

City of Cody City Council

AGENDA

Tuesday, September 3, 2019 – 7:00 p.m. (Pre-Meeting to begin at 6:45 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from August 20, 2019.
- b. Approve Vouchers in the amount of \$6,364.25, noting expenses associated with one cent special purpose tax.
- c. Authorize the Mayor to enter into and sign an agreement between the City of Cody and David & Sandra Allhouse.
- d. Award Quote 2019-1, Grading "W", to Harris Trucking & Construction Co. for 10,000 tons of Grading "W" road base in the amount of \$49,500.00.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Approve Vouchers and payroll in the amount of \$499,187.46.
- b. Consider approving the request to donate a park bench and dedicate to a local couple as a wedding gift – and approve the location,
Staff Reference: Cindy Baker, Administrative Services Officer
Spokesperson: Jason Krpan, City of Cody Citizen
- c. Approve the Final Plat for the Overfield Minor Subdivision, with conditions of approval.
Staff Reference: Todd Stowell, City Planner

- d. Consider approving a request from the Big Horn Radio Network to utilize the American Legion Filed to host a2020 St Jude’s Hospital Fundraiser – Celebrity Softball Game on June 12th and 13th (2020) and consider sponsoring the event not to exceed \$350.00.

Staff Reference: Rick Manchester, Parks & Rec Director and/or
Mike Fink, Recreation Supervisor

- e. ORDINANCE 2019-07 – THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III,
SECTION 13, OF THE CODY CITY CODE TO MODIFY AND SET
ELECTRICAL SERVICE RATES FOR YEARS 2019 THROUGH 2021.

Staff Reference: Phillip Bowman, Public Works Director

5. Tabled Items
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

Upcoming Meetings:

September 10, 2019 - Tuesday – Special Work Session 5:00 p.m.

September 17, 2019 - Tuesday – Regular Council Meeting 7:00 p.m.

**City of Cody
Council Proceedings
Tuesday, August 20, 2019**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, August 20, 2019 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Jerry Fritz, Landon Greer, Glenn Neilson and Heidi Rasmussen, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Finance Officer Leslie Brumage.

Absent: Council Member Justin Baily

Mayor Hall called the meeting to order at 7:02 p.m.

Council Member Greer made a motion seconded by Council Member Rasmussen to approve the Consent Calendar as amended removing paragraph 5d of item g on the consent calendar, other items approved include the approval of Minutes: Regular Minutes from August 6, 2019, and Work Session from August 13, 2019; approve Vouchers in the amount of \$157,834.10, noting expenses associated with one cent special purpose tax; approve Vouchers and payroll in the amount of \$2,912,513.25; authorize the Mayor to sign the 3-year contract between the City of Cody and Blueprint a Managed Business Solutions by TCT as it relates to the phone system upgrade budgeted in FY 19-20; authorize the Mayor to sign a letter to Wyoming Business Council withdrawing the grant for the Wyoming Authentic Products grant in the amount of \$748,360; approve the uncollectible account write offs in the amount of \$63,247.38; authorize the City Administrator to enter into and sign a MOU between the City of Cody and Northwest College for the performance of certain work and services in connection with NWC Physical Education Classes and approve a request from Leonard Moore dba Pat Ohara Brewing Company for a partial Street Closure on 15th Street between Sheridan Ave and to the alley north on 15th Street from 3 pm to 10 pm for their 6th Anniversary Party on Saturday, September 14, 2019 along with an open container permit for said area. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Ballard to approve Consider approve a request for a street closure for the 3200 block of Twin Creek Trail on Saturday September 7th from 5 p.m. to 10 p.m. from Landon Greer on behalf of the neighbors on the Twin Creek Trail for a neighborhood block party. Noting requestor will provide, set up and remove barricades. Council Member Greer recused himself from voting. Vote was unanimous from remaining Council Members.

Council Member Fritz made a motion seconded by Council Member Greer to approve RESOLUTION 2019-10 BUDGET AMENDMENT, A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2019-2020. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Ballard to approve on ORDINANCE 2019-07, on Second Reading. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:20 p.m.

Matt Hall, Mayor

Cindy Baker, Administrative Services Officer

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ENGINEERING ASSOCIATES					
	390827A	PROJECT NO 14111.04 WWTF PHASE 2	08/20/2019	6,364.25	.00
Total :				6,364.25	.00
Total ENGINEERING ASSOCIATES:				6,364.25	.00
Grand Totals:				6,364.25	.00

MEMORANDUM OF UNDERSTANDING

CITY OF CODY, WYOMING AND DAVID ALLSHOUSE and SANDRA ALLSHOUSE

a. The City of Cody (City) is a Municipal Corporation properly formed in the State of Wyoming.

b. David Allshouse and Sandra Allshouse (Allshouse) are residents and property owners in Park County, Wyoming.

c. On June 11, 2009, David Allshouse and Sandra Allshouse granted the City of Cody an easement for ingress and egress across property owned by Allshouse. That easement was recorded on August 5, 2009, at Document number 2009-6868 with the Park County, Wyoming Clerk's office. That easement was granted to the City to allow the City accessing a storage tank.

d. In addition to the easement described above, the City and Allshouse entered into a Memorandum of Understanding describing the terms and conditions of their agreement with respect to a possible alternate route for the easement. The parties wish to enter into a revised Memorandum of Understanding for the purpose of providing alternative locations for the easement in the event that the already-recorded easement must be moved.

WHEREFORE, in consideration of the mutual promises, covenants and representations described below, the parties agree as follows:

1. In the event Allshouse must use their land in a way which will interfere with the City of Cody's use of the easement, Allshouse will work with the City to provide an alternative route to locate the easement so that the City will be able to continue to access its storage tank.

2. Allshouse will notify the City as soon as reasonably possible if it becomes necessary or desires to locate the easement along an alternate route across the Allshouse property.

3. Allshouse shall not terminate the existing easement until the parties have agreed to an alternate route which is adequate for the City's needs, and until the legal description for such easement is prepared and Allshouse has executed a new easement document to be recorded.

4. The City agrees to pay for the survey of the alternate route and pay for the recording costs of the easement document. Upon recording of the new easement, the City agrees to release and terminate the existing easement which Allshouse had previously conveyed to the City.

5. The City further agrees that in the event that a public street or highway provides adequate access to the City's storage tank, and that access is, in the judgment of the City, convenient and adequately serves the City's needs, the City shall terminate the existing easement and shall file a release with the Park County Clerk's office to terminate and release the easement.

6. The City agrees to provide maintenance on the easement described above on a seasonal basis as follows: The City may remove snow periodically to allow City vehicles to access the easement. The City shall not be required to remove or plow snow after every snow storm or snow event. On or before April 30 of each year, City shall deliver approximately ten (10) cubic yards of gravel to Allshouse, and Allshouse will spread the gravel evenly on the road, and blade the road to the easement.

