

City of Cody City Council

AGENDA

Tuesday, February 18, 2020 – 7:00 p.m. (Pre-Meeting to begin at 6:45 p.m.)

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from February 4, 2020 and Leadership Summit January 31, 2020 and Special Work Session on February 10, 2020.
- b. Approve Vouchers and payroll in the amount of \$2,657,356.03.
- c. Approve a request from Jeremy Johnston, on behalf of the Buffalo Bill Center of the West, to close Coe Circle in front of the Statute for on Tuesday, February 26, 2019 for the Annual FFA wreath laying ceremony and allow traffic to be directed north through West Park Hospital's small parking lot.
- d. Approve removing \$8,901 in finance charges assessed to Century Link for past due invoices.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Ordinance 2020-01 - First Reading
An Ordinance Amending Title 8, Chapter 2, Article II Section 40-B-2, of the City of Cody Code: Water; Domestic Service

5. Tabled Items

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

Upcoming Meetings:

March 4, 2020 – Tuesday - Regular Council Meeting 7:00 p.m.

March 10, 2020 – Tuesday – Council Work Session – 5:00 p.m.

City of Cody
Council Proceedings
Tuesday, February 4, 2020

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, February 4, 2020 at 7:00 p.m.

Present: Council Members, Landon Greer, Diane Ballard, Glenn Nielson. Jerry Fritz and Heidi Rasmussen, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker.

Absent: Mayor Matt Hall and Council Member Justin Baily,

Council President Greer called the meeting to order at 7:00 p.m.

Council Member Fritz made a motion seconded by Council Member Rasmussen to approve the Consent Calendar as presented which included the approval of Minutes: Regular Minutes from Regular Minutes from January 21, 2020; approve Vouchers and payroll in the amount of \$440,960.76; designate First Bank, Division of Glacier Bank as an official depository for the City of Cody for the calendar year 2020 pursuant to Wyoming State Statute 9-4-817; approve the request to apply for the US Department of Justice, Office of Community Oriented Policy Services (COPS) FY2020 COPS Hiring Program (CHP) Grant to Fund an additional School Resource Officer Position, contingent upon review and concurrence by the City Attorney and formal approval by the Park County School District 6 Board of Education as partners in the cost sharing during the grant award period; and authorize the Mayor or Council President to sign the Master services agreement and Statement of Work between the City of Cody and CivicPlus, contingent upon City Attorney review and approval. Vote was unanimous.

At 7:08 p.m. Council President Greer entered into a public hearing to determine if it is in the public interest to transfer ownership of the retail liquor license to Wyoming Restaurants Inc dba Proud Cut Saloon located at 1227 Sheridan Avenue currently held by The Proud Cut Saloon Inc. After calling for comments three times and there being none further the public hearing closed at 7:09 p.m.

Council Member Rasmussen made a motion seconded by Council Member Ballard to approve a request to approve the City Council sponsoring the 2020 Cody High School Graduation Party for the amount not to exceed \$830.00 to be sponsored from the Council contingency fund. Vote was unanimous.

Council Member Nielson made a motion seconded by Council Member Rasmussen to approve Resolution 2020-03; a Resolution Amending the City of Cody Budget for Fiscal Year 2019-2020. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Rasmussen to approve Resolution 2020-02; a Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on the Behalf of the Governing Body for Park County Wyoming for the Purpose of Building a Coroners' Building using Countywide Consensus Funding. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Ballard to approve the request for transfer of ownership of a Retail liquor License from The Proud Cut Saloon Inc located at 1227 Sheridan to Wyoming Restaurants Inc dba Proud Cut Saloon located at the same address, contingent

upon confirmation of sale of said property and to be issued on actual date of sale. Vote was unanimous.

There being no further action Council President adjourned the meeting at 7:22 p.m.

Council President Landon Greer

Cindy Baker, Administrative Services Officer

City of Cody
Council Proceedings
Friday, January 31, 2020

A Leadership Summit meeting of the Cody City Council was held at the Cody Hotel in Cody, Wyoming on Friday, January 31, 2020 at 7:30 a.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Justin Baily, Jerry Fritz, Landon Greer, Glenn A. Nielson and Heidi Rasmussen. Barry Cook, City Administrator, Scott Kolpitcke, City Attorney and Cindy Baker, Administrative Services Officer.

Absent: None

Other Staff: Chuck Baker, Chief of Police, Lt Jason Stafford, Leslie Brumage, Finance Officer, Rick Manchester, Public Facilities, Parks & Recreation Director, Phillip Bowman, Public Works Director and Todd Stowell, City Planner.

At 7:30 – 8:00 the Governing Body reviewed the agenda; Mayor Hall called the meeting to order at 8:00 a.m.

The Governing Body discussed the following topics:

- Vision Report
- Review Goals
- Heard Public Comment
- Planning & Zoning Board/Community Development Department
- Charges for Special Events
- Roundtable Discussion. Staff was directed to present Recreation Software and COP Grant for consideration at the February 4th Council Meeting.
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No action was taken.

There being no further discussion, the meeting adjourned at 2:00 p.m.

Cindy Baker
Administrative Services Officer

Matt Hall
Mayor

City of Cody
Council Proceedings
Monday, February 10, 2020

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Monday, February 10, 2020 at 5:00 p.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Justin Baily, Jerry Fritz, Glenn Nielson, and Heidi Rasmussen; City Administrator, Barry Cook, Administrative Service Officer, Cindy Baker, and Scott Kolpitcke, City Attorney

Absent: Council Member Landon Greer

Mayor Hall called the meeting to order at 5:00 p.m.

James Klessens, Forward Cody, provided information relating to a potential grant that could come before the Council for consideration.

Leslie Brumage, Finance Officer discussed request relating to Accounts Receivable Finance Charges and Invoice to Century Link. Staff was provided with direction and will bring item to a regular council meeting for consideration.

The Governing Body discussed the proposed Hydrant Meter Ordinance, Staff was directed to bring forward to the Council for consideration.

The Governing Body reviewed Proposed Changes to Employee Personnel & Policy Manual. Staff was directed to make some changes and bring back to the council for review at the work session in March

Mayor Hall adjourned the meeting at 6:23 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

Report Criteria:

Invoice.Detail.Input date = 02/11/2020

Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
ALPERS, CALVIN (132048)				
	2064	REC CENTER REFUND	01/24/2020	34.00
Total :				34.00
Total ALPERS, CALVIN (132048):				34.00
AMERICAN FAMILY LIFE ASSUR (550)				
	109821	AFLAC PREMIUM	02/04/2020	2,541.41
Total :				2,541.41
Total AMERICAN FAMILY LIFE ASSUR (550):				2,541.41
AMERICAN WELDING & GAS, INC. (128592)				
	6890507	OXYGEN/ACETYLENE/CYLINDER RENTAL	01/31/2020	69.72
	6890508	CARBON DIOXIDE/CYLINDER RENTAL	01/31/2020	33.14
Total :				102.86
Total AMERICAN WELDING & GAS, INC. (128592):				102.86
ANIXTER INC (130622)				
	4486030-01	METER RINGS	01/30/2020	189.66
Total :				189.66
Total ANIXTER INC (130622):				189.66
ARBOR SOLUTIONS TREE CARE LLC (129915)				
	23	RIGHT OF WAY CLEARING	02/03/2020	1,500.00
Total :				1,500.00
Total ARBOR SOLUTIONS TREE CARE LLC (129915):				1,500.00
ASCAP (127781)				
ACCOUNT SERVICES	123020	MUSIC LICENCE FEE FOR REC CENTER	12/30/2019	363.00
Total :				363.00
Total ASCAP (127781):				363.00
BAILEY ENTERPRISES INCORPORATED (130546)				
	013120	Fuel	02/05/2020	109.30
	013120	Fuel	02/05/2020	950.37
	013120	Fuel	02/05/2020	178.99
	013120	Fuel	02/05/2020	59.66
	013120	Fuel	02/05/2020	2,475.98
	013120	Fuel	02/05/2020	178.99
	013120	Fuel	02/05/2020	89.49
	013120	Fuel	02/05/2020	28.86
	013120	Fuel	02/05/2020	255.40
	013120	Fuel	02/05/2020	148.22

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	013120	Fuel	02/05/2020	88.43
	013120	Fuel	02/05/2020	21.92
	013120	Fuel	02/05/2020	93.06
	013120	Fuel	02/05/2020	95.61
	013120	Fuel	02/05/2020	112.72
	013120	Fuel	02/05/2020	21.94
	013120	Fuel	02/05/2020	2,500.82
	013120	Fuel	02/05/2020	112.77
	013120	Fuel	02/05/2020	210.01
	013120	Fuel	02/05/2020	1,226.42
	013120	Fuel	02/05/2020	12.06
	013120	Fuel	02/05/2020	29.87
	013120	Fuel	02/05/2020	363.77
	013120	Fuel	02/05/2020	9.57
	013120	Fuel	02/05/2020	8.37
	013120	Fuel	02/05/2020	29.69
	013120	Fuel	02/05/2020	87.90
	013120	Fuel	02/05/2020	3,247.48
	013120	Fuel	02/05/2020	1,054.53
	013120	Fuel	02/05/2020	513.39
	013120	Fuel	02/05/2020	99.25
	013120	Fuel	02/05/2020	24.77
	013120	Fuel	02/05/2020	288.30
	013120	Fuel	02/05/2020	197.67
	013120	Fuel	02/05/2020	268.43
	013120	Fuel	02/05/2020	68.83
	013120	Fuel	02/05/2020	348.38
	013120	Fuel	02/05/2020	23.32
	013120	Fuel	02/05/2020	977.51
Total :				16,612.05
Total BAILEY ENTERPRISES INCORPORATED (130546):				16,612.05
BATES, CHELSEA (132053)				
	14.5370.17	REFUND CREDIT BALANCE	01/31/2020	25.03
Total :				25.03
Total BATES, CHELSEA (132053):				25.03
BIG HORN ROOFING, INC (1200)				
	17177	REPAIR ROOF - SENIOR CENTER	01/27/2020	192.00
Total :				192.00
Total BIG HORN ROOFING, INC (1200):				192.00
BLUE CROSS BLUE SHIELD OF WYOMING (1360)				
	20116271966	INSURANCE PREMIUM - Feb 2020	02/01/2020	144,849.35
Total :				144,849.35
Total BLUE CROSS BLUE SHIELD OF WYOMING (1360):				144,849.35
BODIFORD, RONNELL (132049)				
	2067	REC CENTER REFUND	01/27/2020	17.35

