

**City of Cody
Planning, Zoning, and
Adjustment Board Tuesday,
May 14, 2019**

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, May 14, 2019 at 12:00 pm.

Present: Vice Chairman Erynne Selk: Richard Jones; Buzzy Hassrick; Klay Nelson; Stan Wolz; Sandee Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Glenn Nielson, Council Liaison; Bernie Butler, Administrative Coordinator

Absent: Kayl Mitchell, Sandi Fisher

Erynne Selk called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Sandi Fisher made a motion, seconded by **Klay Nelson**, to approve the agenda for May 14, 2019. Vote on the motion was unanimous, motion carried.

Stan Wolz made a motion, seconded by **Richard Jones** to approve the minutes from the April 23, 2019 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented an architectural district sign review for Cody Steakhouse, located at 1367 Sheridan Avenue.

Richard Jones made a motion, seconded by **Sandi Fisher** to approve the sign as proposed. Vote on the motion was unanimous, motion passed.

B. Todd Stowell presented an architectural district sign review for The Meatery, located at 1001 Sheridan Avenue.

Richard Jones made a motion, seconded by **Klay Nelson** to approve the propose sign as presented. Vote on the motion was unanimous, motion carried.

C. Todd reviewed the site plan for the Northwest Rural Water District storage building, located at 526 Stone Street.

Klay Nelson made a motion, seconded by **Richard Jones** to approve the site plans as presented with the conditions 1-4 in the staff report. Vote on the motion was unanimous, motion passed.

D. Todd Stowell reviewed the preliminary plat of the Nelson Minor Subdivision, a 2-lot subdivision located at 1620 31st Street.

Richard Jones made a motion seconded by **Klay Nelson** to recommend to the City Council approval the preliminary plat for the division of 1620 31st street, subject to submittal of the final plat and construction drawing with the following addition/clarifications 1-10. Vote on the motion was unanimous.

E. Todd Stowell reviewed the preliminary plat of Beacon Hill Minor Subdivision, a 3-lot subdivision located northwest of the East Sheridan Avenue and Beacon Hill Road.

Richard Jones made a motion seconded by **Klay Nelson** to recommend to the City Council approve the Beacon Hill Minor Subdivision preliminary plat and the following variances, subject the conditions listed. The intent to vacate the unused electrical easement should be noted at this time (formal action to occur with final plat. Vote on the motion was unanimous.

F. Todd Stowell review the site plan for Tread N Trails ATV rentals, located at 405 Yellowstone Avenue.

Klay Nelson made a motion, seconded by **Richard Jones** to approve the site plans as presented with the conditions in the staff report. Vote on the motion was unanimous, motion passed.

P&Z Matters - none

Council Updates –

Staff Items – none

Stan Wolz made a motion, seconded by **Sandi Fisher** to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Vice Chairman Erynne Selk adjourned the meeting at **1:10** pm.

Bernie Butler, Administrative Coordinator