7. There are no other promises, covenants, or representations beyond the scope of this written agreement. Nothing in this Memorandum of Understanding shall be construed as a waiver or release by the City of Cody of any of its rights to the easement across Allshouse's property.

8. By entering into this agreement, the City of Cody does not waive any governmental or sovereign immunity. The City of Cody expressly retains all immunities and defenses available to it as a sovereign and governmental entity pursuant to State law, including but not limited to the

Wyoming Constitution. The City hereby waives any and all claims it may have against Allshouse for injuries or damages which arise out of the City's use of the above easement, except for such injuries or damages caused by intentional acts or gross negligence. The City will require any contractors accessing the easement on behalf of the City to carry liability insurance, and to name the City as an additional insured on such insurance.

9. This Memorandum of Understanding shall be binding and obligatory upon the heirs, administrators, successors and assigns of the parties.

CITY OF CODY, WYOMING

ATTEST:

MATT HALL Date
Mayor

Cynthia Baker Date
City Clerk

DAVID ALLSHOUSE Date

SANDRA ALLSHOUSE Date

MEETING DATE:	SEPTEMBER 3, 2019
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	ROB KRAMER
PRESENTED BY:	

AGENDA ITEM SUMMARY REPORT
Quote 2019-10 Grading “W”

ACTION TO BE TAKEN:

Award Quote 2019-10, Grading “W”, to Harris Trucking and Construction Co. for 10,000 tons of Grading “W” Road Base in the amount of \$49,500.00.

SUMMARY OF INFORMATION:

A request was made by the Streets Division for the purchase of 10,000 tons of Grading “W” Road Base. The base will be used to build, repair, and maintain the streets and alleys throughout the City of Cody.

Quote requests were sent to Big Horn Redi Mix, Harris Trucking and Construction Co., Mountain Construction, and Nicholson Dirt Contracting. Quotes were opened at City Hall on August 15, 2019.

One company, submitted one quote.

Harris Trucking and Construction Co. submitted one quote in the amount of \$4.95 per ton for a total price of \$49,500.00.

FISCAL IMPACT

Funding, in the amount of \$55,000.00, was budgeted for, and approved, in the Fiscal Year 2019/2020 budget.

ALTERNATIVES

Approve or deny the award of Quote 2019-10, Grading “W”, to Harris Trucking and Construction Company for 10,000 tons of Grading “W” Road Base in the amount of \$49,500.00.

ATTACHMENTS

Quote 2019-10

AGENDA & SUMMARY REPORT TO:

Harris Trucking and Construction Co.
 PO Box 296
 Cody, WY 82414

AGENDA ITEM NO. _____



REQUEST FOR QUOTES QUOTE NO. 2019-10 Grading "W"

Notice is hereby given that the City of Cody will receive quotes until 2:00 p.m., August 15, 2019 at Cody City Hall, 1338 Rumsey Avenue, Cody, Wyoming, for the following items:

SEE ATTACHED SHEET(S).

All quotes will be publicly opened and read aloud at 2:00 p.m. on August 15, 2019 at Cody City Hall, 1338 Rumsey Avenue, Cody, WY 82414. Quotes may be mailed to the City of Cody, P.O. Box 2200, Cody, Wyoming, 82414-2200. Envelopes must be marked "Quote 2019-10 Grading "W"."

No responsibility for delivery of quotes through the mail will be taken by the City of Cody.

The City reserves the right to reject any and/or all quotes and further reserves the right to waive any informalities if deemed in the best interest of the City of Cody. Direct all questions to Rob Kramer at (307) 587-2958.

Dated this 25th day of July, 2019.

Rob Kramer
Streets & Vehicle Maintenance Superintendent

CITY OF CODY

QUOTE # 2019-10 Grading "W"



Description and location of work:

The City of Cody is requesting quotes for approximately **10,000 tons** of Grading "W" aggregate.

The contractor agrees to provide a quality Grading "W" aggregate per the attached specifications and gradation requirements found on page 3.

The contractor shall stockpile the finished products within 10 miles of the City Shop (119 19th Street) in a place readily accessible, Monday thru Friday from 7:00 a.m. until 4:30 p.m., by the City of Cody Streets Division.

Grading "W":

Estimated:

Tons:	<u>10,000</u>
Ready Date:	_____
Start Date:	_____
Completion Date:	_____

Sieve analysis samples must be taken by the contractor to confirm that the Grading "W" aggregate meets the City of Cody's specifications. Results of these tests must be provided to the City of Cody before payment will be made. The City, at its sole discretion, may conduct additional sieve analysis to assure the aggregate conforms to City of Cody specifications. These tests may be taken during production and/or at the time of delivery.

Price per ton: \$ _____

Total Price: \$ _____

Price Provided by: _____ **Date:** _____

Accepted – City of Cody: _____ **Date:** _____

Grading "W"

The aggregate shall meet the following gradation requirements.

City of Cody
Grading W Roadbase

Standard Specification

Sieve Designation	Percent Passing
2" (50mm)	-----
1 1/2" (37.5mm)	100
1" (25mm)	90-100
3/4" (19.0mm)	-----
1/2" (12.5mm)	60-85
#4 (4.75mm)	45-65
#8 (2.36mm)	33-53
#200 (0.075mm)	3-12

The gradations in the table represent limits within which the Engineer shall approve the materials. The final gradation decided upon shall be uniformly graded from coarse to fine and shall not vary from the low limit on one sieve to the high limit on the adjacent sieves or vice versa. The amount of the fraction passing the #200 sieve shall not exceed one-half (1/2) the fraction passing the #40 sieve. The fraction passing the #40 sieve shall have a liquid limit not greater than twenty five (25) and a plasticity index not greater than six (6), except where the plasticity index is zero (0) the liquid limit shall not be more than thirty (30).

C. METHOD OF MEASUREMENT. Measurement shall be by the ton of specification material produced as measured on certified scales with weigh tickets supplied by the contractor.

D. BASIS OF PAYMENT. Payment will be made for each ton of specification material produced, stockpiled and measured as provided in these specifications at the price bid per ton. Said unit price shall be full compensation for production of the materials and furnishing all equipment, labor, mobilization and any other items incidental to the production and stockpiling of said material.

