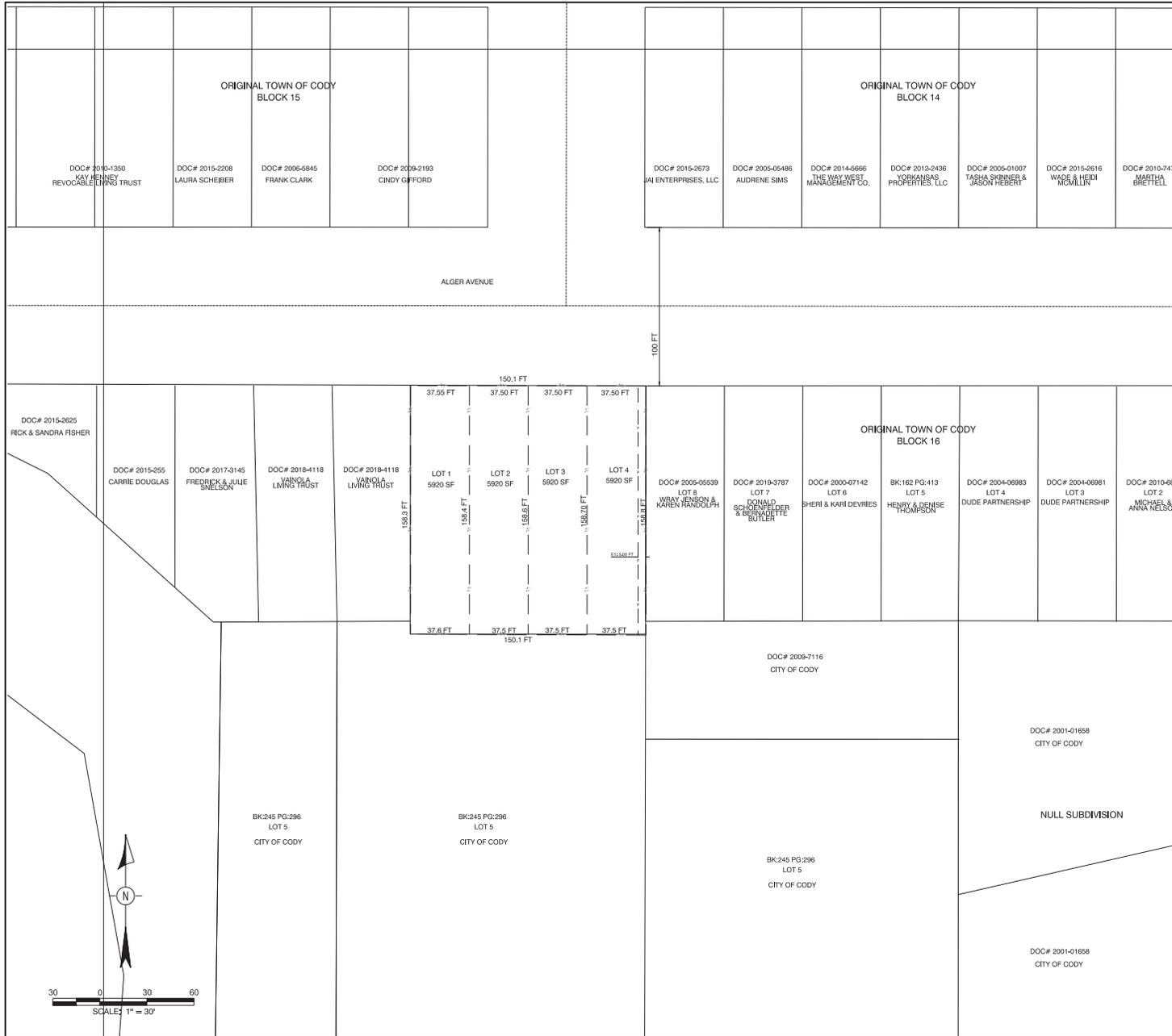
Recommend that the City Council approve the preliminary plat of the minor subdivision by JCA, LLC subject to the following conditions:

1. Modify the utility plan where possible to remove new service lines from coming from the street into the curb cut/driveway areas. Add telecommunication (phone, cable, internet) lines. If applicable due to location, note the need to provide concrete collars on any sewer cleanouts and valve covers on the water curb stops, when located in the curb cut/driveway areas. Also make the minor edits to the labels at the NE corner of Lot 4.

2. The existing house and garage will need to be removed and any unused utility services abandoned per the utility provider requirements before the final plat is signed by the mayor.
3. The portion of the existing curb cut at the northeast corner of Lot 4 must be removed and replaced with standard curb and gutter and the east panel include the slope to the neighbor's driveway.
4. All work within the Alger Avenue right-of-way requires a street encroachment permit from Public Works, prior to excavation or construction.
5. Provide the final plat in accordance with the subdivision ordinance requirements. Also provide a clean copy of the final utility plan (Sheet 2).

ATTACHMENTS

Preliminary plat



DESCRIPTION OF LANDS

A TRACT OF LAND LOCATED IN THE NW1/4SE1/4 TRACT 79, RESURVEY, OR SECTION 32, ORIGINAL SURVEY, AND WITHIN THE CITY OF CODY, EVIDENCED BY DOC# 2020-3128, ON FILE IN THE OFFICE OF THE PARK COUNTY CLERK AND RECORDER.

EASEMENT NOTES

EXISTING EASEMENTS:
 E1: A 5-FOOT WIDE STRIP OF LAND, SUBJECT TO RIGHT-OF-WAY AGREEMENT, ALONG EAST BOUNDARY AS DESCRIBED IN THE WARRANTY DEED RECORDED IN BK 104 PG 207.
 E2: SHARED INTEREST IN SEWER LINE AS DESCRIBED IN AFFIDAVIT LOCATED IN BK 128, PG: 578

SUBDIVISION NOTES

- TOTAL SUBDIVISION AREA: 0.55 ACRES
- PROPOSED SITE USAGE IS RESIDENTIAL
- SUBDIVISION ZONING: R3
- ADJACENT ZONING: SEE VICINITY MAP
- WATER RIGHTS FOR THIS PROPERTY HAVE BEEN TRANSFERRED.
- LOTS 1 & 2 AND LOTS 3 & 4 TO SHARE ACCESSSES FROM ALGER TO NORTH LOT LINES. ACCESSSES TO BE 20 FT WIDE ON EACH LOT.
- NO AREAS SUBJECT TO FLOODING OR WETLANDS
- NO PROPOSED USE OTHER THAN RESIDENTIAL
- VARIANCES REQUESTED - NO ALLEY

SURVEY NOTES

- BEARING BASE: BEARINGS SHOWN ON THIS PLAT ARE GEODETIC BASED ON THE WYOMING STATE PLANE COORDINATE SYSTEM, NAD83(2011), WYOMING WEST CENTRAL ZONE.
- GRID DISTANCES HAVE BEEN SCALED ACCORDING TO THE CITY OF CODY DATUM: 1:CSF = 1.0002976.

PRELIMINARY PLAT SHEET 1: PROPOSED LAYOUT

JCA-LM #2 MINOR SUBDIVISION

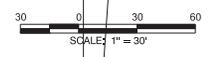
WITHIN TRACT 79, RESURVEY, OR SECTION 32 ORIGINAL SURVEY, AND WITHIN THE CITY OF CODY

T.53N, R.101W, 6TH P.M., CITY OF CODY, PARK COUNTY, WYOMING

DEVELOPER / OWNER:

JCA, LLC
 3429 COTTONWOOD AVE,
 CODY, WY 82414

DOC# 2020-3128



City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings, however Agenda Request Forms must be submitted no later than the Monday of the previous week for consideration at the Tuesday Meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Tina Hoebelheinrich-Cody Chamber

Organization Represented Cody Country Chamber of Commerce

Date you wish to appear before the Council _____

Mailing Address 836 Sheridan Ave, Cody WY 82414 Telephone 307-586-1571

E-Mail Address exec@codychamber.org

Preferred form of contact: Telephone 307-586-1571 E-Mail exec@codychamber.org

Names of all individuals who will speak on this topic. Kenny Lee, Tina Hoebelheinrich

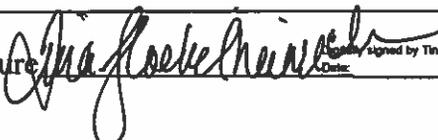
Event Title (if applicable) Holiday Parade

Date(s) of Event (if applicable) 11/28/2020

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) The purpose of the closure is to allow activities

to take place in conjunction with the annual Christmas Stroll and parade. Activities will include carolers, burn barrels, dancers etc. The closure starts at 4pm and will end at 8pm with the majority of the events from 4-8 pm. We are requesting the closure of Sheridan Avenue from 9th Street to 14th Street as well as the closure of 13th Street-south from Sheridan to the alley.

Which City employee(s) have you spoken to about this issue? ~~Cindy Baker~~ Barry Cook

Signature 
Digitally signed by Tina Hoebelheinrich



Event Name Cody Cowboy Christmas Event Date 11/28/20
Type of Event: Lighted Christmas Parade and Community Stroll
Event Director or Organizer Cody Events Committee Telephone 307.586.1571
Address 836 Sheridan Ave, Cody, WY 82414 Email exec@codychamber.org
Club Affiliation or Sponsor Cody Country Chamber of Commerce Estimated Number of Participants 300

Course Information: Total closure Partial closure Remain open to traffic (Check appropriate box(s) (Explain in Event Description)

I (we) Cody Country Chamber of Commerce hereby make application for a special permit

upon the right-of-way of:

highway 14/16/20 between milepost 9th Street(51.69) and milepost 14th Street (52.18)

highway _____ between milepost _____ and milepost _____

highway _____ between milepost _____ and milepost _____

highway _____ between milepost _____ and milepost _____

on November 28th, 2020 between 4pm and 8pm
Date Time Time

I (we) agree to strictly conform to the exhibits attached hereto, subject to all terms, conditions, agreements, stipulations and provisions contained in the application and permit, in Chapter XXIII rules and regulations of the Wyoming Department of Transportation, and any other applicable regulations, laws or ordinances.

EVENT DESCRIPTION (Attach event map): The purpose of the closure is to allow activities to take place in conjunction with the annual Cody Cowboy Christmas Stroll and Lighted Christmas Parade. Activities will include carolers, burn barrels, dancers, craft-making, open-houses, advent service, lighting of the Christmas Angel, etc. The parade starts at 6pm and all events will end by 8pm. We have also rec
ested the closure of 13th Street from Sheridan Ave, south to the alley.

Prior to the event, I (we) agree to review the course to determine potential problems that could endanger participants and equipment and to notify the participants of them. If I (we) determine the problems to be severe, I (we) agree to cancel the event.

Permittee must provide a certificate of insurance as evidence of an existing Comprehensive or Commercial General Liability Policy, including contractual liability coverage, with limits not less than \$500,000.00 combined single limit for all claims arising out of a single accident or occurrence.

