

City of Cody City Council –
November 20, 2018

(Pre-Meeting to begin at 6:45 p.m. – to Review Meeting Agenda)

Regular Meeting 7:00 p.m.

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from November 6, 2018 and Special Meeting from November 13, 2018.
- b. Authorize the Mayor to enter into and sign a Memorandum of Understanding between the City of Cody and the Shoshone Recreation District relating to reimbursement for a portion of the Parks and Recreation's Administrative Assistant compensation equal to the amount referred to as the "Employee Contribution" in to the Wyoming Retirement System.
- c. Authorize an increase to the Parks & Recreation's Administrative Assistant hourly wage equivalent to the "employee's contribution" for Wyoming Retirement System (WRS). The increase to be retroactive to July 1, 2018, noting this increase would be 4.43% through August and then increase to 4.68% September 1st. Authorize automatic increases annually dependent upon any legislative change to the "employee's contribution" to WRS. If authorized, further approval would be through a budget amendment.
- d. Authorize the Mayor to enter into and sign an agreement between the City of Cody and Yellowstone Recreations LLC as it relates to leasing the City bus for the 2018-2019 and 2019-2020 ski season, contingent upon providing proof of insurance and driver requirements.
- e. Authorize the closure of Beck Avenue – 8th Street through 10th Street and the closure of 9th and 10th Streets on August 23rd and 24th for the 8th annual Cody Country Car Show, (CCCS) closure to include allowing parking within the City Park, noting CCCS will work with appropriate staff on details and provide proof of insurance prior to the event.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The

Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

a. Vouchers and payroll in the amount of \$1,501,755.27.

b. RESOLUTION 2018-12
A RESOLUTION ADOPTING THE 2018 INTERNATIONAL
RESIDENTIAL CODE, AS MODIFIED.

Staff Reference: Todd Stowell, City Planner

c. RESOLUTION 2018-13
A RESOLUTION ADOPTING THE 2018 INTERNATIONAL
PLUMBING CODE.

Staff Reference: Todd Stowell, City Planner

d. ORDINANCE 2018-18 THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 11:
PRIVIES, CESSPOOLS, ETC., DELCARED NUISANCES, REMOVAL
WHERE CITY SEWER AVAILABLE.

Staff Reference: Todd Stowell, City Planner

5. Tabled Items

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

Upcoming Meetings:

November 27, 2018 – Tuesday – Work Session – 4:15 p.m.

December 4, 2018 – Tuesday – Regular Council Meeting 7:00 p.m.

December 11, 2018 – Tuesday – Legislative Dinner – 6:00 p.m.

City of Cody
Council Proceedings
Tuesday, November 6, 2018

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, November 6, 2018 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Glenn Nielson, Landon Greer, and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer/Clerk Cindy Baker

Absent: None

Mayor Hall called the meeting to order at 7:00 p.m.

Community Citizen Recognition – presented by Chief Baker
Proclamation – Cody Apprenticeship Week (11/12/18-11/16/18)

Council Member Greer made a motion seconded by Council Member Fritz to approve the agenda as presented. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Fritz to approve the consent calendar including Regular Minutes from October 16, 2018; authorize the Mayor to enter into and sign the grant agreement with Wyoming Business Council for the Gunwerks Manufacturing Facility; authorize the Mayor to sign Change Order #1 on the ADA Ramp Improvement project; authorize the Mayor to sign the Certificate of Substantial Completion on the ADA Ramp Improvement project; authorize the Mayor to enter into and sign maintenance agreement between the City of Cody and Long Building Technology; approve Vouchers in the amount of \$154,382.73, noting vouchers associated with one cent special purpose tax funds. And approval a request for the City Council to waive day pass fees for the Recreation Center non-members who are registered for the Teen Recreation Advisory Committee activities. Vote was unanimous.

At 7:11 p.m. the Mayor entered into a public hearing to consider if it is in the public interest to approve a Bar & Grill License for Taproom, LLC dba Wyold West Taproom located at 1022 13th Street. After asking for comments three times and there being none, at 7:17 p.m. the Mayor entered into a second public hearing to consider if it is in the public interest to amend the Trailhead Planned Unit Development. After asking for comments three times and there being none the public hearing closed at 7:51 p.m.

Council Member Fritz made a motion seconded by Council Member Nielson to approve Vouchers in the amount of \$670,169.43. Council Member Greer recused himself from the vote. Vote was unanimous from remaining Council Members.

Council Member Ballinger made a motion seconded by Council Member Anderson to approve a Bar & Grill License to Taproom LLC, dba Wyold West Taproom located at 1022 13th Street. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Ballinger to accept the Auditor's report and financial statements for Fiscal Year 2017-2018

ORDINANCE 2018-18 SECOND READING AS AMENDED

AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 11 – PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES, REMOVAL WHERE CITY SEWER AVAILABLE. Council Member Wolz made a motion seconded by Council Member Ballinger to approve Ordinance 2018-18 on Second Reading as amended. Voting favor were Council Members Nielson, Ballinger, Fritz, Anderson, Wolz and Mayor Hall. Voting opposed was Council Member Greer. Motion passed.

Being no motion to take the following Tabled Item off the table – item will

ORDINANCE 2018-15 SECOND READING

AN ORDINANCE AMENDING THE ACCESSORY DWELLING UNIT PROVISIONS OF THE CODY ZONING ORDINANCE (TITLE 10 CITY OF CODY CODE) Mayor Hall called for a motion to remove from tabled item, no motion was made. Ordinance 2018-15 fails to move forward due to lack of motion to remove from tabled item for consideration.

Meeting adjourned at 8:11 p.m.

Mayor Matt Hall

Clerk, Cindy Baker

City of Cody
Council Proceedings
Tuesday, November 13, 2018

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, November 13, 2018 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Glenn Nielson and Stan Wolz; City Attorney, Scott Kolpitcke, City Administrator, Barry Cook and Administrative Services Officer, Cindy Baker.

Absent: Council Member Landon Greer

Mayor Hall called the meeting to order at 4:15 p.m.

The Governing Body discussed options for City Owned Land in the “South Industrial Park”. Staff was provided with direction on how to proceed. No action was taken.

The Governing Body discussed the proposed Residential Building Code Changes. Staff was provided with direction and a resolution will be brought to the Council at a regular meeting to consider. No action was taken.

The Governing Body discussed the Rumsey and Beck Avenue Intersections and possible options for safety and traffic control. Staff was provided with direction. No action was taken.

Chief Baker and Sgt Heydenberk provided information/update as it relates to the Deer Task Force. Staff indicated once the Game and Fish provide more information after their annual count more information will be brought to the Governing Body at a future Work Session. Staff will complete a Chapter 56 for the calendar year of 2019. No action was taken.

Mayor Hall adjourned the meeting at 5:11 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF CODY, WYOMING
AND
SHOSHONE RECREATION DISTRICT

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into this _____ day of November, 2018, by and between the City of Cody, Wyoming, (hereinafter CITY), a Wyoming municipal corporation; and the Shoshone Recreation District (SRD), a Wyoming special district.

WITNESSETH

- A. In April 2001, CITY and SRD reached a mutual understanding in which the parties agreed to work cooperatively to operate, manage and fund recreational programs for the people in the Cody community.
- B. As part of the understanding between the parties, the parties generally agreed that two then full-time employees of the SRD would become employees of the CITY, and that SRD would reimburse the CITY for a portion of the compensation for those employees, since those employees would also be performing duties for the SRD. The understanding described above was never reduced to writing.
- C. As of the date of this MOU, only one of those employees, Jolene Selk (SELK) continues to work for the CITY.
- D. Since 2001, SRD has paid money to the CITY each year to reimburse CITY for a portion of SELK'S compensation. SRD paid an amount each year equal to the difference between the amount which the CITY contributed to the Wyoming Retirement System (WRS) on behalf of SELK, and the full amount

withheld from SELK each pay period for WRS. This amount shall be referred to as the "Employee Contribution".

- E. Since 2010, the amount paid by SRD to CITY has been increased, but the CITY has not adjusted the amount paid to SELK.
- F. The parties now wish to reconcile the amounts owed by CITY to SELK, and to clarify the understanding and obligations of the parties going forward.

WHEREFORE, in consideration of the covenants and promises described herein, the parties agree as follows:

1. CITY will pay to SELK \$6,782.00, which amount represents the difference between the total amount of the SRD contribution to SELK'S compensation between July 1, 2010 and June 30, 2018, and the amount of that contribution which CITY actually paid to SELK during that time. CITY will pay that amount to SELK as wages.
2. Going forward, SRD will pay an amount each year to CITY which is equal to SELK'S Employee Contribution to WRS. CITY will invoice SRD on July 1 of each year the amount CITY anticipates will be necessary to pay the amounts described above for SELK for the upcoming fiscal year. CITY will pay that amount contributed by SRD to SELK as wages, retroactive to July 1, 2018.
3. If the State of Wyoming mandates any adjustments, modifications or changes to the amounts, percentages or portions which CITY must pay or contribute to WRS for employees, SRD shall pay an adjusted amount to CITY to ensure that the amount it pays to CITY is equal to the Employee Contribution. CITY will pay that amount to SELK as wages.

4. In addition the amounts described above in paragraphs 2 and 3, SRD will pay to the CITY an amount equal to the additional costs, retirement, FICA, and workers' compensation premiums owed by CITY on the additional wages described above.

5. This Memorandum of Understanding represents the entire agreement between the parties. There are no other promises, covenants, or understandings, written or otherwise, beyond the scope of this written agreement.

6. Any modifications, amendments or changes to this agreement shall be made in writing and executed by both parties.

7. CITY and SRD, by entering into this agreement, do not waive its sovereign or governmental immunity or defenses available it under the Wyoming Constitution, the Wyoming Governmental Claims Act and other Wyoming law, and CITY expressly reserves the right to assert such immunities, defense and limitations in the event of a claim or lawsuit arising out of this agreement.

THE REST OF THIS PAGE IS LEFT

INTENTIONALLY BLANK

CITY OF CODY

MATT HALL, Mayor

Cynthia D. Baker, Admin. Services Officer

SHOSHONE RECREATION DISTRICT:

Chairperson

MEETING DATE: NOVEMBER 20, 2018

DEPARTMENT: ADMIN

PREPARED BY: CINDY BAKER,
ADMINISTRATIVE SERVICES OFFICER

PRESENTED BY: CINDY BAKER, ASO

AGENDA ITEM SUMMARY REPORT

Employee Compensation/Salary Increase

ACTION TO BE TAKEN:

Authorize an increase to the Parks & Recreation's Administrative Assistant hourly wage equivalent to the "employee's contribution" for Wyoming Retirement System (WRS). The increase to be retroactive to July 1, 2018, noting this increase would be 4.43% through August and then increase to 4.68% September 1st. Authorize automatic increases annually dependent upon any legislative change to the "employee's contribution" to WRS. If authorized, further approval would be through a budget amendment.

SUMMARY OF INFORMATION:

Before becoming an employee of the City, Jo Selk worked for the Shoshone Rec District, which paid 100% of her contribution to Wyoming Retirement. Jo became an employee of the City as part of an arrangement in which the SRD and the City agreed to transfer SRD's operations and employees to the city. During this transition, the City initially agreed to continue paying 100% of her retirement contribution (for Jo and Rob Schoeber), even though the City did not do that for the rest of its employees. The Rec District reimbursed the City for this additional amount. This was arranged and approved by the City Administrator at the time, Laurie Kadrach, without approval by the Governing Body.

In 2007, the auditors indicated that this arrangement apparently violated state law or was otherwise problematic. The City at that time reduced the amount the City contributed to Jo's Wyoming retirement (so that the City contributed the same percentage to her retirement as the City contributed to other City employees), and instead increased her salary by 2.25%. That is, she received 2.25% in pay over and above the amount indicated by her position in the salary classification schedule. The Rec District continued to budget for this and pay this amount to the city.

The arrangement has continued to the present, except that in the most recent budget that the Governing Body just adopted, that additional 2.25% salary was omitted, and only the salary increase reflected in the recent compensation study was approved. It appears the SRD budgeted this payment on their end, and the City budgeted the revenue side from the SRD, but the City did not budget the (expense) payment to Jo for this additional compensation. At this point, the only way to address this is through the approval of an agreement between the City of Cody and Shoshone Recreation District, an approval of increasing the base wage by the "employee contribution percentage" and then a budget amendment approved by the Governing Body for this expense (which will occur at a later regular meeting).

FISCAL IMPACT

None at this time as long as the SRD continues to budget and pay for this additional percentage and associated benefits. If, however, the SRD board would deny the funding a decision would need to be considered in reducing the salary by "employee contribution percentage or the City cover the additional cost.

