Revised

City of Cody City Council

AGENDA

Tuesday, June 6, 2017 – 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval
Mayor's Recognitions and Announcements

Sergeant Heydenberk – Law Enforcement Officer of the Year – Wyoming Elks Association

1. Consent Calendar

   All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

   a. Approval of Minutes – Special Meeting Minutes from May 22, 2017 and May 23, 2017 and Regular Minutes from May 16, 2017.
   b. Approve the Amended Plat of Lot 3 of the DLDC Subdivision.
   c. Approve a request from St Vincent Healthcare & Yellowstone Sports medicine to utilize City Street for the 1st Annual 5K Walk/Run.

2. Public Comment The City welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

   a. A Public Hearing to consider if it is in the public's interest to issue a new restaurant liquor license to Ancho's LLC dba Ancho's Mexican Grill located at 1803 17th Street.
   b. A Public Hearing to consider if it is in the public's interest to adopt ordinances adopting and amending wireless-communication-related definitions and regulations for wireless communication facilities within residential zoning districts.

4. Conduct of Business

a. Approve Vouchers and Payroll in the amount of $807,075.96.

b. Consider issuing a new restaurant liquor license to Ancho's LLC dba Ancho's Mexican Grill located at 1803 17th Street.

- Staff Reference: Cindy Baker, Administrative Services Officer

c. Consider approving and issuing a permit for a major sidewalk café in front of 112812th Street.
Staff Reference: Todd Stowell, City Planner

d. Consider approving a request from the Northwest Wyoming Board of Realtors to construct and install a shelter in the Dog Park at Beck Lake, noting project will be funded by this group and then donated to the City of Cody.
- Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director.

e. Consider approving Amendment #1 to the professional services contract with Morrison-Maierle, Inc for the City of Cody water main facilities on South and North Sunset Boulevard, amendment for an increase in the amount of $11,000 and authorize the Mayor to sign the amended contract as presented.
Staff Reference: Steve Payne, Public Works Director.

f. Consider approving Change Order #1 to the contract with J&J Construction LLC for the City of Cody water main facilities on South & North Sunset Boulevard and authorize the mayor to sign the change order to the contract. This would be an increase to the contract in the amount of $74,013.80 noting funding as presented.
Staff Reference: Steve Payne, Public Works Director

g. Consider approving Change Order #1 for the Trailhead Open Space decreasing the contract by $7,125 for a new contract amount of $65,000, and authorize the Mayor to sign applicable documentation relating to this change order.
Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director

h. RESOLUTION 2017-05 – BUDGET AMENDMENT
A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2016-17
Staff Reference: Leslie Brumage, Finance Officer

i. RESOLUTION 2017-06 – CONSENSUS FUNDING REALLOCATION
A RESOLUTION TO CONSIDER REALLOCATING UNSPECT CONSENSUS FUNDS TO FY17-18 CAPITAL PROJECTS.
Staff Reference: Leslie Brumage, Finance Offer

j. ORDINANCE 2017-13 FIRST READING
AN ORDINANCE PROVIDING FOR THE AMOUNT OF TAX LEVY FOR THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2018.
Staff Reference: Leslie Brumage, Finance Officer

k. ORDINANCE 2017-14 FIRST READING

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE OF THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

Staff Reference: Leslie Brumage, Finance Officer

l. ORDINANCE 2017-11 THIRD AND FINAL READING
AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS PERTAINING TO REGULATION OF WIRELESS COMMUNICATION FACILITIES, TO BE LOCATED IN TITILE 10, ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.

- Staff Reference: Todd Stowell, City Planner

m. ORDINANCE 2017-12 – THIRD AND FINAL READING
AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATION, OF THE CITY OF CODY MUNICIPAL CODE.

- Staff Reference: Todd Stowell, City Planner

5. Tabled Items

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

Upcoming Meetings:
June 15, 2017 - Special Work Sessions 4:15 p.m.
June 20, 2017 – Regular Council Meeting 7:00 p.m.
July 6, 2017 – Thursday - Special Council Meeting 7:00 p.m.

City of Cody
Council Proceedings
Monday, May 22, 2017

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Monday, May 22, 2017 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Glenn Nielson and Stan Wolz; City Administrator, Barry Cook, Administrative Service Officer, Cindy Baker, Police Chief, Chuck Baker Public Works Director Steve Payne, Parks, Recreation and Public Facilities Director, Rick Manchester and Finance Officer Leslie Brumage

Absent: None

Mayor Hall called the meeting to order at 4:15 p.m.

The Governing Body discussed the proposed budget for Fiscal Year 2017-2018. No action was taken.

Mayor Hall adjourned the meeting at 7:15 p.m.

Cynthia D Baker	Matt Hall
Administrative Services Officer	Mayor

City of Cody
Council Proceedings
Tuesday, May 23 2017

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, May 23, 2017 at 4:15 p.m.

