

City of Cody City Council
AGENDA

Tuesday, September 19, 2017 – 7:00 p.m. (Pre-Meeting to begin at 6:45 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Mayor's Recognitions and Announcements

Proclamation – Constitution Week September 17th – 23rd, 2017

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes –Regular Meeting Minutes from September 5, 2017 and Special Meeting Minutes from August 31, 2017.
- b. Approve vouchers in the amount of \$7,357.75 (Vouchers/Expenses relating to the One Cent Optional Tax).
- c. Authorize the Mayor to enter into and sign maintenance agreements between the City of Cody and Long Technologies.
- d. Authorize the Mayor to enter into and sign an Agreement for the Purchase and Sale of Equipment, contingent up on review by the City Attorney as it relates to the Bid 2017-10 awarded on September 9, 2017 to Altitude Recycling Equipment.

2. Public Comment The City welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

a. Approve Vouchers and Payroll in the amount of \$1,889,464.00.

b. RESOLUTION 2017-10

A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CODY, WY FOR THE PURPOSE OF WASTEWATER TREATMENT PLANT/FACILITIES UPGRADES – PHASE 2

Staff Reference: Steve Payne, Public Works Director

c. ORDINANCE 2017-21 – FIRST READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 3, TO THE CITY
OF CODY CODE: SALES BY FRATERNAL CLUBS

Staff Reference: Scott Kolpitcke, City Attorney

- d. ORDINANCE 2017-22 FIRST READING
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 14, TO THE CITY
OF CODY CODE: LICENSE FEES
Staff Reference: Cindy Baker, Administrative Services Officer
- e. ORDINANCE 2017-23 FIRST READING
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 9 TO THE CITY
OF CODY CODE: TYPES OF LICENSES AND PERMITS
Staff Reference: Cindy Baker, Administrative Services Officer

5. Tabled Items
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

Upcoming Meetings:

Tuesday, September 19, 2017 – Regular Council Meeting 7:00 p.m.

Tuesday, September 26, 2017- Council Work Session 4:15 p.m.

Tuesday, October 3, 2017 – Regular Council Meeting 7:00 p.m.

City of Cody
Council Proceedings
Tuesday, September 5, 2017

A pre-meeting was held at 6:45 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, September 5, 2017 at 7:00 p.m.

Present: Mayor Hall, Council Members Donny Anderson, Karen Ballinger, Landon Greer, Jerry Fritz, Glenn Nielson and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer/Clerk Cindy Baker

Absent: None

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Greer made a motion seconded by Council Member Fritz to approve the consent calendar—Regular Minutes from August 15, 2017 and Special Meeting Minutes from August 23, 2017; authorize the Mayor to enter into a Memorandum of Agreement and sign said document with Condrey & Associates for a classification study, not to exceed \$32,500; award Bid 2017-10 to Altitude Recycling Equipment, LLC for a Maren ProPak60 Full Eject Horizontal Baler in the amount of \$105,700, less trade in amount of \$13,000, for a net total amount of \$92,700; authorize Barry Cook, City Administrator, to sign the retainage release document for the Sunset Blvd water line project to J & J Construction, with a release date of on or after September 11, 2017; authorize the Mayor to sign the grant agreements and associated certifications between the City of Cody and the State Loan and Investment Board (SLIB) for the City shop roof project and the Panorama Subdivision overlay project; approve a request for in-kind sponsorship of the Cody Auditorium, City Park, Mini Golf and Band shell for the Wyoming Recreation and Parks Association (WRPA) conference to be held in Cody October 2nd – 4th.; approve a request from Leonard Moore, Pat O’Hara Brewing Company, to close 15th Street from Sheridan Ave. to the Alley on Saturday, September 16, 2017 from 3PM to 10 PM for their 4th Annual Anniversary Celebration and approve an open container permit for the event with staff recommendations; and authorize the Mayor to sign an agreement between the City of Cody and the Bureau of Land Management for the Right-of-Way Grant contingent upon review by the City Attorney. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Nielson to approve Vouchers and Payroll in the amount of \$814,718.16, noting \$150,755.33 were projects associated with the one cent optional tax funds. Council Member Greer recused himself from the vote. Vote was unanimous from remaining Council Members.

There being no further business, the Mayor adjourned the meeting at 7:04 p.m.

Matt Hall
Mayor

Cindy Baker
Administrative Services Officer/Clerk

City of Cody
Council Proceedings
Thursday, August 31, 2017

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Thursday, August 31, 2017 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members, Karen Ballinger, Donny Anderson, Jerry Fritz and Stan Wolz, City Administrator, Barry Cook, and Administrative Services Officer, Cindy Baker.

Absent: Council Members Landon Greer and Glenn Nielson

Mayor Hall called the meeting to order at 4:15 p.m.

The Governing Body discuss a request from citizens on North Street requesting this to be a “One Way Road”. Staff was given direction on how to proceed with this request.

The Governing Body discussed the Limited License Holders and ability to get a permit for dispensing outside of the license building. Scott Kolpitke, City Attorney will present a revised ordinance at a future council meeting for first reading. No action was taken

Cindy Baker, Administrative Services Officer discussed Ice Cream Social and lack of Council/Management participation. Discussion resulted in the Council wanting to continue with this event and possibly reaching out to other service groups with assistance with the event.

Park County School District #6 representatives presented a request for the Council to consider generic Cody Broncs/Fillies Banners for the downtown light poles. The Council indicated they would not approve this request if presented at a Council Meeting. No action was taken.

Barry Cook, City Administrator, informed the Governing Body that a Classification Study (as budgeted) would be starting in October and was an action item for approval on the September 5th meeting.

Discussion was held on changing the Work Sessions from Thursday to Tuesday (typically 2nd and/or 4th Tuesday of the month). Since this is a Work Session it does not require any changes in an ordinance. Council agreed to move forward with this change. No action was taken.

There being no further items on the agenda – meeting adjourned at 5:19 p.m.

Cindy Baker
Administrative Services Officer

Matt Hall
Mayor

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
WESTERN EMULSIONS INC					
	10-338259	CHIP SEAL OIL	08/16/2017	3,757.25	.00
	10-338926	CHIP SEAL OIL	08/17/2017	3,600.50	.00
Total :				<u>7,357.75</u>	<u>.00</u>
Total WESTERN EMULSIONS INC:				<u>7,357.75</u>	<u>.00</u>
Grand Totals:				<u><u>7,357.75</u></u>	<u><u>.00</u></u>

MEETING DATE: SEPTEMBER 19, 2017
DEPARTMENT: PARKS, RECREATION &
PUBLIC FACILITIES
PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER



HVAC Systems Asset Preservation Support Agreement

ACTION TO BE TAKEN

Request City Council to allow the Mayor to enter into a maintenance agreement with Long Building Technology.

SUMMARY OF INFORMATION

This past year we have had an agreement with Long Building Technology to help us maintain the Paul Stock Aquatics and Recreation Center, and City Hall buildings. Long went through the buildings HVAC systems and performed preventative maintenance on our systems. They were able to find minor problems and fix them before they became major issues. By maintaining our existing systems we will get a longer life out of our assets.

We would like to expand this maintenance agreement to include:

- Cody Auditorium
- Electric Shop
- Parks Shop, Green House, Glendale Park
- Draw Street Storage Building
- Sanitation and Recycling Center
- Vehicle Maintenance Shop
- Cody City Shop

This agreement would start on October 1, 2017 and run through September 30, 2018.

FISCAL IMPACT

Not to exceed the bid amount by Long Technologies

ALTERNATIVES

1. Enter into Agreement
2. Deny the Agreement

ATTACHMENTS

Long Technologies, contract

AGENDA & SUMMARY REPORT TO

Rick Manchester, Parks, Recreation & Public Facilities Director (307) 587-0400
Mike Fink, Public Facilities and Recreation Superintendent (307) 587-0400

HVAC Systems Asset Preservation Support Agreement

Includes:

HVAC Equipment Preventative Maintenance



Facilities:

- Electric Shop**
- Parks Shop, Green House, Glendale Park**
- Draw Street Storage Building**
- Sanitation and Recycling Center**
- Vehicle Maintenance Shop**
- Cody City Shop**



CUSTOMER

City of Cody
1338 Rumsey Ave
Cody, Wyoming 82414

Contact: Mr. Mike Fink
Facilities Supervisor

Phone # 307-527-7511

COVERAGE LOCATION'S

- Electric Shop**
- Parks Shop, Green House, Glendale Park**
- Draw Street Storage Building**
- Sanitation and Recycling Center**
- Vehicle Maintenance Shop**
- Cody City Shop**

GENERAL CONDITIONS

AGREEMENT: This Management Agreement is designed to protect and extend the life of your capital investment in the building systems covered by this agreement and to maintain a comfortable and safe environment for your buildings occupants. Additional benefits include maintaining operating expense efficiencies and enhanced system reliability.

Our agreement will be initiated, administered, monitored and updated to maintain the highest level of service and capital investment protection possible. Service will be scheduled, on a regular basis by our Project Management Tasking Software which is based on manufacturers' recommendations, equipment application, run time, age and our own experience.

Predictive Maintenance, PDM, is used on all equipment applicable as listed on the equipment tasking sheets. This allows us to see, and correct, most potential failures long before they cause an emergency shutdown. In performing this service, we use the latest state-of-the-art technology. PDM services such as vibration analysis, oil analysis, eddy current tube analysis, thermography, etc. are provided as identified in the overview task templates.

A detailed set of equipment tasking templates are used to direct the technician. This insures that the Customer receives the complete scope of work purchased. The tasking templates are specifically set up to service the equipment described on the Equipment List included as a part of this agreement. The task templates specifically state the exact service tasks, duration and intervals to be included in this agreement. Due to the proprietary nature of the program, Long & Associates, Inc. shall retain and manage all copies of the detailed task templates at all times.

TECHNICIANS: Trained and skilled technicians will perform the work required under this agreement utilizing advanced service procedures and state-of-the art tools and service instrumentation. Ongoing training is given to our technicians to assure maximum service performance.

PERFORMANCE REPORTS: Service performance reports are used to assure consistent communications between the Customer and LONG mechanical Solutions. Hand written service performance reports will be provided after each service visit and shall be signed by the Customer's authorized representative when available. These service performance reports shall describe the work performed, list any problems found and identify recommendations for repairs required.

ACCOUNT STATUS REPORTS: With each invoice, you will also receive a statement showing the work performed during the previous month, the status of any open repairs or system problems and the condition of all equipment at the time of the last inspection.

QUALITY PERFORMANCE: LONG Mechanical Solutions is committed to providing quality service to our customers within the provisions, terms and conditions of this agreement. In order to maintain our high quality standards, we will periodically ask you for feedback on the services performed under this agreement. We also welcome your unsolicited comments at any time.

COMPLIANCE WITH LAWS AND REGULATIONS: CFC management is an ongoing service provided to all of our customers. LONG Mechanical Solutions will comply with any and all governmental laws or regulations concerning the proper handling of CFC's (Chloro Fluoro Carbons). This CFC service includes all labor, instrumentation and equipment required to detect and locate leaks, recovery of refrigerants and recycling of the refrigerant after repair. Detection may be accomplished using a combination of visual inspection, electronic detection, ultraviolet/die detection and other approved detection procedures.

We shall submit a written CFC leak notification describing all CFC leak problems in detail. A repair proposal will be submitted for approval when such repair is not covered under this agreement.

Duration: This is a 1-year agreement. The agreement will go into effect on October 1, 2017 and will continue through September 30, 2018.

