

City of Cody City Council

March 20, 2018

(Pre-Meeting to begin at 6:45 p.m. – to Review Meeting Agenda)

Regular Meeting 7:00 p.m.

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

Citizen Recognition - Bob Bole

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from March 6, 2018 and Special Work Session Minutes from March 13, 2018.
- b. Approve Vouchers and Payroll in the amount of \$1,429,067.18.
- c. Approval of Voucher in the amount of \$26,647.15 (vouchers associated with the One Cent Special Funding Tax).
- d. Submit a ballot for Michele Sussex, Clerk/Treasurer, Town of Lingle (3-yr term); Barb Couture, Clerk/Treasurer, Town of Bear River (3-yr term) Kelley Millar, Clerk/Treasurer, Town of Upton (2-yr term); Judy Just. LGLP (3-yr term); and Tracy Glanz, Clerk/Treasurer, City of Worland (3-yr term) to the WAM-JPIC Board of Directors for terms as noted.
- e. Authorize the Mayor to enter into and sign a Memorandum of Understanding between the City of Cody and Wyoming Veterans Memorial Park Foundation.
- f. Appoint Mayor Hall as Voting Delegate for the 2018 WAM Summer Conference for the City of Cody and Barry Cook, City Administrator as Alternate Delegate.
- g. Approve a request from the Cody Fire Department to close 11th Street between Sheridan Avenue and Beck Avenue from Noon on Friday May 4th to 5:00 p.m. on Sunday May 6th, 2018 for the annual Cody Fire School and authorize the Cody Fire Department to utilize City Barricades for this street closure.
- h. Authorize the Cody Recreation Foundation (CRF) to construct an outdoor pickleball courts on City property – **Dorse Miller Park** – Noting there will not be any cost to the City of Cody for construction, operation or maintenance of the pickleball courts.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing
4. Conduct of Business
 - a. ORDINANCE 2018-03 FIRST READING
AN ORDINANCE AMENDING TITLE 10, CHAPTER 10, ARTICLE A, SECTION 2, CITY OF CODY CODE AS IT PERTAINS TO BED AND BREAKFAST INNS AND SHORT-TERM RENTALS
Spokesperson: Todd Stowell, City Planner
 - b. ORDINANCE 2018-04 FIRST READING
AN ORDINANCE AMENDING TITLE 10, CHAPTER 11 OF THE CITY OF CODY CODE AS IT PERTAINS TO BED AND BREAKFAST INNS AND SHORT-TERM RENTALS.
Spokesperson: Todd Stowell, City Planner
5. Tabled Items
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

Upcoming Meetings:

- **March 27, 2018 – Tuesday - Work Session 4:15 p.m.**
- April 3, 2018 – Tuesday – Regular Council Meeting 7:00 p.m.**

**City of Cody
Council Proceedings
Tuesday, March 6, 2018**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, March 6, 2018 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Landon Greer, Glenn Nielson, Jerry Fritz, and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer/Clerk Cindy Baker

Absent: None

Mayor Hall called the meeting to order at 7:00 p.m.

Employee Recognition – Recreation Staff – presented by Rick Manchester, Parks, Public Facilities and Recreation Director

Council Member Greer made a motion seconded by Council Member Fritz to approve as presented including Approval of Minutes: Approval of Minutes: Regular Minutes from February 20, 2018 and Special Work Session Minutes from February 27, 2018; and approve Vouchers and Payroll in the amount of \$553,069.49. Vote was unanimous.

At 7:05 p.m. Mayor Hall entered into a public hearing to gather input relating to the Cody Wastewater Treatment Facility Upgrade and Expansion - Phase 2. Steve Payne, Public Works Director provided information relating to this project and explained the increase in the loan amount request. After calling for comment three times and there being none, Mayor Hall closed the public hearing at 7:13 p.m.

RESOLUTION 2018-02

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CODY FOR THE PURPOSE OF THE CODY WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION – PHASE 2 Council Member Ballinger made a motion seconded by Council Member Anderson to approve Resolution 2018-02. Vote was unanimous.

There being no further business, the Mayor Hall adjourned the meeting at 7:19 p.m.

Matt Hall, Mayor

Cindy Baker, Administrative Service Officer

City of Cody
Council Proceedings
Tuesday, March 13, 2018

A special meeting of the Cody City Council at City Hall on Tuesday, March 13, 2018 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Landon Greer, Stan Wolz, Karen Ballinger, Jerry Fritz, Barry Cook, City Administrator and Cindy Baker, Administrative Services Officer.

Absent: Council Member Glenn Nielson

Mayor Hall called the meeting to order at 4:15 p.m.

Nathan Kardos, presented the Governing Body with his business plan. No action was taken.

John Parsons, Cody Pickleball Club, presented the Governing Body with options for an Outdoor Pickle Ball Court. Staff was given direction to bring this item to the next Council Meeting for consideration.

The Governing Body discussed options on moving forward to fill the vacancy due to resignation by Citizen Steve Miller. No appointment or other action was made.

James Klessens provided an update on the USDA Loan Program and the Legacy Meats project. Leslie Brumage, Finance Officer and Scott Kolpitcke, City Attorney, provided several items of concerns relating to State Statutes. No action was taken.

Rayna Wortham, SRO, provided the Governing Body with the issues she is facing with E cigarettes and underage users. Staff was directed to create an ordinance to present at a future meeting.

Chief Baker provided the Governing Body as it relates to the current Noise Ordinance and concerns. Staff was directed to amend the ordinance to present at a future meeting.

City Administrator, Barry Cook updated the Governing Body on a variety of project. No action was taken.

There being no further discussion, the meeting adjourned at 5:46 p.m.

