

**City of Cody**  
**Planning, Zoning, and Adjustment**  
**Board Meeting March 24, 2020**

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, March 24, 2020 at 12:00 pm.

Present: Acting Chairman Richard Jones; Wade McMillin; Rodney Laib; Klay Nelson; City Planner Todd Stowell; Administrative Coordinator Bernie Butler; City Attorney Scott Kolpitcke

Absent: Kayl Mitchell; Sandi Fisher; Erynne Selk; City Deputy Attorney Sandee Kitchen.

Richard Jones called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Wade McMillin made a motion, seconded by Rodney Laib to approve the agenda for the March 24, 2020 meeting. Vote on the motion was unanimous, motion carried

Klay Nelson made a motion, seconded by Wade McMillin to approve the minutes from the March 10, 2020 meeting. Vote on the motion was unanimous, motion carried.

**NEW BUSINESS:**

- A. A public hearing opened at 12:05 for a request to reduce the side setback requirement at 802 Duesenberg Court. There were no comments from the public. The hearing was closed at 12:06.
- B. Todd Stowell reviewed the special exemption to reduce the side setback from 15' to 7'6" in order to construct a single -family residence at 802 Deussenberg Court. Rodney Laib made a motion, seconded by Wade McMillin to approve the request with recommendation 1-4 in the staff report. Vote on the motion was unanimous, motion carried.
- C. Todd Stowell reviewed the preliminary plat of The Landing Subdivision, a 58 lot subdivision just north of 37<sup>th</sup> Street and northwest of Sheridan Avenue. There are some outstanding items that will be updated before the final plat is submitted. These items are listed in the staff report.

Wade McMillin mad a motion, seconded by Rodney Laib to recommend to the City Council the approval of the preliminary plat with variances 1-3, and conditions 1-11 in the staff report. Vote on motion was unanimous, motion carried.

- D. Todd Stowell reviewed the site plan for the Park County Coroner Building located at 1402 River View Drive. County Engineer Bryan Edward answered questions from the Board.

Wade McMillin made a motion, seconded by Rodney Laib to approve the site plan for the Park County Coroner Building with recommendations 1-4 in the staff report. Vote on the motion was unanimous, motion carried.

- E. Todd Stowell reviewed the annexation and zoning request for 7.29 acres located between the centerline of the Shoshone River and the south and east bank of the river, within the Amended Pat Frisby-Musser Subdivision and Parcel A of Record Survey N-18.

Wade McMillin made a motion, seconded by Rodney Laib to recommend to City Council the approval of the annexation and zoning. Vote on the motion was unanimous, motion passed.

- F. A public hearing opened at 12:43 for a request the rezone of 1913 Stampede Avenue from R-3 Residential to D-1 Limited Business.

Pam Marvicsin of 2008 Stampede Avenue call in with concerns about the parking in front of her house. The public hearing was closed at 12:55.

- G. Todd Stowell reviewed the request for the rezone of 1913 Stampede Avenue. He discussed the parking spaces for 1913 Stampede Avenue.

Wade McMillin made a motion, seconded by Rodney Laib to table this item until the full Planning & Zoning can be in attendance. Vote on the motion was unanimous, motion passes.

Wade McMillin made a motion, seconded by Rodney Laib to adjourn the meeting. Vote on the motion was unanimous. Acting Richard Jones adjourned the meeting at 1:28 pm.

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Bernie Butler, Administrative Coordinator