AGENDA ITEM NO. _____

ALTERNATIVES

1. Approve salary increase for Jo Selk to be equal to “employee contribution” to WRS above grade/step associated with the Administrative Assistant Position, as reflected in grade/step system
2. Deny increase

ATTACHMENTS

Agreement between City of Cody and SRD

MEETING DATE: November 20, 2019
DEPARTMENT: PARKS AND
RECREATION PREPARED BY: RICK
MANCHESTER,
DIRECTOR
PRESENTED BY: RICK MANCHESTER

Sleeping Giant Ski Hill P&R Bus

ACTION TO BE TAKEN:

Request that City Council authorizes the Mayor to sign a lease with Sleeping Giant Ski Hill (Yellowstone Recreation Foundation) for the City to provide the P&R Department bus for a rental fee of \$160 each time the bus is used by sleeping Giant.

SUMMARY OF INFORMATION:

Sleeping Giant requested the continued use of the P&R bus. Staff is supportive of the program. Under the terms of the lease agreement, the ski hill will provide a driver and fuel for each trip. The driver will be required to meet the City's rigorous testing as a CDL Driver. The City will be responsible for maintenance and long term repairs of the bus. Damage to the bus while in possession of the ski hill will be the responsibility of the sleeping giant to repair. The lease is renewable each year.

FISCAL IMPACT

\$160 in revenue for each trip.

ALTERNATIVES

1. Approve the Mayor to sign the lease agreement.
2. Deny the ski hill request to rent the bus.

ATTACHMENTS

1. Lease agreement

AGENDA & SUMMARY REPORT TO:

1. Mike Fink, Recreation Superintendent
2. Sleeping Giant

AGENDA ITEM NO. _____

LEASE
(BUS)

THIS LEASE is made and entered into this 20th day of November, 2018, by and between the City of Cody, a Wyoming municipal corporation, hereinafter referred to as LESSOR, and Yellowstone Recreations LLC, a Wyoming, a Delaware Limited Liability Company, hereinafter referred to as LESSEE.

WITNESSETH

- A. LESSOR is a Wyoming municipal corporation in Park County, Wyoming.
- B. LESSEE is a private, non-profit corporation which operates a ski area known as Sleeping Giant Ski Area in Park County, Wyoming.
- C. LESSOR owns a bus, which LESSEE wishes to lease from LESSOR to transport people between Cody, Wyoming and Sleeping Giant Ski Area on Saturdays and/or Sundays during the ski season.
- D. LESSEE is willing to lease its bus to LESSOR subject to the terms and conditions described in this agreement.

WHEREFORE, in consideration of the mutual promises, covenants, representations and assurances described below, the CITY hereby leases to LESSEE a bus (the BUS) described as follows:

2000 Blue Bird Body Company Bus Vin 1BABNB7A5YF087983 (current mileage 122,240)

1. TERM OF LEASE. LESSEE shall be entitled to use the BUS for the remainder of the 2018-2019 ski season, and for the entire 2019-2020 ski season, subject to the terms and conditions described herein. The initial lease term shall commence on November 20, 2018, and continue through April 1, 2019, or until LESSEE discontinues its skiing operations at the Sleeping Giant Ski Area for the 2018-2019 ski season, whichever occurs first. For the 2019-2020 ski season, LESSEE shall be allowed to use the BUS when LESSEE begins ski operations, but no earlier than October 12, 2019, through the end of the 2019-2020 ski season, but not later than April 1, 2020. LESSEE

shall use the BUS on Saturdays and/or Sundays during its ski season, unless LESSEE first obtains consent of LESSOR to use the BUS on additional days.

2. OPTION TO RENEW. If at the expiration of the above-mentioned term of this Lease, the LESSEE has complied in all respects with the agreements, conditions and terms of this Lease, the parties may agree to extend the term of this Lease for additional two year terms upon the same terms and conditions described in this Agreement. Subsequent terms shall begin when LESSEE begins skiing operations for the Sleeping Giant Ski area, but no earlier than October 15 each year, and shall end when Sleeping Giant ends its skiing operations each season, but no later than April 1 of each year.

3. RENT. LESSEE shall pay to LESSOR the amount of \$160 for each day that LESSEE uses the BUS. Such rent shall be due and payable to LESSOR at the end of the ski season.

4. FUEL AND DRIVERS. LESSEE agrees to pay for all fuel for its use of the BUS. LESSEE shall provide a driver for the bus, and such driver shall be lawfully licensed by the State of Wyoming with a current and valid commercial drivers' license. LESSOR shall have no obligation to provide a driver for LESSEE'S use of the bus, and shall not be responsible for any costs for such driver.

5. CONDITION OF BUS. LESSEE acknowledges that they have examined and know the condition of the BUS, and agree it has been received in good condition and in good order and repair, and that no representations as to the condition or repair thereof have been made by the LESSOR or by anyone representing LESSOR.

6. MAINTENANCE AND REPAIR. LESSEE covenants and agrees to keep BUS in clean condition during the term of this Lease. Prior to returning the BUS to LESSOR after each use, LESSEE shall clean the interior of the BUS, cleaning and removing spilled liquids, food, wrappers, containers, waste, garbage and other debris from the BUS. LESSEE shall report any and all damage, defects and problems with the BUS to LESSOR as soon as possible, but in no case later than 24 hours, after LESSEE becomes aware of such damage, defects or problems. At the expiration of this Lease or upon termination as herein provided, the LESSEE shall surrender the leased PROPERTY in as good

condition as it was in at the beginning of the term, reasonable wear and tear and damages by the elements excepted. All costs of repairs to the BUS which are required due to damage cause by LESSEE, its employees, operators, drivers, agents, representatives, volunteers, riders, guests and invitees shall at all times be the responsibility of LESSEE. This provision shall survive the termination of this lease.

7. USE OF BUS. LESSEE agrees that the BUS is leased for the purpose of transporting people from Cody, Wyoming to and from the Sleeping Giant Ski Area in Park County, Wyoming. LESSEE agrees that they will not make any other use of the PROPERTY. LESSEE shall pick up the BUS from LESSOR each Friday preceding a weekend when it intends to use the BUS, and shall return the BUS each Monday following a weekend when LESSEE uses the BUS.

8. COMPLIANCE WITH LAWS. LESSEE, its employees, agents, representatives, operators, drivers, and volunteers shall comply at all times with all federal, state, county and municipal statutes, laws, ordinances, rules, regulations or requirements concerning the use and operation of the BUS, and shall indemnify and save the LESSOR harmless from all fines, penalties, costs, claims, liabilities, losses or damages for violation or noncompliance with the same. LESSEE shall ensure that every person who drives the bus is currently licensed with a valid and current State of Wyoming commercial drivers' license. LESSEE shall provide to the LESSOR the names of each and every person who will drive the BUS, so LESSOR can add those drivers to LESSOR'S pool of commercial drivers for purposes of random drug testing. Each person who is going to drive the BUS for LESSEE shall submit to a drug test pursuant to the City of Cody Personnel Policy before driving the BUS. LESSEE shall pay to LESSOR \$4.50 for each driver, and shall also pay to LESSOR \$30.00 for a drug test administered, whether such test is administered prior to LESSEE'S drivers operating the BUS, or whether such test is administered pursuant to the random testing. If any of LESSEE'S drivers provides a sample that tests positive for any illegal drugs or controlled substances, or if a driver refuses to provide a sample for testing when required to do so, such driver shall NOT operate or drive the BUS.

9. LIABILITY FOR INJURY OR DAMAGE. The LESSOR, except for its own or its employees' negligence, shall not be liable for injury, harm or damage to any person or property arising out of LESSEE'S use of the BUS. LESSEE agrees to indemnify, save and hold harmless LESSOR from any claims for personal injury or property damage which arises out of LESSEE'S use of the BUS by any employees, agents, servants, guests or invitees of LESSEE. Provided further, that if LESSOR shall be required to pay a sum of money for property damage or personal injury resulting from LESSEE's use of the property, or resulting from any negligent act, error or omission of LESSEE or LESSEE's employees, agents, representatives, servants, drivers, operators, customers, riders, guests or invitees, the amounts paid by LESSOR, together with all costs, damages and reasonable attorneys fees, shall be payable by LESSEE to LESSOR. The obligations of this provision shall survive the termination of this agreement.

10. INSURANCE. LESSEE shall secure and maintain at LESSEE's cost and expense during the full term of this Lease and any extension or renewal thereof, liability insurance issued by an insurance company approved by LESSOR, against all liabilities arising on account of injuries to all persons caused directly or indirectly by the use, disuse or operation of the BUS by LESSEE or LESSEE's employees, agents, representatives, drivers, operators, customers and invitees, in an amount not less than Two Million Dollars (\$2,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate. The proper evidence thereof shall be submitted by LESSEE to LESSOR when and at such times as such policies are issued and renewed.

11. DEFAULT. LESSEE agrees that in the event that LESSEE shall fail to strictly comply with any of the conditions and covenants herein contained, such act or acts shall constitute a default hereunder. In addition, upon the occurrence of any such default, CITY may, at its option terminate this Lease by delivering written notice to LESSEE specifying the date of termination, which date shall be no earlier than ten (10) days after delivery of said written notice. LESSEE shall have ten (10) days after delivery of such notice to cure default.

12. REMEDIES. Upon termination of this Lease pursuant to Article 11 above,

LESSEE shall:

A. Peacefully surrender the leased BUS to LESSOR. If it should become necessary for either party to employ an attorney to enforce the terms of this Agreement in the event of an alleged default hereunder, the non-prevailing party shall pay the reasonable attorney's fees incurred by the prevailing party in bringing or defending any action.

B. No waiver at any time of the right to terminate this Lease shall impair the right of LESSOR to insist upon such termination in the event of the LESSOR subsequently acquiring such right, nor shall the acceptance of rent at any time constitute such waiver or waiver of damages.

13. MODIFICATION. No provision of this Lease shall be waived, altered amended or modified except by written endorsement hereon or attached hereto and signed by LESSOR and LESSEE.

14. NOTICES. Any notice given under the terms of this Lease shall be deemed given five (5) days after depositing said notice in United States Postal Service or when hand delivery of such notice is made. For the purposes of delivery, LESSOR's address is 1338 Rumsey Avenue, Cody, Wyoming 82414. LESSEE'S address is PO Box 400 Codey, WY 82414.

15. This Lease binds upon and inures to the benefit of the successors and assigns successors of LESSOR and LESSEE.

16. Nothing in this agreement shall be construed to act as a waiver of the LESSOR's sovereign immunity and governmental immunity provided to the LESSOR under federal and state law. Nor shall this agreement be construed as a waiver of the protections, limitations and defenses available to LESSOR under the law. The LESSOR expressly reserves the right to assert immunity as a defense to any claim arising under this agreement.

THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK

EXECUTED this 20th day of November 2018.

LESSOR:

CITY OF CODY, WYOMING
A Wyoming Municipal Corporation

ATTEST:

Matt Hall, Mayor

Cynthia D. Baker
Administrative Service Officer

LESSEE:

YELLOWSTONE RECREATIONS LLC,
A Delaware Limited Liability Company:

By: _____

Title: _____

Attest:

Secretary

MEETING DATE:
November 20, 2018
DEPARTMENT: PARKS AND RECREATION
PREPARED BY: RICK MANCHESTER,
DIRECTOR
PRESENTED BY: KEN POSEY

**Street closure for Car Show
Request Closing Beck Ave from 8th Street to 10th
Street and 10th Street from Beck to Sheridan Ave.
and 9th Street from Beck to the entrance of the
Chamber of Commerce.**

ACTION TO BE TAKEN

Request that City Council to allow parking within the City Park and allow the closure of Beck Ave between 8th and 10th Streets, close 10th Street between Beck and Sheridan Ave and close 9th Street between Beck and the Cody County Chamber of Commerce starting on Friday August 23rd through Saturday, August 24th. Noting Promoter will provide an emergency vehicle access lane on Beck Ave, will set up and take down City provided barricades, will work with Chief of Police relating to parade event on Friday and will work will Staff on other minor conditions, fees, and equipment usage.

SUMMARY OF INFORMATION

This past year the promoter had the desire to relocate back to City Park for a variety of reason and would like to park cars on the grass at City Park and utilize the adjoining streets for overflow parking, vendors, registration, parking for vehicles hauled etc. This event turned out additional participants, thus would like to continue in the same are for the 8th annual 2019 show. If the organizers use the sound system, they agree to pay associated fees. The promoter understands the fee associated with the sound system and that usage requires a technician. The promoter understands the need for access for emergency vehicles and his plan includes such access on Beck Ave. The promoter would like to have the annual parade through Sheridan Ave and will met with the Chief of Police to work out the majority of the details, due to staffing needs there maybe additional coordination with Public Works Staff for assistance, as well as, cost associated with additional staffing needs which will need to be worked out with the Promoter and the City. Promoter will work with City Staff in reference to access to the park for cars utilizing ramps, location of parking, vendor fees and other minor conditions.