RENEWAL AGREEMENT: After the initial agreement period, a 1-year renewal agreement will be provided 30 days prior to the agreement expiration. Any price adjustment will be made at this time.

PAYMENT FOR SUPPLEMENTAL SERVICES: Additional services, beyond the scope of this agreement, will be furnished upon request with proper authorization. All additional services not covered under this agreement and separately contracted, will be invoiced by LONG and payable by customer at a discounted preferred contract customer rates of 5% below current LONG published time and material service rates.

Facility Cost Summary	Cost Per Facility
ELECTRIC SHOP	\$830.00
PARKS SHOP, GREENHOUSE, GLENDALE PARK	\$1,662.00
DRAW STREET STORAGE BUILDING	\$622.00
SANITATION AND RECYCLING CENTER	\$830.00
VEHICLE MAINTENANCE SHOP	\$416.00
CODY CITY SHOP	\$1,040.00

YOUR ANNUAL INVESTMENT FOR THIS AGREEMENT IS:

Twenty thousand eight hundred **\$5,400.00**

Billed semi-annually at \$2,700.00 (payment terms net 30 days).

APPROVAL AND ACCEPTANCE

LONG Mechanical Solutions

City of Cody

Prepared by: *David Kenik*
General Manager

Accepted by: _____

Signature _____ Date / /2017

AGREEMENT TERMS & CONDITIONS

- INITIAL INSPECTION** - For full repair labor or full repair material agreements during the first 30 days of this Agreement or upon initial seasonal start-up, if Long should find any equipment

covered under this Agreement to be in need of repair or replacement, Long will inform customer in writing of the equipment condition and the proposed corrective action. When Long so notifies customer it is understood that Long will not be responsible for the present or future repair or replacement, or operability of the equipment, until such a time the equipment is restored to a condition acceptable to Long.

2. **WARRANTY** - Long warrants that the work performed hereunder shall be done in a workmanlike manner and that all parts and components shall be free from defects in workmanship and materials. This warranty shall be effective for a period of ninety (90) days from the date the work is done or the part or component is installed or in the case of full labor and material agreements until the date on which this Agreement terminates, whichever first occurs. Customer remedy, should any breach of the warranty occur, shall be for Long to re-perform defective work or to repair or replace, at Long's option, any parts or components which are shown, to Long's satisfaction, to be defective, provided that notice is given promptly upon discovery of the defect.
3. **RESPONSIBILITIES** - In order to permit Long to properly perform the services included in this agreement, Customer agrees:
 1. To provide reasonable and timely access to all covered equipment and systems.
 2. To allow Long to start and stop equipment, with proper notice and coordination.
 3. Unless otherwise included in this Agreement, to provide water treatment for the proper functioning of the equipment.
4. **LIMITATIONS OF LIABILITY** - Neither party shall be liable to the other party for personal injuries, consequential, incidental or property damage of any nature arising from causes beyond its reasonable control or without its fault or negligence. Nor shall either party be liable for any delay or default in performing hereunder if such delay or default is caused by any condition or circumstances beyond its reasonable control, such as, but not limited to, governmental restrictions, strikes or other labor troubles, acts of God, interruption or irregularities in electrical power, etc.
5. **EXCLUSIONS** - It is understood that the following are not the responsibility of LONG's under this Agreement:
 1. Day to day operation of the equipment.
 2. Services, repairs or replacement necessitated by misuse, improper operation, continued operation of covered equipment against Long's recommendations.
 3. Correction or replacement of equipment damaged due to corrosion, lack of proper water treatment, electrolytic action, or other causes beyond our control when not identified as Long's responsibility in the agreement.
 4. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities.
 5. Replacement of major components which cannot be repaired due to age or unavailability of replacement parts.
 6. Replacement or servicing of equipment or components such as pneumatic piping, fuses, starters, circuit breakers, disconnect switches, electrical and control wiring, plumbing, non-moving parts such as pressure vessels, heat exchangers, tubes, panels, duct work, structural supports, and decorative casings unless specifically included in this Agreement.
 7. The work shall not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos. Customer shall notify Long in writing if any hazardous materials, including without limitation, asbestos, are present at the jobsite. Customer shall take adequate precautions to protect Long, its employees, agents and subcontractors from such hazardous materials and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work.
6. **TERMINATION** - Long may terminate this Agreement upon written notice to Customer in the event that (1) any sums or monies due and payable under this Agreement are not paid when due; or (2) alterations, additions, or repairs are made to covered equipment by others. Either party may terminate this Agreement upon the expiration date of this Agreement provided that written notice of such termination is received by the other party at least thirty (30) days prior to the expiration date. Long reserves the right to deny service in the event of a past due account balance. Customer may terminate this agreement in the event of non-performance by Long. A written notice identifying

non-performance must be sent to LONG allowing 30 days to correct the deficiency. If deficiency persists after 30 days, a second notice must be sent to the president of LONG. If the deficiency persists after a second 30 days, the agreement may be cancelled upon notice to LONG. All account balances due prior to final termination of the agreement 60 days from first notice.

7. **DISPUTES, CHOICE OF LAW AND COSTS** - This contract shall be deemed to have been entered into and shall be governed by the laws of the state of Wyoming. All claims, disputes and controversies arising out of or relating to this contract, or the breach thereof, shall, in lieu of court action, be submitted to arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Assn., and any judgment upon the award rendered by the arbitrator(s) may be entered in any court of competent jurisdiction. The site of the arbitration shall be Casper, Wyoming unless another site is mutually agreed between the parties. The parties agree that in any arbitration each shall be entitled to discovery of the other party as provided by the Federal Rules of Civil Procedure; provided, however, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the American Arbitration Assn. In the event it becomes necessary for Long to incur any costs or expenses in the collection of monies due, or to enforce any rights or privileges hereunder, Customer shall, upon demand, reimburse LONG for all such costs and expenses (including, but not limited to, reasonable attorney's fees). Actions by Long to collect monies due under this contract may be brought in any court of competent jurisdiction in lieu of arbitration.
8. **ENTIRE AGREEMENT** - When executed by the parties and approved by Long's authorized representative, this Agreement contains the entire agreement between the parties with respect to the services covered herein. No other representations, warranties, or statements (whether expressed in Customer purchase order, Customer contract or otherwise), shall be binding upon Long unless expressly agreed to in writing by LONG's authorized representative.

COVERAGE

HVAC Equipment Preventative Maintenance Service

- ✓ Annual and /or seasonal scheduled preventative maintenance tasks as per manufacturers recommendations and LONG maintenance procedures.
- ✓ LONG will replace drive belts annually on listed equipment, Belts provided by the City of Cody.
- ✓ Preventative maintenance materials such as grease, oil, cleaning materials are provided
- ✓ Condenser coil cleaning for air conditioning systems provided annually
- ✓ Air filter replacement Simi-annually for listed equipment. Filters provided by the City of Cody.
- ✓ Seasonal inspections for fan system equipment and heating /cooling equipment as noted on equipment listing.
- ✓ Boiler Combustion Analysis and Burner Set Up Simi-Annually
- ✓ Post schedule review upon scheduled maintenance completion with City Facilities Supervisor

City of Cody Equipment Asset Coverage Per Location

ELECTRIC SHOP	
EQUIPMENT DESCRIPTION	Location/Area Served
Furnace #1	Parks Offices
Condensing Unit #1	Parks Offices
Radiant Tube Heater #1	SHOP
Radiant Tube Heater #2	SHOP
Radiant Tube Heater #3	SHOP
PARKS SHOP, GREENHOUSE, GLENDALE PARK	
EQUIPMENT DESCRIPTION	Location/Area Served
Furnace #1	Parks Offices
Condensing Unit #1	Parks Offices
Radiant Tube Heater #1	SHOP
Radiant Tube Heater #2	SHOP
Radiant Tube Heater #3	SHOP
Radiant Tube Heater #4	SHOP
Ventilation Fan #1	Greenhouse
Ventilation Fan #2	Greenhouse
Greenhouse Unit Heater	Greenhouse
Glendale Park Furnace	Glendale Park
DRAW STREET STORAGE BUILDING	
EQUIPMENT DESCRIPTION	Location/Area Served
Unit Heater #1	SHOP
Unit Heater #2	SHOP
Unit Heater #3	SHOP
Unit Heater #4	SHOP
SANITAION AND RECYCLING CENTER	
EQUIPMENT DESCRIPTION	Location/Area Served
Radiant Tube Heater #1	Sanitation SHOP
Radiant Tube Heater #2	Sanitation SHOP
Radiant Tube Heater #3	Sanitation SHOP
Radiant Tube Heater #4	Sanitation SHOP
Radiant Tube Heater #5	Sanitation SHOP
Radiant Tube Heater #6	Sanitation SHOP
Roof Top Exhaust Fan #1	Sanitation ROOF
Roof Top Exhaust Fan #2	Sanitation ROOF
Roof Top Exhaust Fan #3	Sanitation ROOF
Unit Heater	Recycle Center
VEHICLE MAINTENANCE SHOP	
EQUIPMENT DESCRIPTION	Location/Area Served
Radiant Tube Heater #1	VM Shop
Radiant Tube Heater #2	VM Shop
Radiant Tube Heater #3	VM Shop

CODY CITY SHOP

EQUIPMENT DESCRIPTION	Location/Area Served
Furnace #1	Office
Furnace #2	Office
Condensing Unit #1	Office
Condensing Unit #2	Office
Radiant Tube Heater #1	SHOP
Radiant Tube Heater #2	SHOP
Radiant Tube Heater #3	SHOP
Radiant Tube Heater #4	SHOP
Unit Heater #1	Wash Bay

HVAC Systems Asset Preservation Support Agreement

Includes:

HVAC Equipment Preventative Maintenance



CITY OF CODY
WYOMING

Facilities:

- City Hall
- Cody Auditorium
- Paul Stock Aquatic and Recreation Center



CUSTOMER

**City of Cody
1338 Rumsey Ave
Cody, Wyoming 82414**

**Contact: Mr. Mike Fink
Facilities Supervisor
Phone # 307-527-7511**

COVERAGE LOCATION'S

- City Hall
- Cody Auditorium
- Paul Stock Aquatic and Recreation Center

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Duration: This is a 1-year agreement. The agreement will go into effect on October 1, 2017 and will continue through September 30, 2018.

RENEWAL AGREEMENT: After the initial agreement period, a 1-year renewal agreement will be provided 30 days prior to the agreement expiration. Any price adjustment will be made at this time.

PAYMENT FOR SUPPLEMENTAL SERVICES: Additional services, beyond the scope of this agreement, will be furnished upon request with proper authorization. All additional services not covered under this agreement and separately contracted, will be invoiced by LONG and payable by customer at a discounted preferred contract customer rates of 5% below current LONG published time and material service rates.

Facility Cost Summary	Cost Per Facility
CITY HALL	\$1,870.00
CODY AUDITORIUM	\$3,120.00
PAUL STOCK AQUATIC AND RECREATION CENTER	\$10,400.00

YOUR ANNUAL INVESTMENT FOR THIS AGREEMENT IS:

Twenty thousand eight hundred **\$15,390.00**

Billed semi-annually at \$7,695.00 (payment terms net 30 days).