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				17.35
Total BODIFORD, RONNELL (132049):				17.35
CARQUEST AUTO PARTS (10200)				
	2874-IC-391260	credit battery core F02	01/14/2020	22.00-
	2874-IC-391638	credit belt A05	01/20/2020	22.10-
	2874-IC-391639	credit belt A05	01/20/2020	22.10-
	2874-IC-392010	credit support K39	01/27/2020	48.70-
	2874-ID-390585	filter H02	01/02/2020	31.50
	2874-ID-390624	filters G03	01/02/2020	20.12
	2874-ID-390645	light C07	01/02/2020	45.47
	2874-ID-390679	filters C04	01/03/2020	31.85
	2874-ID-390832	nut C07	01/06/2020	1.89
	2874-ID-390866	filter SC003	01/07/2020	3.14
	2874-ID-390866	filter B40	01/07/2020	3.14
	2874-ID-390866	grease C01	01/07/2020	7.07
	2874-ID-390866	brake cleaner C03	01/07/2020	31.32
	2874-ID-391012	filters G06	01/09/2020	16.43
	2874-ID-391049	cable C01	01/09/2020	39.15
	2874-ID-391208	filter C05	01/13/2019	26.07
	2874-ID-391257	fuel stabalizer F02	01/14/2020	12.87
	2874-ID-391258	filter E05	01/14/2020	26.07
	2874-ID-391258	battery F02	01/14/2020	118.47
	2874-ID-391334	filter SC009	01/15/2020	3.14
	2874-ID-391334	filter A11	01/15/2020	3.14
	2874-ID-391334	alternator A05	01/15/2020	220.79
	2874-ID-391340	belt A05	01/15/2020	22.10
	2874-ID-391347	belt A15	01/15/2020	19.42
	2874-ID-391462	support E06	01/17/2020	46.96
	2874-ID-391593	filter and belt B42	01/20/2020	21.22
	2874-ID-391637	belt A05	01/20/2020	22.10
	2874-ID-391706	filter B07	01/22/2020	3.14
	2874-ID-391706	filter D14	01/22/2020	22.04
	2874-ID-391758	filter B15	01/22/2020	3.14
	2874-ID-391811	filter and bearing A12	01/23/2020	163.00
	2874-ID-391831	wiper blades A12	01/23/2020	26.78
	2874-ID-391907	light and grommet D12	01/24/2020	6.76
	2874-ID-391993	hoses C06	01/27/2020	22.20
	2874-ID-392106	filter A21	01/28/2020	3.14
	2874-ID-392110	hoses PT06	01/28/2020	3.66
	2874-ID-392122	filter B26	01/28/2020	4.19
	2874-ID-392168	filters B18	01/29/2020	13.63
	2874-ID-392170	support B18	01/29/2020	46.96
	2874-ID-392262	light A20	01/30/2020	31.49
	2874-ID-392271	clamp D01	01/30/2020	10.49
Total :				1,019.15
Total CARQUEST AUTO PARTS (10200):				1,019.15
CASELLE, INC (1930)				
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	69.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	30.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	8.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	3.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	13.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	7.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	1.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	6.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	26.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	22.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	47.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	31.00
	99981	CONTRACT SUPPORT ADVANTAGE PUBLISHER	01/31/2020	112.00
Total :				375.00
Total CASELLE, INC (1930):				375.00
CHEYENNE, LIGHT, FUEL & POWER COMPANY (130509)				
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	1,058.15
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	1,326.28
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	1,065.67
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	1,130.73
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	2,985.30
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	2,985.30
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	527.19
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	136.23
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	803.51
BLACK HILLS ENERGY	020620	UTILITIES - BLACK HILLS ENERGY	02/06/2020	633.96
Total :				12,652.32
Total CHEYENNE, LIGHT, FUEL & POWER COMPANY (130509):				12,652.32
CLARK, RONALD W (131046)				
TOWN TAXI	021820	TIPSY TAXI VOUCHERS	02/18/2020	441.00
Total :				441.00
Total CLARK, RONALD W (131046):				441.00
CLAUS, KRYSTAL (132060)				
	2069	REC CENTER REFUND	01/31/2020	150.00
Total :				150.00
Total CLAUS, KRYSTAL (132060):				150.00
CODY ROTARY CLUB (2765)				
	1792	ROTARY DUES - RICK MANCHESTER	01/14/2020	85.00
	1792	ROTARY DUES - RICK MANCHESTER	01/14/2020	85.00
Total :				170.00
Total CODY ROTARY CLUB (2765):				170.00
DEARBORN LIFE INSURANCE COMPANY (131563)				
	02012020	INSURANCE - FEB 2020	02/01/2020	336.24
Total :				336.24
Total DEARBORN LIFE INSURANCE COMPANY (131563):				336.24

Secondary Name	Invoice	Description	Invoice Date	Total Cost
DONAUGH, AUTUMN (132051)				
	1312020	REIMBURSEMENT - MILEAGE	02/03/2020	25.70
Total :				25.70
Total DONAUGH, AUTUMN (132051):				25.70
DUVALL, JANE (130664)				
	2072	REC CENTER REFUND	01/31/2020	25.50
Total :				25.50
Total DUVALL, JANE (130664):				25.50
ELEMENT MATERIALS TESTING (132059)				
	13.1545.39	REFUND UTILITY DEPOSIT	02/04/2020	227.18
Total :				227.18
Total ELEMENT MATERIALS TESTING (132059):				227.18
ENGINEERING ASSOCIATES (4140)				
	4001069	PROJECT 14111-04 WWTF PHASE 2	01/27/2020	9,625.56
	4001069	PROJECT 14111-04 WWTF PHASE 2	01/27/2020	2,941.14
	4001069	PROJECT 14111-04 WWTF PHASE 2	01/27/2020	802.13
	4001069	PROJECT 14111-04 WWTF PHASE 2	01/27/2020	13,368.84
Total :				26,737.67
Total ENGINEERING ASSOCIATES (4140):				26,737.67
ENNIST III, ROBERT F (131798)				
BIG HORN FOOD SERVICES	37696	HAND SOAP	09/11/2019	68.85
BIG HORN FOOD SERVICES	38548	SENIOR BRUNCH	12/06/2019	136.78
BIG HORN FOOD SERVICES	38815	CUSTODIAL SUPPLIES	01/08/2020	71.94
BIG HORN FOOD SERVICES	38815	CUSTODIAL SUPPLIES	01/08/2020	71.94
Total :				349.51
Total ENNIST III, ROBERT F (131798):				349.51
FIRE DISTRICT #2 (131409)				
	020620	FIRE DISTRICT PASS THROUGH FEE	02/06/2020	185.00
Total :				185.00
Total FIRE DISTRICT #2 (131409):				185.00
FORWARD CODY WYOMING, INC (127450)				
	012920	GUNWERKS MANUFACTURING FACILITY ENGINEERING	01/29/2020	774,552.00
	012920	DEDUCT FOR OVERPAYMENT ON GRANT DDR10	01/29/2020	8,599.00-
Total :				765,953.00
Total FORWARD CODY WYOMING, INC (127450):				765,953.00
GIBBONS, CARRA (132061)				
	2070	REC CENTER REFUND	01/31/2020	30.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				30.00
Total GIBBONS, CARRA (132061):				30.00
GOVIN, LUANA (131598)				
	012120	MILEAGE REIMBURSEMENT	01/21/2020	25.17
Total :				25.17
Total GOVIN, LUANA (131598):				25.17
H B I INSURANCE (12306)				
	2837	FINANCE OFFICER BOND	01/23/2020	100.00
	2838	PUBLIC OFFICIAL BOND	01/23/2020	100.00
	2839	PUBLIC OFFICIAL BOND	01/23/2020	100.00
Total :				300.00
Total H B I INSURANCE (12306):				300.00
HANSEN, VICKIE (132063)				
	2073	REC CENTER REFUND	01/31/2020	40.00
Total :				40.00
Total HANSEN, VICKIE (132063):				40.00
HARRIS TRUCKING AND CONSTRUCTION CO. (4780)				
	WWTF2 PAY APP5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	87,598.09
	WWTF2 PAY APP5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	26,766.08
	WWTF2 PAY APP5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	7,299.84
	WWTF2 PAY APP5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	121,664.03
	WWTF2 RET 5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	9,733.12
	WWTF2 RET 5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	2,974.01
	WWTF2 RET 5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	811.09
	WWTF2 RET 5	WASTEWATER TREATMENT FACILITY PHASE 2	02/04/2020	13,518.23
Total :				270,364.49
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				270,364.49
HEITZ, KENT (132020)				
	17.9969.12	REFUND UTILITY DEPOSIT	02/03/2020	301.10
Total :				301.10
Total HEITZ, KENT (132020):				301.10
HI-Q TECHNOLOGY INC (132058)				
	753707	ENERGY AUDIT - STOCK CENTER BUILDING	01/29/2020	2,200.00
Total :				2,200.00
Total HI-Q TECHNOLOGY INC (132058):				2,200.00
J & S CORPORATION (1160)				
BIG HORN GLASS	39124	REPAIR DOOR CLOSURE BRACKET	01/16/2020	75.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				75.00
Total J & S CORPORATION (1160):				75.00
JEREMIAH, CHRIS (131164)				
	2074	REC CENTER REFUND	01/31/2020	12.50
Total :				12.50
Total JEREMIAH, CHRIS (131164):				12.50
JONES, AMY (129954)				
	2065	REC CENTER REFUND	01/24/2020	40.00
Total :				40.00
Total JONES, AMY (129954):				40.00
KELLEY, HANNA (132055)				
	4.0800.41	REFUND UTILITY DEPOSIT	01/31/2020	68.39
Total :				68.39
Total KELLEY, HANNA (132055):				68.39
KITCHEN, SCOTT (129803)				
	1312020	REIMBURSEMENT FOR MILEAGE	01/31/2020	39.96
Total :				39.96
Total KITCHEN, SCOTT (129803):				39.96
KRUBECK, LUCAS (130285)				
	123019	PERSONAL TRAINER - REC CENTER	02/03/2020	515.14
Total :				515.14
Total KRUBECK, LUCAS (130285):				515.14
LEISURE IN MONTANA INC (131545)				
	SAL10760-1	REAGENTS FOR POOL	01/08/2020	53.62
	SAL10760-1	REAGENTS FOR POOL	01/08/2020	53.63
	SAL10760-1	THERMOMETER	01/08/2020	21.40
	SAL10981-1	REAGENTS FOR POOL	01/08/2020	1,325.92
	SAL10981-1	REAGENTS FOR POOL	01/08/2020	1,325.92
	SER10841-1	MUSHROOM PUMP REPAIR	12/27/2019	1,364.36
Total :				4,144.85
Total LEISURE IN MONTANA INC (131545):				4,144.85
LOCAL GOVERNMENT LIABILITY POOL (6176)				
	12399	CLAIM AGAINST CITY	01/29/2020	1,449.32
Total :				1,449.32