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ACKER ELECTRIC INC					
	60162	LIFT STATION PUMP CHANGEOUT	08/05/2019	95.00	.00
Total :				95.00	.00
Total ACKER ELECTRIC INC:				95.00	.00
ANIXTER INC					
	4297975-03	CONNECTORS - H-TAPS	08/06/2019	21.18	.00
	4324174-00	REPLACEMENT BOLT CUTTER HEAD	08/09/2019	75.11	.00
Total :				96.29	.00
Total ANIXTER INC:				96.29	.00
BASIN MECHANICAL					
	07232019	BACKFLOW & SOLENOID VALVE	08/16/2019	2,650.00	.00
Total :				2,650.00	.00
Total BASIN MECHANICAL:				2,650.00	.00
BLACKWELL, MICHAEL G					
SQUAD ROOM EMBLEMS	072219	CHAPLIN BADGE	07/22/2019	73.25	.00
SQUAD ROOM EMBLEMS	072219	PATROL BADGES	07/22/2019	148.07	.00
Total :				221.32	.00
Total BLACKWELL, MICHAEL G:				221.32	.00
BLASCO, GRACE					
	20.0650.38	REFUND UTILITY DEPOSIT	08/19/2019	104.73	.00
Total :				104.73	.00
Total BLASCO, GRACE:				104.73	.00
BOBCAT OF BIG HORN BASIN, INC.					
	33030	SKID STEER W/ ATTACHMENTS	08/13/2019	51,390.65	.00
Total :				51,390.65	.00
Total BOBCAT OF BIG HORN BASIN, INC.:				51,390.65	.00
CENTURY LINK					
	81919	UTILITIES - CENTURY LINK	08/19/2019	39.31	.00
Total :				39.31	.00
Total CENTURY LINK:				39.31	.00
CITY OF CODY					
	083119	UTILITIES - CITY OF CODY	08/31/2019	2,049.26	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	9,132.19	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	127.81	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	417.36	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	463.94	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	726.36	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	083119	UTILITIES - CITY OF CODY	08/31/2019	8,782.83	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	721.13	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	32.27	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	6,616.72	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	6,533.23	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	45.91	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	1,023.44	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	1,087.01	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	1,087.01	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	492.66	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	817.96	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	39.00	.00
	083119	UTILITIES - CITY OF CODY	08/31/2019	24.00	.00
Total :				40,220.09	.00
Total CITY OF CODY:				40,220.09	.00
CLARK, RONALD W					
TOWN TAXI	082019	TIPSY TAXI VOUCHERS	08/20/2019	56.00	.00
Total :				56.00	.00
Total CLARK, RONALD W:				56.00	.00
ENERGY LABORATORIES, INC					
DEPARTMENT 6250	254914	MONITOR WELL TESTING	08/14/2019	370.00	.00
Total :				370.00	.00
Total ENERGY LABORATORIES, INC:				370.00	.00
ENGINEERING ASSOCIATES					
	070219	BAC-T TEST SUNSHINE AVE	07/02/2019	25.00	.00
	3908005	GENERAL ELECTRIC EASEMENT SURVEY E SHERIDAN AVE	08/06/2019	703.31	.00
	3908027	PROJECT NO 14111.04 WWTF PHASE 2	08/20/2019	4,582.25	.00
	3908027	PROJECT NO 14111.04 WWTF PHASE 2	08/20/2019	1,400.13	.00
	3908027	PROJECT NO 14111.04 WWTF PHASE 2	08/20/2019	381.85	.00
Total :				7,092.54	.00
Total ENGINEERING ASSOCIATES:				7,092.54	.00
ENNIST III, ROBERT F					
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	430.40	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	172.16	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	64.56	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	215.20	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	21.52	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	215.20	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	64.56	.00
BIG HORN FOOD SERVICES	37339	COPIER PAPER	08/14/2019	860.80	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				2,152.00	.00
Total ENNIST III, ROBERT F:				2,152.00	.00
FARLOW, IRENE					
DBA: CODY CAB LLC	082019	TIPSY TAXI PROGRAM	08/20/2019	588.00	.00
DBA: CODY CAB LLC	083119	TIPSY TAXI PROGRAM	08/31/2019	217.00	.00
Total :				805.00	.00
Total FARLOW, IRENE:				805.00	.00
FREDERICK, LAUREL					
	080819	RESTITUTION FROM DEBRA HODSON MC-1706-037	08/08/2019	50.00	.00
Total :				50.00	.00
Total FREDERICK, LAUREL:				50.00	.00
FREEMAN, BRENDEN					
	14.1070.53	REFUND UTILITY DEPOSIT	08/15/2019	312.59	.00
Total :				312.59	.00
Total FREEMAN, BRENDEN:				312.59	.00
H B I INSURANCE					
	2702	JUDGE WEBSTER'S SURETY BOND	08/07/2019	170.00	.00
Total :				170.00	.00
Total H B I INSURANCE:				170.00	.00
HARRIS TRUCKING AND CONSTRUCTION CO					
PARK COUNTY READY MIX	114216	SAND SLURRY	07/25/2019	346.25	.00
Total :				346.25	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO:				346.25	.00
HARRIS TRUCKING AND CONSTRUCTION CO.					
	132698	ASPHALT	07/14/2019	3,582.37	.00
	132698	ASPHALT	07/14/2019	364.42	.00
	132845	SAND FOR TRIATHLON	07/31/2019	198.94	.00
Total :				4,145.73	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO.:				4,145.73	.00
HARRISON, TIMOTHY BRUCE					
BLUE ASPEN ENTERPRISES LLC	100039	REPLACE DAMPER ACTUATOR ON EXHAUST FAN	08/05/2019	297.79	.00
BLUE ASPEN ENTERPRISES LLC	100040	REPAIR A/C AT CITY HALL	08/11/2019	150.00	.00
Total :				447.79	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total HARRISON, TIMOTHY BRUCE:				447.79	.00
IRON J TOWING					
	31127	VEHICLE TOW CASE 19-684	07/16/2019	125.00	.00
	31136	VEHICLE TOW CASE 19-736	07/29/2019	175.00	.00
Total :				300.00	.00
Total IRON J TOWING:				300.00	.00
J & J CONSTRUCTION LLC					
	687	BORING PIPE AT 37TH & APACHE	08/09/2019	7,350.00	.00
Total :				7,350.00	.00
Total J & J CONSTRUCTION LLC:				7,350.00	.00
J & S CORPORATION					
BIG HORN GLASS	38772	WORK ON THERAPY DOOR	07/30/2019	75.00	.00
Total :				75.00	.00
Total J & S CORPORATION:				75.00	.00
J W LANDSCAPES INC					
	824966	WEED EATING AT MENTOCK PARK	08/03/2019	435.00	.00
Total :				435.00	.00
Total J W LANDSCAPES INC:				435.00	.00
KINCHELOE PLUMBING AND HEATING					
	150615	METER INSTALLATION	07/24/2019	195.00	.00
Total :				195.00	.00
Total KINCHELOE PLUMBING AND HEATING:				195.00	.00
NORTH BIG HORN HOSPITAL					
	M00040-11072	SEXUAL ASSAULT EXAM	06/01/2019	197.00	.00
Total :				197.00	.00
Total NORTH BIG HORN HOSPITAL:				197.00	.00
NORTHWEST PIPE					
	1182330	4" Megalug for DIP, w/acc	07/31/2019	86.32	.00
	1182330	4" Megalug for PVC, w/acc.	07/31/2019	296.70	.00
	1182330	4" MJ, CI tee	07/31/2019	81.51	.00
	1182330	4" x 12" MJ solid sleeve	07/31/2019	55.17	.00
	1182330	6" MJ x 4" MJ reducer	07/31/2019	58.93	.00
	1182330	4" MJ, DI 45 Elbow	07/31/2019	51.41	.00
	1183338	4" Smith Blair #441 coupler, red x blue	08/05/2019	203.66	.00
	1183338	Valve Box #6 Round Base	08/05/2019	218.92	.00
	1183338	69T, Top Riser, 18", male thread	08/05/2019	264.32	.00
	1183582	26T, Top Section, (26")	08/02/2019	62.66	.00
	1184661	6" Megalug for DIP, w/acc	08/06/2019	107.36	.00
	1184661	8" Megalug for DIP, w/acc	08/06/2019	145.70	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	1184661	6" Megalug for PVC, w/acc.	08/06/2019	375.24	.00
	1184661	8" Megalug for PVC, w/acc.	08/06/2019	168.92	.00
	1184661	6" x 12" MJ solid sleeve	08/06/2019	92.16	.00
	1184661	8" x 12" MJ solid sleeve	08/06/2019	149.22	.00
	1184661	6" MJ x MJ gate valve	08/06/2019	615.89	.00
	1184661	8" MJ x MJ gate valve	08/06/2019	980.93	.00
	1185422	8" MJ x 6" MJ, CI tee	08/12/2019	234.49	.00
	1185422	26T, Top Section, (26")	08/12/2019	250.64	.00
	1188029	8" MJ x 6" MJ, CI tee	08/12/2019	234.49	.00