APPROVAL AND ACCEPTANCE

LONG Mechanical Solutions

City of Cody

Prepared by: *David Kenik*
General Manager

Accepted by: _____

Signature _____ Date / /2017

AGREEMENT TERMS & CONDITIONS

1. **INITIAL INSPECTION** - For full repair labor or full repair material agreements during the first 30 days of this Agreement or upon initial seasonal start-up, if Long should find any equipment covered under this Agreement to be in need of repair or replacement, Long will inform customer in writing of the equipment condition and the proposed corrective action. When Long so notifies customer it is understood that Long will not be responsible for the present or future repair or replacement, or operability of the equipment, until such a time the equipment is restored to a condition acceptable to Long.
2. **WARRANTY** - Long warrants that the work performed hereunder shall be done in a workmanlike manner and that all parts and components shall be free from defects in workmanship and materials. This warranty shall be effective for a period of ninety (90) days from the date the work is done or the part or component is installed or in the case of full labor and material agreements until the date on which this Agreement terminates, whichever first occurs. Customer remedy, should any breach of the warranty occur, shall be for Long to re-perform defective work or to repair or replace, at Long's option, any parts or components which are shown, to Long's satisfaction, to be defective, provided that notice is given promptly upon discovery of the defect.
3. **RESPONSIBILITIES** - In order to permit Long to properly perform the services included in this agreement, Customer agrees:
 1. To provide reasonable and timely access to all covered equipment and systems.
 2. To allow Long to start and stop equipment, with proper notice and coordination.
 3. Unless otherwise included in this Agreement, to provide water treatment for the proper functioning of the equipment.
4. **LIMITATIONS OF LIABILITY** - Neither party shall be liable to the other party for personal injuries, consequential, incidental or property damage of any nature arising from causes beyond its reasonable control or without its fault or negligence. Nor shall either party be liable for any delay or default in performing hereunder if such delay or default is caused by any condition or circumstances beyond its reasonable control, such as, but not limited to, governmental restrictions, strikes or other labor troubles, acts of God, interruption or irregularities in electrical power, etc.
5. **EXCLUSIONS** - It is understood that the following are not the responsibility of LONG's under this Agreement:
 1. Day to day operation of the equipment.
 2. Services, repairs or replacement necessitated by misuse, improper operation, continued operation of covered equipment against Long's recommendations.
 3. Correction or replacement of equipment damaged due to corrosion, lack of proper water treatment, electrolytic action, or other causes beyond our control when not identified as Long's responsibility in the agreement.
 4. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities.
 5. Replacement of major components which cannot be repaired due to age or unavailability of replacement parts.
 6. Replacement or servicing of equipment or components such as pneumatic piping, fuses, starters, circuit breakers, disconnect switches, electrical and control wiring, plumbing, non-moving parts such as pressure vessels, heat exchangers, tubes, panels, duct work, structural supports, and decorative casings unless specifically included in this Agreement.
 7. The work shall not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos. Customer shall notify Long in writing if any hazardous materials, including without limitation, asbestos, are present at the jobsite. Customer shall take adequate precautions to protect Long, its employees, agents and subcontractors from such hazardous materials and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work.

6. **TERMINATION** - Long may terminate this Agreement upon written notice to Customer in the event that (1) any sums or monies due and payable under this Agreement are not paid when due; or (2) alterations, additions, or repairs are made to covered equipment by others. Either party may terminate this Agreement upon the expiration date of this Agreement provided that written notice of such termination is received by the other party at least thirty (30) days prior to the expiration date. Long reserves the right to deny service in the event of a past due account balance. Customer may terminate this agreement in the event of non-performance by Long. A written notice identifying non-performance must be sent to LONG allowing 30 days to correct the deficiency. If deficiency persists after 30 days, a second notice must be sent to the president of Long & Associates. If the deficiency persists after a second 30 days, the agreement may be cancelled upon notice to LONG. All account balances due prior to final termination of the agreement 60 days from first notice.
7. **DISPUTES, CHOICE OF LAW AND COSTS** - This contract shall be deemed to have been entered into and shall be governed by the laws of the state of Wyoming. All claims, disputes and controversies arising out of or relating to this contract, or the breach thereof, shall, in lieu of court action, be submitted to arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Assn., and any judgment upon the award rendered by the arbitrator(s) may be entered in any court of competent jurisdiction. The site of the arbitration shall be Casper, Wyoming unless another site is mutually agreed between the parties. The parties agree that in any arbitration each shall be entitled to discovery of the other party as provided by the Federal Rules of Civil Procedure; provided, however, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the American Arbitration Assn. In the event it becomes necessary for Long to incur any costs or expenses in the collection of monies due, or to enforce any rights or privileges hereunder, Customer shall, upon demand, reimburse LONG for all such costs and expenses (including, but not limited to, reasonable attorney's fees). Actions by Long to collect monies due under this contract may be brought in any court of competent jurisdiction in lieu of arbitration.
8. **ENTIRE AGREEMENT** - When executed by the parties and approved by Long's authorized representative, this Agreement contains the entire agreement between the parties with respect to the services covered herein. No other representations, warranties, or statements (whether expressed in Customer purchase order, Customer contract or otherwise), shall be binding upon Long unless expressly agreed to in writing by LONG's authorized representative.

COVERAGES

HVAC Equipment Preventative Maintenance Service

- ✓ Annual and /or seasonal scheduled preventative maintenance tasks as per manufacturers recommendations and LONG maintenance procedures.
- ✓ LONG will replace drive belts annually on listed equipment. Belts provided by the City of Cody.
- ✓ Preventative maintenance materials such as grease, oil, cleaning materials are provided
- ✓ Condenser coil cleaning for air conditioning systems provided annually
- ✓ Air filter replacement Semi-annually for listed equipment. Filters provided by the City of Cody.
- ✓ Seasonal inspections for fan system equipment and heating /cooling equipment as noted on equipment listing.
- ✓ Boiler Combustion Analysis and Burner Set Up Semi-Annually
- ✓ Pre schedule review with City Facilities Supervisor on equipment scheduled for service.
- ✓ Post schedule review upon scheduled maintenance completion with City Facilities Supervisor

City of Cody Equipment Asset Coverage Per Location

CITY HALL	
EQUIPMENT DESCRIPTION	Location/Area Served
Furnace #1	South Basement
Furnace #2	South Basement
Furnace #3	Main Basement
Furnace #4	Main Basement
Furnace #5	Main Basement
Condensing Unit #1	Roof
Condensing Unit #2	Roof
Condensing Unit #3	Roof
Condensing Unit #4	Roof
Condensing Unit #5	Roof
RTU #1 Nicole Mall	Roof
RTU #2 Nicole Mall	Roof
PAUL STOCK AQUATIC AND RECREATION CENTER	
EQUIPMENT DESCRIPTION	Location/Area Served
Trane Chiller	OUTSIDE
Unilux Boiler #1	BOILER ROOM
Unilux Boiler #2	BOILER ROOM
Taco Hot Water Pump #1 30HP	BOILER ROOM
Taco Hot Water Pump #2 30HP	BOILER ROOM
Domestic Hot Water- Taco Circ Pump	BOILER ROOM
PK Compact HTX and Control Valve	BOILER ROOM
Heat Exchanger 1	HW Supply
Heat Exchanger 2	LAP POOL
Heat Exchanger 3	THEROPY POOL
Heat Exchanger 4	LIESURE POOL
Heat Exchanger 5	SPA
Chilled Water Pump #3 15 HP	BOILER ROOM
Chilled Water Pump #4 15 HP	BOILER ROOM
Pump #1 & #2 Yaskawa VFD W/ Bypass	BOILER ROOM
Glycol Feeder Tank and Pump	BOILER ROOM
(2) Extrol Expansions Tanks	BOILER ROOM
Control Panel CP-3/CP-4 Metasys	BOILER ROOM
Ventilation Fan #1	BOILER ROOM
Ventilation Fan #2	POOL PUMP ROOM
Unit Heater #1	BOILER ROOM
Unit Heater #2	CO2 Room
Air Handling Unit #1 Plus VFD's	POOL ZONE
Air Handling Unit #2	POOL BLEACHERS
Air Handling Unit #3 Plus VFD's	OFFICES
Air Handling Unit #4	SECOND FLOOR
Air Handling Unit #5	GYMNASIUM
Air Handling Unit #6	WEIGHT ROOM

Exhaust Fan #1	ROOF
Exhaust Fan #2	ROOF
Exhaust Fan #3	ROOF
Exhaust Fan #4	ROOF
Exhaust Fan #5	ROOF
Humidifier #1 & #2	Mech Room 4,5,6
Steam Room- Steam Generator	LOCKER ROOM
Variable Air Volume Boxes (22)	ENTIRE BUILDING
Inline Fan(end of hallway Tiny Tots)	Ceiling/Tiny tots

Cody Auditorium	
EQUIPMENT DESCRIPTION	Location/Area Served
Hot Water Boiler	Basement Mechanical
Air Handling Unit	Stage
Unit Heater 1	Club Room
Unit Heater 2	Club Room
Hot Water Pumps	Basement Mechanical
Evaporative Cooler 1-5	Roof