THE PERMITTEE SHALL DEFEND, HOLD HARMLESS AND INDEMNIFY THE STATE OF WYOMING, DEPARTMENT OF TRANSPORTATION AND ITS OFFICERS, AGENTS, EMPLOYEES AND MEMBERS FROM ALL SUITS OR ACTION WHICH MAY RESULT FROM ANY ACTIVITY BY THE PERMITTEE, ITS OFFICERS, SUBCONTRACTORS, AGENTS OR EMPLOYEES.

Tina Hoebelheinrich

Tina Hoebelheinrich
Name (Please Print)
Signature
10/2/2020

Date (Minimum of 60 days prior to event)

836 Sheridan Ave

Address
Cody, WY 82414
City, State and Zip
307.586.1571

Telephone

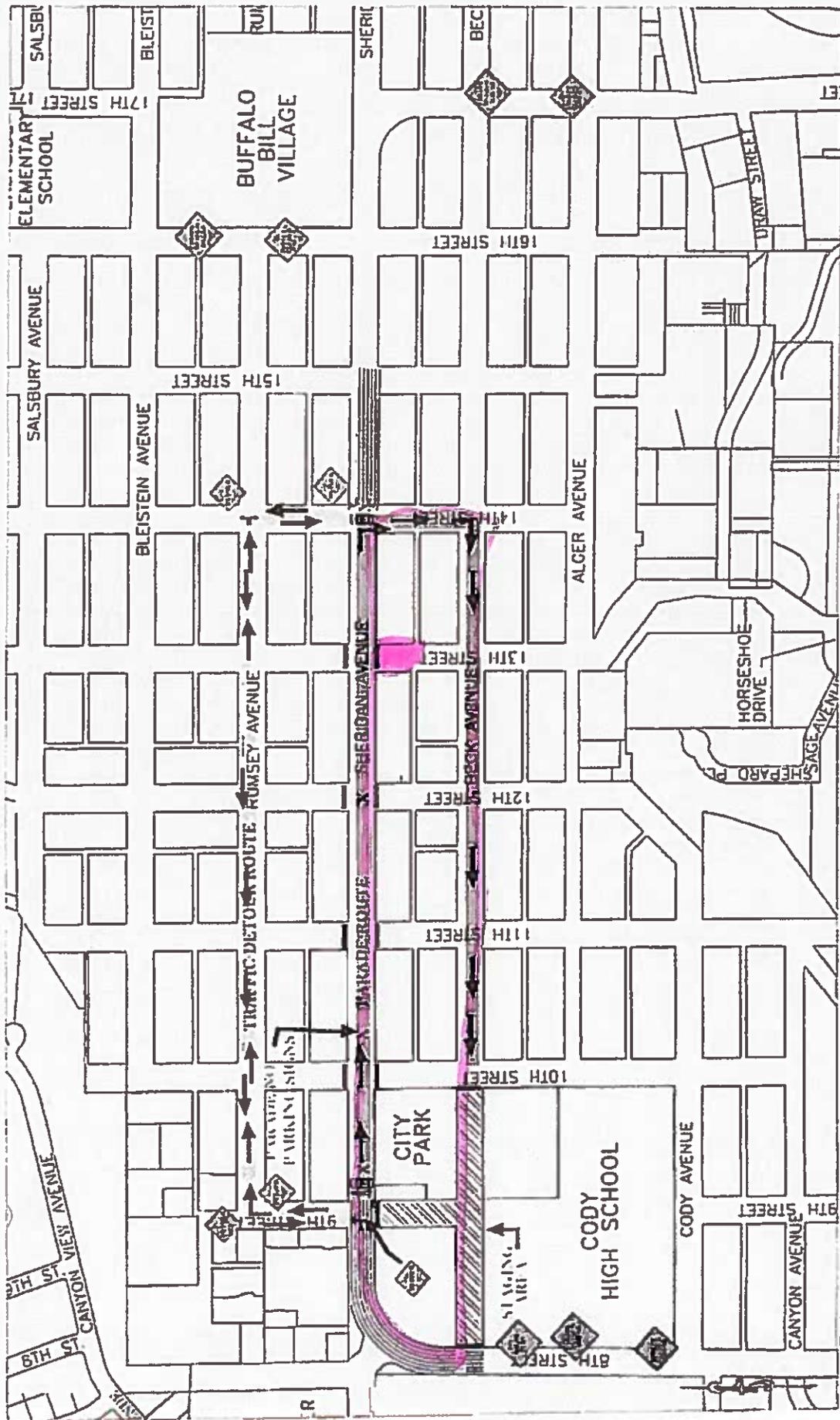
Approval must be obtained from the city, town or county government if the closure restricts the use of any road, street or highway of the affected jurisdiction.

Approved by city or town if applicable

Name/Title (Please Print)
Signature/Title
Date
Address
City, State and Zip
Telephone

Approved by county if applicable

Name/Title (Please Print)
Signature/Title
Date
Address
City, State and Zip
Telephone



CHRISTMAS PARADE ROUTE

SCALE: NOT TO SCALE

MEETING DATE: OCTOBER 20, 2020
DEPARTMENT: CODY POLICE DEPT.
PREPARED BY: CHUCK BAKER, CHIEF
DEPT. DIR. APPROVAL: 09/29/2020
CITY ADM. APPROVAL: _____
PRESENTED BY: CHUCK BAKER, CHIEF OF
POLICE

AGENDA ITEM SUMMARY REPORT **2020, Annual Cody Lions Club Turkey Day Celebration**

ACTION

The Cody Lions Club is requesting the use of the Bob Moore Parking Lot beginning Friday, November 20th through Sunday, November 22st, 2020. Use of the parking lot will include the discharging of .22 cal. single shot target rifles within a 12-station target "Turkey Shoot" and a separate 4-station "Turkey on a String" carnival style shooting games.

The Committee has submitted a layout with this summary. This layout will be reviewed and approved, noting any concerns or changes that may need to be made in order to maintain a safe environment for the discharging of the .22 cal. Single shot target rifles.

In addition to the use of the lot, the Cody Lions request the City provided barricades, cones and access to electricity for use during the event as they have in the past.

The City of Cody Code contains the following provision:

5-4-1: DISCHARGING GENERALLY:

No person shall discharge any firearm or air gun of any type or description within the city, except by permission of the chief of police or the city council, granted for special occasions, except in proper position for firing salutes or by command of a proper military or police officer in the performance of official duty, or in a shooting range or gallery authorized by the governing body. Special occasions for which permission may be granted shall include, but not be limited to, parades, festivals, demonstrations, exhibits, mock gunfighter performances, wild west shows and rodeos. (1960 Compilation § 8-501; amd. Ord. 00-6)

BACKGROUND SUMMARY

During November of each year the Cody Lions Club has annually coordinated the "Lions Club Turkey Day Event" in the Bob Moore parking lot. This year will be the 49th annual event.

The event includes a variety of interactive carnival style games, concessions and raffles.

AGENDA ITEM NO. _____

FISCAL IMPACT

None.

ALTERNATIVES

1. Approve the request with listed conditions.
2. Approve with modification of conditions to the request.
3. Deny the request.

RECOMMENDATION

Staff recommends approval of the request with the listed conditions for the discharging of firearms as a carnival event.

Conditions;

- a. The firing of these weapons will only be permitted on the designated date, Saturday November 21st, 2020 between the hours of 8:30 a.m. and 4:00 p.m.
- b. The temporary range will only be set up on the property of the Bob Moore Park lot located at 13th Street and Beck Avenue Cody, Wyoming 82414, and closed immediately after the program finishes.
- c. The range will use adequate backstops, bullet traps and barriers to prevent stray projectiles.
- d. Both shooting games will be managed controlled and supervised by an NRA Safety Officer with knowledge, skills, and attitude essential to organizing, conducting, and supervising safe shooting activities and range operations.
- e. The General Firearms Safety Rules, Turkey Shoot Rules, and Range Layout Notes submitted by the Cody Lions Club for this event will be strictly enforced and adhered to during the event.
- f. A single point of contact will be on site at all times during the event and their contact information will be provided to the Police Department.
- g. Any complaints received about the discharge of these weapons, safety violations, or injuries during the event will be forwarded to office of the Chief of Police.

ATTACHMENTS

- 1) Agenda Request Form
- 2) Cody Lions Club Turkey Day layout at Bob Moore Park – including;
 - a. Shoot Area Detail Diagram, layout notes and legend.
 - b. General Firearms Safety Rules
 - c. Turkey Shoot Rules.
- 3) Certificate of Liability Insurance

AGENDA & SUMMARY REPORT TO:

Scott Kitchen and Dusty LaFollett, Cody Lions Club

AGENDA ITEM NO. _____



City of Cody Agenda Request Form



In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You will be notified of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to address concerns or provide additional information. Some requests may not require appearing before the Council for approval.

Please provide the following detailed information relating to your concern or request. **This form (and any relevant attachments) should be submitted in a timely manner, preferably at least 14 days prior to allow sufficient time for internal review. Untimely submission may result in the inability to be considered for approval.** Council packets are prepared in advance prior to Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532),

Name of person to appear before the Council Scott Kitchen

Organization Represented Cody Lions Club

Date you wish to appear before the Council 10/20/2020

Email Address scott@scottkitchen.net Telephone _____

Names of all individuals who will speak on this topic Scott Kitchen, Dusty LaFollett