	1188029	10" x 12" MJ solid sleeve	08/12/2019	356.12	.00
	1188029	3-PC VALVE BOX	08/12/2019	179.77	.00
	1188029	10" C900, CL200 PVC Pipe	08/12/2019	288.80	.00
	1188029	4" MJ x MJ gate valve	08/12/2019	482.63	.00
	1188029	6" MJ x MJ gate valve	08/12/2019	1,231.78	.00
	1188029	5 1/4" Waterous Fire Hydrant (6' bury)	08/12/2019	2,275.00	.00
Total :				9,548.74	.00
Total NORTHWEST PIPE:				9,548.74	.00
PACIFIC FITNESS PRODUCTS LLC					
PRECOR COMMERCIAL FITNESS	32248	MATS FOR FITNESS EQUIPMENT	08/06/2019	425.00	.00
Total :				425.00	.00
Total PACIFIC FITNESS PRODUCTS LLC:				425.00	.00
QUALITY ASPHALT PAVING, INC					
	1.222421	REFUND BID BOND 2019-05	08/22/2019	350.00	.00
Total :				350.00	.00
Total QUALITY ASPHALT PAVING, INC:				350.00	.00
REDWOOD TOXICOLOGY LABORATORY					
	693706	ORAL SWABS FOR CRIME TESTING	08/06/2019	127.52	.00
Total :				127.52	.00
Total REDWOOD TOXICOLOGY LABORATORY:				127.52	.00
REDWOOD, CHELSEA					
	080819	RESTITUTION FROM EMILY CUSHMAN MC-1906-040	08/08/2019	151.31	.00
Total :				151.31	.00
Total REDWOOD, CHELSEA:				151.31	.00
RIVER OAKS COMMUINICATIONS CORP					
	082219	TCT FRANCHISE AGREEMENT	08/22/2019	797.50	.00
Total :				797.50	.00
Total RIVER OAKS COMMUINICATIONS CORP:				797.50	.00
ROCKY MOUNTAIN POWER					
	081919	UTILITIES - ROCKY MOUNTAIN POWER	08/19/2019	28.22	.00
	081919	UTILITIES - ROCKY MOUNTAIN POWER	08/19/2019	320.78	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				349.00	.00
Total ROCKY MOUNTAIN POWER:				349.00	.00
RULE STEEL TANKS, INC					
	0036470-IN	3 YD DUMPSTERS	08/08/2019	20,250.00	.00
Total :				20,250.00	.00
Total RULE STEEL TANKS, INC:				20,250.00	.00
SABER PEST CONTROLL LLC					
	R128	PEST CONTROL - RECYCLING/SANITATION	08/07/2019	60.00	.00
	W128	PEST CONTROL - WASTEWATER DEPT	08/07/2019	50.00	.00
Total :				110.00	.00
Total SABER PEST CONTROLL LLC:				110.00	.00
SOFT TOUCH DESIGNS, INC.					
	5356	REFINISH BASKETBALL & RACQUET BALL COURTS/PAINT LINES	08/07/2019	10,396.50	.00
Total :				10,396.50	.00
Total SOFT TOUCH DESIGNS, INC.:				10,396.50	.00
STINSON, BLAKE					
	071219	REIMBURSE FOR DUTY SHIRTS	07/12/2019	17.96	.00
Total :				17.96	.00
Total STINSON, BLAKE:				17.96	.00
SYSTEMS GRAPHICS INC					
ADVANCED INFO SYSTEMS	14856	OUTSOURCE BILLS	08/06/2019	8.75	.00
ADVANCED INFO SYSTEMS	14856	OUTSOURCE BILLS	08/06/2019	54.08	.00
ADVANCED INFO SYSTEMS	14856	OUTSOURCE BILLS	08/06/2019	49.52	.00
ADVANCED INFO SYSTEMS	14856	OUTSOURCE BILLS	08/06/2019	49.18	.00
ADVANCED INFO SYSTEMS	14856	OUTSOURCE BILLS	08/06/2019	61.11	.00
ADVANCED INFO SYSTEMS	14872	OUTSOURCE BILLS	08/16/2019	16.11	.00
ADVANCED INFO SYSTEMS	14872	OUTSOURCE BILLS	08/16/2019	99.57	.00
ADVANCED INFO SYSTEMS	14872	OUTSOURCE BILLS	08/16/2019	91.16	.00
ADVANCED INFO SYSTEMS	14872	OUTSOURCE BILLS	08/16/2019	90.55	.00
ADVANCED INFO SYSTEMS	14872	OUTSOURCE BILLS	08/16/2019	112.52	.00
ADVANCED INFO SYSTEMS	14875	OUTSOURCE BILLS	08/20/2019	6.84	.00
ADVANCED INFO SYSTEMS	14875	OUTSOURCE BILLS	08/20/2019	42.25	.00
ADVANCED INFO SYSTEMS	14875	OUTSOURCE BILLS	08/20/2019	38.68	.00
ADVANCED INFO SYSTEMS	14875	OUTSOURCE BILLS	08/20/2019	38.42	.00
ADVANCED INFO SYSTEMS	14875	OUTSOURCE BILLS	08/20/2019	47.75	.00
Total :				806.49	.00
Total SYSTEMS GRAPHICS INC:				806.49	.00
TECH PRODUCTS					
	86958	TAGGING SUPPLIES	08/15/2019	1,649.42	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				1,649.42	.00
Total TECH PRODUCTS:				1,649.42	.00
THE OFFICE SHOP INC					
	117894	COPIER CONTRACT - COMMUNITY DEVELOPMENT	08/26/2019	23.59	.00
	117894	COPIER CONTRACT - COMMUNITY DEVELOPMENT	08/26/2019	23.59	.00
	117894	COPIER CONTRACT - COMMUNITY DEVELOPMENT	08/26/2019	24.31	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	9.78	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	9.78	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	8.63	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	9.78	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	9.78	.00
	117895	COPIER CONTRACT - SHOP	08/26/2019	9.80	.00
Total :				129.04	.00
Total THE OFFICE SHOP INC:				129.04	.00
T-O ENGINEERS INC					
	190337-10047	EXISTING WATER LINE EASEMENT REVISION	08/09/2019	1,057.50	.00
Total :				1,057.50	.00
Total T-O ENGINEERS INC:				1,057.50	.00
TRAVELERS CL REMITTANCE CENTER					
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	3,134.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	1,096.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	6,800.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	16,182.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	8,517.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	1,396.50	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	1,396.50	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	300.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	2,348.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	5,184.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	5,728.00	.00
	81219	PROPERTY INSURANCE PREMIUM FY19-20	08/12/2019	14,288.00	.00
Total :				66,370.00	.00
Total TRAVELERS CL REMITTANCE CENTER:				66,370.00	.00
WALLING JR, JAMES					
	080819	RESTITUTION FROM JORDAN PHILLIPS MC-1801-010	08/08/2019	150.00	.00
Total :				150.00	.00
Total WALLING JR, JAMES:				150.00	.00
WEISS, BRIAN					
	082019	WITNESS FEES MC-1906-050 NIELSEN, ALICIA	08/20/2019	15.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				15.00	.00
Total WEISS, BRIAN:				15.00	.00
WESCO RECEIVABLES CORP					
WESCO DBA:WESCO/KVA/MODERN	353229	CHAMFERING TOOL	08/05/2019	123.71	.00
WESCO DBA:WESCO/KVA/MODERN	354238	WEDGE CLAMPS	08/07/2019	399.00	.00
WESCO DBA:WESCO/KVA/MODERN	354239	4/0 TRIPLEX URD WIRE	08/07/2019	840.00	.00
WESCO DBA:WESCO/KVA/MODERN	354239	4/0 TRIPLEX URD WIRE	08/07/2019	840.00	.00
Total :				2,202.71	.00
Total WESCO RECEIVABLES CORP:				2,202.71	.00
WILCOXSON'S					
	818180	ICE CREAM SOCIAL	08/22/2019	281.25	.00
Total :				281.25	.00
Total WILCOXSON'S:				281.25	.00
WILDE, TYLER					
	926	REFUND RETIREMENT DEDUCTION	08/26/2019	66.19	.00
Total :				66.19	.00
Total WILDE, TYLER:				66.19	.00
WYOMING CONFERENCE OF BUILDING OFFICIALS					
	081919	WCBO MEMBERSHIP DUES	08/19/2019	50.00	.00
Total :				50.00	.00
Total WYOMING CONFERENCE OF BUILDING OFFICIALS:				50.00	.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES					
	82219	2nd QRT UNEMPLOYMENT	08/22/2019	41.95	41.95
	82219	2nd QRT UNEMPLOYMENT	08/22/2019	807.48	807.48
Total :				849.43	849.43
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES:				849.43	849.43
ZIVARO INC					
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	28.10	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	249.03	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	9.26	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	25.48	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	45.05	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	31.95	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	319.47	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	42.60	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	25.48	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	21.30	.00
	ISO43913	EVAULT CLOUD DATA STORAGE	08/15/2019	21.28	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				819.00	.00
Total ZIVARO INC:				819.00	.00
Grand Totals:				236,286.85	849.43
			Payroll 08/05/19 - 08/18/19	<u>262,900.61</u>	
				499,187.46	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = {NOT LIKE} "1"