Present: Mayor Matt Hall, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Glenn Nielson and Stan Wolz; City Administrator, Barry Cook, Administrative Service Officer, Cindy Baker, Police Chief, Chuck Baker Public Works Director Steve Payne, Parks, Recreation and Public Facilities Director, Rick Manchester and Finance Officer Leslie Brumage

Absent: None

Mayor Hall called the meeting to order at 4:15 p.m.

The Governing Body discussed the proposed budget for Fiscal Year 2017-2018. No action was taken.

Mayor Hall adjourned the meeting at 6:20 p.m.

Cynthia D Baker	Matt Hall
Administrative Services Officer	Mayor

City of Cody
Council Proceedings
Tuesday, May 16, 2017

A pre-meeting was held at 6:30 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, May 16, 2017 at 7:00 p.m.

Present: Mayor Hall, Council Members Donny Anderson. Karen Ballinger, Jerry Fritz, Landon Greer, Glenn Nielson and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer/Clerk Cindy Baker

Absent: None

Council Mayor Hall called the meeting to order at 7:03 p.m.

Council Member Greer made a motion seconded by Council Member Frtiz to approve the consent calendar as amended which includes approval of Minutes – Regular Minutes from May 2, 2017; approve Vouchers and Payroll in the amount of $1,869,962.38; approve a utility billing credit in the amount of $497.28 for water and sewer charges incurred due to a water leak at Moose Creek Lodge; approve a request from Jessie Adams to park campers on the south side of the Recreation Center in the overflow parking lot during the Cody Outdoor Show on June 2nd, 3rd and 4th 2017; approve a request from Cody High School to sponsor the annual CHS graduation party in the amount not to exceed $679.85 to be paid from the Lodging Tax Fund; approve an extension until December 31, 2017 to file the plat amendment of Lots 20-28, 31, 32 and 49 of the deMaris Subdivision; approve the agreement between the City of Cody and Wyoming Legacy Meats, LLC for wastewater pretreatment and sewer charges; award Bid 2017-05 to E.D. Etnyre & Company for a new hydrostatic driven chip spreader in the amount of $225,125. Equipment not to be delivered or paid for until after July 1, 2017 and appoint Council Member Landon Green and Mayor Matt Hall as voting delegate and alternate, receptively, for the 2017 WAM Annual Convention. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Anderson to approve the award of Bid 2017-04 for the Trailhead Open Space development project, authorize the Mayor to sign a contract with Nicholson Dirt Contracting in the amount of $72,125, contingent upon the review and approval by the City Attorney. Vote was unanimous.

Council Member Ballinger made a motion seconded by Council Member Fritz to approve a request to modify the sound limits per staff recommendations at the Gunwerks shooting facility at 2301 Lt. Childers Street for a three-month trial period ending August 15, 2017. Vote was unanimous.

ORDINANCE 2017-11 SECOND READING
AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS PERTAINING TO REGULATION OF WIRELESS COMMUNICATION FACILITIES, TO BE LOCATED IN TITILE 10, ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE. Council Member Wolz made a motion seconded by Council Member Anderson to approve Ordinance 2017-11 on Second Reading. Vote was unanimous.

ORDINANCE 2017-12 – SECOND READING
AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATION, OF THE CITY OF CODY MUNICIPAL CODE. Council Member Anderson made a motion seconded by Council Member Fritz to approve Ordinance 2017-12 on Second Reading. Vote was unanimous.

ORDINANCE 2017-06 – THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, SECTON 13 OF THE CODY CITY CODE TO MODIFY MUNICIPAL

ELECTRICAL RATES. Council Member Ballinger made a motion seconded by Council Member Nielson to approve Ordinance 2017-06 on Third and Final Reading. Vote was unanimous.

ORDINANCE 2017-07 – THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE IV SPECIAL PROVISIONS. Council Member Anderson made a motion seconded by Council Member Greer to approve Ordinance 2017-07 on Third and Final Reading. Vote was unanimous.

ORDINANCE 2017-08 – THIRD AND FINAL READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE II, SECTION 40, SCHEDULE OF RATE AND CHARGES, OF CODY CITY. Council Member Fritz made a motion seconded by Council Member Ballinger to approve Ordinance 2017-08 on Third and Final Reading. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:45 p.m.

Matt Hall Mayor	Cindy Baker Administrative Services Officer/Clerk

MEETING DATE:	JUNE 6, 2017
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Re-authorize the Amended Plat of Lot 3 of CLDC Subdivision and the BPB Acquisition, Inc. (CertainTeed) Property

ACTIONS TO BE TAKEN

Approve the Amended Plat of Lot 3 of the CLDC Subdivision.

SUMMARY

The proposed amended plat moves the plat boundary and ownership line from the south side of the railroad right-of-way to the centerline of the railroad tracks in front of the CertainTeed property on Road 2AB.