Cindy Baker
Administrative Services Officer

Matt Hall
Mayor

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ALL COUNTY PLUMBING LLC					
	20169	WATER HEATER PLUMBING	02/19/2018	455.00	.00
Total :				455.00	.00
Total ALL COUNTY PLUMBING LLC:				455.00	.00
ALLSHOUSE, ELAINE					
	022718	WITNESS FEES	02/27/2018	5.00	.00
Total :				5.00	.00
Total ALLSHOUSE, ELAINE:				5.00	.00
ALLSHOUSE, WAYNE					
	022718	WITNESS FEES	02/27/2018	5.00	.00
Total :				5.00	.00
Total ALLSHOUSE, WAYNE:				5.00	.00
AMERICAN WELDING & GAS, INC.					
	05403512	ARGON/CO2 MIX/CYLINDER RENTAL	02/28/2018	18.23	.00
	05403513	OXYGEN/ACETYLENE/CYLINDER RENTAL	02/28/2018	57.99	.00
Total :				76.22	.00
Total AMERICAN WELDING & GAS, INC.:				76.22	.00
ANIXTER INC					
	3725253-00	Arrestor, 10 kV MOV Overhead	02/16/2018	798.60	.00
	3774890-01	Arrestor, 10kV MOV Overhead - Transform	02/22/2018	890.59	.00
	3798960-01	METERS	03/01/2018	1,514.40	.00
	3798960-01	METER REPAIR	03/01/2018	378.60	.00
Total :				3,582.19	.00
Total ANIXTER INC:				3,582.19	.00
BAILEY ENTERPRISES INCORPORATED					
	022818	Unleaded	03/07/2018	1,058.48	.00
	022818	Unleaded	03/07/2018	151.23	.00
	022818	Unleaded	03/07/2018	2,454.48	.00
	022818	Diesel	03/07/2018	136.79	.00
	022818	Unleaded	03/07/2018	342.86	.00
	022818	Unleaded	03/07/2018	158.51	.00
	022818	Diesel	03/07/2018	224.33	.00
	022818	Unleaded	03/07/2018	17.37	.00
	022818	Unleaded	03/07/2018	77.21	.00
	022818	Diesel	03/07/2018	2,743.47	.00
	022818	Unleaded	03/07/2018	385.58	.00
	022818	Unleaded	03/07/2018	105.17	.00
	022818	Diesel	03/07/2018	4,206.99	.00
	022818	Unleaded	03/07/2018	108.35	.00
	022818	Unleaded	03/07/2018	196.03	.00
	022818	Diesel	03/07/2018	166.80	.00
	022818	Unleaded	03/07/2018	335.00	.00
	022818	Diesel	03/07/2018	616.17	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	022818	Unleaded	03/07/2018	448.04	.00
Total :				13,932.86	.00
Total BAILEY ENTERPRISES INCORPORATED:				13,932.86	.00
BLACKWELL, MICHAEL G					
SQUAD ROOM EMBLEMS	021518	CHANGE RANK PANEL TO DETECTIVE ON BADGE	02/15/2018	84.70	.00
Total :				84.70	.00
Total BLACKWELL, MICHAEL G:				84.70	.00
BOWEN, ALEXA					
	15.6626.30	REFUND DEPOSIT	03/01/2018	84.07	.00
Total :				84.07	.00
Total BOWEN, ALEXA:				84.07	.00
CARQUEST AUTO PARTS					
	2874-IC-34511	credit repair parts	02/06/2018	267.60-	.00
	2874-ID-34484	repair parts	02/01/2018	80.00	.00
	2874-ID-34484	repair parts	02/01/2018	9.45	.00
	2874-ID-34485	repair parts	02/01/2018	11.89	.00
	2874-ID-34486	repair parts	02/01/2018	89.10	.00
	2874-ID-34503	repair parts	02/05/2018	987.62	.00
	2874-ID-34504	repair parts	02/05/2018	8.39	.00
	2874-ID-34510	shop supplies	02/06/2018	5.39	.00
	2874-ID-34520	repair parts	02/07/2018	28.82	.00
	2874-ID-34521	credit repair parts	02/07/2018	50.00-	.00
	2874-ID-34536	vehicle lift	02/09/2018	3,282.71	.00
	2874-ID-34536	vehicle lift	02/09/2018	3,854.29	.00
	2874-ID-34542	repair parts	02/12/2018	5.60	.00
	2874-ID-34542	credit repair parts	02/12/2018	1.62-	.00
	2874-ID-34574	repair parts	02/16/2018	10.71	.00
	2874-ID-34595	repair parts	02/20/2018	48.65	.00
	2874-ID-34595	repair parts	02/20/2018	2.87	.00
	2874-ID-34596	repair parts	02/20/2018	7.70	.00
	2874-ID-34598	repair parts	02/20/2018	15.82	.00
	2874-ID-34602	repair parts	02/21/2018	2.87	.00
	2874-ID-34612	repair parts	02/22/2018	2.76	.00
	2874-ID-34614	repair parts	02/22/2018	2.87	.00
	2874-ID-34633	repair parts	02/26/2018	16.54	.00
	2874-ID-34636	repair parts	02/26/2018	3.04	.00
	2874-ID-34646	repair parts	02/27/2018	2.33	.00
Total :				8,160.20	.00
Total CARQUEST AUTO PARTS:				8,160.20	.00
CHEYENNE, LIGHT, FUEL & POWER COMPANY					
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	557.89	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	890.72	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	1,924.41	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	2,125.42	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	6,376.26	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	1,242.89	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	320.14	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	817.63	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	188.32	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	895.84	.00
BLACK HILLS ENERGY	030618	UTILITIES	03/06/2018	645.35	.00
Total :				15,984.87	.00
Total CHEYENNE, LIGHT, FUEL & POWER COMPANY:				15,984.87	.00
CHRISTIE, LOGAN					
	012418	CASE SURVEILLANCE	01/24/2018	712.50	.00
Total :				712.50	.00
Total CHRISTIE, LOGAN:				712.50	.00
CLARK, RONALD W					
TOWN TAXI	32018	TIPSY TAXI VOUCHERS	03/20/2018	231.00	.00
Total :				231.00	.00
Total CLARK, RONALD W:				231.00	.00
CLEVELAND, COREY					
	13.3415.28	REFUND DEPOSIT	02/22/2018	60.77	.00
Total :				60.77	.00
Total CLEVELAND, COREY:				60.77	.00
CODY OVERHEAD DOOR COMPANY, LLC					
	1524	REPLACE WALL BUTONS ON DOORS	02/02/2018	200.00	.00
Total :				200.00	.00
Total CODY OVERHEAD DOOR COMPANY, LLC:				200.00	.00
CODY PAINT & BODY, INC					
	003173	TOW/IMPOUND VEHICLE-INVESTIGATION	02/01/2018	100.00	.00
Total :				100.00	.00
Total CODY PAINT & BODY, INC:				100.00	.00
CODY VETERINARY HOSPITAL					
	6495-8	RESTITUTION - JOSHUA WARD MC-1703-026	03/01/2018	200.00	.00
Total :				200.00	.00
Total CODY VETERINARY HOSPITAL:				200.00	.00
CONNER, ALYSON					
	1911	REC CENTER REFUND	02/21/2018	120.00	.00
Total :				120.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total CONNER, ALYSON:				120.00	.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC					
	22818	LEGAL SERVICES - FEBRUARY 2018	03/02/2018	6,907.92	.00
Total :				6,907.92	.00
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC:				6,907.92	.00
CURRIE, JUSTIN					
	1918	REC CENTER REFUND	03/01/2018	80.00	.00
Total :				80.00	.00
Total CURRIE, JUSTIN:				80.00	.00
DEPT OF FAMILY SERVICES					
ATTN: CENTRAL REGISTRY	2230118	BACKGROUND CHECKS REC CENTER	02/26/2018	10.00	.00
Total :				10.00	.00
Total DEPT OF FAMILY SERVICES:				10.00	.00
EDWARDS, GINA					
	1913	REC CENTER REFUND	02/21/2018	48.00	.00
Total :				48.00	.00
Total EDWARDS, GINA:				48.00	.00
ENGINEERING ASSOCIATES					
	3802029	PROJECT NO 14111.01 WWTF PHASE 1	02/23/2018	307.67	.00
	3802029	PROJECT # 14111.01 WWTF PHASE 1	02/23/2018	727.22	.00
	3802029	PROJECT # 14111.01 WWTF PHASE 1	02/23/2018	363.61	.00
	3802030	PROJECT # 14111.02 WWTF PHASE 2 PROCESS DESIGN	02/23/2018	13,316.50	.00
	3802031	PROJECT NO 14111.03 WWTF PHASE 2 AERATED SYSTEMS UPGRADE FUNDING APPLICATIONS	02/23/2018	3,943.12	.00
Total :				18,658.12	.00
Total ENGINEERING ASSOCIATES:				18,658.12	.00
EVERT, REBECCA					
	022118	WITNESS FEES	02/21/2018	5.00	.00
	022118	WITNESS FEES - MILEAGE	02/21/2018	8.83	.00
Total :				13.83	.00
Total EVERT, REBECCA:				13.83	.00
FARLOW, IRENE & EARL					
CODY CAB LLC	32018	TIPSY TAXI VOUCHERS	03/20/2018	434.00	.00
Total :				434.00	.00
Total FARLOW, IRENE & EARL:				434.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
FILENER, LAURISSA					
	1916	REC CENTER REFUND	03/01/2018	40.00	.00
Total :				40.00	.00
Total FILENER, LAURISSA:				40.00	.00
FIRE DISTRICT #2					
	22818	FIRE DISTRICT PASS THROUGH FEE	02/28/2018	677.00	.00
Total :				677.00	.00
Total FIRE DISTRICT #2:				677.00	.00
FREDERICK, LAUREL					
	30118	RESTITUTION FROM DEBRA HORNECKER MC-1706-037	03/01/2018	50.00	.00
Total :				50.00	.00
Total FREDERICK, LAUREL:				50.00	.00
FUNK, SAMUEL					
	13.6852.46	REFUND DEPOSIT	02/27/2018	152.53	.00
Total :				152.53	.00
Total FUNK, SAMUEL:				152.53	.00
GERAGHTY, PATRICK					
	135658	CLASS A SLACKS HEMMED	02/13/2018	30.00	.00
Total :				30.00	.00
Total GERAGHTY, PATRICK:				30.00	.00
GLOBAL TECHNOLOGY RESOURCES INC					
	IC0441256	COMPUTER SUPPORT	02/21/2018	819.00	.00
Total :				819.00	.00
Total GLOBAL TECHNOLOGY RESOURCES INC:				819.00	.00
GOSCMA					
1338 RUMSEY AVE	11711	PCTC SPONSORSHIP PASS THROUGH	03/08/2018	500.00	.00
1338 RUMSEY AVE	3818	2018 GOSCMA REGISTRATION	03/08/2018	150.00	.00
Total :				650.00	.00
Total GOSCMA:				650.00	.00
IDEMA, KELLY					
	1914	REC CENTER REFUND	02/21/2018	20.00	.00
Total :				20.00	.00
Total IDEMA, KELLY:				20.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
KITCHEN, SCOTT					
	22818	REIMBURSE FOR MILEAGE	03/01/2018	41.30	.00
Total :				41.30	.00
Total KITCHEN, SCOTT:				41.30	.00
LARSEN, LARRY					
	030118	RESTITUTION FROM ERIC GILBERT MC-1801-011	03/01/2018	100.00	.00
Total :				100.00	.00
Total LARSEN, LARRY:				100.00	.00
LIVINGSTON, JEFFREY					
	1912	REC CENTER REFUND	02/21/2018	54.00	.00
Total :				54.00	.00
Total LIVINGSTON, JEFFREY:				54.00	.00
LOCAL GOVERNMENT LIABILITY POOL					
	11197	CLAIM AGAINST CITY	02/20/2018	640.17	.00
Total :				640.17	.00
Total LOCAL GOVERNMENT LIABILITY POOL:				640.17	.00
MICRO-COMM. INC.					
	11096	COMPUTER SETUP	02/15/2018	2,268.00	.00
Total :				2,268.00	.00
Total MICRO-COMM. INC.:				2,268.00	.00
NCPERS WYOMING					
	22818	PREMIUM	03/06/2018	432.00	432.00
Total :				432.00	432.00
Total NCPERS WYOMING:				432.00	432.00
NORCO, INC.					
	23205128	CYLINDER RENT	02/28/2018	21.95	.00
Total :				21.95	.00
Total NORCO, INC.:				21.95	.00
O'CONNELL, JENNIFER					
	1915	REC CENTER REFUND	02/21/2018	65.00	.00
Total :				65.00	.00
Total O'CONNELL, JENNIFER:				65.00	.00
PARK COUNTY					
	3195	LEC CONTRACT - DISPATCH	03/01/2018	24,322.55	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	3195	LEC CONTRACT - CONSOLE	03/01/2018	3,773.44	.00
	3195	LEC CONTRACT - UTILITIES	03/01/2018	1,301.65	.00
Total :				29,397.64	.00
Total PARK COUNTY:				29,397.64	.00
PARK COUNTY ANIMAL SHELTER					
	30118	ANIMAL SERVICE CONTRACT - MARCH 2018	03/01/2018	3,750.00	.00
Total :				3,750.00	.00
Total PARK COUNTY ANIMAL SHELTER:				3,750.00	.00
PARK COUNTY CIRCUIT COURT					
	3418	CV-2016-0757	03/04/2018	283.23	283.23
Total :				283.23	283.23
Total PARK COUNTY CIRCUIT COURT:				283.23	283.23
PARK COUNTY LANDFILL					
	022818	LANDFILL CHARGES - FEB 2018	02/28/2018	44,698.68	.00
Total :				44,698.68	.00
Total PARK COUNTY LANDFILL:				44,698.68	.00
PETERS, CARRIE					
	1917	REC CENTER REFUND	03/01/2018	180.00	.00
Total :				180.00	.00
Total PETERS, CARRIE:				180.00	.00
PROVIDENT LIFE & ACCIDENT INS					
	22818	PREMIUMS	03/06/2018	167.08	167.08
Total :				167.08	167.08
Total PROVIDENT LIFE & ACCIDENT INS :				167.08	167.08
ROACH, RICHARD					
	10.0400.23	REFUND OVERPAYMENT	02/06/2018	57.19	.00
Total :				57.19	.00
Total ROACH, RICHARD:				57.19	.00
ROBERTS, SHAUNA					
	1910	REC CENTER REFUND	02/21/2018	131.25	.00
Total :				131.25	.00
Total ROBERTS, SHAUNA:				131.25	.00
SABER PEST CONTROLL LLC					
	AUD110	PEST CONTROL - AUDITORIUM	02/21/2018	80.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	CH110	PEST CONTROL - CITY HALL	02/21/2018	60.00	.00
	REC112	PEST CONTROL - REC CENTER	02/21/2018	180.00	.00
Total :				320.00	.00
Total SABER PEST CONTROLL LLC:				320.00	.00
SCHNEIDER, JEFFREY					
T.J. ELECTRIC	2073	WIRE NEW LIFT	02/21/2018	433.38	.00
Total :				433.38	.00
Total SCHNEIDER, JEFFREY:				433.38	.00
SHOSHONE MUNICIPAL PIPELINE					
	30118	SMP WATER PURCHASE - FEB 2018	03/01/2018	105,392.58	.00
Total :				105,392.58	.00
Total SHOSHONE MUNICIPAL PIPELINE:				105,392.58	.00
SKARSHAUG TESTING LAB					
	225026	SAFETY SUPPLIES - GLOVE TESTING	02/26/2018	895.83	.00
Total :				895.83	.00
Total SKARSHAUG TESTING LAB:				895.83	.00
SMITH, MEGHAN					
	13.0633.21	DEPOSIT REFUND	02/15/2018	147.23	.00
Total :				147.23	.00
Total SMITH, MEGHAN:				147.23	.00
STERLING CODIFIERS					
	20599	CODIFIERS	02/23/2018	533.00	.00
Total :				533.00	.00
Total STERLING CODIFIERS:				533.00	.00
SYSTEMS GRAPHICS INC					
ADVANCED INFO SYSTEMS	14223	CYCLE 3 OUTSOURCE BILLS	02/27/2018	4.02	.00
ADVANCED INFO SYSTEMS	14223	CYCLE 3 OUTSOURCE BILLS	02/27/2018	48.24	.00
ADVANCED INFO SYSTEMS	14223	CYCLE 3 OUTSOURCE BILLS	02/27/2018	68.34	.00
ADVANCED INFO SYSTEMS	14223	CYCLE 3 OUTSOURCE BILLS	02/27/2018	28.14	.00
ADVANCED INFO SYSTEMS	14223	CYCLE 3 OUTSOURCE BILLS	02/27/2018	253.27	.00
Total :				402.01	.00
Total SYSTEMS GRAPHICS INC:				402.01	.00
TECH PRODUCTS					
	79936	TAGGING SUPPLIES	03/01/2018	1,232.76	.00
Total :				1,232.76	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total TECH PRODUCTS:				1,232.76	.00
THE OFFICE SHOP INC					
	78861	COPIER CONTRACT - COMMUNITY DEVELOPMENT	02/26/2018	90.93	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.85	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.84	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.84	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.85	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.85	.00
	78863	COPIER CONTRACT - SHOP	02/26/2018	5.85	.00
Total :				126.01	.00
Total THE OFFICE SHOP INC:				126.01	.00
TWEEDS WHOLESALE CO					
	355212	CUSTODIAL SUPPLIES	02/14/2018	397.50	.00
	356773	CUSTODIAL SUPPLIES	03/07/2018	307.86	.00
	357853	CUSTODIAL SUPPLIES	02/21/2018	45.21	.00
Total :				750.57	.00
Total TWEEDS WHOLESALE CO:				750.57	.00
U S BANK PURCHASE CARD					
	031818	Auction Fees	03/06/2018	335.40	.00
	031818	Budget meeting supplies	03/06/2018	25.97	.00
	031818	itron agreement - meter reading equipment and software	03/06/2018	132.43	.00
	031818	supplies - employee recognition	03/06/2018	60.82	.00
	031818	Budget supplies	03/06/2018	51.65	.00
	031818	batteries	03/06/2018	40.43	.00
	031818	itron agreement - meter reading equipment and software	03/06/2018	4,022.61	.00
	031818	utilities - TCT phone	03/06/2018	974.88	.00
	031818	advertising	03/06/2018	2,771.50	.00
	031818	advertising	03/06/2018	10.00	.00
	031818	advertising	03/06/2018	160.00	.00
	031818	advertising	03/06/2018	68.00	.00
	031818	Risk assessments	03/06/2018	212.39	.00
	031818	rental - postage machine	03/06/2018	724.62	.00
	031818	Stand up computer workstation	03/06/2018	277.16	.00
Total Administrative Services:				9,867.86	.00
	031818	National Recreation & Park Association renewal fee	03/06/2018	30.00	.00
	031818	uniforms	03/06/2018	51.71-	.00
	031818	CO2	03/06/2018	324.00	.00
	031818	Chemical reagents	03/06/2018	664.83	.00
	031818	Wall clocks & hoses	03/06/2018	539.44	.00
	031818	chlorine monitor calibration	03/06/2018	40.00	.00
	031818	Fee for World's Largest Swimming Lesson	03/06/2018	69.00	.00
	031818	shipping	03/06/2018	48.18	.00
	031818	ARC training fees	03/06/2018	56.00	.00
	031818	programs	03/06/2018	67.94	.00
	031818	programs	03/06/2018	84.00	.00
	031818	egg hunt	03/06/2018	96.94	.00
	031818	arc training fees	03/06/2018	112.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	programs	03/06/2018	133.77	.00
	031818	programs	03/06/2018	30.96	.00
	031818	programs	03/06/2018	40.85	.00
	031818	programs	03/06/2018	408.70	.00
	031818	programs	03/06/2018	20.59	.00
	031818	LG certification	03/06/2018	36.00	.00
	031818	program supplies	03/06/2018	83.40	.00
	031818	program supplies	03/06/2018	54.98	.00
	031818	program supplies	03/06/2018	13.96	.00
Total Aquatics:				2,903.83	.00
	031818	WAM Winter Conference	03/06/2018	187.00	.00
	031818	travel expenses WAM Winter Workshop	03/06/2018	76.86	.00
	031818	toner	03/06/2018	83.41	.00
Total City Administrator:				347.27	.00
	031818	Commercial inspector study guide	03/06/2018	74.93	.00
	031818	Carbon Monoxide Meter	03/06/2018	99.75	.00
	031818	office supplies	03/06/2018	21.82	.00
	031818	Car Wash - Sean Collier	03/06/2018	13.00	.00
	031818	APWA Computer Support	03/06/2018	550.00	.00
	031818	APA Membership - Todd Stowell	03/06/2018	475.00	.00
	031818	WYOPASS Membership Dues	03/06/2018	113.85	.00
Total Community Development:				1,348.35	.00
	031818	random testing	03/06/2018	36.00	.00
	031818	Random drug testing	03/06/2018	32.50	.00
	031818	Meal	03/06/2018	26.28	.00
	031818	Meal - Denver travel	03/06/2018	24.77	.00
	031818	meal - travel to Denver	03/06/2018	17.25	.00
	031818	Meal - travel to Denver	03/06/2018	17.45	.00
	031818	Lodging in Denver - Dane A.	03/06/2018	434.60	.00
	031818	Fuel - travel to Denver	03/06/2018	48.65	.00
	031818	Fuel - travel to Denver	03/06/2018	21.12	.00
	031818	Fuel - travel to Denver	03/06/2018	50.78	.00
	031818	Fuel for travel to Denver	03/06/2018	48.96	.00
	031818	Propane supplies	03/06/2018	25.30	.00
	031818	Office Supplies	03/06/2018	35.33	.00
	031818	office supplies	03/06/2018	14.70	.00
	031818	Welding supplies	03/06/2018	60.43	.00
	031818	Welding Supplies	03/06/2018	32.88	.00
	031818	Ground Heater Propane	03/06/2018	31.68	.00
	031818	Shipping Rubber Gloves for testing	03/06/2018	167.55	.00
	031818	Rubber Goods Cleaning Supplies	03/06/2018	36.93	.00
	031818	Building Light Repairs	03/06/2018	36.55	.00
	031818	Tamper Repair Parts	03/06/2018	3.97	.00
	031818	Wash Explorer	03/06/2018	10.00	.00