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings, however Agenda Request Forms must be submitted no later than the Monday of the previous week for consideration at the Tuesday Meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council JASON KR PAN

Organization Represented PERSONAL -

Date you wish to appear before the Council JULY 9TH

Mailing Address PO BOX 816 CODY WY Telephone 847-772-1128

E-Mail Address J.KR PAN@DOOMLAZER.COM

Preferred form of contact: Telephone E-Mail _____

Names of all individuals who will speak on this topic JASON KR PAN

Event Title (if applicable) _____

Date(s) of Event (if applicable) _____

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) TWO CODY FRIENDS ARE GETTING MARRIED IN DECEMBER. I WOULD LIKE TO BUY A BENCH W/ A PLAQUE @ AT CITY PARK AS A WEDDING GIFT

Which City employee(s) have you spoken to about this issue? CINDY

Signature Jason Krpan Date JULY 1, 2019

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the in advance prior to the Tuesday meetings. Note Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council JASON KRPAN

Organization Represented —

Date you wish to appear before the Council SEPTEMBER 3RD

Mailing Address 601 19th ST. Telephone 847-772-1128

E-Mail Address J.KRPAN@DOOMLAZER.COM

Preferred form of contact: Telephone E-Mail —

Names of all individuals who will speak on this topic JASON KRPAN

Event Title (if applicable) —

Date(s) of Event (if applicable) —

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) BUYING + PLACING A BENCH AT CITY PARK - ADA ACCESSIBLE - AS A GIFT FOR TWO CODY FRIENDS WHO ARE GETTING MARRIED IN DECEMBER

Which City employee(s) have you spoken to about this issue? CINDY BAKER + ERIC ASAY

Signature Jason Krpan Date 8/13/2018



Jason Krpan

Write a description for your map.

Legend

Jason Krpan Bench request



Beck Ave



DONATION AGREEMENT

Jason Krpan [hereinafter "Donor"] will be purchasing an approved bench, coordinating the placement and installation work, as well as, dedicating to a local couple as a wedding gift. Placement will be in the City Park in Cody WY.

This Bench is to recognize and honor this Cody couple as a lasting memorial. It will have affixed a plaque with this dedication. This bench is being donated to the City of Cody [hereinafter "City"].

The City Council has approved this installation and hereby accepts this donation. The declared value of this donation is \$1,800.

It is the understanding of the Donor and the City that by accepting this gift the City assumes all responsibility for its care, maintenance and repair.

Acknowledged this _____, day of _____, 2019 by:

Jason Krpan, City of Cody Citizen

Mayor, City of Cody

MEETING DATE:	SEPTEMBER 3, 2019
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

The Final Plat of the Overfield Minor Subdivision

ACTIONS TO BE TAKEN

Approve the final plat of the Overfield Minor Subdivision, with conditions of approval.