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total LOCAL GOVERNMENT LIABILITY POOL (6176):				1,449.32
NCPERS GROUP LIFE INS (125412)				
C/O MEMBER BENEFITS	2420	PREMIUM	02/04/2020	448.00
Total :				448.00
Total NCPERS GROUP LIFE INS (125412):				448.00
NORCO, INC. (128948)				
	28471415	CYLINDER RENT	01/31/2020	24.30
Total :				24.30
Total NORCO, INC. (128948):				24.30
OSGOOD, JOHN (132044)				
	2066	REC CENTER REFUND	01/24/2020	25.00
Total :				25.00
Total OSGOOD, JOHN (132044):				25.00
PARK COUNTY (7670)				
	5170	LEC CONTRACT - DISPATCH	02/01/2020	212.28
	5170	LEC CONTRACT - DISPATCH	02/01/2020	3,607.97
	5170	LEC CONTRACT - DISPATCH	02/01/2020	636.70
	5170	LEC CONTRACT - DISPATCH	02/01/2020	16,766.45
	5170	LEC CONTRACT - CAPITOL EQUIPMENT	02/01/2020	4,510.00
	5170	LEC CONTRACT - MAINTENANCE	02/01/2020	2,305.46
	5170	LEC CONTRACT - CONSOLE	02/01/2020	38.89
	5170	LEC CONTRACT - CONSOLE	02/01/2020	661.06
	5170	LEC CONTRACT - CONSOLE	02/01/2020	116.60
	5170	LEC CONTRACT - CONSOLE	02/01/2020	3,071.98
	5170	LEC CONTRACT - UTILITIES	02/01/2020	1,204.98
Total :				33,132.37
Total PARK COUNTY (7670):				33,132.37
PARK COUNTY ANIMAL SHELTER (5120)				
	20120	ANIMAL SERVICE CONTRACT - FEB 2020	02/01/2020	3,750.00
Total :				3,750.00
Total PARK COUNTY ANIMAL SHELTER (5120):				3,750.00
PARK COUNTY LANDFILL (129053)				
	013120	LANDFILL CHARGES - JAN 2020	01/31/2020	49,969.64
Total :				49,969.64
Total PARK COUNTY LANDFILL (129053):				49,969.64
POWELL ECONOMIC PARTNERSHIP INC (132052)				
	57373	MEETING EXPENSE	01/30/2020	30.00
	57373	MEETING EXPENSE	01/30/2020	15.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				45.00
Total POWELL ECONOMIC PARTNERSHIP INC (132052):				45.00
PROVIDENT LIFE & ACCIDENT INS (128033)				
	2420	PREMIUMS	02/04/2020	74.02
Total :				74.02
Total PROVIDENT LIFE & ACCIDENT INS (128033):				74.02
QINGWEI, YAO (132057)				
OR LI ZHANG	2068	REC CENTER REFUND	01/30/2020	168.00
Total :				168.00
Total QINGWEI, YAO (132057):				168.00
SANCHEZ, PEDRO (130726)				
P & E PAINTING AND LEAD REMOVAL	1-3	REPAIR DAMAGED GUARDRAIL	01/28/2020	4,422.00
Total :				4,422.00
Total SANCHEZ, PEDRO (130726):				4,422.00
SCHLOSSER, PAMELA (131823)				
	9.1670.31	REFUND UTILITY DEPOSIT	01/28/2020	149.68
Total :				149.68
Total SCHLOSSER, PAMELA (131823):				149.68
SHOSHONE MUNICIPAL PIPELINE (9130)				
	020120	SMP WATER PURCHASE - JAN 2020	02/01/2020	111,633.66
Total :				111,633.66
Total SHOSHONE MUNICIPAL PIPELINE (9130):				111,633.66
SKARSHAUG TESTING LAB (9320)				
	241117	RUBBER GLOVE & SLEEVE TESTING	01/17/2020	1,938.78
Total :				1,938.78
Total SKARSHAUG TESTING LAB (9320):				1,938.78
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	15023	OUTSOURCE BILLS	01/29/2020	15.73
ADVANCED INFO SYSTEMS	15023	OUTSOURCE BILLS	01/29/2020	97.21
ADVANCED INFO SYSTEMS	15023	OUTSOURCE BILLS	01/29/2020	89.01
ADVANCED INFO SYSTEMS	15023	OUTSOURCE BILLS	01/29/2020	88.41
ADVANCED INFO SYSTEMS	15023	OUTSOURCE BILLS	01/29/2020	109.86
Total :				400.22
Total SYSTEMS GRAPHICS INC (129162):				400.22