	031818	Rec Center Parking Lot Light Repair	03/06/2018	22.56	.00
	031818	Pedestrian Light Repair	03/06/2018	58.32	.00
	031818	Repair Ped Light Base	03/06/2018	8.99	.00
	031818	YRA Obstruction Light Repair	03/06/2018	6.12	.00
	031818	utilities - TCT phone	03/06/2018	88.59	.00
Total Electric:				1,398.26	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	WAM Winter Workshop Expenses	03/06/2018	170.00	.00
	031818	meeting expenses	03/06/2018	44.91	.00
	031818	meeting expenses	03/06/2018	7.96	.00
	031818	meeting expenses	03/06/2018	19.79	.00
	031818	meeting expenses	03/06/2018	23.52	.00
	031818	meeting expenses	03/06/2018	11.96	.00
	031818	rechargable batteries	03/06/2018	22.39	.00
Total Mayor-Council:				300.53	.00
	031818	WGGA	03/06/2018	32.93	.00
	031818	WGGA	03/06/2018	24.98	.00
	031818	WGGA	03/06/2018	26.23	.00
	031818	WGGA	03/06/2018	99.00	.00
	031818	WGGA	03/06/2018	230.97	.00
	031818	WGGA	03/06/2018	153.98	.00
	031818	WGGA	03/06/2018	153.98	.00
	031818	WGGA	03/06/2018	384.95	.00
	031818	WGGA Overcharge	03/06/2018	153.98-	.00
	031818	WGGA Overcharge	03/06/2018	230.97-	.00
	031818	WGGA	03/06/2018	29.10	.00
	031818	Hand tools	03/06/2018	25.99	.00
	031818	Shop tools	03/06/2018	46.37	.00
	031818	Mutt Mitt locks	03/06/2018	76.88	.00
	031818	Trailhead rock/Office materials	03/06/2018	16.06	.00
	031818	Metal detector batteries	03/06/2018	7.99	.00
	031818	Greenhouse supplies	03/06/2018	16.99	.00
	031818	Greenhouse supplies	03/06/2018	5.78	.00
	031818	Greenhouse supplies	03/06/2018	5.99	.00
	031818	Greenhouse supplies	03/06/2018	9.78	.00
	031818	Propane refill	03/06/2018	14.90	.00
	031818	Supplies	03/06/2018	3.49	.00
	031818	Supplies	03/06/2018	1.79	.00
	031818	Supplies	03/06/2018	11.99	.00
	031818	Supplies	03/06/2018	25.21	.00
	031818	Supplies	03/06/2018	12.49-	.00
	031818	Supplies	03/06/2018	14.99	.00
	031818	Supplies	03/06/2018	9.99	.00
	031818	Supplies	03/06/2018	1.89	.00
	031818	Welder tank purchase	03/06/2018	275.36	.00
	031818	Materials	03/06/2018	11.99	.00
	031818	Peewee RR	03/06/2018	5.76	.00
	031818	Replace rototiller tines	03/06/2018	167.84	.00
	031818	Partial refund roto tiller	03/06/2018	23.84-	.00
	031818	Mower/snow removal equipment	03/06/2018	683.56	.00
	031818	B22 Alignment	03/06/2018	75.95	.00
	031818	Replacement tire for mower	03/06/2018	1.50-	.00
	031818	Mower tire	03/06/2018	35.85	.00
	031818	Equipment supplies	03/06/2018	15.68	.00
	031818	2018 Flower seeds	03/06/2018	95.57	.00
	031818	2018 Flower seeds	03/06/2018	443.71	.00
	031818	2018 Flower seeds	03/06/2018	14.50	.00
	031818	Trailhead rock/Office materials	03/06/2018	108.76	.00
	031818	utilities - TCT phone	03/06/2018	86.15	.00
	031818	Gary ISA membership	03/06/2018	52.00	.00
	031818	Air hose reel	03/06/2018	79.99	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total Parks Maintenance:				3,162.09	.00
	031818	random testing	03/06/2018	81.00	.00
	031818	Random drug testing	03/06/2018	32.50	.00
	031818	C03 Detective Training in Casper - Meal	03/06/2018	16.25	.00
	031818	C03 Detective Training in Casper - Meal	03/06/2018	14.69	.00
	031818	C19 Uniform allowance, new officer	03/06/2018	18.00	.00
	031818	C31 -5170 New officer uniform, C19/ -5234 Patrol expense, maglite replacement bulbs	03/06/2018	89.99	.00
	031818	C31 Holster for new officer, C19	03/06/2018	113.90	.00
	031818	C31 Uniform allowance, C23	03/06/2018	249.94	.00
	031818	C31 Uniform allowance, new officer, C19	03/06/2018	89.98	.00
	031818	C31 Duty gear, new officer, C19 - mag pouches	03/06/2018	19.80	.00
	031818	C31 Duty gear for new officer, C19	03/06/2018	23.36	.00
	031818	C31 Uniform allowance - C16	03/06/2018	11.98	.00
	031818	C31 Return - New officer, C19	03/06/2018	89.99-	.00
	031818	C31 Uniform allowance - C23	03/06/2018	79.23	.00
	031818	C05 Uniform allowance - cleaning	03/06/2018	6.83	.00
	031818	C05 Uniform allowance	03/06/2018	154.97	.00
	031818	C22 Uniform allowance, double mag	03/06/2018	30.58	.00
	031818	C12 Fuel - to/from WLEA	03/06/2018	31.00	.00
	031818	C12 Fuel - to/from WLEA	03/06/2018	36.00	.00
	031818	C12 Fuel - to/from WLEA	03/06/2018	10.00	.00
	031818	C12 Gas - to/from WLEA	03/06/2018	35.35	.00
	031818	C12 Gas - to/from WLEA	03/06/2018	18.47	.00
	031818	C12 Gas - to/from WLEA	03/06/2018	22.42	.00
	031818	C21 Gas - to/from WLEA	03/06/2018	33.47	.00
	031818	C01 Comm Eng - Lunch with School Official	03/06/2018	22.55	.00
	031818	PMAGs for Active Shooter Bags	03/06/2018	45.91	.00
	031818	C31 Materials & Supplies	03/06/2018	12.80	.00
	031818	C31 Mat & Supp - Patrol & Office Supplies	03/06/2018	267.76	.00
	031818	C31 -5170 New officer uniform, C19/ -5234 Patrol expense, maglite replacement bulbs	03/06/2018	34.95	.00
	031818	C31 Mat & Supp - Officer portraits	03/06/2018	81.40	.00
	031818	C31 Mat & Supp - Office supplies	03/06/2018	34.80	.00
	031818	C31 Mat & Supp - Patrol, Coffee and cups	03/06/2018	101.72	.00
	031818	C31 Mat & Supp - Avery notecards	03/06/2018	35.98	.00
	031818	C31 Mat & Supp - Office Supplies	03/06/2018	25.54	.00
	031818	C31 Mat & Supp - Patrol	03/06/2018	21.66	.00
	031818	C31 Mat & Supp - Patrol, batteries, light sticks	03/06/2018	78.98	.00
	031818	C31 Mat & Supp - Patrol, Notary Stamp C23	03/06/2018	34.99	.00
	031818	C31 Mat & Supp - Office Supplies	03/06/2018	9.70	.00
	031818	C31 - WY Court Rules Annotated - Patrol Expense	03/06/2018	825.25	.00
	031818	C31 Mat & Supp - Patrol, Radio holder	03/06/2018	86.19	.00
	031818	C31 Mat & Supp - Shadow Box with Ribbons & Medals of Honor	03/06/2018	586.05	.00
	031818	C31 Mat & Supp - Sgts Choice Award Plaque	03/06/2018	65.95	.00
	031818	C31 Mat & Supp - Patrol	03/06/2018	103.93	.00
	031818	C14 Materials & Supplies - Investigations, Totes for L/T Evidence storage	03/06/2018	94.60	.00
	031818	C01 Car wash	03/06/2018	11.00	.00
	031818	C01 Car wash	03/06/2018	11.00	.00
	031818	A08 repairs	03/06/2018	1,286.27	.00
	031818	C05 Car wash	03/06/2018	11.00	.00
	031818	C06 Car wash	03/06/2018	9.00	.00
	031818	C21 Car wash	03/06/2018	9.00	.00
	031818	C11 Car wash	03/06/2018	5.90	.00
	031818	C11 Car wash	03/06/2018	6.50	.00
	031818	C13 Car wash	03/06/2018	10.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	C24 Car wash	03/06/2018	4.21	.00
	031818	C15 Car wash	03/06/2018	9.00	.00
	031818	C14 Car wash	03/06/2018	10.00	.00
	031818	C07 Car wash	03/06/2018	11.00	.00
	031818	C03 Postage - Evidence Shipping	03/06/2018	10.14	.00
	031818	C03 Postage - Evidence Shipping	03/06/2018	10.14	.00
	031818	C03 Postage - Evidence Shipping	03/06/2018	10.14	.00
	031818	C14 Postage - Evidence Shipping	03/06/2018	10.14	.00
	031818	C14 Postage - Evidence Shipping	03/06/2018	10.14	.00
	031818	utilities - TCT phone	03/06/2018	66.45	.00
	031818	Utilities - Century Link	03/06/2018	38.58	.00
	031818	C20 Furn & Fixtures - Sgts Choice Award	03/06/2018	111.49	.00
	031818	Ammunition	03/06/2018	189.99	.00
Total Police Department:				5,551.52	.00
	031818	tools cloth and utility knife	03/06/2018	24.98	.00
	031818	coffee and creamer for rec center	03/06/2018	119.03	.00
	031818	custodial supplies	03/06/2018	3,635.98	.00
	031818	velcro	03/06/2018	2.13	.00
	031818	paint supplies	03/06/2018	4.99	.00
	031818	repair lock	03/06/2018	100.00	.00
	031818	rec center air handler	03/06/2018	16.59	.00
	031818	city hall lights	03/06/2018	23.04	.00
	031818	chains for rec center	03/06/2018	31.38	.00
	031818	Auditorium kitchen	03/06/2018	10.47	.00
	031818	Auditorium repairs	03/06/2018	21.89	.00
	031818	lamps for rec	03/06/2018	18.80	.00
	031818	lights for rec center	03/06/2018	28.20	.00
	031818	repairs to buildings	03/06/2018	1,647.27	.00
	031818	Mull bracket for rec center	03/06/2018	85.05	.00
	031818	repair to aquatics door	03/06/2018	9.99	.00
	031818	lights and batteries for auditorium	03/06/2018	56.40	.00
	031818	rec center repairs	03/06/2018	16.88	.00
	031818	bolts for rec center	03/06/2018	11.96	.00
	031818	Repairs to file cabinet	03/06/2018	60.00	.00
	031818	replaced pull station at Rec	03/06/2018	105.00	.00
	031818	circuit board	03/06/2018	77.22	.00
	031818	filters for shops	03/06/2018	119.76	.00
	031818	utilities - TCT phone	03/06/2018	92.62	.00
	031818	rugs for city hall	03/06/2018	76.32	.00
	031818	rugs at Auditorium	03/06/2018	122.09	.00
	031818	rugs and towels for rec center	03/06/2018	21.51	.00
	031818	monitor of rec and city hall	03/06/2018	214.50	.00
	031818	round tables for Auditorium	03/06/2018	1,051.82	.00
	031818	steam table for auditorium	03/06/2018	2,194.63	.00
Total Public Facilities:				10,000.50	.00
	031818	Training for Jessica	03/06/2018	199.00	.00
	031818	lunch for training	03/06/2018	23.00	.00
	031818	National Recreation & Park Association renewal fee	03/06/2018	30.00	.00
	031818	Random drug testing	03/06/2018	45.00	.00
	031818	fuel for van (Billings training)	03/06/2018	45.45	.00
	031818	handset for phone	03/06/2018	15.12	.00
	031818	office cleaning supplies	03/06/2018	17.38	.00
	031818	Office supplies/facial tissue	03/06/2018	73.64	.00
	031818	ASAP materials and supplies	03/06/2018	57.81	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	shirts for racquetball tournament	03/06/2018	460.00	.00
	031818	shirts for racquetball tournament	03/06/2018	862.03	.00
	031818	Eggstravaganza	03/06/2018	63.96	.00
	031818	ASAP supplies	03/06/2018	114.07	.00
	031818	Special Event	03/06/2018	25.12	.00
	031818	Valentines night out event	03/06/2018	35.21	.00
	031818	kids night out	03/06/2018	47.94	.00
	031818	Juice for blood drive	03/06/2018	16.94	.00
	031818	repairs to sound equipment	03/06/2018	25.83	.00
	031818	repair nets for pickle ball	03/06/2018	60.00	.00
	031818	Heavy bag for boxing	03/06/2018	69.99	.00
	031818	pickle ball balls	03/06/2018	87.36	.00
	031818	utilities - TCT phone	03/06/2018	523.96	.00
	031818	advertising	03/06/2018	440.00	.00
	031818	advertising	03/06/2018	400.00	.00
	031818	advertising	03/06/2018	399.00	.00
	031818	Spotify music for fitness classes	03/06/2018	9.99	.00
	031818	rugs and towels for rec center	03/06/2018	107.50	.00
	031818	1M3i Cycle	03/06/2018	1,875.75	.00
Total Recreation Center:				6,131.05	.00
	031818	random testing	03/06/2018	40.50	.00
	031818	step ladder, lysol spray	03/06/2018	41.99	.00
	031818	shovel	03/06/2018	13.49	.00
	031818	step ladder, lysol spray	03/06/2018	14.97	.00
	031818	drinking water	03/06/2018	3.98	.00
	031818	propane	03/06/2018	49.08	.00
	031818	propane	03/06/2018	42.90	.00
	031818	propane	03/06/2018	44.20	.00
	031818	propane	03/06/2018	32.83	.00
	031818	safety glasses x 6	03/06/2018	34.97	.00
	031818	non-skid safety tape	03/06/2018	29.96	.00
	031818	Hammer drill rental for recycling center	03/06/2018	15.00	.00
	031818	Concrete pad permit for baler	03/06/2018	15.00	.00
	031818	utilities - TCT phone	03/06/2018	86.25	.00
	031818	replacement lids for recycling trailer	03/06/2018	775.20	.00
Total Solid Waste:				1,240.32	.00
	031818	Ase tests	03/06/2018	41.00	.00
	031818	Safety Congress for 4	03/06/2018	260.00	.00
	031818	random testing	03/06/2018	40.50	.00
	031818	Random drug testing	03/06/2018	97.50	.00
	031818	Meals Casper OSHA 10 class	03/06/2018	46.97	.00
	031818	Meals Casper OSHA 10 class	03/06/2018	33.72	.00
	031818	Motel Casper class	03/06/2018	186.00	.00
	031818	Motel Casper osha class	03/06/2018	186.00	.00
	031818	Motel Casper osha 10 class	03/06/2018	186.00	.00
	031818	Gasoline casper trip Jason	03/06/2018	54.30	.00
	031818	Plate steele	03/06/2018	263.19	.00
	031818	PVC pipe	03/06/2018	93.06	.00
	031818	Nuts and bolts	03/06/2018	7.20	.00
	031818	Flex pin	03/06/2018	19.48	.00
	031818	kitchen supplies	03/06/2018	11.97	.00
	031818	Safety boots Zeke	03/06/2018	180.00	.00
	031818	Dry wall	03/06/2018	14.39	.00
	031818	Salt	03/06/2018	389.73	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	utilities - TCT phone	03/06/2018	189.25	.00
	031818	Grader tire mounting	03/06/2018	315.00	.00
Total Streets:				2,615.26	.00
	031818	random testing	03/06/2018	4.50	.00
	031818	Wire stripper and pic set	03/06/2018	238.95	.00
	031818	Frieght	03/06/2018	22.77	.00
	031818	Frieght	03/06/2018	22.77	.00
	031818	Freight	03/06/2018	22.77	.00
	031818	Frieght	03/06/2018	22.77	.00
	031818	Nuts and bolts	03/06/2018	.75	.00
	031818	repair parts and supplies	03/06/2018	35.97	.00
	031818	Nuts and bolts	03/06/2018	43.88	.00
	031818	Nuts and bolts, cable ties	03/06/2018	12.50	.00
	031818	Concrete anchors	03/06/2018	43.74	.00
	031818	filters for lift	03/06/2018	127.77	.00
	031818	Air hose	03/06/2018	29.77	.00
	031818	Lift plumbing supplies	03/06/2018	9.55	.00
	031818	utilities - TCT phone	03/06/2018	48.75	.00
	031818	A02 Trans lines	03/06/2018	83.17	.00
	031818	Hood latch C04	03/06/2018	31.45	.00
	031818	Sanitation truck parts	03/06/2018	407.49	.00
	031818	D03 sensor	03/06/2018	40.75	.00
	031818	C06 speed sensor	03/06/2018	102.69	.00
	031818	C03 hood cables	03/06/2018	17.95	.00
	031818	G08 backhoe parts	03/06/2018	1,903.28	.00
	031818	C03 rebuilt transmission	03/06/2018	2,296.91	.00
	031818	Tires	03/06/2018	2,265.20	.00
	031818	D14 parts	03/06/2018	19.40	.00
	031818	I03 Drive shaft	03/06/2018	763.95	.00
	031818	G04 parts	03/06/2018	94.76	.00
	031818	C03 and C06 Dip stick assy	03/06/2018	253.42	.00
	031818	repair parts and supplies	03/06/2018	410.32	.00
	031818	Oil inventory	03/06/2018	450.45	.00
	031818	Blu def fluid	03/06/2018	142.45	.00
	031818	Wiper Blades	03/06/2018	42.98	.00
	031818	Hyd fitting D14	03/06/2018	36.76	.00
Total Vehicle Maintenance:				10,050.59	.00
	031818	random testing	03/06/2018	13.50	.00
	031818	torque wrench for bar screen	03/06/2018	34.04	.00
	031818	Wrench for PTB, Shirts for Gambil	03/06/2018	12.99	.00
	031818	gloves and broom	03/06/2018	13.99	.00
	031818	utilities - TCT phone	03/06/2018	20.07	.00
Total Wastewater:				94.59	.00
	031818	random testing	03/06/2018	22.50	.00
	031818	Wrench for PTB, Shirts for Gambil	03/06/2018	67.96	.00
	031818	embroidery for shirts	03/06/2018	48.00	.00
	031818	flashlight	03/06/2018	19.84	.00
	031818	galvanized fittings and pvc saw	03/06/2018	11.53	.00
	031818	sign for backhoe	03/06/2018	12.99	.00
	031818	gloves and broom	03/06/2018	12.99	.00
	031818	galvanized fittings and pvc saw	03/06/2018	34.26	.00
	031818	water sample shipping	03/06/2018	54.69	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	031818	water sample shipping	03/06/2018	54.69	.00
	031818	utilities - TCT phone	03/06/2018	28.67	.00
	031818	Utilities - Century Link	03/06/2018	38.81	.00
	031818	sound bar	03/06/2018	149.34	.00
Total Water:				556.27	.00
Total U S BANK PURCHASE CARD:				55,568.29	.00
U S POST OFFICE					
	022018	BRM PERMIT	02/20/2018	225.00	.00
	02202018	BRM ANNUAL MAINTENANCE	02/20/2018	690.00	.00
	022618	BUSINESS REPLY POSTAGE	02/26/2018	250.00	.00
Total :				1,165.00	.00
Total U S POST OFFICE:				1,165.00	.00
UNUM LIFE INSURANCE - LIFE					
	22818	PREMIUM	03/06/2018	1,756.76	1,756.76
Total :				1,756.76	1,756.76
Total UNUM LIFE INSURANCE - LIFE:				1,756.76	1,756.76
VERIZON WIRELESS - VSAT					
	180021491	INVESTIGATIONS - PHONE DUMP	02/01/2018	50.00	.00
	180022078	INVESTIGATIONS - PHONE DUMP	02/01/2018	50.00	.00
Total :				100.00	.00
Total VERIZON WIRELESS - VSAT:				100.00	.00
WESCO RECEIVABLES CORP					
	181726	SYSTEM REPAIRS	02/14/2018	97.84	.00
	181727	SYSTEM REPAIRS	02/14/2018	55.00	.00
Total :				152.84	.00
Total WESCO RECEIVABLES CORP:				152.84	.00
WESTERN UNITED ELECTRIC SUPPLY					
	4111410	METERS	02/27/2018	504.12	.00
Total :				504.12	.00
Total WESTERN UNITED ELECTRIC SUPPLY:				504.12	.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES					
WORKERS COMPENSATION DIV	22818	CONTRIBUTIONS	03/06/2018	7,503.04	7,503.04
WORKERS COMPENSATION DIV	22818	VOLUNTEERS PD	03/06/2018	10.42	10.42
Total :				7,513.46	7,513.46
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES:				7,513.46	7,513.46
WYOMING LAW ENFORCEMENT ACADEMY					
	A-0392	NEW OFFICER TO WLEA	02/07/2018	1,573.90	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				1,573.90	.00
Total WYOMING LAW ENFORCEMENT ACADEMY:				1,573.90	.00
WYOMING MUNICIPAL POWER AGENCY					
	032518	POWER PURCHASE - FEBRUARY 2018	03/21/2018	770,010.07	.00
Total :				770,010.07	.00
Total WYOMING MUNICIPAL POWER AGENCY:				770,010.07	.00
WYOMING RETIREMENT SYSTEM					
	153685	CONTRIBUTIONS -	03/09/2018	70,809.00	70,809.00
	153685	CREDIT	03/09/2018	.27	.27
	153685 CR	CREDIT	03/09/2018	.54-	.54-
Total :				70,808.73	70,808.73
Total WYOMING RETIREMENT SYSTEM:				70,808.73	70,808.73
YELLOWSTONE REGIONAL AIRPORT					
	30118	AIRPORT FUNDING - MARCH 2018	03/01/2018	15,596.34	.00
Total :				15,596.34	.00
Total YELLOWSTONE REGIONAL AIRPORT:				15,596.34	.00
Grand Totals:				1,189,855.15	80,961.26
				Payroll 03/07/18 239,212.03	