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
AMERICAN FAMILY LIFE ASSUR					
	83117	AFLAC PREMIUM	08/31/2017	2,406.79	2,406.79
Total :				2,406.79	2,406.79
Total AMERICAN FAMILY LIFE ASSUR:				2,406.79	2,406.79
AMERICAN WELDING & GAS, INC.					
	04962567	ARGON/CYLINDER RENTAL	07/31/2017	26.38	.00
	05030958	ARGON/CYLINDER RENTAL	08/31/2017	28.31	.00
	05030959	OXYGEN/ACETYLENE/CYLINDER RENTAL	08/31/2017	63.03	.00
Total :				117.72	.00
Total AMERICAN WELDING & GAS, INC.:				117.72	.00
ANIXTER INC					
	3598444-01	CODY LABS PROJECT	08/22/2017	33,457.02	.00
	3598444-02	Vault, 3 phase switch pad	09/05/2017	1,507.09	.00
	3598444-02	Vault, 3 phase transf	09/05/2017	2,366.31	.00
	3598444-02	FREIGHT	09/05/2017	589.51	.00
Total :				37,919.93	.00
Total ANIXTER INC:				37,919.93	.00
BAILEY ENTERPRISES INCORPORATED					
	083117	Unleaded	09/06/2017	892.06	.00
	083117	Unleaded	09/06/2017	233.30	.00
	083117	Unleaded	09/06/2017	2,327.13	.00
	083117	Diesel	09/06/2017	858.83	.00
	083117	Unleaded	09/06/2017	1,233.97	.00
	083117	Unleaded	09/06/2017	93.33	.00
	083117	Diesel	09/06/2017	175.35	.00
	083117	Unleaded	09/06/2017	27.69	.00
	083117	Unleaded	09/06/2017	173.80	.00
	083117	Diesel	09/06/2017	3,660.11	.00
	083117	Unleaded	09/06/2017	371.80	.00
	083117	Diesel	09/06/2017	4,829.92	.00
	083117	Unleaded	09/06/2017	325.44	.00
	083117	Diesel	09/06/2017	81.76	.00
	083117	Unleaded	09/06/2017	570.43	.00
	083117	Diesel	09/06/2017	291.97	.00
	083117	Unleaded	09/06/2017	400.07	.00
	083117	Diesel	09/06/2017	819.28	.00
	083117	Unleaded	09/06/2017	500.80	.00
Total :				17,867.04	.00
Total BAILEY ENTERPRISES INCORPORATED:				17,867.04	.00
BIG HORN CINEMAS, INC					
	2017-003	FRIDAY AT THE MOVIES	08/28/2017	4,764.20	.00
Total :				4,764.20	.00
Total BIG HORN CINEMAS, INC:				4,764.20	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BIG HORN REDI-MIX, INC					
	373661	BEDDING MATERIAL	08/29/2017	272.00	.00
Total :				272.00	.00
Total BIG HORN REDI-MIX, INC:				272.00	.00
BLACK HILLS ENERGY					
	090717	UTILITIES	09/07/2017	19.96	.00
	090717	UTILITIES	09/07/2017	31.47	.00
	090717	UTILITIES	09/07/2017	188.33	.00
	090717	UTILITIES	09/07/2017	1,380.48	.00
	090717	UTILITIES	09/07/2017	4,141.43	.00
	090717	UTILITIES	09/07/2017	19.05	.00
	090717	UTILITIES	09/07/2017	4.91	.00
	090717	UTILITIES	09/07/2017	37.74	.00
	090717	UTILITIES	09/07/2017	2.89	.00
	090717	UTILITIES	09/07/2017	62.44	.00
	090717	UTILITIES	09/07/2017	17.72	.00
Total :				5,906.42	.00
Total BLACK HILLS ENERGY:				5,906.42	.00
BORDER STATES INDUSTRIES, INC					
	913679569	F6/9/36S 3ph 4w c20 120-480v dmd	08/31/2017	1,496.44	.00
Total :				1,496.44	.00
Total BORDER STATES INDUSTRIES, INC:				1,496.44	.00
CARQUEST AUTO PARTS					
	2874-ID-33312	repair parts - VM	08/02/2017	20.96	.00
	2874-ID-33312	shop supplies - VM	08/02/2017	9.18	.00
	2874-ID-33327	repair parts - VM	08/03/2017	10.15	.00
	2874-ID-33344	repair parts - VM	08/07/2017	3.04	.00
	2874-ID-33349	repair parts - VM	08/07/2017	13.02	.00
	2874-ID-33354	repair parts - VM	08/08/2017	12.53	.00
	2874-ID-33357	repair parts - VM	08/08/2017	81.06	.00
	2874-ID-33363	repair parts - VM	08/09/2017	2.87	.00
	2874-ID-33364	repair parts - VM	08/09/2017	10.69	.00
	2874-ID-33371	repair parts - VM	08/10/2017	2.66	.00
	2874-ID-33403	repair parts - VM	08/14/2017	86.46	.00
	2874-ID-33403	repair parts - VM	08/14/2017	15.80	.00
	2874-ID-33417	repair parts - VM	08/16/2017	20.85	.00
	2874-ID-33426	repair parts - VM	08/17/2017	7.64	.00
	2874-ID-33427	repair parts - VM	08/17/2017	7.40	.00
	2874-ID-33450	repair parts - VM	08/21/2017	11.46	.00
	2874-ID-33484	repair parts - VM	08/25/2017	7.84	.00
	2874-ID-33490	repair parts - VM	08/25/2017	24.50	.00
	2874-ID-33497	repair parts - VM	08/28/2017	114.56	.00
	2874-ID-33502	repair parts - VM	08/28/2017	4.55	.00
	2874-ID-33506	repair parts - VM	08/29/2017	8.39	.00
	2874-ID-33507	repair parts - VM	08/29/2017	24.50	.00
	2874-ID-33510	repair parts - VM	08/29/2017	9.10	.00
	2874-ID-33511	repair parts - VM	08/29/2017	13.44	.00
	2874-ID-33517	repair parts - VM	08/29/2017	6.43	.00
	2874-ID-33518	repair parts - VM	08/30/2017	7.09	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	2874-ID-33525	repair parts - VM	08/31/2017	10.69	.00
Total :				546.86	.00
Total CARQUEST AUTO PARTS:				546.86	.00
CARY, KARRI					
	1848	REC CENTER REFUND	08/24/2017	51.00	.00
Total :				51.00	.00
Total CARY, KARRI:				51.00	.00
CHIASSON, PRESTON					
	4.1270.35	DEPOSIT REFUND	09/01/2017	158.47	.00
Total :				158.47	.00
Total CHIASSON, PRESTON:				158.47	.00
CODE 4 PUBLIC SAFETY EDUCATION					
	13750	TRAINING: VERBAL EXCELLENCE	09/01/2017	99.00	.00
Total :				99.00	.00
Total CODE 4 PUBLIC SAFETY EDUCATION:				99.00	.00
CODY VETERINARY HOSPITAL					
	17-480-1	RESTITUTION - CHARLENE MCKINLEY MC-1705-029	09/08/2017	100.00	.00
	6495-2	RESTITUTION - JOSHUA WARD MC-1703-026	09/08/2017	600.00	.00
Total :				700.00	.00
Total CODY VETERINARY HOSPITAL:				700.00	.00
COPPER MOUNTAIN IRRIGATION LLC					
	254398	AIR HANDLER MOTOR	08/21/2017	4,500.00	.00
Total :				4,500.00	.00
Total COPPER MOUNTAIN IRRIGATION LLC:				4,500.00	.00
COZZENS, MARK					
	1854	REC CENTER REFUND	08/28/2017	17.00	.00
Total :				17.00	.00
Total COZZENS, MARK:				17.00	.00
CRISIS INTERVENTION SERVICE					
	82517	VICTIM'S SERVICES	08/25/2017	3,000.00	.00
Total :				3,000.00	.00
Total CRISIS INTERVENTION SERVICE:				3,000.00	.00
CRUM ELECTRIC					
	1902495-00	INFARRED CAMERA	08/28/2017	7,410.89	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				7,410.89	.00
Total CRUM ELECTRIC:				7,410.89	.00
DAMELIO, CHRISTOPHER					
	20.0170.16	DEPOSIT REFUND	09/06/2017	303.94	.00
Total :				303.94	.00
Total DAMELIO, CHRISTOPHER:				303.94	.00
DAVE BALLING AGENCY LLC					
	434	TRIATHALON LIABILITY INSURANCE	08/16/2017	309.53	.00
Total :				309.53	.00
Total DAVE BALLING AGENCY LLC:				309.53	.00
DIVISION OF VICTIM'S SERVICES					
	090817	CRIME VICTIM'S COMP - AUGUST 2017	09/08/2017	100.00	.00
Total :				100.00	.00
Total DIVISION OF VICTIM'S SERVICES:				100.00	.00
EAGLE RECOVERY, LLC					
	14277	TOWING B23 TO SHOP	08/21/2017	85.00	.00
Total :				85.00	.00
Total EAGLE RECOVERY, LLC:				85.00	.00
ECK, COLTON					
	1847	REC CENTER REFUND	08/24/2017	170.00	.00
Total :				170.00	.00
Total ECK, COLTON:				170.00	.00
ECKLEY, GREG					
	1842	REC CENTER REFUND	08/24/2017	15.30	.00
Total :				15.30	.00
Total ECKLEY, GREG:				15.30	.00
ENGINEERING ASSOCIATES					
	082417	BAC-T TEST	08/24/2017	25.00	.00
	3708025	PROJECT NO 17083.01 VALLEY VIEW EASEMENTS	08/24/2017	1,364.00	.00
	3708026	PROJECT NO 14111.01 WWTF PRETREATMENT BLDG EMBANKMENT	08/24/2017	1,520.93	.00
	3708026	PROJECT NO 14111.01 WWTF PRETREATMENT BLDG EMBANKMENT	08/24/2017	3,594.93	.00
	3708026	PROJECT NO 14111.01 WWTF PRETREATMENT BLDG EMBANKMENT	08/24/2017	1,797.47	.00
	3708027	PROJECT NO 14111.02 WWTF PHASE 2 PROCESS DESIGN	08/24/2017	13,476.50	.00
	3708028	PROJECT NO 14111.03 WWTF PHASE 2 AERATED SYSTEMS UPGRADE FUNDING			