The City Council granted approval of this amended plat November 16, 2016, subject to two conditions—that a deed be prepared for the associated property transfer, and an easement be added to the plat for the city's water main. The subdivision ordinance specifies that the plat is to be recorded within 100 days, or the authorization expires. Due to loss of the original surveyor, waiting for the water line as-builts from another company, and other delays, the 100-day deadline passed. The easement has now been added to the plat and re-authorization of the amended plat is now requested so that the plat and deed can be recorded.

ATTACHMENTS

Amended Plat.

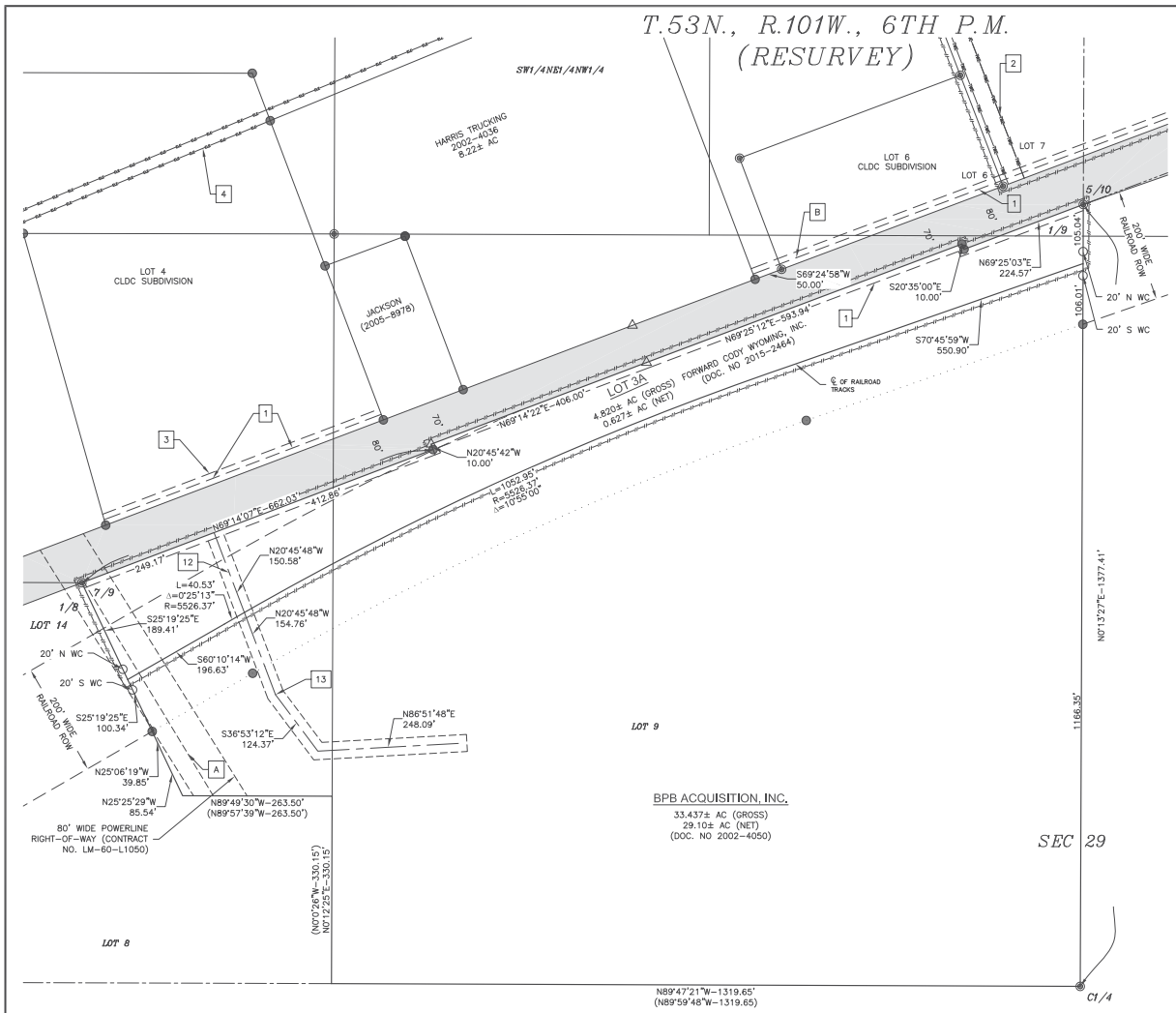
RECOMMENDATION

Approve the plat amendment with the variances and conditions previously noted. (Note: The variances are noted on the plat, and the only outstanding condition is to record the deed with the plat.)

AGENDA & SUMMARY REPORT TO:

Forward Cody Wyoming
GDA Engineers

AGENDA ITEM NO. _____



CERTIFICATE OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: THAT BPB ACQUISITION, INC., BEING THE OWNERS OF THE LAND DESCRIBED IN WARRANTY DEED DOC #2002-4050, HAVE LAID OUT, PLATTED AND SUBDIVIDED AS SHOWN ON THIS AMENDED PLAT, AND BY THESE PRESENTS DO HEREBY DEDICATE ALL EASEMENTS SHOWN HEREON FOR USE AS DESCRIBED AND UNTO WHOM STATED ON THIS AMENDED PLAT.