				1,429,067.18	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
GEOTEC INDUSTRIAL SUPPLY					
	33369	ADA RAMPS	02/27/2018	26,647.15	.00
Total :				26,647.15	.00
Total GEOTEC INDUSTRIAL SUPPLY:				26,647.15	.00
Grand Totals:				26,647.15	.00



WAM-JPIC

Partners for Health

tel: 307.632.0398

fax: 307.632.1942

TO: Member Entities – Mayors, Administrators, Chairperson, and Clerks

FROM: Earla Checchi, Finance Manager

DATE: March 2, 2018

SUBJECT: WAM-JPIC Board of Directors Election

Enclosed please find an official ballot for the election of Directors to the WAM-JPIC Board. The governing body of every participating member entity may vote for each opening. Please make your choice, sign, and return to our office.

The ballot must be received in the WAM Office on or before Friday, March 23, 2018.

Please Mail/Fax your ballot to the WAM Office:

WAM

**315 W. 27th Street
Cheyenne, WY 82001**

Or

Fax: 307-632-1942





WAM-JPIC

Partners for Health

tel: 307.632.0398

fax: 307.632.1942

OFFICIAL BALLOT
WAM-JPIC BOARD OF DIRECTORS

There are five (5) positions to be filled on the WAM-JPIC Board of Directors. The governing body of every participating member entity may vote for each opening as described below.