Event Title (if applicable) Turkey Day

Date(s) of Event (if applicable) 11/22/2020

Location of Event (if applicable) Boob Moore Memorial Parking Lot

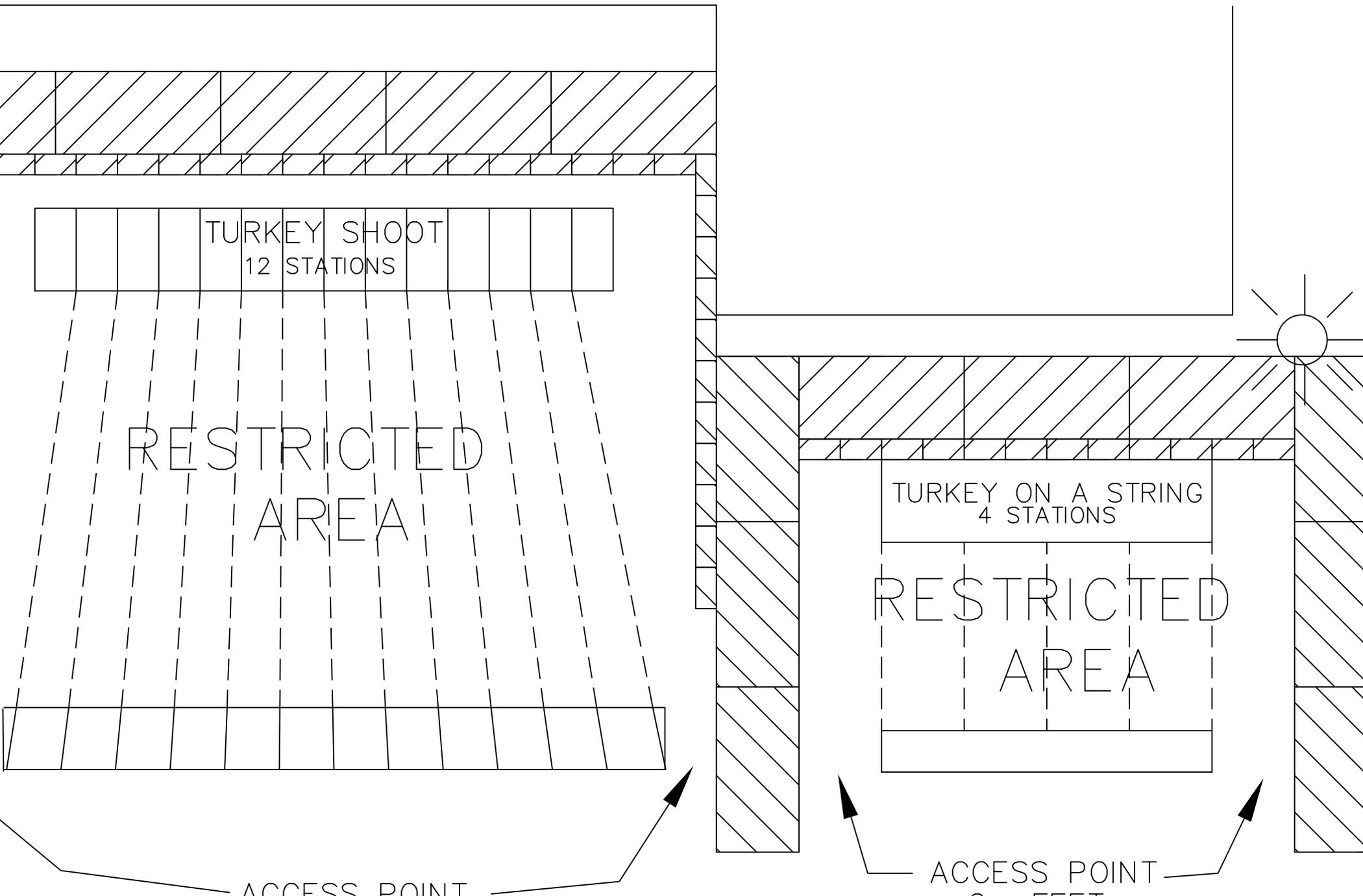
Full description of topic to be discussed (include all relevant information including any street closures, times of event, any special requirements or request etc., attach additional sheet if necessary and map showing location of event where applicable) Annual Cody Lions Club Turkey Day Fundraiser:

Closure of the Bob Moore Memorial Parking Lot from Friday, November 20 until 12:00 PM on Sunday, November 21 with: traffic barricades and cones to be provided by the City's Street's Division; electricity to be provided by the City; permission to discharge firearms associated with the event in accordance with the attached safety plan, which has been provided to the Chief of Police for review.

Which City employee(s) have you spoken to about this issue? Barry Cook, Chuck Baker

Signature Scott Kitchen Date 9/24/2020

TURKEY DAY AT BOB MOORE PARK SHOOT AREA DETAIL



CODY LIONS CLUB TURKEY DAY LAYOUT AT BOB MOORE PARK

NOTES:

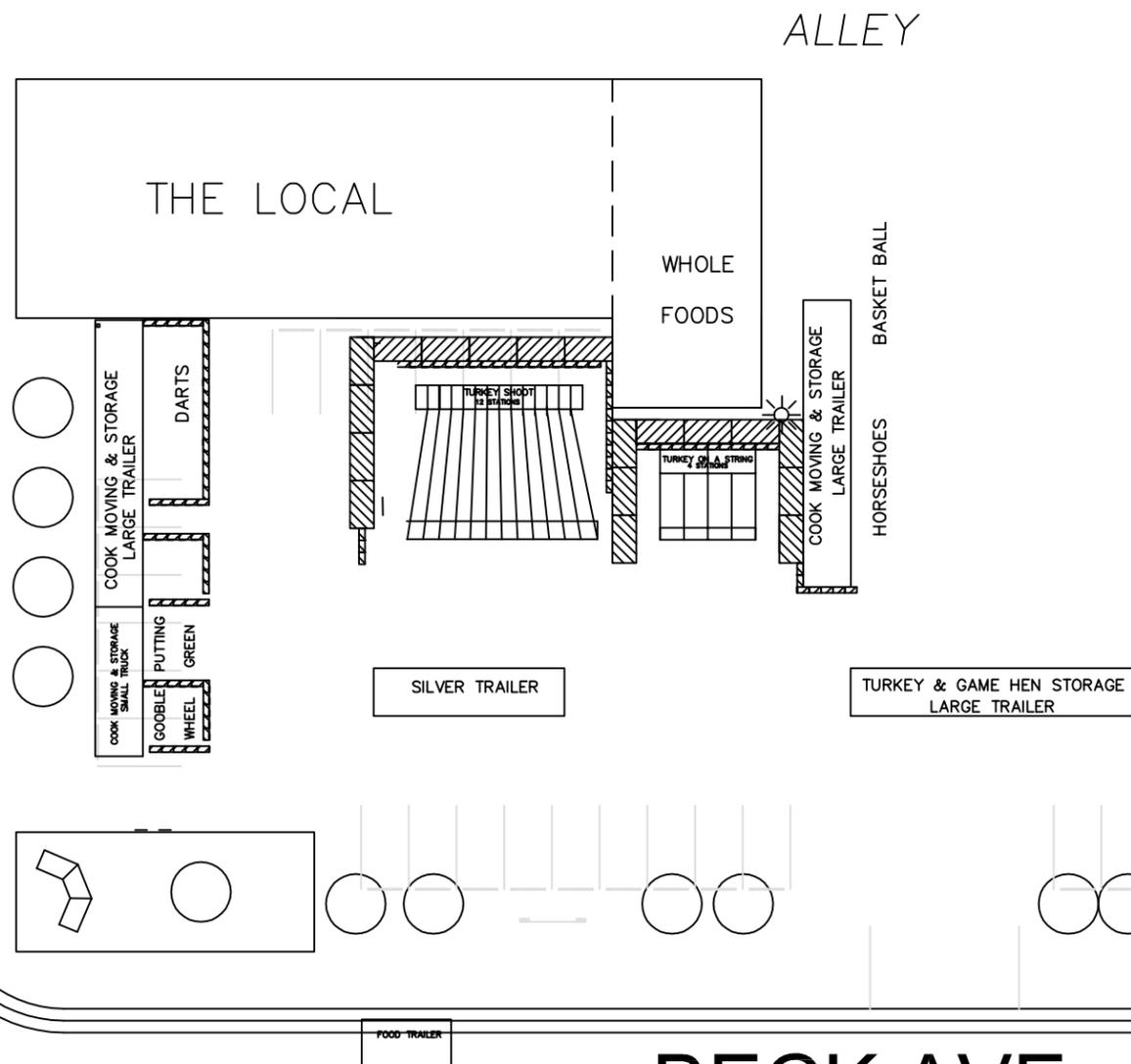
1. ALL RIFLES ARE TETHERED
2. ONLY CODY LIONS RIFLES ARE ALLOWED
3. ONLY CODY LIONS AMMUNITION IS ALLOWED
4. ACCESS BEHIND FIRING LINE IS RESTRICTED TO AUTHORIZED CODY LIONS CLUB MEMBERS
5. CODY LIONS CLUB RESERVES THE RIGHT TO REFUSE TO ALLOW ANYONE TO SHOOT

LEGEND:

-  - LARGE STRAW BALE
-  - SMALL STRAW BALE
-  - POWER POLE
-  - POWER PEDESTAL
-  - TREE
-  - CITY SIGN

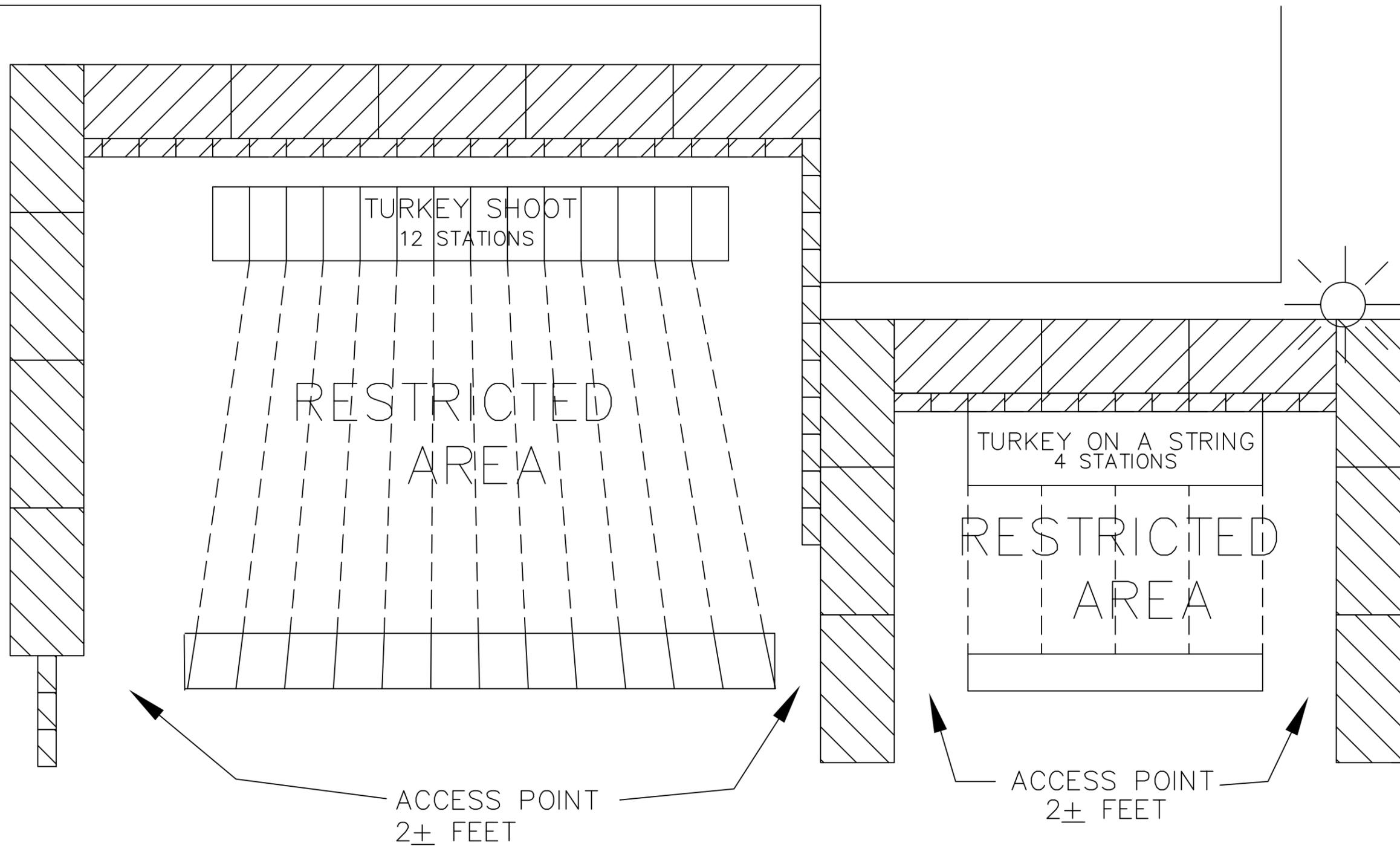
CODY LIONS CLUB TURKEY DAY GENERAL LAYOUT.
SUBJECT TO CHANGE