FISCAL IMPACT

Depending on selected alternative

ALTERNATIVES

1. Allow the Car show promoter to utilize the City Park for parking of cars for their annual show, allow the street closure of adjacent streets as noted, authorize the Police Department and/or Public Works Staff to assist with the escort during the parade, noting there may be additional cost to promoter for said personnel.
2. Deny the request.

ATTACHMENTS

1. Agenda Request Form

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared in advance prior to the Tuesday meetings. Note Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council KEN POSEY

Organization Represented CODY COUNTRY CAR SHOW

Date you wish to appear before the Council _____

Mailing Address 150 PLEASANT VIEW DR Telephone 307-899-7677

E-Mail Address CODYCOUNTRYCARSHOW@GMAIL.COM

Preferred form of contact: Telephone E-Mail _____

Names of all individuals who will speak on this topic KEN POSEY

Event Title (if applicable) CODY COUNTRY CAR SHOW 2019

Date(s) of Event (if applicable) AUGUST 23RD & 24TH

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) PERMISSION TO CLOSE STREETS FROM 8TH TO 10TH INCLUDING BECK AVE. ALSO PERMISSION TO USE CITY PARK TO HOST OUR 8TH ANNUAL CCSS. ALSO DISCUSS PARKING THE CARS IN THE PARK ON THE GRASS AS WE DID IN 2018.

Which City employee(s) have you spoken to about this issue? DONNY ANDERSON
CINDY BAISER

Signature [Signature] Date 10/25/2018

Report Criteria:

Invoice.Detail.Input date = 11/13/2018

Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
AAGARD, SUSAN (131717)				
	14.2390.26	REFUND UTILITY DEPOSIT	10/29/2018	3.79
Total :				3.79
Total AAGARD, SUSAN (131717):				3.79
ALL COUNTY PLUMBING LLC (131485)				
	20340	NEW WATER HEATER IN SHOP	10/22/2018	355.00
	20340	NEW WATER HEATER IN SHOP	10/22/2018	355.00
	20340	NEW WATER HEATER IN SHOP	10/22/2018	710.00
Total :				1,420.00
Total ALL COUNTY PLUMBING LLC (131485):				1,420.00
AMERICAN FAMILY LIFE ASSUR (550)				
	742471	AFLAC PREMIUM	11/05/2018	2,501.38
Total :				2,501.38
Total AMERICAN FAMILY LIFE ASSUR (550):				2,501.38
AMERICAN WELDING & GAS, INC. (128592)				
	5916354	OXYGEN/ACETYLENE/CYLINDER RENTAL	10/31/2018	64.68
	5916355	CARBON DIOXIDE/CYLINDER RENTAL	10/31/2018	29.96
Total :				94.64
Total AMERICAN WELDING & GAS, INC. (128592):				94.64
ANIXTER INC (130622)				
	4032962-00	RECLOSER MAINTENANCE	11/01/2018	764.00
Total :				764.00
Total ANIXTER INC (130622):				764.00
BAILEY ENTERPRISES INCORPORATED (130546)				
	103118	Fuel	11/05/2018	224.27
	103118	Fuel	11/05/2018	1,434.19
	103118	Fuel	11/05/2018	165.73
	103118	Fuel	11/05/2018	55.24
	103118	Fuel	11/05/2018	2,292.54
	103118	Fuel	11/05/2018	165.73
	103118	Fuel	11/05/2018	82.86
	103118	Fuel	11/05/2018	17.58
	103118	Fuel	11/05/2018	731.63
	103118	Fuel	11/05/2018	423.73
	103118	Fuel	11/05/2018	286.22
	103118	Fuel	11/05/2018	33.89
	103118	Fuel	11/05/2018	118.58
	103118	Fuel	11/05/2018	34.84
	103118	Fuel	11/05/2018	211.21

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	103118	Fuel	11/05/2018	410.47
	103118	Fuel	11/05/2018	33.00
	103118	Fuel	11/05/2018	1,235.60
	103118	Fuel	11/05/2018	124.37
	103118	Fuel	11/05/2018	736.45
	103118	Fuel	11/05/2018	445.61
	103118	Fuel	11/05/2018	16.50
	103118	Fuel	11/05/2018	47.00
	103118	Fuel	11/05/2018	29.79
	103118	Fuel	11/05/2018	3,670.26
	103118	Fuel	11/05/2018	1,190.97
	103118	Fuel	11/05/2018	1,161.12
	103118	Fuel	11/05/2018	168.18
	103118	Fuel	11/05/2018	31.30
	103118	Fuel	11/05/2018	29.79
	103118	Fuel	11/05/2018	766.45
	103118	Fuel	11/05/2018	529.02
	103118	Fuel	11/05/2018	29.79
	103118	Fuel	11/05/2018	758.80
	103118	Fuel	11/05/2018	120.23
	103118	Fuel	11/05/2018	280.61
	103118	Fuel	11/05/2018	28.29
	103118	Fuel	11/05/2018	1,267.30
Total :				19,389.14
Total BAILEY ENTERPRISES INCORPORATED (130546):				19,389.14
BARNHART, TED (130680)				
	103018	REIMBURSE FOR CDL SKILLS TEST	10/30/2018	80.00
	103018	REIMBURSE FOR CDL	10/30/2018	46.00
Total :				126.00
Total BARNHART, TED (130680):				126.00
BASH, BRYAN (131715)				
	20.0150.13	UTILITY DEPOSIT REFUND	10/26/2018	281.49
Total :				281.49
Total BASH, BRYAN (131715):				281.49
BIG HORN CINEMAS, INC (1125)				
	2018-002	FRIDAY AT THE MOVIES	10/15/2018	4,884.60
Total :				4,884.60
Total BIG HORN CINEMAS, INC (1125):				4,884.60
BREDY, JAMES (131728)				
	1987	REC CENTER REFUND	11/06/2018	30.00
Total :				30.00
Total BREDY, JAMES (131728):				30.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
CARQUEST AUTO PARTS (10200)				
	2874-ID-361886	Repair Parts	10/01/2018	49.54
	2874-ID-361927	Repair Parts	10/01/2018	19.35
	2874-ID-362033	Repair Parts	10/02/2018	5.52
	2874-ID-362086	Repair Parts	10/03/2018	9.10
	2874-ID-362204	Repair Parts	10/04/2018	12.76
	2874-ID-362417	Repair Parts	10/08/2018	3.50
	2874-ID-362500	Repair Parts	10/09/2018	2.87
	2874-ID-362500	Repair Parts	10/09/2018	8.05
	2874-ID-362500	Repair Parts	10/09/2018	22.05
	2874-ID-362508	Repair Parts	10/09/2018	44.36
	2874-ID-362606	Repair Parts	10/10/2018	2.87
	2874-ID-362655	Repair Parts	10/11/2018	3.50
	2874-ID-362655	Repair Parts	10/11/2018	22.05
	2874-ID-362665	Repair Parts	10/11/2018	7.27
	2874-ID-362717	Repair Parts	10/11/2018	5.94
	2874-ID-362717	Repair Parts	10/11/2018	15.30
	2874-ID-362717	Tools	10/11/2018	5.51
	2874-ID-362723	Repair Parts	10/11/2018	54.44
	2874-ID-362878	Repair Parts	10/15/2018	2.87
	2874-ID-362878	Repair Parts	10/15/2018	19.77
	2874-ID-362886	Repair Parts	10/15/2018	2.76
	2874-ID-362886	Repair Parts	10/15/2018	2.66
	2874-ID-362887	Credit Repair Parts	10/15/2018	2.87-
	2874-ID-362901	Repair Parts	10/15/2018	74.24
	2874-ID-362906	Repair Parts	10/15/2018	3.98
	2874-ID-362921	Repair Parts	10/15/2018	22.01
	2874-ID-362977	Repair Parts	10/16/2018	2.66
	2874-ID-363057	Repair Parts	10/17/2018	3.22
	2874-ID-363111	Repair Parts	10/17/2018	2.76
	2874-ID-363183	Repair Parts	10/18/2018	2.66
	2874-ID-363204	Repair Parts	10/18/2018	3.04
	2874-ID-363253	Repair Parts	10/19/2018	15.39
	2874-ID-363365	Repair Parts	10/22/2018	2.66
	2874-ID-363441	Repair Parts	10/23/2018	158.35
	2874-ID-363489	Repair Parts	10/23/2018	4.59
	2874-ID-363528	Repair Parts	10/24/2018	9.37
	2874-ID-363605	Repair Parts	10/25/2018	4.87
	2874-ID-363689	Repair Parts	10/26/2018	13.79
	2874-ID-363800	Repair Parts	10/29/2018	108.52
	2874-ID-363878	Repair Parts	10/30/2018	12.65
	2874-ID-363882	Repair Parts	10/30/2018	2.66
	2874-ID-393960	Repair Parts	10/31/2018	30.44
Total :				797.03
Total CARQUEST AUTO PARTS (10200):				797.03
CENTURY LINK (10091)				
	110118	UTILITIES	11/01/2018	39.00
Total :				39.00
Total CENTURY LINK (10091):				39.00
CHEYENNE, LIGHT, FUEL & POWER COMPANY (130509)				
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	227.27
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	419.71