IN WITNESS WHEREOF, THE SAID OWNER BPB ACQUISITION, INC., WITH FREE CONSENT AND IN ACCORDANCE WITH THEIR DESIRES, HAVE CAUSED THEIR NAMES HEREON TO BE SUBSCRIBED THIS _____ DAY OF _____, 2017.

_____
BPB ACQUISITION, INC.

ACKNOWLEDGMENT:

STATE OF WYOMING,)
)SS
COUNTY OF PARK,)

THE FOREGOING OWNER(S) CERTIFICATE WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2017 BY BPB ACQUISITION, INC. WITNESS MY HAND AND OFFICIAL SEAL: (WYOMING STATE LAW REQUIRES A NOTARY SEAL TO BE AFFIXED HEREON)

_____
NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

CITY COUNCIL

APPROVED AS OF THE ___DAY OF _____, 2017 BY THE CITY COUNCIL OF CODY, WYOMING.

ATTEST: _____ _____
CITY CLERK MAYOR

RECORDER'S ACCEPTANCE

THIS PLAT WAS ACCEPTED FOR FILING IN THE OFFICE OF THE PARK COUNTY CLERK AND RECORDER ON THIS _____ DAY OF _____, 2017, AND FILED FOR RECORD AT _____.M. UNDER DOCUMENT NUMBER _____, IN PLAT CABINET ___ AT PAGE _____.

_____
PARK COUNTY CLERK AND RECORDER

BY: _____
DEPUTY

VARIANCES:

1. WAIVER OF INSTALLATION OF CURB, GUTTER, SIDEWALK, AND STREETLIGHTS ALONG ROAD 2AB, SUBJECT TO AN AGREEMENT TO SUPPORT AND PARTICIPATE IN A FUTURE IMPROVEMENT DISTRICT FOR SUCH (11-4-2(Q).
2. VARIANCE FROM PROVIDING ALLEYS (11-4-2(P)).
3. VARIANCE TO THE BLOCK LENGTH REQUIREMENT (11-4-2(v))
4. VARIANCE FOR NO SEWER SERVICE LINE TO LOT 3A.
5. VARIANCE TO DELAY INSTALLATION OF ELECTRIC SERVICES FOR LOT 3A UNTIL THE TIME OF BUILDING PERMIT ON THE AFFECTED LOT(S). LOT OWNER IS RESPONSIBLE FOR ACTUAL COSTS OF INSTALLATION.

CITY PLANNING AND ZONING BOARD

APPROVED AS OF THE ___DAY OF _____, 2017 BY THE PLANNING AND ZONING BOARD, CITY OF CODY, WYOMING.

_____
CHAIRMAN

CERTIFICATE OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT WE, THE UNDERSIGNED, ALL HEIRS AND/OR ASSIGNS HEREBY CERTIFY THAT WE ARE THE OWNERS AND PROPRIETORS OF THE LANDS DESCRIBED AS LOT 3 CLDC SUBDIVISION.

THAT WE HAVE CAUSED SAID LANDS TO BE SURVEYED; THAT THE SUBDIVISION AND AMENDED PLAT OF SAID LANDS IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS.

THAT WE HEREBY DEDICATE THE EASEMENTS AND RIGHTS-OF-WAY LABELED HEREON TO THE USES SO NOTED.

THAT SAID LANDS ARE SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY AND MINERAL RIGHTS OR RESERVATIONS OF RECORD.

THE PURPOSE OF THIS AMENDED PLAT IS TO RELOCATE THE PROPERTY LINE BETWEEN LOT 3 OF CLDC SUBDIVISION AND THE BPB ACQUISITION, INC. PROPERTY DESCRIBED IN WARRANTY DEED #2002-4050. NO OTHER CHANGES ARE MADE.

AND, THAT ANY RIGHTS BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF WYOMING ARE HEREBY RELEASED AND WAIVED.

AND DO HEREBY AGREE TO PROMOTE AND PARTICIPATE IN AN IMPROVEMENT DISTRICT FOR CURB, GUTTER, SIDEWALK, AND STREETLIGHTS ON ROAD 2AB WHEN DEEMED NECESSARY BY THE CITY OF CODY. AND FURTHER, THAT THIS LANGUAGE SHALL BE CONTAINED IN EACH AND ALL CONVEYANCES OF RECORD.

IN WITNESS WHEREOF, THE SAID OWNER FORWARD CODY, INC, WITH FREE CONSENT AND IN ACCORDANCE WITH THEIR DESIRES, HAVE CAUSED THEIR NAMES HEREON TO BE SUBSCRIBED THIS _____ DAY OF _____, 2017.