Secondary Name	Invoice	Description	Invoice Date	Total Cost
THE OFFICE SHOP INC (7440)				
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.78
	130242	Copier Contract	01/29/2020	123.81
	130243	COPIER CONTRACT - SHOP	01/29/2020	13.53
	130243	COPIER CONTRACT - SHOP	01/29/2020	13.53
	130243	COPIER CONTRACT - SHOP	01/29/2020	11.94
	130243	COPIER CONTRACT - SHOP	01/29/2020	13.53
	130243	COPIER CONTRACT - SHOP	01/29/2020	13.53
	130243	COPIER CONTRACT - SHOP	01/29/2020	13.53
Total :				1,317.42
Total THE OFFICE SHOP INC (7440):				1,317.42
THOMAS, LISA (130637)				
	1312020	REIMBURSEMENT FOR MILAGE	02/03/2020	73.14
Total :				73.14
Total THOMAS, LISA (130637):				73.14
TORREY, CAMERON (131990)				
	16.1670.17	REFUND CREDIT BALANCE FROM DEPOSIT APPLICATION ON FINAL BILL	01/28/2020	86.04
Total :				86.04
Total TORREY, CAMERON (131990):				86.04
TURNER, STEVEN (132054)				
	12.0880.24	REFUND CREDIT BALANCE	01/31/2020	101.57
Total :				101.57
Total TURNER, STEVEN (132054):				101.57
U S BANK PURCHASE CARD (129981)				
	020620	advertising Rec Admin Asst, Aquatic Supervisor and Parks Maintenance Worker	02/06/2020	146.25
	020620	advertising, rec vacancies, bid, meetings, legals	02/06/2020	241.29
	020620	lights replaced in gyms and pool area	02/06/2020	1,823.91
	020620	pump repair in boiler room at rec and heater repair at Chamber	02/06/2020	290.50
	020620	to repair pump in boiler room	02/06/2020	193.12
	020620	plumbing repairs - bushings	02/06/2020	4.36
	020620	Bath Towels, Mat & Rags service	02/06/2020	59.08
	020620	Security contract - Kenco	02/06/2020	63.00
	020620	Utilities - TCT	02/06/2020	520.77
	020620	custodial supplies for Auditorium, Aquatics and Rec.	02/06/2020	1,336.79
	020620	first aid, cpr aed, Red Cross	02/06/2020	60.00
	020620	lifeguarding class red cross	02/06/2020	190.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	therapy pool bike repairs	02/06/2020	33.00
	020620	tube for repair on main pool, influent/effluent	02/06/2020	7.50
	020620	carbon dioxide for pool	02/06/2020	538.00
	020620	staff shirts	02/06/2020	54.00
Total Aquatics:				5,561.57
	020620	Nuts & Bolts to repair picture board for athletics	02/06/2020	8.53
	020620	Utilities - TCT	02/06/2020	62.41
Total Athletics:				70.94
	020620	engineering door	02/06/2020	7.49
	020620	Repairs at Senior center	02/06/2020	154.92
	020620	flush lever for men's restroom at Nichol Mall	02/06/2020	7.59
	020620	repair toilet in women's restroom at city hall	02/06/2020	13.99
	020620	Heater repair at Chamber	02/06/2020	178.90
	020620	toilet repair at Draw Street	02/06/2020	7.99
	020620	Toilet repair for city hall	02/06/2020	8.59
	020620	air purifier filter	02/06/2020	38.57
	020620	Rug Service	02/06/2020	96.60
	020620	Security contract - Kenco	02/06/2020	118.50
	020620	Utilities - TCT	02/06/2020	1,522.66
	020620	Utilities - Verizon	02/06/2020	96.47
	020620	soap to clean dishes etc for facilities staff	02/06/2020	23.55
	020620	cleaning office chair at city hall	02/06/2020	6.99
	020620	battery for emergency lights	02/06/2020	19.99
	020620	Screwdriver for city hall	02/06/2020	7.59
	020620	emergency lights at Auditorium	02/06/2020	74.95
	020620	Rug Service	02/06/2020	131.53
	020620	Utilities - TCT	02/06/2020	56.45
	020620	custodial supplies for Auditorium, Aquatics and Rec.	02/06/2020	92.92
	020620	light bulbs for clubroom bathroom	02/06/2020	15.99
Total City Facilities:				2,682.23
	020620	TONER	02/06/2020	274.89
	020620	Canned air for cleaning keyboard	02/06/2020	27.39
	020620	ICC Exam - Residential Plans - Josh Dollard	02/06/2020	219.00
	020620	Utilities - Verizon	02/06/2020	168.20
	020620	NEC-2020 Electrical Code Book	02/06/2020	79.00
	020620	ICC Code Books - Reference material	02/06/2020	326.00
Total Community Development:				1,094.48
	020620	random testing	02/06/2020	36.00
	020620	toner	02/06/2020	61.99
	020620	Utilities - TCT	02/06/2020	88.14
	020620	Utilities - Verizon	02/06/2020	186.82
	020620	B42 parts	02/06/2020	106.27
	020620	B42 parts	02/06/2020	3.78
	020620	E04 parts	02/06/2020	80.03
	020620	Cummins Insite Software	02/06/2020	221.54
	020620	Wash Explorer	02/06/2020	7.26
	020620	Ron Berry & John Buffkin Mesa Hotline School	02/06/2020	650.00
	020620	pole saw repairs	02/06/2020	153.64
	020620	pressure switch replacement	02/06/2020	83.56
	020620	conduit for light repair	02/06/2020	42.94

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	Credit for double charge on Crum inv#2154991-00	02/06/2020	42.94-
	020620	Double Charge on Crum inv# 2154991-00	02/06/2020	42.94
	020620	Electrical Permit - repair service damaged by tree trimming accident	02/06/2020	25.00
	020620	Coffee, Cutlery & Kleenex	02/06/2020	63.43
	020620	Cleaner	02/06/2020	13.98
	020620	custodial supplies	02/06/2020	73.85
	020620	Rubber Totes	02/06/2020	22.96
	020620	batteries,	02/06/2020	7.98
	020620	Batteries	02/06/2020	16.99
	020620	filler paper	02/06/2020	2.76
	020620	shipping cost for recorder	02/06/2020	13.38
	020620	FR shirts	02/06/2020	559.89
	020620	kids education powertown parts	02/06/2020	375.70
	020620	Kids promotional balls	02/06/2020	324.50
	020620	kids promotional books	02/06/2020	428.81
	020620	tool channel locks	02/06/2020	32.99
	020620	Utilities - Verizon	02/06/2020	186.82
Total Electric:				<u>3,871.01</u>
	020620	INK postage machine	02/06/2020	77.63
	020620	envelopes for w2 plus shipping on both orders	02/06/2020	56.31
	020620	Forms - blank w2's	02/06/2020	15.11
	020620	shredder	02/06/2020	37.00
	020620	supplies - equipment - key carrier for multiple keys for IT staff	02/06/2020	10.99
	020620	key duplication for new IT person	02/06/2020	36.00
	020620	software	02/06/2020	379.10
	020620	Think Pad/laptop computer	02/06/2020	1,297.00
	020620	Grant program subscription	02/06/2020	199.00
	020620	usb adapter	02/06/2020	13.99
	020620	Risk assessments	02/06/2020	230.96
	020620	Utilities - Verizon	02/06/2020	26.19
	020620	toner	02/06/2020	354.89
	020620	INK postage machine	02/06/2020	100.00
	020620	Meal meeting expenses - leadership summit	02/06/2020	75.90
	020620	Food meeting expenses - leadership summit	02/06/2020	23.58
	020620	Food meeting expenses - leadership summit	02/06/2020	50.81
	020620	Fuel - Meeting expense	02/06/2020	51.60
	020620	Fuel - Meeting expense	02/06/2020	43.48
	020620	Lodging - Cheyenne	02/06/2020	375.00
	020620	Food meeting expense	02/06/2020	50.00
	020620	Meal meeting expense	02/06/2020	27.70
	020620	Meal meeting expense	02/06/2020	35.15
	020620	tipsy taxi voucher printing	02/06/2020	189.00
	020620	Dues - Rotary - and meeting expenses	02/06/2020	170.00
	020620	Utilities - Verizon	02/06/2020	44.09
	020620	advertising, bid, meetings, legals	02/06/2020	<u>1,482.50</u>
Total Government:				<u>5,452.98</u>
	020620	advertising Rec Admin Asst, Aquatic Supervisor and Parks Maintenance Worker	02/06/2020	193.75
	020620	Control module/plug in transformer - City Park RR	02/06/2020	93.33
	020620	AC Power adater - City Park RR	02/06/2020	28.58
	020620	Plug in Transformer - City Park RR	02/06/2020	43.44-
	020620	Utilities - TCT	02/06/2020	88.34
	020620	Cleaning supplies	02/06/2020	39.99
	020620	B07 parts	02/06/2020	60.90

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	AFO Training manual	02/06/2020	75.85
	020620	Eric Municipal Forestry Conference	02/06/2020	10.99
	020620	Eric Municipal Forestry Conference	02/06/2020	46.18
	020620	Eric Municipal Forestry Conference	02/06/2020	670.40
	020620	Eric Municipal Forestry Conference	02/06/2020	17.00
	020620	Eric Municipal Forestry Conference	02/06/2020	23.00
	020620	AFO Training	02/06/2020	299.00
	020620	AFO Training	02/06/2020	371.80
	020620	Utilities - Verizon	02/06/2020	111.26
	020620	2020 Flower seeds	02/06/2020	793.28
	020620	Pressure regulator cover	02/06/2020	666.00
	020620	Splash pad	02/06/2020	30.28
	020620	Splash pad trash pump	02/06/2020	169.99
	020620	Chainsaw tune-ups	02/06/2020	150.06
	020620	Cleaning supplies	02/06/2020	8.99
	020620	Graffiti cleaner	02/06/2020	9.99
	020620	Toner	02/06/2020	121.78
	020620	Gloves/Paint brushes	02/06/2020	19.77
	020620	Shop stand	02/06/2020	8.26
	020620	Razor Blades	02/06/2020	4.99
	020620	Nuts & Bolts - Splash pad	02/06/2020	3.49
	020620	Bolts - Splash pad	02/06/2020	4.94
	020620	Bulk flat washers - Splash pad	02/06/2020	19.99
	020620	Bulk bolts - Splash pad	02/06/2020	1.47
	020620	Marking paint	02/06/2020	6.59
	020620	Batteries	02/06/2020	8.99
	020620	Sealant - Splash pad	02/06/2020	11.38
	020620	Gorilla tape - Splash pad	02/06/2020	9.99
	020620	Planner	02/06/2020	7.48
	020620	Planner & pens	02/06/2020	9.22
	020620	Packaging tape	02/06/2020	4.79
	020620	Hearing Muffs	02/06/2020	19.99
	020620	First Aid kits	02/06/2020	29.64
	020620	Pliers	02/06/2020	9.99
	020620	Hex key set	02/06/2020	21.99
	020620	34 pc impact set, screwdriver	02/06/2020	31.58
	020620	Utility knife	02/06/2020	4.99
	020620	Wheel charger	02/06/2020	169.99
	020620	Rubber Mat - Splash pad	02/06/2020	20.00
	020620	Field paint	02/06/2020	90.48
				<hr/>
Total Parks:				4,557.30
	020620	preemployment testing	02/06/2020	32.50
	020620	random testing	02/06/2020	99.00
	020620	Utilities - TCT	02/06/2020	66.45
	020620	A26 fuel stabilizer	02/06/2020	7.99
	020620	A17 repairs	02/06/2020	99.99
	020620	C01 Assoc Dues & Subs	02/06/2020	105.00
	020620	C01 Car wash	02/06/2020	11.00
	020620	C01 Car wash	02/06/2020	11.00
	020620	Utilities - Verizon	02/06/2020	128.19
	020620	2-hole punch, coin envelopes, 3-hole punch, wall calendar, binder dividers	02/06/2020	80.63
	020620	Label tape	02/06/2020	25.60
	020620	Office Supplies - Binders	02/06/2020	83.97
	020620	Office Supplies - Binders	02/06/2020	29.98
	020620	Office Supplies - Pens	02/06/2020	10.90
	020620	C01 Uniforms & Clothing - Duty Pants	02/06/2020	129.98