Secondary Name	Invoice	Description	Invoice Date	Total Cost
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	607.94
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	401.42
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	1,226.50
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	3,679.49
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	171.11
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	48.36
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	445.15
BLACK HILLS ENERGY	110618	UTILITIES	11/06/2018	125.10
Total :				7,352.05
Total CHEYENNE, LIGHT, FUEL & POWER COMPANY (130509):				7,352.05
CLARK, RONALD W (131046)				
TOWN TAXI	112018	TIPSY TAXI VOUCHERS	11/20/2018	168.00
Total :				168.00
Total CLARK, RONALD W (131046):				168.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140)				
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	3,357.24
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	345.40
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	801.32
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	801.32
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	801.32
	103018	LEGAL SERVICES - OCT 2018	11/05/2018	801.32
Total :				6,907.92
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140):				6,907.92
CRANE, GARY (131727)				
	1986	REC CENTER REFUND	11/06/2018	168.00
Total :				168.00
Total CRANE, GARY (131727):				168.00
CUMBRE PROFESSIONAL GROUP INC (131559)				
CPG ENGINEERS	18CPG009-05	17TH & SHERIDAN INTERSECTION STUDY	10/20/2018	2,260.00
Total :				2,260.00
Total CUMBRE PROFESSIONAL GROUP INC (131559):				2,260.00
DEARBORN NATIONAL LIFE INSURANCE COMPANY (131563)				
	111-1130-18	INSURANCE Nov 2018	11/01/2018	360.78
Total :				360.78
Total DEARBORN NATIONAL LIFE INSURANCE COMPANY (131563):				360.78
EVERT, REBECCA (131493)				
	110118	RESTITUTION FROM RONALD EVERHART MC-1712-015	11/01/2018	50.00
Total :				50.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total EVERT, REBECCA (131493):				50.00
FIRE DISTRICT #2 (131409)				
	103118	FIRE DISTRICT PASS THROUGH FEE	10/31/2018	383.00
Total :				383.00
Total FIRE DISTRICT #2 (131409):				383.00
FRANCK, BRANDON (131416)				
	5.1320.34	REFUND UTILITY DEPOSIT	10/31/2018	45.22
Total :				45.22
Total FRANCK, BRANDON (131416):				45.22
FREDERICK, LAUREL (131382)				
	110118	RESTITUTION FROM DEBRA HODSON MC-1706-037	11/01/2018	50.00
Total :				50.00
Total FREDERICK, LAUREL (131382):				50.00
HARRIS TRUCKING AND CONSTRUCTION (129345)				
WYOMING STEEL SERVICES LLC	005188	RECYCLING HAULING	10/25/2018	475.00
Total :				475.00
Total HARRIS TRUCKING AND CONSTRUCTION (129345):				475.00
HARRIS TRUCKING AND CONSTRUCTION CO (7730)				
PARK COUNTY READY MIX	113961	THRUST BLOCKS - CEDAR LN	10/25/2018	248.25
Total :				248.25
Total HARRIS TRUCKING AND CONSTRUCTION CO (7730):				248.25
HARRIS TRUCKING AND CONSTRUCTION CO. (4780)				
	131742	ASPHALT PATCHING	10/21/2018	1,092.96
Total :				1,092.96
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				1,092.96
HARRISON, TIMOTHY BRUCE (131713)				
BLUE ASPEN ENTERPRISES LLC	8	ADJUST HOT WATER AND HEAT AT REC CENTER	10/05/2018	187.50
Total :				187.50
Total HARRISON, TIMOTHY BRUCE (131713):				187.50
HOLEMAN, DEVIN (131687)				
	110118	RESTITUTION FROM ANDREA THURSTON MC-1807-063	11/01/2018	100.00
Total :				100.00
Total HOLEMAN, DEVIN (131687):				100.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
HTO CHEMICAL COMPANY (131459)				
	1485	MAINTENANCE BOILER AT AUDITORIUM	10/02/2018	176.25
Total :				176.25
Total HTO CHEMICAL COMPANY (131459):				176.25
HUBER, WESLEY L (123442)				
EAGLE OF CODY PRINTING	110718	BANK DEPOSIT SLIPS	11/07/2018	89.00
Total :				89.00
Total HUBER, WESLEY L (123442):				89.00
HUNTER, DAN (131730)				
	12.1740.10	REFUND CREDIT BALANCE	11/13/2018	191.98
Total :				191.98
Total HUNTER, DAN (131730):				191.98
ICMA - MEMBERSHIP RENEWALS (123367)				
	110118	ICMA DUES	11/01/2018	887.04
Total :				887.04
Total ICMA - MEMBERSHIP RENEWALS (123367):				887.04
J & J CONSTRUCTION LLC (130254)				
	628	BEACON HILL TIE PHASE 3	10/31/2018	9,200.00
Total :				9,200.00
Total J & J CONSTRUCTION LLC (130254):				9,200.00
JALOUT, AMY (131712)				
	7.1590.48	REFUND UTILITY DEPOSIT	10/31/2018	27.45
Total :				27.45
Total JALOUT, AMY (131712):				27.45
JAMES, RACHEL (131722)				
	1982	REC CENTER REFUND	10/29/2018	30.00
Total :				30.00
Total JAMES, RACHEL (131722):				30.00
JONES FAMILY TRUST (131726)				
	14.3242.12	REFUND CREDIT BALANCE	11/05/2018	44.66
Total :				44.66
Total JONES FAMILY TRUST (131726):				44.66
KENDRICK IV, JOHN (131607)				
	1984	REC CENTER REFUND	10/29/2018	55.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				55.00
Total KENDRICK IV, JOHN (131607):				55.00
KITCHEN, SCOTT (129803)				
	10012018	REIMBURSEMENT FOR MILEAGE	10/31/2018	36.57
Total :				36.57
Total KITCHEN, SCOTT (129803):				36.57
KOLTES, SASHA (131729)				
	1988	REC CENTER REFUND	11/06/2018	60.00
Total :				60.00
Total KOLTES, SASHA (131729):				60.00
LAFOLLETTE, TRISHA (129217)				
	1985	REC CENTER REFUND	11/05/2018	100.00
Total :				100.00
Total LAFOLLETTE, TRISHA (129217):				100.00
LAIRD, BRIANNA (130451)				
	20.0365.13	REFUND UTILITY DEPOSIT	11/01/2018	271.55
Total :				271.55
Total LAIRD, BRIANNA (130451):				271.55
LUJAN, LAURIE (128838)				
	1983	REC CENTER REFUND	10/29/2018	19.00
Total :				19.00
Total LUJAN, LAURIE (128838):				19.00
MALTBY, CONNIE (131222)				
	110118	RESTITUTION FROM JOHN EDWARDS MC-1606-002	11/01/2018	100.00
Total :				100.00
Total MALTBY, CONNIE (131222):				100.00
NCPERS WYOMING (125412)				
	103118	PREMIUM	11/05/2018	416.00
Total :				416.00
Total NCPERS WYOMING (125412):				416.00
NORCO, INC. (128948)				
	25033837	WELDING SUPPLIES	10/31/2018	24.30

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				24.30
Total NORCO, INC. (128948):				24.30
ONE-CALL OF WYOMING (127665)				
	50094	ONE - CALL FEES	11/04/2018	21.56
	50094	ONE - CALL FEES	11/04/2018	21.56
	50094	ONE - CALL FEES	11/04/2018	21.56
	50094	ONE - CALL FEES	11/04/2018	21.57
Total :				86.25
Total ONE-CALL OF WYOMING (127665):				86.25
PARK COUNTY (7670)				
	4102	LEC CONTRACT - DISPATCH	11/01/2018	197.02
	4102	LEC CONFERENCE ROOM BLINDS	11/01/2018	3,349.39
	4102	LEC CONTRACT - DISPATCH	11/01/2018	591.07
	4102	LEC CONTRACT - DISPATCH	11/01/2018	15,564.81
	4102	LEC CONTRACT - CAPITOL EQUIPMENT	11/01/2018	4,500.00
	4102	LEC CONTRACT - MAINTENANCE	11/01/2018	2,298.67
	4102	LEC CONTRACT - CONSOLE	11/01/2018	38.47
	4102	LEC CONTRACT - CONSOLE	11/01/2018	653.93
	4102	LEC CONTRACT - CONSOLE	11/01/2018	115.40
	4102	LEC CONTRACT - CONSOLE	11/01/2018	3,038.83
	4102	LEC CONTRACT - UTILITIES	11/01/2018	907.45
Total :				31,255.04
Total PARK COUNTY (7670):				31,255.04
PARK COUNTY ANIMAL SHELTER (5120)				
	110118	ANIMAL SERVICE CONTRACT - NOV 2018	11/01/2018	3,750.00
Total :				3,750.00
Total PARK COUNTY ANIMAL SHELTER (5120):				3,750.00
PARK COUNTY CIRCUIT COURT (128493)				
	11218	CV-2016-0757	11/02/2018	312.59
Total :				312.59
Total PARK COUNTY CIRCUIT COURT (128493):				312.59
PARK COUNTY LANDFILL (129053)				
	103118	LANDFILL CHARGES - OCT 2018	10/31/2018	70,985.89
Total :				70,985.89
Total PARK COUNTY LANDFILL (129053):				70,985.89
PARK COUNTY PUBLIC HEALTH (7720)				
	1396	FLU VACCINATION	10/26/2018	25.00
	1396	FLU VACCINATIONS	10/26/2018	70.00
	1396	HEP B VACCINES	10/26/2018	40.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				135.00
Total PARK COUNTY PUBLIC HEALTH (7720):				135.00
PARK COUNTY SHERIFF (7740)				
	103118	INCARCERATION - OCT 2018	10/31/2018	210.00
Total :				210.00
Total PARK COUNTY SHERIFF (7740):				210.00
PETERSON, BRIAN (131723)				
OR PACKER, VICTORIA	17.7640.33	UTILITY DEPOSIT REFUND	11/02/2018	32.88
Total :				32.88
Total PETERSON, BRIAN (131723):				32.88
PHILLIPS, JENNIFER C (127068)				
	101918	REIMBURSEMENT FOR PROGRAM SUPPLIES	10/19/2018	95.86
Total :				95.86
Total PHILLIPS, JENNIFER C (127068):				95.86
POLLARD WATER.COM (127420)				
	0120503	CHLR TEST KIT	10/22/2018	61.59
Total :				61.59
Total POLLARD WATER.COM (127420):				61.59
PROGRESSIVE BUSINESS PUBLICATIONS (8210)				
	082018	SUBSCRIPTION	08/20/2018	295.00
Total :				295.00
Total PROGRESSIVE BUSINESS PUBLICATIONS (8210):				295.00
PROVIDENT LIFE & ACCIDENT INS (128033)				
	103118	PREMIUMS	11/05/2018	109.20
Total :				109.20
Total PROVIDENT LIFE & ACCIDENT INS (128033):				109.20
QUALITY ASPHALT PAVING, INC (125010)				
	1905	ASPHALT PATCHING	10/30/2018	280.00
	1905	ASPHALT PATCHING	10/30/2018	5,370.00
Total :				5,650.00
Total QUALITY ASPHALT PAVING, INC (125010):				5,650.00
REPRO GRAPHICS INC (9040)				
SELBY'S	B - 9402303-000	PLOTTER/SCANNER SYSTEM	10/23/2018	2,448.60
SELBY'S	B - 9402303-000	PLOTTER/SCANNER SYSTEM	10/23/2018	2,448.60

Secondary Name	Invoice	Description	Invoice Date	Total Cost
SELBY'S	B - 9402303-000	PLOTTER/SCANNER SYSTEM	10/23/2018	2,448.60
SELBY'S	B - 9402303-000	PLOTTER/SCANNER SYSTEM	10/23/2018	2,448.60
SELBY'S	B - 9402303-000	PLOTTER/SCANNER SYSTEM	10/23/2018	2,448.60
Total :				12,243.00
Total REPRO GRAPHICS INC (9040):				12,243.00
RICKENBACKER, ELIZABETH (131714)				
	15.0630.34	REFUND UTILITY DEPOSIT	10/29/2018	261.79
Total :				261.79
Total RICKENBACKER, ELIZABETH (131714):				261.79
RMEL (123513)				
	102318	2019 RMEL DUES	10/23/2018	460.00
Total :				460.00
Total RMEL (123513):				460.00
ROOF, SANDRA (131724)				
	17.9440.18	REFUND UTILITY DEPOSIT	11/01/2018	249.52
Total :				249.52
Total ROOF, SANDRA (131724):				249.52
SABER PEST CONTROLL LLC (131183)				
	AUD118	PEST CONTROL - AUDITORIUM	10/23/2018	80.00
	CH118	PEST CONTROL - CITY HALL	10/23/2018	60.00
	E108	PEST CONTROL - ELECTRIC	11/01/2018	80.00
	P120	PEST CONTROL - PUBLIC WORKS SH	11/01/2018	50.00
	P120	PEST CONTROL - PUBLIC WORKS SH	11/01/2018	25.00
	P120	PEST CONTROL - PUBLIC WORKS SH	11/01/2018	25.00
	REC120	PEST CONTROL - REC CENTER	10/23/2018	90.00
	REC120	PEST CONTROL - REC CENTER	10/23/2018	90.00
Total :				500.00
Total SABER PEST CONTROLL LLC (131183):				500.00
SCHATZ, LANCE (131720)				
	9.0490.34	REFUND UTILITY DEPOSIT	10/31/2018	111.21
Total :				111.21
Total SCHATZ, LANCE (131720):				111.21
SCHEID, RYAN (131718)				
	13.1830.46	REFUND UTILITY DEPOSIT	10/29/2018	265.24
Total :				265.24
Total SCHEID, RYAN (131718):				265.24

Secondary Name	Invoice	Description	Invoice Date	Total Cost
SCHNEIDER, JEFFREY (123948)				
T.J. ELECTRIC	2126	FIX LIGHT IN OFFICE AT SHOP	10/21/2018	75.00
Total :				75.00
Total SCHNEIDER, JEFFREY (123948):				75.00
SHOSHONE MUNICIPAL PIPELINE (9130)				
	110118	WATER PURCHASE - OCT 2018	11/01/2018	122,159.36
Total :				122,159.36
Total SHOSHONE MUNICIPAL PIPELINE (9130):				122,159.36
SKAGGS COMPANIES (131474)				
	3074752 RI	UNIFORM & CLOTHING	06/26/2018	260.00
	3084184 RI	UNIFORM & CLOTHING	07/30/2018	74.95
	3106968 RI	UNIFORM & CLOTHING	10/18/2018	65.00-
	3106969 RI	UNIFORM & CLOTHING	10/18/2018	195.00-
Total :				74.95
Total SKAGGS COMPANIES (131474):				74.95
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	14540	OUTSOURCE BILLS	10/26/2018	32.44
ADVANCED INFO SYSTEMS	14540	OUTSOURCE BILLS	10/26/2018	93.26
ADVANCED INFO SYSTEMS	14540	OUTSOURCE BILLS	10/26/2018	85.15
ADVANCED INFO SYSTEMS	14540	OUTSOURCE BILLS	10/26/2018	85.15
ADVANCED INFO SYSTEMS	14540	OUTSOURCE BILLS	10/26/2018	109.48
ADVANCED INFO SYSTEMS	14553	OUTSOURCE BILLS	11/05/2018	18.10
ADVANCED INFO SYSTEMS	14553	OUTSOURCE BILLS	11/05/2018	52.02
ADVANCED INFO SYSTEMS	14553	OUTSOURCE BILLS	11/05/2018	47.50
ADVANCED INFO SYSTEMS	14553	OUTSOURCE BILLS	11/05/2018	47.50
ADVANCED INFO SYSTEMS	14553	OUTSOURCE BILLS	11/05/2018	61.07
Total :				631.67
Total SYSTEMS GRAPHICS INC (129162):				631.67
THE OFFICE SHOP INC (7440)				
	96282	COPIER CONTRACT - SHOP	10/29/2018	9.72
	96282	COPIER CONTRACT - SHOP	10/29/2018	9.72
	96282	COPIER CONTRACT - SHOP	10/29/2018	9.72
	96282	COPIER CONTRACT - SHOP	10/29/2018	9.72
	96282	COPIER CONTRACT - SHOP	10/29/2018	9.72
Total :				48.60
Total THE OFFICE SHOP INC (7440):				48.60
T-O ENGINEERS INC (131708)				
	171133-12	BEACON HILL WATER TANK	10/15/2018	3,682.49
	171133-12	BEACON HILL WATER TANK	10/15/2018	1,813.76
	181124-1	PAVEMENT CONDITION INSPECTIONS	10/15/2018	165.00
Total :				5,661.25