TOWN SEAT – Please vote for two (2) – Three Year Term

Angela Johnson, Clerk/Treasurer, Town of Meeteetse _____

Michele Sussex, Clerk/Treasurer, Town of Lingle _____

Barb Couture, Clerk/Treasurer, Town of Bear River _____

TOWN SEAT – Please vote for one (1) – Two Year Term

Barb Couture, Clerk/Treasurer, Town of Bear River _____

Kelley Millar, Clerk/Treasurer, Town of Upton _____

At-Large Seat – Please vote for one (1) – Three Year Term

Judy Just, Loss Control Representative, Local Government Liability Pool _____

CITY SEAT – Please vote for one (1) – Three Year Term

Tracy Glanz, Clerk/Treasurer, City of Worland _____

MAYOR/CHAIRPERSON/MANAGER: _____

ATTEST: _____

MEMBER ENTITY: _____

**PLEASE RETURN THIS BALLOT BY MAIL OR FAX
TO THE WAM OFFICE ON OR BEFORE, FRIDAY, MARCH 24, 2017.**

WAM

315 W. 27TH STREET, CHEYENNE, WY 82001

OR FAX: 307-63-1942



**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF CODY, WYOMING
AND
WYOMING VETERANS MEMORIAL PARK FOUNDATION**

THIS AGREEMENT is entered into this _____ day of March, 2018, by and between the City of Cody, Wyoming, (hereinafter CITY), and the Wyoming Veterans Memorial Park Foundation.

WITNESSETH

- A. The CITY is a Wyoming municipal corporation which owns and operates a park in Cody, Wyoming, known as Veterans Memorial Park (hereinafter, the Park). The location of the Park is described as follows:
- The North Half of the Southeast Quarter (N1/2 SE1/4) and the Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4) of Section 34, Original Survey, being identical with the North Half of the Southeast Quarter (N1/2 SE 1/4) and the Southwest Quarter of the Southeast Quarter (SW1/4 SE 1/4) of Tract Seventy, Resurvey, T. 55 North, Range 101 West, of the 6th P.M., Park County, Wyoming.
- B. The Park includes several monuments dedicated to members of the United States armed services from Wyoming who lost their lives in service to their country. The Park includes monuments to members of the military who lost their lives in World War I, World War II, the Korean War, the Vietnam War, the War on Terror, and other wars and conflicts.
- C. The Wyoming Veterans Memorial Park Foundation (FOUNDATION) is a Wyoming non-profit corporation which was formed to maintain, support and contribute funds to the Park.
- D. The parties wish to enter into this Memorandum of Understanding (MOU) to memorialize their cooperative relationship with respect to the Park.

WHEREFORE, in consideration of the covenants and promises described herein, the parties agree as follows:

1. FOUNDATION may independently, without any liability or cost to CITY, raise funds to support and contribute to the CITY'S maintenance and operation of the PARK, including, but not limited to maintenance of the landscaping, signage, sidewalks, and general appearance of the Park. FOUNDATION may also raise funds to create, build or construct additional monuments or memorials.
2. FOUNDATION may also make recommendations and suggestions to the CITY for the maintenance, operation and improvements to the Park.
3. FOUNDATION will coordinate and plan patriotic events at the Park for Memorial Day and, if deemed feasible, other patriotic holidays, such as Flag Day or Veterans' Day. These events shall be coordinated with the CITY.
4. FOUNDATION shall consult with, and receive approval from the CITY, and in particular with the CITY Parks, Recreation and Public Facilities Department, before performing work on the Park, and before hiring or entering into any contract with third parties to perform any work on the Park, including, but not limited to changes, alterations, additions or improvements to monuments, memorials, landscaping, park signage, or other aspects of the Park.
5. The parties understand that changes, alterations, additions and improvements of any kind may be subject to federal, state and local laws, ordinances and regulations, and FOUNDATION agrees to cooperate with CITY to ensure compliance with applicable laws, ordinances and regulations.
6. FOUNDATION shall have no authority to act as an agent for CITY, and shall have no authority to obligate CITY or enter into any commitment, obligation or contract on behalf of CITY.

7. This Memorandum of Understanding represents the entire agreement between the parties.
There are no other promises, covenants, or understandings, written or otherwise, beyond the scope of this written agreement.
8. Any modifications, amendments or changes to this agreement shall be made in writing and executed by both parties.
9. CITY, by entering into this agreement, does not waive its sovereign or governmental immunity or defenses available it under the Wyoming Constitution, the Wyoming Governmental Claims Act and other Wyoming law, and CITY expressly reserves the right to assert such immunities, defense and limitations in the event of a claim or lawsuit arising out of this agreement.

CITY OF CODY:

ATTEST

Matt Hall, Mayor

Cynthia Baker, Admin. Services Officer

Wyoming Veterans Memorial Park Foundation:

ATTEST

_____, President

_____, Secretary



Wyoming
Association of
Municipalities
Building Strong Communities

TO: **All Mayors**

FROM: Earla Checchi, Finance Manager

SUBJECT: **Voting Delegates for the 2018 WAM Summer Conference**

DATE: March 9, 2018

We are requesting that your municipality's governing body appoint its **Official Voting Delegate** and **alternate** to WAM's Summer Conference Business Meeting, held Thursday, June 14, 2018 in Pinedale. Items that your Voting Delegate will be voting on are: By-law changes, Resolutions, Membership Dues. **Any** individual member of the association is entitled to speak during the June business meeting. However, when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and mail/fax it to WAM by Friday, May 11. We appreciate your cooperation and prompt action on this matter to ensure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the conference at the last moment, you may re-appoint someone else. For this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by Friday, May 11 or your voting delegate may bring the written change/authorization to the conference and submit it to the WAM registration desk **by Wednesday, June 13 before 12:00n.** After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the June business meeting!

**WYOMING ASSOCIATION OF MUNICIPALITIES
2018 WAM SUMMER CONFERENCE
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2018 WAM Summer Conference Business Meeting in Pinedale, Thursday, June 14, 2018.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE MAIL/FAX TO WAM NO LATER THAN MAY 11, 2018

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org

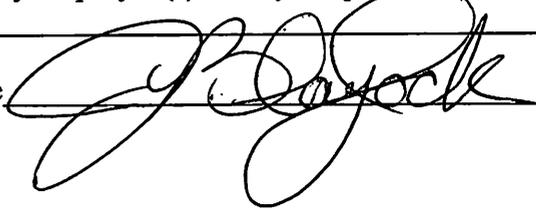
City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Jeremy Blaylock
Organization Represented Cody Volunteer Fire Department
Date you wish to appear before the Council Next Council Meeting 3/20/18
Mailing Address 1014 River View Dr. Telephone (307) 899-3482
E-Mail Address mookieb31@yahoo.com
Preferred form of contact: Telephone X E-Mail _____
Names of all individuals who will speak on this topic Jeremy Blaylock

Event Title (if applicable) Cody Fire School
Date(s) of Event (if applicable) May 4th, 5th, & 6th
Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Closing Street in front of Fire School Department for Fire School, from 12 noon on the 4th to 5 PM on the 6th

Which City employee(s) have you spoken to about this issue? _____
Signature  Date 3/8/18

MEETING DATES

MARCH 13, 2018, WORK SESSION

MARCH 20, 2018 CITY COUNCIL MEETING

DEPARTMENT: PARKS AND RECREATION

PREPARED BY: RICK MANCHESTER, DIRECTOR

PRESENTED BY: JOHN PARSONS, DOUG

WEEDIN, JAKE IVANOFF, AND PETER OKADA

Cody Pickleball Club
Pickleball Court Development

ACTION TO BE TAKEN

Authorize the Cody Recreation Foundation (CRF) to construct outdoor pickleball courts on City property. There will not be any additional cost to the City of Cody for construction, operation, or maintenance of the pickleball courts.

SUMMARY OF INFORMATION

Pickleball is the most popular park activity since dog parks and skate parks. There is a tremendous social and health value for participants in this sport. The Pickleball Club has been researching locations, engineering, cost, and construction. Approval from the Shoshone Recreation District Board will provide partial funding for professional services, engineering and designs. Several locations have been considered and the list has been narrowed down to three sites for consideration.

The top three locations identified by the Pickleball Club.

1. **Paul Stock Park on 8th Street and Sheridan Ave.** (AKA Chamber of Commerce tennis courts.) Even with the new tennis courts at the middle school, there is still value to these courts for tennis. The Chamber courts are lighted and use an Omni court surface. The Omni surface is more difficult to maintain than asphalt or concrete courts and not suitable for high school competitions.

The tennis courts at the Chamber of Commerce have been considered for parking for several years. Other potential uses for the space, include refurbished tennis courts, pickleball, and Visitor Center building. The existing tennis courts are frequently used by tennis teams during peak season for tournaments and casual play.

The location provides enough space for up to eight pickleball courts. There are not any public restrooms at this location. The closest public bathrooms are in City Park and indoors at the Chamber of Commerce building.

2. **Glendale Park** tennis court is a single court mostly used by kids on skates, skate boards, and bikes. The Glendale court requires a complete renovation. The neighborhood may not accept the increased noise and use at Glendale Park. There are bathrooms, lights, playground, and shelter at this location. The space would accommodate four courts.

AGENDA ITEM NO. _____

3. **Dorse Miller Park, (AKA Highland Manor)** Dorse Miller Park provides the best growth and expansion options. There are currently two lighted tennis courts at this location. The Omni surface at Dorse Miller courts require improvements. Renovation costs are in the \$16,000-\$25,000 per court. The neighborhood may accept the additional court play since there is already like activity in the park. There is a basketball court, playground, shelter, and vault toilet at this facility.

FISCAL IMPACT AND LONGEVITY

Some people said skate parks are a fad and they are not going to last. Skate parks are one of the most used facilities. Ideally we do not want a blue box on a million dollar corner.

ALTERNATIVES

1. Authorize the construction of pickleball courts at Chamber tennis courts, or Dorse Miller Park, or Glendale Park.
2. Deny the request for building a pickleball court.
3. Seek other locations to be considered. There are some tennis advocates that would like to leave the Paul Stock Courts at their current location.

ATTACHMENTS

1. Agenda Request form from Pickleball Club
2. Minutes from Shoshone Recreation District
3. Scope of work to construct pickleball courts
4. Proposal/contract with Tennis and Track Co.
5. Pickleball sample layouts

AGENDA ITEM NO. _____

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council John Parsons

Organization Represented Cody Pickleball Club

Date you wish to appear before the Council March 20, 2018

Mailing Address P.O. Box 218, Cody, WY Telephone 307-272-9755

E-Mail Address jp@myparsons.com or dweedin@pinnbank.com

Preferred form of contact: Telephone E-Mail

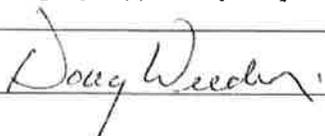
Names of all individuals who will speak on this topic John Parsons, Doug Weedin
Peter Okada

Event Title (if applicable) Outdoor Pickleball Courts

Date(s) of Event (if applicable) _____

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Conversion of two tennis courts at 8th
Street and Beck Avenue to six pickleball courts.

Which City employee(s) have you spoken to about this issue? Rick Manchester

Signature  Date March 1st, 2018

Shoshone Recreation District
Board Meeting Agenda Items, Pickleball Discussions
Information Prepared for City Council Agenda Item
March 1, 2018

SRD Board Meeting--Thursday, November 9, 2017

Pickleball. Momentum seems to be building again for outdoor pickleball courts. Interest has also been expressed by possible donors. Although a site and number of courts needs to be identified, Dorse Miller Park is the preferred location. A motion was made by Scott Aune to approve up to \$5,000 for a schematic design. Once the design and cost per court is known, with the SRDs approval to move forward, potential donors could then be approached and community involvement sought. Dan Haman seconded the motion. Sarah Mikesell Growney, Alan Rosenbaum, Dossie Overfield and Rick Stonehouse opposed. Feeling that prior to SRD committing to a feasibility design study that potential donors should be approached first. Considering a lesser funding level for the design study was also talked about. Motion carried.

SRD Board Meeting--Thursday, December 14, 2017

Pickleball update. Jake Ivanoff and Scott Aune have visited with potential donors that are interested in outdoor pickleball courts. It is possible that funding for resurfacing and netting could be contributed. It was felt that much of the tennis needs in the community has been met with the new Middle School Tennis Courts. Tony Hult mentioned that the School District still uses other City tennis courts during events such as regionals, when more courts are needed. Initially rehabbing existing tennis courts instead of constructing a new complex, at this time, was thought to be a better idea. Cost would be considerably less for rehabbing too. If successful, a pickleball complex could be considered in the future. The courts could also be converted back in the future, if necessary. Another thought was to look into redoing the courts with a compatible surface so they could be used for both outdoor activities. City Council would need to be approached for their approval of this proposed project. Scott would like to move forward by the spring of 2018. The general consensus favored the Paul Stock courts.

Locations Identified	Pros	Cons	Comments
Paul Stock Tennis Courts	6 pickleball courts could be installed on the 2 tennis courts. Good visual standpoint.	If the use or ownership of the Chamber area would change in the future. In the past there has been conversation about RV parking.	Suggested to contact the Chamber to ask for their thoughts on this project.

