

# City of Cody City Council –

**October 16, 2018**

**(Pre-Meeting to begin at 6:45 p.m. – to Review Meeting Agenda)**

Regular Meeting 7:00 p.m.

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

---

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

## 1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from October 2, 2018 & Special Work Session from October 9, 2018
- b. Award Bid 2018-12 to Denny Menholt Chevrolet Buick GMC in the amount of \$48,204.00 for two (2) 2019 Chevy Equinox AWD vehicles.
- c. Approve the street closure of Sheridan Avenue between 9<sup>th</sup> and 14<sup>th</sup> Streets from 4:00 pm to 8:00 pm, actual event running 5:00 – 7:30pm, on Saturday, November 24<sup>th</sup>, for the Annual Christmas Stroll and Parade.
- d. Approve and authorize the Cody Lions Club to use the Bob Moore Parking Lot on Friday, November 16 through Sunday, November 18, 2018 for the Annual “Turkey Shoot”. Authorize the discharging of .22 cal. Single shot target rifles for this event with conditions outlined by staff.
- e. Approve Vouchers in the amount of \$166,027.27, noting vouchers associated with one cent special purpose tax funds.
- f. Approval a request from Park County School District #6 to close Beck Ave from 9<sup>th</sup> to 10<sup>th</sup> Street from 6 a.m. to noon to accommodate parking for the Veterans Day program to be held on Monday, November 12, 2018. The City will provide the barricades and signage with school staff providing the placement and removal.
- g. Authorize the Mayor to sign the Contingency and Development Agreement between the City of Cody, Forward Cody Wyoming Inc. and Gunwerks, LLC as it relates to the Business Ready Community Program.
- h. Authorize the increase of an additional 367 hours for the provisional mechanic position, to be funded from the Sanitation Division.
- i. Authorize the Mayor to sign the Consent to Assign Becon Hill Water Storage Tank, SMP connection, and Water Main Extension Project Agreement from Graham, Dietz and Associates to T-O Engineers, Inc. for Professional Engineering Services related to this Project.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing
4. Conduct of Business
  - a. Vouchers and payroll in the amount of \$1,579,967.64.
  - b. ORDINANCE 2018-18 FIRST READING  
AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 11:  
PRIVIES, CESSPOOLS, ETC., DELCARED NUISANCES, REMOVAL  
WHERE CITY SEWER AVAILABLE.  
Staff Reference: Todd Stowell, City Planner
  - c. ORDINANCE 2018-17 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, SECTION 1 OF  
THE CITY OF CODY CODE.  
Staff reference: Todd Stowell, City Planner
5. Tabled Items
  - a. ORDINANCE 2018-15 SECOND READING  
AN ORDINANCE AMENDING THE ACCESSORY DWELLING UNIT  
PROVISIONS OF THE CODY ZONING ORDINANCE (TITLE 10 CITY OF  
CODY CODE)
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

**Upcoming Meetings:**

**November 6, 2018 – Tuesday – Regular Council Meeting 7:00 p.m.**

**November 13, 2018 – Tuesday – Work Session 4:15 p.m.**

**City of Cody**  
**Council Proceedings**  
**Tuesday, October 2, 2018**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, October 2, 2018 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Fritz, Landon Greer, and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer/Clerk Cindy Baker

Absent: Council Member Glenn Nielson

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Greer made a motion seconded by Council Member Fritz to approve the agenda as presented. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Fritz to approve the consent calendar including – approval of Regular Minutes from September 18, 2018; award Bid 2018-03 to Greiner Ford of Casper for three (3) 2019 Ford Police Interceptors in the amount of \$78,591.00; approve the street closure of Sheridan Avenue between 10<sup>th</sup> and 15<sup>th</sup> Streets from 3:30pm to 6:00pm, actual event running 4:00 – 5:30pm, on Tuesday, October 31<sup>st</sup>, 2017 during the Downtown Halloween Festival; and approve a request form Park County Library to permit overnight parking in the Recreation Center overflow parking lot on October 10<sup>th</sup> through 12<sup>th</sup>, 2018 for their event trailers associated with “All of Us Research Program”. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Ballinger to approve Vouchers in the amount of \$403,530.04. Council Member Greer recused himself from the vote. Vote was unanimous from remaining Council Members.

Council Member Anderson made a motion seconded by Council Member Ballinger to approve the recommendation from staff to have another rate study conducted through Utility Financial Solutions (UFS) at a cost of \$12,500, with expenditures to come out of the Electric Fund. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Ballinger to approve a request to accept a donated bench, from the Wilder Family on the Corner of 11<sup>th</sup> Street and Sheridan Avenue. Noting installation will be provided by the Wilders, installer will work with staff on placement and method of installation. The City will also require a written notice noting this donation, including appraisal value or invoice noting value as requested by the City’s property coverage. Vote was unanimous.

**ORDINANCE 2018-17 – SECOND READING**  
**AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE.** Council Member Fritz made a motion seconded by Council Member Anderson to approve Ordinance 2018-17 on First Reading. Vote was unanimous.

Tabled Item:

**ORDINANCE 2018-15 SECOND READING**  
**AN ORDINANCE AMENDING THE ACCESSORY DWELLING UNIT PROVISIONS OF THE CODY ZONING ORDINANCE (TITLE 10 CITY OF CODY CODE)** Council Member Ballinger made a motion seconded by Council Member Wolz to remove Ordinance 2018-15 from the Table for discussion. Vote was unanimous. Council Member Fritz made a motion seconded by Council Member Greer to re-table Ordinance 2018-15. Vote was unanimous.

Meeting adjourned at 7:33 p.m.

---

Mayor Matt Hall

---

Clerk, Cindy Baker

**City of Cody**  
**Council Proceedings**  
**Tuesday, October 9, 2018**

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, October 9, 2018 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Glenn Nielson and Stan Wolz; City Attorney, Scott Kolpitcke, City Administrator, Barry Cook and Administrative Services Officer, Cindy Baker.

Absent: Council Member Landon Greer

Mayor Hall called the meeting to order at 4:15 p.m.

Council Members Wolz, Anderson and Ballinger were appointed to the Audit Committee which will meet Wednesday, October 31<sup>st</sup> at 11:00 a.m.

Members of the Art League provided the Governing Body with an update on a variety of art projects they are working on for the downtown area. Governing Body directed them to proceed and to continue to keep the Council updated and provide items for consideration and/or approval to the Council when applicable.

Tod Stowell, City Planner provided the Governing Body with a draft pertaining to amending the City Code pertaining to Privy Vaults. Staff was directed to bring to the forward to the Regular Council Meeting for first reading.

Todd Stowell, City Planner provided some background information relating to two (2) intersections on Beck and Rumsey. Staff was provided directions to have the City Engineer take on this task upon his arrival and bring back recommendations to the Council.

There was no discussion on the architectural plan requirements, Council Members will continue one-on-one conversations with the City Planner on this topic.

At 4:56 Council Member Wolz made a motion seconded by Council Member Fritz to enter into an Executive Session pursuant to Wyoming State Statute 16-4-405 (a)(x) – personnel and 16-4-405 (a)(ix) to consider or receive information classified confidential by law. At 5:35 Council Member Anderson made a motion seconded by Council Member Ballinger to exit the Executive Session. No action was taken or further discussion

Mayor Hall adjourned the meeting at 5:38 p.m.

---

Cynthia D Baker  
Administrative Services Officer

---

Matt Hall  
Mayor

MEETING DATE: 10/16/18

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

## AGENDA ITEM SUMMARY REPORT

### **Bid 2018-12 (2) New 2019 or Newer SUVs or Crossovers**

#### **ACTION TO BE TAKEN:**

Approve the award of Bid 2018-12 to Denny Menholt Chevrolet Buick GMC for (2) 2019 Chevrolet Equinox AWDs in the amount of \$48,204.00.

#### **SUMMARY OF INFORMATION:**

A request was made in FY 2018/2019 for the purchase a new SUV for use within Community Development and the purchase of a new pickup for use by Administrative Services. It was decided that an SUV or crossover would be a better option for use in Administrative Services. These will be replacing existing units; the pickup currently in Administrative Services will be transferred to Parks replacing an older pickup that will be sold at auction along with the SUV that is being replaced. Bid packets were sent to Denny Menholt, Fremont Motor Companies, Halladay Motors, Jackson Hole Ford, Lithia, and Spradley Barr Motors.

Three bidders submitted three bids. These bids were opened at City Hall on 10/9/18.

Denny Menholt Chevrolet Buick GMC, submitted one bid for (2) 2019 Chevrolet Equinox AWDs in the amount of \$48,204.00.

Fremont Chevrolet Buick GMC, submitted one bid for (2) 2019 Chevrolet Equinox AWDs in the amount of \$48,208.00.

Fremont Motors Cody, submitted one bid for (2) 2019 Jeep Cherokee 4WDs in the amount of \$47,398.00. This bid did not meet several of the specifications.

*This bid only included a bid bond in the amount of 2.5%, and not the required 5%, due to this the bid must be rejected.*

#### **FISCAL IMPACT**

Funding, in the amount of \$65,000, was budgeted and approved in the Fiscal Year 2018/2019 budget.

#### **ALTERNATIVES**

Approve or deny the award of Bid 2018-12 to Denny Menholt Chevrolet Buick GMC for (2) 2019 Chevrolet Equinox AWD SUVs in the amount of \$48,204.00.

**AGENDA ITEM NO. \_\_\_\_\_**

## **ATTACHMENTS**

1. Bid packet 2018-12

## **AGENDA & SUMMARY REPORT TO:**

1. Joshua Donald, Fremont Motors Cody; [jdonald@fremontmotors.com](mailto:jdonald@fremontmotors.com)
2. Bert Miller, Denny Menholt; [b.miller1962@hotmail.com](mailto:b.miller1962@hotmail.com)
3. Adam Hartenstein, Fremont Chevrolet Buick GMC; [ahartenstein@fremontmotors.com](mailto:ahartenstein@fremontmotors.com)



## TABLE OF CONTENTS

### **BID NO. 2018-12 (2) New 2019 or Newer SUVs or Crossovers**

#### **DOCUMENTS INCLUDED IN PACKET FOR BID NO 2018-12**

	<u>Pages</u>
<b>1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW)</b>	<b>↓ 1</b>
<b>2. INSTRUCTION SHEET</b>	<b>2</b>
<b>3. BID PROPOSAL</b>	<b>3</b>
<b>4. SPECIFICATIONS</b>	<b>4-5</b>

**For more information: City of Cody 307-587-2958**

\*\*\*\*\*

### **Bid No. 2018-12 (2) New 2019 or Newer SUVs or Crossovers**

The City of Cody will receive sealed bids until 10:00 a.m. 10/9/18 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(2) New 2019 or Newer SUVs or Crossovers.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing [kylieh@cityofcody.com](mailto:kylieh@cityofcody.com). Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Dated this 18<sup>th</sup>, Day of September.

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Officer

PUBLISH:    September 25<sup>th</sup>, 2018  
                  October 2<sup>nd</sup>, 2018



**INSTRUCTIONS: (2) New 2019 or Newer SUVs or Crossovers  
BID REQUEST NUMBER 2018-12**

The Bidder agrees to provide **(2) New 2019 or Newer SUVs or Crossovers** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2018-12 City of Cody Specifications Form on pages 4-5 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Compiled Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody  
P.O. Box 2200  
1338 Rumsey Avenue  
Cody, Wyoming 82414  
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2018-12 (2) New 2019 or Newer SUVs or Crossovers**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 10:00 a.m. 10/9/18. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form  
**Bid No. 2018-12 (2) New 2019 or Newer SUVs or Crossovers**  
 City of Cody, Wyoming



Governing Body  
 City of Cody  
 PO Box 2200  
 1338 Rumsey Avenue  
 Cody, WY 82414

The undersigned Bidder agrees to provide **(2) New 2019 or Newer SUVs or Crossovers** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th St. Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			\$ _____
Less trade if any:			\$ ( _____ N/A _____ )
Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date \_\_\_\_\_

\_\_\_\_\_ Signature

\_\_\_\_\_ Typed or Printed Name

\_\_\_\_\_ Company

\_\_\_\_\_ Mailing Address

\_\_\_\_\_ City, State and Zip

\_\_\_\_\_ E-mail Address

# City of Cody

## Specifications for (2) New 2019 or Newer SUVs or Crossovers

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE YES OR NO COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL NO RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

<b>A. GENERAL</b>	<b>YES</b>	<b>NO</b>
1. 4 door S.U.V. or Crossover AWD	_____	_____
2. Wheel base: minimum 107.3"	_____	_____
3. Exterior color: White	_____	_____
4. Interior color: Medium Gray	_____	_____
 <b>B. ENGINE AND POWER TRAIN</b>		
1. Engine: 4-cylinder 1.5 Liter Turbo	_____	_____
2. Engine block heater	_____	_____
3. Transmission: 6 speed automatic w/overdrive	_____	_____
 <b>C. SUSPENSION &amp; RUNNING GEAR</b>		
1. Brakes: Four wheel Anti-Lock Power Disc Brakes	_____	_____
2. Wheels & Tires: (5) full size 17" on/off road All-Season wheels & tires.	_____	_____
 <b>D. ELECTRICAL SYSTEM</b>		
1. Battery: Maintenance free Heavy-duty with run down protection.	_____	_____
2. Alternator: (12) volts	_____	_____
 <b>E. BODY &amp; CAB</b>		
1. Roof mounted luggage rack.	_____	_____
2. Gauges/ Lights: Factory installed voltmeter, oil pressure and engine temp.	_____	_____
3. Dual outside rear view mirrors, remote controlled right and left.	_____	_____
4. Windows: Power windows w/deep tinted glass.	_____	_____
5. Rear window: Electric defroster w/wiper.	_____	_____

<b>BODY &amp; CAB (continued)</b>	<b>YES</b>	<b>NO</b>
6. Heater and air conditioner: Factory installed, high output.	_____	_____
7. Windshield wipers: Multi-speed w/intermittent system.	_____	_____
8. Radio: AM/FM stereo CD player w/digital clock	_____	_____
9. Door locks: Power door locks, single key locking system w/(2) sets of keys, and remote keyless entry.	_____	_____
10. Front seats: Heavy duty premium cloth bucket seats	_____	_____
11. Rear seat: Heavy-duty split-back folding seat for additional cargo space	_____	_____
12. Steering Wheel: Comfort tilt	_____	_____
13. Cruise control: Factory installed	_____	_____
16. All-weather floor mats, and cargo mat	_____	_____
<b>F. MISCELLANEOUS</b>		
1. Full manufacturer's standard warranty.	_____	_____
2. Dealer order form showing all equipment being bid.	_____	_____
3. Operators manual.	_____	_____

## City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings, however Agenda Request Forms must be submitted no later than the Monday of the previous week for consideration at the Tuesday Meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

\*\*\*\*\*

Name of person to appear before the Council Tina Hoebelheinrich

Organization Represented Cody Country Chamber of Commerce

Date you wish to appear before the Council \_\_\_\_\_

Mailing Address 836 Sheridan Ave, Cody WY 82414 Telephone 307-586-1571

E-Mail Address exec@codychamber.org

Preferred form of contact: Telephone 307-586-1571 E-Mail exec@codychamber.org

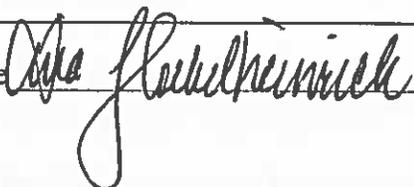
Names of all individuals who will speak on this topic \_\_\_\_\_  
\_\_\_\_\_

Event Title (if applicable) Holiday Parade

Date(s) of Event (if applicable) 11/24/2018

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) The purpose of the closure is to allow activities to take place in conjunction with the annual Christmas Stroll and parade. Activities will include carolers, burn barrels, dancers etc. The closure starts at 5pm and will end at 8pm with the majority of the events from 4-8 pm.