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total T-O ENGINEERS INC (131708):				5,661.25
TUCKER, IECSHA (131721)				
	1981	REC CENTER REFUND	10/29/2018	124.00
Total :				124.00
Total TUCKER, IECSHA (131721):				124.00
U S BANK PURCHASE CARD (129981)				
	110618	Disputed Charges	11/06/2018	64.36-
	110618	Disputed Charges	11/06/2018	23.40-
	110618	Disputed Charges	11/06/2018	7.99-
	110618	Terry Schneider retirement	11/06/2018	100.00
	110618	Terry Schneider retirement	11/06/2018	98.43
	110618	Governmental accounting course	11/06/2018	85.00
	110618	Audit report binding	11/06/2018	36.00
	110618	Calculator ribbons, toner cartridge	11/06/2018	229.99
	110618	Phone handset cord	11/06/2018	5.98
	110618	Calculator ribbons, toner cartridge	11/06/2018	7.98
	110618	Surge protector, address book	11/06/2018	26.28
	110618	Office chair	11/06/2018	187.01
	110618	Training - Art & Science of People (DS/CB)	11/06/2018	480.00
	110618	Power Supply	11/06/2018	55.47
	110618	Replacement cell phone charger cables	11/06/2018	13.97
	110618	Double Sided Tape	11/06/2018	16.63
	110618	Monthly Planners (2019)	11/06/2018	35.68
	110618	Utilities - Verizon	11/06/2018	25.51
	110618	meeting expenses	11/06/2018	30.94
	110618	ADVERTISING	11/06/2018	170.00
	110618	Dues - Rotary	11/06/2018	121.00
	110618	Meeting Expenses	11/06/2018	27.15
	110618	travel expenses - Managers Meeting	11/06/2018	159.90
	110618	Utilities - Verizon	11/06/2018	49.80
	110618	Cards - Christmas - All Employees	11/06/2018	232.22
	110618	Newspaper Subscription - Cody Enterprise	11/06/2018	30.00
	110618	Postage machine Lease	11/06/2018	724.62
Total General Government:				2,853.81
	110618	Years of Service	11/06/2018	119.99
	110618	Dog park ice melt	11/06/2018	19.98
	110618	Mentock RR	11/06/2018	5.99
	110618	RR Winterization	11/06/2018	45.00
	110618	Canal Park electrical	11/06/2018	55.73
	110618	Utilities - TCT	11/06/2018	87.51
	110618	Tree grate cutting discs	11/06/2018	11.16
	110618	Utility knife	11/06/2018	7.99
	110618	I05 tires	11/06/2018	177.68
	110618	Mower tire repair	11/06/2018	19.50
	110618	Utilities - Verizon	11/06/2018	120.06
	110618	Swim dock dolly/markers	11/06/2018	109.96
	110618	Fall tree planting	11/06/2018	4,204.00
	110618	Chainsaw repair	11/06/2018	68.55
	110618	RR Supplies	11/06/2018	8.37
	110618	RR Supplies	11/06/2018	2.49
	110618	RR Supplies	11/06/2018	152.40
	110618	Swim dock dolly/markers	11/06/2018	4.49

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	9-V Batteries	11/06/2018	13.99
	110618	Hose repair	11/06/2018	3.99
	110618	Hose repair	11/06/2018	5.99
	110618	Draw Street	11/06/2018	11.49
	110618	Irrigation repair	11/06/2018	38.38
	110618	4-Way Valve Key	11/06/2018	11.99
	110618	keys for Phillip Bowman	11/06/2018	18.07
	110618	Rug Service	11/06/2018	130.38
	110618	Alarm contract	11/06/2018	103.50
	110618	tested silent alarms at City Hall	11/06/2018	80.00
	110618	Utilities - TCT	11/06/2018	1,014.88
	110618	Utilities - Verizon	11/06/2018	79.81
	110618	ice melt	11/06/2018	100.00
	110618	repairs to rec center door and aud. toilets	11/06/2018	13.99
	110618	pump repair at Auditorium	11/06/2018	4.44
	110618	Rug service	11/06/2018	126.37
	110618	Utilities - TCT	11/06/2018	56.45
	110618	ice melt	11/06/2018	100.00
				<hr/>
Total Parks & Facilities:				7,134.57
	110618	Random Testing	11/06/2018	45.00
	110618	Random Testing Administration Fees	11/06/2018	90.00
	110618	Utilities - TCT	11/06/2018	66.45
	110618	A11 Lamp	11/06/2018	38.50
	110618	A20 Wheel alignment	11/06/2018	69.95
	110618	C31 Misc Equip-Patrol	11/06/2018	39.75
	110618	C01 Car wash	11/06/2018	11.00
	110618	Utilities - Verizon	11/06/2018	139.61
	110618	C31 Office Supp - General, Uniform - C10	11/06/2018	64.62
	110618	C31 Office Supplies	11/06/2018	32.95
	110618	C31 Office Supplies - General	11/06/2018	23.94
	110618	C11 Car wash	11/06/2018	5.07
	110618	Utilities - Verizon	11/06/2018	170.22
	110618	Utilities - Verizon	11/06/2018	170.22
	110618	C31 Office Supp - General, Uniform - C10	11/06/2018	85.71
	110618	C31 Uniform - C10	11/06/2018	65.27
	110618	C31 Uniform - C10	11/06/2018	67.93
	110618	C31 Uniform - C10	11/06/2018	12.00
	110618	C31 Uniform - C10 *REFUND*	11/06/2018	42.52-
	110618	C31 Uniform - C10 *REFUND*	11/06/2018	85.71-
	110618	C31 Uniform - New P/T CEO C10	11/06/2018	597.60
	110618	C31 Travel, Training & Education - C15	11/06/2018	92.95
	110618	C15 Travel, Train & Education	11/06/2018	18.29
	110618	C15 Travel, Train & Education	11/06/2018	6.83
	110618	C15 Travel, Train & Education	11/06/2018	15.93
	110618	C15 Travel, Train & Education	11/06/2018	15.40
	110618	C15 Travel, Train & Education	11/06/2018	8.39
	110618	C17 Travel, Training & Education - CREDIT for pet charge	11/06/2018	22.00-
	110618	C31 Misc Equip-Patrol	11/06/2018	34.99
	110618	C31 Bomb Team - Robot Repairs	11/06/2018	242.31
	110618	C05 Car wash	11/06/2018	9.00
	110618	C06 Car wash	11/06/2018	9.00
	110618	C06 Car wash	11/06/2018	9.00
	110618	C23 Car wash	11/06/2018	11.00
	110618	C22 Car wash	11/06/2018	4.39
	110618	C09 Car wash	11/06/2018	9.00
	110618	C24 Car wash	11/06/2018	6.86

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	C07 Car wash	11/06/2018	9.00
	110618	C31 Medical Svcs - Outsourcing	11/06/2018	43.00
	110618	Utilities - Verizon	11/06/2018	712.97
	110618	C31 Cleaning Supp & Break Room Supp	11/06/2018	148.94
	110618	C31 Cleaning Supp & Break Room Supp	11/06/2018	23.65
	110618	C31 Medical & Laboratory Supplies	11/06/2018	331.50
	110618	C31 Meeting Supp - Community Engagement	11/06/2018	145.48
	110618	C31 Meeting Supp - Community Engagement	11/06/2018	43.00
	110618	C13 Meeting Supplies	11/06/2018	35.96
	110618	C31 Office Supplies	11/06/2018	128.05
	110618	C31 Office supplies - Patrol	11/06/2018	78.88
	110618	C31 Postage	11/06/2018	151.57
	110618	C31 Postage	11/06/2018	10.65
	110618	C31 Subs & Reference Materials	11/06/2018	985.32
	110618	C08 Uniform	11/06/2018	149.97
	110618	C08 Uniform	11/06/2018	17.00
	110618	Uniform-C12	11/06/2018	202.78
	110618	C31 Uniform - C21	11/06/2018	77.82
	110618	C31 Uniform - C24	11/06/2018	74.96
	110618	C18 Uniform	11/06/2018	120.00
	110618	C06 Uniform	11/06/2018	24.00
	110618	C09 Uniform	11/06/2018	16.00
	110618	C15 Uniform	11/06/2018	185.00
	110618	C20 Uniform	11/06/2018	78.75
	110618	C31 Assoc Dues & Memberships	11/06/2018	100.00
	110618	C25 Car wash	11/06/2018	9.00
	110618	Utilities - Verizon	11/06/2018	201.33
	110618	C03 Postage	11/06/2018	10.14
	110618	C03 Postage	11/06/2018	10.14
	110618	C03 Postage	11/06/2018	10.14
	110618	C03 Postage	11/06/2018	10.14
	110618	C14 Postage	11/06/2018	10.65
	110618	C14 Postage	11/06/2018	10.14
	110618	C14 Postage	11/06/2018	10.14
	110618	C14 Postage	11/06/2018	11.34
	110618	C14 Postage	11/06/2018	10.77
	110618	C14 Postage	11/06/2018	10.14
	110618	C31 Assoc Dues & Memberships - C17	11/06/2018	40.00
	110618	Utilities - Verizon	11/06/2018	52.21
				<hr/>
Total Police:				6,439.43
	110618	Utilities - Verizon	11/06/2018	199.66
	110618	cables and phone case	11/06/2018	40.98
	110618	Name Plate	11/06/2018	19.40
	110618	Name Plate - wood block - P Bowman	11/06/2018	24.75
	110618	Printer - Community Development Division	11/06/2018	569.77
	110618	Printer (CDD)	11/06/2018	162.50
	110618	Printer CDD - (returned watch for credit)	11/06/2018	76.75
	110618	refund - returned item	11/06/2018	73.21-
	110618	Dues / Memberships	11/06/2018	150.00
	110618	Utilities - Verizon	11/06/2018	40.01
	110618	multi port switch	11/06/2018	32.48
	110618	Refund - item returned	11/06/2018	32.48-
	110618	Credit for ink cartridge returned	11/06/2018	213.12-
	110618	Shipping to return ink cartridge	11/06/2018	5.89
	110618	Reference Material	11/06/2018	66.01
	110618	Printer - Community Development Division	11/06/2018	569.78