SUMMARY

Bill and Rita Overfield as the property owners, have submitted the final plat application for a 5-lot subdivision of a 0.87-acre property pursuant to the infill subdivision option of City of Cody Code 11-8. The property is in the R-3 zoning district. All five lots would be developed with single-family dwellings (one each). The final plat and utility plan are attached.

Subdivision Regulations

The subdivision ordinance requirements were reviewed with the preliminary plat approval. The following are either outstanding items, or reflect proposed or needed changes from the preliminary plat review.

Utilities: The final plat and associated utility plan must be approved by the utility providers. We still need approval from the gas company and at least one telecommunications/cable provider.



It is recommended, but not required, that a second water valve (curb stop) be installed on each service at the residence.

The turning of the sewer towards each planned residence will need to be accomplished by two 45-degree elbows, separated by at least a few feet of pipe, in order to meet plumbing code.

Water Rights: The surface water rights are being transferred off the property. An agreement is in place between the Overfields and Sage Civil Engineering to have the process completed, but they have not yet identified where the water rights will be transferred. We need the party obtaining the water rights and the affected irrigation district to indicate their approval of the intent to transfer the water rights through the State Engineer's office.

Access to Dumpsters and Mailboxes: The location of the dumper(s) and mailbox along 31st is acceptable, as it will allow vehicles to pull off of 31st Street to access them. (There is about 15 feet between the edge of the asphalt and the property line.) However, with such, the shoulder will need some gravel added to have a clean driving surface.

AGENDA ITEM NO. _____

Preliminary Plat Conditions:

The Conditions of Preliminary Plat approval were as follows, with their status noted:

1. Include a note that the subdivision improvements were based on the property containing no more one dwelling unit per lot. Additional dwelling units would require additional subdivision improvements. *(Status: Met.)*
2. Include the improvement district language for 31st Street in the Owner’s dedication on the final plat. *(Status: Met.)*
3. Provide a maintenance agreement or covenants to set forth the maintenance responsibilities for the private access drive, including maintenance of the access drive, fence, and stormwater facility. See 11-8-5(C).
(Status: Covenants have been provided, but lack some of the requirements of 11-8-5(C)—specifically establishment of an account and schedule of payment. They are in the process of being revised.)
4. Provide approval of the Cody Canal and McMillin Ditch Company for the plan to pipe the McMillin Ditch. *(Status: Met.)*
5. Submit verification that the transfer of water rights from the property has been completed, or that the agreements and documents are in place to complete the transfer.
(Status: As noted, an agreement between the Overfields and Sage Civil Engineering is in place—they still need to identify where the water rights will be transferred and that the affected canal company has granted approval.)
6. Applicable utility fees will need to be paid before the final plat is recorded (water tap fees and electrical materials estimate). *(Status: Fees have been paid.)*
7. Include all construction details found in 11-8-4 on the plans either by drawing or note. Also include the mailbox location approved by the Post Office. The plans must reflect individual sewer services connecting to the main in 31st Street, and provide 20-foot radii on the turnaround.
(Status: The plans have been updated with almost all details, and what is not specifically shown is referenced with a general note to meet all construction standards of 11-8-4.)
8. The final plat application must be submitted within one year and otherwise comply with provisions of the subdivision ordinance. *(Status: Met.)*

Staff is okay with the final plat being approved, so that construction can begin, but not recording the final plat until the water right transfer situation is fully sorted out with agreements in place, and the covenants/maintenance agreement is updated.

RECOMMENDATION:

The Planning and Zoning Board is reviewing this project at their noon meeting on September 3rd. Provided they agree with the staff recommendation, the recommendation will be as follows.

Approve the Final Plat of the Overfield Minor Subdivision, subject to the listed conditions:

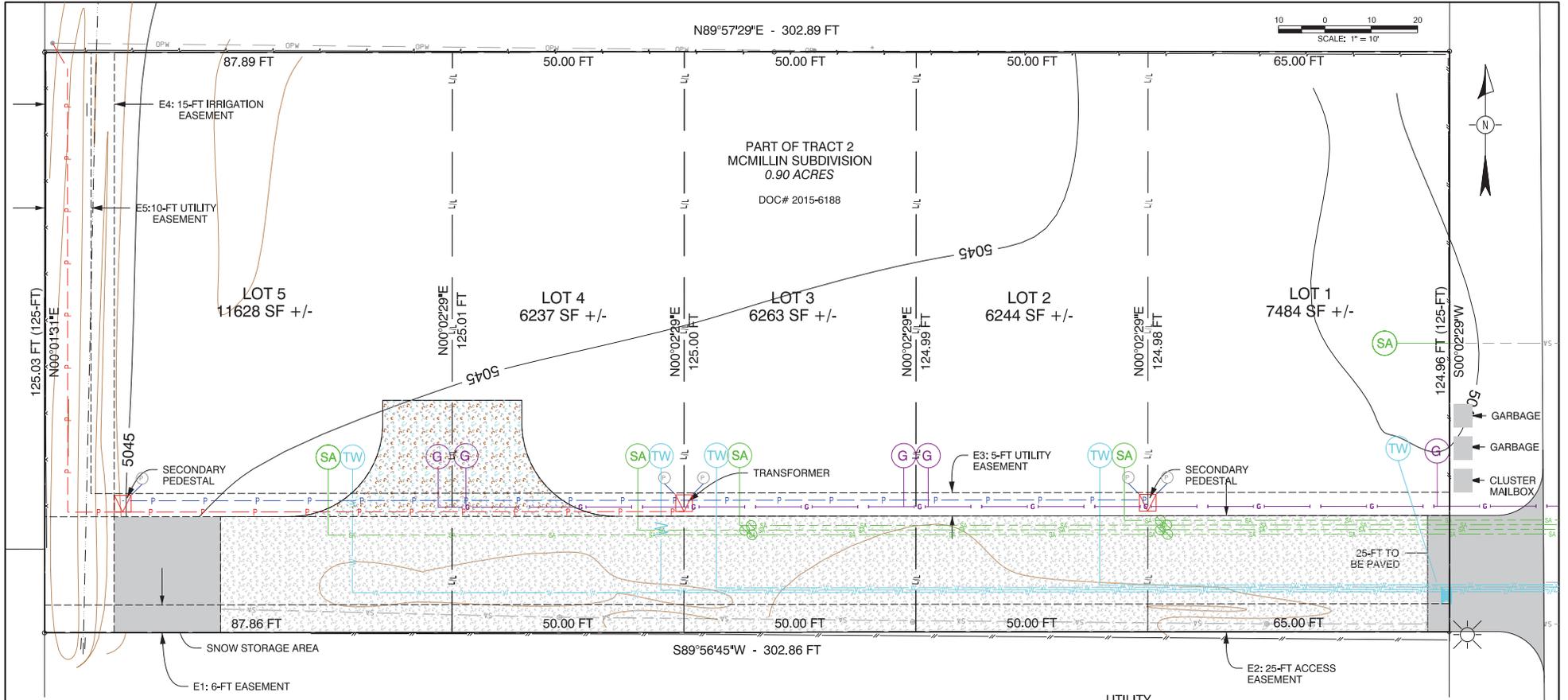
1. All construction shall be in accordance with City of Cody Code 11-8, Residential Infill Subdivision Standards. Lack of a specific detail on the utility plan does not exempt the subdivision from any requirement of that Code.

