

CITY OF CODY
PLANNING, ZONING AND ADJUSTMENT BOARD
TUESDAY, NOVEMBER 27, 2018
CITY HALL COUNCIL CHAMBERS @ 12:00 NOON

1. Call to Order by Chairman Heidi Rasmussen
2. Roll Call, excused members
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes of the November 13, 2018 regular meeting.
6. NEW BUSINESS:
 - A. Consider a subdivision variance for Olive Glenn Golf & Country Club.
7. P & Z Board matters (announcements, comments, etc.)
8. Council Update
9. Staff Items
11. Adjourn

The public is invited to attend all Planning, Zoning and Adjustment Board meetings. If you need special accommodations to participate in the meeting, please call the City office at (307) 527-7511 at least 24 hours in advance of the meeting.

City of Cody
Planning, Zoning, and Adjustment
Board Tuesday, November 13, 2018

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, November 13, 2018 at 12:00 pm.

Present: Heidi Rasmussen, Chairperson; Sandi Fisher; Erynne Selk; Richard Jones; Todd Stowell, City Planner; Sandra Kitchen, Deputy City Attorney; Glenn Nielson, Council Liaison; Bernie Butler, Administrative Coordinator

Absent: Kayla Mitchell, Buzzy Hassrick, Curt Dansie

Chairperson Heidi Rasmussen, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Richard Jones made a motion, seconded by Sandi Fisher to approve the agenda for November 13, 2018. Vote on the motion was unanimous, motion carried.

Sandi Fisher made a motion, seconded by Richard Jones to approve the minutes from the October 9, 2018 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a Downtown Architectural District review for the Cody Country Art League, located at 836 Sheridan Avenue.

Richard Jones made a motion seconded by Erynne Selk to approve the Cody Country Art League sign. Vote on the motion was unanimous, motion approved.

B. Todd Stowell presented a site plan review for a Duplex for seasonal housing at “The Cody” hotel, located 240 West Yellowstone Avenue. Todd reviewed the criteria for architectural and landscaping, and the issuance of a permit meet the International Building Code.

Richard Jones made a motion seconded by Erynne Selk to approve the site plan for a duplex at “The Cody” hotel with recommendation 1-5, in addition to adding a sixth recommendation for the WYDot Approach to the staff report. Vote on the motion was unanimous, motion approved.

C. Todd Stowell presented a site plan review for Eagle Recovery Repair Shop and Storage Yard, located at 534 Blackburn Street. Todd reviewed the criteria of the zoning regulations and the IBC for commercial buildings within the City.

Richard Jones mad a motion seconded by Erynne Selk to approve the site plan for Eagle Recovery Repair and Storage with recommendations 1-9 in the staff report, with an addition of recommendation 10) Approve the chain link fence with slats as it meets the fencing requirements; and 11) Submit the final exterior lighting plan to the City Planner. Vote on the motion was unanimous, motion carried.

P & Z Board Matters – None

Council Updates – None

Staff Items – None

Richard Jones made a motion seconded by Sandi Fisher to adjourn the meeting.
Vote on the motion was unanimous, motion approved.

There being no further business to come before the Board, Chairperson Heidi Rasmussen adjourned the meeting at 1:00 p.m.

Bernie Butler, Administration Coordinator