	<p>Sound & noise issues WOULD NOT be as evident since this location is not directly in a neighborhood.</p> <p>Parking.</p>		
Dorse Miller Park	6 pickleball courts could be done on the 2 tennis courts.	<p>The 2 tennis courts are used by many tennis players during the summer.</p> <p>Park is also used heavily used for baseball practices.</p> <p>Sound & noise issues COULD BE more of a problem in this neighborhood.</p>	
Glendale Park		<p>Only 1 tennis court available. Would lessen the number of pickleball courts.</p> <p>Park is also used heavily for baseball practices.</p> <p>Sound & noise issues COULD BE a factor in this neighborhood too.</p>	
Other potential sites on City property?			<p>Baseball field area.</p> <p>Any others?</p>

A motion was made by Dossie Overfield to authorize Rick Manchester to look into converting the Paul Stock Tennis Courts, near the Chamber, into pickleball & tennis courts. Melissa Allen seconded the motion. Motion carried. \$5,000 was approved at the November board meeting to research a schematic design and cost. Jake Ivanoff will follow-up concerning contact with the Chamber of Commerce. More information will be presented to the SRD as it becomes available.

SRD Board Meeting--Thursday, January 11, 2018

Pickleball Update. Jake reported that the potential donors, interested in outdoor pickleball courts, feel that any of the locations identified would be fine. It was felt that if space can be confirmed, that the group can begin conversations to organize. The group

could then also consider applying for a SRD grant during the upcoming budget process. Stan will be discussing this potential project, and splash pad idea, at the January 26th City Council retreat.

SRD Board Meeting--Thursday, February 8, 2018

Pickleball. It was mentioned that a Chamber of Commerce Enhancement proposal, at the existing location, is being discussed. Their proposal also includes the removal of the tennis courts for RV parking. Another concern would be if the use or ownership of the Chamber area would change in the future. With regards to pickleball courts, other locations may need to be looked at for Council to consider. After discussion, it was noted that the SRD is only a funding source and not responsible for the planning of the project. Planning, and a location is needed to be identified by the pickleball group before further consideration. The group could then consider applying for a SRD grant during the upcoming budget process.

PO Box 651477
 Salt Lake City, UT 84165
 office: 801-269-9991
 fax: 801261.4588
 www.tennisandtrackco.com



State of Utah Contractors License # 7341776-5501

Project: Bridger Park Pickle Ball Courts and Parking

Project Location: 1181 North 400 West Logan, UT

Owner: City of Logan Parks and Recreation Dept.

Bid Date: October 14, 2016 10:00 AM MST

Addendum: receipt of addendums 1, 2, 3, 4 and 5

Bid to: General Contractors bidding project

Scope of Work

Item # 25- Install Pickle Ball Courts, Fencing, Posts, Netting, etc.

1. Supply and install (4 inches) of approved road base, laser grade and compact to specifications in the area of the (2) post tensioned pickle ball courts (81x129 each).
2. Supply and install (2) layer of 6 mil vapor barrier to the post tensioned pickle ball court area only.
3. Supply and install (2) post tensioned concrete pickle ball slabs (81'x129') (totaling 8 courts) with footings as per drawings and specifications.
4. Supply and install (8 sets) net post foundations as per detail drawing.
5. Supply and install 6' high and 4' high galvanized chain link fence with (8 man gates) as per plan and specifications to the pickle ball courts only.
6. After mandatory 30 - day concrete cure period, supply and install acrylic court surface and striping as per plans and specifications.
7. Supply and install Douglas pickle ball net posts (8 sets) (model Premier XS) embedded in sleeves, (8) Douglas pickle ball nets (model 36DMT) as per specification.
8. Supply and install Douglas windscreen on divider fence between north and south courts of each cell as per addendum #5.

Total Cost: \$176,937.00

This proposal encompasses all the materials and labor to perform the work in line item # 7 of the bid schedule as per addendum #3.

Initials _____

Initials _____

Standard Exclusions:

Cost of bonds, permits, fees, site inspections, quality testing and surveys by others.

Add 1.25% to our bid total if bonding is required.

Tennis and Track Company is an **ASBA** (American Sports Builders Assoc.) member with an **ASBA Certified Court Builder** (formally known as the U.S. Tennis and Track Builders Assoc.) on staff. Proof of certification attached

Tennis and Track Company is a **PTI** member with a **Certified Post –Tensioning Installer** and **Certified Post-Tensioning Inspector** on staff.

Acceptance of this proposal:

Prime Contractor: _____

Prime Contractors Authorized Representative: _____

Date _____

Tennis and Track Company s:

Tennis and Track Company Authorized Representative: _____

Date: _____

P.O. Box 651477 Salt Lake City, Utah 84165
(801) 269-9991 (800) 233-2970 fax 261- 4588
www.tennisandtrackco.com

Initials _____

Initials _____

**Proposal/Contract
 Idaho Registered Entity Contractor's # RCE-27979**

Submitted to: City of Twin Falls – Frontier Field Pickle Ball Courts
 Address: Falls Ave.
 City: Twin Falls State: ID
 Phone: Email: Josh Baird <JBaird@tfid.org>
 Job Address: same Zip: 83301
 Proposal Date: August 12, 2016 Expiration Date:

 Work to include: Construction of 6 Post Tension Concrete Pickle Ball Courts

As per submitted plan

1. Laser grade finish base material on site and compact to achieve proper slope.
2. Supply and install (6) industry standard post tensioned concrete pickle ball courts, 4000 PSI design, edges thickened to (12") inches, reinforced with 1/2" steel tendons placed as engineered.
3. Supply and install (6 sets) Douglas pickle ball net posts and center strap tie downs.
4. Supply and install (6') foot and (4') high galvanized) chain link fence with gates as per plan Top rail to be (galvanized) (1 5/8") "LG-40" pipe or equivalent, tension wire at the bottom. Corner Posts, Terminal Posts and Line Posts to be (2-7/8") inches "LG-40" pipe or equivalent. All fabric to be 1 3/4" 9 gauge galvanized as per specifications.
5. After 30 day curing period, acid wash concrete then apply acrylic primer coat.
6. Apply one (1) coat of acrylic surfacer with silica sand.
7. Apply two (2) coats of acrylic color with silica sand. Colors to be chosen by owner, please specify choice,
 Middle: _____, Outside: _____.
8. Paint playing lines as per pickle ball standards.
9. Supply and install Douglas pickle ball nets and center straps.
- 10. Note: rough grade, irrigation and landscape repair by others. All sidewalk, light bases and all electrical by others.**

Total Cost: \$112,614.29

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Alternate:

11. Supply only (4) twin 70 and (4) single Court Blade LED complete light assemblies.

(4) LSI Court Blade LED Twin 70 complete assemblies	\$ 12,325.00
(4) LSI Court Blade LED Singles complete assemblies	\$7,135.00

**CONTRACT FOR CONSTRUCTION OF
POST TENSION CONCRETE PICKLE BALL COURTS**

This Contract is made this 15th day of August, 2016 and is between the owner (or General Contractor hereinafter called "Owner") and the Tennis Court Contractor who is **The Tennis and Track Company** (hereinafter called "contractor").

PROJECT: Frontier Field Pickle Ball Courts

OWNER: City of Twin Falls, ID

ARCHITECT:

The Owner and Contractor agree as follows:

**ARTICLE 1
THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Contract and Exhibits attached hereto.

**ARTICLE 2
THE WORK**

The Contractor shall furnish all labor and materials required by the contract

documents to construct (6) Post tension concrete Pickle Balls Courts

The work shall be in accordance with United States Tennis Court and Track Builders Association specifications for Tennis Court Construction.

ARTICLE 3

Initials _____

Initials _____

TIME OF COMMENCEMENT AND COMPLETION

The Work shall be started as soon as time and materials are available and shall be completed expeditiously within 50 days subject only to delays caused by conditions beyond the control of contractor.

ARTICLE 4 THE CONTRACT SUM

The Owner shall pay the Contractor in current funds for the performance of the Work, the total sum of \$ see above including applicable state and local taxes unless

Contractor is furnished with an exemption certificate. Payments are to be made in accordance with the following schedule: **Pay requests submitted at the end of the month for work in progress.**

ARTICLE 5 CONTRACTOR'S RESPONSIBILITIES

5.1 CONTRACTOR SUPERVISION. The Contractor shall supervise and direct the work, using his best skill and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract.

5.2 CONTRACTOR PAYMENTS. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, construction equipment and machinery necessary for the proper execution and completion of the Work.

5.3 LIMITED WARRANTY. The Contractor whose address is 4165 South 300 West Murray UT 84107 warrants that all materials and equipment furnished and incorporated by him in the Work shall be new unless otherwise specified and that all Work shall be of good quality, free from faults and defects, including peeling of surface. If any material defect occurs due to inferior workmanship or materials, it will be remedied without cost to Owner, if written notice thereof is given to Contractor within Twelve months after completion of the Work. The total liability of Contractor under this warranty is to remedy the defect. Contractor makes no warranties or representation other than those stated herein. This warranty gives Owner specific legal rights, and Owner may also have other rights, which vary from state-to-state.

5.4 COMPLIANCE WITH LAWS. The Contractor shall comply with federal state and local tax laws, social security acts, unemployment compensation acts and workman's compensation acts insofar as applicable to the performance of the Contract.

Initials _____

Initials _____

5.5 HOLD HARMLESS CLAUSE. Contractor agrees to indemnify and hold harmless the Owner against claims, damages, bodily injury or property damage caused by any negligent act or willful omission of the Contractor, his agents, and his employees during the period of construction, included all work related injury.

**ARTICLE 6
OWNER'S RESPONSIBILITIES**

6.1 FAILURE OF PAYMENT. The Owner agrees that (1) if he fails to make payments to the Contractor as herein provided for any cause not the fault of the Contractor, or (2) stops the Work for a twenty (20) day period, the Contractor may, upon five (5) days' written notice to the Owner, terminate the Contract and recover from the Owner payment for the Work executed and for any loss sustained from purchase of materials and supplies and including twenty (20%) profit and overhead.

6.2 FINAL PAYMENT. Final payment shall become due upon completion of Contractor's Work. The Work shall be considered complete when the line or nets are installed. Opening of an installation or use of the Work shall be considered acceptance by Owner. In the event final payment is not made when due, in, addition to all other lawful remedies, interest at the rate of one and one half percent (1-1/2%) per month, or the maximum legal rate if less, shall be added to the unpaid balance, plus reasonable attorney's fees and collection costs.

6.3 ASSIGNMENT OF WORK. The Owner shall not give instructions or orders directly to employees or agents of the Contractor, except by an authorized agent to an authorized representative of Contractor.

Owner's authorized agent is _____ Contractor's authorized agent is _____

agent is Miles Minson.

6.4 EXTRA WORK. Request to Contractor to perform extra or additional work must be made in writing, signed by Owner's authorized agent and accepted by Contractor, the additional cost occasioned thereby shall be paid by Owner at the time of the next payment due Contractor.

6.5 OVERTIME. When overtime work is required and approved by owner, Contractor shall be paid the additional costs (including fringe benefits) of premium labor plus twenty percent (20%) for overhead. Such additional costs shall be paid at the time of the next payment due Contractor.

6.6 JOB CONDITIONS. Owner shall provide at no charge job site conditions to allow Contractor to execute his work efficiently and continuously. Owner's obligation shall include but not be limited to (1) making available within 100 feet of the work area

Initials _____

Initials _____

a plentiful source of potable water, toilets and access to all utilities: (2) providing reasonable access to the Construction site for all Contractor's personnel and equipment, including power equipment and trucks: (3) providing a safe area for materials: (4) providing a completed building with adequate heat, light and ventilation for interior work; (5) insuring a stable sub-grade upon which construction can take place, and (6) payment on a time and material basis for removal of material which cannot be removed by Contractor's on-site excavation equipment.

6.7 OWNER'S LIABILITY INSURANCE. The Owner shall be responsible for purchasing and maintain his own liability insurance and, at his option, may maintain such insurance as will protect him against claims which may arise from operations under the Contract.

6.8 PERMITS, FEES AND CONDITIONS. The Owner shall give all notices and shall secure and pay for all permits, fees and licenses necessary for the execution of the Work. Owner is responsible for insuring the Work is within property lines and clear of setbacks and other restrictions. Contractor is not responsible for damage or disruptions to any underground utilities, structures, septic systems or the like, unless a site plan showing exact location of such items is provided to Contractor prior to commencement of any Work. Contractor is not responsible for damage to grass, trees, shrubbery, walkways and driveways.

6.9 WORK BY OTHERS. Contractor shall not be responsible for settlement of surface or other defects in construction caused by work of others not hired by contractor.

6.10 INTERRUPTION OF WORK. In the event Contractor is delayed in the progress of the Work by any cause beyond Contractor's reasonable control, including, but not limited to, acts of God, government action, labor difficulty, shortage of transportation facilities, armed conflict, riot civil disorder or embargo, the time for completion of the Work shall be extended by the amount of time Contractor is so delayed. In the event that Contractor is delayed at anytime in the progress of the Work through no fault of Contractor then any additional costs to Contractor occasioned thereby shall be paid by Owner.

6.11 ESCALATION. The prices quoted are based on current costs without allowance for possible increases in cost of labor, material or equipment. Should such increases occur, Contractor reserves the right to adjust its final price by the amount of change. Contractor shall document any changes in price. No overhead or other markup will be added to the increased price.