13TH ST



BECK AVE

CODY LIONS CLUB TURKEY DAY LAYOUT AT BOB MOORE PARK SHOOT AREA DETAIL



GENERAL FIREARMS SAFETY RULES

1. Handle all firearms as if they are loaded. Only CLUB OWNED .22 caliber rim fire rifles and ammunition will be used and allowed
2. Always keep firearms pointed in a safe direction.
3. Keep your finger out of the trigger guard until your sights are on the target and you have made the decision to fire.
4. Always be certain that your target and the surrounding area are safe before firing.
5. Safety "To Do's" with any firearm:
 - a. Keep the muzzle in a safe direction
 - b. Keep your finger off the trigger.
 - c. Open the action when done firing.
 - d. Make sure the firearm safety is ON
6. Be thoroughly knowledgeable of the operational and safety features of all of your firearms.
7. Before firing the firearm, be sure it is in good working order & that the bore is free of obstructions.
8. Always wear hearing and eye protection when shooting or observing.
9. Never use firearms while under the influence of alcohol or drugs; this includes prescription and non-prescription which caution use while driving or using heavy equipment.
10. Always transport your fire arm in a safe unloaded condition and in accordance with applicable laws.

TURKEY SHOOT RULES

1. The RANGE SAFETY OFFICER (RSO) has absolute authority on the range.
2. No one is allowed to bring personal firearms or ammunition to the Turkey Shoot Event.
3. CEASE FIRE – Immediately, upon the order of a "Cease Fire";
 - a. Unload all firearms
 - b. Clear & open all actions
 - c. Lay the fire arm down
 - d. Stand back from the firing line
 - e. Do not handle the firearm during the cease fire
4. Be aware of your actions and the actions of your fellow shooters
5. Report safety violations to the RSO

THE CODY LIONS CLUB RESERVES THE RIGHT TO REFUSE TO LET ANY PERSON TO PARTICIPATE IN ANY TURKEY DAY ACTIVITY

Report Criteria:

Invoice.Detail.Input date = 10/13/2020
Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
ALTITUDE RECYCLING EQUIPMENT (131480)				
	A4199	BAILING WIRE	09/28/2020	2,440.00
Total :				2,440.00
Total ALTITUDE RECYCLING EQUIPMENT (131480):				2,440.00
AMERICAN FAMILY LIFE ASSUR (550)				
	10620	AFLAC PREMIUM	10/07/2020	2,175.99
Total :				2,175.99
Total AMERICAN FAMILY LIFE ASSUR (550):				2,175.99
AMERICAN WELDING & GAS, INC. (128592)				
	7372026	OXYGEN/ACETYLENE/CYLINDER RENTAL	09/30/2020	67.95
	7372027	CARBON DIOXIDE/CYLINDER RENTAL	09/30/2020	32.55
Total :				100.50
Total AMERICAN WELDING & GAS, INC. (128592):				100.50
ANIXTER INC (130622)				
	4693197-01	WRENCHES	09/29/2020	183.59
	4700171-01	1/0 ELBOWS	09/29/2020	377.27
	4700171-01	1/0 ELBOWS	09/29/2020	185.82
	4700171-01	1/0 ELBOWS	09/29/2020	211.15
	4700171-01	1/0 ELBOWS	09/29/2020	211.15
	4700171-01	1/0 ELBOWS	09/29/2020	316.73
	4700171-01	1/0 ELBOWS	09/29/2020	70.38
	4700171-01	1/0 ELBOWS	09/29/2020	211.15
	4700171-02	4/0 ELBOWS	09/30/2020	439.77
	4719482-00	#2 STR COPPER	09/24/2020	749.49
	4728232-00	PHOTO CELL EYES	10/02/2020	324.30
	4728232-00	PHOTO CELL EYES	10/02/2020	56.40
	4728232-00	PHOTO CELL EYES	10/02/2020	324.30
Total :				3,661.50
Total ANIXTER INC (130622):				3,661.50
BAERG, KENDAL (132569)				
	154207	REIMBURSEMENT FOR TRAVEL EXPENSE	09/24/2020	43.34
Total :				43.34
Total BAERG, KENDAL (132569):				43.34
BAILEY ENTERPRISES INCORPORATED (130546)				
	093020	Fuel	10/05/2020	82.28
	093020	Fuel	10/05/2020	572.38
	093020	Fuel	10/05/2020	116.77
	093020	Fuel	10/05/2020	38.92
	093020	Fuel	10/05/2020	1,615.33

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	093020	Fuel	10/05/2020	116.77
	093020	Fuel	10/05/2020	58.39
	093020	Fuel	10/05/2020	54.91
	093020	Fuel	10/05/2020	554.17
	093020	Fuel	10/05/2020	362.76
	093020	Fuel	10/05/2020	210.36
	093020	Fuel	10/05/2020	85.35
	093020	Fuel	10/05/2020	94.73
	093020	Fuel	10/05/2020	111.71
	093020	Fuel	10/05/2020	6.78
	093020	Fuel	10/05/2020	90.25
	093020	Fuel	10/05/2020	13.56
	093020	Fuel	10/05/2020	700.05
	093020	Fuel	10/05/2020	56.50
	093020	Fuel	10/05/2020	321.88
	093020	Fuel	10/05/2020	254.06
	093020	Fuel	10/05/2020	5.33
	093020	Fuel	10/05/2020	1.33
	093020	Fuel	10/05/2020	2.66
	093020	Fuel	10/05/2020	4.00
	093020	Fuel	10/05/2020	8.85
	093020	Fuel	10/05/2020	22.69
	093020	Fuel	10/05/2020	2,411.75
	093020	Fuel	10/05/2020	779.89
	093020	Fuel	10/05/2020	523.19
	093020	Fuel	10/05/2020	94.42
	093020	Fuel	10/05/2020	19.75
	093020	Fuel	10/05/2020	22.69
	093020	Fuel	10/05/2020	360.37
	093020	Fuel	10/05/2020	278.41
	093020	Fuel	10/05/2020	22.69
	093020	Fuel	10/05/2020	333.94
	093020	Fuel	10/05/2020	75.78
	093020	Fuel	10/05/2020	308.56
	093020	Fuel	10/05/2020	23.28
	093020	Fuel	10/05/2020	982.93
Total :				11,619.92
Total BAILEY ENTERPRISES INCORPORATED (130546):				11,619.92
BALLARD PAINTING, INC. (130544)				
	1787	BANDSHELL REPAINTING	10/02/2020	2,077.41
	1787	BANDSHELL REPAINTING	10/02/2020	500.00
	1787	BANDSHELL REPAINTING	10/02/2020	1,000.00
	1787	BANDSHELL REPAINTING	10/02/2020	500.00
Total :				4,077.41
Total BALLARD PAINTING, INC. (130544):				4,077.41
BIOLYNCEUS, LLC (126954)				
	8544	BIO-SCRUBBER II	09/21/2020	7,932.36
Total :				7,932.36
Total BIOLYNCEUS, LLC (126954):				7,932.36

Secondary Name	Invoice	Description	Invoice Date	Total Cost
BLANKENSHIP QUALITY CONCRETE LLC (1320)				
	1556	CONCRETE REPLACEMENT - BLEISTEIN AVE 12TH TO 13TH	09/25/2020	12,061.35
Total :				12,061.35
Total BLANKENSHIP QUALITY CONCRETE LLC (1320):				12,061.35
BRAINERD, MASEN (132540)				
	2.1740.40-1	REFUND CREDIT BALANCE	10/02/2020	74.36
Total :				74.36
Total BRAINERD, MASEN (132540):				74.36
C & C WELDING, INC (1690)				
	24698	REPAIRS TO VAC TRUCK	09/16/2020	273.16
Total :				273.16
Total C & C WELDING, INC (1690):				273.16
CABRA, SHERRY (132568)				
	14.2080.41	REFUND CREDIT BALANCE	09/28/2020	356.92
Total :				356.92
Total CABRA, SHERRY (132568):				356.92
CANAPP, RICHARD D & LAURA G (132573)				
DBA: DICK'S DIRT	263	WATER SERVICE EXCAVATION 926 CANYON AVE	09/28/2020	237.50
Total :				237.50
Total CANAPP, RICHARD D & LAURA G (132573):				237.50
CARQUEST AUTO PARTS (10200)				
	2874-IC-407854	filter returns F07	09/11/2020	23.29-
	2874-ID-407008	filter and element F07	09/01/2020	23.29
	2874-ID-4070209	filter A102	09/03/2020	3.14
	2874-ID-4070209	filter A02	09/03/2020	3.14
	2874-ID-4070209	filter C01	09/03/2020	22.36
	2874-ID-407103	filter B36	09/02/2020	3.14
	2874-ID-407153	battery A26	09/02/2020	113.89
	2874-ID-407491	filter A15	09/08/2020	3.14
	2874-ID-407491	wipers D08	09/08/2020	24.10
	2874-ID-407604	filters D05	09/09/2020	20.77
	2874-ID-407815	filter D15	09/11/2020	22.04
	2874-ID-408114	filter D10	09/15/2020	22.36
	2874-ID-408266	filter G15	09/17/2020	8.74
	2874-ID-408266	filter C07	09/17/2020	22.36
	2874-ID-408350	brakes B03	09/18/2020	152.81
	2874-ID-408390	filter B03	09/18/2020	3.14
	2874-ID-408591	filter B27	09/22/2020	3.14
	2874-ID-408738	sealant brake cleaner F05	09/23/2020	61.20
	2874-ID-408831	filter B07	09/24/2020	3.14
	2874-ID-408831	filter I12	09/24/2020	6.43
	2874-ID-408841	floor dry	09/24/2020	162.25
	2874-ID-408960	hub cap K28	09/25/2020	9.74