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
		APPLICATIONS	08/24/2017	1,650.00	.00
Total :				23,428.83	.00
Total ENGINEERING ASSOCIATES:				23,428.83	.00
FORWARD CODY WYOMING, INC					
	82517	ECONOMIC DEVELOPMENT PROGRAM	08/25/2017	15,000.00	.00
Total :				15,000.00	.00
Total FORWARD CODY WYOMING, INC:				15,000.00	.00
GAIL CONSTRUCTION, LLC					
	88-30	REFUND ENCROACHMENT DEPOSIT	08/31/2017	150.00	.00
Total :				150.00	.00
Total GAIL CONSTRUCTION, LLC:				150.00	.00
GANDHI, HITESH					
	1862	REC CENTER REFUND	09/06/2017	149.00	.00
Total :				149.00	.00
Total GANDHI, HITESH:				149.00	.00
GILMER, CHASETTE					
	1864	REC CENTER REFUND	09/06/2017	40.00	.00
Total :				40.00	.00
Total GILMER, CHASETTE:				40.00	.00
GLOBAL TECHNOLOGY RESOURCES INC					
	IC0438951	COMPUTER SUPPORT	09/20/2016	819.00	.00
Total :				819.00	.00
Total GLOBAL TECHNOLOGY RESOURCES INC:				819.00	.00
GRAHAM DIETZ & ASSOCIATES					
GDA ENGINEERS	00001-171258	BEACON HILL TIE LINE PHASE 2	08/25/2017	735.89	.00
Total :				735.89	.00
Total GRAHAM DIETZ & ASSOCIATES:				735.89	.00
HARRIS TRUCKING AND CONSTRUCTION CO.					
	129821	PLASTIC PLUGS	08/24/2017	36.95	.00
	129833	ASPHALT	08/28/2017	1,538.56	.00
	PAY APP #9 W	WASTE WATER TREATMENT FACILITY PHASE 1	07/05/2017	46,293.56	.00
	PAY APP #9 W	WASTE WATER TREATMENT FACILITY PHASE 1	07/05/2017	109,421.14	.00
	PAY APP #9 W	WASTE WATER TREATMENT FACILITY PHASE 1	07/05/2017	54,710.57	.00
	RET #9 WWTF	WWTF - PHASE 1 RETAINGE	07/05/2017	5,143.73	.00
	RET #9 WWTF	WWTF - PHASE 1 RETAINGE	07/05/2017	12,157.90	.00
	RET #9 WWTF	WWTF - PHASE 1 RETAINGE	07/05/2017	6,078.95	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				235,381.36	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO.:				235,381.36	.00
HAYWARD, MARY					
	1846	REC CENTER REFUND	08/24/2017	35.00	.00
Total :				35.00	.00
Total HAYWARD, MARY:				35.00	.00
HILL, JEREMY					
	1855	REC CENTER REFUND	08/28/2017	17.00	.00
Total :				17.00	.00
Total HILL, JEREMY:				17.00	.00
IN HIS SERVICE LLC					
CHEM-DRY OF PARK COUNTY	5059	CARPET CLEANING AT REC CENTER	07/29/2017	1,033.80	.00
Total :				1,033.80	.00
Total IN HIS SERVICE LLC:				1,033.80	.00
JAROLIM, JOSEPH					
	17.1757.12	DEPOSIT REFUND	09/01/2017	137.85	.00
Total :				137.85	.00
Total JAROLIM, JOSEPH:				137.85	.00
JENSEN, SEAN W					
JENSEN PLUMBING	7413	PLUMBING AT REC	09/05/2017	78.03	.00
Total :				78.03	.00
Total JENSEN, SEAN W:				78.03	.00
JOY, JAMES D					
	6.1790.20	REFUND OVERPAYMENT	08/17/2017	149.73	.00
Total :				149.73	.00
Total JOY, JAMES D:				149.73	.00
KITCHEN, SCOTT					
	83117	MILEAGE REIMBURSEMENT	09/05/2017	32.37	.00
Total :				32.37	.00
Total KITCHEN, SCOTT:				32.37	.00
KNOX, BERNIE					
	1856	REC CENTER REFUND	08/28/2017	51.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				51.00	.00
Total KNOX, BERNIE:				51.00	.00
KRUGER, HOLLY					
	1845	REC CENTER REFUND	08/24/2017	102.00	.00
Total :				102.00	.00
Total KRUGER, HOLLY:				102.00	.00
LAW OFFICE OF ALEX H. SITZ III INC					
	18438	COURT APPOINTED ATTORNEY - REBECCA VARIAN	08/23/2017	9.00	.00
Total :				9.00	.00
Total LAW OFFICE OF ALEX H. SITZ III INC:				9.00	.00
LEWIS, ELLA					
	090817	RESTITUTION FROM STEPHEN REX JR MC-1701-001	09/08/2017	200.00	.00
Total :				200.00	.00
Total LEWIS, ELLA:				200.00	.00
MALTBY, CONNIE					
	090817	RESTITUTION FROM JOHN EDWARDS MC-1606-002	09/08/2017	100.00	.00
Total :				100.00	.00
Total MALTBY, CONNIE:				100.00	.00
MICRO-COMM. INC.					
	10454	MODEMM600	08/24/2017	6,094.53	.00
Total :				6,094.53	.00
Total MICRO-COMM. INC.:				6,094.53	.00
MIDWAY AUTO SALES					
	090817	RESTITUTION FROM MCKENZIE RAY MC-1701-015	09/08/2017	100.00	.00
Total :				100.00	.00
Total MIDWAY AUTO SALES:				100.00	.00
MOELLER, JAMES					
	1863	REC CENTER REFUND	09/06/2017	132.00	.00
Total :				132.00	.00
Total MOELLER, JAMES:				132.00	.00
MUSEUM OF FLIGHT AND AERIAL FIREFIGHTING					
	090117	KIDZ ON THE MOVE TOUR	09/01/2017	50.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				50.00	.00
Total MUSEUM OF FLIGHT AND AERIAL FIREFIGHTING:				50.00	.00
NCPERS WYOMING					
	83117	PREMIUM	08/31/2017	400.00	400.00
Total :				400.00	400.00
Total NCPERS WYOMING:				400.00	400.00
NICHOLSON, JIM					
NICHOLSON DIRT CONTRACTING	PAY APP #1 T	TRAILHEAD OPEN SPACE	08/31/2017	58,500.00	.00
NICHOLSON DIRT CONTRACTING	RET #1 TRAIL	TRAILHEAD OPEN SPACE RETAINAGE	08/31/2017	6,500.00	.00
Total :				65,000.00	.00
Total NICHOLSON, JIM:				65,000.00	.00
NORCO, INC.					
	21898557	SUPPLIES	08/31/2017	12.15	.00
Total :				12.15	.00
Total NORCO, INC.:				12.15	.00
OPEN GATE FELLOWSHIP					
	1851	REC CENTER REFUND	08/28/2017	150.00	.00
Total :				150.00	.00
Total OPEN GATE FELLOWSHIP:				150.00	.00
PARK COUNTY ANIMAL SHELTER					
	90117	ANIMAL SERVICE CONTRACT - SEPT 2017	09/01/2017	3,750.00	.00
Total :				3,750.00	.00
Total PARK COUNTY ANIMAL SHELTER:				3,750.00	.00
PARK COUNTY SHERIFF					
	083117	INCARCERATION - AUGUST 2017	08/31/2017	450.00	.00
Total :				450.00	.00
Total PARK COUNTY SHERIFF:				450.00	.00
PELIS, RYAN					
	090817	RESTITUTION - RHIANNON THOMPSON MC-1504-021	09/08/2017	25.00	.00
Total :				25.00	.00
Total PELIS, RYAN:				25.00	.00
PETERSON, JEAN					
	1857	REC CENTER REFUND	08/28/2017	34.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				34.00	.00
Total PETERSON, JEAN:				34.00	.00
PETERSON, KERRI					
	1858	REC CENTER REFUND	08/28/2017	68.00	.00
Total :				68.00	.00
Total PETERSON, KERRI:				68.00	.00
POLEY, MISHA					
	1852	REC CENTER REFUND	08/28/2017	115.00	.00
Total :				115.00	.00
Total POLEY, MISHA:				115.00	.00
POSTELL, CONSUELA					
	090817	RESTITUTION FROM KYM D ERWIN MC-1601-003	09/08/2017	100.00	.00
Total :				100.00	.00
Total POSTELL, CONSUELA:				100.00	.00
PROFFIT, DOUGLAS J					
PROFFITS ENTERPRISES LLC	6226	CONTRACT MOWING GREYBULL/TAGGART HILLS	08/31/2017	1,900.00	.00
Total :				1,900.00	.00
Total PROFFIT, DOUGLAS J:				1,900.00	.00
PROVIDENT LIFE & ACCIDENT INS					
	83117	PREMIUMS	08/31/2017	167.06	167.06
Total :				167.06	167.06
Total PROVIDENT LIFE & ACCIDENT INS :				167.06	167.06
PULLIAM, HENRY B					
	090817	RESTITUTION FROM DENISE ROSECHANDLER MC-1704-030	09/08/2017	200.00	.00
Total :				200.00	.00
Total PULLIAM, HENRY B:				200.00	.00
QUALITY ASPHALT PAVING, INC					
	1657	ASPHALT PATCHING	08/08/2017	2,720.00	.00
Total :				2,720.00	.00
Total QUALITY ASPHALT PAVING, INC:				2,720.00	.00
RADAKOVICH, JUSTINE					
	8.0080.30	DEPOSIT REFUND	09/01/2017	102.09	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				102.09	.00
Total RADAKOVICH, JUSTINE:				102.09	.00
RAYMOND, PAULA					
	1859	REC CENTER REFUND	09/06/2017	51.00	.00
Total :				51.00	.00
Total RAYMOND, PAULA:				51.00	.00
RECREATION SUPPLY CO					
	324489	POOL VACUUM	07/08/2017	4,284.25	.00
Total :				4,284.25	.00
Total RECREATION SUPPLY CO:				4,284.25	.00
SCHMEISER, MARC					
	1860	REC CENTER REFUND	09/06/2017	68.00	.00
Total :				68.00	.00
Total SCHMEISER, MARC:				68.00	.00
SECOND CHANCES					
OR FERRELL, DONALD	9.1195.15	DEPOSIT REFUND	08/31/2017	663.24	.00
Total :				663.24	.00
Total SECOND CHANCES:				663.24	.00
SHOSHONE MUNICIPAL PIPELINE					
	090117	WATER PURCHASE - AUGUST 2017	09/01/2017	170,657.20	.00
Total :				170,657.20	.00
Total SHOSHONE MUNICIPAL PIPELINE:				170,657.20	.00
SMITH, HOLLY					
	1843	REC CENTER REFUND	08/24/2017	240.50	.00
Total :				240.50	.00
Total SMITH, HOLLY:				240.50	.00
SMITH, LOGAN					
OR PRIBBERNOW, JACOB	14.1992.29	DEPOSIT REFUND	08/29/2017	41.65	.00
Total :				41.65	.00
Total SMITH, LOGAN:				41.65	.00
SOSA, DARLENE					
	4.1770.24	DEPOSIT REFUND	08/31/2017	59.17	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				59.17	.00
Total SOSA, DARLENE:				59.17	.00
STAM, RYAN					
	15.1810.33	DEPOSIT REFUND	09/01/2017	61.41	.00
Total :				61.41	.00
Total STAM, RYAN:				61.41	.00
STEVENS, DAN					
	1850	REC CENTER REFUND	08/24/2017	34.00	.00
Total :				34.00	.00
Total STEVENS, DAN:				34.00	.00
SYSTEMS GRAPHICS INC					
ADVANCED INFO SYSTEMS	13956	CYCLE 3 OUTSOURCE BILLS	08/31/2017	4.04	.00
ADVANCED INFO SYSTEMS	13956	CYCLE 3 OUTSOURCE BILLS	08/31/2017	48.45	.00
ADVANCED INFO SYSTEMS	13956	CYCLE 3 OUTSOURCE BILLS	08/31/2017	68.64	.00
ADVANCED INFO SYSTEMS	13956	CYCLE 3 OUTSOURCE BILLS	08/31/2017	28.26	.00
ADVANCED INFO SYSTEMS	13956	CYCLE 3 OUTSOURCE BILLS	08/31/2017	254.36	.00
ADVANCED INFO SYSTEMS	13965	CYCLE 4 OUTSOURCE BILLS	09/06/2017	2.30	.00
ADVANCED INFO SYSTEMS	13965	CYCLE 4 OUTSOURCE BILLS	09/06/2017	27.64	.00
ADVANCED INFO SYSTEMS	13965	CYCLE 4 OUTSOURCE BILLS	09/06/2017	39.15	.00
ADVANCED INFO SYSTEMS	13965	CYCLE 4 OUTSOURCE BILLS	09/06/2017	16.12	.00
ADVANCED INFO SYSTEMS	13965	CYCLE 4 OUTSOURCE BILLS	09/06/2017	145.10	.00
Total :				634.06	.00
Total SYSTEMS GRAPHICS INC:				634.06	.00
THE OFFICE SHOP INC					
	66733	QUARTERLY COPIER MAINTENACE AGREEMENT	08/28/2017	1,633.08	.00
	66734	COPIER CONTRACT - CITY HALL	08/28/2017	755.15	.00
	66735	COPIER CONTRACT - COMMUNITY DEVELOPMENT	08/28/2017	79.56	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
	66737	COPIER CONTRACT - SHOP	08/28/2017	8.42	.00
Total :				2,518.31	.00
Total THE OFFICE SHOP INC:				2,518.31	.00
THOMPSON, GARY					
	1861	REC CENTER REFUND	09/06/2017	107.10	.00
Total :				107.10	.00
Total THOMPSON, GARY:				107.10	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
U S BANK PURCHASE CARD					
	090617	Disputed Charge C30	09/06/2017	65.12	.00
	090617	employee recognition event	09/06/2017	465.25	.00
	090617	employee recognition event	09/06/2017	141.82	.00
	090617	supplies - payroll check stock	09/06/2017	623.00	.00
	090617	Office supplies	09/06/2017	52.76	.00
	090617	usb charger (car)	09/06/2017	15.12	.00
	090617	toner	09/06/2017	104.70	.00
	090617	utilities - phone BCN long distance	09/06/2017	284.20	.00
	090617	utiilties - cell phone - verizon	09/06/2017	25.32	.00
	090617	Utilities - Century Link Long Distance	09/06/2017	111.73	.00
	090617	advertising	09/06/2017	861.00	.00
	090617	granicus software renewal	09/06/2017	7,638.48	.00
	090617	Symantic License renewal	09/06/2017	2,333.70	.00
	090617	toner cartridges PD	09/06/2017	488.01	.00
	090617	publication renewal	09/06/2017	697.00	.00
	090617	GASB subscription	09/06/2017	252.00	.00
Total ADMINISTRATIVE SERVICES:				14,159.21	.00
	090617	WRPA Conference registrations	09/06/2017	400.00	.00
	090617	Uniforms	09/06/2017	676.03	.00
	090617	Uniforms	09/06/2017	100.80	.00
	090617	Tank rental	09/06/2017	324.00	.00