Which City employee(s) have you spoken to about this issue? None

Signature  Date 10/2/18



Event Name Annual Lighted Christmas Parade Event Date 11/24/20  
Type of Event: Parade  
Event Director or Organizer Kenny Lee/Tina Hoebelheinrich Telephone 307-587-2777  
Address 836 Sheridan Ave, Cody, WY 82414 Email exec@codychamber.org  
Club Affiliation or Sponsor Cody Events Committee/Chamber of Commerce Estimated Number of Participants 1-1000

Course Information:  Total closure  Partial closure  Remain open to traffic (Check appropriate box(s) (Explain in Event Description)

I (we) The Cody Country Chamber of Commerce/Events Committee hereby make application for a special permit upon the right-of-way of:

highway 14/16/20 between milepost 9th St (51.69) and milepost 14th St.(52.18)  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_

on November 24, 2018 between 4pm and 8pm  
Date Time Time

I (we) agree to strictly conform to the exhibits attached hereto, subject to all terms, conditions, agreements, stipulations and provisions contained in the application and permit, in Chapter XXIII rules and regulations of the Wyoming Department of Transportation, and any other applicable regulations, laws or ordinances.

EVENT DESCRIPTION (Attach event map): The purpose of this closure is to allow activities to take place in conjunction with the annual Christmas Stroll and Lighted Christmas Parade. Activities will include carolers, burn barrels, dancers, etc. The parade starts at 6pm and will end before 8pm. Events will conclude with an Advent Service.

Prior to the event, I (we) agree to review the course to determine potential problems that could endanger participants and equipment and to notify the participants of them. If I (we) determine the problems to be severe, I (we) agree to cancel the event.

Permittee must provide a certificate of insurance as evidence of an existing Comprehensive or Commercial General Liability Policy, including contractual liability coverage, with limits not less than \$500,000.00 combined single limit for all claims arising out of a single accident or occurrence.

THE PERMITTEE SHALL DEFEND, HOLD HARMLESS AND INDEMNIFY THE STATE OF WYOMING, DEPARTMENT OF TRANSPORTATION AND ITS OFFICERS, AGENTS, EMPLOYEES AND MEMBERS FROM ALL SUITS OR ACTION WHICH MAY RESULT FROM ANY ACTIVITY BY THE PERMITTEE, ITS OFFICERS, SUBCONTRACTORS, AGENTS OR EMPLOYEES.

Tina Hoebelhenrich  
Name (Please Print)  
  
Signature  
10/2/10  
Date (Minimum of 60 days prior to event)

836 Sheridan Ave  
Address  
Cody, WY 82414  
City, State and Zip  
307-586-1571  
Telephone

Approval must be obtained from the city, town or county government if the closure restricts the use of any road, street or highway of the affected jurisdiction.

Approved by city or town if applicable

Approved by county if applicable

Name/Title (Please Print)  
Signature/Title  
Date  
Address  
City, State and Zip  
Telephone

Name/Title (Please Print)  
Signature/Title  
Date  
Address  
City, State and Zip  
Telephone

MEETING DATE: OCTOBER 16, 2018  
DEPARTMENT: CODY POLICE DEPT.  
PREPARED BY: CHIEF CHUCK BAKER  
DEPT. DIR. APPROVAL: 10/16/2018  
CITY ADM. APPROVAL: \_\_\_\_\_  
PRESENTED BY: CHIEF BAKER

## **AGENDA ITEM SUMMARY REPORT** **2018, Annual Cody Lions Club Turkey Day Celebration**

### **ACTION**

The Cody Lions Club is requesting the use of the Bob Moore Parking Lot beginning Friday, November 16<sup>th</sup> through Sunday, November 18<sup>th</sup>, 2018. Use of the parking lot will include the discharging of .22 cal. single shot target rifles within a 12 station target "Turkey Shoot" and a separate 4 station "Turkey on a String" carnival style shooting games.

The Committee has submitted a layout with this summary. This layout will be reviewed and approved, noting any concerns or changes that may need to be made in order to maintain a safe environment for the discharging of the .22 cal. Single shot target rifles.

In addition to the use of the lot, the Cody Lions request the City provided barricades for use during the event as they have in the past.

The City of Cody Code contains the following provision:

### **5-4-1: DISCHARGING GENERALLY:**

No person shall discharge any firearm or air gun of any type or description within the city, except by permission of the chief of police or the city council, granted for special occasions, except in proper position for firing salutes or by command of a proper military or police officer in the performance of official duty, or in a shooting range or gallery authorized by the governing body. Special occasions for which permission may be granted shall include, but not be limited to, parades, festivals, demonstrations, exhibits, mock gunfighter performances, wild west shows and rodeos. (1960 Compilation § 8-501; amd. Ord. 00-6)

### **BACKGROUND SUMMARY**

During November of each year the Cody Lions Club has annually coordinated the "Lions Club Turkey Day Event" in the Bob Moore parking lot. This year will be the 47<sup>th</sup> annual event.

The event includes a variety of interactive carnival style games, concessions and raffles.

**AGENDA ITEM NO. \_\_\_\_\_**

## **FISCAL IMPACT**

None.

## **ALTERNATIVES**

1. Approve the request.
2. Deny the request.
3. Approve with modification or conditions to the request.

## **RECOMMENDATION**

Staff recommends approval of the request with the listed conditions for the discharging of firearms as a carnival event.

Conditions;

- a. The firing of these weapons will only be permitted on the designated date, Saturday November 17<sup>th</sup>, 2018 between the hours of 8:30 a.m. and 4:00 p.m.
- b. The temporary range will only be set up on the property of the Bob Moore Park lot located at 13<sup>th</sup> Street and Beck Avenue Cody, Wyoming 82414, and closed immediately after the program finishes.
- c. The range will use adequate backstops, bullet trapes and barriers to prevent stray projectiles.
- d. Both shooting games will be managed controlled and supervised by a NRA Safety Officer with knowledge, skills, and attitude essential to organizing, conducting, and supervising safe shooting activities and range operations.
- e. The General Firearms Safety Rules, Turkey Shoot Rules, and Range Layout Notes submitted by the Cody Lions Club for this event will be strictly enforced and adhered to during the event.
- f. A single point of contact will be on site at all times and their contact information will be provided to the Police Department.
- g. Any complaints received about the discharge of these weapons, safety violations, or injuries during the event will be forwarded to office of the Chief of Police.

## **ATTACHMENTS**

1. Agenda Request Form
2. Cody Lions Club Turkey Day layout at Bob Moore Park – including Shoot Area Detail Diagram and layout notes.
3. Certificate of Liability Insurance

## **AGENDA & SUMMARY REPORT TO:**

Ford Roes, Cody Lions Club – Froes@gdaengineers.com

**AGENDA ITEM NO. \_\_\_\_\_**

## City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

\*\*\*\*\*

Name of person to appear before the Council Ford Roes

Organization Represented Cody Lions Club

Date you wish to appear before the Council 10/17/2018

Mailing Address P.O. Box 786 Telephone 307-272-8069

E-Mail Address froes@to-engineers.com

Preferred form of contact: Telephone  X  E-Mail

Names of all individuals who will speak on this topic Ford Roes

Event Title (if applicable) Turkey Day

Date(s) of Event (if applicable) 11/17/2018

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Annual Cody Lions Club Turkey Day Fundraiser

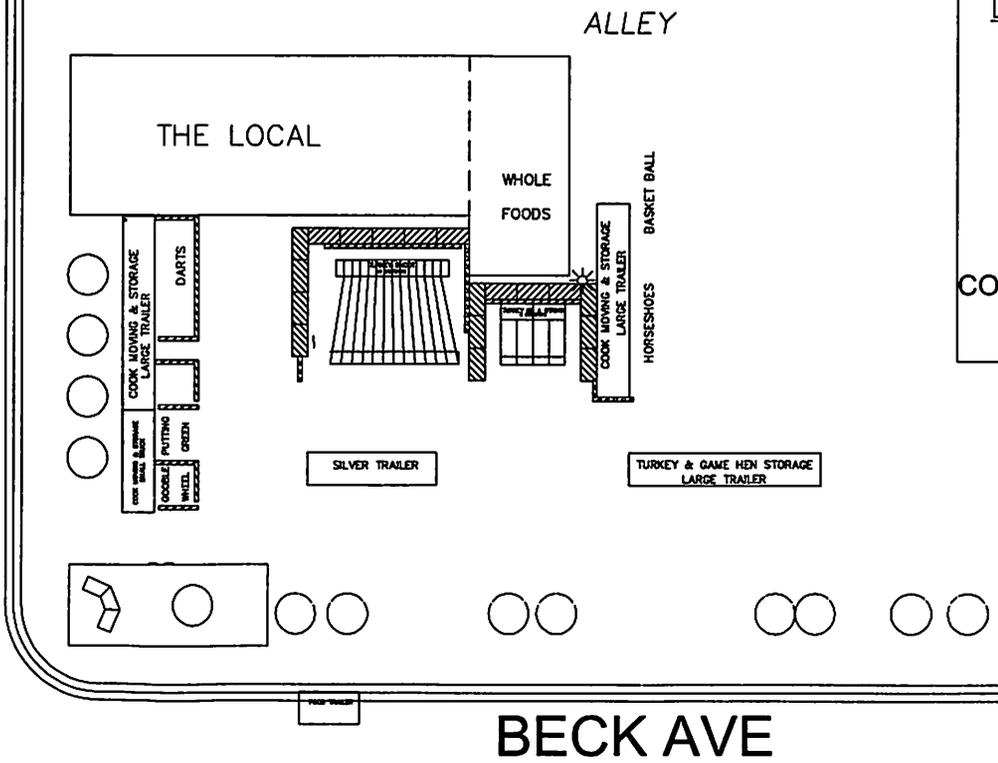
Requesting Closure of the Bob Moore Parking Lot from Friday November 16th until noon on Sunday the 18th, with traffic barricades and cones to be provided by streets dept as done in years past. Also requesting permission to discharge firearms associated with the event in the accordance with the attached safety plan, which has also been provided to CPD for review and comments.

Which City employee(s) have you spoken to about this issue? Chief Baker & Barry Cook

Signature  Date 9/26/2018

# CODY LIONS CLUB TURKEY DAY LAYOUT AT BOB MOORE PARK

13TH ST



**NOTES:**

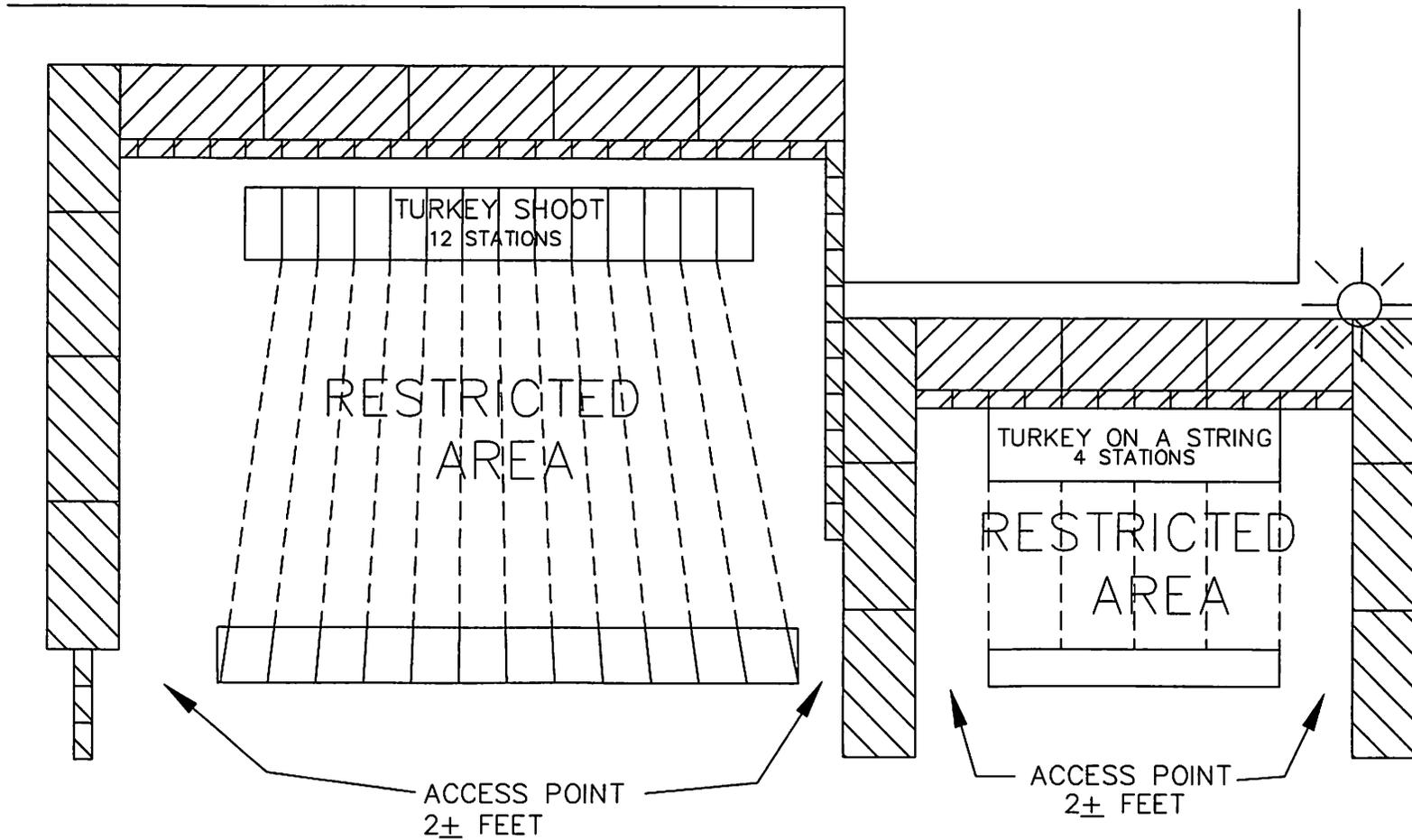
1. ALL RIFLES ARE TETHERED
2. ONLY CODY LIONS RIFLES ARE ALLOWED
3. ONLY CODY LIONS AMMUNITION IS ALLOWED
4. ACCESS BEHIND FIRING LINE IS RESTRICTED TO AUTHORIZED CODY LIONS CLUB MEMBERS
5. CODY LIONS CLUB RESERVES THE RIGHT TO REFUSE TO ALLOW ANYONE TO SHOOT

**LEGEND:**

- ▨ - LARGE STRAW BALE
- ◻ - SMALL STRAW BALE
- \* - POWER POLE
- ◻ - POWER PEDESTAL
- - TREE
- CITY SIGN

**CODY LIONS CLUB TURKEY DAY GENERAL LAYOUT.  
SUBJECT TO CHANGE**

CODY LIONS CLUB  
TURKEY DAY LAYOUT  
AT BOB MOORE PARK  
SHOOT AREA DETAIL



### GENERAL FIREARMS SAFETY RULES

1. Handle all firearms as if they are loaded. Only CLUB OWNED .22 caliber rim fire rifles and ammunition will be used and allowed
2. Always keep firearms pointed in a safe direction.
3. Keep your finger out of the trigger guard until your sights are on the target and you have made the decision to fire.
4. Always be certain that your target and the surrounding area are safe before firing.
5. Safety "To Do's" with any firearm:
  - a. Keep the muzzle in a safe direction
  - b. Keep your finger off the trigger.
  - c. Open the action when done firing.
  - d. Make sure the firearm safety is ON
6. Be thoroughly knowledgeable of the operational and safety features of all of your firearms.
7. Before firing the firearm, be sure it is in good working order & that the bore is free of obstructions.
8. Always wear hearing and eye protection when shooting or observing.
9. Never use firearms while under the influence of alcohol or drugs; this includes prescription and non-prescription which caution use while driving or using heavy equipment.
10. Always transport your fire arm in a safe unloaded condition and in accordance with applicable laws.