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	Printer (CDD)	11/06/2018	162.50
	110618	Printer CDD - (returned watch for credit)	11/06/2018	76.75
	110618	refund - returned item	11/06/2018	73.16-
	110618	Travel - Planning Conference	11/06/2018	7.13
	110618	Travel - Planning Conference	11/06/2018	5.25
	110618	Travel - Planning Conference	11/06/2018	208.00
	110618	Travel - Planning Conference	11/06/2018	38.86
	110618	Printer - Community Development Division	11/06/2018	569.77
	110618	Printer (CDD)	11/06/2018	162.50
	110618	Printer CDD - (returned watch for credit)	11/06/2018	76.74
	110618	refund - returned item	11/06/2018	73.16-
	110618	Credit for ink cartridge returned	11/06/2018	213.12-
	110618	Utilities - Verizon	11/06/2018	184.12
	110618	Shipping to return ink cartridge	11/06/2018	5.89
	110618	Printer - Community Development Division	11/06/2018	569.77
	110618	Printer (CDD)	11/06/2018	162.50
	110618	Printer CDD - (returned watch for credit)	11/06/2018	76.75
	110618	refund - returned item	11/06/2018	73.16-
	110618	Random Testing Administration Fees	11/06/2018	40.50
	110618	Garage door seals	11/06/2018	65.00
	110618	Garage door seals	11/06/2018	390.00
	110618	Credit	11/06/2018	14.33-
	110618	Toilet seal	11/06/2018	11.98
	110618	Toilet seal	11/06/2018	16.98
	110618	Toilet seal	11/06/2018	9.99
	110618	Toilet supply lines and shut offs	11/06/2018	37.96
	110618	Utilities - TCT	11/06/2018	97.23
	110618	C02,C04,C05,C06 tires	11/06/2018	5,754.35
	110618	G14 repairs	11/06/2018	3,915.40
	110618	B44 reinstall windsheild	11/06/2018	120.00
	110618	K22 tires	11/06/2018	543.44
	110618	Blade cutting edges	11/06/2018	1,855.08
	110618	Brine tank parts	11/06/2018	69.39
	110618	Credit for cutting edges	11/06/2018	1,855.08-
	110618	Grease	11/06/2018	21.50
	110618	Credit ODB	11/06/2018	327.25-
	110618	Grinding wheels	11/06/2018	11.96
	110618	repair parts and supplies	11/06/2018	23.98
	110618	Nuts and bolts	11/06/2018	79.10
	110618	Safety shoes	11/06/2018	143.99
	110618	Gloves	11/06/2018	10.49
	110618	Gloves Vehicle Maintenance	11/06/2018	13.27
	110618	Punch tool	11/06/2018	52.00
	110618	Chair Mat	11/06/2018	39.99
	110618	asphalt release agent	11/06/2018	580.00
	110618	Delineator posts	11/06/2018	819.00
	110618	Salt	11/06/2018	406.53
	110618	Meals Salt trip	11/06/2018	25.66
	110618	Trackhoe rental	11/06/2018	2,140.00
	110618	Utilities - Verizon	11/06/2018	166.34
	110618	Brine tank parts	11/06/2018	14.75
	110618	Tarps for Salt	11/06/2018	53.98
	110618	Bolts for deliniators	11/06/2018	16.28
	110618	Cones and flags	11/06/2018	1,934.53
	110618	Duct tape and wire for snow fence	11/06/2018	33.96
	110618	Wire	11/06/2018	15.98
	110618	Safety shoes, Walter	11/06/2018	180.00
	110618	Drum spill containment	11/06/2018	89.58

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	Spray Gun	11/06/2018	27.96
	110618	Grinder	11/06/2018	66.39
	110618	Saw Blades	11/06/2018	18.99
Total Public Works:				21,229.95
	110618	Software - SonicWall	11/06/2018	642.00
	110618	repairs to rec center door and aud. toilets	11/06/2018	23.47
	110618	steam room lock repair	11/06/2018	220.00
	110618	HVAC repairs to rec center	11/06/2018	1,880.33
	110618	plumbing repairs to rec center	11/06/2018	900.02
	110618	repairs to lights in pool	11/06/2018	82.50
	110618	lights at rec	11/06/2018	291.60
	110618	repair washing machine	11/06/2018	205.70
	110618	Rug Service	11/06/2018	63.68
	110618	Alarm contract	11/06/2018	55.50
	110618	Utilities - TCT	11/06/2018	262.55
	110618	custodial supplies	11/06/2018	145.70
	110618	ice melt	11/06/2018	319.40
	110618	ADVERTISING	11/06/2018	253.50
	110618	Utilities - Verizon	11/06/2018	127.22
	110618	PS2 to USB Converter Switch - Rec Center	11/06/2018	135.18
	110618	office supplies	11/06/2018	42.83
	110618	office supplies	11/06/2018	7.97
	110618	office supplies	11/06/2018	88.22
	110618	office supplies	11/06/2018	84.90
	110618	Random Testing Administration Fees	11/06/2018	4.50
	110618	Youth Sports	11/06/2018	155.95
	110618	ASAP supplies	11/06/2018	18.64
	110618	book order	11/06/2018	43.00
	110618	kidz night out pumpkin plunge	11/06/2018	94.25
	110618	tiny tots	11/06/2018	3.99
	110618	tiny tots	11/06/2018	58.04
	110618	tiny tots	11/06/2018	16.75
	110618	grant and ASAP	11/06/2018	25.36
	110618	ASAP Beyond	11/06/2018	5.49
	110618	grant and ASAP	11/06/2018	43.41
	110618	ADVERTISING	11/06/2018	145.50
	110618	fitness equipment	11/06/2018	9.00
	110618	spotify music	11/06/2018	9.99
	110618	pumpkins for long term care and pumpkin plunge	11/06/2018	225.00
	110618	long term pumpkin decorating	11/06/2018	26.72
	110618	Halloween carnival	11/06/2018	742.91
	110618	Halloween carnival	11/06/2018	115.00
	110618	Halloween carnival	11/06/2018	250.00
	110618	Halloween carnival	11/06/2018	64.77
	110618	Halloween carnival	11/06/2018	36.52
	110618	equipment repair	11/06/2018	46.92
	110618	equipment repair	11/06/2018	158.13
	110618	equipment repair	11/06/2018	9.45
	110618	fitness equipment	11/06/2018	16.98
	110618	fitness equipment repair	11/06/2018	207.07
	110618	Advertising - Concerts in the Park	11/06/2018	292.50
	110618	Concerts in the Park supplies	11/06/2018	5.89
	110618	Rug Service	11/06/2018	63.68
	110618	Alarm contract	11/06/2018	55.50
	110618	Utilities - TCT	11/06/2018	225.79
	110618	ice melt	11/06/2018	319.40

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	misc. supplies	11/06/2018	25.47
	110618	safety cones	11/06/2018	70.98
	110618	CO2	11/06/2018	974.64
	110618	CO2	11/06/2018	498.00
	110618	pool reagents	11/06/2018	112.49
	110618	b-day party	11/06/2018	62.42
	110618	b-day party	11/06/2018	44.93
	110618	fins\	11/06/2018	270.00
	110618	pumpkins for long term care and pumpkin plunge	11/06/2018	525.00
	110618	Arc fees	11/06/2018	84.00
	110618	ARC fees	11/06/2018	429.00
	110618	Arc fees	11/06/2018	304.00
	110618	arc fees	11/06/2018	304.00
	110618	ARC cert fees	11/06/2018	35.00
	110618	ARC fees	11/06/2018	144.00
	110618	ARC fees	11/06/2018	36.00
	110618	repairs to treadmill	11/06/2018	152.80
	110618	refund on amazon order	11/06/2018	16.41-
	110618	Utilities - TCT	11/06/2018	36.76
	110618	basketballs	11/06/2018	340.28
	110618	batteries for scoreboard for football	11/06/2018	5.99
	110618	flag football shirts	11/06/2018	720.00
	110618	shirts for football	11/06/2018	1,820.00
	110618	youth football not flag	11/06/2018	1,911.00-
	110618	pickle ball tournament	11/06/2018	43.12
	110618	pickle ball	11/06/2018	477.00
	110618	mini golf	11/06/2018	5.97
	110618	mini golf	11/06/2018	11.94
	110618	mini golf	11/06/2018	33.45
	110618	tarps and rope to winterize mini golf	11/06/2018	67.96
Total Recreation Center:				15,036.16
	110618	Advertising - Sanitation Tech	11/06/2018	125.00
	110618	Random Testing Administration Fees	11/06/2018	40.50
	110618	Utilities - TCT	11/06/2018	86.79
	110618	C04 Hose and fitting	11/06/2018	85.08
	110618	C06 fitting	11/06/2018	38.88
	110618	G06 flat repair	11/06/2018	72.65
	110618	C05 Water pump kit	11/06/2018	178.68
	110618	C07 Mast cylinder	11/06/2018	1,070.90
	110618	Credit core return	11/06/2018	1,132.82-
	110618	G11 tires and foam fill	11/06/2018	1,099.50
	110618	Sanitation truck parts	11/06/2018	357.31
	110618	DEF fluid	11/06/2018	142.45
	110618	repair parts and supplies	11/06/2018	59.73
	110618	Utilities - Verizon	11/06/2018	16.40
	110618	coffee and water	11/06/2018	25.32
	110618	Utilities - Verizon	11/06/2018	39.84
	110618	Fuel - Truck to Casper for repairs	11/06/2018	52.80
	110618	Fuel	11/06/2018	45.10
	110618	propane	11/06/2018	1.20
	110618	propane	11/06/2018	1.27
	110618	propane	11/06/2018	1.75
	110618	propane	11/06/2018	1.47
	110618	shop towels	11/06/2018	51.96
	110618	uniform embroidery	11/06/2018	49.40
	110618	uniforms	11/06/2018	97.95

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	Uniforms	11/06/2018	157.25
	110618	Utilities - Verizon	11/06/2018	9.96
	110618	propane	11/06/2018	22.80
	110618	propane	11/06/2018	23.98
	110618	propane	11/06/2018	33.35
	110618	propane	11/06/2018	27.93
	110618	gloves	11/06/2018	53.51
	110618	Boots Klopfer	11/06/2018	178.49
	110618	uniform embroidery	11/06/2018	61.75
	110618	uniform embroidery	11/06/2018	74.10
	110618	Uniforms	11/06/2018	67.99
	110618	shovel	11/06/2018	28.99
	110618	wrench, pliers, tools	11/06/2018	50.55
	110618	Random Testing	11/06/2018	65.00
	110618	Random Testing Administration Fees	11/06/2018	22.50
	110618	PRV parts for shop	11/06/2018	174.57
	110618	Utilities - TCT	11/06/2018	97.23
	110618	Utilities - Verizon	11/06/2018	36.44
	110618	fuel	11/06/2018	20.33
	110618	fuel	11/06/2018	11.46
	110618	fuel	11/06/2018	15.00
	110618	fuel	11/06/2018	16.88
	110618	meals	11/06/2018	8.33
	110618	meals	11/06/2018	23.72
	110618	meals	11/06/2018	24.69
	110618	meals	11/06/2018	8.29
	110618	meals	11/06/2018	17.19
	110618	meals	11/06/2018	10.90
	110618	meals	11/06/2018	16.23
	110618	meals	11/06/2018	12.94
	110618	motel room	11/06/2018	400.00
	110618	josh transcripts	11/06/2018	4.00
	110618	dual check valve, stiffners	11/06/2018	173.04
	110618	gaskets	11/06/2018	11.88
	110618	curb riser pipe	11/06/2018	69.19
	110618	brass and pvc parts	11/06/2018	11.56
	110618	concrete blocks	11/06/2018	22.97
	110618	repair parts	11/06/2018	5.71
	110618	repair parts	11/06/2018	35.10
	110618	Gambill water test	11/06/2018	100.00
	110618	Equipment rental - Cedar lane	11/06/2018	2,908.14
	110618	Utilities - Verizon	11/06/2018	38.27
	110618	silicone lubricant, PB blaster	11/06/2018	16.98
	110618	incidentals for truck	11/06/2018	46.71
	110618	water sample shipping	11/06/2018	53.05
	110618	water sample shipping	11/06/2018	52.93
	110618	Backpack blower	11/06/2018	262.50
	110618	work lights	11/06/2018	26.80
	110618	meter couplers and check valves	11/06/2018	743.30
	110618	lockwing valves	11/06/2018	2,130.00
	110618	pvc fittings	11/06/2018	9.58
	110618	pvc parts	11/06/2018	7.77
	110618	Utilities - Verizon	11/06/2018	12.76
	110618	Backpack blower	11/06/2018	262.50
	110618	years of service	11/06/2018	97.74
	110618	Random Testing Administration Fees	11/06/2018	13.50
	110618	Utilities - TCT	11/06/2018	100.18
	110618	Utilities - Verizon	11/06/2018	36.94