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	C01 Uniforms & Clothing - Duty Shirts	02/06/2020	209.98
	020620	Uniforms/Clothing - Uniform cleaning C16	02/06/2020	11.60
	020620	C11 Car wash	02/06/2020	2.68
	020620	C11 Car wash	02/06/2020	2.42
	020620	C11 Car wash	02/06/2020	3.72
	020620	Utilities - Verizon	02/06/2020	44.09
	020620	Utilities - Verizon	02/06/2020	44.09
	020620	Uniforms/Clothing - Duty boots C11	02/06/2020	210.00
	020620	Travel, Train & Ed-2 rooms/1 night for WHP Instructors	02/06/2020	230.00
	020620	Travel, Train & Ed-IA Investigations Course Fee x3	02/06/2020	1,050.00
	020620	C12 Car wash	02/06/2020	9.00
	020620	C08 Car wash	02/06/2020	10.00
	020620	C05 Car wash	02/06/2020	9.00
	020620	C19 Car wash	02/06/2020	9.00
	020620	C06 Car wash	02/06/2020	9.00
	020620	C06 Car wash	02/06/2020	9.00
	020620	C23 Car wash	02/06/2020	8.44
	020620	C23 Car wash	02/06/2020	9.00
	020620	C22 Car wash	02/06/2020	3.52
	020620	C22 Car wash	02/06/2020	4.33
	020620	C09 Car wash	02/06/2020	9.00
	020620	C09 Vehicles & Mobile Equip-Headlight for patrol car	02/06/2020	19.64
	020620	C04 Car wash	02/06/2020	10.00
	020620	C04 Car wash	02/06/2020	9.00
	020620	C04 Car wash	02/06/2020	9.00
	020620	C07 Car wash	02/06/2020	9.00
	020620	C07 Car wash	02/06/2020	9.00
	020620	Utilities - Verizon	02/06/2020	621.05
	020620	Cutlery, plates, cups, coffee	02/06/2020	140.42
	020620	Breakroom supplies-Coffe	02/06/2020	4.12
	020620	Trash bags	02/06/2020	26.94
	020620	550-002 Lint rollers \$18.99 550-013 Markers, tape, dispensers \$54.45	02/06/2020	18.99
	020620	Febreze car clips	02/06/2020	44.36
	020620	Battery for rifle light	02/06/2020	4.54
	020620	WHP Radar Cert Training-Muffins, cookies, grapes, bananas, water	02/06/2020	66.55
	020620	Refreshments for TIPS class	02/06/2020	47.71
	020620	Markers, tape, dispensers	02/06/2020	54.45
	020620	Office supplies - Tape dispenser core	02/06/2020	5.41
	020620	Radar shipping to Salt lake	02/06/2020	72.45
	020620	Radio shipping to salt lake	02/06/2020	260.68
	020620	Postage/Shipping - Duty gear to C13 @ WLEA	02/06/2020	22.29
	020620	C03 Postage/Shipping-UA to Lab	02/06/2020	10.73
	020620	C03 Postage/Shipping-UA to Lab	02/06/2020	14.06
	020620	C03 Postage/Shipping-UA to Lab	02/06/2020	10.73
	020620	C03 Postage/Shipping-UA to Lab	02/06/2020	10.73
	020620	C03 Postage/Shipping-UA to Lab	02/06/2020	10.73
	020620	C03 Postage/Shipping-UA to Lab x2	02/06/2020	21.46
	020620	Nitrile gloves	02/06/2020	38.76
	020620	Cartridges for gas masks	02/06/2020	125.94
	020620	Nitrile gloves	02/06/2020	93.88
	020620	Safety Supp & Equip - Nitrile Gloves	02/06/2020	68.70
	020620	Safety Supp & Equip-Gas Masks	02/06/2020	87.00
	020620	acoustic tubes	02/06/2020	30.99
	020620	Flashlight holster	02/06/2020	16.00
	020620	C31 Uniform & Clothing - C19 Sales Tax REFUND	02/06/2020	1.28-
	020620	Uniforms/Clothing - Duty jacket C13	02/06/2020	199.99
	020620	Uniforms/Clothing - Duty sweater C19	02/06/2020	33.58

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	Uniforms/Clothing - REFUND Duty flashlight holder x2, Duty inner belt	02/06/2020	45.97-
	020620	Uniforms/Clothing - REFUND Duty key holder C13	02/06/2020	13.74-
	020620	Uniforms/Clothing - REFUND SALES TAX C19	02/06/2020	1.28-
	020620	Uniforms/Clothing - Uniform Embroidery C07	02/06/2020	32.00
	020620	Uniforms/Clothing - Uniform Embroidery C13 New Officer	02/06/2020	96.00
	020620	Uniforms/Clothing - Uniform Embroidery C19	02/06/2020	8.00
	020620	Uniforms/Clothing - Uniform Embroidery C22	02/06/2020	65.00
	020620	Uniforms/Clothing- Duty belt buckle C05	02/06/2020	44.00
	020620	Uniforms/Clothing- RETURN Duty Pants C13 New Officer	02/06/2020	99.98-
	020620	Uniforms/Clothing-RETURN Duty Sweater C19	02/06/2020	32.00-
	020620	Uniforms/Clothing - Uniform Cleaning C05	02/06/2020	6.92
	020620	Uniforms/Clothing-Ear molds for radios	02/06/2020	196.89
	020620	C11 Other Supp-Deer feed/bait-Corn	02/06/2020	39.56
	020620	Uniforms/Clothing - Duty flashlight C05	02/06/2020	53.99
	020620	Uniforms/Clothing - Name tapes/Tac Team	02/06/2020	69.31
	020620	C11 Other Supp-Deer feed/bait-Corn	02/06/2020	10.29
	020620	C11 Other Supp-Deer feed/bait-Corn, scoop, tarp	02/06/2020	63.93
	020620	C25 Car wash	02/06/2020	9.00
	020620	C14 Car wash	02/06/2020	10.00
	020620	Utilities - Verizon	02/06/2020	176.36
	020620	C14 Office Supplies-Shredder for Evidence disposal	02/06/2020	89.00
	020620	C14 Office Supplies-Totes for evidence storage	02/06/2020	79.08
	020620	Uniforms/Clothing-Duty Shoes C14	02/06/2020	84.38
	020620	Crime scene case # 20-18 and street supplies	02/06/2020	39.59
	020620	Utilities - Verizon	02/06/2020	34.39
Total Police:				6,062.37
	020620	random testing	02/06/2020	40.50
	020620	Pipe clamps	02/06/2020	43.40
	020620	Security Contract Kenco	02/06/2020	62.24
	020620	Utilities - TCT	02/06/2020	197.12
	020620	Lysol	02/06/2020	5.58
	020620	C07 and D15 parts	02/06/2020	45.18
	020620	B14 plow bolts	02/06/2020	8.60
	020620	Zipper bits	02/06/2020	1,211.83
	020620	B17 trailer connector	02/06/2020	16.14
	020620	D03 Dring tailgate	02/06/2020	7.53
	020620	D15 repair	02/06/2020	70.00
	020620	Cummins Insite Software	02/06/2020	166.18
	020620	Tire balance	02/06/2020	120.36
	020620	disposable gloves, tire cement	02/06/2020	45.87
	020620	Credit drum deposit	02/06/2020	385.00-
	020620	DEF fluid	02/06/2020	107.45
	020620	Chuck	02/06/2020	8.92
	020620	APWA 2020 membership renewal - Phillip Bowman	02/06/2020	72.00
	020620	Utilities - Verizon	02/06/2020	44.08
	020620	Utilities - Verizon	02/06/2020	40.01
	020620	Asphalt training TJ, JB, ZE, TP	02/06/2020	740.00
	020620	Credit for Sling Training	02/06/2020	356.00-
	020620	1/4 chip LEC	02/06/2020	72.80
	020620	1/4 chip LEC	02/06/2020	52.96
	020620	Beet juice repair	02/06/2020	575.97
	020620	Chips LEC	02/06/2020	59.68
	020620	Chips lec	02/06/2020	500.00
	020620	1/4 chips lec	02/06/2020	500.00
	020620	1/4 chips LEC	02/06/2020	500.00
	020620	1/4 chips LEC	02/06/2020	500.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	1/4 chip LEC	02/06/2020	74.80
	020620	Equipment rental snow flakes	02/06/2020	399.50
	020620	Utilities - Verizon	02/06/2020	162.67
	020620	Ratchet keeper and screws	02/06/2020	26.08
	020620	Welders boxes	02/06/2020	120.99
	020620	Batts for equipment	02/06/2020	15.81
	020620	Anti slip tape	02/06/2020	109.99
	020620	Drill bit	02/06/2020	13.99
	020620	Concrete for signs	02/06/2020	251.44
	020620	Sign nuts and bolts	02/06/2020	10.90
	020620	Sign parts	02/06/2020	54.45
	020620	aluminum sign blanks	02/06/2020	899.90
	020620	Sign bases Hospital	02/06/2020	118.52
	020620	Sign bolts	02/06/2020	21.45
	020620	Sign bolts	02/06/2020	25.70
	020620	Sign posts	02/06/2020	168.00
	020620	Sign posts, Hospital	02/06/2020	458.40
	020620	Sign repair east sheridan	02/06/2020	9.91
	020620	Sign repairs East sheridan	02/06/2020	28.28
	020620	Sign software support and updates	02/06/2020	585.84
Total Public Works:				8,630.02
	020620	advertising Rec Admin Asst, Aquatic Supervisor and Parks Maintenance Worker	02/06/2020	123.75
	020620	advertising, rec vacancies	02/06/2020	200.90
	020620	Door kick downs	02/06/2020	22.47
	020620	Nuts & bolts for doors at rec center	02/06/2020	1.12
	020620	lights replaced in gyms and pool area	02/06/2020	1,459.08
	020620	pump repair in boiler room at rec	02/06/2020	290.50
	020620	to repair pump in boiler room	02/06/2020	193.12
	020620	Bath Towels, Mat & Rags service	02/06/2020	59.07
	020620	elevator inspection at Rec Center	02/06/2020	1,227.12
	020620	Security contract - Kenco	02/06/2020	63.00
	020620	Utilities - TCT	02/06/2020	521.17
	020620	spray for rec center restrooms	02/06/2020	48.96
	020620	custodial supplies for Auditorium, Aquatics and Rec.	02/06/2020	1,336.79
	020620	custodial supplies for rec	02/06/2020	14.99
	020620	spray bottles and nozzles	02/06/2020	69.00
	020620	batteries for paper towel dispensers at Rec Center	02/06/2020	79.66
	020620	Gorilla glue & Carton seal tape	02/06/2020	21.96
	020620	paint brush	02/06/2020	13.99
	020620	Credit for sales tax charge	02/06/2020	11.54-
	020620	PT06 parts	02/06/2020	261.93
	020620	Music License for Rec	02/06/2020	460.00
	020620	Utilities - Verizon	02/06/2020	114.37
	020620	Pens	02/06/2020	9.81
	020620	various office supplies	02/06/2020	77.26
	020620	music for fitness classes	02/06/2020	9.99
	020620	random testing	02/06/2020	9.00
	020620	various office supplies	02/06/2020	9.48
	020620	birthday party supplies	02/06/2020	24.36
	020620	birthday party supplies	02/06/2020	64.72
	020620	birthday party supplies	02/06/2020	264.37
	020620	pizza for birthday parties	02/06/2020	46.79
	020620	pizza for birthday parties	02/06/2020	42.54
	020620	pizza for birthday parties	02/06/2020	46.79
	020620	letters puzzle for kids programs	02/06/2020	67.87
	020620	lacrosse balls	02/06/2020	65.76