AGENDA ITEM NO. _____

2. All utilities must be installed per applicable codes and standards of the utility provider, and inspected by the utility provider prior to bury.
3. All work within the City right-of-way must first be permitted through the encroachment permit process.
4. Provide approval of the utility plan from the natural gas provider and at least one telecommunication/cable provider.
5. Prior to the mayor signing the final plat, the party obtaining the surface water rights and the affected irrigation district must indicate their approval of the intent to transfer the water rights through the State Engineer's office.
6. Prior to the mayor signing the final plat, provide an updated maintenance agreement that meets the standards of City of Cody Code 11-8-(C).
7. Provide a gravel driving surface along the shoulder of 31st Street for access to the dumpster(s) and mailbox stand.

ATTACHMENTS:

Construction Plan and Final Plat

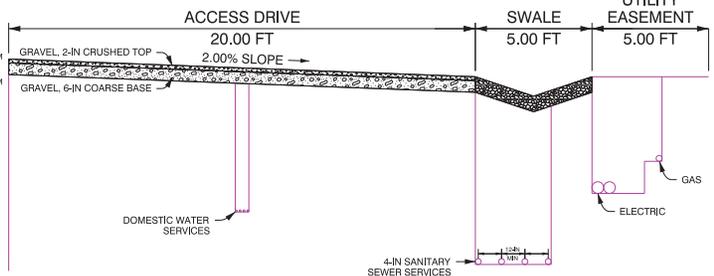


LEGEND

—	SUBDIVISION BOUNDARY	SA	SANITARY SEWER SERVICE
---	LOT LINES	TW	TREATED WATER SERVICE
---	STREET CENTERLINE	P	UNDERGROUND POWER & SERVICE
---	STREET RIGHT-OF-WAY	ST	STORM SEWER MAIN
---	EXISTING EASEMENT	G	GAS LINE & SERVICE
---	PROPOSED EASEMENT	TV	TELEVISION LINE
---	MAJOR CONTOUR	T	TELEPHONE LINE
---	MINOR CONTOUR		STREET LIGHTS
▨	GRAVEL ACCESS ROAD		
■	PAVEMENT		
■	SNOW STORAGE AREA		

PROPOSED UTILITIES

---	UNDERGROUND POWER, 3-IN. CONDUIT FROM POWER POLE TO TRANSFORMER
---	UNDERGROUND POWER, 3-IN. CONDUIT FROM TRANSFORMER TO SECONDARY PEDESTALS
SA	4-IN SANITARY SEWER SERVICE
TW	TREATED WATER SERVICE
G	GAS SERVICE
⊙	SEWER CLEANOUT WITH CONCRETE COLLAR
⊕	TREATED WATER CURB STOP WITH CONCRETE COLLAR
⊞	TRANSFORMER / SECONDARY PEDESTAL
■	GARBAGE/MAILBOX PAD



NOTES

FOR CONSTRUCTION DETAILS, REFERENCE RESIDENTIAL INFILL SUBDIVISION DESIGN STANDARDS ACCORDING TO TITLE 11-8-4 OF THE CITY OF CODY MUNICIPAL CODE.

TREATED WATER TAPS CONNECTING TO THE MAIN IN 31ST STREET ARE TO HAVE A MINIMUM SEPARATION OF 18-IN.

TREATED WATER SERVICES BETWEEN THE MAIN AND THE SUBDIVISION BOUNDARY ARE TO HAVE A MINIMUM SEPARATION OF 12-IN.

WHERE TREATED WATER CROSSES UNDER SANITARY SEWER, TREATED WATER MUST BE SLEAVED 5-FEET EACH SIDE OF CROSSING.

TREATED WATER SERVICES SHALL OTHERWISE BE CONSTRUCTED PER TITLE 8-2-7 OF THE CITY OF CODY MUNICIPAL CODE.

FENCE ALONG SOUTH BOUNDARY TO BE REPLACED TO MEET CITY INFILL REGULATIONS.

DEVELOPER RESPONSIBLE FOR INSTALLING 104N. P.I.P. TO REPLACE OPEN IRRIGATION DITCH ALONG WESTERN BOUNDARY.

DRAINAGE

SWALE REQUIREMENT: 3-FT WIDE X 285-FT DRIVE = 795 SQFT
 SWALE AREA PROVIDED (LESS DRIVES): 5-FT X 165-FT = 628 SQFT
 ADDITIONAL SNOW STORAGE AREA: 25-FT X 17.91-FT = 447.75 SQFT

AUGUST 28, 2019
 PROJECT # 2019-012
 DRAWN BY: BM, BF

**UTILITY LAYOUT
 FOR THE OVERFIELD MINOR SUBDIVISION**

SAGE CIVIL ENGINEERING
 AND SURVEYING
 2824 E. HOPKIN AVE.
 CODY, WY 82404
 307-552-2915

MEETING DATE: SEPTEMBER 3RD, 2019
DEPARTMENT: PARKS, RECREATION AND
PUBLIC FACILITIES
PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT

Big Horn Radio Network Softball Fundraiser

ACTION TO BE TAKEN:

Request a motion to approve the City Council sponsoring the 2020 Big Horn Radio Network's Celebrity Softball Game for the amount not to exceed \$350.00.

SUMMARY OF INFORMATION:

The Big Horn Radio Network is interested in once again sponsoring a fundraiser for St. Jude's Children's Hospital.

On June 12th and 13th of 2020 they would like to use the American Legion Field to host this event.

June 12th would be for setting up the field and the game would be on the 13th.

They will not close the roads going into the Legion Field or Hugh Smith Park, but they would stop traffic and charge admission if anyone was going to the game.

American Legion Baseball was called and emailed about this request. They have not started setting any schedules for the 2020 baseball season. It is the week that Legion traditionally goes to a tournament in 3 Forks Montana. The Legion Coach had me email himself and the Legion President so they would not schedule any "B" or "C" games on those days.

FISCAL IMPACT

Field rental and prep not to exceed \$350.00, which requestors are asking the City of Cody to sponsor. Staff recommendation is not to sponsor this fee.