6.12 MEDIATION-ARBITRATION. All claims, disputes and other matters in question arising out of, or relation to the Work or any of the contract documents or the breach thereof shall be promptly decided in accordance with the arbitration procedure described in the attachment to the Contract.

6.13 OWNERSHIP OF PERSONAL PROPERTY. All materials, supplies, fixtures and equipment located at the job site shall remain the property of Contractor until final payment has been made by Owner.

Initials _____

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TENNIS AND TRACK COMPANY
Contractor

By:

Date:

Owner

By:

Date:

**PLEASE INITIAL, SIGN AND RETURN BOTH COPIES FOR OUR
SIGNATURE.**

Initials _____

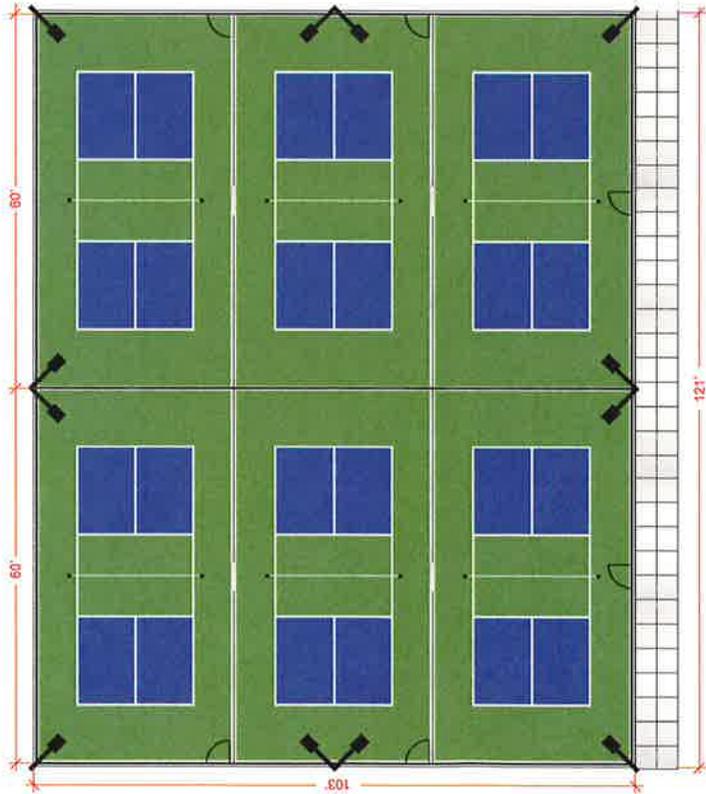
Initials _____

P.O. Box 651477 Salt Lake City, Utah 84165
(801) 269-9991 (800) 233-2970 fax 261- 4588
www.tennisandtrackco.com

Initials_____

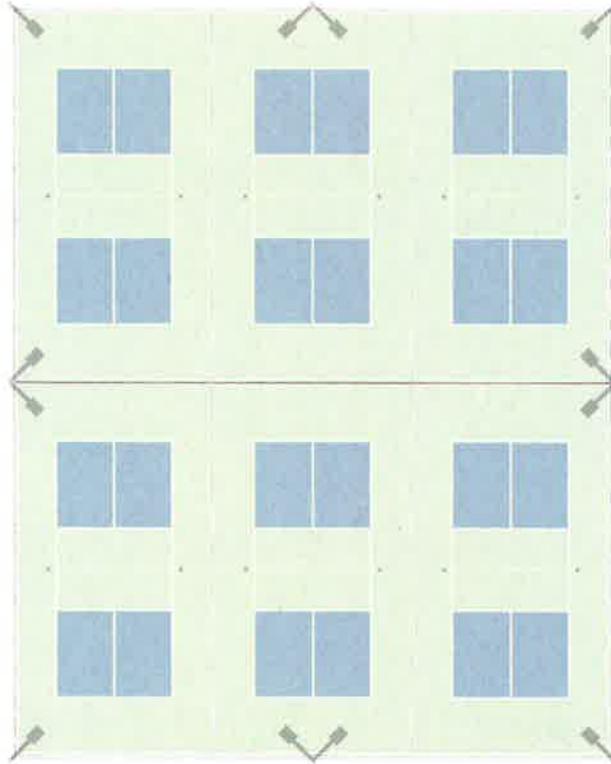
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PHASE ONE:



FENCE: All fence to be Galvanized
 Perimeter fence = 6' tall
 Fence Dividing North Courts from South = 6' tall
 Fence between courts = 4' with 5' opening (instead of gates)

PHASE TWO:



LIGHTING: Lighting has been designed by LSI lighting
 All Lighting will be supplied by LSI Lighting.



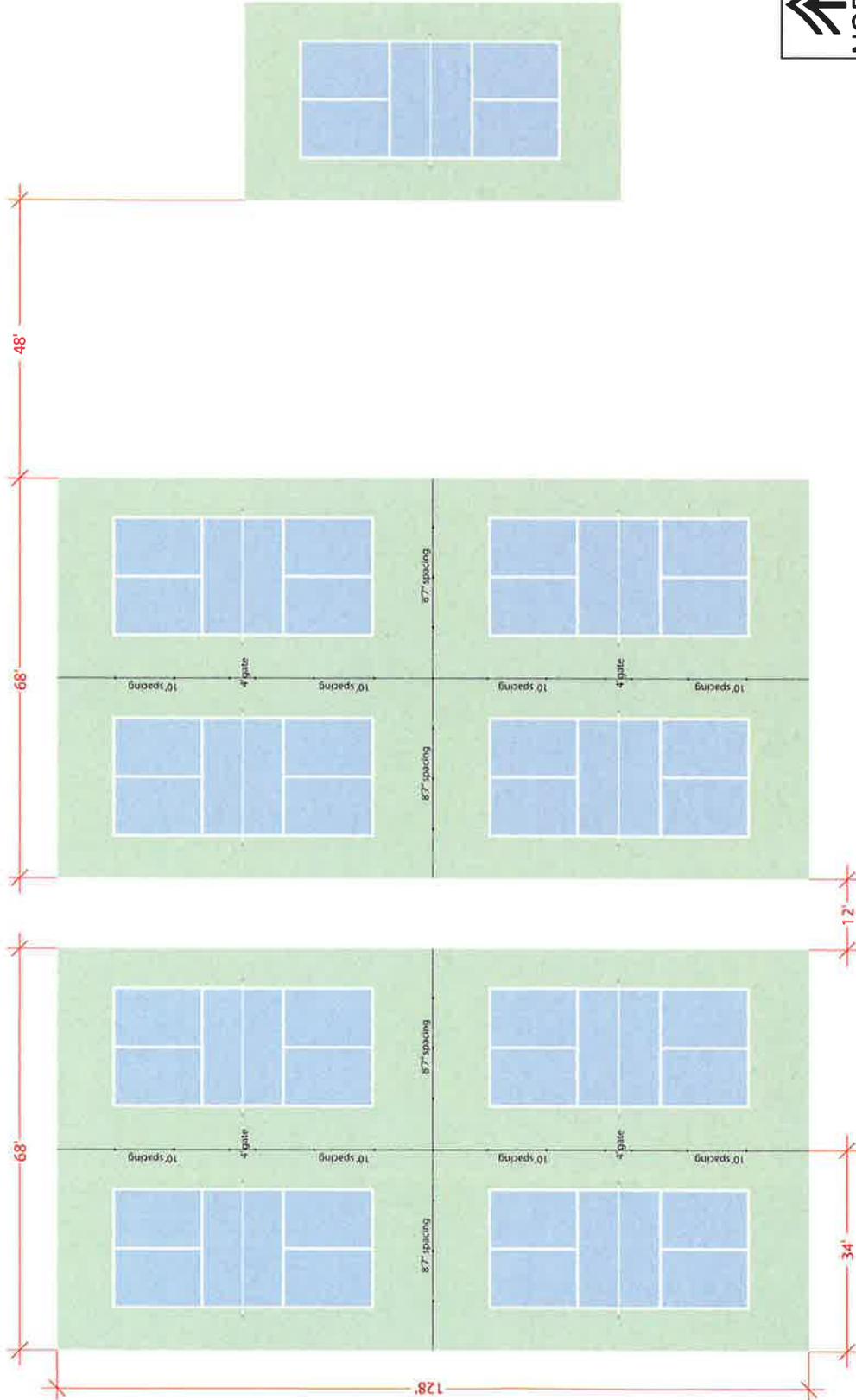
Job Name: Pickleball Courts - Phase #1

Location: Twin Falls, ID



Contact Name:

Contact Number:

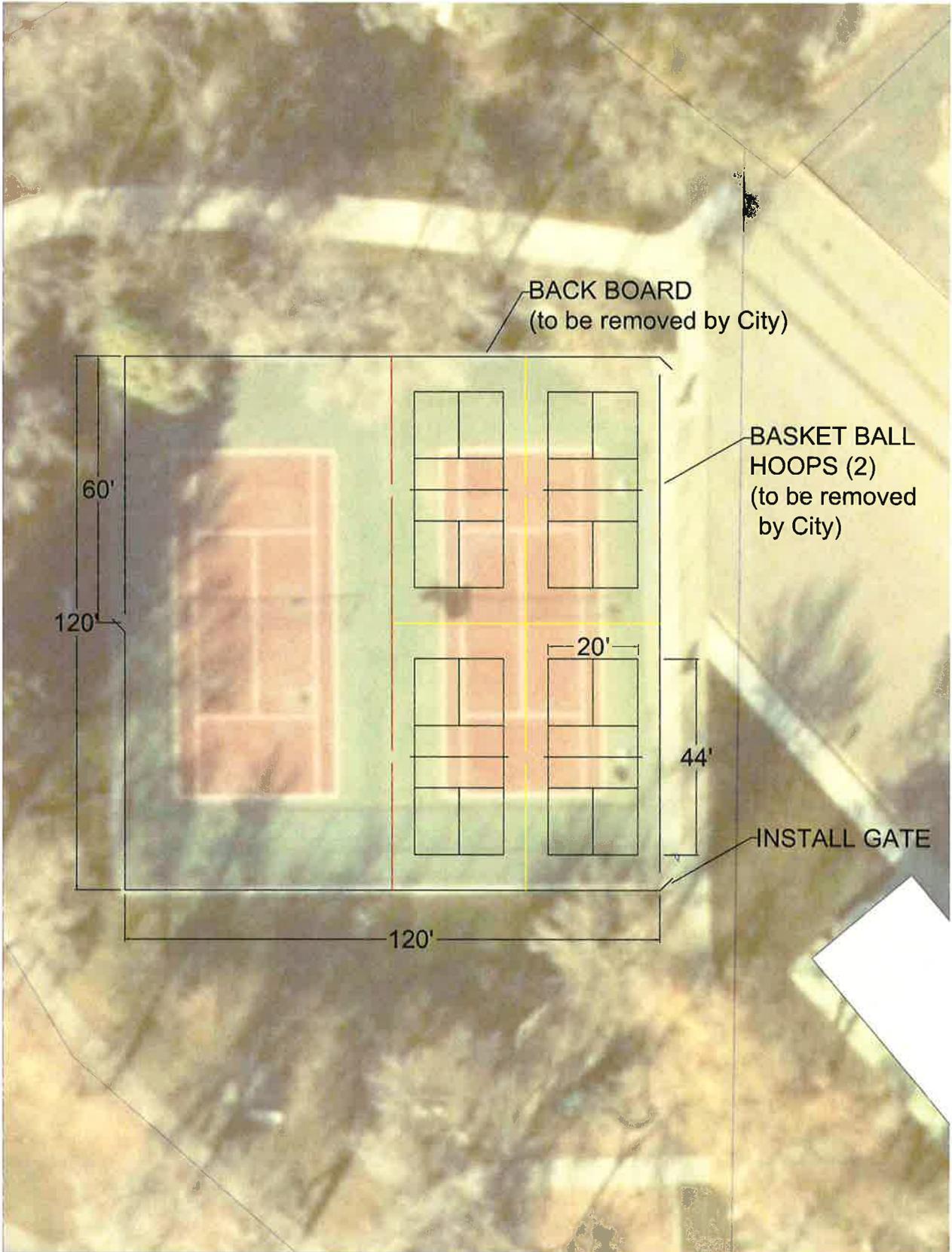


Job Name: Brigham City Pickle Ball 2016

Location: Brigham City, UT

Contact Name:

Contact Number:



