

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, May 8, 2018

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, May 8, 2018 at 12:00 pm.

Present: Heidi Rasmussen, Chairman; Kayl Mitchell, Erynne Selk, Sandi Fisher, Richard Jones, Buzzy Hassrick, Glenn Nielson, Council Liaison Sandra Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Utana Dye, Engineering Technician II, GISP.

Absent: Curt Dansie

Chairman, Heidi Rasmussen, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Kayl Mitchell made a motion, seconded by Sandi Fisher to approve the agenda for May 8, 2018. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, seconded by Kayl Mitchell, to approve the minutes from the April 24, 2018 meeting, with corrections. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, second by Sandi Fisher to remove the Cody High School restroom expansion and ticket booth off the table. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented the updated Landscape and Architectural Review of the Cody High School restroom expansion and ticket booth, noting the new lighting fixtures and paint scheme.

- 1) Erynne Selk made a motion, seconded by Kayl Mitchell, to approve the paint color and the lighting improvements for the Cody High School restroom expansion, subject to the applicant directing at least half of the roof runoff to the grass area north of the building; or presenting a plan to otherwise retain the storm water from the additions on the school property.

Vote on the motion was unanimous. Motion carried.

Sandi Fisher recused herself from the meeting at 12:06 p.m. for a conflict of interest.

Richard Jones entered the meeting at 12:08 p.m.

B. Todd Stowell presented the Downtown Architectural District Sign Review for Daisy Farm Décor and Cody Lodging, located at 1371 Sheridan Avenue.

Buzzy Hassrick made a motion, seconded by Richard Jones to approve the awning and signage for Daisy Farm Décor and Cody Lodging, located at 1371 Sheridan Avenue, subject to the following conditions:

Approve the project as proposed, subject to the following conditions:

- 1) That the lighting fixtures are full cutoff (bulb not extend below bottom) and that lighting levels are not excessive (<= to 100-watt incandescent or equivalent).

- 2) That the necessary permission/permit is obtained from WYDOT and a copy provided to the City. Clearance below the awing shall be as specified by WYDOT.

Vote on the motion was unanimous. Motion carried.

Sandi Fisher re-entered the meeting at 12:15 p.m.

C. Todd Stowell presented the Downtown Architectural District Sign Review for Bighorn Design, located at 1355 Sheridan Avenue.

Kayl Mitchell made a motion, seconded by Richard Jones to approve the signage for Bighorn Design, located at 1355 Sheridan Avenue, as proposed. Vote on the motion was unanimous. Motion carried.

D. Todd Stowell presented the Downtown Architectural District Sign Review for the Budget Blinds and Vision Stone & Tile signs, located at 1262 “B” Sheridan Avenue. Discussion occurred whether the applicant should modify the signs to meet applicable size limitations or pursue a special exemption.

Kayl Mitchell made a motion, seconded by Richard Jones to table the 3-foot by 6-foot metal wall signs for Budget Blinds and Vision Stone & Tile, located at 1262 “B” Sheridan Avenue. Vote on the motion was unanimous.

P & Z Board Matters – None

Council Updates – None

Staff Items – None

Kayl Mitchell made a motion, seconded by Sandi Fisher, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairman Heidi Rasmussen adjourned the meeting at 12:27 p.m.

Utana Dye, Engineering Technician II, GISP