_____
JAMES KLESSENS
PRESIDENT

ACKNOWLEDGMENT:

STATE OF WYOMING,)
)SS
COUNTY OF PARK,)

THE FOREGOING OWNER(S) CERTIFICATE WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2017 BY JAMES KLESSENS WITNESS MY HAND AND OFFICIAL SEAL:
(WYOMING STATE LAW REQUIRES A NOTARY SEAL TO BE AFFIXED HEREON)

_____
NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

EASEMENTS OF RECORD

	GRANTEE	TYPE	BOOK AND PAGE
A	CITY OF CODY	30' WIDE ELECTRICAL UTILITY EASEMENT	2011-5951
1	CITY OF CODY	10' WIDE UTILITY EASEMENT	1-9

EASEMENTS CREATED THIS PLAT

	GRANTEE	TYPE	ENCUMBERED LOTS
12	CITY OF CODY	30' WIDE UTILITY EASEMENT	3A
13	CITY OF CODY	30' WIDE UTILITY EASEMENT	DOC. NO 2002-4050

NOTES

1. LANDS WITHIN THIS SUBDIVISION FALL UNDER HEAVY INDUSTRIAL ZONE.
2. ALL LOT OWNERS WILL BE REQUIRED TO RETAIN AN ENGINEER TO ANALYZE THE DRAINAGE ON EACH LOT AT THE TIME OF SITE PLAN SUBMITTAL TO THE CITY FOR REVIEW AND APPROVAL TO ASSURE THAT ANY PROPOSED INCREASE IN RUNOFF WILL BE RETAINED ON SITE IN AN APPROVED FASHION.
3. EXISTING UTILITY DEPTH OF BURY AND PIPE SIZE INFORMATION IS ON FILE WITH THE CITY OF CODY PUBLIC WORKS DEPARTMENT.
4. THE PURPOSE OF THIS AMENDED PLAT IS TO RELOCATE THE PROPERTY LINE BETWEEN LOT 3 OF CLDC SUBDIVISION AND THE BPB ACQUISITION, INC. PROPERTY DESCRIBED IN WARRANTY DEED #2002-4050. NO OTHER CHANGES ARE MADE.
5. RAILROAD RIGHTS-OF-WAY ARE SHOWN BASED ON OFFSETS FROM SURVEYED CENTERLINE OF EXISTING RAILROAD TRACKS.
6. ALL IDENTIFIABLE EASEMENTS OF RECORD ARE SHOWN HEREON. OTHER NON-IDENTIFIABLE AND/OR PRESCRIBED EASEMENTS ARE NOT SHOWN HEREON.
7. EXISTING LAND-USE LEASES, PERMITS, EASEMENTS AND RIGHTS-OF-WAY INCLUDED IN QUITCLAIM DEED NO. 2001-1596 AS FILED IN THE PARK COUNTY CLERK'S OFFICE SHALL BE UNAFFECTED BY THIS SUBDIVISION.

CERTIFICATE OF SURVEYOR

I, RICHARD T. MUSCIO, BEING A REGISTERED LAND SURVEYOR IN THE STATE OF WYOMING, DO HEREBY CERTIFY THAT THIS AMENDED PLAT AND FIELD SURVEY WERE MADE BY ME OR UNDER MY SUPERVISION AND THAT BOTH ARE ACCURATE TO THE BEST OF MY KNOWLEDGE AND IN COMPLIANCE WITH ALL STATE AND CITY STATUTORY PROVISIONS AND REGULATIONS. THIS PLAT AND SURVEY WERE CREATED FROM AN ACTUAL FIELD SURVEY PERFORMED ON 11/18/2013.

Professional Land Surveyor
RICHARD T. MUSCIO
6827
Date
WYOMING

RICHARD T. MUSCIO
WYOMING PLS 6827

LEGEND

AMENDED PLAT	
LOT LINES	
FORMER LOT LINE	
EASEMENT LINE	
EXISTING ELECTRICAL EASEMENT	ELE ELE ELE ELE ELE
EXISTING UTILITY EASEMENT (2011-3714)	TWC TWC TWC TWC TWC
EASEMENT CREATED THIS PLAT	
FOUND BRASS CAP	◉
FOUND ALUMINUM CAP	●
FOUND HIGHWAY MONUMENT	△
SET 5/8"X24" REBAR WITH 2 1/2" ALUMINUM CAP	○
MEASURED DATA	S.89°56'51"E.-1318.62'
RECORD DATA	(S.89°54'00"E.-259.09')
PUBLIC LAND SURVEY SYSTEM LABELS	*LOT 11*
CLCD SUBDIVISION LOT LABELS	LOT 1

SCALE

100 0 100 200

SCALE IN FEET

AMENDED PLAT OF LOT 3 OF CLDC SUBDIVISION

WITHIN
SECTION 29, RESURVEY,
T.53N., R.101W., 6TH P.M.
PARK COUNTY, WYOMING
FORWARD CODY, INC, CODY, WY

PROJECT NO: 161207

GDA ENGINEERS

ENGINEERING • SURVEYING • PLANNING
1508 STAMPEDE AVE., CODY, WYOMING 82414

MEETING DATE: 6/1/2017
DEPARTMENT: PARKS, RECREATION & PUBLIC FACILITIES

PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT
St. Vincent Healthcare and Yellowstone Sports Medicine Annual 5K Walk/Run

ACTION TO BE TAKEN:

Request Council to allow St. Vincent Healthcare and Yellowstone Sports Medicine hold a 5K Walk/Run on June 24 starting at 8am.

