

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, March 13, 2018

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, March 13, 2018 at 12:00 pm.

Present: Heidi Rasmussen, Vice Chairman; Buzzy Hassrick, Richard Jones, Curt Dansie, Erynne Selk, Glenn A. Nielson, Council Liaison, Sandra Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Bernie Butler, Administrative Assistant.

Absent: Kayl Mitchell

Vice Chairman, Heidi Rasmussen, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Vice Chairman, Heidi Rasmussen noted that the Chairman, Steve Miller has resigned from the Board.

Richard Jones made a motion, seconded by Curt Dansie, to approve the agenda for March 13, 2018. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, seconded by Richard Jones to appoint Heidi Rasmussen as Chairman, and Kayl Mitchell as Vice Chairman for the Planning, Zoning and Adjustment Board for remainder of 2018. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, seconded by Erynne Selk, to approve the minutes from the February 27, 2018 meeting, with corrections. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a Downtown Architectural Review for “307 Real Estate”, located at 1025 12th Street.

Richard Jones made a motion, seconded by Curt Dansie, to approve the application for “307 Realty Estate”, for improvements to the existing building, located at 1025 12th Street. Vote on the motion was unanimous, motion carried.

B. Todd Stowell presented a Downtown Architectural Review for “Olive & Pearl”, to the existing building, located at 1183 Sheridan Avenue.

Erynne Selk made a motion, seconded by Buzzy Hassrick, to approve the project and sign, as proposed, subject to the following conditions:

- 1) That the lighting levels are not excessive.

2) That prior to installation of the awning, the necessary permission/permit is obtained from WYDOT and a copy provided to the City of Cody. Clearance below the awing shall be as specified by WYDOT, but not less than 7'6". Vote on the motion was unanimous, motion carried.

P & Z Board Matters – None.

Council Updates – None.

Staff Items – None

Curt Dansie made a motion, seconded by Buzzy Hassrick, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairman Heidi Rasmussen adjourned the meeting at 12:12 p.m.

Bernie Butler, Administrative Assistant