

**City of Cody
Planning, Zoning, and
Adjustment Board Tuesday,
April 23, 2019**

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, April 23, 2019 at 12:00 pm.

Present: Chairman Kayl Mitchell; Richard Jones; Sandi Fisher; Klay Nelson; Stan Wolz; Sandee Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Glenn Nielson, Council Liaison; Bernie Butler, Administrative Coordinator

Absent: Erynne Selk, Buzzy Hassrick

Kayl Mitchell called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Sandi Fisher made a motion, seconded by Klay Nelson, to approve the agenda for April 23, 2019. Vote on the motion was unanimous, motion carried.

Stan Wolz made a motion, seconded by Richard Jones to approve the minutes from the April 9, 2019 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented an architectural district sign review for FootWorks, located at 1137 12th Street.

Applicant Jeremy Livingston answered question from Board Member Richard Jones about the illumination for the freestanding sign. Only the main panel will be illuminated, and only the red lettering.

Richard Jones made a motion, seconded by Sandi Fisher to approve the freestanding sign as proposed and the applicant's explanation of the lighting; and to approve the wall sign as proposed. Vote on the motion was unanimous, motion passed.

B. Todd Stowell reviewed the preliminary and final plat of Blackburn 2 Minor Subdivision.

Richard Jones made a motion, seconded by Klay Nelson to recommend that the City Council approve the variance for waiver of sidewalks and alleys, and approve the preliminary plat and final plat of Blackburn 2 Minor Subdivision as presented, subject to payment for the transformer upgrade occurring before the final plat is signed by the Mayor. Vote on the motion was unanimous, motion carried.

C. Todd reviewed the site plan for a shop and four outbuildings located at 2412 G Avenue. The shop and office would be a “duplex” in that each half is divided with the intent of having separate businesses. Three of the four out buildings will built for future use. One will be used for an ice cream production facility and warehouse. Loren Hazel, the applicant, answered questions from the Board about the color of the outbuildings and lighting.

Klay Nelson made a motion, seconded by Richard Jones to approve the project subject to conditions 1-9 in the staff report. Vote on the motion was unanimous, motion passed.

D. Todd Stowell reviewed the final plat of Cougar West Subdivision, a 12-lot subdivision on a 2.23-acre property located between Cougar Avenue and West Avenue.

The conditions (1-9) of the preliminary plat approval were reviewed with status updates. Ford Rose with T-O Engineers answered questions from the Board.

Richard Jones made a motion seconded by Klay Nelson to recommend to the City Council approval of the Cougar West Final plat with the additional variances 1-2, with the cross slope as determined by public works, and the proposed conditions 1-6 in the staff report. Vote on the motion was unanimous.

P&Z Matters - none

Council Updates – Glenn Nielson said he received a call from a neighbor of the site plan for the shop and four outbuildings at 2412 G Avenue. He asked if it was the City’s job to say what colors, lights, etc. the project can use. Todd Stowell explained the language covers lights, colors, and architect compatibility.

Staff Items – none

Stan Wolz made a motion, seconded by Sandi Fisher to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairman Kayl Mitchell adjourned the meeting at 1:10 pm.

Bernie Butler, Administrative Coordinator