SUMMARY OF INFORMATION:

On June 24th starting at 8am. St. Vincent Healthcare and Yellowstone Sports Medicine will team up to host a 5K Walk/Run starting and ending at the Cody High School Football field. The race will head East on Cody Avenue, turn onto 11th Street, proceed up Southfork Street and onto Skyline Drive. They will then turn east along Meadow Lane, turn on 15th Street and turn again heading back West on Stampede, down Heart Mountain Drive and then West on Beck Avenue and finish at the Football Field.
Require proof of insurance.
Proceeds will go to Cody High School for event costs.

FISCAL IMPACT

No fiscal impact to the City. They may require the use of a couple of barricades and signs from the City.

ALTERNATIVES

1. Approve the Event
2. Approve with conditions
3. Deny the request

ATTACHMENTS

See Attachments

AGENDA & SUMMARY REPORT TO:

Rick Manchester, Parks, Recreation & Public Facilities Director (307) 587-0400
Mike Fink, Recreation and Public Facilities Superintendent (307) 587-0400
Aaron Killpack, St. Vincent Healthcare (307)899-2577

City of Cody
Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

****

Name of person to appear before the Council Aaron Killpack

Organization Represented St. Vincent Healthcare

Date you wish to appear before the Council June 6 2017

Mailing Address 1025 Aspen Dr., Cody, WY 82414 Telephone 307-899-2577

E-Mail Address stvhaysm@gmail.com

Preferred form of contact: Telephone _____ E-Mail X

Names of all individuals who will speak on this topic Aaron Killpack

Event Title (if applicable) St. Vincent Healthcare & Yellowstone Sports Medicine annual 5K fun/walk run.

Date(s) of Event (if applicable) June 24, 2017

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) please see pages attached.

Which City employee(s) have you spoken to about this issue? Barry Cook, Mike Fink, Rick Manchester

Signature [signature] Date 5/23/17

Revised 2/2012

City Council mtg. June 6th 7pm

Event:	St. Vincent Healthcare and Yellowstone sports medicine 1st annual 5K fun walk/ run!
Date:	June 24th
Purpose:	Increase health awareness, strengthening community, expand to a larger event
Proceeds to:	Cody schools and event costs
Checks to:	St. Vincent Healthcare Foundation
8 AM to 9 AM	5K
9 AM to 1 PM	Booths

Saturday, June 24th at South end of Cody Football Stadium

St. Vincent
HEALTHCARE | SCL Health
&
BONE & JOINT
YELLOWSTONE
SPORTS MEDICINE

1st Annual
5K Fun Walk/ Run!

Booths at the finish line to improve health awareness.

Proceeds to: Cody schools and event costs

To Register for the race:

Please visit our facebook page

- St. Vincent Healthcare and Yellowstone Sports Medicine Annual 5K

or you can pick up a registration form at the following locations-

- St Vincent clinic-720 Lindsay Ln., Cody, WY 82414
- Sports HQ- 1355 Sheridan Ave, Cody, WY 82414
- Paul Stock and Aquatics Recreation Center, 1402 Heart Mountain St, Cody, WY 82414

Please make checks out to: St. Vincent Healthcare Foundation

Entrance fee $10 (Deadline for guaranteed T-shirt is June 2, 2017)

