

City of Cody
Planning, Zoning, and Adjustment
Board Meeting December 17, 2019

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, December 17, 2019 at 12:00 pm.

Present: Chairman Kayl Mitchell; Erynne Selk; Richard Jones; Sandi Fisher; Stan Wolz; Klay Nelson; Buzzy Hassrick; City Attorney Scott Kolpitcke; City Planner Todd Stowell; Council Liaison Glenn Nielson; Administrative Coordinator Bernie Butler.

Kayl Mitchell called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Stan Wolz made a motion, seconded by Richard Jones, to amend the order of the agenda items and add an additional item. Vote on the motion was unanimous, motion carried.

Klay Nelson made a motion, seconded by Erynne Selk to approve the minutes from the November 26, 2019, 2019 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a site plan review for the Walmart pickup area, located at 321 Yellowstone Avenue.

Erynne Selk made a motion, seconded by Sandi Fisher to approve the Walmart pickup area with the recommended signage per the staff report, and the lights be full cut off. Vote on the motion was unanimous, motion passed.

B. Todd Stowell reviewed the amended plat the Cook minor subdivision. Property is located at 1702 31st Street.

Richard Jones made a motion, seconded by Klay Nelson to recommend approval to Council for the amended Cook minor subdivision. Vote on the motion was unanimous, motion carried.

C. Todd Stowell reviewed a site plan for the Adidas/Yeezy Cody Sample Lab, located at 119 Road 2AB.

Klay Nelson made a motion, seconded by Buzzy Hassrick to approve the site plan for the Adidas/Yeezy Cody Sample Lab, with recommendations 1-8 in the staff report. Vote on the motion was unanimous, motion carried.

D. Todd Stowell reviewed the site plan for Park County School District #6 for the Transportation Facility, located at 3825 Sheridan Avenue.

There was a discussion among the Board regarding the architectural enhancement and landscaping plan. PCSD #6 Terry Gardner, Facility Supervisor, and Kane Morris of Point Architect explained the project with budget and design criteria. They answered questions from the Board. Councilman Glenn Nielson asked Todd Stowell if this project needed to meet the 5% landscape requirement. Todd said it is not applicable here. Citizen Landon Greer addressed the Board stating this project was on a tight budget, and needs to avoid added costs.

It was recommended that the Planning and Zoning Board discuss the project, give direction to the School District, and withhold approval of the site application until it is updated to include the additional details pointed out in the staff report. An updated plan is to be brought back to the Board for further review. The Board noted that the plans do not clearly show the architectural details explained by the applicant at the meeting.

Richard Jones made a motion, seconded by Sandy Fisher to table the site plan approval for Park County District No. 6 transportation facility.

Todd Stowell recognized Board Member Buzzy Hassrick for her six years of service on the Planning, Zoning, and Adjustment Board.

Buzzy Hassrick made a motion, seconded by Erynne Selk to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairman Kayl Mitchell adjourned the meeting at 1:11 pm.

Bernie Butler, Administrative Coordinator