### TURKEY SHOOT RULES

1. The RANGE SAFETY OFFICER (RSO) has absolute authority on the range.
2. No one is allowed to bring personal firearms or ammunition to the Turkey Shoot Event.
3. CEASE FIRE – Immediately, upon the order of a "Cease Fire";
  - a. Unload all firearms
  - b. Clear & open all actions
  - c. Lay the fire arm down
  - d. Stand back from the firing line
  - e. Do not handle the firearm during the cease fire
4. Be aware of your actions and the actions of your fellow shooters
5. Report safety violations to the RSO

**THE CODY LIONS CLUB RESERVES THE RIGHT TO REFUSE TO LET ANY PERSON TO PARTICIPATE IN ANY TURKEY DAY ACTIVITY**



Report Criteria:

Invoice Detail.Input date = 10/09/2018  
Invoice.Batch = "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
<b>ENGINEERING ASSOCIATES (4140)</b>				
	3809043	PROJECT NO 14111.04 WWTF PHASE 2	09/21/2018	10,830.47
	3809043	PROJECT NO 14111.04 WWTF PHASE 2	09/21/2018	3,309.31
	3809043	PROJECT NO 14111.04 WWTF PHASE 2	09/21/2018	902.54
	3809043	PROJECT NO 14111.04 WWTF PHASE 2	09/21/2018	15,042.33
Total :				30,084.65
Total ENGINEERING ASSOCIATES (4140):				30,084.65
<b>HARRIS TRUCKING AND CONSTRUCTION CO. (4780)</b>				
	PAY APP 3ADA	ADA RAMPS	10/01/2018	122,348.36
	RET 3 ADA	ADA RAMPS	10/01/2018	13,594.26
Total :				135,942.62
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				135,942.62
Grand Totals:				166,027.27

Report GL Period Summary

GL Period	Amount
10/18	166,027.27
Grand Totals:	166,027.27

Vendor number hash: 13700  
Vendor number hash - split: 26120  
Total number of invoices: 3  
Total number of transactions: 6

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	166,027.27	.00	166,027.27
Grand Totals:	166,027.27	.00	166,027.27

# City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared in advance prior to the Tuesday meetings. Note Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

\*\*\*\*\*

Name of person to appear before the Council Tammy Pearson-Horner

Organization Represented Park 6 Music Teachers

Date you wish to appear before the Council don't need to unless you want me to and then it would be before 4/12

Mailing Address 2901 Cougar Ave Telephone 307-250-8980

E-Mail Address tammypearsonhorner@park6.org

Preferred form of contact: Telephone either E-Mail either

Names of all individuals who will speak on this topic Tammy Pearson-Horner

Event Title (if applicable) All-City Veteran's Day Program

Date(s) of Event (if applicable) November 12, 2018

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) we are requesting that the area of Beck between 9th & 10th street (in front of the Sveltzer Gym) be blocked off from 6am - noon on Monday @ 11/12 for transportation of elderly from the BBCOW parking lot to the Sveltzer Gym

Which City employee(s) have you spoken to about this issue? only call to get this form

Signature Tammy Pearson-Horner Date 10 Oct 18

# **CONTINGENCY AND DEVELOPMENT AGREEMENT**

## **GUNWERKS**

THIS AGREEMENT is made and entered into by and between the City of Cody, Wyoming, ("CITY"); Forward Cody Wyoming, Inc. ("FORWARD CODY"); and Gunwerks, LLC ("GUNWERKS") (collectively the "Parties").

WHEREAS the purpose of the Business Ready Community Program ("BRC") is to promote economic development at the city, town, and county level in order to create additional economic health and a stronger state economy; and

WHEREAS the CITY and FORWARD CODY desire to facilitate the location of a larger manufacturing facility for GUNWERKS in Cody, Wyoming, and further desire to procure funds to pay for the improvement of real estate in the community, as well as the construction of a build-to-suit facility for GUNWERKS, including site development and infrastructure (the "Project"); and

WHEREAS the Parties to this Agreement understand and agree that the development of the Project as contemplated under the terms of this Agreement will promote the economic growth of the City of Cody and Park County, Wyoming through the creation of new jobs, the diversification of economic activity, the enhancement of sales taxes, and the improvement of the property tax base; and

WHEREAS the CITY, FORWARD CODY, and GUNWERKS intend to apply for a Business Ready Community grant for the Project, thereby reducing the total investment of the Wyoming Business Council; and

WHEREAS the Wyoming Business Council program which provides grant funding authorizes project administration by a community development organization; and

WHEREAS the City is an eligible Applicant to the Wyoming Business Council for BRC Grants (also referred to as "BRC Funds" or the "BRC Grant"); and

WHEREAS, based upon the previous experience of the CITY and FORWARD CODY, it is of definable benefit and reasonably necessary to the CITY that FORWARD CODY administer the Project, thus eliminating the need to expend CITY resources for Project administration;

WHEREAS the complex nature of this Project will require significant expenditure of time and resources for Project administration, and FORWARD CODY has the necessary expertise and knowledge in the administration of such projects; and

THEREFORE in consideration for the promises and agreements contained herein, and the parties' respective responsibilities, FORWARD CODY, the CITY, and GUNWERKS agree as follows:

### **I. PURPOSE**

The purpose of this Agreement is (a) to facilitate the receipt and administration of BRC Funds for the construction of infrastructure, the improvement of real estate, and the construction of a manufacturing facility in Cody, Wyoming (the "Project") through a grant application made to the Wyoming Business Council, and (b) to define the parties' respective expectancies and obligations with respect to the Project. The application for the funding will be available for review at the offices of the City of Cody or the Wyoming Business Council.

### **II. TERM**

This Agreement shall commence and shall be effective when the last signature is affixed hereto and approval is granted for the BRC Grant and shall remain in full force and effect until five (5) years following the last expenditure of the BRC Funds.

### **III. RESPONSIBILITIES OF CITY OF CODY**

A. The CITY shall Apply for a BRC Grant in the amount of approximately Three Million Dollars (\$3,000,000.00) as well as a loan in the amount of Three Million Dollars (\$3,000,000.00) for the construction of the Project. Said grant request will be completed and submitted to the Wyoming Business Council prior to the July 12, 2018 application deadline.

B. Contingent upon award of the BRC Grant and receipt from FORWARD CODY of invoices substantiating Project costs, the CITY shall act as fiscal agent for the BRC Funds, process all required paperwork, and seek reimbursement from the Wyoming Business Council for amounts paid to or on behalf of FORWARD CODY for the Project.

C. Funds received by the CITY from the BRC Funds will be paid to FORWARD CODY as the CITY's agent and in consideration for FORWARD CODY's performance as described herein. The CITY shall not be obligated to proceed with the Project, if it does not receive the requested funding from the Wyoming Business Council, nor shall the CITY be obligated to expend funds for the Project in excess of the funds received from the Wyoming Business Council.

#### IV. RESPONSIBILITIES OF FORWARD CODY

A. FORWARD CODY shall Act as the CITY'S agent for the purposes of developing and administering the Project and the BRC funds as described in this Agreement. Forward Cody shall also apply for and administer the BRC funds for the Project.

B. FORWARD CODY shall prepare and make application to the Wyoming Business Council's *Business Ready Communities Program* in the amount of approximately Six Million Dollars (\$6,000,000.00) for the construction of the Project. Said grant request will be completed and submitted to the Wyoming Business Council prior to the July 12, 2018 application deadline.

C. FORWARD CODY shall cooperate with GUNWERKS and shall procure an appropriate team to design and monitor the construction of the Project to meet GUNWERKS' specifications and design criteria, which will allow a competitive procurement process for contracting the construction of the Project.

D. FORWARD CODY shall participate and direct the development and management, the advertising, the bidding, and the award of construction contracts and other procurement related to the Project and shall certify to the Wyoming Business Council that Wyoming Statute §§15-1-113 and 16-6-101, *et seq.* were followed, and that a public and competitive procurement process was used to award all contracts for which grant funds are utilized, including the requirement that preference be given to: Wyoming bidders for contractual services; for Wyoming laborers, workmen, and mechanics; and for materials, supplies, equipment, machinery, and provisions produced, manufactured, supplied, or grown in Wyoming. Provided, however, that FORWARD CODY shall not hire, contract with, bind itself or otherwise commit BRC Funds for construction or development of the Project, until it has consulted with CITY Staff to ensure compliance with state law, applicable building and land use codes, and CITY policies.

E. FORWARD CODY shall require Project contractors to provide payment and performance bonds, as may be necessary, in amounts equal to the total estimated cost of constructing and completing the Project as a completed and functional manufacturing facility that is suitable for GUNWERKS' use according to the specifications and design criteria provided to FORWARD CODY.

F. FORWARD CODY shall enter into a lease with GUNWERKS for its use of the Project facilities, which lease shall be for a period of not less than twenty years, at rates and upon terms and conditions provided in the Lease Agreement executed and submitted to the Wyoming Business Council contemporaneously herewith. The Lease shall include an option for GUNWERKS to purchase the Project property under certain restricted terms

and conditions, said option being exercisable by GUNWERKS in accordance with the Lease Agreement.

G. FORWARD CODY shall provide the CITY any and all required information and/or reports in a timely manner for reporting and reimbursement requests that will be made to the Wyoming Business Council. FORWARD CODY understands and agrees that the CITY will only reimburse costs incurred for the purposes described in this Agreement and for which the Wyoming Business Council reimburses the CITY. FORWARD CODY or GUNWERKS shall repay to the CITY any funds paid by the CITY in furtherance of the Project and not reimbursed by the Wyoming Business Council.

H. FORWARD CODY shall maintain reasonable and responsible accounting procedures and practices, and shall further maintain books, records, documents, and other evidence to sufficiently and properly reflect all transactions relating to this Agreement and any funds provided by or through the CITY, including but not limited to the BRC Funds referenced herein and any and all grants acquired or received by or through the CITY from any source. Such books, records, documents, and other evidence shall be made available upon written request of the CITY for inspection at the offices of either FORWARD CODY, the CITY, or other such location as agreed by the Parties.

I. FORWARD CODY shall retain all required records for five (5) years after receipt of final reimbursement of the BRC Funds is received and all other matters relating to the Agreement are concluded.

J. FORWARD CODY shall comply with all applicable federal, state and local laws, including, but not limited to the Civil Rights Act of 1964.

K. It is agreed that finished or unfinished data, drawings, reports, and any other documentation of any sort—whether physical or digital—that is prepared in accordance with or pursuant to this Agreement shall be considered the property of FORWARD CODY and the parties agree to execute any such documents as may be necessary to evidence such ownership. Upon completion of the services to be performed, or upon termination of this Agreement for cause, or for the convenience of the CITY, FORWARD CODY agrees to provide such documents and information to the CITY.

## **V. GUNWERKS' RESPONSIBILITIES**

A. GUNWERKS shall Provide FORWARD CODY the general specifications and design criteria for the construction of the Project and has separately undertaken to provide and pay for the design of the Project.

B. GUNWERKS shall make available approximately five (5) acres of real property on 24<sup>th</sup> Street valued at approximately Two Hundred Sixty-Five Thousand Dollars

Dollars (\$265,000.00) for the development of Project, said property being further described as 152 24<sup>th</sup> Street, Cody, Park County Wyoming.

C. The Members of GUNWERKS shall each execute an Unconditional Guarantee in favor of the City of Cody and Forward Cody guaranteeing performance of both this Agreement and the Lease Agreement executed contemporaneously herewith.

D. GUNWERKS shall be exclusively and solely responsible for any and all costs associated with the Project which may exceed the total amount awarded pursuant to the BRC Grant and loan from the State of Wyoming, if approved in writing by GUNWERKS and shall repay to the CITY any funds paid by the CITY in furtherance of the Project and not reimbursed by the Wyoming Business Council. GUNWERKS understands and agrees that FORWARD CODY will use any and all BRC Funds or State of Wyoming funds it receives for the construction of the Project in order to make the Project suitable for GUNWERKS' reasonable use. Any increases in project scope will be mutually agreed between GUNWERKS and FORWARD CODY and change orders will be executed to reflect changes throughout the construction process. GUNWERKS also agrees that it shall be exclusively responsible for the acquisition and installation of any and all trade fixtures, equipment, or other property which does not become a permanent fixture to the physical building, whether installed or utilized for the Project.

E. GUNWERKS shall enter into a lease agreement with FORWARD CODY for GUNWERKS' use of the Project facilities, which Lease shall be for a period of not less than twenty years, at rates and upon terms and conditions provided in the Lease Agreement executed and submitted to the Wyoming Business Council contemporaneously herewith. The lease shall include an option to purchase the Project property under certain restricted terms and conditions, exercisable by GUNWERKS in accordance with the Lease Agreement.

F. GUNWERKS shall develop its manufacturing facility in Cody, Wyoming and shall create seventy-five (75) new jobs within sixty (60) months from completion of the Project, maintaining an average annual payroll of Three Million Five Hundred Thousand Dollars (\$3,500,000). The positions described herein shall be created incrementally and maintained in Cody during the entire lease term. In connection therewith, GUNWERKS shall be exclusively responsible for any and all relocation costs for the current facility and/or any new employees.

G. GUNWERKS shall, upon request by FORWARD CODY, provide such aggregate economic and business development data as FORWARD CODY may require throughout the lease term for the purpose of reporting to the Wyoming Business Council to help fulfill obligations of the grant agreements. GUNWERKS may mark such information as confidential, but confidentiality shall not be a reason for GUNWERKS to refuse to provide requested data. Failure to provide such data may be deemed to be a default

under the Lease Agreement. FORWARD CODY shall provide any such economic and business development data only to such parties as necessary to meet the reporting requirements of the Wyoming Business Council.

H. Due to the significant expenditure of time, resources, and monies that FORWARD CODY shall invest and contribute toward administration of the Project, GUNWERKS shall be responsible for all costs of development up to the amount agreed upon in the parties' June 25, 2018 Engagement Letter. Prior to the filing of the application for the BRC Grant, GUNWERKS shall execute an engagement letter outlining the project development costs to be thereupon reimbursed to Forward Cody.

## **VI. GENERAL PROVISIONS**

A. Independent Parties: It is specifically understood and agreed that the Parties are independent of and unrelated to one another and that the officers, employees, and agents of one party are not and are not acting as the officers, employees, or agents of the other. No party or person representing any party hereto shall make any representation that he or she is an officer, agent, or employee of any other party.