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	2874-ID-409131	filter A11	09/28/2020	3.14
	2874-ID-409242	filter A21	09/29/2020	9.43
	2874-ID-409375	compressor clutch E06	09/30/2020	349.73
	2874-ID-409378	belts E06	09/30/2020	114.63
Total :				1,147.96
Total CARQUEST AUTO PARTS (10200):				1,147.96
CLARK, RONALD W (131046)				
TOWN TAXI	100520	TIPSY TAXI VOUCHERS	10/05/2020	126.00
Total :				126.00
Total CLARK, RONALD W (131046):				126.00
CONCRETE AND UP INC (132276)				
	2020-9441	CURB & GUTTER CONCRETE, CANYON MEADOWS	10/05/2020	12,682.50
Total :				12,682.50
Total CONCRETE AND UP INC (132276):				12,682.50
COOPER, LONNIE (132395)				
	2589	REC CENTER REFUND	09/30/2020	378.00
Total :				378.00
Total COOPER, LONNIE (132395):				378.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140)				
	93020	Legal Services	10/06/2020	3,384.88
	93020	Legal Services	10/06/2020	345.40
	93020	Legal Services	10/06/2020	759.87
	93020	Legal Services	10/06/2020	759.87
	93020	Legal Services	10/06/2020	828.95
	93020	Legal Services	10/06/2020	828.95
Total :				6,907.92
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140):				6,907.92
DENBOW, FRANK (132577)				
	2591	REC CENTER REFUND	10/14/2020	326.50
Total :				326.50
Total DENBOW, FRANK (132577):				326.50
DEPT OF FAMILY SERVICES (125899)				
ATTN: CENTRAL REGISTRY	0233-AUGUST2020	BACKGROUND CHECKS - REC CENTER/YOUTH PROGRAMS	09/08/2020	40.00
Total :				40.00
Total DEPT OF FAMILY SERVICES (125899):				40.00
DONAUGH, AUTUMN (132051)				
	093020	REIMBURSEMENT - MILEAGE	10/06/2020	38.12

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				38.12
Total DONAUGH, AUTUMN (132051):				38.12
EAGLE RECOVERY, LLC (126679)				
	17227	VEHICLE TOW - CASE # 20-748	10/02/2020	218.50
Total :				218.50
Total EAGLE RECOVERY, LLC (126679):				218.50
EASTMAN, RINDA (129952)				
	0920	PERSONAL TRAINER - REC CENTER	09/22/2020	59.42
Total :				59.42
Total EASTMAN, RINDA (129952):				59.42
ENGINEERING ASSOCIATES (4140)				
	4009040	PROJECT 14111-04 WWTF PHASE 2	09/17/2020	1,712.18
	4009040	PROJECT 14111-04 WWTF PHASE 2	09/17/2020	523.17
	4009040	PROJECT 14111-04 WWTF PHASE 2	09/17/2020	142.68
	4009040	PROJECT 14111-04 WWTF PHASE 2	09/17/2020	2,378.02
Total :				4,756.05
Total ENGINEERING ASSOCIATES (4140):				4,756.05
ENNIST III, ROBERT F (131798)				
BIG HORN FOOD SERVICES	41872	CLEANING SUPPLIES	09/14/2020	55.30
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	250.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	250.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	50.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	100.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	250.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	407.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	25.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	50.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	100.00
BIG HORN FOOD SERVICES	42090	PRINTER PAPER	09/29/2020	800.00
Total :				2,337.30
Total ENNIST III, ROBERT F (131798):				2,337.30
ERVIN, LARRY (132572)				
	9.0250.33	REFUND CREDIT BALANCE	09/30/2020	106.82
Total :				106.82
Total ERVIN, LARRY (132572):				106.82
FOWLER, JOHN (132574)				
	100620	WITNESS FEES - MC-2006-010 DONAHOO, D	10/06/2020	21.21
Total :				21.21

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total FOWLER, JOHN (132574):				21.21
GALLS PARENT HOLDINGS, LLC (132576)				
GALLS, LLC	016531802	REPLACE TRAUMA PANELS IN VEST CARRIERS FOR TACTICAL TEAM	09/21/2020	4,712.00
Total :				4,712.00
Total GALLS PARENT HOLDINGS, LLC (132576):				4,712.00
HARRIS TRUCKING AND CONSTRUCTION (129345)				
WYOMING STEEL SERVICES LLC	005713	LOAD OF PLASTIC TO BILLINGS	10/01/2020	475.00
Total :				475.00
Total HARRIS TRUCKING AND CONSTRUCTION (129345):				475.00
HARRIS TRUCKING AND CONSTRUCTION CO. (4780)				
	134262	SKIN PATCH ON 29TH	09/20/2020	2,058.18
	134300	ASPHALT FOR TAPS AT 1237 RUMSEY	09/27/2020	1,608.64
	BHWT PAY APP 5	BEACON HILL WATER TANK PAY APP 5	10/08/2020	154,515.62
	BHWT PAY APP 5	BEACON HILL WATER TANK PAY APP 5	10/08/2020	76,104.71
	BHWT RET 5	BEACON HILL WATER TANK RET 5	10/08/2020	17,168.40
	BHWT RET 5	BEACON HILL WATER TANK RET 5	10/08/2020	8,456.08
	WWTF2 PAY APP 13	WASTEWATER TREATMENT FACILITY PHASE 2	10/07/2020	19,843.08
	WWTF2 PAY APP 13	WASTEWATER TREATMENT FACILITY PHASE 2	10/07/2020	6,063.16
	WWTF2 PAY APP 13	WASTEWATER TREATMENT FACILITY PHASE 2	10/07/2020	1,653.59
	WWTF2 PAY APP 13	WASTEWATER TREATMENT FACILITY PHASE 2	10/07/2020	27,559.84
	WWTF2 RET 13	WASTEWATER TREATMENT FACILITY PHASE 2 RET	10/07/2020	2,204.78
	WWTF2 RET 13	WASTEWATER TREATMENT FACILITY PHASE 2 RET	10/07/2020	673.68
	WWTF2 RET 13	WASTEWATER TREATMENT FACILITY PHASE 2 RET	10/07/2020	183.73
	WWTF2 RET 13	WASTEWATER TREATMENT FACILITY PHASE 2 RET	10/07/2020	3,062.21
Total :				321,155.70
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				321,155.70
HARRISON, TIMOTHY BRUCE (131713)				
BLUE ASPEN ENTERPRISES LLC	200019	INSTALL 2 NEW ACTUATORS, REPLACE PUMP	10/12/2020	225.00
BLUE ASPEN ENTERPRISES LLC	200019	AUDITORIUM ICE MACHINE	10/12/2020	75.00
Total :				300.00
Total HARRISON, TIMOTHY BRUCE (131713):				300.00
HUDDLER, LYNN (132567)				
	11.1460.47	REFUND UTILITY DEPOSIT	09/23/2020	306.71
Total :				306.71
Total HUDDLER, LYNN (132567):				306.71
INDUSTRIAL SYSTEMS INC (5200)				
	158	PAGES FOR CHART RECORDER	05/07/2020	96.00
Total :				96.00
Total INDUSTRIAL SYSTEMS INC (5200):				96.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
JOHNSON, NICHOLAS (132571)				
OR CAPE, KELSEY	14.0740.60	REFUND UTILITY DEPOSIT	10/05/2020	94.04
Total :				94.04
Total JOHNSON, NICHOLAS (132571):				94.04
JONES, AMY (129954)				
	092020	PERSONAL TRAINER - REC CENTER	09/20/2020	233.48
Total :				233.48
Total JONES, AMY (129954):				233.48
KENCO ENTERPRISES INC (9029)				
KENCO SECURITY AND TECHNOLOG	225171	REPAIRS TO SECURITY SYSTEM	09/23/2020	294.36
Total :				294.36
Total KENCO ENTERPRISES INC (9029):				294.36
KITCHEN, SCOTT (129803)				
	9302020	REIMBURSEMENT FOR MILEAGE	10/06/2020	33.58
Total :				33.58
Total KITCHEN, SCOTT (129803):				33.58
KOSMANN, KRISTINA (132570)				
	12.5057.10	REFUND UTILITY DEPOSIT	09/30/2020	189.41
Total :				189.41
Total KOSMANN, KRISTINA (132570):				189.41
MCGONAGLE, CHRISTOPHER (132575)				
	100620	WITNESS FEES MC-2006-010 DONAHOO, D	10/06/2020	15.00
Total :				15.00
Total MCGONAGLE, CHRISTOPHER (132575):				15.00
NCPERS GROUP LIFE INS (125412)				
C/O MEMBER BENEFITS	10620	PREMIUM	10/06/2020	416.00
Total :				416.00
Total NCPERS GROUP LIFE INS (125412):				416.00
NORTHERN GARDENS (7340)				
	094863	TREE PLANTING	09/23/2020	1,785.00
Total :				1,785.00
Total NORTHERN GARDENS (7340):				1,785.00
OLD DOMINIAN BRUSH (132566)				
	7193699	SWEEPER BROOMS	09/01/2020	1,120.65