	090617	Chemicals	09/06/2017	1,711.00	.00
	090617	Chemicals	09/06/2017	498.00	.00
	090617	Supplies	09/06/2017	76.06	.00
	090617	Safety supplies & equipment	09/06/2017	42.00	.00
	090617	Program supplies	09/06/2017	48.96	.00
	090617	Program supplies	09/06/2017	75.84	.00
	090617	Program supplies	09/06/2017	90.35	.00
	090617	Credit for return	09/06/2017	11.52-	.00
	090617	General maintenance supplies	09/06/2017	117.80	.00
	090617	Tile & grout	09/06/2017	449.47	.00
	090617	Credit for return	09/06/2017	561.90-	.00
	090617	Cover	09/06/2017	388.61	.00
	090617	Maintenance & repairs to equipment	09/06/2017	264.87	.00
	090617	Postage	09/06/2017	49.03	.00
	090617	Postage	09/06/2017	5.83	.00
	090617	Red Cross	09/06/2017	191.44	.00
	090617	Wyoming Swim Camp	09/06/2017	258.00	.00
	090617	Red Cross	09/06/2017	140.00	.00
	090617	Red Cross	09/06/2017	140.00	.00
	090617	NRPA Membership Dues, Rick Manchester	09/06/2017	42.50	.00
Total AQUATICS:				5,517.17	.00
	090617	Training/Conference	09/06/2017	100.00	.00
	090617	meeting expenses	09/06/2017	25.01	.00
	090617	meeting expense	09/06/2017	26.10	.00
	090617	utiilties - cell phone - verizon	09/06/2017	49.51	.00
Total CITY ADMINISTRATOR:				200.62	.00
	090617	Planning Conference	09/06/2017	295.00	.00
	090617	Business Card Stock	09/06/2017	15.34	.00
	090617	Ink for HP Printer	09/06/2017	3,379.92	.00
	090617	toner	09/06/2017	53.99	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	supplies	09/06/2017	20.15	.00
	090617	utiilities - cell phone - verizon	09/06/2017	265.93	.00
Total COMMUNITY DEVELOPMENT:				4,030.33	.00
	090617	Random testing	09/06/2017	36.00	.00
	090617	Locating Tool	09/06/2017	48.46	.00
	090617	Tools	09/06/2017	12.99	.00
	090617	Office Supplies	09/06/2017	30.35	.00
	090617	hotline school and lab supplies	09/06/2017	54.59	.00
	090617	oil absorbent pads	09/06/2017	158.00	.00
	090617	Welding supplies	09/06/2017	33.47	.00
	090617	Supplies	09/06/2017	24.95	.00
	090617	Truck Supplies	09/06/2017	56.86	.00
	090617	Supplies	09/06/2017	102.64	.00
	090617	CHLS Supplies	09/06/2017	125.82	.00
	090617	Equipment Mtce	09/06/2017	46.96	.00
	090617	Equipment Mtce	09/06/2017	165.05	.00
	090617	Wash Explorer	09/06/2017	13.00	.00
	090617	utiilities - cell phone - verizon	09/06/2017	293.59	.00
	090617	Utilities - Century Link	09/06/2017	38.56	.00
	090617	Professional Fees - ship cost for map to ESC	09/06/2017	9.71	.00
	090617	Power Line Marking Tape	09/06/2017	45.96	.00
	090617	36th St to Clark's Project	09/06/2017	139.62	.00
	090617	Parts for equipment used on 36th to Clarks project	09/06/2017	38.70	.00
Total ELECTRIC:				1,475.28	.00
	090617	meeting expenses	09/06/2017	13.01	.00
	090617	meeting expenses	09/06/2017	13.28	.00
	090617	Citizen Academy	09/06/2017	18.69	.00
	090617	ice cream social and other supplies	09/06/2017	14.59	.00
	090617	ice cream social	09/06/2017	94.88	.00
Total MAYOR-COUNCIL:				154.45	.00
	090617	Irrigation supplies	09/06/2017	550.00	.00
	090617	Uniforms	09/06/2017	225.68	.00
	090617	Diesel fuel	09/06/2017	50.00	.00
	090617	Mutt mitts	09/06/2017	1,689.49	.00
	090617	Materials	09/06/2017	38.64	.00
	090617	Eric ISA membership	09/06/2017	52.00	.00
	090617	Office supplies	09/06/2017	4.78	.00
	090617	Supplies	09/06/2017	67.93	.00
	090617	Supplies	09/06/2017	37.99	.00
	090617	Supplies	09/06/2017	1.99	.00
	090617	Soccer net repair	09/06/2017	9.49	.00
	090617	Mower sanding discs	09/06/2017	15.98	.00
	090617	Supplies	09/06/2017	43.98	.00
	090617	RR Bulbs	09/06/2017	22.62	.00
	090617	Supplies	09/06/2017	38.37	.00
	090617	Trimmer line	09/06/2017	28.84	.00
	090617	Playground supplies	09/06/2017	11.17	.00
	090617	Materials	09/06/2017	2.25	.00
	090617	Veteran's park lock replacement	09/06/2017	90.00	.00
	090617	Supplies	09/06/2017	14.38	.00
	090617	Vault sanitizer	09/06/2017	52.85	.00
	090617	Supplies	09/06/2017	54.58	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	Veterans Memorial Park Committee Mailing	09/06/2017	8.40	.00
	090617	Safety plugs	09/06/2017	37.10	.00
	090617	Shop heater maintenance	09/06/2017	168.15	.00
	090617	Trimmer service	09/06/2017	39.38	.00
	090617	Front tires I04	09/06/2017	476.36	.00
	090617	Soccer supplies	09/06/2017	7.99	.00
	090617	Soccer supplies	09/06/2017	7.99	.00
	090617	Field striping paint	09/06/2017	556.20	.00
	090617	Soccer supplies	09/06/2017	7.99	.00
	090617	Irrigation supplies	09/06/2017	13.12	.00
	090617	Hugh Smith repair	09/06/2017	6.49	.00
	090617	Equipment repair	09/06/2017	136.09	.00
	090617	Canal Park and stock	09/06/2017	7.74	.00
	090617	Rec Center and stock	09/06/2017	8.12	.00
	090617	Trailhead pocket park	09/06/2017	7.28	.00
	090617	utiilities - cell phone - verizon	09/06/2017	61.65	.00
	090617	Irrigation supplies	09/06/2017	50.00	.00
	090617	ISA membership	09/06/2017	125.00	.00
	090617	NRPA Membership Dues, Rick Manchester	09/06/2017	42.50	.00
	090617	Aerovator/seed box	09/06/2017	2,939.17	.00
	090617	Trailhead fertilizer/seed	09/06/2017	1,381.80	.00
	090617	Aerovator/seed box	09/06/2017	8,900.00	.00
Total PARKS MAINTENANCE:				18,091.53	.00
	090617	Interview & Interrogation Technique Training - C8	09/06/2017	575.00	.00
	090617	Random testing	09/06/2017	81.00	.00
	090617	Patrol interviews - lunch C30	09/06/2017	7.49	.00
	090617	C30 Patrol Interviews Lunch	09/06/2017	37.18	.00
	090617	C14 Meal - IAPE Training	09/06/2017	26.00	.00
	090617	C14 Meal - IAPE Training	09/06/2017	8.62	.00
	090617	C14 Baggage fee - IAPE Training	09/06/2017	25.00	.00
	090617	C14 Meal - IAPE Training	09/06/2017	13.25	.00
	090617	C14 Meal - IAPE Training	09/06/2017	14.17	.00
	090617	C14 Meal - IAPE Training	09/06/2017	21.05	.00
	090617	C14 Baggage fee - IAPE Training	09/06/2017	25.00	.00
	090617	C14 Lodging - IAPE Training	09/06/2017	612.78	.00
	090617	Meal C17 - Simplify Student Parent Reunification	09/06/2017	22.20	.00
	090617	C-17 Student Parent Reunification Training	09/06/2017	99.19	.00
	090617	C-6 Uniform embroidery ? Need receipt	09/06/2017	27.00	.00
	090617	C13 Uniforms	09/06/2017	15.00	.00
	090617	Sunglasses, Hinge hand cuffs, cuff case C-9	09/06/2017	175.39	.00
	090617	C-9 Equipment/gear ? - need receipt from officer	09/06/2017	105.40	.00
	090617	C17 Uniforms (6 pr tactical pants)	09/06/2017	9.99	.00
	090617	C07 Key holder, suspenders and citation holder	09/06/2017	57.70	.00
	090617	C07 Armorskin	09/06/2017	106.94	.00
	090617	C14 Fuel - IAPE Training	09/06/2017	14.01	.00
	090617	C23 Firearms Maintenance & Supplies	09/06/2017	92.94	.00
	090617	C-1 Chief's Award for Excellence	09/06/2017	394.11	.00
	090617	C30 Office supplies	09/06/2017	504.12	.00
	090617	C30 Evidence Tape	09/06/2017	276.00	.00
	090617	Return battery for camera C30	09/06/2017	34.95-	.00
	090617	C-30 Badges	09/06/2017	630.00	.00
	090617	C-30 Supplies	09/06/2017	142.43	.00
	090617	C07 Key holder, suspenders and citation holder	09/06/2017	30.49	.00
	090617	Car Wash C1	09/06/2017	11.00	.00
	090617	Car wash C1	09/06/2017	11.00	.00
	090617	C-25 Car wash	09/06/2017	10.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	C-5 Car wash	09/06/2017	9.00	.00
	090617	C-5 Car wash	09/06/2017	9.00	.00
	090617	Car wash C6	09/06/2017	9.00	.00
	090617	C23 Car wash	09/06/2017	9.00	.00
	090617	C23 Car wash	09/06/2017	9.00	.00
	090617	Car wash C23	09/06/2017	9.00	.00
	090617	C-21 Car wash	09/06/2017	29.73	.00
	090617	C-21 Car wash	09/06/2017	9.00	.00
	090617	C-11 Car wash	09/06/2017	3.72	.00
	090617	C-11 Car wash	09/06/2017	5.08	.00
	090617	C-13 Car wash	09/06/2017	10.00	.00
	090617	C-9 Car wash	09/06/2017	9.00	.00
	090617	C-16 Car wash	09/06/2017	9.00	.00
	090617	C-20 Car wash	09/06/2017	9.00	.00
	090617	Car Wash C14	09/06/2017	10.00	.00
	090617	C07 Car wash	09/06/2017	9.00	.00
	090617	Car wash - C07	09/06/2017	9.00	.00
	090617	C-7 Car wash	09/06/2017	9.00	.00
	090617	Evidence shipping C-30	09/06/2017	9.71	.00
	090617	Shipping for badges C30	09/06/2017	15.41	.00
	090617	Return printer cartridges C30	09/06/2017	20.52	.00
	090617	C14 Postage - Evidence shipping	09/06/2017	9.71	.00
	090617	Evidence shipping C-14	09/06/2017	9.71	.00
	090617	Evidence Shipping C14	09/06/2017	9.71	.00
	090617	Evidence shipping C14	09/06/2017	9.71	.00
	090617	C-14 Evidence shipping	09/06/2017	19.42	.00
	090617	uittities - cell phone - verizon	09/06/2017	1,452.47	.00
	090617	Utilities - Century Link	09/06/2017	38.33	.00
	090617	C-5 Uniform - boot repair	09/06/2017	78.75	.00
	090617	security and support services license renewal	09/06/2017	1,465.00	.00
	090617	C30 Annual Sub Renewal for CommandCentral Analytics & CrimeReports	09/06/2017	3,576.00	.00
Total POLICE DEPARTMENT:				11,036.48	.00
	090617	grease gun for rec	09/06/2017	27.98	.00
	090617	office supplies	09/06/2017	110.00	.00
	090617	custodial supplies	09/06/2017	568.79	.00
	090617	custodial supplies	09/06/2017	128.96	.00
	090617	custodial supplies	09/06/2017	257.70	.00
	090617	clips for aud	09/06/2017	20.00	.00
	090617	batteries	09/06/2017	11.04	.00
	090617	custodial supplies	09/06/2017	31.96	.00
	090617	table cloth clips	09/06/2017	20.00	.00
	090617	hose cap and spray	09/06/2017	9.48	.00
	090617	thermometer for boiler at rec.	09/06/2017	347.15	.00
	090617	lights for stage	09/06/2017	25.94	.00
	090617	locker repairs	09/06/2017	38.82	.00
	090617	repairs for lockers	09/06/2017	17.41	.00
	090617	repairs lockers	09/06/2017	10.13	.00
	090617	belt for air handler	09/06/2017	36.50	.00
	090617	belt for air handler 4	09/06/2017	16.59	.00
	090617	glue for truck headliner	09/06/2017	17.07	.00
	090617	distilled water for scrubber batteries	09/06/2017	11.94	.00
	090617	uittities - cell phone - verizon	09/06/2017	61.65	.00
	090617	NRPA Membership Dues, Rick Manchester	09/06/2017	42.50	.00
	090617	rugs for Auditorium	09/06/2017	122.09	.00
	090617	rugs for city hall	09/06/2017	76.32	.00
	090617	rugs & towels for rec center	09/06/2017	21.51	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	rugs for auditorium	09/06/2017	122.09	.00
	090617	rec center towels and rugs	09/06/2017	14.34	.00
	090617	rugs for city hall	09/06/2017	76.32	.00
	090617	alarm inspections at rec center	09/06/2017	551.25	.00
	090617	alarm monitoring city hall and rec center	09/06/2017	214.50	.00
	090617	rec center fire inspection	09/06/2017	290.00	.00
	090617	draw street fire inspections	09/06/2017	195.00	.00
	090617	lift rental for clean week	09/06/2017	804.96	.00
	090617	gas for lift at auditorium	09/06/2017	46.14	.00
Total PUBLIC FACILITIES:				4,346.13	.00
	090617	gas for triathlon	09/06/2017	50.89	.00