B. Acceptance Not Waiver: CITY approval of the reports, and work, or of materials furnished hereunder shall not in any way relieve any party of responsibility for the technical accuracy of the work. CITY approval or acceptance of, or payment for, any of the services described herein shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Termination: This Agreement may be terminated (a) by any party at any time for failure of another party to comply with the terms and conditions of this Agreement, following ten (10) days' notice and an opportunity to cure such non-compliance; (b) by FORWARD CODY or GUNWERKS at any time prior to the disbursement of any grant funds contemplated under this Agreement, or after disbursement of grant funds, but pursuant to the terms and conditions of the Lease Agreement described herein, which shall govern the relationship with respect to the facility and the Project; or (c) upon mutual written agreement by all Parties.

D. Entire Agreement: This Agreement represents the entire and integrated agreement and understanding between the Parties and supersedes all prior negotiations, statements, representations, and agreements. Further, all negotiations, considerations, representations, and understandings between the parties are incorporated in this Agreement, and the Parties each acknowledge that there are no verbal or other representations, warranties, or promises with respect to the Project which are not incorporated in this Agreement. Any agreement hereafter made shall not be effective to change, modify, or discharge this Agreement, in whole or in part, unless such agreement

is in writing and is signed by the party against whom enforcement of the change, modification or discharge is sought.

E. Assignment: Except for the permitted assigns as defined under the lease agreement entered into by the Parties, neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of all other Parties.

F. Invalidity: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the CITY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this Agreement are fully severable.

G. Applicable Law and Venue: The parties understand and agree that this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming without regard to its conflicts of laws principles. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, Fifth Judicial District, sitting at Cody, Wyoming. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to all parties in executing this Agreement. This provision is not intended nor shall it be construed to waive the CITY'S governmental immunity as provided in this Agreement.

H. Contingencies: All Parties certify and warrant that no gratuities, kick-backs, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement.

I. Discrimination: All Parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

J. ADA Compliance: All parties agree they will not discriminate against a qualified individual with a disability, pursuant to a law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto.

K. Governmental/Sovereign Immunity: The parties to this Agreement do not waive their Governmental/Sovereign Immunity, as provided by any applicable law including Wyo. Stat. §1-39-101 *et seq.*, by entering into this Agreement, except to the extent necessary for the parties to pursue a contract action to clarify or enforce the written terms of this Agreement. Designations of venue, choice of law, enforcement

actions, and similar provisions should not be construed as a waiver of sovereign immunity. Any actions or claims against the CITY under this Agreement, to the extent that the same are permissible under the terms of this Section and/or applicable law, must be brought in accordance with the requirements of the act. Further, the other Parties fully retain all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.

L. Indemnification:

- a. To the fullest extent permitted by law, FORWARD CODY agrees to indemnify and hold harmless the CITY and GUNWERKS, their respective elected and appointed officials, employees, and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands, or expenses arising from or in connection with work performed by or on behalf of FORWARD CODY for GUNWERKS or the CITY, except to the extent liability is caused by the sole negligence or willful misconduct of GUNWERKS or the CITY or their respective employees.
- b. GUNWERKS shall indemnify, defend, and hold the CITY and FORWARD CODY harmless from and against any and all liability for injuries, damages, claims, penalties, actions, demands, or expenses arising from or in connection with work performed by or on behalf of GUNWERKS for FORWARD CODY or the CITY, except to the extent liability is caused by the sole negligence or willful misconduct of FORWARD CODY or the CITY or their employees.
- c. FORWARD CODY and the CITY agree to require similar indemnity obligations from all contractors, construction managers, and similar participants in the construction of the Project. Further, FORWARD CODY and the CITY agree to require in construction contracts customary provisions for liability coverage and indemnity for the benefit of FORWARD CODY, the CITY, and GUNWERKS which shall be acceptable to GUNWERKS.

M. Third Parties: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to the Agreement, and shall inure solely to the benefit of the parties to this Agreement.

N. Conflict of Interest: The Parties affirm, to their knowledge, no employee of any party to this Agreement has any personal beneficial interest whatsoever in this Agreement described herein. No staff member of any party, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which

would constitute a conflict of interest relative to this Agreement. Nothing in this section precludes a party to this Agreement or related companies from bidding, contracting or sub-contracting on all or part of the Project.

O. Force Majeure: No party hereto shall be liable to perform under this Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

P. Limitation on Payment: The CITY'S payment obligation is conditioned upon the availability BRC Funds for the payment of its obligations hereunder. If sufficient funds are not granted and available in the fiscal judgment of the CITY, then this Agreement may be terminated by the CITY at the end of the period for which funds are available. No penalty shall accrue to the CITY in the event this provision is exercised, and the CITY shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision.

Q. Notices: All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party. Notices shall be delivered as follows:

<p><b><i>If to the City of Cody:</i></b>  City of Cody  Attn: Mayor Matt Hall  P.O. Box 2200  Cody, WY 82414</p>	<p><b><i>With copies to:</i></b>  Scott Kolpitzke, City Attorney  P.O. Box 839  Powell, WY 82435</p>
<p><b><i>If to Forward Cody:</i></b>  Forward Cody Wyoming, Inc.  Attn: James Klessens  1131 13ths Street #106  Cody, WY 82414</p>	<p><b><i>With copies to:</i></b>  M. Cole Bormuth, Legal Counsel  Bormuth Law  P.O. Box 550  Cody, WY 82414</p>
<p><b><i>If to GUNWERKS:</i></b>  Aaron Davidson, CEO  GUNWERKS  1501 Stampede Ave.,  Suite 2040, Unit 9002  Cody, WY 82414</p>	<p><b><i>With copies to:</i></b>  Michael A. LaBazzo,  General Counsel  PO Box 2016  Cody, WY 82414</p>

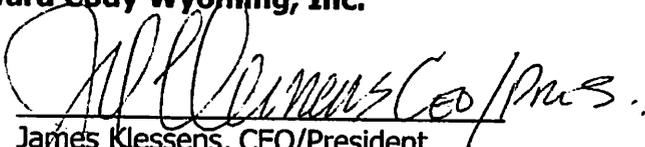
R. Compliance with Laws: All Parties shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local.

S. Contingent Agreement: The Parties agree that this Agreement is contingent upon receipt of BRC Funds by the CITY and loan funds from the State of Wyoming and is intended to meet the first level of providing convincing evidence of development and public benefit as required by the BRC program. The Parties agree that if the City of Cody or Forward Cody do not receive BRC Funds for this Project from the Wyoming Business Council, no party has any obligation under this Agreement and that this Agreement is void.

***IN WITNESS WHEREOF*** the parties have caused this Agreement to be executed this 3<sup>rd</sup> day of July, 2018.

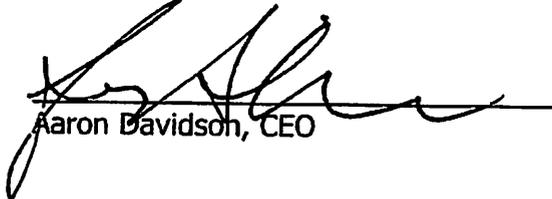
**Forward Cody Wyoming, Inc.**

By:

  
James Klessens, CEO/President

**Gunwerks, LLC**

By:

  
Aaron Davidson, CEO

**City of Cody, Wyoming**

By:

Matt Hall, Mayor

MCB/jr  
\\MCP-QNAP\mcb-data\UserData\TRANSACTIONAL\E-K\Forward Cody\Gunwerks\Contingency & Development Agreement 06.27.18.docx

MEETING DATE: 10/16/2018

DEPARTMENT: ADMIN

PREPARED BY: CINDY BAKER, ASO

PRESENTED BY: CINDY BAKER, ASO

## **AGENDA ITEM SUMMARY REPORT**

### **Authorize the increase of hours for Provisional Mechanic**

#### **ACTION TO BE TAKEN:**

Authorize the increase of an additional 367 hours for the provisional mechanic, to be funded from the Sanitation Division

#### **SUMMARY OF INFORMATION:**

Over the years the Vehicle Maintenance Division has gone back and forth with staffing, from three mechanics to two mechanics, back up to three to the current two full time and one provisional mechanic. The original intent of a provisional mechanic was to fill situations where additional staffing requirements were needed. Noting that one such need was when there was a complete upgrade of equipment in all police vehicles, as well as, extra need with the sanitation trucks when more than one truck was down.

What the division has found is due to the hydraulics, sensors and continuous moving parts, repetitive motion on the sanitation trucks on a daily basis that there has become more of a constant daily/weekly need for repairs and maintenance. The current person in this provisional position has extensive knowledge of the sanitation trucks, as well as, has upfitted the police cars (lights, radios etc.) numerous times that if an issue arises he can generally analysis, pin point and fix the problem in record time. During the budget process this position was only budgeted for 621 hours versus the normal provisional allotment of 988 hours. Thus, the Division is requesting the Council to consider increasing these hours to 988.

#### **FISCAL IMPACT**

Currently there are wages associated with a seasonal position in the Sanitation Division (recycling center) that would be equivalent to 162 vehicle maintenance hours, thus this would leave 205 hours that would require a budget amendment. With the majority (85%) of this provisional mechanic's work on sanitation trucks it would make sense if approved for the additional wages to come from this division.

#### **ALTERNATIVES**

- 1) Deny the request and leave the hours as budgeted at 621
- 2) Approve the request of 367 additional hours and fund out of the Sanitation Division

#### **ATTACHMENTS**

#### **AGENDA & SUMMARY REPORT TO:**

**AGENDA ITEM NO. \_\_\_\_\_**



September 19, 2018

Matt Hall  
Mayor, City of Cody  
1338 Rumsey Ave.  
Cody, WY 82414

Subject: Consent to Assign Beacon Hill Water Storage Tank, SMP Connection, and Water Main Extension Project Agreement

Consent to Assign Contract

Effective August 1, 2018, Graham, Dietz and Associates of 502 33<sup>rd</sup> Street, Cody, Wyoming, 82414 (the "Assignor") has assigned the entirety of the Assignor's contractual rights and obligations under the Beacon Hill Water Storage Tank, SMP Connection, and Water Main Extension Project Agreement, dated July 21, 2017 (the "Agreement") between the City of Cody and Graham, Dietz and Associates, Inc., dba GDA Engineers, attached hereto as Schedule "A", and all subsequent written agreements and addenda thereto, to T-O Engineers, Inc., of 2471 S. Titanium Place, Meridian, Idaho, 83642-6703 (the "Assignee").

The City of Cody agrees that they and Assignor entered into this Agreement for Professional Engineering Services and that, per Part 6.08, Successors, Assigns, and Beneficiaries, consent of the City of Cody is required to assign the Agreement. In all other respects the Agreement is ratified, and the terms and conditions of the original Agreement become the duty and responsibility of the Assignee.

The City of Cody hereby consents to the assignment of the contract rights and obligations of Assignor to Assignee.

\_\_\_\_\_  
Date  
9/19/18  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Matt Hall, Mayor, City of Cody  
  
\_\_\_\_\_  
Dustin Spomer, CEO, GDA Engineers

\_\_\_\_\_  
Date

\_\_\_\_\_  
William Russell, President, T-O Engineers

Report Criteria:

Invoice.Detail.Input date = 10/09/2018  
Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
<b>AMERICAN FAMILY LIFE ASSUR (550)</b>				
	275372	PREMIUM	10/04/2018	2,588.74
Total :				2,588.74
Total AMERICAN FAMILY LIFE ASSUR (550):				2,588.74
<b>AMERICAN WELDING &amp; GAS, INC. (128592)</b>				
	05848587	CARBON DIOXIDE/CYLINDER RENTAL	09/30/2018	29.40
	5848586	OXYGEN/ACETYLENE/CYLINDER RENTAL	09/30/2018	63.00
Total :				92.40
Total AMERICAN WELDING & GAS, INC. (128592):				92.40
<b>ANIXTER INC (130622)</b>				
	4006150-01	SYSTEM REPAIR	09/26/2018	65.81
Total :				65.81
Total ANIXTER INC (130622):				65.81
<b>ARNOLD, LANCE (131683)</b>				
	5.0320.25	REFUND UTILITY DEPOSIT	09/26/2018	143.86
Total :				143.86
Total ARNOLD, LANCE (131683):				143.86
<b>BAGGS, KIM (131694)</b>				
	1978	REC CENTER REFUND	10/01/2018	100.00
Total :				100.00
Total BAGGS, KIM (131694):				100.00
<b>BAILEY ENTERPRISES INCORPORATED (130546)</b>				
	093018	Fuel	10/03/2018	175.94
	093018	Fuel	10/03/2018	1,239.38
	093018	Fuel	10/03/2018	167.28
	093018	Fuel	10/03/2018	55.76
	093018	Fuel	10/03/2018	2,314.07
	093018	Fuel	10/03/2018	167.28
	093018	Fuel	10/03/2018	83.64
	093018	Fuel	10/03/2018	51.50
	093018	Fuel	10/03/2018	1,009.59
	093018	Fuel	10/03/2018	617.42
	093018	Fuel	10/03/2018	309.91
	093018	Fuel	10/03/2018	184.18
	093018	Fuel	10/03/2018	125.77
	093018	Fuel	10/03/2018	150.21
	093018	Fuel	10/03/2018	172.37
	093018	Fuel	10/03/2018	22.31
	093018	Fuel	10/03/2018	1,629.69

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	093018	Fuel	10/03/2018	108.58
	093018	Fuel	10/03/2018	409.15
	093018	Fuel	10/03/2018	489.84
	093018	Fuel	10/03/2018	9.85
	093018	Fuel	10/03/2018	9.85
	093018	Fuel	10/03/2018	144.69
	093018	Fuel	10/03/2018	21.01
	093018	Fuel	10/03/2018	21.98
	093018	Fuel	10/03/2018	23.36
	093018	Fuel	10/03/2018	3,334.26
	093018	Fuel	10/03/2018	1,080.78
	093018	Fuel	10/03/2018	1,047.91
	093018	Fuel	10/03/2018	138.28
	093018	Fuel	10/03/2018	27.00
	093018	Fuel	10/03/2018	23.36
	093018	Fuel	10/03/2018	590.92
	093018	Fuel	10/03/2018	461.74
	093018	Fuel	10/03/2018	23.36
	093018	Fuel	10/03/2018	637.48
	093018	Fuel	10/03/2018	86.26
	093018	Fuel	10/03/2018	333.06
	093018	Fuel	10/03/2018	28.45
	093018	Fuel	10/03/2018	946.99
Total :				18,474.50
Total BAILEY ENTERPRISES INCORPORATED (130546):				18,474.50
<b>BEARTOOTH LOG WORKS (131692)</b>				
	10.0860.14	REFUND UTILITY DEPOSIT	09/28/2018	763.80
Total :				763.80
Total BEARTOOTH LOG WORKS (131692):				763.80
<b>BIG HORN PRECAST (131651)</b>				
	PC-8026	CONE	09/05/2018	230.00
Total :				230.00
Total BIG HORN PRECAST (131651):				230.00
<b>BLUE CROSS BLUE SHIELD OF WYOMING (1360)</b>				
	10012018	INSURANCE PREMIUM - OCT 2018	10/04/2018	140,694.67
Total :				140,694.67
Total BLUE CROSS BLUE SHIELD OF WYOMING (1360):				140,694.67
<b>BORDER STATES INDUSTRIES, INC (1420)</b>				
	916231781	SYSTEM REPAIRS	09/27/2018	75.71
Total :				75.71
Total BORDER STATES INDUSTRIES, INC (1420):				75.71
<b>CARQUEST AUTO PARTS (10200)</b>				
	2874-IC-359992	Credit Repair Parts	09/04/2018	30.00-

