

**City of Cody
Contractor's Board
Thursday, March 24, 2011**

A regular meeting of the City of Cody Contractor's Board was held at the Holiday Inn in Cody, Wyoming on Thursday, March 24, 2011 at 12:00 p.m.

Present: Chairman Merle Nielson; Councilman Charles Cloud; Paul Sandbak; Kim Nielson; Gerald Stroh; Roy Holm; Tom Quick; Scott King, Building Official; Jolene Osborne, Engineering Administrative Assistant;

Absent: Vice Chairman Gene Kelly; Harold Lee;

Chairman Merle Nielson called the meeting to order at 12:08 p.m.

Roy Holm made a motion seconded by Paul Sandbak to approve the consent calendar as presented and the minutes of the February 24, 2011 regular meeting with the correction that Gerald Stroh seconded the motion to nominate Gene Kelly as Vice Chairman.

Vote was unanimous, motion carried.

Teleconference interview was conducted with Jerrald Scott Ross of Sheet Metal Specialties, Inc. Gerald Stroh made a motion seconded by Kim Nelson to approve the Class B HVAC Contractor's License for Sheet Metal Specialties, Inc.

Vote was unanimous, motion carried.

Kim Nelson made a motion seconded by Tom Quick to approve the following Class B Limited Contractor's Licenses:

1. WMK Davis LLC
2. Village Roofing Co., Inc.
3. MKM Construction, Inc.
4. Earl Claudson Masonry
5. Hayward Baker, Inc.
6. TID Inc.
7. Campbell's Siding & Windows

with the clarification that the Class B Limited Contractor's License for Village Roofing Co., Inc does not include a license for HVAC.

Vote was unanimous, motion carried.

Discussion Items:

1. It seems that many contractors are not following the same code guidelines outside the city limits as are required within the city limits. The board encourages builders to follow code guidelines.
2. The board discussed recent renovations going on throughout the city.
3. As a reminder, the Wyoming Conference of Building Officials will be in Cody on April 13-15th. This year's conference will be on the new energy code being considered for adoption by the State. All board members and licensed contractors are encouraged to attend.

4. The Wyoming State Statute Title 37 Chapter 13 Article 3 regarding damage to underground public utility facilities was reviewed. The board discussed the most effective way to notify city contractors about the changes. It was concluded that contractors will be contacted by letter that includes the hardcopy of the portion of statutes that have changed and the website link to the entire statute. A possible ad in the paper was also discussed.

There being no further business to come before the Contractor's Board, Paul Sandbak made a motion seconded by Charles Cloud to adjourn the meeting at 1:12 p.m.

Vote was unanimous, motion carried.

Respectfully Submitted,

Jolene Y. Osborne
Engineering Administrative Assistant