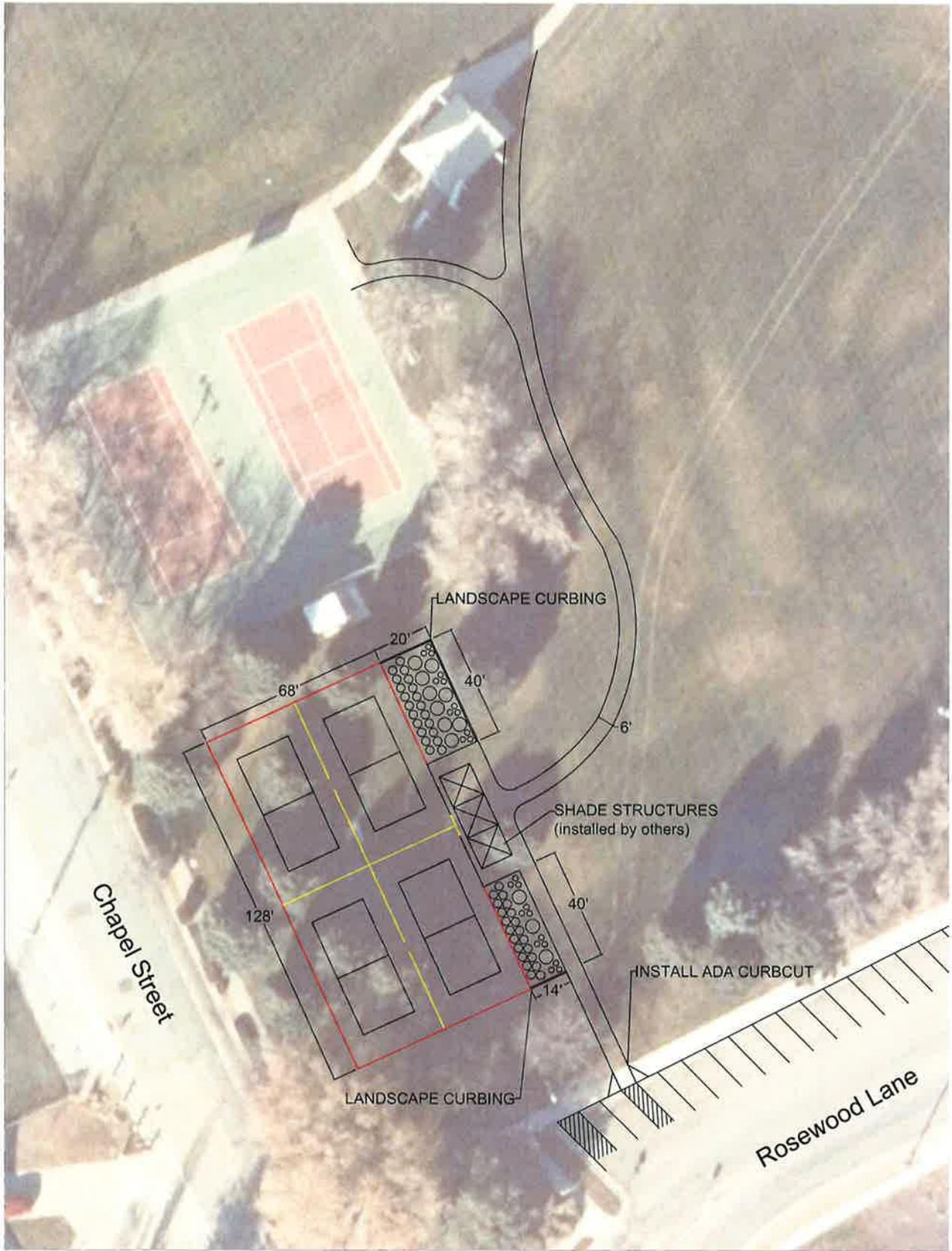
— 6' Black Vinyl Chain Link Fence
— 4' Black Vinyl Chain Link Fence



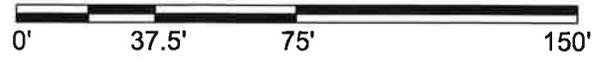
VAE VIEW PARK: Pickleball Courts

1600 North Main Street Layton, Utah





- 6' Black Vinyl Chain Link Fence
- 4' Black Vinyl Chain Link Fence



CHAPEL PARK: Pickleball Courts

152 Chapel Street Layton, Utah





Job Name: Hyde Park

Location: Hyde Park, UT

Contact Name:

Contact Number:



MEETING DATE:	MARCH 20, 2018
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

ORDINANCES TO ADOPT SHORT TERM RENTAL AND BED AND BREAKFAST INN REGULATIONS FOR THE COMMERCIAL ZONING DISTRICTS—TITLE 10, CHAPTERS 10 AND 11, CITY OF CODY CODE. ORDINANCES 2018-03 and 2018-04

ACTION:

Consider Ordinances 2018-03 and 04 to adopt short term rental and bed and breakfast regulations for the commercial zoning districts.

BACKGROUND:

In March 2017, as part of the residential zoning update, the City adopted short-term rental and bed and breakfast registration requirements for the residential zoning districts. The registration process and safety requirements have resulted in significant increases in safety and zoning compliance. By the end of 2017, the City had inspected and registered 48 short-term rentals in the residential zoning districts. In a check last fall, there were approximately 33 short-term rentals in the City’s commercial zoning districts.

It is proposed that the registration/inspection process and many of the standards used for residentially-zoned Bed and Breakfast Inns and Short-Term Rentals also be applied to the commercially-zoned ones. Both Bed and Breakfast Inns and Short-Term Rentals would continue to be classified as permitted uses in the commercial zoning districts (D-1, D-2, and D-3).

The Planning and Zoning Board and staff have worked on the proposed language, which is found in the attached ordinances. The language for the Bed and Breakfast Inn regulations is effectively identical to that adopted for the residential zoning districts. The proposed language for the short-term rental regulation would be similar to that of the residential zones, but with a few differences.

The primary differences are that the restriction prohibiting use of a multi-family dwelling for short-term rental would not be applied in the commercial zones, and the D-2 and D-3 commercial zones would allow rental of individual rooms (booked separately). Non-applicable sections, such as the residential “owner-occupied” provisions are not included.

FISCAL IMPACT

No significant impact to the city budget is expected. If approved, the regulations would require the owners of bed and breakfast inns and short-term rentals in the commercial zones to register the dwellings and have a safety inspection conducted by the City. The inspection fee is \$25 per facility.

ALTERNATIVES

Approve, deny, or amend Ordinances 2018-03 and 2018-04.

AGENDA ITEM NO. _____

RECOMMENDATION

The Planning and Zoning Board recommends approval of the ordinances.

ATTACHMENTS

Ordinances 2018-03 and 2018-04.

AGENDA & SUMMARY REPORT TO:

N/A

ORDINANCE NO. 2018-03

**AN ORDINANCE AMENDING TITLE 10, CHAPTER 10, ARTICLE A,
SECTION 2, CITY OF CODY CODE AS IT PERTAINS TO BED AND
BREAKFAST INNS AND SHORT-TERM RENTALS**

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on March 12, 2018;

WHEREAS, a public hearing was held on April 3, 2018 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance;

WHEREAS, it is recognized that adding the short-term rental and bed and breakfast inn language in Title 10, Chapter 10, Article A (Limited Business D-1 Districts), Section 2 (Uses Permitted), also has the effect of adding that language to Article B (D-2) and Article C (D-3) zoning districts; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY
OF THE CITY OF CODY, PARK COUNTY, WYOMING:**

1. "Bed and Breakfast Inn, subject to supplemental development standards of Chapter 10-11-2" is hereby added as a permitted use to City of Cody Code Section 10-10A-2(B) [Limited Business zoning district].
2. "Short Term Rental, subject to supplemental development standards of Chapter 10-11-2" is hereby added as a permitted use to City of Cody Code Section 10-10A-2(B) [Limited Business zoning district].

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

PASSED ON THIRD READING:

Matt Hall, Mayor

Attest:

Cynthia Baker
Administrative Services Director

ORDINANCE NO. 2018-04

AN ORDINANCE AMENDING TITLE 10, CHAPTER 11 OF THE CITY OF CODY CODE AS IT PERTAINS TO BED AND BREAKFAST INNS AND SHORT-TERM RENTALS

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on March 12, 2018;

WHEREAS, a public hearing was held on April 3, 2018 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

1. Section 10-11-2(B) is hereby adopted into the City of Cody Code as follows;

B. "B" Uses:

Bed and Breakfast Inn

1. The bed and breakfast inn must meet the definition set forth in chapter 2 of this title.
2. The owner must be living on the property at the time the bed and breakfast is in operation.
3. Total guest occupancy of a bed and breakfast inn property is limited to no more than ten (10) persons. (Establishments exceeding 10 persons fall within the zoning classification of "hotel".) The Planning and Zoning Board may further limit total guest occupancy (e.g., beds and/or guest rooms) of a proposed bed and breakfast inn based on lack of parking and other neighborhood impacts identified in the review process.
4. Vehicle access must comply with the requirements of the International Fire Code, appendix D, or other established standard acceptable to the Fire Marshal.
5. Cooking facilities in guest rooms are not permitted.
6. The facility must pass a fire and life safety inspection before it may be used as a bed and breakfast inn. At a minimum, the bed and breakfast inn shall be equipped with functional smoke detectors, a fire extinguisher (minimum rating 2A:10BC), and a carbon monoxide alarm if applicable. Each sleeping room shall be provided with Code compliant means of egress. The authority having jurisdiction (i.e., Fire Marshal and/or Building Official) may have additional requirements pursuant to the adopted Fire and/or Building Code.
7. Individual guest occupancy is limited to temporary periods of less than one hundred twenty (120) consecutive days, and less than one hundred twenty (120) days in any one-year period.

8. Bed and breakfast inns shall not be used as "reception facilities" as defined in this title, unless such use is otherwise permitted in the zoning district in which the property is located and authorization for such has been granted by the reviewing official.
 9. The bed and breakfast must maintain compliance with the WY Department of Revenue licensing requirements, including payment of lodging taxes.
 10. All bed and breakfasts must maintain compliance with the Wyoming Food Safety Rule (WY Department of Agriculture) and related licensing requirements.
 11. Unless otherwise exempted or authorized by this title, one (1) off-street guest parking space shall be provided for every two (2) lodging units or fraction thereof. The guest parking shall be in addition to the two (2) spaces required for the owners/manager. (SE)
 12. All bed and breakfast inns, whether existing or proposed, shall register with the City of Cody, pass the fire safety inspection, and provide evidence of compliance with the Wyoming Food Safety Rule. The Community Development Department is authorized to create application form(s) and procedures as necessary to manage and enforce these provisions, both for the initial authorization and for ongoing compliance. Authorized bed and breakfast inns shall post a document issued by the City identifying such authorization in a visible location.
2. Section 10-11-2(S) is hereby adopted into the City of Cody Code as follows;
- S. "S" Uses:
- Short Term Rental
1. Within the commercial zoning districts, a short-term rental may be operated out of any form of a dwelling with a permanent foundation.
 2. Short-term rental shall not be offered by a renter of the property—i.e. a sublet situation.
 3. Occupancy of a dwelling used for short-term rental is limited to the lesser of 2.6 guests per guest sleeping room (total rounded to nearest whole number) or a total of ten (10) guests. (Note: Facilities exceeding 10 guests are to be classified as hotels/motels and may be considered pursuant to that classification.).
 4. Within the D-1 zoning district, the following restrictions apply:
 - a. No more than four short-term rentals may be located on any one property.
 - b. Each short-term rental may only be rented to one group at any one time (i.e. a single booking).
 5. Within the D-2 and D-3 zoning districts, sleeping rooms may be rented individually when authorized for such through the short-term rental registration and inspection process; provided, in no case shall more than five sleeping rooms be individually rented in a dwelling.
 6. Each short-term rental shall require one (1) off-street guest parking space meeting the requirements of chapter 16, "Off Street Parking", of this title for every two (2) guest sleeping rooms or fraction thereof, unless otherwise exempted or authorized by this title (e.g. nonconforming provisions). (SE)

7. Prior to use of the dwelling as a short-term rental, the dwelling shall be inspected for fire and life safety items. At a minimum, the short-term rental shall be equipped with functional smoke detectors, a fire extinguisher (minimum rating 2A:10-BC), and a carbon monoxide alarm if applicable. Each sleeping room shall be provided with Code compliant means of egress. The authority having jurisdiction (i.e., Fire Marshal and/or Building Official) may have additional requirements pursuant to the adopted Fire and/or Building Code. Notwithstanding the above, short-term rentals existing at the date of adoption of this provision shall have until June 30, 2018, to obtain their inspection and until December 31, 2018, to correct any fire and life safety items involving construction or remodeling; no short-term rental activity shall occur if the dwelling is not in compliance with these deadlines.
8. Short-term rentals are classified as lodging facilities by the State. As such, the owner or manager of the short-term rental must register the lodging facility business with the WY Department of Revenue and pay lodging tax as required.
9. All short-term rental facilities, whether existing or proposed, shall register with the City of Cody, provide evidence of compliance with these provisions, and pass the fire/safety inspection. The Community Development Department is authorized to create application form(s) and procedures as necessary to manage and enforce these provisions, both for the initial authorization and for ongoing compliance. Authorized short-term rental facilities shall post a document issued by the City identifying such authorization in a visible location.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:

PASSED ON SECOND READING:

PASSED ON THIRD READING:

Matt Hall, Mayor

Attest:

Cynthia Baker
Administrative Services Director