	090617	copy paper	09/06/2017	252.50	.00
	090617	office supplies	09/06/2017	87.84	.00
	090617	office supplies	09/06/2017	51.98	.00
	090617	kom supplies	09/06/2017	21.98	.00
	090617	kom supplies	09/06/2017	131.35	.00
	090617	KOM rafting	09/06/2017	873.00	.00
	090617	KOM supplies	09/06/2017	9.96	.00
	090617	KOM supplies, for thank you cards	09/06/2017	50.18	.00
	090617	tiny tots supplies	09/06/2017	11.59	.00
	090617	supplies for tiny tots and ASAP	09/06/2017	149.71	.00
	090617	KOM field trip	09/06/2017	228.00	.00
	090617	tiny tots open house	09/06/2017	24.86	.00
	090617	tiny tots supplies	09/06/2017	24.42	.00
	090617	tiny tots supplies	09/06/2017	10.99	.00
	090617	tiny tots curriculum	09/06/2017	307.95	.00
	090617	KOM thank you cards	09/06/2017	14.52	.00
	090617	ASAP supplies	09/06/2017	137.06	.00
	090617	supplies for zombie run	09/06/2017	169.17	.00
	090617	supplies for zombie run	09/06/2017	57.65	.00
	090617	Frac Grant and soccer supplies	09/06/2017	82.44	.00
	090617	Rec program expenses	09/06/2017	414.70	.00
	090617	Rec program expenses	09/06/2017	236.94	.00
	090617	shirts for league champions	09/06/2017	146.24	.00
	090617	triathlon supplies, rope	09/06/2017	9.49	.00
	090617	pickle balls for rec	09/06/2017	68.99	.00
	090617	fitness challenge t-shirts	09/06/2017	90.00	.00
	090617	triathlon expenses	09/06/2017	94.40	.00
	090617	triathlon expenses	09/06/2017	67.59	.00
	090617	permit for triathlon	09/06/2017	105.00	.00
	090617	shirts	09/06/2017	322.50	.00
	090617	supplies for triathlon	09/06/2017	48.91	.00
	090617	utiilities - cell phone - verizon	09/06/2017	127.73	.00
	090617	tape for photo wall at rec center	09/06/2017	4.88	.00
	090617	brochure for rec	09/06/2017	1,524.00	.00
	090617	software license renewal	09/06/2017	985.48	.00
	090617	magazine subscription	09/06/2017	5.00	.00
	090617	magazine subscription	09/06/2017	20.00	.00
	090617	NRPA Membership Dues, Rick Manchester	09/06/2017	42.50	.00
	090617	music for classes	09/06/2017	9.99	.00
	090617	mini golf	09/06/2017	108.94	.00
	090617	rugs & towels for rec center	09/06/2017	107.50	.00
	090617	rec center towels and rugs	09/06/2017	86.00	.00
	090617	water for mini golf	09/06/2017	27.96	.00
	090617	advertising - concerts in the park	09/06/2017	359.64	.00
	090617	concert performers lodging	09/06/2017	180.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	concert performers lodging	09/06/2017	170.00	.00
	090617	concert performers lodging	09/06/2017	165.75	.00
	090617	concert performers lodging	09/06/2017	161.50	.00
	090617	Frac Grant and soccer supplies	09/06/2017	9.16	.00
Total RECREATION:				8,448.83	.00
	090617	C05 windshield	09/06/2017	509.55	.00
	090617	Random testing	09/06/2017	40.50	.00
	090617	shirts	09/06/2017	174.90	.00
	090617	greasegun	09/06/2017	28.99	.00
	090617	trash can	09/06/2017	80.97	.00
	090617	cleaners and antifreeze	09/06/2017	124.26	.00
	090617	chain, spring snap, brush and pole	09/06/2017	53.73	.00
	090617	drinking water	09/06/2017	7.96	.00
	090617	printer cartridge	09/06/2017	68.09	.00
	090617	propane	09/06/2017	19.80	.00
	090617	propane	09/06/2017	32.40	.00
	090617	propane	09/06/2017	38.70	.00
	090617	propane	09/06/2017	36.30	.00
	090617	propane	09/06/2017	40.50	.00
	090617	DEF fluid	09/06/2017	142.45	.00
	090617	utilities - cell phone - verizon	09/06/2017	49.50	.00
	090617	roll-out brackets	09/06/2017	2,715.73	.00
Total SOLID WASTE:				4,164.33	.00
	090617	Random testing	09/06/2017	40.50	.00
	090617	Gloves	09/06/2017	14.25	.00
	090617	Angle guage	09/06/2017	89.00	.00
	090617	Wasp spray and Tape measures	09/06/2017	29.98	.00
	090617	Water valve	09/06/2017	10.98	.00
	090617	Thread seal	09/06/2017	1.50	.00
	090617	Washer Fluid	09/06/2017	2.47	.00
	090617	Wasp spray and Tape measures	09/06/2017	19.47	.00
	090617	ice cream social and other supplies	09/06/2017	17.83	.00
	090617	2 stroke oil	09/06/2017	19.08	.00
	090617	Car wash brushes	09/06/2017	31.89	.00
	090617	Marking paint	09/06/2017	58.80	.00
	090617	Chain saw repair	09/06/2017	93.25	.00
	090617	Fitting for fill hose	09/06/2017	59.04	.00
	090617	Painting Supplies	09/06/2017	18.99	.00
	090617	safety boots tanner	09/06/2017	180.00	.00
	090617	Credit on safety toe shoes	09/06/2017	155.00-	.00
	090617	Safety toe boots Kyle	09/06/2017	87.99	.00
	090617	Gloves	09/06/2017	30.72	.00
	090617	Gloves and boots Tyler	09/06/2017	151.23	.00
	090617	Bobcat brooms	09/06/2017	641.76	.00
	090617	Water truck hose	09/06/2017	205.20	.00
	090617	Bobcat parts	09/06/2017	6.48	.00
	090617	F05 upgrade	09/06/2017	806.71	.00
	090617	F05 Bar upgrade	09/06/2017	916.65	.00
	090617	Sweeper broom	09/06/2017	388.32	.00
	090617	K22 belly dump chain	09/06/2017	94.29	.00
	090617	K22 parts	09/06/2017	28.23	.00
	090617	chipseal felt	09/06/2017	110.21	.00
	090617	chipseal felt	09/06/2017	110.21	.00
	090617	chipseal felt	09/06/2017	110.21	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	Credit for return	09/06/2017	120.70-	.00
	090617	chipseal felt	09/06/2017	114.95	.00
	090617	Supplies	09/06/2017	120.70	.00
	090617	chipseal felt	09/06/2017	114.95	.00
	090617	Safety Flags	09/06/2017	176.75	.00
	090617	utiilities - cell phone - verizon	09/06/2017	141.29	.00
	090617	equipment rental E ave	09/06/2017	630.00	.00
Total STREETS:				5,398.18	.00
	090617	Elgin school travel expense	09/06/2017	5.40	.00
	090617	Elgin school travel expense	09/06/2017	30.56	.00
	090617	Elgin school travel expense	09/06/2017	12.00	.00
	090617	Elgin school travel expense	09/06/2017	94.77	.00
	090617	Elgin school travel expense	09/06/2017	16.45	.00
	090617	Elgin school travel expense	09/06/2017	448.44	.00
	090617	Random testing	09/06/2017	4.50	.00
	090617	Cap screws c01	09/06/2017	48.30	.00
	090617	repair parts and shop supplies	09/06/2017	48.51	.00
	090617	nexiq link tool	09/06/2017	758.00	.00
	090617	Parts return	09/06/2017	138.60-	.00
	090617	H03 hose and o ring	09/06/2017	73.39	.00
	090617	Credit for return	09/06/2017	21.06-	.00
	090617	A02 Purge valve	09/06/2017	36.34	.00
	090617	C03 relay valve	09/06/2017	171.32	.00
	090617	Hyd fittings	09/06/2017	149.21	.00
	090617	Credit on Hose shipping	09/06/2017	60.00-	.00
	090617	D10 hose	09/06/2017	394.55	.00
	090617	Shipping on d10 hose	09/06/2017	60.00	.00
	090617	Parts	09/06/2017	60.00	.00
	090617	Grinding discs	09/06/2017	64.06	.00
	090617	C01 injector and sensors	09/06/2017	954.07	.00
	090617	Loader filter	09/06/2017	36.84	.00
	090617	Sanitation parts	09/06/2017	728.42	.00
	090617	Sanitation cylinder	09/06/2017	5,646.91	.00
	090617	Hitch pin belly dump	09/06/2017	118.66	.00
	090617	Sanitation parts	09/06/2017	162.79	.00
	090617	I 11 tube	09/06/2017	13.95	.00
	090617	B34 shift cable	09/06/2017	124.80	.00
	090617	I 04 brakes	09/06/2017	320.84	.00
	090617	G04 broom parts	09/06/2017	350.94	.00
	090617	I 11 parts	09/06/2017	12.25	.00
	090617	F01 gutter broom motor	09/06/2017	926.10	.00
	090617	B23 fuel pump	09/06/2017	397.33	.00
	090617	F01 Gutter broom parts	09/06/2017	320.78	.00
	090617	I05 parts	09/06/2017	364.36	.00
	090617	Sweeper parts	09/06/2017	701.99	.00
	090617	repair parts and shop supplies	09/06/2017	184.82	.00
	090617	Oil inventory	09/06/2017	686.40	.00
Total VEHICLE MAINTENANCE:				14,308.39	.00
	090617	Random testing	09/06/2017	13.50	.00
	090617	caps	09/06/2017	117.00	.00
	090617	lab supplies	09/06/2017	960.15	.00
	090617	lab supplies	09/06/2017	23.95	.00
	090617	Koa lift station charger	09/06/2017	686.97	.00
	090617	utiilities - cell phone - verizon	09/06/2017	95.96	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	090617	meter pigtails and meter check valves	09/06/2017	2,297.70	.00
Total WASTEWATER:				4,195.23	.00
	090617	Random testing	09/06/2017	22.50	.00
	090617	caps	09/06/2017	234.00	.00
	090617	blade for concrete saw	09/06/2017	99.00	.00
	090617	ice cream social and other supplies	09/06/2017	19.99	.00
	090617	Marking paint	09/06/2017	91.92	.00
	090617	3/4" poly pipe	09/06/2017	30.00	.00
	090617	brass valves and couplers	09/06/2017	713.55	.00
	090617	concrete pavers	09/06/2017	26.95	.00
	090617	brass valves	09/06/2017	2,025.07	.00
	090617	galvanized fittings	09/06/2017	16.40	.00
	090617	motherboard shipping	09/06/2017	21.42	.00
	090617	Fuse for booster pump	09/06/2017	9.65	.00
	090617	water sample shipping	09/06/2017	51.81	.00
	090617	water sample shipping	09/06/2017	49.21	.00
	090617	utiilities - cell phone - verizon	09/06/2017	120.14	.00
	090617	hydrant painting supplies	09/06/2017	28.97	.00
Total WATER:				3,560.58	.00
Total U S BANK PURCHASE CARD:				99,086.74	.00
UNUM LIFE INSURANCE - LIFE					
	83117	PREMIUM	08/31/2017	1,641.06	1,641.06
Total :				1,641.06	1,641.06
Total UNUM LIFE INSURANCE - LIFE:				1,641.06	1,641.06
WESTERN UNITED ELECTRIC SUPPLY					
	4102276	SYSTEM MAINTENANCE	08/28/2017	135.00	.00
	4102600	Pedestal, secondary API 10x14	09/01/2017	1,160.00	.00
Total :				1,295.00	.00
Total WESTERN UNITED ELECTRIC SUPPLY:				1,295.00	.00
WHEELER, PAUL					
	1853	REC CENTER REFUND	08/28/2017	76.50	.00
Total :				76.50	.00
Total WHEELER, PAUL:				76.50	.00
WILKERSON, RALPH					
	1849	REC CENTER REFUND	08/24/2017	102.00	.00
Total :				102.00	.00
Total WILKERSON, RALPH:				102.00	.00
WILLIAMS, RACHEL					
	1844	REC CENTER REFUND	08/24/2017	136.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				136.00	.00
Total WILLIAMS, RACHEL:				136.00	.00
WOOD, MELISSA					
	14.0730.29	DEPOSIT REFUND	08/31/2017	155.46	.00
Total :				155.46	.00
Total WOOD, MELISSA:				155.46	.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES					
WORKERS COMPENSATION DIV	83117	CONTRIBUTIONS	08/31/2017	7,968.19	7,968.19
WORKERS COMPENSATION DIV	83117	VOLUNTEERS PD	08/31/2017	10.42	10.42
WORKERS COMPENSATION DIV	8312017	VOLUNTEERS REC	08/31/2017	5.21	5.21
Total :				7,983.82	7,983.82
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES:				7,983.82	7,983.82
WYOMING MUNICIPAL POWER AGENCY					
	092517	POWER PURCHASE - AUGUST 2017	09/20/2017	848,226.76	.00
Total :				848,226.76	.00
Total WYOMING MUNICIPAL POWER AGENCY:				848,226.76	.00
WYOMING RETIREMENT SYSTEM					
	145520	CONTRIBUTIONS -	08/31/2017	68,928.47	68,928.47
Total :				68,928.47	68,928.47
Total WYOMING RETIREMENT SYSTEM:				68,928.47	68,928.47
YELLOWSTONE REGIONAL AIRPORT					
	081617	FY16-17 ALLOCATION CREDIT	08/16/2017	9,800.40-	.00
	90117	AIRPORT FUNDING	09/01/2017	15,596.34	.00
Total :				5,795.94	.00
Total YELLOWSTONE REGIONAL AIRPORT:				5,795.94	.00
Grand Totals:				1,660,284.86	81,527.20
			Payroll 09/06/17	229,179.14	

