

City of Cody
Council Proceedings
Tuesday, March, 17, 2020

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, March 17, 2020 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members, Diane Ballard, Glenn Nielson, Jerry Fritz and Heidi Rasmussen, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker.

Absent: Council Member Landon Greer

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Fritz made a motion seconded by Council Member Baily to amend the agenda to include items G and H to the conduct of business. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Rasmussen to approve the Consent Calendar as presented, including the approval of Minutes: Regular Minutes from March 3, 2020 and Minutes from Special Work Session March 10, 2020; approve Vouchers and payroll in the amount of \$1,645,220.71; approve a request from the Cody Fire Department to close 11th Street between Sheridan Avenue and Beck Avenue from 8:00 a.m. on Friday May 1st to 5:00 p.m. on Sunday May 3rd, 2020 for the annual Cody Fire School and authorize the Cody Fire Department to utilize City Barricades for this street closure, approve the Stampede Parades on the 2nd, 3rd and 4th of July; sponsor the \$100 permit fee per parade; sponsor other associated staffing and equipment cost in the amount to be determined and approved during the FY20-21 budget approval process and those funds to be funded out of the Lodging Tax fund. (estimated funding \$47,500.00; authorize the submission of a Wyoming Office of Homeland Security FY2020 State Homeland Security Grant, designate used exercise equipment as surplus and authorize staff to proceed with selling them through a sealed bid process, authorize the mayor to sign the agreement between the City of Cody and BankCard USA for merchant card services at the Recreation Center and approve the Revised City of Cody Personnel Policy Manual to be effective April 1, 2020. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Fritz to appoint Josh Allison to the CPAC for a three-year term ending 12/31/22. Vote was unanimous.

Council Member Nielson made a motion seconded by Council Member Rasmussen to approve a new taxi license to Explore Cody Transportation/Wyoming Wild West Adventures LLC. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Fritz to approve a request from Ryan Brown representing the Celebrities Against Cancer Softball Fundraiser to allow the sale of malt beverages and open container (permits required) for the City property adjacent to (parking lot between Hugh Smith Park and Legion Ballfield) and Legion Ballfield. Also consider allowing the use of the Colt Bus for transportation of celebrity participants to and from event, authorizing City Attorney to create a MOU for future approval. Approval contingent upon event organizers following all staff recommendations/requirements noted. Vote was unanimous.

Ordinance 2020-02 First Reading

An Ordinance Rezoning a Portion of Lot 3 of the Beacon Hill Minor Subdivision, Located Within the City of Cody Park County, Wy to Medium-Low Density Residential (R-2). Council Member Nielsen made a motion seconded by Council Member Rasmussen to approve Ordinance 2020-02 on First Reading. Vote was unanimous.

Ordinance 2020-01 – Third and Final Reading

An Ordinance Amending Title 8, Chapter 2, Article II Section 40-B-2, of the City of Cody Code: Water; Domestic Service. Council Member Rasmussen made a motion seconded by Council Member Nielsen to approve Ordinance 2020-01 on Third and Final Reading. Vote was unanimous.

Resolution 2020-05

A resolution amending the City of Cody Final Budget for Fiscal Year 19-20. Council Member Fritz made a motion seconded by Council Member Ballard to approve Resolution 2020-05. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Baily to adopt provisions for employees as it relates to the COVID-10 situation based on staff recommendations for Option 2. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Rasmussen to approve annual surfacing in the Gym and racquetball Courts during the current closure. Noting if approved cost will be presented as a budget amendment at a future meeting. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:48 p.m.