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	2874-IC-360243	Credit Repair Parts	09/07/2018	22.00-
	2874-IC-360247	Credit Repair Parts	09/07/2018	27.00-
	2874-IC-361720	Credit Repair Parts	09/27/2018	11.84-
	2874-ID-359938	Repair Parts	09/04/2018	24.15
	2874-ID-359982	Repair Parts	09/04/2018	8.79
	2874-ID-360143	Repair Parts	09/06/2018	3.04
	2874-ID-360173	Repair Parts	09/06/2018	24.64
	2874-ID-360227	Repair Parts	09/07/2018	12.32
	2874-ID-360233	Repair Parts	09/07/2018	89.66
	2874-ID-360238	Repair Parts	09/07/2018	160.32
	2874-ID-360387	Repair Parts	09/10/2018	3.04
	2874-ID-360408	Repair Parts	09/10/2018	95.80
	2874-ID-360589	Repair Parts	09/12/2018	19.95
	2874-ID-360695	Repair Parts	09/13/2018	2.66
	2874-ID-360973	Repair Parts	09/18/2018	13.65
	2874-ID-360973	Repair Parts	09/18/2018	15.80
	2874-ID-361096	Repair Parts	09/19/2018	15.80
	2874-ID-361140	Repair Parts	09/19/2018	23.70
	2874-ID-361202	Repair Parts	09/20/2018	13.15
	2874-ID-361224	Repair Parts	09/20/2018	106.52
	2874-ID-361224	Repair Parts	09/20/2018	106.52
	2874-ID-361298	Repair Parts	09/21/2018	19.54
	2874-ID-361340	Repair Parts	09/21/2018	27.50
	2874-ID-361709	Repair Parts	09/27/2018	5.60
	2874-ID-361719	Repair Parts	09/27/2018	55.18
	2874-ID-361776	Repair Parts	09/28/2018	5.33
	2874-ID-361785	Repair Parts	09/28/2018	172.30
	2874-ID-361788	Repair Parts	09/28/2018	22.69
Total :				956.81
Total CARQUEST AUTO PARTS (10200):				956.81
<b>CARY, KARRI (131334)</b>				
	1971	REC CENTER REFUND	09/21/2018	60.00
Total :				60.00
Total CARY, KARRI (131334):				60.00
<b>CENTURY LINK (10091)</b>				
	100118	UTILITIES	10/01/2018	31.81
Total :				31.81
Total CENTURY LINK (10091):				31.81
<b>CHEYENNE, LIGHT, FUEL &amp; POWER COMPANY (130509)</b>				
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	97.13
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	146.70
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	268.30
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	111.79
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	1,013.51
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	3,040.51
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	177.31
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	13.47
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	109.39
BLACK HILLS ENERGY	100418	UTILITIES	10/04/2018	28.58

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				5,006.69
Total CHEYENNE, LIGHT, FUEL & POWER COMPANY (130509):				5,006.69
<b>CITY OF CODY (2260)</b>				
	100118	RESTITUTION FROM TERRY JESSE MC-1808-007	10/01/2018	92.51
Total :				92.51
Total CITY OF CODY (2260):				92.51
<b>CLARK, RONALD W (131046)</b>				
TOWN TAXI	101618	TIPSY TAXI VOUCHERS	10/16/2018	91.00
Total :				91.00
Total CLARK, RONALD W (131046):				91.00
<b>COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140)</b>				
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	3,357.24
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	345.40
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	801.32
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	801.32
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	801.32
	93018	LEGAL SERVICES - SEPT 2018	10/04/2018	801.32
Total :				6,907.92
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140):				6,907.92
<b>COWBOY AUCTION COMPANY (131693)</b>				
	13.3728.12	REFUND UTILITY DEPOSIT	09/28/2018	331.65
Total :				331.65
Total COWBOY AUCTION COMPANY (131693):				331.65
<b>DAVID, JARRET (131691)</b>				
	13.4010.45	REFUND UTILITY DEPOSIT	09/27/2018	139.72
Total :				139.72
Total DAVID, JARRET (131691):				139.72
<b>DEARBORN NATIONAL LIFE INSURANCE COMPANY (131563)</b>				
	10012018	INSURANCE - OCT 2018	10/04/2018	367.38
Total :				367.38
Total DEARBORN NATIONAL LIFE INSURANCE COMPANY (131563):				367.38
<b>DOLLARD, JOSH (131441)</b>				
	1974	REC CENTER REFUND	09/27/2018	20.00
Total :				20.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total DOLLARD, JOSH (131441):				20.00
<b>ENERGY LABORATORIES, INC (4120)</b>				
	184916	WATER SAMPLE TESTING	09/19/2018	600.00
Total :				600.00
Total ENERGY LABORATORIES, INC (4120):				600.00
<b>EVERT, REBECCA (131493)</b>				
	100118	RESTITUTION FROM RONALD EVERHART MC-1712-015	10/01/2018	50.00
Total :				50.00
Total EVERT, REBECCA (131493):				50.00
<b>FARLOW, IRENE &amp; EARL (129079)</b>				
CODY CAB LLC	101618	TIPSY TAXI PROGRAM	10/16/2018	462.00
Total :				462.00
Total FARLOW, IRENE & EARL (129079):				462.00
<b>FIRE DISTRICT #2 (131409)</b>				
	093018	FIRE DISTRICT PASS THROUGH FEE	09/30/2018	521.00
Total :				521.00
Total FIRE DISTRICT #2 (131409):				521.00
<b>FREDERICK, LAUREL (131382)</b>				
	100118	RESTITUTION FROM DEBRA HODSON MC-1706-037	10/01/2018	50.00
Total :				50.00
Total FREDERICK, LAUREL (131382):				50.00
<b>FREMONT CHEVROLET BUICK GMC (129805)</b>				
	101618	BID BOND RETURN 2018-12	10/16/2018	2,411.00
Total :				2,411.00
Total FREMONT CHEVROLET BUICK GMC (129805):				2,411.00
<b>FREMONT MOTOR CODY, INC (4370)</b>				
	101618	BID BOND RETURN 2018-12	10/16/2018	1,184.95
Total :				1,184.95
Total FREMONT MOTOR CODY, INC (4370):				1,184.95
<b>GEM FITNESS INC (127727)</b>				
BETTER BODY FITNESS	14901	REPAIR FITNESS EQUIPMENT	09/13/2018	180.00
BETTER BODY FITNESS	14901	REPLACE FITNESS EQUIPMENT	09/13/2018	7,520.00
Total :				7,700.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total GEM FITNESS INC (127727):				7,700.00
<b>GLOBAL TECHNOLOGY RESOURCES INC (130118)</b>				
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	24.57
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	24.57
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	24.57
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	24.57
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	32.76
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	49.14
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
	IS043692	EVAULT CLOUD DATA STORAGE	09/24/2018	106.47
Total :				819.00
Total GLOBAL TECHNOLOGY RESOURCES INC (130118):				819.00
<b>GORCHESKY, LARRY (131679)</b>				
	1972	REC CENTER REFUND	09/21/2018	25.00
Total :				25.00
Total GORCHESKY, LARRY (131679):				25.00
<b>GREAT SCOTT CONSTRUCTION (131689)</b>				
OR SCOTT, MATTHEW	17.2675.10	REFUND UTILITY DEPOSIT	10/03/2018	92.57
OR SCOTT, MATTHEW	BLD-0518-0018	REFUND OVERPAYMENT ON PERMIT	10/03/2018	25.00
Total :				117.57
Total GREAT SCOTT CONSTRUCTION (131689):				117.57
<b>HARRIS TRUCKING AND CONSTRUCTION CO. (4780)</b>				
	131556	ASPHALT	09/16/2018	927.30
	131556	ASPHALT	09/16/2018	2,186.58
Total :				3,113.88
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				3,113.88
<b>HICKS, SHEENA (129054)</b>				
	1973	REC CENTER REFUND	09/21/2018	40.00
Total :				40.00
Total HICKS, SHEENA (129054):				40.00
<b>HOLEMAN, DEVIN (131687)</b>				
	100118	RESTITUTION FROM ANDREA THURSTON MC-1807-063	10/01/2018	100.00
Total :				100.00
Total HOLEMAN, DEVIN (131687):				100.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
<b>J &amp; S CORPORATION (1160)</b>				
BIG HORN GLASS	38135	REPLACE & REPAIR DOOR ASSIST AT CITY HALL	09/25/2018	2,183.45
Total :				2,183.45
Total J & S CORPORATION (1160):				2,183.45
<b>JAMES B SECKMAN CPA PC (130659)</b>				
	6004	AUDIT SERVICES	10/02/2018	688.00
	6004	AUDIT SERVICES	10/02/2018	1,001.00
	6004	AUDIT SERVICES	10/02/2018	321.00
	6004	AUDIT SERVICES	10/02/2018	321.00
	6004	AUDIT SERVICES	10/02/2018	257.00
	6004	AUDIT SERVICES	10/02/2018	514.00
	6004	AUDIT SERVICES	10/02/2018	321.00
	6004	AUDIT SERVICES	10/02/2018	321.00
	6004	AUDIT SERVICES	10/02/2018	1,372.00
	6004	AUDIT SERVICES	10/02/2018	4,630.00
	6004	AUDIT SERVICES	10/02/2018	4,977.00
	6004	AUDIT SERVICES	10/02/2018	5,277.00
Total :				20,000.00
Total JAMES B SECKMAN CPA PC (130659):				20,000.00
<b>JESS' ROOFING INC (129519)</b>				
	14600	REPLACE ROOF ON SENIOR CENTER	09/24/2018	34,845.00
Total :				34,845.00
Total JESS' ROOFING INC (129519):				34,845.00
<b>KEYSTONE EXTERIORS LLC (131690)</b>				
	14.0908.14	REFUND UTILITY DEPOSIT	10/01/2018	125.65
Total :				125.65
Total KEYSTONE EXTERIORS LLC (131690):				125.65
<b>KITCHEN, SCOTT (129803)</b>				
	100318	REIMBURSEMENT FOR MILEAGE	10/03/2018	137.99
Total :				137.99
Total KITCHEN, SCOTT (129803):				137.99
<b>LARSEN, LARRY (131502)</b>				
	100118	RESTITUTION FROM ERIC GILBERT MC-1801-011	10/01/2018	136.00
Total :				136.00
Total LARSEN, LARRY (131502):				136.00
<b>LASTER, ALICIA (131695)</b>				
	1977	REC CENTER REFUND	10/01/2018	160.00
Total :				160.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total LASTER, ALICIA (131695):				160.00
<b>MALTBY, CONNIE (131222)</b>				
	100118	RESTITUTION FROM JOHN EDWARDS MC-1606-002	10/01/2018	100.00
Total :				100.00
Total MALTBY, CONNIE (131222):				100.00
<b>MAXWELL, ALLISON (131684)</b>				
	1975	REC CENTET REFUND	09/27/2018	20.00
Total :				20.00
Total MAXWELL, ALLISON (131684):				20.00
<b>MONIQUE PROPERTIES (131686)</b>				
	BLD-0818-0029	REFUND OVERPAYMENT ON PERMIT	09/06/2018	50.00
Total :				50.00
Total MONIQUE PROPERTIES (131686):				50.00
<b>MSPS (127866)</b>				
MOUNTAIN STATES PIPE & SUPPLY	INV9564	Kamstrup 5/8" x 3/4" meter	09/20/2018	2,440.00
MOUNTAIN STATES PIPE & SUPPLY	INV9564	SHIPPING	09/20/2018	36.65
MOUNTAIN STATES PIPE & SUPPLY	INV9565	Kamstrup 5/8" x 3/4" meter	09/20/2018	2,440.00
MOUNTAIN STATES PIPE & SUPPLY	INV9565	ltron 100W ERT, W/PLUG	09/20/2018	8,100.00
MOUNTAIN STATES PIPE & SUPPLY	INV9565	3/4" METER GASKETS	09/20/2018	36.00
MOUNTAIN STATES PIPE & SUPPLY	INV9565	SHIPPING	09/20/2018	111.94
Total :				13,164.59
Total MSPS (127866):				13,164.59
<b>NCPERS WYOMING (125412)</b>				
	93018	PREMIUM	10/04/2018	432.00
Total :				432.00
Total NCPERS WYOMING (125412):				432.00
<b>NORCO, INC. (128948)</b>				
	24796185	WELDING SUPPLIES	09/30/2018	23.52
Total :				23.52
Total NORCO, INC. (128948):				23.52
<b>NORTHWEST PIPE (7400)</b>				
	134649	6" Megalug for DIP, Less Acc	09/24/2018	95.79
	134649	6" Megalug for PVC, Less Acc	09/24/2018	403.80
	134649	6" x 12" MJ solid sleeve	09/24/2018	209.07
	134649	3-PC VALVE BOX COMPLETE	09/24/2018	289.56
	134649	6" MJ x MJ gate valve	09/24/2018	1,053.84
	134701	6" GASKET	09/17/2018	78.40
	138764	CHLORINE TABLETS	09/24/2018	41.64
	138764	6" Gland pack, complete	09/24/2018	80.64