5K race: 8AM – 9 AM

Booths: 9 AM - 1 PM

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ANIXTER INC					
	3570415-00	SUPPLIES TRAILHEAD 7	05/18/2017	113.84	.00
Total :				113.84	.00
Total ANIXTER INC:				113.84	.00
BAKER, CINDY					
	52317	REIMBURSEMENT FOR NOTARY FEE	05/23/2017	30.00	.00
Total :				30.00	.00
Total BAKER, CINDY:				30.00	.00
BIG COUNTRY CONCRETE, LLC					
	1293	SIDEWALK REPAIR	04/27/2017	650.00	.00
Total :				650.00	.00
Total BIG COUNTRY CONCRETE, LLC:				650.00	.00
BLUE CROSS BLUE SHIELD OF WYOMING					
	051517	INSURANCE PREMIUM - JUNE 2017	05/15/2017	113,230.50	.00
	051517	INSURANCE PREMIUM - JUNE 2017	05/15/2017	4,862.62-	.00
Total :				108,367.88	.00
Total BLUE CROSS BLUE SHIELD OF WYOMING:				108,367.88	.00
BORDER STATES INDUSTRIES, INC					
	913116003	Meter F2S 1ph 240v meter C320 240v	05/25/2017	292.94	.00
Total :				292.94	.00
Total BORDER STATES INDUSTRIES, INC:				292.94	.00
C & C WELDING, INC					
	20718	BUSHINGS	04/11/2017	160.00	.00
	20835	FLAT STEEL	05/18/2017	11.13	.00
Total :				171.13	.00
Total C & C WELDING, INC:				171.13	.00
CERKAN, AMANDA					
	14.1350.36	REFUND DEPOSIT	05/22/2017	271.68	.00
Total :				271.68	.00
Total CERKAN, AMANDA:				271.68	.00
CHRISTENSEN DRILLING					
	337264	VALLEY VIEW PUMP REPAIR	05/16/2017	1,252.00	.00
Total :				1,252.00	.00
Total CHRISTENSEN DRILLING:				1,252.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
CITY OF CODY					
	053117	Utilities	05/31/2017	761.56	.00
	053117	Utilities	05/31/2017	5,830.01	.00
	053117	Utilities	05/31/2017	1,926.23	.00
	053117	Utilities	05/31/2017	2,971.97	.00
	053117	Utilities	05/31/2017	8,915.90	.00
	053117	Utilities	05/31/2017	1,251.94	.00
	053117	Utilities	05/31/2017	322.47	.00
	053117	Utilities	05/31/2017	443.67	.00
	053117	Utilities	05/31/2017	4,893.35	.00
	053117	Utilities	05/31/2017	9,802.04	.00
	053117	Utilities	05/31/2017	483.73	.00
	053117	Utilities	05/31/2017	2,283.23	.00
	053117	Utilities	05/31/2017	88.52	.00
	053117	Utilities	05/31/2017	2,196.79	.00
Total :				42,171.41	.00
Total CITY OF CODY:				42,171.41	.00
COCKSHUTT, ALAN					
	11.1910.17	DEPOSIT REFUND	05/08/2017	190.37	.00
Total :				190.37	.00
Total COCKSHUTT, ALAN:				190.37	.00
CODY YELLOWSTONE AIR IMPROVE RESOURCES					
	52317	COMMUNITY FUNDING ALLOCATION	05/23/2017	3,247.49	.00
Total :				3,247.49	.00
Total CODY YELLOWSTONE AIR IMPROVE RESOURCES:				3,247.49	.00
COOPER POWER STSTEMS LLC					
	929510261	SYSTEM UPGRADE	05/15/2017	7,634.00	.00
Total :				7,634.00	.00
Total COOPER POWER STSTEMS LLC:				7,634.00	.00
DANA KEPNER COMPANY					
	2225232-01	METER GASKET	05/10/2017	5.72	.00
	2225295-00	METER FLANGES	05/10/2017	130.00	.00
Total :				135.72	.00
Total DANA KEPNER COMPANY:				135.72	.00
EASTMAN, RINDA					
	0517	PERSONAL TRAINER - REC CENTER	05/24/2017	151.03	.00
Total :				151.03	.00
Total EASTMAN, RINDA:				151.03	.00
ECOLAB INC					
	9204693	PEST CONTROL - AUDITORIUM	02/14/2017	78.73	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	9204694	PEST CONTROL - CITY HALL	02/14/2017	56.24	.00
	9543528	PEST CONTROL - AQUATICS	04/24/2017	245.26	.00
Total :				380.23	.00
Total ECOLAB INC:				380.23	.00
ENGINEERING ASSOCIATES					
	3705053	WASTE WATER TREATMENT PROJECT 14111.01	05/22/2017	5,935.05	.00
	3705053	WASTE WATER TREATMEANT FACILITY PROJECT #14111.01	05/22/2017	14,028.30	.00
	3705053	WASTE WATER TREATMEANT FACILITY PROJECT #14111.01	05/22/2017	7,014.15	.00
	3705054	WASTE WATER TREATMEANT FACILITY PROJECT #14111.02	05/22/2017	3,641.50	.00
Total :				30,619.00	.00
Total ENGINEERING ASSOCIATES:				30,619.00	.00
FORWARD CODY WYOMING, INC					
	51017	COMMUNITY FUNDING ALLOCATION	05/10/2017	3,750.00	.00
Total :				3,750.00	.00
Total FORWARD CODY WYOMING, INC:				3,750.00	.00