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	020620	bowling for leisure sports tournament	02/06/2020	224.00
	020620	plates, napkins, condiments for leisure sports tournament	02/06/2020	86.09
	020620	prizes for leisure sports tournament	02/06/2020	350.00
	020620	Belt drive - repairs of fitness equipment	02/06/2020	46.84
	020620	repairs to exercise bikes - bike pedals & seats	02/06/2020	137.56
	020620	advertising rec center	02/06/2020	519.00
	020620	advertising, rec programs	02/06/2020	806.00
Total Recreation Center:				9,479.64
	020620	advertising, rec vacancies	02/06/2020	222.25
	020620	random testing	02/06/2020	45.00
	020620	Utilities - TCT	02/06/2020	86.95
	020620	Mop handles	02/06/2020	14.99
	020620	led bulbs	02/06/2020	18.99
	020620	C01 terminal elc	02/06/2020	47.78
	020620	C02 parts	02/06/2020	70.62
	020620	C05 Parts	02/06/2020	57.08
	020620	C05 parts	02/06/2020	185.62
	020620	C07 and D15 parts	02/06/2020	17.38
	020620	Credit C04 parts	02/06/2020	75.00-
	020620	J36 parts	02/06/2020	16.12
	020620	hydraulic fluid	02/06/2020	357.33
	020620	rotary pump	02/06/2020	79.63
	020620	seat covers	02/06/2020	188.78
	020620	windshield re-seal	02/06/2020	150.00
	020620	disposable gloves, tire cement, chuck, filters	02/06/2020	118.48
	020620	generator oil	02/06/2020	11.94
	020620	flat repair	02/06/2020	17.79
	020620	Cummins Insite Software	02/06/2020	276.91
	020620	Utilities - Verizon	02/06/2020	14.55
	020620	drinking water	02/06/2020	7.96
	020620	paper plates/bowls	02/06/2020	8.45
	020620	drinking water	02/06/2020	11.16
	020620	dry erase markers and wipes	02/06/2020	14.61
	020620	Utilities - Verizon	02/06/2020	35.27
	020620	propane	02/06/2020	1.85
	020620	propane	02/06/2020	1.05
	020620	propane	02/06/2020	1.07
	020620	propane	02/06/2020	1.86
	020620	brushes and rollers	02/06/2020	32.30
	020620	fitting	02/06/2020	4.03
	020620	safety glasses	02/06/2020	64.20
	020620	shovel	02/06/2020	23.99
	020620	Utilities - Verizon	02/06/2020	8.82
	020620	propane	02/06/2020	35.15
	020620	propane	02/06/2020	19.89
	020620	propane	02/06/2020	20.39
	020620	propane	02/06/2020	35.24
	020620	dumpster paint	02/06/2020	88.18
	020620	flashlight and battery	02/06/2020	11.48
	020620	lag screws	02/06/2020	4.16
	020620	lit supports	02/06/2020	52.18
	020620	stingers	02/06/2020	128.70
Total Solid Waste:				2,535.18
	020620	Upfit police pickup	02/06/2020	10,540.97

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total Vehicle Replacement:				10,540.97
	020620	random testing	02/06/2020	13.50
	020620	Security Contract Kenco	02/06/2020	31.13
	020620	Utilities - TCT	02/06/2020	203.09
	020620	papertowels for lab	02/06/2020	7.97
	020620	Cummins Insite Software	02/06/2020	55.37
	020620	APWA 2020 membership renewal - Phillip Bowman	02/06/2020	73.00
	020620	Utilities - Verizon	02/06/2020	35.00
	020620	printer cartridge for wastewater lab	02/06/2020	87.39
	020620	WARWS training refreshment	02/06/2020	19.86
	020620	dry erase	02/06/2020	4.46
	020620	fuses for north lift station	02/06/2020	34.42
	020620	Utilities - Verizon	02/06/2020	39.28
	020620	duct tape	02/06/2020	7.99
	020620	studs	02/06/2020	14.00
	020620	Utilities - Verizon	02/06/2020	39.29
	020620	anti-seize Lubricant	02/06/2020	19.98
	020620	nitrile gloves	02/06/2020	7.99
	020620	silicone, batteries, lubricant	02/06/2020	25.47
	020620	nitrile gloves	02/06/2020	172.00
	020620	conduit and splicers for meters	02/06/2020	49.55
	020620	Hydrant meter valves	02/06/2020	1,399.59
Total Wastewater:				2,340.33
	020620	random testing	02/06/2020	22.50
	020620	Security Contract Kenco	02/06/2020	31.13
	020620	Utilities - TCT	02/06/2020	197.12
	020620	D07 hose	02/06/2020	381.02
	020620	K10 tires	02/06/2020	235.64
	020620	APWA 2020 membership renewal - Phillip Bowman	02/06/2020	73.00
	020620	Utilities - Verizon	02/06/2020	34.55
	020620	coffee	02/06/2020	9.96
	020620	coffee & cups for WARWS training	02/06/2020	20.10
	020620	dry erase	02/06/2020	4.46
	020620	Utilities - Verizon	02/06/2020	39.29
	020620	linseed oil, lag bolts, bungee	02/06/2020	36.21
	020620	tubing for sign stands	02/06/2020	118.60
	020620	bolts	02/06/2020	1.83
	020620	casters for rack	02/06/2020	90.75
	020620	nuts and bolts, rope	02/06/2020	22.07
	020620	sample shipping refund	02/06/2020	55.60-
	020620	water sample shipping	02/06/2020	61.26
	020620	water sample shipping	02/06/2020	61.40
	020620	water sample shipping	02/06/2020	55.60
	020620	Utilities - Verizon	02/06/2020	13.10
	020620	lumber and wood screws for sign trailer	02/06/2020	35.01
	020620	oxygen and acetylene	02/06/2020	65.80
Total Water:				1,554.80
Total U S BANK PURCHASE CARD (129981):				64,433.82
UNUM LIFE INSURANCE - LIFE (127935)	2420	PREMIUM	02/04/2020	1,502.88