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	138764	6" Megalug for PVC, Less Acc	09/24/2018	121.14
	138764	Valve Box #6 Round Base	09/24/2018	119.91
Total :				2,493.79
Total NORTHWEST PIPE (7400):				2,493.79
<b>OLSEN, BRIAN (131688)</b>				
	20.0608.17	REFUND UTILITY DEPOSIT	10/02/2018	302.14
Total :				302.14
Total OLSEN, BRIAN (131688):				302.14
<b>ONE-CALL OF WYOMING (127665)</b>				
	49739	ONE - CALL FEES	10/02/2018	20.81
	49739	ONE - CALL FEES	10/02/2018	20.81
	49739	ONE - CALL FEES	10/02/2018	20.81
	49739	ONE - CALL FEES	10/02/2018	20.82
Total :				83.25
Total ONE-CALL OF WYOMING (127665):				83.25
<b>PARK COUNTY ANIMAL SHELTER (5120)</b>				
	100118	ANIMAL SERVICE CONTRACT - OCT 2018	10/01/2018	3,750.00
Total :				3,750.00
Total PARK COUNTY ANIMAL SHELTER (5120):				3,750.00
<b>PARK COUNTY CIRCUIT COURT (128493)</b>				
	93018	CV-2016-0757	10/05/2018	312.59
Total :				312.59
Total PARK COUNTY CIRCUIT COURT (128493):				312.59
<b>PARK COUNTY LANDFILL (129053)</b>				
	093018	LANDFILL CHARGES - SEPT 2018	09/30/2018	66,429.06
Total :				66,429.06
Total PARK COUNTY LANDFILL (129053):				66,429.06
<b>PARK COUNTY LEADERSHIP INST (123588)</b>				
	2018-2019 MHALL	UTANA DYE - TUITION FOR CLASS IX	10/04/2018	475.00
Total :				475.00
Total PARK COUNTY LEADERSHIP INST (123588):				475.00
<b>PARK COUNTY SHERIFF (7740)</b>				
	093018	INCARCERATION - SEPT 2018	09/30/2018	30.00
Total :				30.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total PARK COUNTY SHERIFF (7740):				30.00
<b>PELIS, KATHLEEN M (131680)</b>				
	10.0380.13	REFUND UTILITY DEPOSIT	09/24/2018	55.26
Total :				55.26
Total PELIS, KATHLEEN M (131680):				55.26
<b>PETERSON, KERRI (131328)</b>				
	1970	REC CENTER REFUND	09/21/2018	40.00
Total :				40.00
Total PETERSON, KERRI (131328):				40.00
<b>PROVIDENT LIFE &amp; ACCIDENT INS (128033)</b>				
	93018	PREMIUMS	10/04/2018	109.20
Total :				109.20
Total PROVIDENT LIFE & ACCIDENT INS (128033):				109.20
<b>QUALITY ASPHALT PAVING, INC (125010)</b>				
	1883	ASPHALT PATCHING	09/18/2018	1,055.00
	1888	ASPHALT PATCHING	09/24/2018	660.00
	1888	ASPHALT PATCHING	09/24/2018	820.00
	1893	ASPHALT PATCHING - 1820 BECK	10/04/2018	260.00
Total :				2,795.00
Total QUALITY ASPHALT PAVING, INC (125010):				2,795.00
<b>ROMINE, ELIZABETH (131572)</b>				
	17.2365.12	REFUND UTILITY DEPOSIT	09/28/2018	22.85
Total :				22.85
Total ROMINE, ELIZABETH (131572):				22.85
<b>SABER PEST CONTROLL LLC (131183)</b>				
	AUD117	PEST CONTROL - AUDITORIUM	09/25/2018	80.00
	CH117	PEST CONTROL - CITY HALL	09/25/2018	60.00
	REC119	PEST CONTROL - REC CENTER	09/25/2018	90.00
	REC119	PEST CONTROL - REC CENTER	09/25/2018	90.00
Total :				320.00
Total SABER PEST CONTROLL LLC (131183):				320.00
<b>SECURE ELECTRICAL SERVICES LLC (131682)</b>				
	1561-1	REFUND ENCROACHMENT DEPOSIT	09/25/2018	150.00
Total :				150.00
Total SECURE ELECTRICAL SERVICES LLC (131682):				150.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
<b>SHOSHONE MUNICIPAL PIPELINE (9130)</b>				
	100118	SMP WATER PURCHASE - SEPT 2018	10/01/2018	157,008.74
Total :				157,008.74
Total SHOSHONE MUNICIPAL PIPELINE (9130):				157,008.74
<b>STONE RIDGE CONSTRUCTION LLC (131568)</b>				
	0000029	CONCRETE WORK	09/22/2018	8,273.00
	0000029	CONCRETE WORK	09/22/2018	220.00
	0000029	CONCRETE WORK	09/22/2018	1,775.00
Total :				10,268.00
Total STONE RIDGE CONSTRUCTION LLC (131568):				10,268.00
<b>SYSTEMS GRAPHICS INC (129162)</b>				
ADVANCED INFO SYSTEMS	14503	OUTSOURCE BILLS	09/27/2018	32.44
ADVANCED INFO SYSTEMS	14503	OUTSOURCE BILLS	09/27/2018	93.28
ADVANCED INFO SYSTEMS	14503	OUTSOURCE BILLS	09/27/2018	85.17
ADVANCED INFO SYSTEMS	14503	OUTSOURCE BILLS	09/27/2018	85.17
ADVANCED INFO SYSTEMS	14503	OUTSOURCE BILLS	09/27/2018	109.49
Total :				405.55
Total SYSTEMS GRAPHICS INC (129162):				405.55
<b>THE OFFICE SHOP INC (7440)</b>				
	93306	COPIER CONTRACT - SHOP	09/24/2018	9.07
	93306	COPIER CONTRACT - SHOP	09/24/2018	9.05
	93306	COPIER CONTRACT - SHOP	09/24/2018	9.05
	93306	COPIER CONTRACT - SHOP	09/24/2018	9.05
	93306	COPIER CONTRACT - SHOP	09/24/2018	9.05
Total :				45.27
Total THE OFFICE SHOP INC (7440):				45.27
<b>THOMPSON, AUSTIN (131685)</b>				
	1976	REC CENTER REFUND	09/27/2018	20.00
	1979	REC CENTER REFUND	10/01/2018	40.00
Total :				60.00
Total THOMPSON, AUSTIN (131685):				60.00
<b>TRACTOR &amp; EQUIPMENT CO (9930)</b>				
	202544	GRADER - STREETS	09/19/2018	140,000.00
Total :				140,000.00
Total TRACTOR & EQUIPMENT CO (9930):				140,000.00
<b>TUCKER, COURTNIIE (131678)</b>				
	1969	REC CENTER REFUND	09/21/2018	20.00
Total :				20.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total TUCKER, COURTNIE (131678):				20.00
<b>U S BANK PURCHASE CARD (129981)</b>				
	100618	Fraudulent Activities	10/06/2018	64.36
	100618	Fraudulent Activities	10/06/2018	23.40
	100618	Fraudulent Activities	10/06/2018	7.99
	100618	advertising	10/06/2018	338.25
	100618	Budget book binding	10/06/2018	8.00
	100618	Budget book binding	10/06/2018	3.50
	100618	Toner	10/06/2018	60.89
	100618	Survey Monkey Subscription	10/06/2018	360.00
	100618	Fuel - Insurance Board Meeting	10/06/2018	34.96
	100618	Fuel - Insurance Board Meeting	10/06/2018	41.32
	100618	Years of Service	10/06/2018	20.19
	100618	computer mouse	10/06/2018	30.98
	100618	break room supplies	10/06/2018	129.34
	100618	Payroll Check - Stock	10/06/2018	195.00
	100618	lodging expenses - conference	10/06/2018	145.41
	100618	Training Expenses - Meal	10/06/2018	16.99
	100618	Training Expenses - Meals	10/06/2018	5.00
	100618	Onix Gsuite Business Upgrade	10/06/2018	360.00
	100618	Annual LOGMEIN Subscription	10/06/2018	1,997.28
	100618	USB Cable	10/06/2018	10.97
	100618	supplies - IT	10/06/2018	14.44
	100618	B25 floor mats	10/06/2018	85.00
	100618	Vehicle Repair Support Software	10/06/2018	11.00
	100618	Risk Assessments	10/06/2018	354.36
	100618	Risk Assessments	10/06/2018	311.52
	100618	Utilities - Cell Phone - Verizon	10/06/2018	25.33
	100618	Utility	10/06/2018	25.38
	100618	supplies	10/06/2018	87.89
	100618	Safety supplies	10/06/2018	188.04
	100618	Meeting Expenses - Fuel - Legislative Meeting	10/06/2018	52.81
	100618	Meeting expense - WY Community Foundation Committee (meals)	10/06/2018	59.87
	100618	Meeting expense (meals)	10/06/2018	43.87
	100618	Advertising	10/06/2018	170.00
	100618	advertising	10/06/2018	2,518.76
	100618	advertising	10/06/2018	170.00
	100618	advertising	10/06/2018	1,645.25
	100618	Dues/Membership - Rotary	10/06/2018	70.00
	100618	Registration - Fall Manager's Conference	10/06/2018	115.00
	100618	NEOGOV - Training Program Subscription	10/06/2018	333.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	49.53
	100618	Utility	10/06/2018	49.62
	100618	break room supplies	10/06/2018	300.00
Total General Government:				10,534.50
	100618	River Trail RR	10/06/2018	64.99
	100618	utilities	10/06/2018	87.48
	100618	Shop supplies	10/06/2018	2.19
	100618	Shop supplies	10/06/2018	6.72
	100618	Shop supplies	10/06/2018	6.56
	100618	1 10 tires	10/06/2018	317.80
	100618	B23 and D03 tires	10/06/2018	229.00
	100618	1 10 alternator	10/06/2018	325.67
	100618	Alternator core	10/06/2018	50.00-
	100618	Gator tires	10/06/2018	15.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	Gator tires	10/06/2018	17.90
	100618	Gator tires	10/06/2018	122.90
	100618	Gator tires	10/06/2018	49.50
	100618	advertising	10/06/2018	111.65
	100618	Vehicle Repair Support Software	10/06/2018	332.00
	100618	Monte/Eric ISA school	10/06/2018	250.00
	100618	ISA Food	10/06/2018	16.00
	100618	ISA Food	10/06/2018	30.00
	100618	ISA Room	10/06/2018	666.12
	100618	Utilities - Cell Phone - Verizon	10/06/2018	101.87
	100618	Utility	10/06/2018	101.93
	100618	ISA Fuel	10/06/2018	35.16
	100618	ISA Fuel	10/06/2018	42.60
	100618	ISA Fuel	10/06/2018	38.36
	100618	Playground sign	10/06/2018	45.00
	100618	Soccer nets	10/06/2018	14.97
	100618	Field paint	10/06/2018	388.80
	100618	Field paint	10/06/2018	7.99
	100618	Softball fence	10/06/2018	7.99
	100618	Rec Center boulder bed	10/06/2018	712.80
	100618	Baseball	10/06/2018	24.99-
	100618	Husqvarna repair	10/06/2018	66.83
	100618	Repair Honda Trimmer	10/06/2018	94.97
	100618	Honda trimmer repair	10/06/2018	127.30
	100618	Honda trimmer repair	10/06/2018	135.63
	100618	Oil	10/06/2018	26.76
	100618	NEOGOV - Training Program Subscription	10/06/2018	79.00
	100618	Supplies for Rec, ASAP and Parks	10/06/2018	54.79
	100618	Cleaning supplies	10/06/2018	67.94
	100618	Cleaning supplies	10/06/2018	199.38
	100618	Gloves	10/06/2018	16.99
	100618	Glue	10/06/2018	3.99
	100618	Batteries	10/06/2018	10.99
	100618	Hearing protection	10/06/2018	3.59
	100618	Memorial Park	10/06/2018	14.99
	100618	Canal Park	10/06/2018	5.92
	100618	Insecticide	10/06/2018	5.99
	100618	Years of Service	10/06/2018	20.19
	100618	Years of Service	10/06/2018	59.96
	100618	Random and new employee drug testing	10/06/2018	45.00
	100618	Rug Service	10/06/2018	86.92
	100618	Rug service	10/06/2018	86.92
	100618	NEOGOV - Training Program Subscription	10/06/2018	79.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	61.62
	100618	utilities	10/06/2018	1,011.43
	100618	Utility	10/06/2018	61.68
	100618	office supplies	10/06/2018	70.99
	100618	B24 repairs	10/06/2018	169.33
	100618	Vehicle Repair Support Software	10/06/2018	23.00
	100618	Belt for HVAC at Auditorium	10/06/2018	33.18
	100618	Rug Service	10/06/2018	126.37
	100618	Rug service	10/06/2018	126.37
	100618	Kitchen hood inspection	10/06/2018	109.00
	100618	utilities	10/06/2018	56.45
	100618	custodial supplies for Auditorium	10/06/2018	143.89
	100618	custodial for Aud/ Kitchen	10/06/2018	9.58

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total Parks & Facilities:				7,369.90
	100618	Years of Service	10/06/2018	59.96
	100618	advertising	10/06/2018	44.80
	100618	Position vacancy advertising	10/06/2018	40.00
	100618	Random Drug Testing	10/06/2018	90.00
	100618	Random and new employee drug testing	10/06/2018	130.00
	100618	utilities	10/06/2018	66.45
	100618	A17 Sensor	10/06/2018	58.79
	100618	A22 Sensor	10/06/2018	129.50
	100618	Tire sensor	10/06/2018	129.50
	100618	A01 seat belt	10/06/2018	108.42
	100618	advertising	10/06/2018	176.40
	100618	Vehicle Repair Support Software	10/06/2018	332.00
	100618	C31 ASSOC DUES & MEMBERSHIPS	10/06/2018	25.00
	100618	C01 CAR WASH	10/06/2018	11.00
	100618	C01 CAR WASH	10/06/2018	11.00
	100618	C12 CAR WASH	10/06/2018	9.00
	100618	C06 CAR WASH	10/06/2018	9.00
	100618	C22 CAR WASH	10/06/2018	5.11
	100618	C22 CAR WASH	10/06/2018	4.35
	100618	C21 CAR WASH	10/06/2018	9.00
	100618	NEOGOV - Training Program Subscription	10/06/2018	332.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	139.07
	100618	Utility	10/06/2018	139.25
	100618	C31 OFFICE SUPPLIES - GENERAL	10/06/2018	31.93
	100618	C31 SUBS & REF MATERIALS	10/06/2018	30.00
	100618	C31 SUBS & REF MATERIALS	10/06/2018	50.00
	100618	C11 CAR WASH	10/06/2018	4.53
	100618	C11 CAR WASH	10/06/2018	4.01
	100618	advertising	10/06/2018	121.25
	100618	Utilities - Cell Phone - Verizon	10/06/2018	32.67
	100618	Utility	10/06/2018	32.70
	100618	Utilities - Cell Phone - Verizon	10/06/2018	32.67
	100618	Utility	10/06/2018	32.69
	100618	C31 UNIFORM & CLOTHING - C10	10/06/2018	75.80
	100618	C31 TRAVEL, TRAINING AND EDUCATION - C15	10/06/2018	229.00
	100618	C06 TRAVEL, TRAIN & ED	10/06/2018	75.00
	100618	C30 TRAVEL, TRAIN & ED - C17	10/06/2018	179.29
	100618	"C17 TRAVEL, TRAIN & ED	10/06/2018	22.00
	100618	C17 TRAVEL, TRAIN & ED	10/06/2018	10.99
	100618	C17 TRAVEL, TRAIN & ED	10/06/2018	14.70
	100618	C05 CAR WASH	10/06/2018	9.00
	100618	C19 CAR WASH	10/06/2018	9.00
	100618	C18 CAR WASH	10/06/2018	9.00
	100618	C06 CAR WASH	10/06/2018	9.00
	100618	C24 CAR WASH	10/06/2018	4.75
	100618	C07 CAR WASH	10/06/2018	9.00
	100618	C07 CAR WASH	10/06/2018	9.00
	100618	C07 CAR WASH	10/06/2018	9.00
	100618	C31 PRINTING, COPYING & MEDIA SVCS	10/06/2018	154.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	1,028.22
	100618	Utility	10/06/2018	970.34
	100618	C31 EMPLOYEE BONDS - NOTARY (CC FEE)	10/06/2018	1.50
	100618	C31 EMPLOYEE BONDS - NOTARY, C05	10/06/2018	18.00
	100618	C31 BREAKROOM SUPPLIES	10/06/2018	218.97
	100618	C31 MED & LAB SUPPLIES	10/06/2018	425.25