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	110618	PVC parts	11/06/2018	29.99
	110618	Avery wastewater test	11/06/2018	100.00
	110618	Utilities - Verizon	11/06/2018	38.27
	110618	fuel	11/06/2018	20.34
	110618	fuel	11/06/2018	11.45
	110618	fuel	11/06/2018	15.00
	110618	fuel	11/06/2018	16.89
	110618	meals	11/06/2018	8.34
	110618	meals	11/06/2018	23.72
	110618	meals	11/06/2018	24.68
	110618	meals	11/06/2018	8.29
	110618	meals	11/06/2018	17.19
	110618	meals	11/06/2018	10.90
	110618	meals	11/06/2018	16.23
	110618	meals	11/06/2018	12.94
	110618	motel room	11/06/2018	400.00
	110618	brass and PVC parts	11/06/2018	11.85
	110618	Utilities - Verizon	11/06/2018	38.27
	110618	Batteries	11/06/2018	25.98
	110618	fiberglass tape	11/06/2018	19.99
	110618	lab supplies	11/06/2018	522.96
	110618	Years of Service	11/06/2018	94.99
	110618	Years of Service	11/06/2018	23.25
	110618	Random Testing Administration Fees	11/06/2018	36.00
	110618	Utilities - TCT	11/06/2018	87.78
	110618	B27 accident repair	11/06/2018	2,917.42
	110618	B42 Motor asy	11/06/2018	69.90
	110618	Repair Parts	11/06/2018	127.87
	110618	Bert's PE License Renewal Fee for 2019-2020	11/06/2018	90.00
	110618	Wash Explorer	11/06/2018	13.00
	110618	Trackhoe Mtce	11/06/2018	86.04
	110618	Utilities - Verizon	11/06/2018	156.67
	110618	Shop Supplies	11/06/2018	112.54
	110618	Shop supplies	11/06/2018	56.22
	110618	URD installation supplies	11/06/2018	235.53
	110618	Utilities - Verizon	11/06/2018	156.67
				<hr/>
		Total Utilities:		17,271.72
				<hr/>
		Total U S BANK PURCHASE CARD (129981):		69,965.64
				<hr/>
UNUM LIFE INSURANCE - LIFE (127935)				
	103118	PREMIUM	11/05/2018	1,722.59
				<hr/>
		Total :		1,722.59
				<hr/>
		Total UNUM LIFE INSURANCE - LIFE (127935):		1,722.59
				<hr/>
WALLING JR, JAMES (131520)				
	110118	RESTITUTION FROM JORDAN PHILLIPS MC-1801-010	11/01/2018	100.00
				<hr/>
		Total :		100.00
				<hr/>
		Total WALLING JR, JAMES (131520):		100.00
				<hr/>
WEISS, BRIAN (131716)				
	103118	WITNESS FEES MC-1808-006 NIELSEN, LEVI	10/31/2018	15.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				15.00
Total WEISS, BRIAN (131716):				15.00
WESCO RECEIVABLES CORP (10480)				
	249817	REPAIR PARTS	10/25/2018	84.00
	249818	REPAIR PARTS	10/25/2018	114.00
	250156	OH TRIPLEX	10/26/2018	1,119.06
Total :				1,317.06
Total WESCO RECEIVABLES CORP (10480):				1,317.06
WESTERN UNITED ELECTRIC SUPPLY (10605)				
	4124313	INDUSTRIAL SUPPLIES	10/24/2018	1,510.34
	4124433	URD CONSTRUCTION	10/26/2018	146.27
	4124855	BEACON HILL PHASE 3	11/01/2018	921.06
Total :				2,577.67
Total WESTERN UNITED ELECTRIC SUPPLY (10605):				2,577.67
WILLIAMS, JACQUELINE (131719)				
	17.1110.32	REFUND UTILITY DEPOSIT	10/30/2018	198.94
Total :				198.94
Total WILLIAMS, JACQUELINE (131719):				198.94
WYOMING DEPARTMENT OF TRANSPORTATION (130279)				
WYDOT FINANCIAL SERVICES	105038	COUGAR AVE PROJECT	11/01/2018	19.97
Total :				19.97
Total WYOMING DEPARTMENT OF TRANSPORTATION (130279):				19.97
WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)				
WORKERS COMPENSATION DIV	103118	CONTRIBUTIONS	11/05/2018	22,400.04
WORKERS COMPENSATION DIV	103118	VOLUNTEERS PD	11/05/2018	20.14
WORKERS COMPENSATION DIV	103118	VOLUNTEERS REC	11/05/2018	151.07
Total :				22,571.25
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				22,571.25
WYOMING MUNICIPAL POWER AGENCY (10920)				
	112518	POWER PURCHASE - OCT 2018	11/01/2018	667,876.13
	112518	POWER PURCHASE - OCT 2018	11/01/2018	35,151.38
Total :				703,027.51
Total WYOMING MUNICIPAL POWER AGENCY (10920):				703,027.51
WYOMING RETIREMENT SYSTEM (10950)				
	165506	CONTRIBUTIONS -	11/05/2018	26,339.90
	165507	CONTRIBUTIONS -	11/05/2018	54,572.32
	165508	CONTRIBUTIONS -	11/05/2018	31,490.92

MEETING DATE:	NOVEMBER 20, 2018
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Resolution 2018-12: A Resolution Adopting the 2018 International Residential Code, as Modified

ACTION

Consider a resolution to adopt the 2018 International Residential Code, as modified.

SUMMARY

Presently, the City of Cody regulates the construction of one- and two-family dwellings, and townhouses in accordance with the 2015 International Residential Code, as modified. The 2018 edition of the International Residential Code is now available. Section 9-2-1(C) of the city code specifies that the City will adopt by resolution, the provisions of...the International Residential Code that the Community Development Director, the City Building Official and Council agree are in the best interest of the City.

The City has full authority to adopt, modify, or delete any provision of the International Residential Code (IRC) they desire. City staff has edited the 2018 version in accordance with past city versions, current practice, and conversations with subject matter experts. The edits have been presented to and reviewed by the city’s Contractor’s Board. All edits are clearly identified in the attached resolution.

Many of the substantial edits pertain to elimination of the fire sprinkler requirements (still an alternative), and instead relying on fire-rated drywall to provide separation between areas that have historically been separated with such before fire sprinklers were considered. Also, the city simplifies and leaves out many provisions relating to energy efficiency (e.g. insulation requirements, blower tests).

The full text of the 2018 edition of the International Residential Code can be found on this website: <https://codes.iccsafe.org/category/Wyoming>

RECOMMENDATION:

Approval of the attached resolution to adopt the 2018 edition of the International Residential Code, as modified.

ALTERNATIVES

1. Approve the resolution as drafted.
2. Approve the resolution as amended by council.
3. Deny the resolution (we would continue to operate under the 2015 edition, as modified).

ATTACHMENTS:

Resolution 2018-12

FISCAL IMPACT: There is no direct impact to the City to update to the 2018 edition, as modified.

AGENDA ITEM NO. _____

RESOLUTION 2018 - 12

A RESOLUTION ADOPTING THE 2018 INTERNATIONAL RESIDENTIAL CODE, AS MODIFIED

WITNESSETH:

WHEREAS, the State of Wyoming has granted the City of Cody local enforcement authority for fire, building, existing building standards and electrical standards;

WHEREAS, 9-2-1 of the Cody City Code states that the City will adopt by resolution the provisions of the International Residential Code that are in the best interest of the City; and,

WHEREAS, the City of Cody desires to provide a common set of requirements for the building of residential structures covered by the International Residential Code.

THEREFORE, BE IT RESOLVED BY THE CITY OF CODY that the International Residential Code, 2018 Edition, including Appendices A, B, C, E, G, H, and J are hereby referred to, adopted, and made a part hereof as though set forth herein, provided however, the following portions of the International Residential Code are hereinafter modified and amended as described below:

1. **Section R101.1 Title**, is modified to read: “These provisions shall be known as the Residential Code for One and Two-Family Dwellings of the City of Cody, Wyoming and shall be cited as such and will be referred to herein as “this code”.
2. The Exception of **Section R101.2 Scope**, is modified to read:
The following shall be constructed in accordance with this code:
 1. Owner occupied lodging houses with five or fewer guest rooms and 10 or fewer occupants;
 2. Boarding houses in one and two-family dwellings and townhomes when the dwelling is occupied as a short-term rental; and,
The following shall be permitted to be constructed in accordance with this code where provided with a residential fire sprinkler system complying with Section P2904:
 1. Live/work units located in townhouses and complying with the requirements of Section 419 of the International Building Code.
 2. A care facility with five or fewer persons receiving custodial care within a dwelling unit.
 3. A care facility with five or fewer persons receiving medical care within a dwelling unit.
 4. A care facility for five or fewer persons receiving care that are within a single-family dwelling.
3. **Section R102.2 Other Laws**, is modified to read: “The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law. In case of conflict between this code and any other City ordinances or local laws that exercise control over the same feature, the more stringent regulation shall apply.”
4. **Section R102.7 Existing Structures**, is modified to read: “The legal occupancy of any structure on the date of adoption of this code shall be permitted to continue, without change, except as is specifically covered in this code, or the International Fire Code, or as is deemed necessary by the building official for the general safety and welfare of the occupants and public.” *(Note: Removes reference to International Property Maintenance Code.)*
5. **Section R105.2 Work exempt from permits, Building:**

Exemption #1 is modified as follows: “One-story detached accessory structures, provided that the floor area does not exceed 120 square feet as measured at the perimeter of all walls and roof supports (e.g. posts).”

Exemption #2 (Fences) is deleted.

Exemption #3 is modified to read: “Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or located within a public easement or right of way. Retaining walls within public easements and rights of way shall further require approval from the Cody City Council.”

Exemption #5 is modified to read: “Sidewalks and driveways on private property when not serving as ADA compliant means of travel.”

Exemption #8 is modified to read: “Private swings and other private playground equipment.”

Exemption #10 is modified to read: “Decks and patios not exceeding 120 square feet that are not more than 30 inches above grade at any point, are not attached to a dwelling, and do not serve the exit door required by Section R311.4. This exemption does not apply to any covering (e.g. pergola or awning) or roof structure over the deck or patio.”

- Table R301.2(1) Climactic and Geographic Design Criteria shall be modified to read as follows. The “Manual J Design Criteria” portion of the table is not adopted as a required design process.

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD ^a	WIND DESIGN				SEISMIC DESIGN CATEGORY ⁱ	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP ^g	ICE BARRIER UNDERLAY REQUIRED ^h	FLOOD HAZARDS ^g	AIR FREEZING INDEX ^k	MEAN ANNUAL TEMP ^l
	Speed ^d (mph)	Topographic effects ^k	Special wind region ^l	Windborne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^f					
20	89 W/3 sec. gust of 115	NO	NO	NO	C	Severe	48"	NO	-11	YES	FIRM panels: 56029C2340D, 56029C2345D, 56029C2725D. Effective June 18, 2010	3,000	45

- Sections 2 and 3 of R302, FIRE RESISTANT CONSTRUCTION are modified as follows:

[Note: No changes to R302.1 Exterior walls]

R302.2 Townhouses and two-family dwellings with units separated by a lot line. Walls separating either townhouse units or two-family dwelling units that are also separated by a lot line shall be constructed in accordance with Section R302.2.1. Walls separating townhouses that will not be separated by a lot line shall be constructed in accordance with either Section 302.2.1 or R302.2.2.

[Note: No changes to Tables R302.1 (1) or (2)]

R302.2.1 Double walls. Each townhouse or two-family dwelling unit shall be separated by two 1-hour fire-resistance-rated wall assemblies tested in accordance with ASTM E119, UL 263 or Section 703.3 of the *International Building Code*.

R302.2.2 Common walls. Common walls separating *townhouses* shall be assigned a fire-resistance rating in accordance with Item 1 or 2. The common wall shared by two *townhouses* shall be constructed without plumbing or mechanical equipment, ducts or vents in the cavity of the common wall. The wall shall be rated for fire exposure from both sides and shall extend to and be tight against exterior walls and the underside of the roof sheathing.

Electrical installations shall be in accordance with Chapters 34 through 43.

Penetrations of the membrane of common walls for electrical outlet boxes shall be in accordance with Section R302.4.

1. Where a fire sprinkler system in accordance with Section P2904 is provided, the common wall shall be not less than a 1-hour fire-resistance-rated wall assembly tested in accordance with ASTM E119, UL 263 or Section 703.3 of the *International Building Code*.

2. Where a fire sprinkler system in accordance with Section P2904 is not provided, the common wall shall be not less than a 2-hour fire-resistance-rated wall assembly tested in accordance with ASTM E119, UL 263 or Section 703.3 of the *International Building Code*.

R302.2.3 Continuity. The fire-resistance-rated wall or assembly separating townhouses, or two-family dwellings with the units separated by a lot line, shall be continuous from the foundation to the underside of the roof sheathing, deck or slab. The fire-resistance rating shall extend the full length of the wall or assembly, including wall extensions through and separating attached enclosed *accessory structures*.

R302.2.4 Parapets for townhouses and two-family dwellings with units separated by a lot line. Parapets constructed in accordance with Section R302.2.5 shall be constructed for townhouses and for two-family dwellings with units separated by a lot line as an extension of exterior walls or common walls in accordance with the following:

1. Where roof surfaces adjacent to the wall or walls are at the same elevation, the parapet shall extend not less than 30 inches (762 mm) above the roof surfaces.
2. Where roof surfaces adjacent to the wall or walls are at different elevations and the higher roof is not more than 30 inches (762 mm) above the lower roof, the parapet shall extend not less than 30 inches (762 mm) above the lower roof surface.