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				1,502.88
Total UNUM LIFE INSURANCE - LIFE (127935):				1,502.88
WESCO RECEIVABLES CORP (131137)				
WESCO DBA:WESCO/KVA/MODERN	421712	H-TAP CONNECTORS	01/08/2020	35.00
Total :				35.00
Total WESCO RECEIVABLES CORP (131137):				35.00
WHITE, NICK (132062)				
	2071	REC CENTER REFUND	01/31/2020	15.00
Total :				15.00
Total WHITE, NICK (132062):				15.00
WROBETZ, DONALD (132056)				
	15.6620.31	REFUND UTILITY DEPOSIT	01/31/2020	205.35
Total :				205.35
Total WROBETZ, DONALD (132056):				205.35
WYOMING CHILD SUPPORT (132047)				
	2420	Garnishment	02/04/2020	207.69
Total :				207.69
Total WYOMING CHILD SUPPORT (132047):				207.69
WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)				
WORKERS COMPENSATION DIV	2420	CONTRIBUTIONS	02/04/2020	13,278.30
WORKERS COMPENSATION DIV	2420	PD VOLUNTEERS	02/04/2020	17.06
WORKERS COMPENSATION DIV	2420	REC VOLUNTEERS	02/04/2020	25.60
Total :				13,320.96
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				13,320.96
WYOMING MUNICIPAL POWER AGENCY (10920)				
	022520	POWER PURCHASE - JAN 2020	02/01/2020	56,769.90
	022520	POWER PURCHASE - JAN 2020	02/01/2020	716,904.16
Total :				773,674.06
Total WYOMING MUNICIPAL POWER AGENCY (10920):				773,674.06
WYOMING RETIREMENT SYSTEM (10950)				
	188721	CONTRIBUTIONS -	02/04/2020	19,679.25
	188722	CONTRIBUTIONS -	02/04/2020	25,349.90
	188723	CONTRIBUTIONS -	02/04/2020	35,617.34
Total :				80,646.49

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total WYOMING RETIREMENT SYSTEM (10950):				80,646.49
YELLOWSTONE REGIONAL AIRPORT (11150)				
	20120	AIRPORT FUNDING - FEB 2020	02/01/2020	16,528.25
Total :				16,528.25
Total YELLOWSTONE REGIONAL AIRPORT (11150):				16,528.25
Grand Totals:				<u>2,413,008.24</u>

Report GL Period Summary

GL Period	Amount
02/20	2,413,008.24
Grand Totals:	<u>2,413,008.24</u>

Vendor number hash: 7457577
 Vendor number hash - split: 70618940
 Total number of invoices: 112
 Total number of transactions: 651

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	2,413,008.24	.00	2,413,008.24
Grand Totals:	<u>2,413,008.24</u>	.00	<u>2,413,008.24</u>
		Payroll 02/05/20	244,347.79
			<u>2,657,356.03</u>

Report Criteria:

Invoice.Detail.Input date = 02/11/2020
 Invoice.Batch = {NOT LIKE} "1"



City of Cody Agenda Request Form



In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You will be notified of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to address concerns or provide additional information. Some requests may not require appearing before the Council for approval.

Please provide the following detailed information relating to your concern or request. **This form (and any relevant attachments) should be submitted in a timely manner, preferably at least 14 days prior to allow sufficient time for internal review. Untimely submission may result in the inability to be considered for approval.** Council packets are prepared in advance prior to Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532),

Name of person to appear before the Council _____

Organization Represented _____

Date you wish to appear before the Council _____

Email Address _____ Telephone _____

Names of all individuals who will speak on this topic _____

Event Title (if applicable) _____

Date(s) of Event (if applicable) _____

Location of Event (if applicable) _____

Full description of topic to be discussed (include all relevant information including any street closures, times of event, any special requirements or request etc., attach additional sheet if necessary and map showing location of event where applicable) _____

Which City employee(s) have you spoken to about this issue? _____

Signature _____ Date _____

On Mon, Feb 3, 2020 at 4:39 PM Rebecca West <rebeccaw@centerofthewest.org> wrote:

Dear Phil,

I am writing on behalf of the Center to get the process of a street closure request started for Buffalo Bill's Wreath laying ceremony. The event date is Wednesday February 26, 2020 and the impact time is 10:30 am to 11:50 am; location is the portion of Coe Circle at the Scout Monument. The Ceremony is at 11 am and should last no longer than 20 minutes with the speeches and reenactment from the Cody FFA members.

Please let me know next steps from us – I understand there needs to be a formal request to City Council.

Thank you for your help,

Rebecca West

Curator, Plains Indian Museum
Collier-Read Director of Curatorial, Education, and
Museum Services

p: 307.578.4049

e: rebeccaw@centerofthewest.org

**BUFFALO BILL
CENTER
OF THE WEST**

----- Forwarded message -----

From: **Jeremy Johnston** <JeremyJ@centerofthewest.org>

Date: Wed, Jan 29, 2020 at 10:15 AM

Subject: RE: Wreath Laying Ceremony for Buffalo Bill's Birthday on February 26th

To: McMillan, Doug <dmcmillan@codyregionalhealth.org>, Troy Wiant <twiant@park6.org>, pbowman@cityofcody.com <pbowman@cityofcody.com>

Cc: Sam Hanna <samh@centerofthewest.org>, Jacobs, Kimberly <kjacobs@codyregionalhealth.org>, Bales, Jeff <jbales@codyregionalhealth.org>

Phil,

Attached is the agenda request form to appear before the City Council. Please let us know if you have any questions or concerns. Thanks!

Best,
Jeremy

Jeremy M. Johnston, Ph.D.

- Historian, Buffalo Bill Center of the West
- The Hal and Naoma Tate Endowed Chair of

Western History

- Managing Editor of *The Papers of William F. Cody*

p: 307.578.4032

e: jeremyj@centerofthewest.org

**BUFFALO BILL
CENTER
OF THE WEST**

From: McMillan, Doug <dmcmillan@codyregionalhealth.org>
Sent: Wednesday, January 29, 2020 9:54 AM
To: Jeremy Johnston <JeremyJ@centerofthewest.org>; 'Troy Wiant' <twiant@park6.org>; pbowman@cityofcody.com
Cc: Sam Hanna <samh@centerofthewest.org>; Jacobs, Kimberly <kjacobs@codyregionalhealth.org>; Bales, Jeff <jbales@codyregionalhealth.org>
Subject: RE: Wreath Laying Ceremony for Buffalo Bill's Birthday on February 26th

Jeremy

We will again allow you to divert traffic to allow this ceremony to be held.



Doug McMillan

Administration, Chief Executive Officer

dmcmillan@codyregionalhealth.org

(307) 578-2489 | codyregionalhealth.org

Cody Regional Health

707 Sheridan Ave., Cody, WY 82414



West Park Hospital District - DBA Cody Regional Health

From: Jeremy Johnston <JeremyJ@centerofthewest.org>
Sent: Wednesday, January 29, 2020 9:49 AM
To: McMillan, Doug <dmcmillan@codyregionalhealth.org>; 'Troy Wiant' <twiant@park6.org>; pbowman@cityofcody.com
Cc: Sam Hanna <samh@centerofthewest.org>
Subject: RE: Wreath Laying Ceremony for Buffalo Bill's Birthday on February 26th

Doug and Phil,

Buffalo Bill's Birthday is soon upon us and I am again respectfully requesting the closure of a portion of the Coe Circle around *The Scout* statue for the FFA wreath-laying ceremony to celebrate Buffalo Bill's birthday. The event will occur on Wednesday, February 26th, beginning at 11:00am. The event should last around thirty minutes.

Doug, would you please confirm by replying to this email that West Park Hospital will allow the City of Cody to divert traffic around the statue through the cafeteria/monument entrance parking lot for the duration of the ceremony?

Phil, with Doug's approval, the Center will send the application to appear before the City of Cody Council Meeting to officially request the street closure.

I was recently appointed to be the Center Historian, making Sam Hanna, Curatorial Assistant of the Buffalo Bill Museum, the main point of contact for this year and beyond. I am copying Sam on this email if you need to reach him with any questions or concerns.

The Buffalo Bill Center of the West expresses its sincerest appreciation to the staff of the Cody Regional Health and the City of Cody for their continued support of this annual community event. It has been a pleasure working with all of you and I look forward to seeing another successful wreath laying ceremony for 2020.

Best,
Jeremy

Jeremy M. Johnston, Ph.D.

- Historian, Buffalo Bill Center of the West
- The Hal and Naoma Tate Endowed Chair of Western History
- Managing Editor of *The Papers of William F. Cody*

p: 307.578.4032

e: jeremyj@centerofthewest.org

AGENDA ITEM SUMMARY REPORT

Removal of Finance Charges on Century Link Account

ACTION TO BE TAKEN:

Approve removing \$8,091 in finance charges assessed to Century Link for past due invoices.

SUMMARY OF INFORMATION:

Currently, Century Link has a balance owing of \$11,189.40 due to finance charges assessed on two invoices for their annual pole attachment fees and the pole purchases. The following outlines the circumstances of the charges:

Invoice #15819 was billed to Century Link in April 2019 in the amount of \$4,880.00 for the annual pole attachment fees with payment due in 30 days. Finance charges were assessed in June, July, August, September, and October 2019, for a total of \$401.40. Century Link paid the invoice on November 25, 2019.

Invoice #15933 was billed to Century Link in August 2019 in the amount of \$179,800 for the purchase of poles that were replaced by the City between 1993 and 2016 which had been replaced by the City but not paid for by Century Link. Finance charges were assessed in September, October, November, and December 2019 for a total of \$10,788. Century Link paid the invoice on February 4, 2020.