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				1,120.65
Total OLD DOMINIAN BRUSH (132566):				1,120.65
ONE-CALL OF WYOMING (127665)				
	57096	ONE - CALL FEES	10/07/2020	23.63
	57096	ONE - CALL FEES	10/07/2020	23.63
	57096	ONE - CALL FEES	10/07/2020	23.63
	57096	ONE - CALL FEES	10/07/2020	23.61
Total :				94.50
Total ONE-CALL OF WYOMING (127665):				94.50
PARK COUNTY (7670)				
	6049	LEC CONTRACT - DISPATCH	10/01/2020	223.57
	6049	LEC CONTRACT - DISPATCH	10/01/2020	3,800.53
	6049	LEC CONTRACT - DISPATCH	10/01/2020	670.68
	6049	LEC CONTRACT - DISPATCH	10/01/2020	17,661.27
	6049	LEC CONTRACT - CAPITOL EQUIPMENT	10/01/2020	4,520.00
	6049	LEC CONTRACT - MAINTENANCE	10/01/2020	1,807.46
	6049	LEC CONTRACT - CONSOLE	10/01/2020	39.15
	6049	LEC CONTRACT - CONSOLE	10/01/2020	665.61
	6049	LEC CONTRACT - CONSOLE	10/01/2020	117.46
	6049	LEC CONTRACT - CONSOLE	10/01/2020	3,093.14
	6049	LEC CONTRACT - UTILITIES	10/01/2020	1,039.12
Total :				33,637.99
Total PARK COUNTY (7670):				33,637.99
PARK COUNTY ANIMAL SHELTER (5120)				
	100120	ANIMAL SERVICE CONTRACT - OCT 2020	10/01/2020	3,750.00
Total :				3,750.00
Total PARK COUNTY ANIMAL SHELTER (5120):				3,750.00
PARK COUNTY LANDFILL (129053)				
	093020	LANDFILL CHARGES - OCT 2020	09/30/2020	70,090.82
Total :				70,090.82
Total PARK COUNTY LANDFILL (129053):				70,090.82
PARK COUNTY TREASURER (7760)				
	082820	PROPERTY TAXES	08/28/2020	3,135.23
	082820	PROPERTY TAXES	08/28/2020	40,765.60
	082820	PROPERTY TAXES	08/28/2020	14,278.69
	082820	PROPERTY TAXES	08/28/2020	14,278.69
Total :				72,458.21
Total PARK COUNTY TREASURER (7760):				72,458.21
PROFFIT, DOUGLAS J (128647)				
PROFFITS ENTERPRISES LLC	11586	CONTRACT MOWING GREYBULL/TAGGART HILLS	09/30/2020	1,390.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				1,390.00
Total PROFFIT, DOUGLAS J (128647):				1,390.00
PROVIDENT LIFE & ACCIDENT INS (128033)				
	100620	PREMIUMS	10/06/2020	23.40
Total :				23.40
Total PROVIDENT LIFE & ACCIDENT INS (128033):				23.40
QUALITY ASPHALT PAVING, INC (125010)				
	2106	ASPHALT PATCH CASPER/CODY AVE	09/25/2020	2,550.00
	2106	ASPHALT PATCH RUMSEY, NEW TAP	09/25/2020	2,880.00
Total :				5,430.00
Total QUALITY ASPHALT PAVING, INC (125010):				5,430.00
RAPID FIRE PROTECTION, INC (129543)				
	22678	SPRINKLER & BACKFLOW INSPECTION	09/30/2020	465.00
	22679	SPRINKLER & BACKFLOW INSPECTION	09/30/2020	270.00
Total :				735.00
Total RAPID FIRE PROTECTION, INC (129543):				735.00
SABER PEST CONTROLL LLC (131183)				
	E131	PEST CONTROL - ELECTRIC	10/01/2020	80.00
	P143	PEST CONTROL - PUBLIC WORKS SHOP	10/01/2020	50.00
	P143	PEST CONTROL - PUBLIC WORKS SHOP	10/01/2020	25.00
	P143	PEST CONTROL - PUBLIC WORKS SHOP	10/01/2020	25.00
	R142	PEST CONTROL - RECYCLING/SANITATION	10/07/2020	60.00
	W142	PEST CONTROL - WASTEWATER DEPT	10/07/2020	50.00
Total :				290.00
Total SABER PEST CONTROLL LLC (131183):				290.00
SHOSHONE MUNICIPAL PIPELINE (9130)				
	100120	SMP WATER PURCHASE - OCT 2020	10/01/2020	157,537.06
Total :				157,537.06
Total SHOSHONE MUNICIPAL PIPELINE (9130):				157,537.06
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	15271	OUTSOURCE BILLS	10/06/2020	16.15
ADVANCED INFO SYSTEMS	15271	OUTSOURCE BILLS	10/06/2020	99.80
ADVANCED INFO SYSTEMS	15271	OUTSOURCE BILLS	10/06/2020	91.38
ADVANCED INFO SYSTEMS	15271	OUTSOURCE BILLS	10/06/2020	90.76
ADVANCED INFO SYSTEMS	15271	OUTSOURCE BILLS	10/06/2020	112.78
ADVANCED INFO SYSTEMS	15272	OUTSOURCE BILLS	10/06/2020	8.74
ADVANCED INFO SYSTEMS	15272	OUTSOURCE BILLS	10/06/2020	54.02
ADVANCED INFO SYSTEMS	15272	OUTSOURCE BILLS	10/06/2020	49.46
ADVANCED INFO SYSTEMS	15272	OUTSOURCE BILLS	10/06/2020	49.13
ADVANCED INFO SYSTEMS	15272	OUTSOURCE BILLS	10/06/2020	61.05

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				633.27
Total SYSTEMS GRAPHICS INC (129162):				633.27
THE OFFICE SHOP INC (7440)				
	146651	COPIER CONTRACT - SHOP	09/25/2020	8.43
	146651	COPIER CONTRACT - SHOP	09/25/2020	8.44
	146651	COPIER CONTRACT - SHOP	09/25/2020	7.45
	146651	COPIER CONTRACT - SHOP	09/25/2020	8.44
	146651	COPIER CONTRACT - SHOP	09/25/2020	8.44
	146651	COPIER CONTRACT - SHOP	09/25/2020	8.44
Total :				49.64
Total THE OFFICE SHOP INC (7440):				49.64
TITAN MACHINERY INC (128262)				
	285766	ELGIN SWEEPER	09/24/2020	285,681.00
Total :				285,681.00
Total TITAN MACHINERY INC (128262):				285,681.00
T-O ENGINEERS INC (131708)				
	171133-12971	BEACON HILL WATER TANK	09/11/2020	13,314.71
	171133-12971	BEACON HILL WATER TANK	09/11/2020	6,557.99
Total :				19,872.70
Total T-O ENGINEERS INC (131708):				19,872.70
U S BANK PURCHASE CARD (129981)				
	100620	custodial supplies	10/06/2020	202.35
	100620	office supplies to laminate papers	10/06/2020	17.99
	100620	repair to lifeguard chair	10/06/2020	312.00
	100620	reagents for pools	10/06/2020	491.58
	100620	red cross certifications	10/06/2020	39.00
	100620	reagents for pools	10/06/2020	491.59
	100620	Inventory purchases swim goggles	10/06/2020	290.81
	100620	swim suits for FT and RPT	10/06/2020	73.43
Total Aquatics:				1,918.75
	100620	Years of Service;	10/06/2020	59.95
	100620	Business Cards stock for laser printers	10/06/2020	18.98
	100620	Index card for permit archive box	10/06/2020	14.27
	100620	Index cards dividers for permit archive box	10/06/2020	14.27
	100620	Perforated Paper for Permit archives	10/06/2020	21.49
	100620	Storage box for permit archives	10/06/2020	18.19
Total Community Development:				147.15
	100620	Years of Service	10/06/2020	59.95
	100620	D08 parts	10/06/2020	134.73
	100620	G02 tire repair	10/06/2020	93.76
	100620	food -Lusk school	10/06/2020	31.22
	100620	food -Lusk school	10/06/2020	24.54

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100620	food- Lusk school	10/06/2020	19.85
	100620	food; Lusk school	10/06/2020	21.45
	100620	food-Lusk school	10/06/2020	26.00
	100620	food-Lusk school	10/06/2020	59.66
	100620	food-Lusk school	10/06/2020	24.67
	100620	fuel for travel (lusk school)	10/06/2020	16.80
	100620	fuel-Lusk school	10/06/2020	20.76
	100620	motel -Lusk school	10/06/2020	528.00
	100620	hole repair plugs	10/06/2020	81.66
	100620	bearings	10/06/2020	61.76
	100620	photo cell for light repair	10/06/2020	7.99
	100620	hand soap	10/06/2020	8.98
	100620	batteries	10/06/2020	50.97
	100620	grease	10/06/2020	11.49
	100620	wire wheel brush	10/06/2020	15.99
	100620	paint	10/06/2020	73.80
	100620	rags	10/06/2020	5.99
	100620	wasp spray	10/06/2020	15.00
	100620	Donuts for September WMPA Board Meeting in Cody	10/06/2020	9.50
	100620	jacket; wire wheel	10/06/2020	74.99
	100620	Powertown educational display	10/06/2020	7,549.00
	100620	3''' pvc sweeps	10/06/2020	441.20
	100620	asphalt saw for Country Meadows	10/06/2020	40.00
	100620	diamond blades used on Canyon Meadows Project	10/06/2020	538.76
	100620	equipment retail for Country Meadows	10/06/2020	2,663.25
	100620	steel for vault	10/06/2020	69.43
Total Electric:				12,781.15
	100620	overnight card fee	10/06/2020	20.00
	100620	Years of Service; Cindy B	10/06/2020	101.75
	100620	B03 parts	10/06/2020	56.42
	100620	carrier for sanitizing bottles needed for Covid 19	10/06/2020	61.39
	100620	COVID - Disinfectant	10/06/2020	337.00
	100620	Indv. spin bike fans so big fans don't blow any possible covid	10/06/2020	419.86
	100620	thermometer	10/06/2020	34.99
Total General Government:				1,031.41
	100620	Mower tires	10/06/2020	75.00
	100620	Mower/Gator tires	10/06/2020	215.51
	100620	Mutt Mitts	10/06/2020	698.89
	100620	Gloves	10/06/2020	20.76
	100620	Trimmer	10/06/2020	415.00
	100620	Irrigation	10/06/2020	7.17
Total Parks:				1,432.33
	100620	Years of Service Stafford	10/06/2020	71.27
	100620	Years of Service Stinson, Heydenberk, Keenan	10/06/2020	51.45
	100620	A04 tires	10/06/2020	408.40
	100620	A21 alignment	10/06/2020	75.95
	100620	C01 Car wash	10/06/2020	11.00
	100620	C31 External HD for Verna	10/06/2020	54.99
	100620	C31 Receipt books	10/06/2020	32.82
	100620	C11 Car Wash	10/06/2020	3.66
	100620	C04 Car Wash	10/06/2020	9.00
	100620	C04 Car Wash	10/06/2020	9.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100620	C04 Car Wash	10/06/2020	9.00
	100620	C04 Car Wash	10/06/2020	9.00
	100620	C04 Car Wash	10/06/2020	9.00
	100620	C05 Car wash	10/06/2020	9.00
	100620	C06 Car Wash	10/06/2020	9.00
	100620	C06 Car Wash	10/06/2020	9.00
	100620	C06 Car Wash	10/06/2020	9.00
	100620	C07 Car Wash	10/06/2020	9.00
	100620	C07 Car Wash	10/06/2020	9.00
	100620	C07 Car Wash	10/06/2020	9.00
	100620	C07 Car Wash	10/06/2020	9.00
	100620	C13 Car Wash	10/06/2020	9.00
	100620	C15 Car Wash	10/06/2020	9.00
	100620	C19 Car Wash	10/06/2020	2.25
	100620	C20 Car Wash	10/06/2020	10.00
	100620	C22 Car Wash	10/06/2020	4.19
	100620	C22 Car Wash	10/06/2020	4.87
	100620	C24 Car Wash	10/06/2020	2.75
	100620	C25 Car Wash	10/06/2020	9.00
	100620	C03 UA to Lab	10/06/2020	10.73
	100620	C03 UA to Lab	10/06/2020	15.51
	100620	C03 UA to Lab x2	10/06/2020	21.05
	100620	C03 UA to Lab x2	10/06/2020	21.46
	100620	C21 - Duty Shirts, Pants, Boots	10/06/2020	314.94
	100620	C30 Custom Vest Carriers - C07 & C12	10/06/2020	560.00
	100620	C30 Duty Sunglasses C07	10/06/2020	131.61
	100620	C30 RETURN Duty Sunglasses - C07	10/06/2020	117.63-
	100620	C14 Car Wash	10/06/2020	10.00
	100620	C08 Duty undershirts	10/06/2020	70.29
	100620	C31 REFUND Flashlight Charging Holder C09	10/06/2020	21.09-
	100620	C31 SRO Duty Undershirts C09	10/06/2020	74.97
Total Police:				1,969.44
	100620	hooks for hanging pictures at City Hall	10/06/2020	7.98
	100620	Filters for city shops	10/06/2020	54.89
	100620	strap for light fixture in Nichol Mall Foyer	10/06/2020	2.59
	100620	bushings, brake lines F05, fuses, weights, towels, relay B24	10/06/2020	14.20
	100620	caulk and spray paint to repair hole in exterior of Sr. Center	10/06/2020	12.98
	100620	bulbs for chamber	10/06/2020	57.84
Total Public Facilities:				150.48
	100620	towels	10/06/2020	88.07
	100620	Concrete saw switch	10/06/2020	59.00
	100620	bushings, brake lines F05, relay B24	10/06/2020	246.09
	100620	F01 antifreeze	10/06/2020	10.47
	100620	F07 filter and Seals	10/06/2020	475.29
	100620	F07 filters	10/06/2020	110.58
	100620	G04 flat repair	10/06/2020	68.66
	100620	fuses	10/06/2020	52.93
	100620	Grinder cord	10/06/2020	3.59
	100620	hyd oil	10/06/2020	392.33
	100620	Membership dues Utana - GIS system	10/06/2020	30.00
	100620	Micropaver field app	10/06/2020	259.00
	100620	Cleaner	10/06/2020	47.96
	100620	Grease and lube on sanders	10/06/2020	32.94
	100620	Hose cam locks	10/06/2020	8.03