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	C31 MED & LAB SUPPLIES	10/06/2018	180.00
	100618	C31 OFFICE SUPPLIES - PATROL & SRO	10/06/2018	52.62
	100618	C12 UNIFORM	10/06/2018	16.00
	100618	C31 UNIFORM/DUTY GEAR - C10	10/06/2018	75.41
	100618	C31 UNIFORM - C10	10/06/2018	83.97
	100618	C31 UNIFORM & CLOTHING - C12	10/06/2018	287.93
	100618	C23 UNIFORM	10/06/2018	8.00
	100618	C09 UNIFORM	10/06/2018	31.24
	100618	C15 TAX REFUND FOR PURCHASE - UNIFORM	10/06/2018	4.23-
	100618	C31 TRAVEL, TRAIN & EDUCATION - C03	10/06/2018	155.00
	100618	C03 CAR WASH	10/06/2018	9.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	242.85
	100618	Utility	10/06/2018	243.13
	100618	C03 POSTAGE	10/06/2018	10.14
	100618	C03 POSTAGE	10/06/2018	10.14
	100618	C03 POSTAGE	10/06/2018	10.14
	100618	C03 POSTAGE	10/06/2018	10.14
	100618	C03 POSTAGE	10/06/2018	10.65
	100618	C03 POSTAGE	10/06/2018	10.14
	100618	C14 POSTAGE`	10/06/2018	10.14
	100618	C14 EVIDENCE SHIPPING	10/06/2018	10.65
	100618	C14 UNIFORM	10/06/2018	102.38
	100618	Utilities - Cell Phone - Verizon	10/06/2018	52.03
	100618	Utility	10/06/2018	52.08
	100618	C31 OFFICE SUPPLIES - PATROL & SRO	10/06/2018	20.09
	100618	2U Rackmount LCD UPS System	10/06/2018	599.99
				8,212.49
Total Police:				
	100618	advertising	10/06/2018	237.15
	100618	NEOGOV - Training Program Subscription	10/06/2018	107.00
	100618	break room supplies	10/06/2018	129.34
	100618	Utilities - Cell Phone - Verizon	10/06/2018	40.01
	100618	Utility	10/06/2018	40.01
	100618	Ink cartridges for HP Printer	10/06/2018	1,127.02
	100618	advertising	10/06/2018	65.00
	100618	Electrical Plans Exam - Josh Dollard	10/06/2018	209.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	165.84
	100618	Utility	10/06/2018	166.18
	100618	Ink cartridges for HP Printer	10/06/2018	1,127.02
	100618	Years of service tablet	10/06/2018	94.99
	100618	advertising	10/06/2018	26.00
	100618	Position vacancy advertising	10/06/2018	22.50
	100618	Advertising - Position Vacancy	10/06/2018	90.00
	100618	advertising	10/06/2018	104.00
	100618	Random Drug Testing	10/06/2018	40.50
	100618	Rebar for block wall	10/06/2018	7.91
	100618	Rebar for block wall	10/06/2018	15.82
	100618	Toilets for shop	10/06/2018	297.23
	100618	2 inch cap	10/06/2018	14.33
	100618	Led lights	10/06/2018	95.80
	100618	Security Contract	10/06/2018	54.74
	100618	utilities	10/06/2018	96.15
	100618	B23 and D03 tires	10/06/2018	849.38
	100618	D03 tires	10/06/2018	849.38
	100618	F01 starter motor	10/06/2018	432.09
	100618	starter core credit	10/06/2018	50.00-
	100618	D14 mudflap hangers	10/06/2018	116.52

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	Cylinder repair G04	10/06/2018	86.26
	100618	Grader cutting edges	10/06/2018	1,855.08
	100618	Bobcat pin	10/06/2018	29.16
	100618	Lubra seal for sanders	10/06/2018	748.87
	100618	Cleaner for paint machine	10/06/2018	47.96
	100618	Tarp straps for belly dump	10/06/2018	19.68
	100618	Nuts and bolts for barricades	10/06/2018	36.39
	100618	Nuts and bolts for barricades	10/06/2018	10.58
	100618	advertising	10/06/2018	496.89
	100618	Vehicle Repair Support Software	10/06/2018	355.00
	100618	NEOGOV - Training Program Subscription	10/06/2018	214.00
	100618	parts and shop supplies	10/06/2018	79.96
	100618	hose clamp pliers	10/06/2018	185.00
	100618	Ozone Cleaner	10/06/2018	329.00
	100618	office and breakroom	10/06/2018	24.56
	100618	Salt	10/06/2018	791.18
	100618	Salt trip	10/06/2018	40.52
	100618	Salt trip	10/06/2018	219.93
	100618	Salt trip	10/06/2018	191.08
	100618	Salt trip	10/06/2018	95.77
	100618	Salt trip	10/06/2018	14.88
	100618	Salt trip	10/06/2018	247.47
	100618	Salt trip	10/06/2018	181.63
	100618	Salt trip	10/06/2018	95.77
	100618	Bobcat rental	10/06/2018	130.65
	100618	Utilities - Cell Phone - Verizon	10/06/2018	165.53
	100618	Utility	10/06/2018	165.77
	100618	office and breakroom	10/06/2018	41.00
	100618	office and breakroom	10/06/2018	21.64
	100618	First aid kit refills	10/06/2018	35.48
	100618	Wasp spray and traps	10/06/2018	85.90
	100618	Saw blades	10/06/2018	23.99
	100618	Tax credit tools	10/06/2018	3.75-
	100618	Impact sockets	10/06/2018	78.75
	100618	Pick up salt	10/06/2018	95.77
				<hr/>
Total Public Works:				13,808.26
	100618	Years of Service	10/06/2018	20.19
	100618	advertising	10/06/2018	237.60
	100618	lights for rec center	10/06/2018	176.70
	100618	elect for rec center	10/06/2018	46.76
	100618	plumbing equipment for Rec Center	10/06/2018	129.56
	100618	Rug service	10/06/2018	52.43
	100618	Rug service	10/06/2018	52.43
	100618	utilities	10/06/2018	262.55
	100618	custodial supplies	10/06/2018	1,136.69
	100618	custodial supplies rec center	10/06/2018	349.73
	100618	custodial supplies rec center	10/06/2018	26.31
	100618	custodial supplies for Auditorium	10/06/2018	14.99
	100618	custodial supplies for rec center	10/06/2018	61.01
	100618	Vehicle Repair Support Software	10/06/2018	11.00
	100618	meeting expense	10/06/2018	28.50
	100618	meeting expense WRPA	10/06/2018	273.00
	100618	meeting expense WRPA	10/06/2018	27.15
	100618	WYAA training	10/06/2018	30.72
	100618	WYAA training	10/06/2018	59.50
	100618	WYAA Training	10/06/2018	52.42

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	WYAA training	10/06/2018	85.00
	100618	meal for WYAA training	10/06/2018	28.55
	100618	fuel for WYAA training	10/06/2018	36.34
	100618	WYAA training	10/06/2018	198.00
	100618	gas to go to WYAA training	10/06/2018	19.92
	100618	meeting expense for WRPA	10/06/2018	307.64
	100618	WRPA expense for meetings	10/06/2018	17.32
	100618	Advertising	10/06/2018	184.00
	100618	advertising	10/06/2018	46.25
	100618	NEOGOV - Training Program Subscription	10/06/2018	79.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	126.50
	100618	Utility	10/06/2018	126.73
	100618	Supplies for Rec, ASAP and Parks	10/06/2018	438.35
	100618	gas	10/06/2018	27.64
	100618	rec and asap supplies	10/06/2018	24.24
	100618	office supplies	10/06/2018	63.04
	100618	office supplies	10/06/2018	97.74
	100618	office supplies	10/06/2018	129.98
	100618	office supplies	10/06/2018	23.59
	100618	advertising	10/06/2018	61.15
	100618	Random Drug Testing	10/06/2018	4.50
	100618	rec and asap supplies	10/06/2018	70.48
	100618	ASAP Supplies	10/06/2018	67.81
	100618	KOM and mini golf events	10/06/2018	21.48
	100618	Supplies for Rec, ASAP and Parks	10/06/2018	534.11
	100618	Advertising	10/06/2018	78.00
	100618	advertising	10/06/2018	124.05
	100618	advertising	10/06/2018	527.83
	100618	advertising	10/06/2018	111.00
	100618	spotify	10/06/2018	9.99
	100618	Advertising	10/06/2018	138.00
	100618	advertising	10/06/2018	146.53
	100618	Portable speaker repairs	10/06/2018	155.42
	100618	WPH pumpkin decorating	10/06/2018	87.43
	100618	to mark race course	10/06/2018	28.76
	100618	fitness equipment repairs	10/06/2018	327.43
	100618	advertising	10/06/2018	20.66
	100618	advertising	10/06/2018	123.64
	100618	advertising	10/06/2018	4.75
	100618	Advertising	10/06/2018	40.00
	100618	advertising	10/06/2018	232.50
	100618	To repair equipment for Concerts in the Park	10/06/2018	101.25
	100618	Advertising	10/06/2018	500.00
	100618	advertising	10/06/2018	540.00
	100618	Years of Service	10/06/2018	119.92
	100618	Rug service	10/06/2018	52.43
	100618	Rug service	10/06/2018	52.43
	100618	utilities	10/06/2018	225.79
	100618	Suzanne meals	10/06/2018	10.50
	100618	Suzanne meals	10/06/2018	12.50
	100618	Suzanne hotel for conference	10/06/2018	353.97
	100618	Suzanne meals	10/06/2018	15.00
	100618	Registration for WRPA Conference for Suzanne	10/06/2018	200.00
	100618	advertising	10/06/2018	51.65
	100618	advertising	10/06/2018	4.75
	100618	NEOGOV - Training Program Subscription	10/06/2018	79.00
	100618	coffee	10/06/2018	79.09
	100618	laminating sheets	10/06/2018	54.38

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	new clock	10/06/2018	33.98
	100618	office supplies	10/06/2018	84.38
	100618	double sided Velcro/hanging strips	10/06/2018	24.45
	100618	nuts and bolts	10/06/2018	60.25
	100618	repair tumble buckets	10/06/2018	8.62
	100618	flex tape to repair slide beams, new screws for skimmers, hooks for halloween lights	10/06/2018	98.98
	100618	hose reel and nozzle	10/06/2018	18.99
	100618	advertising	10/06/2018	55.50
	100618	ankle weights	10/06/2018	93.70
	100618	craft supplies/supplies for pumpkin plunge and halloween programs	10/06/2018	303.96
	100618	halloween programs	10/06/2018	52.88
	100618	no school days	10/06/2018	436.18
	100618	pumpkin plunge	10/06/2018	52.01
	100618	pumpkins for pumpkin plunge	10/06/2018	15.95
	100618	turtle tales toys	10/06/2018	15.99
	100618	turtle tales toys	10/06/2018	21.98
	100618	safety training for swim coaches training fees	10/06/2018	84.00
	100618	CPR key chains for ARC classes	10/06/2018	88.99
	100618	FA books	10/06/2018	310.44
	100618	LGI link for employee	10/06/2018	35.00
	100618	refund baskets for the locker room	10/06/2018	90.38-
	100618	red cross supplies	10/06/2018	161.15
	100618	ARC program supplies	10/06/2018	19.95
	100618	Lifeguard books	10/06/2018	391.89
	100618	LGI class registration fee	10/06/2018	35.00
	100618	repair desk chairs	10/06/2018	48.99
	100618	replace our crash gate hook	10/06/2018	59.22
	100618	screws	10/06/2018	9.58
	100618	filters for pool vacuum	10/06/2018	207.68
	100618	New CPR manikin	10/06/2018	594.95
	100618	gloves	10/06/2018	458.91
	100618	repairs to desk chairs-wheels	10/06/2018	38.89
	100618	Adjustable gate for on deck	10/06/2018	159.96
	100618	kit to repair the grit on the starting blocks	10/06/2018	240.00
	100618	replace safety cones that we use for swim meets.	10/06/2018	237.57
	100618	advertising	10/06/2018	10.66
	100618	advertising	10/06/2018	9.25
	100618	utilities	10/06/2018	36.76
	100618	youth football	10/06/2018	1,911.00
	100618	youth football	10/06/2018	335.69
	100618	youth football supplies	10/06/2018	96.98
	100618	advertising	10/06/2018	10.33
	100618	advertising	10/06/2018	18.50
	100618	KOM and mini golf events	10/06/2018	39.87
				<hr/>
Total Recreation Center:				17,415.88
	100618	Years of Service	10/06/2018	119.92
	100618	Random Drug Testing	10/06/2018	40.50
	100618	gloves, bulbs	10/06/2018	38.99
	100618	utilities	10/06/2018	86.38
	100618	C06 surge tank	10/06/2018	154.93
	100618	C07 wheel	10/06/2018	125.95
	100618	C01 and C04 tires	10/06/2018	3,494.64
	100618	K02 tire	10/06/2018	48.99
	100618	C07 and C06 tires	10/06/2018	3,397.52
	100618	Throttle control	10/06/2018	455.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	Throttle sensor	10/06/2018	157.67
	100618	C05 oil	10/06/2018	17.98
	100618	Wiper parts	10/06/2018	33.88
	100618	G06 wiper	10/06/2018	36.44
	100618	C02 washers	10/06/2018	2.68
	100618	C02 hood latch	10/06/2018	199.55
	100618	C02 nuts and bolts	10/06/2018	4.87
	100618	Seat cushion and tail pipe	10/06/2018	299.00
	100618	C06 Hose asy	10/06/2018	112.09
	100618	Surge Tank C01	10/06/2018	195.56
	100618	antifreeze	10/06/2018	87.48
	100618	parts and shop supplies	10/06/2018	74.98
	100618	Vehicle Repair Support Software	10/06/2018	160.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	16.34
	100618	Utility	10/06/2018	16.40
	100618	drinking water	10/06/2018	15.95
	100618	Screen Protector	10/06/2018	12.98
	100618	Dry Erase Calendars	10/06/2018	54.16
	100618	office and breakroom	10/06/2018	9.86
	100618	NEOGOV - Training Program Subscription	10/06/2018	332.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	39.62
	100618	Utility	10/06/2018	39.70
	100618	propane	10/06/2018	1.20
	100618	propane	10/06/2018	1.17
	100618	propane	10/06/2018	1.62
	100618	propane	10/06/2018	1.05
	100618	propane	10/06/2018	1.00
	100618	propane	10/06/2018	1.20
	100618	can liners	10/06/2018	128.96
	100618	gloves, nuts and bolts	10/06/2018	52.98
	100618	gloves, bulbs	10/06/2018	17.99
	100618	gloves, nuts and bolts	10/06/2018	19.99
	100618	pack of gloves	10/06/2018	83.46
	100618	first aid refill	10/06/2018	51.80
	100618	boots	10/06/2018	180.00
	100618	shirts	10/06/2018	75.93
	100618	trash cans and shovel	10/06/2018	111.96
	100618	Utilities - Cell Phone - Verizon	10/06/2018	9.91
	100618	Utility	10/06/2018	9.92
	100618	propane	10/06/2018	22.80
	100618	propane	10/06/2018	22.23
	100618	propane	10/06/2018	30.78
	100618	propane	10/06/2018	19.95
	100618	propane	10/06/2018	19.10
	100618	propane	10/06/2018	22.80
	100618	nitrile gloves, marking paint	10/06/2018	22.97
	100618	pack of gloves	10/06/2018	83.46
	100618	first aid refill	10/06/2018	51.83
	100618	gloves	10/06/2018	17.98
	100618	boots	10/06/2018	180.00
	100618	metal fabrication	10/06/2018	19.15
	100618	Random Drug Testing	10/06/2018	22.50
	100618	Random and new employee drug testing	10/06/2018	65.00
	100618	door sweep	10/06/2018	8.49
	100618	Toilets for shop	10/06/2018	148.50
	100618	Security Contract	10/06/2018	27.38
	100618	utilities	10/06/2018	96.15
	100618	Trailer tire tube	10/06/2018	14.95