Matt Hall, Mayor

Cindy Baker, Administrative Services Officer

Name	Description	Amount
ALTITUDE RECYCLING EQUIPMENT	BAILING WIRE	2440.00
AMERICAN FAMILY LIFE ASSUR	AFLAC PREMIUM	2322.21
AMERICAN WELDING & GAS, INC.	OXYGEN/ACETYLENE/CYLINDER RENTAL	98.14
BAILEY ENTERPRISES INCORPORATED	Fuel	12307.30
BULLOCK, SHEREE	REC CENTER REFUND	12.00
CARQUEST AUTO PARTS	hose J36	229.30
CENTURY LINK	UTILITIES - CENTURY LINK	9.79
CHEYENNE, LIGHT, FUEL & POWER COMPANY	UTILITIES - BLACK HILLS ENERGY	11262.10
CLARK, RONALD W	TIPSY TAXI VOUCHERS	266.00
CONNERS, CHRISTOPHER	REFUND UTILITY DEPOSIT	21.54
COPENHAVER KATH KITCHEN KOLPITCKE LLC	Legal Services	6907.92
DONAUGH, AUTUMN	REIMBURSEMENT - MILEAGE	29.79
ENGINEERING ASSOCIATES	PROJECT 14111-04 WWTF PHASE 2	23274.90
ENNIST III, ROBERT F	COPIER PAPER	266.00
FARLOW, IRENE	TIPSY TAXI PROGRAM	966.00
FEDEX	TAP GRANT FUNDING PROJECT -	28.84
FIRE DISTRICT #2	FIRE DISTRICT PASS THROUGH FEE	2592.00
FREDERICK, LAUREL	RESTITUTION	47.00
GOODYEAR, ROBERT W	WARNING NOTICE FORMS PRINTED	171.00
HARRIS TRUCKING AND CONSTRUCTION	RECYCLING HAULING	475.00
HARRIS TRUCKING AND CONSTRUCTION CO.	WASTEWATER TREATMENT FACILITY PHASE 2	183618.38
HARRIS TRUCKING AND CONSTRUCTION CO.	WASTEWATER TREATMENT FACILITY PHASE 2	20402.04
ICON ENTERPRISES INC	CIVICREC SOFTWARE IMPLEMENTATION	15202.08
JONES, AMY	PERSONAL TRAINER - REC CENTER	349.15
KITCHEN, SCOTT	REIMBURSEMENT FOR MILEAGE	37.32
KRASOVICH, MILDRED	REFUND CREDIT BALANCE	167.30
LOCAL GOVERNMENT LIABILITY POOL	LIABILITY INSURANCE PREMIUM FY20-21	49023.00
MICRO-COMM. INC.	SCADADIAL MODEM	193.87
MILLER, ELISE	REFUND UTILITY DEPOSIT	58.79
NCL OF WISCONSIN INC	CHLORINE TEST PACKETS	30.34
NCPERS GROUP LIFE INS	PREMIUM	432.00
NORCO, INC.	SUPPLIES	22.62
OBREIN, ALEXANDER	REFUND UTILITY DEPOSIT	146.77
ONE-CALL OF WYOMING	ONE - CALL FEES	27.75
PARK COUNTY	LEC CONTRACT - CAPITOL EQUIPMENT	33081.69
PARK COUNTY ANIMAL SHELTER	ANIMAL SERVICE CONTRACT - MARCH 2020	3750.00
PETERS, LYNNSEY	REC CENTER REFUND	5.00
PROVIDENT LIFE & ACCIDENT INS	PREMIUMS	74.02
SABER PEST CONTROLL LLC	PEST CONTROL - AUDITORIUM	320.00
SCOTT, CORY	REFUND	31.00
SHOSHONE MUNICIPAL PIPELINE	SMP WATER PURCHASE - MARCH 2020	112460.44
SYSTEMS GRAPHICS INC	OUTSOURCE BILLS	624.67
THE OFFICE SHOP INC	COPIER CONTRACT - SHOP	277.88
T-O ENGINEERS INC	BEACON HILL WATER TANK - PROJECT	20857.35
TRUCKVAULT INC	DESIGN	3400.00
U S BANK PURCHASE CARD	TRUCK VAULTS	60845.29
UNUM LIFE INSURANCE - LIFE	MATERIALS, SUPPLIES & SERVICES	1466.83
VAN VLEET, KRISTINA	PREMIUM	288.75
VITUS, ELISE	REC CENTER REFUND	388.08
	REFUND UTILITY DEPOSIT	

WALLING JR, JAMES	RESTITUTION	400.00
WATSON-LEWIS, CELES	REC CENTER REFUND	160.00
WESCO RECEIVABLES CORP	SAFETY HARNESS	1704.00
WILKINS, JASON	REC CENTER REFUND	160.00
WYOMING ASSOCIATION OF MUNICIPALITIES	WINTER WAM CONFERENCE	450.00
WYOMING CHILD SUPPORT	Garnishment	225.23
WYO DEPARTMENT OF WORKFORCE SERVICES	PD VOLUNTEERS	13024.58
WYOMING MUNICIPAL POWER AGENCY	POWER PURCHASE - MARCH 2020	730729.48
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS -	79656.63
YELLOWSTONE REGIONAL AIRPORT	AIRPORT FUNDING - MARCH 2020	16528.25
		1414347.41