

**City of Cody
Planning, Zoning, and Adjustment
Board Tuesday, January 8, 2019**

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, January 8, 2019 at 12:00 pm.

Present: Sandi Fisher; Richard Jones; Erynne Selk; Klay Nelson; Stan Wolz; Buzzy Hassrick; Todd Stowell, City Planner; Scott Kolpitcke, City Attorney; Bernie Butler, Administrative Coordinator; and Glenn Nielson, Council Liaison.

Absent: Kayl Mitchell

Richard Jones called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Stan Wolz made a motion, seconded by Buzzy Hassrick, to approve the agenda for January 8, 2019. Vote on the motion was unanimous, motion carried.

Rich Jones asked for nominations for the Chairman and Vice Chairman for the 2019 Planning, Zoning, and Adjustment Board.

Richard Jones nominated Kayl Mitchell for Chairman. Richard Jones made a motion, seconded by Stan Wolz, to elect Kayl Mitchell as Chairman of the 2019 Planning, Zoning, and Adjustment Board. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick nominated Erynne Selk for Vice Chairman. Richard Jones made a motion, seconded by Buzzy Hassrick, to elect Erynne Selk as Vice Chairman of the 2019 Planning, Zoning, and Adjustment Board. Vote on the motion was unanimous, motion carried.

Richard Jones made a motion, seconded by Stan Wolz to approve the minutes from the November 27, 2018 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented the updated landscape plan for Mountain Equipment, located at 3202 Big Horn Avenue.

Richard Jones made a motion, seconded by Buzzy Hassrick, to approve the updated landscape for Mountain Equipment with staff recommendations 1 through 3 in the staff report. Vote on the motion was unanimous, motion approved.

B. Todd Stowell presented the preliminary plat for the Cougar West Subdivision, a 12-lot subdivision on 2.23-acre property, located between Cougar Avenue and West Avenue. Eleven lots would be vacant and developed with single family homes. One lot (lot 10) contains an existing single-family home.

Todd Stowell reviewed the subdivision ordinance requirements, noting in the staff report when a variance from the standard is involved for this subdivision.

Property developer Kip Thiel discussed an assessment fee agreement with the City of Cody for future maintenance of the stormwater swale. Todd Stowell stated the subdivision ordinance currently requires the lot owners to provide their own agreement.

Stan Wolz made a motion, seconded by Sandi Fisher, to recommend to the City Council to approve the preliminary plat for the Cougar West Subdivision, with the staff report subdivision variances 1 through 3 and conditions 1 through 9 in the staff report. Vote on the motion was unanimous, motion approved.

P & Z Board Matters – None

Council Updates – None

Staff Items – None

Buzzy Hassrick made a motion, seconded by Sandi Fisher, to adjourn the meeting. Vote on the motion was unanimous, motion approved.

There being no further business to come before the Board, Vice Chairpman Erynne Selk adjourned the meeting at 12:53 p.m.

Bernie Butler, Administration Coordinator