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100620	oil for saw	10/06/2020	10.98
	100620	Saw blade	10/06/2020	179.99
	100620	Saw blade	10/06/2020	179.99
	100620	Joe N safety shoes	10/06/2020	110.49
	100620	Rain suits	10/06/2020	80.97
	100620	shop tools	10/06/2020	35.36
Total Public Works:				2,482.72
	100620	Years of Service; Dane, Bernie, Kevin	10/06/2020	59.95
	100620	replace actuators at rec center for HVAC	10/06/2020	750.00
	100620	rubber insert for HVAC air handler	10/06/2020	12.70
	100620	water valve for hot water heat at rec center	10/06/2020	30.79
	100620	custodial supplies	10/06/2020	202.35
	100620	screens for drains at Rec Center	10/06/2020	19.95
	100620	light bulbs for rec center	10/06/2020	115.36
	100620	office supplies to laminate papers	10/06/2020	17.98
	100620	pens and markers office supplies	10/06/2020	14.80
	100620	planners and paper	10/06/2020	42.93
	100620	spotify music	10/06/2020	9.99
	100620	ASAP snacks	10/06/2020	83.03
	100620	paper cups ASAP supplies	10/06/2020	23.01
	100620	paint to mark course for races	10/06/2020	96.56
	100620	tablet to play spotify (music) for recreation events	10/06/2020	137.35
	100620	supplies to make hanging area for yoga mats	10/06/2020	19.38
	100620	supplies to make hanging area for yoga mats	10/06/2020	11.62
Total Recreation Center:				1,647.75
	100620	Years of Service Stinson, Heydenberk, Keenan	10/06/2020	8.57
	100620	C06 filter core, credit	10/06/2020	483.00-
	100620	DEF	10/06/2020	142.45
	100620	Hydraulic fluid	10/06/2020	392.33
	100620	drinking water	10/06/2020	17.97
	100620	propane	10/06/2020	1.98
	100620	propane	10/06/2020	1.00
	100620	propane	10/06/2020	1.43
	100620	propane	10/06/2020	1.75
	100620	propane	10/06/2020	.83
	100620	chuck, coupler, greasegun	10/06/2020	48.69
	100620	drinking water	10/06/2020	23.70
	100620	nuts and bolts	10/06/2020	100.35
	100620	towels and cleaner	10/06/2020	51.32
	100620	dumpster lids	10/06/2020	894.79
	100620	propane	10/06/2020	37.62
	100620	propane	10/06/2020	19.00
	100620	propane	10/06/2020	27.07
	100620	propane	10/06/2020	33.25
	100620	propane	10/06/2020	15.67
Total Solid Waste:				1,336.77
	100620	Years of Service Stinson, Heydenberk, Keenan	10/06/2020	8.57
	100620	online classes	10/06/2020	24.95
	100620	online classes	10/06/2020	90.85
	100620	online classes	10/06/2020	114.85
	100620	batteries	10/06/2020	13.99
	100620	Flashlight	10/06/2020	35.99

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100620	uniform shirt	10/06/2020	37.40
	100620	Bleach, Garbage bags	10/06/2020	13.82
	100620	liquid soap	10/06/2020	5.45
	100620	wire, extension pole	10/06/2020	29.48
	100620	gloves	10/06/2020	9.99
	100620	gloves and safety vest	10/06/2020	24.86
	100620	uniform embroidery	10/06/2020	70.00
	100620	uniform shirts Baerg	10/06/2020	79.01
	100620	uniform shirts Baerg	10/06/2020	29.99
	100620	Kendal training travel	10/06/2020	96.00
	100620	cleaner	10/06/2020	16.99
	100620	distilled water	10/06/2020	75.20
	100620	nitrile gloves	10/06/2020	107.45
	100620	nitrile gloves	10/06/2020	22.79
	100620	flashlights	10/06/2020	61.98
Total Wastewater:				969.61
	100620	Years of Service Stinson, Heydenberk, Keenan	10/06/2020	8.57
	100620	G15 parts	10/06/2020	12.83
	100620	Shock mounts	10/06/2020	200.10
	100620	bushing	10/06/2020	4.59
	100620	curb box lids	10/06/2020	75.00
	100620	galvanized fittings	10/06/2020	31.31
	100620	poly pipe and tracer wire	10/06/2020	133.05
	100620	returned - wrong size wire	10/06/2020	73.36-
	100620	tracer wire	10/06/2020	85.41
	100620	tracer wire	10/06/2020	85.41
	100620	compactor	10/06/2020	208.02
	100620	water sample shipping	10/06/2020	51.43
	100620	water sample shipping	10/06/2020	54.50
	100620	chain binder	10/06/2020	45.95
	100620	pruner	10/06/2020	19.99
	100620	meter check valves	10/06/2020	684.90
Total Water:				1,627.70
Total U S BANK PURCHASE CARD (129981):				27,495.26
UNUM LIFE INSURANCE - LIFE (127935)				
	10620	PREMIUM	10/06/2020	1,211.66
Total :				1,211.66
Total UNUM LIFE INSURANCE - LIFE (127935):				1,211.66
US POSTMASTER (129112)				
	10152020	2 MONTHS POSTAGE FOR UTILITY BILLING	10/15/2020	3,700.00
Total :				3,700.00
Total US POSTMASTER (129112):				3,700.00
VAN AUKEN, TRUTH (131597)				
	09232001	PERSONAL TRAINER	09/23/2020	405.48
Total :				405.48

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total VAN AUKEN, TRUTH (131597):				405.48
WESTERN UNITED ELECTRIC SUPPLY (10605)				
	6019474	3 PH SEC CABINETS	10/05/2020	2,771.12
Total :				2,771.12
Total WESTERN UNITED ELECTRIC SUPPLY (10605):				2,771.12
WYOMING CHILD SUPPORT (132047)				
	10620	Garnishment	10/06/2020	225.23
Total :				225.23
Total WYOMING CHILD SUPPORT (132047):				225.23
WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)				
WORKERS COMPENSATION DIV	10620	CONTRIBUTIONS	10/07/2020	19,062.52
WORKERS COMPENSATION DIV	10620	VOLUNTEERS PD	10/07/2020	17.01
WORKERS COMPENSATION DIV	10620	VOLUNTEERS REC	10/07/2020	221.13
WORKERS COMPENSATION DIV	10620	CREDIT-COVID PREMIUM	10/07/2020	15,831.94
Total :				3,468.72
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				3,468.72
WYOMING MUNICIPAL POWER AGENCY (10920)				
	102520	POWER PURCHASE - OCT 2020	10/01/2020	613,700.36
	102520	POWER PURCHASE - OCT 2020	10/01/2020	77,806.80
Total :				691,507.16
Total WYOMING MUNICIPAL POWER AGENCY (10920):				691,507.16
WYOMING RETIREMENT SYSTEM (10950)				
	199328	CONTRIBUTIONS -	10/07/2020	28,973.25
	199329	CONTRIBUTIONS -	10/07/2020	40,569.69
	199330	CONTRIBUTIONS -	10/07/2020	50,516.45
Total :				120,059.39
Total WYOMING RETIREMENT SYSTEM (10950):				120,059.39
ZIVARO INC (131755)				
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	28.24
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	282.40
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	9.41
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	28.24
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	56.48
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	37.65
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	367.12
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	47.07
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	28.24
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	28.24
	IS044063	EVAULT CLOUD DATA STORAGE	09/03/2020	28.25
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	28.24
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	282.40
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	9.41

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	28.24
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	56.48
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	37.65
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	367.12
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	47.07
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	28.24
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	28.24
	IS044064	EVAULT CLOUD DATA STORAGE	09/26/2020	28.25
Total :				1,882.68
Total ZIVARO INC (131755):				1,882.68
Grand Totals:				1,909,827.83

Report GL Period Summary

GL Period	Amount
10/20	1,909,827.83
Grand Totals:	1,909,827.83

Vendor number hash: 8205493
 Vendor number hash - split: 46916000
 Total number of invoices: 106
 Total number of transactions: 444

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,909,827.83	.00	1,909,827.83
Grand Totals:	1,909,827.83	.00	1,909,827.83
		Payroll 10/14/20	237,685.70
			2,147,513.53

Report Criteria:

Invoice.Detail.Input date = 10/13/2020
 Invoice.Batch = {NOT LIKE} "1"

ORDINANCE NO. 2020-15

AN ORDINANCE TO AMEND TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE AS IT PERTAINS TO ADOPTION OF THE NATIONAL ELECTRIC CODE.

WHEREAS, the governing body has determined that it is in the public interest to amend Section 9-2-1 of the City of Cody Code, which amendment has the effect of adopting the 2020 Edition of the NFPA 70 National Electrical Code, and making adoption of future editions of the NFPA 70 National Electrical Code by the City of Cody automatic if the future editions are adopted by the State of Wyoming.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

SECTION 1: Title 9, Chapter 2, Section 1, Adoption by Reference; Copies to Be Kept on File, is hereby amended as follows:

9-2-1: ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE:

A. The 2018 editions of:

1. The International Building Code;
2. The International Existing Building Code;
3. The International Fire Code including appendices D, E, F and G;
4. The International Mechanical Code; and,
5. The International Fuel Gas Code; as well as:
 6. Provisions of the International Residential Code and the International Property Maintenance Code as said codes are referenced in the International Building Code, the International Fire Code, the International Mechanical Code, and the International Fuel Gas Code, but only to the extent that the referenced provisions apply to fire and life safety issues;

as adopted and published by the International Code Council (ICC), are made a part hereof by this reference, the same as though incorporated herein at length.