ALTERNATIVES

1. Approve the request.
2. Approve the request with changes.
3. Deny the request.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Rick Manchester, Parks, Recreation & Public Facilities Director
Mike Fink, Recreation and Public Facilities Superintendent
Ryan Brown, Big Horn Radio Network Representative

ORDINANCE 2019 – 07

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, SECTION 13,
OF THE CODY CITY CODE TO MODIFY AND SET ELECTRICAL SERVICE
RATES FOR YEARS 2019 THROUGH 2021**

Article III, Section 13, shall be hereby amended as follows for the time period starting October 1, 2019, through September 30, 2020:

8-1-13: SCHEDULE OF RATES

A. Beginning with all bills generated on or after October 1, 2019, the rates for metered electricity sold within the city limits shall be as follows:

Customer Classification	Monthly Base Fee (1)	Energy Fee (2)	Demand Fee (3)
RESIDENTIAL SERVICE RATE	\$27.50	\$0.0860	N/A
COMMERCIAL SERVICE RATE	\$31.50	\$0.0821	N/A
DEMAND SERVICE RATE	\$45.00	\$0.0428	N/A
CITY COMMERCIAL SERVICE	\$31.50	\$0.0821	N/A
CITY DEMAND SERVICE RATE	\$45.00	\$0.0428	N/A
COMMERCIAL DEMAND SERVICE RATE			\$17.50
CITY COMMERCIAL DEMAND SERVICE RATE			\$17.50
ELECTRIC COMMERCIAL SPECIAL SERVICE RATE			\$17.50
IRRIGATION SERVICE RATE	\$4.00	\$0.0860	N/A
SECURITY LIGHTING	\$3.50	\$0.0860	N/A
<p>(1) For Electrical usage billed on or after October 1, 2019, each customer classification shall pay a monthly base fee charge as indicated.</p>			
<p>(2) For Electrical usage billed on or after October 1, 2019, each customer class shall pay the Energy Fee indicated for each kilowatt hour used per month or as estimated by City Staff regarding Security Lights.</p>			
<p>(3) For Electrical usage billed on or after October 1, 2019, each customer shall pay a monthly demand charge as indicated per kilowatt of demand as shown or computed from the readings of the city's demand meter installed at the customer's location for the fifteen (15) minute period of customer's greatest use during the billing period.</p>			
<p>(4) Customers requesting or transferring service of more than two hundred (200) amperes shall be billed under this demand rate. The public works director or his/her designee shall recommend to the administrative services officer the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.</p>			

B. Service Charges: The following charges apply to all levels of service in addition to any other charges:

Connection, reconnection or disconnection of meter Normal office hours (7:30 A.M. to 5:00 P.M.)	\$35.00
Connection, reconnection or disconnection of meter Other than normal office hours	\$110.00
Trouble calls on customer owned equipment Normal office hours (7:30 A.M. to 5:00 P.M.)	No Charge
Trouble calls on customer owned equipment Other than normal office hours (for first 2 hours, actual labor costs for work in excess of 2 hours)	\$110.00
Temporary service connection: Single and 3-phase	\$105.00
Returned payment charge	\$30.00
Testing of meters more than once at customer's request in a 12 month period, where meter is found to be accurate within 2 percent	\$50.00

Article III, Section 13, shall be further amended as follows for the time period of October 1, 2020, through September 30, 2021:

8-1-13: SCHEDULE OF RATES

A. Beginning with all bills generated on or after October 1, 2020, the rates for metered electricity sold within the city limits shall be as follows:

Customer Classification	Monthly Base Fee (1)	Energy Fee (2)	Demand Fee (3)
RESIDENTIAL SERVICE RATE	\$24.00	\$0.0925	N/A
COMMERCIAL SERVICE RATE	\$31.75	\$0.0851	N/A
DEMAND SERVICE RATE	\$60.00	\$0.0462	N/A
CITY COMMERCIAL SERVICE	\$31.75	\$0.0851	N/A
CITY DEMAND SERVICE RATE	\$60.00	\$0.0462	N/A
COMMERCIAL DEMAND SERVICE RATE			\$17.00
CITY COMMERCIAL DEMAND SERVICE RATE			\$17.00
ELECTRIC COMMERCIAL SPECIAL SERVICE RATE			\$17.00
IRRIGATION SERVICE RATE	\$5.00	\$0.0925	N/A
SECURITY LIGHTING	\$4.00	\$0.0925	N/A
(5) For Electrical usage billed on or after October 1, 2020, each customer classification shall pay a monthly base fee charge as indicated.			
(6) For Electrical usage billed on or after October 1, 2020, each customer class shall pay the Energy Fee indicated for each kilowatt hour used per month or as estimated by City Staff regarding Security Lights.			
(7) For Electrical usage billed on or after October 1, 2020, each customer shall pay a monthly demand charge as indicated per kilowatt of demand as shown or computed from the readings of the city's demand meter installed at the customer's location for the fifteen (15) minute period of customer's greatest use during the billing period.			
(8) Customers requesting or transferring service of more than two hundred (200) amperes shall be billed under this demand rate. The public works director or his/her designee shall recommend to the administrative services officer the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.			

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Article III, Section 13, shall be further amended as follows for the time period after October 1, 2021.

8-1-13: SCHEDULE OF RATES

A. Beginning with all bills generated on or after October 1, 2021, the rates for metered electricity sold within the city limits shall be as follows:

Customer Classification	Monthly Base Fee (1)	Energy Fee (2)	Demand Fee (3)
RESIDENTIAL SERVICE RATE	\$20.50	\$0.0989	N/A
COMMERCIAL SERVICE RATE	\$32.00	\$0.0882	N/A
DEMAND SERVICE RATE	\$75.00	\$0.0497	N/A
CITY COMMERCIAL SERVICE	\$32.00	\$0.0882	N/A
CITY DEMAND SERVICE RATE	\$75.00	\$0.0497	N/A
COMMERCIAL DEMAND SERVICE RATE			\$16.50
CITY COMMERCIAL DEMAND SERVICE RATE			\$16.50
ELECTRIC COMMERCIAL SPECIAL SERVICE RATE			\$16.50
IRRIGATION SERVICE RATE	\$6.00	\$0.0989	N/A
SECURITY LIGHTING	\$4.50	\$0.0989	N/A
(9) For Electrical usage billed on or after October 1, 2021, each customer classification shall pay a monthly base fee charge as indicated.			
(10) For Electrical usage billed on or after October 1, 2021, each customer class shall pay the Energy Fee indicated for each kilowatt hour used per month or as estimated by City Staff regarding Security Lights.			
(11) For Electrical usage billed on or after October 1, 2021, each customer shall pay a monthly demand charge as indicated per kilowatt of demand as shown or computed from the readings of the city's demand meter installed at the customer's location for the fifteen (15) minute period of customer's greatest use during the billing period.			
(12) Customers requesting or transferring service of more than two hundred (200) amperes shall be billed under this demand rate. The public works director or his/her designee shall recommend to the administrative services officer the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.			

This Ordinance shall become effective at the final passage after third reading and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: AUGUST 6, 2019
 PASSED ON SECOND READING: AUGUST 20, 2019
 PASSED ON THIRD READING:

 Matt Hall, Mayor

ATTEST:

 Cynthia D. Baker, Administrative Services Officer