Exception: A parapet is not required in the preceding two cases where the roof covering complies with a minimum Class C rating as tested in accordance with ASTM E108 or UL 790 and the roof decking or sheathing is of noncombustible materials or fire-retardant-treated wood for a distance of 4 feet (1219 mm) on each side of the wall or walls, or one layer of 5/8-inch (15.9 mm) Type X gypsum board is installed directly beneath the roof decking or sheathing, supported by not less than nominal 2-inch (51 mm) ledgers attached to the sides of the roof framing members, for a distance of not less than 4 feet (1219 mm) on each side of the wall or walls and any openings or penetrations in the roof are not within 4 feet (1219 mm) of the common walls. Fire-retardant-treated wood shall meet the requirements of Sections R802.1.5 and R803.2.1.2.

3. A parapet is not required where roof surfaces adjacent to the wall or walls are at different elevations and the higher roof is more than 30 inches (762 mm) above the lower roof. The common wall construction from the lower roof to the underside of the higher roof deck shall have not less than a 1-hour fire-resistance rating. The wall shall be rated for exposure from both sides.

R302.2.5 Parapet construction. Parapets shall have the same fire-resistance rating as that required for the supporting wall or walls. On any side adjacent to a roof surface, the parapet shall have noncombustible faces for the uppermost 18 inches (457 mm), to include counterflashing and coping materials. Where the roof slopes toward a parapet at slopes greater than 2 units vertical in 12 units horizontal (16.7-percent slope), the parapet shall extend to the same height as any portion of the roof within a distance of 3 feet (914 mm), and the height shall be not less than 30 inches (762 mm).

R302.2.6 Structural independence. Each individual townhouse, and all two-family dwellings with the units separated by a lot line, shall be structurally independent.

Exceptions:

1. Foundations supporting *exterior walls* or common walls.
2. Structural roof and wall sheathing from each unit fastened to the common wall framing.
3. Nonstructural wall and roof coverings.
4. Flashing at termination of roof covering over common wall.
5. *Townhouses* separated by a common wall as provided in Section R302.2.2, Item 1 or 2.

R302.3 Two-family dwellings not divided by a lot line. *Dwelling units* in two-family dwellings that will not be separated from each other by a lot line shall be separated from each other by wall and floor assemblies having not less than a 1-hour fire-resistance rating where tested in accordance with ASTM E119, UL 263 or Section 703.3 of the *International Building Code*. Fire resistance-rated floor/ceiling and wall assemblies shall extend to and be tight against the *exterior wall(s), foundation, and underside of the roof sheathing, as applicable, to provide a complete 1-hour fire resistance rated barrier between the two dwelling units and between any dwelling unit and any common area shared by the units., and wall assemblies shall extend from the foundation to the underside of the roof sheathing.*

Exceptions:

1. A fire-resistance rating of 1/2 hour shall be permitted in buildings equipped throughout with an automatic sprinkler system installed in accordance with NFPA 13.
2. Wall assemblies need not extend through *attic* spaces where the ceiling is protected by not less than 5/8-inch (15.9 mm) Type X gypsum board, an *attic* draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating the *dwellings* and the structural framing supporting the ceiling is protected by not less than 1/2-inch (12.7 mm) gypsum board or equivalent.

R302.3.1 Supporting construction. Where floor assemblies are required to be fire-resistance rated by Section R302.3, the supporting construction of such assemblies shall have an equal or greater fire-resistance rating.

8. Table R302.6 “Dwelling-Garage separation” is modified by replacing all references to “1/2 inch gypsum board” with “5/8 inch Type X gypsum board”, and the language of the last row of the table is modified as follows:

Separation:

Material:

Garages <u>and accessory buildings</u> located less than <u>5</u> feet from a dwelling unit on the same lot.	Not less than <u>5/8</u> ” Type X gypsum board or equivalent applied to the interior side of the <u>parallel</u> exterior wall of the <u>garage/accessory building</u> within this area.
--	--

9. Section R302.7 “Under-stair protection” is modified to replace 1/2” gypsum board with 5/8” Type X gypsum board.
10. Exceptions 2 and 3 of Section R302.13 “Fire protection of floors” is modified as follows:

Exception 2 is modified to read: “Portions of floor assemblies located directly over a crawl space not intended for storage or for the installation of fuel fired ~~or electric powered~~ heating appliances.

Exception 3 is deleted and replaced with the following:

“If a fuel fired appliance is installed in a *crawl space*, the horizontal assembly above the appliance shall be covered with 5/8” Type X drywall above and for a distance of at least two feet horizontally from the perimeter of the appliance, and any joints fire taped or sealed. Penetrations of the membrane by ducting, plumbing pipes or electrical conduit or wires shall be permitted and all penetrations shall be tight fitting.

If a fuel fired appliance is installed in a *basement*, the entire room shall be covered on the inside (walls and ceiling) with 5/8” Type X drywall and fire taped or sealed. Penetrations of the membrane by ducting, plumbing pipes or electrical conduit or wires shall be permitted and all penetrations shall be tight fitting. The door serving the room shall be a rated fire door complying with the standards used

in Section R302.5.1. If the underside of a stairway is in the same room as a fuel fired heating appliance, it shall also be covered with 5/8" Type X drywall."

11. Section R309.5 "Fire sprinklers" (garage) is deleted in its entirety.
12. Section R313 "Automatic Fire Sprinkler Systems" is deleted in its entirety.
13. Section R320 "Accessibility" is deleted in its entirety.
14. Section G2404.11 "Condensate pumps" is deleted in its entirety.
15. Section M1411.4 "Condensate Pumps" is deleted in its entirety.
16. Section P2502.1 "Existing Plumbing Systems" is deleted in its entirety.
17. Section P2603.5.1 "Sewer Depth" is modified to read "Building sewers shall be a minimum of 48 inches below grade unless adequate provision is made to protect such pipes from freezing by insulation."
18. Section P2705.1 "Installation", Item 3 is modified to read "Where fixtures come in contact with walls and floors, the contact shall be water tight. Water closets (toilets) shall be exempt from this requirement in one and two-family dwellings and townhouses."
19. Section P2906.4 "Water Service Pipe": The following sentence is added as the first sentence of the section. "Water service piping from the curb stop or meter pit to inside of a building meter or shut-off valve location shall comply City of Cody Code 8-2-7, or equivalent approved by the Public Works Director."
20. Section M1502.4.2 shall be modified to read: "Exhaust ducts shall be supported at intervals not to exceed 8 feet and shall be secured in place. The inset end of the duct shall extend into the adjoining duct or fitting in the direction of airflow. Exhaust duct joints shall be sealed in accordance with Section M1601.4.1. Ducts shall not be joined with screws or similar fasteners. Each vertical riser shall be provided with a means for cleanout located near the bottom of the riser."
21. Chapter 11, Energy Efficiency, of the IRC is deleted and replaced with the following:

Insulation and Fenestration Requirements for the City of Cody

- a. **Ceilings with attic spaces:** Attic insulation shall be a minimum of R-49. Baffles shall be installed in truss or joists bays at intervals consistent with the attic ventilation requirements of Section R806.1 through 806.4.
- b. **Ceilings without attic spaces and unvented enclosed rafter assemblies:** Insulation and construction methods shall comply with Section 806.5. In addition, for roof/ceiling assemblies which do not allow sufficient space for the required insulation, the minimum required insulation for such roof/ceiling assemblies shall be R-30. This reduction in R value shall be limited to 500 square feet of ceiling area.
- c. **Above Grade Exterior Walls and Rim Joists:** Above grade exterior walls and rim joists shall be insulated with a minimum of R-19 insulation.
- d. **Floors:** No requirement.

e. **Crawl Space Walls:** No requirement, except for the minimum R-19 insulation in the rim joist. If the crawl space wall is insulated, it is recommended that it be done using two inches of unfaced extruded polystyrene insulation board extending from the top of the footer to the top of the foundation wall. The insulation board may be installed on the interior or exterior side of the wall. If installed on the exterior side of the crawl space wall, it shall be protected by flashing. If installed on the interior side, the edges and seams of the insulation board shall be sealed to prevent air infiltration between the insulation board and foundation wall.

e. **Basement Walls:** Basement walls enclosing directly heated or cooled conditioned space (i.e. finished area) shall be insulated with a minimum of R-10 foam board or R-13 batt insulation.

f. **Glazing:** All glazed fenestration in habitable spaces shall have a U-Factor of .32 or less as documented on the factory sticker on each window. Glazing shall be double glazed in habitable spaces.

g. **Exterior Wall, Floor, and Foundation Penetrations:** All exterior door jambs, window frames, electrical, HVAC and plumbing penetrations, and any other penetrations shall be sealed by the use of caulk, foam or sealing material to prevent the passage of air, dirt, insects, etc. All exterior wall base plates shall be sealed against the foundation wall or slab.

PASSED, APPROVED AND ADOPTED THE 20th day of November, 2018.

Matt Hall, Mayor

Attest:

Cynthia Baker, Administrative Services Officer

MEETING DATE:	NOVEMBER 20, 2018
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

**Resolution 2018-13
A Resolution Adopting the 2018 International Plumbing Code**

ACTION

Consider a resolution to adopt the 2018 International Plumbing Code.

SUMMARY

The City of Cody currently uses the 2015 edition of the International Plumbing Code. The 2018 edition is now available and is proposed to be adopted by resolution. Neither staff nor the contractor’s board have identified any needed changes to the 2018 version.

Note: In effect, almost all portions of the International Plumbing Code are already adopted by the actions the state and City took in adopting the “commercial” building codes, as that action included all portions of the International Plumbing Code that are referenced in the International Building Code. However, it is possible that a project may involve plumbing but not be subject to the building code. To clearly cover those plumbing-only situations, adoption of the plumbing code is recommended.

RECOMMENDATION

Approval of the attached resolution to adopt the 2018 edition of the International Plumbing Code.

ALTERNATIVES

1. Approve the resolution as drafted.
2. Approve the resolution as amended by council.
3. Deny the resolution (we would continue to operate under the 2015 edition).

ATTACHMENTS

Resolution 2018-13

FISCAL IMPACT

There is no direct impact to the City to update to the 2018 edition.

RESOLUTION 2018 - 13

A RESOLUTION ADOPTING THE 2018 INTERNATIONAL PLUMBING CODE

WITNESSETH:

WHEREAS, the State of Wyoming has granted the City of Cody local enforcement authority for fire, building, existing building standards and electrical standards; and,

WHEREAS, 9-2-1 of the Cody City Code states that the City will adopt by resolution the provisions of the International Plumbing Code that are in the best interest of the City.

THEREFORE, BE IT RESOLVED BY THE CITY OF CODY that the International Plumbing Code, 2018 Edition, is hereby referred to, adopted, and made a part hereof as though set forth herein.

PASSED, APPROVED AND ADOPTED THE 20th day of November, 2018.

Matt Hall, Mayor

Attest:

Cynthia Baker, Administrative Services Officer

ORDINANCE NO. 2018-18

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 11:
PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES, REMOVAL
WHERE CITY SEWER AVAILABLE**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
CODY, PARK COUNTY, WYOMING:**

Title 8, Chapter 3, Section 11, of the City of Cody Code, shall be amended to read as follows:

**8-3-11: PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES; REMOVAL
WHERE CITY SEWER AVAILABLE; PORTABLE TOILETS:**

In the interests of sanitation and the protection of public health, any and all privy vaults, portable toilets and cesspools within the city or its police jurisdiction are hereby declared to constitute a nuisance and a menace to health, and the same shall be removed whenever a connection to a city sewer is available.

Notwithstanding the above, a portable toilet may be placed temporarily in the city limits on property where any of the following is occurring:

- A. At an active construction site for which a building permit has been issued;
- B. At an active street, utility, or pipeline project that is a City project, or for which a city encroachment permit has been issued; and,
- C. At a special event held in a public or non-profit venue, for up to seven days.

For any other instance where a portable toilet may be necessary, a written request shall be submitted to City Hall staff, and the Public Works Director and Community Development Director shall determine whether and under what conditions the request may be granted, based on concerns with odor, aesthetics, health hazards, and safety. The Directors are specifically authorized to approve or deny any specific location, to require screening, to prescribe time limits for placement, to add other conditions and limitations they deem appropriate, and to require immediate removal if compliance with these standards is not maintained.

All portable toilets shall be pumped and cleaned regularly to prevent odor and health impacts to neighboring properties.

This section shall not apply to the permitted storage of portable toilets not in use in a commercial or industrial storage yard.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: October 16, 2018

PASSED ON SECOND READING: November 6, 2018

PASSED ON THIRD READING:

Matt Hall, Mayor

Attest:

Cynthia Baker
Administrative Services Director