B. Subsequent editions, changes, amendments, replacements and supplements of the codes referenced in subsection A of this section shall become effective on the last day of the sixth month after adoption by the State of Wyoming.

- C. The City of Cody hereby adopts the 2020 Edition of the NFPA 70 National Electrical Code, as published by the National Fire Protection Association and adopted by the State of Wyoming, which code is made a part hereof by this reference, the same as though incorporated herein at length. ~~Subsequent editions, changes, amendments, replacements and supplements to the NFPA 70 National Electrical Code that are adopted by the State of Wyoming shall automatically be effective within the City of Cody and enforced commencing July 1 of the year in which they are adopted by the State of Wyoming, or as otherwise directed by the State of Wyoming.~~
- D. The City of Cody will adopt by resolution, the provisions of the International Plumbing Code and the International Residential Code that the Community Development Director, the City Building Official and Council agree are in the best interest of the City.

All fees for the issuance of permits shall be from the fee schedules approved and adopted by the Governing Body by resolution.

One copy of all adopted codes shall be kept on file by the City, and shall be marked with the words "Property of the City of Cody, Official Copy".

SECTION 2: EFFECTIVE DATE. This Ordinance shall become effective immediately after final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: October 6, 2020
PASSED ON SECOND READING:
PASSED ON THIRD READING:

Matt Hall, Mayor

Attest:

Cynthia Baker, Administrative Services Director

ORDINANCE NO. 2020 – 14

**AN ORDINANCE ADOPTING TITLE 3, CHAPTER 5,
ARTICLE III: SECTIONS 7-11**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
CODY, PARK COUNTY, WYOMING:**

Title 3, Chapter 5, Article III, Sections 7-11 of the City of Cody Code, shall be adopted, and shall provide as follows:

3-5-7: DEFINITIONS:

Mobile Vendor: Any person that sells or offers for sale goods, products, services or foods from a mobile vending unit.

Mobile Vending Units:

- A. A motorized vehicle, as defined by W.S. 31-1-101(a)(xv), from which a Mobile Vendor offers for sale or sells goods, products, services or food to the public; or
- B. A trailer that is pulled by a motorized vehicle and has no power to move on its own from which a Mobile Vendor offers for sale or sells goods, products, services or food to the public; or
- C. A temporary stand, such as a cart, tent, table, awning or other device, located outside of a building, from which a Mobile Vendor offers for sale or sells goods, products, services or food to the public, which stand, cart, tent, table, awning or other device is not an extension of a business which occupies an adjacent retail or commercial building.

Neighborhood Mobile Vendor: A vendor operating on streets, sidewalks, alleys or other areas generally accessible to the public which provides and delivers to residents at their dwellings a retail sale or service of only ready-to-eat or packaged food or other products from a mobile vehicle or pushcart for such use. A Neighborhood Mobile Vendor is distinguished from a Mobile Vendor in that a Neighborhood Mobile Vendor generally operates a vehicle while selling its products, and delivers products to residents in their homes.

Special Event: A Special Event as used in this Chapter is defined as an event, parade, concert, farmers' market, expo, bazaar, show, parade, celebration, protest, rodeo, fair, tournament, extravaganza or similar type of activity, which is authorized by the Governing Body of the city, or by the City Administrator or his or her designee.

3-5-8: MOBILE VENDING PERMIT

- A. No person shall engage in mobile vending within the city without first having obtained a mobile vending permit from the city, as provided in this section, unless the vending is approved as part of a special event.
- B. A person who wishes to obtain a mobile vending permit shall submit a completed application to the city administrator or his or her designee. The city administrator may grant or deny the permit as described in this chapter.
- C. The applicant for a mobile vending permit, or the organizer of a special event, shall provide the following information on the application:
 - 1. Name, address, phone number, email and other contact information of the owner of the unit as required by the application. If the owner's address, phone number, email, or other contact information change at any time after the application has been submitted, the owner shall provide updated and current information to the city.
 - 2. Proposed days and hours of operation.

3. Type(s) of items, services or goods to be sold.
 4. Proof of a valid drivers' license issued by a state in the United States.
 5. A Wyoming sales tax ID certificate for the business.
 6. A current Wyoming Department of Agriculture License (food service permit) if applicable for the business.
 7. Certificate of liability insurance in the amount of \$1,000,000.00 or greater for the business.
 8. Valid vehicle registration, and valid liability insurance for the mobile vending unit in compliance with Wyoming law.
- D. The applicant shall pay a non-refundable fee to the city in an amount to be determined by a resolution approved by the Governing Body of the city.
- E. Each mobile vending permit shall expire on December 31 of each year. A mobile vending permit may be renewed by payment of an annual fee, to be determined by a resolution approved by the Governing Body, and by submitting a renewal application to the City.
- F. The mobile vending permit shall be displayed at all times in a conspicuous place on the mobile vending unit where it can be readily viewed by the general public.

3-5-9: GENERAL REQUIREMENTS

- A. No mobile vending unit shall park, operate, sell goods, products, food or services within any part of a city street, sidewalk, alley, park, right-of-way or other city property, unless otherwise approved by the City Code or the Governing Body for a special event. No mobile vending unit shall block, impede or interfere with motor vehicle traffic, pedestrian traffic or other lawful users of any city street, sidewalk, alley, right-of-way, easement or city property.

- B. Mobile vending units shall operate only between the hours of 6:00 a.m. and 2:00 a.m., unless the mobile vending unit is operating within 200 feet of a residentially zoned property, in which case the mobile vending unit shall cease operations by 9:00 p.m. A neighborhood mobile food vendor may operate within residentially zoned areas only between the hours of seven a.m. and eight p.m.
- C. All mobile vending units shall be operated on private property (except for special events approved by the Governing Body), and obtain the permission of the property owner to use the property on which they intend to operate.
- D. Mobile vending units shall comply with all applicable local, State and Federal laws, rules, regulations and codes, including but not limited to vehicle licensing laws, health department permitting requirements, fire and safety regulations, and parking and access regulations.
- E. All mobile vending units which include equipment such as fryers, smokers, grills or other cooking equipment which uses open flames, or propane or other flammable fuels shall have at least one adult person on-site at all times while operating. That person must be qualified and able to move the mobile vending unit and all accessories associated with the mobile vending unit.
- F. Mobile vending units shall maintain a minimum fifteen- foot separation from all fire hydrants and intersections.
- G. Mobile vending units shall only be permitted in the commercial, industrial, and civic zoning districts, except as otherwise approved for special events.
- H. When a mobile vending unit is unoccupied, it shall be properly secured; all open flames shall be extinguished; valves on all fuel tanks shall be closed and all appliances shall be turned off.
- I. Mobile vending units selling food, or selling any other product or goods which include disposable materials, shall either be located on a property for which the property owner pays for regular city solid waste

disposal, or the mobile vendor shall apply for and receive city solid waste disposal services.

- J. Mobile vending units shall comply with all ordinances, codes and regulations of the city of Cody Municipal Code, including but not limited to those pertaining to noise, lighting, signage, zoning, fire prevention, electric, and all building codes.
- K. Mobile vendors who wish to sell, dispense or distribute alcohol shall comply with the applicable requirements of the City code and state law for such sale, dispensing or distribution of alcohol.

3-5-10 REVOCATION, SUSPENSION AND DENIAL OF PERMITS

- A. The City Administrator, or his or her designee, may deny an application for a mobile vending permit, or may suspend or revoke a mobile vending permit for any of the following reasons:
 - 1. The holder of a mobile vendor permit provides, or has provided false, inaccurate, or incorrect information on the application for a mobile vending unit; or
 - 2. An applicant fails to provide a completed application for a mobile vending permit, or,
 - 3. The proposed business or location of the business does not comply with the requirements of this title, or any other provision of the City of Cody code;
 - 4. The holder of a mobile vending permit violates any applicable local, state or federal law, including, but not limited to any requirements of this title; or
 - 5. The city receives information that the mobile vendor's operation presents a danger or threat to the health, safety, or well-being of the community.

- B. If the City Administrator suspends or revokes a mobile vendor permit, the City Administrator shall communicate that decision to the holder of the mobile food permit in writing, explaining the reasons for the suspension or revocation and the effective date thereof, which may be immediate. A decision by the City Administrator to suspend or revoke a mobile vendor permit may be appealed to the Governing Body by delivering a written request for a hearing to the City Administrator within ten days after receipt of the written suspension or revocation. After receiving the written request for a hearing, the Governing Body shall schedule a hearing, which hearing shall take place within twenty (20) business days of the date the written request for a hearing is delivered to the City Administrator. The format of the hearing shall be informal, and shall give the holder of the mobile vendor permit the opportunity to present evidence and argument to demonstrate why the mobile vendor permit should be re-instated.

- C. The Chief of Police, or his or her designee, shall have authority to close or temporarily suspend the operations of any mobile vendor if deemed necessary for the health, safety or peace of the community. The Chief of Police or his or her designee may allow the mobile vendor to commence operations again if the Chief of Police or his or her designee has been assured that the health, safety and peace of the community is no longer in danger from the operation of the mobile vendor. Any temporary closure or suspension of a mobile vendor's operations lasting more than two business days shall be reviewed as soon as practicable by the City Administrator to determine whether the mobile vendor's permit should be suspended or revoked.

- D. Any violation of this chapter shall be considered a misdemeanor, subject to a citation into Municipal Court, which may be punished by a fine not to exceed \$750.00.

3-5-11: SPECIAL EVENTS

- A. The Governing Body may allow mobile food vendors to operate on city streets, sidewalks, alleys, parks, rights-of-way or other city properties, for special events, and may waive the requirement of a mobile vendor permit, subject to the following:

1. For a special event where multiple mobile vendors will operate, the organizer / sponsor of the special event shall complete and submit an application describing the number of mobile vendors; a name, address and phone number for each vendor; a description of the event; the dates and times the vendors will operate; liability insurance for the event an amount of not less than \$1,000,000.00; and the location of the event.

2. The applicant shall pay a fee to the city according to a resolution approved by the Governing Body. If the event location will be on a city street, sidewalk, alley, park, right-of-way or city property, the applicant shall also pay for charges for solid waste disposal, damage to city property (i.e. sprinkler heads, pavement); and other charges for city services, materials and equipment provided for the event.

3. For special events on city streets, sidewalks, alleys, parks, rights-of-way, or city properties, the Governing Body must approve such events, and may approve these events subject to additional conditions, limitations and restrictions as it deems in the best interests of the city.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: ___October 6, 2020

PASSED ON SECOND READING: _____, 2020

PASSED ON THIRD READING: _____, 2020

ATTEST:

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MATT HALL, Mayor

Cynthia D. Baker
Administrative Services Director