Century Link has requested a waiver of these finance charges and at the February 10, 2020 work session, Council gave direction to staff to negotiate a settlement for the amount of finance charges to be paid. The following settlement offer was made by the City and accepted by Century Link:

Invoice #15819 for the pole attachment fees - a copy of this invoice was emailed on 5/10/19 to Thomas Tyler of Century Link so we can confirm it was in Century Link's possession at that time. The invoice was not paid until 11/25/19. Finance charges will not be waived due to email confirmation that the invoice was received by Century Link on 5/10/19. Finance charges in the amount of \$401.40 are due.

Invoice #15933 for the pole replacement purchase - a copy of this invoice was emailed on 12/20/19 Michelle Martinez so we can confirm that it was in Century Link's possession at that time. The invoice was not paid until 2/4/20. Finance charges in the amount of \$8,091.00 incurred prior to 12/20/19 will be waived due to email confirmation that the invoice was received by Century Link on 12/20/19. Finance charges in the amount of \$2,697 are due.

Century Link agreed to pay the remaining \$3,098.40 by February 28, 2020.

FISCAL IMPACT

The City will lose billed but uncollected revenue in the amount of \$8,091.

ATTACHMENTS

None

AGENDA ITEM SUMMARY REPORT

Ordinance 2020-01 Hydrant Water Meters

ACTION TO BE TAKEN:

Approve changes to Ordinance 2020-01 relating to hydrant water meters.

SUMMARY OF INFORMATION:

The City of Cody current allows customers to check out meters to obtain water for construction and industrial use from City hydrants for situations where a large volume of water is needed for a short period of time.

The number of hydrant meters the City has available is limited and are checked out on a first-come/first-served basis. We have several customers who have had meters checked out for months or years at a time with little or no water usage and there have been times when another customer requests a meter and none are available.

Currently, the City charges \$7.22 per thousand gallons of water taken from a hydrant. There are no rental fees for the meters. There is a significant amount of staff time invested in checking out meters, obtaining reads, and billing usage to customers. After recent discussions with the Public Works Director, Water/Wastewater Superintendent, and City Administrator a new Ordinance was developed for handling hydrant meter.

We propose either charging a monthly rental fee and a deposit on meters that are checked out or allowing customers to purchase a meter from the City at cost. Other changes include provisions for when meter reads need to be submitted, when billings will be processed, and a system for annual meter inspections.

FISCAL IMPACT

Based on the number of meters checked out in 2019 annual rental revenue would be \$3,050. It is unknown how many of the 8 customers with hydrant meters would opt to purchase their meters.

ATTACHMENTS

1. Ordinance 2020-01

ORDINANCE NO. 2020-01

AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE II SECTION 40-B-2, OF THE CITY OF CODY CODE: WATER; DOMESTIC SERVICE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 8, Chapter 2, Section 40-B-2, of the City of Cody Code, shall be amended to provide as follows:

8-2-40: SCHEDULE OF RATES AND CHARGES:

The rates for metered water sold within the City limits shall be as follows:

The minimum monthly charge for each meter shall be as follows:

SMP Charge	Base Charge	Meter Size
\$ 11.00	\$ 13.00	³ / ₄ inch
22.00	26.00	1 inch
44.00	52.00	1 ¹ / ₂ inches
77.00	91.00	2 inches
176.00	208.00	3 inches
308.00	364.00	4 inches
1,408.00	768.00	6 inches

The SMP fee is the wholesale tap equivalency fee charged by the Shoshone Municipal Pipeline. The base charge is the fee assessed by the City for the operation and maintenance of the water lines. The minimum monthly fee is calculated as follows:

SMP charge + base charge + \$2.60 per thousand gallons per month.

In the event that the water meter is permanently removed and the service will no longer be usable on the property, the base fee and SMP fee may be removed from the utility account. In all other circumstances, the base fee and SMP fee will be charged on a monthly basis, regardless of usage.

Payment of bills shall be as outlined in the City electric ordinance, chapter 1 of this title. (Ord. 2017-08, 5-15-2017)

A. The rate of metered water sold outside the corporate limits shall be the same as listed above, unless determined otherwise by the Governing Body, and shall at no time exceed one and one-half (1¹/₂) times the rates listed above.

B. The rate and regulations for unmetered water taken from a fire hydrant, the City water crane or any unmetered source shall be as follows:

1. For water taken from the City water crane, a minimum of seven dollars twenty two cents (\$7.22) for the first one thousand (1,000) gallons or less, plus seven dollars twenty two cents (\$7.22) per one thousand (1,000) gallons for each additional one thousand

(1,000) gallons, or any fraction thereof, per trip or load.

2. For water taken from a fire hydrant on or after April 1, 2020:

a. Except as provided in Paragraph 3 below, prior to any person or entity (customer) using or taking domestic City water from any fire hydrant is required to complete a hydrant water sales agreement, pay the required deposit to the City of Cody, and obtain a hydrant meter assembly from the City's Water Department.

b. A deposit of \$500 shall be paid at the time a meter assembly is checked out. When the meter assembly is returned, pending the testing of assembly for damage, the deposit shall be applied first to any outstanding charges including any repair costs. Any deposit balance remaining shall be refunded to the customer. If a customer exchanges meters, the deposit may be transferred to the new meter. This deposit requirement does not apply to customers electing to purchase a meter.

c. The meter assembly rental fee shall be \$50.00 per month, per meter assembly. In lieu of a monthly rental fee a meter assembly may be purchased from the City at cost. Purchased meters may not be returned for credit against the purchase of a new meter or outstanding charges. Purchasing a meter does not relieve the customer from the other requirements of this Section.

d. The fee for water use shall be a minimum of seven dollars and twenty-two cents (\$7.22) per thousand gallons or any fraction thereof, of water used. This fee may be adjusted to the wholesale cost to the City if the water is used for City funded projects.

e. An electronic picture of the meter dial must be submitted between the 1st and the 5th of every month to the email address listed on the water sales agreement. In lieu of submitting an electronic photo of the meter dial, the meter may be brought to the Water Department during regular business hours to be read and verified by City personnel. Failure to submit a meter reading by the due date shall result in a late fee of \$40.00 and may be cause for confiscation of the rented meter and forfeiture of the deposit.

f. An invoice shall be sent each month to the billing address listed on the water sales agreement showing charges for actual consumption registered by the hydrant meter, the monthly rental fee, any late charges, and any repair charges. Payment for all charges billed is due within 30 days of the invoice date. Any charges billed for hydrant meter service which are not paid by the invoice due date shall be subject to a charge of one and one-half percent (1.5%) per month until said obligation has been paid.

g. Customer shall return the meter (rented or purchased) and additional equipment checked out to the City within 15 days of the one-year anniversary of the check-out date for testing and inspection. If the meter is rented, the customer shall be given a replacement meter and will be billed for the repair or replacement of any components of the assembly found to be damaged. If a purchased meter fails the testing and inspection the customer shall either (1) purchase a new meter or (2) rent a meter from the City. Failure to return the meter and equipment for inspection by the due date shall result in a fee of \$100.00 and may be cause for confiscation of the rented meter, equipment, and forfeiture of the deposit.

h. The City may terminate the hydrant water sales agreement if the customer violates or breaches any part of the Agreement, or violates any part of the applicable ordinance. A breach or violation which may result in termination includes, but is not limited to: failure to report meter readings by the due date, non-compliance with the annual meter exchange and inspection requirements, non-payment or partial payment of any fees or charges due, late payments, or damaging hydrants and/or hydrant meter assemblies. If the City terminates the Agreement due to a breach by the Customer, the City may demand return of the rented hydrant meter assembly and immediate payment of any and all charges, fees, and cost owed to the City. Upon such demand, the Customer shall

return the rented hydrant meter assembly and any additional items checked out, in as good condition as when it was received by the Customer (normal wear and tear excepted), no later than five business days after the date of the termination of the Agreement.

i. The customer shall be responsible for protecting the rented meter from freezing, or damage of any kind. In the event the rented meter is frozen or damaged the customer shall reimburse the City for the cost of repairs or replacement.

j. If the customer checks out additional items with the rented or purchased meter assembly, the customer shall be responsible for returning the additional items when the meter assembly is returned for the annual inspection. The customer shall reimburse the City for the cost of any unreturned or damaged items.

k. Taking water from a fire hydrant without a City issued meter assembly when required shall constitute a misdemeanor and, upon conviction, may be punished by a fine of not more than seven hundred fifty dollars (\$750.00).

3. Any person desiring to take domestic City water from any other unmetered source, excepting City personnel for authorized City purposes and Fire Department personnel for authorized Fire Department purposes, shall first obtain a written permit from the Public Works Director or his/her designee. Such permit shall fully state the name and billing address of the person or party responsible for payment of water taken, meter number for meter used, and the location of the source (hydrant) from where the water is to be taken. The fee for the use of water shall be a minimum of seven dollars twenty two cents (\$7.22) for the first one thousand (1,000) gallons or less, plus seven dollars twenty two cents (\$7.22) per one thousand (1,000) gallons for each additional one thousand (1,000) gallons, or fraction thereof, per trip or load. This fee may be adjusted to the cost of the water from SMP to the City, if the water is used for City projects or as determined by the Governing Body.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

PASSED ON THIRD READING:

MATT HALL, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Director