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	B45 Belt kit	10/06/2018	105.00
	100618	Vehicle Repair Support Software	10/06/2018	80.00
	100618	NEOGOV - Training Program Subscription	10/06/2018	332.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	36.35
	100618	Utility	10/06/2018	36.38
	100618	office and breakroom	10/06/2018	6.43
	100618	First aid kit refills	10/06/2018	35.49
	100618	Office Chair	10/06/2018	132.49
	100618	Chairs	10/06/2018	1,011.96
	100618	Class fees for Hank and Josh	10/06/2018	305.00
	100618	SCADA batteries	10/06/2018	174.18
	100618	tracer wire	10/06/2018	78.52
	100618	concrete blocks	10/06/2018	22.97
	100618	trench box rental	10/06/2018	252.00
	100618	corps, saddles, brass	10/06/2018	1,306.77
	100618	brass plug	10/06/2018	28.91
	100618	lumber	10/06/2018	30.58
	100618	Utilities - Cell Phone - Verizon	10/06/2018	38.00
	100618	Utility	10/06/2018	38.07
	100618	Battery Charger	10/06/2018	33.00
	100618	plug	10/06/2018	14.33
	100618	bungee cord, form-a-gasket, funnel	10/06/2018	13.47
	100618	pliers, nuts and bolts	10/06/2018	9.49
	100618	water sample shipping	10/06/2018	59.59
	100618	water sample shipping	10/06/2018	56.68
	100618	water sample shipping	10/06/2018	55.33
	100618	valve key	10/06/2018	42.15
	100618	pliers, nuts and bolts	10/06/2018	18.99
	100618	tax credit	10/06/2018	.75-
	100618	wrench set	10/06/2018	15.74
	100618	clevis	10/06/2018	155.84
	100618	advertising	10/06/2018	134.00
	100618	advertising	10/06/2018	223.20
	100618	Utilities - Cell Phone - Verizon	10/06/2018	12.67
	100618	Utility	10/06/2018	12.67
	100618	locate flags	10/06/2018	96.80
	100618	Battery Charger	10/06/2018	33.00
	100618	Years of Service	10/06/2018	59.96
	100618	Random Drug Testing	10/06/2018	13.50
	100618	Security Contract	10/06/2018	27.38
	100618	utilities	10/06/2018	99.07
	100618	Vehicle Repair Support Software	10/06/2018	58.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	36.84
	100618	Utility	10/06/2018	36.87
	100618	office and breakroom	10/06/2018	4.93
	100618	Office Chair	10/06/2018	132.50
	100618	Chairs	10/06/2018	1,011.96
	100618	Toilets for shop	10/06/2018	148.73
	100618	filters	10/06/2018	91.08
	100618	NEOGOV - Training Program Subscription	10/06/2018	332.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	38.00
	100618	Utility	10/06/2018	38.07
	100618	Battery Charger	10/06/2018	33.00
	100618	hose fittings for vac truck	10/06/2018	51.04
	100618	First aid kit refills	10/06/2018	17.74
	100618	Class fees for Hank and Josh	10/06/2018	305.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	38.00
	100618	Utility	10/06/2018	38.07

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	100618	office and breakroom	10/06/2018	9.97
	100618	First aid kit refills	10/06/2018	17.74
	100618	Years of Service	10/06/2018	97.86
	100618	Random Drug Testing	10/06/2018	36.00
	100618	utilities	10/06/2018	89.05
	100618	Vehicle Repair Support Software	10/06/2018	138.00
	100618	WMPA Board Meeting Supplies	10/06/2018	6.99
	100618	office and breakroom	10/06/2018	9.86
	100618	Wash Explorer - 9/5/18	10/06/2018	9.91
	100618	training expense	10/06/2018	49.49
	100618	training expenses	10/06/2018	29.71
	100618	training expenses	10/06/2018	26.15
	100618	training expenses	10/06/2018	19.35
	100618	training expenses	10/06/2018	34.16
	100618	training expenses	10/06/2018	57.19
	100618	training expenses	10/06/2018	24.72
	100618	training expenses	10/06/2018	31.48
	100618	training expenses	10/06/2018	285.00
	100618	training expenses	10/06/2018	285.00
	100618	training expense	10/06/2018	32.65
	100618	training expenses	10/06/2018	24.31
	100618	Line Maintenance Repair Material	10/06/2018	60.98
	100618	Streetlight repairs	10/06/2018	80.89
	100618	Equipment Parts	10/06/2018	19.11
	100618	NEOGOV - Training Program Subscription	10/06/2018	332.00
	100618	Utilities - Cell Phone - Verizon	10/06/2018	146.81
	100618	Utility	10/06/2018	147.12
	100618	Shop supplies	10/06/2018	61.60
	100618	Industrial supplies - hardware	10/06/2018	34.99
	100618	Shop supplies	10/06/2018	46.12
	100618	Locating Paint Supplies	10/06/2018	79.38
	100618	binders	10/06/2018	49.57
	100618	FR Clothing	10/06/2018	2,841.61
	100618	Battery Powered Crimper - Budgeted item	10/06/2018	1,850.00
	100618	Pole Saw Replacement	10/06/2018	649.95
	100618	Beartooth Alley Line Rebuild	10/06/2018	109.27
	100618	Beartooth Alley Rebuild	10/06/2018	55.52
	100618	URD System Upgrades	10/06/2018	224.77
	100618	Utilities - Cell Phone - Verizon	10/06/2018	146.80
	100618	Utility	10/06/2018	147.12
Total Utilities:				27,575.41
Total U S BANK PURCHASE CARD (129981):				84,916.44
<b>UNUM LIFE INSURANCE - LIFE (127935)</b>				
	93018	PREMIUM	10/04/2018	1,722.59
Total :				1,722.59
Total UNUM LIFE INSURANCE - LIFE (127935):				1,722.59
<b>WATCHGUARD INC (131557)</b>				
	BCMINV0006066	BODY WORN CAMERAS	09/19/2018	3,680.00
Total :				3,680.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total WATCHGUARD INC (131557):				3,680.00
<b>WESCO RECEIVABLES CORP (10480)</b>				
	239115	Elbow, 1/0 strd 200 amp	09/17/2018	1,367.60
	239115	MISCELANEOUS REPAIR PARTS	09/17/2018	566.50
	240531	BEACON HILL PHASE 3	09/20/2018	2,443.23
	241161	INDUSTRIAL SUPPLIES	09/24/2018	154.98
	241980	Elbow, 600 amp TOP II	09/26/2018	6,059.52
Total :				10,591.83
Total WESCO RECEIVABLES CORP (10480):				10,591.83
<b>WESTERN UNITED ELECTRIC SUPPLY (10605)</b>				
	4122787	3" SCHEDULE 40 HDPE RED DUCT	09/26/2018	2,070.00
	4122787	6" SCHEDULE 40 SDR11 DUCT	09/26/2018	6,507.00
	4123042	Pedestal, secondary API 10x14	10/01/2018	1,464.12
	4123042	Pedestal, secondary API 10x14	10/01/2018	488.04
	4123061	Conduit, 6" PVC - 3' radius 90	10/01/2018	437.70
	4123061	6" LONG RADIUS 45 ELBOW	10/01/2018	234.50
	4123061	FREIGHT	10/01/2018	111.18
Total :				11,312.54
Total WESTERN UNITED ELECTRIC SUPPLY (10605):				11,312.54
<b>WHITE, JULIE (131696)</b>				
	100118	CPR TRAINING	10/01/2018	950.00
Total :				950.00
Total WHITE, JULIE (131696):				950.00
<b>WOOD, ROCHELLE (130228)</b>				
	14.0730.35	REFUND UTILITY DEPOSIT	10/03/2018	202.99
Total :				202.99
Total WOOD, ROCHELLE (130228):				202.99
<b>WYOMING CONFERENCE OF BUILDING OFFICIALS (124777)</b>				
	100318JD	BUILDING CONFERENCE	10/03/2018	150.00
	100318SC	BUILDING CONFERENCE	10/03/2018	150.00
Total :				300.00
Total WYOMING CONFERENCE OF BUILDING OFFICIALS (124777):				300.00
<b>WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)</b>				
WORKERS COMPENSATION DIV	93018	CONTRIBUTIONS	10/04/2018	15,329.26
WORKERS COMPENSATION DIV	93018	VOLUNTEERS PD	10/04/2018	20.14
WORKERS COMPENSATION DIV	93018	VOLUNTEERS REC	10/04/2018	151.07
Total :				15,500.47
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				15,500.47

Secondary Name	Invoice	Description	Invoice Date	Total Cost
<b>WYOMING MUNICIPAL POWER AGENCY (10920)</b>				
	102518	POWER PURCHASE - SEPT 2018	10/01/2018	674,113.35
	102518	POWER PURCHASE - SEPT 2018	10/01/2018	35,479.65
Total :				709,593.00
Total WYOMING MUNICIPAL POWER AGENCY (10920):				709,593.00
<b>WYOMING RETIREMENT SYSTEM (10950)</b>				
	164171	CONTRIBUTIONS -	10/04/2018	17,606.83
	164172	CONTRIBUTIONS -	10/04/2018	36,852.99
	164173	CONTRIBUTIONS -	10/04/2018	21,224.26
Total :				75,684.08
Total WYOMING RETIREMENT SYSTEM (10950):				75,684.08
<b>YELLOWSTONE REGIONAL AIRPORT (11150)</b>				
	100118	AIRPORT FUNDING - OCT 2018	10/01/2018	14,530.42
Total :				14,530.42
Total YELLOWSTONE REGIONAL AIRPORT (11150):				14,530.42
Grand Totals:				1,579,967.64
			Payroll 10/03/18	241,173.76
				1,821,141.40

Report GL Period Summary

GL Period	Amount
10/18	1,579,967.64
Grand Totals:	1,579,967.64

Vendor number hash: 9350338  
 Vendor number hash - split: 90940263  
 Total number of invoices: 126  
 Total number of transactions: 779

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,579,967.64	.00	1,579,967.64
Grand Totals:	1,579,967.64	.00	1,579,967.64

Report Criteria:

Invoice.Detail.Input date = 10/09/2018  
 Invoice.Batch = {NOT LIKE} "1"

## SUMMARY REPORT

### AMEND CITY CODE PERTAINING TO PRIVY VAULTS/PORTABLE TOILETS

#### **ACTION TO BE TAKEN**

Ordinance to amend Section 8-3-11, pertaining to privy vaults.

#### **SUMMARY**

The following section of City code has been interpreted to prohibit privy vaults (a.k.a. porta potty, outhouse, honey bucket) within the City. Staff has historically required persons wanting to place a privy vault in the City for any extended amount of time to request permission for such from City council. However, the language if applied literally would not allow placement for any amount of time. In addition, there is no provision for council to grant any permission to locate a privy vault in the City.

Staff has developed some language to be added (in red) to the section that will organize and clarify the City code to reflect current practice.

8-3-11: PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES; REMOVAL WHERE CITY SEWER AVAILABLE; PORTABLE TOILETS:

In the interests of sanitation and the protection of public health, any and all privy vaults, portable toilets and cesspools within the city or its police jurisdiction are hereby declared to constitute a nuisance and a menace to health, and the same shall be removed whenever a connection to a city sewer is available.

Notwithstanding the above, a portable toilet may be placed in the city limits on property where any of the following is occurring:

- A. At an active construction site for which a building permit has been issued;
- B. At an active street, utility, or pipeline project that is a City project, or for which a city encroachment permit has been issued; and,
- C. At a special event held in a public or non-profit venue, for up to seven days.

The portable toilet shall be pumped and cleaned regularly to prevent odor and health impacts to neighboring properties.

For any other instance where a portable toilet may be necessary, a request shall be made to the governing body, and the Council shall determine whether and under what conditions the request may be granted, based on concerns with odor, aesthetics, health hazards, and safety.

#### **ALTERNATIVES**

1. Amend the city ordinance to reflect current practice, as proposed.
2. Modify the proposal.
3. Deny the proposal, leaving the city code as is.

**AGENDA ITEM NO. \_\_\_\_\_**

**FISCAL IMPACTS**

As the proposed ordinance reflects current practice, no impacts to the city budget would occur.

**RECOMMENDATION**

Approve Ordinance 2018-18 as proposed.

**ORDINANCE NO. 2018-18**

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 11:  
PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES, REMOVAL  
WHERE CITY SEWER AVAILABLE**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
CODY, PARK COUNTY, WYOMING:**

Title 8, Chapter 3, Section 11, of the City of Cody Code, shall be amended to read as follows:

**8-3-11: PRIVIES, CESSPOOLS, ETC., DECLARED NUISANCES; REMOVAL  
WHERE CITY SEWER AVAILABLE; PORTABLE TOILETS:**

In the interests of sanitation and the protection of public health, any and all privy vaults, portable toilets and cesspools within the city or its police jurisdiction are hereby declared to constitute a nuisance and a menace to health, and the same shall be removed whenever a connection to a city sewer is available.

Notwithstanding the above, a portable toilet may be placed in the city limits on property where any of the following is occurring:

- A. At an active construction site for which a building permit has been issued;
- B. At an active street, utility, or pipeline project that is a City project, or for which a city encroachment permit has been issued; and,
- C. At a special event held in a public or non-profit venue, for up to seven days.

The portable toilet shall be pumped and cleaned regularly to prevent odor and health impacts to neighboring properties.

For any other instance where a portable toilet may be necessary, a request shall be made to the governing body, and the Council shall determine whether and under what conditions the request may be granted, based on concerns with odor, aesthetics, health hazards, and safety.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

PASSED ON THIRD READING:

\_\_\_\_\_  
Matt Hall, Mayor

Attest:

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Director

**ORDINANCE NO. 2018-17**

**AN ORDINANCE TO AMEND TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE: "BUILDING REGULATIONS; CODES ADOPTED; ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE"**

**WHEREAS**, the governing body has determined that it is in the public interest to amend Section 9-2-1 of the City of Cody Code to reflect recent action by the State pursuant to W.S. 35-9-106 to adopt certain provisions of the International Codes promulgated by the International Code Council.

**NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:**

**SECTION 1:** Title 9, Chapter 2, Section 1, Adoption by Reference; Copies to Be Kept on File is hereby amended as follows:

**9-2-1: ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE:**

(A) The 2018 editions of:

1. ~~the i~~International ~~b~~Building ~~e~~Code;
2. the ~~i~~International ~~e~~Existing ~~b~~Building ~~e~~Code;
3. the ~~i~~International ~~f~~Fire ~~e~~Code including appendices D, ~~E~~, F and ~~G~~;
4. the ~~i~~International ~~m~~Mechanical ~~e~~Code; and,
5. the ~~i~~International ~~f~~Fuel ~~g~~Gas ~~e~~Code; as well as:
6. Provisions of the International Residential Code and the International Property Management Code as said codes are referenced in the International Building Code, the International Fire Code, the International Mechanical Code, and the International Fuel Gas Code, but only to the extent that the referenced provisions apply to fire and life safety issues;

~~-including all changes, amendments, replacements or supplements thereto, as adopted and published by the International Conference Of Building Officials and International Code Council (ICC) to be referenced with international codes, as modified herein,~~ are made a part hereof by this reference, the same as though incorporated herein at length.

(B) Subsequent editions, changes, amendments, replacements and supplements of these codes referenced in (A) above shall become effective on the last day of the sixth month after adoption by the state of Wyoming through the council on fire prevention and electrical safety rules.

(C) The city of Cody shall adopt the national electrical code on July 31 of the current code year and will adopt by resolution, the provisions of the international plumbing code, and the international residential code that the community development, public works director, the city building official and council agree are in the best interest of the city.

All fees for the issuance of permits shall be from the fee schedules approved and adopted by the governing body by resolution.

One copy of all adopted codes shall be kept on file by the city, and shall be marked with the words "Property of the City of Cody, Official Copy".

**SECTION 2: EFFECTIVE DATE.** This Ordinance shall become effective ~~at 11:59 p.m.~~ November 30, 2018, after final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: Sept 18, 2018

PASSED ON SECOND READING: October 2, 2018

PASSED ON THIRD READING:

\_\_\_\_\_  
Matt Hall, Mayor

Attest:

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Director