				1,889,464.00	

Report Criteria:
 Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice.Batch = {NOT LIKE} "1"

Resolution No. 2017-10

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE _____

(name of applicant)

FOR THE PURPOSE OF (state purpose of project): _____

WITNESSETH

WHEREAS, the Governing Body for the _____
(name of applicant)

desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing this project; and

WHEREAS, the Governing Body of the _____
(name of applicant)

recognizes the need for the project; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of the _____
(name of applicant)

plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s): (describe the source and status of all matching funds): _____

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

_____, that a grant application in the amount of
(name of applicant)

\$ _____ be submitted to the State Loan and Investment Board for consideration

at the _____ to assist in funding the _____
(date of grant meeting) (name of project)

BE IT FURTHER RESOLVED, that _____
(name and title of persons)

are hereby designated as the authorized representatives of the _____
(name of applicant)

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 20____

(signature)

(name and title)

Attest:

(signature)

(name and title)

ORDINANCE NO. 2017-~~21~~

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 3, TO THE CITY OF CODY CODE: SALES BY FRATERNAL CLUBS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 3, Chapter 2, Section 3, of the City of Cody Code, shall be amended to provide as follows:

3-2-3: Sales by Fraternal Clubs

No "club", as defined by section 3-2-1 of this chapter, holding a limited retail liquor license, shall sell alcoholic or malt beverages for consumption anywhere except the building or space in the or the premises leased or owned by such club for the use of its members and guest, and it shall be the duty and obligation of said club to so check and regulate the sale to members and guests that any and all alcoholic or malt beverages sold by it shall be consumed in such building, space or premises. The age restrictions in section 3-2-6 shall not apply to club licenses. The Governing Body may, upon application by the club, allow the club to serve alcoholic or malt beverages outside its building, but on its premises for a period of time not to exceed 24 (twenty-four) hours, and subject to such terms, conditions and limitations as the Governing Body may establish. The Governing Body may, by resolution, authorize the City Administrator and /or the Administrative Services Director to approve such permits without action or approval by the Governing Body, provided that the applicant complies with the terms, conditions and limitations established by the resolution. In the event that the applicant wishes to request modifications or exceptions to such terms, conditions and limitations, such request must be presented to the Governing Body, and the Governing Body may approve, deny or partially approve such modifications or exceptions.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING: _____, 2017
PASSED ON SECOND READING: _____, 2017
PASSED ON THIRD READING: _____, 2017

ATTEST:

Matt Hall, Mayor

Cynthia D. Baker
Administrative Services Director

ORDINANCE NO. 2017-22

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 14, TO THE CITY OF CODY CODE: LICENSE FEES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 3, Chapter 2, Section 14, of the City of Cody Code, shall be amended to provide as follows:

3-2-9: Types of Licenses and Permits

3-2-14: LICENSE FEES:  

- A. Every applicant issued a retail liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand five hundred dollars (\$1,500.00). ~~The fee for a second dispensing room, as defined by Wyoming Statutes title 12, is one thousand dollars (\$1,000.00).~~
- B. Every applicant issued a limited retail liquor license (special club) by the provisions of this article shall pay annually in advance for a license hereunder, the sum of six hundred dollars (\$600.00). ~~The fee for a second dispensing room, as defined by Wyoming Statutes title 12, is four hundred dollars (\$400.00).~~
- C. Every applicant issued a resort liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00).
- D. Every applicant issued a restaurant liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00). The fee for a second dispensing room, as defined by Wyoming Statutes Title 12, is six hundred sixty six dollars sixty seven cents (\$666.67).
- E. Every applicant issued a twenty four (24) hour malt beverage permit by the provisions of this article shall pay in advance, the sum of thirty dollars (\$30.00).
- F. Every applicant issued a special malt beverage permit for a public auditorium, civic center or events center by the provisions of this article shall pay annually in advance the sum of one thousand five hundred dollars (\$1,500.00).
- G. Every applicant issued a twenty four (24) hour catering permit by the provisions of this article shall pay in advance, the sum of one hundred dollars (\$100.00).
- ~~H. Every applicant who is issued a twenty four (24) hour dispensing room permit shall pay a fee of one hundred dollars (\$100.00) for a twenty four (24) hour period of time.~~
- I. Every applicant who is issued a microbrewery permit by the provisions of this article shall pay annually in advance a fee of five hundred dollars (\$500.00).

- J. Every applicant issued a winery permit by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five hundred dollars (\$500.00).
- K. Any applicant who is issued a satellite winery permit by the provisions of this article shall pay annually in advance the sum of one hundred dollars (\$100.00).
- L. Any applicant who is issued a satellite distillery permit by the provisions of this article shall pay annually in advance the sum of one hundred dollars (\$100.00).
- M. Any applicant who is issued a bar and grill liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five thousand dollars (\$5,000.00) upon initial issuance and one thousand five hundred dollars (\$1,500.00) upon each annual renewal. ~~The fee for a second dispensing room, as defined by Wyoming Statutes title 12, is three thousand three hundred thirty three dollars thirty four cents (\$3,333.34) upon initial issuance and one thousand dollars (\$1,000.00) upon each renewal.~~
- N. As of July 1, 2013, a portion of the revenue collected from said liquor license fees shall be allocated to the Topsy Taxi program so long as the program remains operational. The amount of such allocation shall be determined each fiscal year through the city budgeting process. (

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING:
PASSED ON SECOND READING:
PASSED ON THIRD READING:

Matt Hall, Mayor

ATTEST:

Cynthia D. Baker, Administrative Services Director

ORDINANCE NO. 2017-23

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, SECTION 9, TO THE CITY OF CODY CODE: TYPES OF LICENSES AND PERMITS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 3, Chapter 2, Section 9, of the City of Cody Code, shall be amended to remove item “H” Twenty-four (24) hour dispensing room permit .

3-2-9: Types of Licenses and Permits

Pursuant to Wyoming Statutes title 12, the city may issue the following types of licenses and permits pertaining to alcoholic beverages:

- A. Retail liquor license;
- B. Limited retail liquor license (special club);
- C. Resort liquor license;
- D. Restaurant liquor license;
- E. Twenty four (24) hour malt beverage permit;
- F. Special malt beverage permit;
- G. Twenty four (24) hour catering permit;
- ~~H. Twenty four (24) hour dispensing room permit;~~
- ~~H~~. Microbrewery permit;
- ~~I~~. Winery permit;
- ~~J~~. Satellite winery permit;
- ~~K~~. Satellite distillery permit;
- ~~L~~. Bar and grill liquor license.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING:
PASSED ON SECOND READING:
PASSED ON THIRD READING:

Matt Hall, Mayor

ATTEST:

Cynthia D. Baker, Administrative Services Director