FOWLER, JUSTIN					
	14.3550.17	DEPOSIT REFUND	05/12/2017	195.65	.00
Total :				195.65	.00
Total FOWLER, JUSTIN:				195.65	.00
GERAGHTY, PATRICK					
	359051	REIMBURSEMENT FOR ALTERATIONSON ON UNIFORMS	05/15/2017	40.00	.00
Total :				40.00	.00
Total GERAGHTY, PATRICK:				40.00	.00
GLOBAL TECHNOLOGY RESOURCES INC					
	IC0439822	COMPUTER SUPPORT	04/30/2017	819.00	.00
	IC0439897	COMPUTER SUPPORT	05/20/2017	819.00	.00
Total :				1,638.00	.00
Total GLOBAL TECHNOLOGY RESOURCES INC:				1,638.00	.00
GOSCMA					
	20170515-9	GOSCMA DUES	05/15/2017	100.00	.00
Total :				100.00	.00
Total GOSCMA:				100.00	.00
HARRIS TRUCKING AND CONSTRUCTION					
WYOMING STEEL SERVICES LLC	004979	HAUL RECYCLING TRAILER TO BILLINGS	05/18/2017	475.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				475.00	.00
Total HARRIS TRUCKING AND CONSTRUCTION:				475.00	.00
HARRIS TRUCKING AND CONSTRUCTION CO.					
	129132	Grading "H"	04/15/2017	9,213.28	.00
	129203	BECK LAKE FISHING PIER	04/21/2017	2,500.00	.00
	129243	PEA GRAVEL	05/05/2017	1,071.20	.00
Total :				12,784.48	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO.:				12,784.48	.00
J & J CONSTRUCTION LLC					
	PAY APP 2 SU	SUNSET BLVD WATER MAIN	05/30/2017	37,156.64	.00
	RET 2 SUNSE	SUNSET BLVD WATER MAIN	05/30/2017	4,128.51	.00
Total :				41,285.15	.00
Total J & J CONSTRUCTION LLC:				41,285.15	.00
JENSEN, SEAN W					
JENSEN PLUMBING	7338	WATER FOUNTAIN REPAIR AT REC	05/24/2017	199.31	.00
Total :				199.31	.00
Total JENSEN, SEAN W:				199.31	.00
JONES, ROBERT					
	4.0220.32	REFUND UTILITY DEPOSIT	05/09/2017	141.59	.00
Total :				141.59	.00
Total JONES, ROBERT:				141.59	.00
JUST BE YOU INC					
CHILDREN'S PLAY STRUCTURES	PAY APP #3	MENTOCK PARK - CONTRIBUTIONS	05/24/2017	3,147.80	.00
CHILDREN'S PLAY STRUCTURES	PAY APP #3	MENTOCK PARK - SLIB	05/24/2017	28,330.20	.00
CHILDREN'S PLAY STRUCTURES	PAY APP #3	MENTOCK PARK - RETAINAGE WITHHELD	05/24/2017	3,147.80-	.00
Total :				28,330.20	.00
Total JUST BE YOU INC:				28,330.20	.00
KEEGAN, KRISJANSONS & MILES, PC					
	1305	COURT APPOINTED ATTORNEY FOR YOFFREDO, MICHAEL	05/02/2017	54.00	.00
Total :				54.00	.00
Total KEEGAN, KRISJANSONS & MILES, PC:				54.00	.00
KRUBECK, LUCAS					
	052317	PERSONAL TRAINING SERVICES	05/23/2017	203.89	.00
Total :				203.89	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total KRUBECK, LUCAS:				203.89	.00
LINCOLN-OAKES NURSERIES					
	014006	ARBOR DAY TREES	05/19/2017	1,161.00	.00
Total :				1,161.00	.00
Total LINCOLN-OAKES NURSERIES:				1,161.00	.00
MORRISON-MAIERLE INC					
	174705	SUNSET BLVD WATERLINE	05/19/2017	9,861.53	.00
Total :				9,861.53	.00
Total MORRISON-MAIERLE INC:				9,861.53	.00
NELSON, STEVE					
OR NELSON, SAMANTHA	13.1213.15	REFUND DEPOSIT	05/19/2017	48.03	.00
Total :				48.03	.00
Total NELSON, STEVE:				48.03	.00
NORTHWEST PIPE					
	1800831	Saddle Tapping 4" x 1"	05/08/2017	123.74	.00
	1800831	6" Megalug for DIP, w/acc	05/08/2017	53.68	.00
	1800831	4" Megalug for PVC, w/acc.	05/08/2017	148.35	.00
	1800831	4" PVC GASKET	05/08/2017	9.38	.00
	1800831	4" C900, CL 200 PVC pipe	05/08/2017	487.80	.00
	1800831	4" MJ x MJ gate valve	05/08/2017	492.80	.00
	1800831	6" MJ x MJ gate valve	05/08/2017	628.85	.00
	1801307	Saddle Tapping 6" x 1"	05/09/2017	79.41	.00
	1801307	6" MJ, CI Cap	05/09/2017	34.79	.00
	1801307	1" BRASS ELBOW	05/09/2017	12.39	.00
	1804423	SUPPLIES	05/15/2017	187.53	.00
	1808131	Saddle Tapping 6"x3/4"	05/22/2017	177.02	.00
	1808131	Saddle Tapping, 6" x 1 1/2"	05/22/2017	126.44	.00
	1808131	6" x 12" MJ solid sleeve	05/22/2017	395.00	.00
Total :				2,957.18	.00
Total NORTHWEST PIPE:				2,957.18	.00
ONE-CALL OF WYOMING					
	44795	ONE CALL FEES - APRIL 2017	05/04/2017	23.44	.00
	44795	ONE CALL FEES - APRIL 2017	05/04/2017	23.44	.00
	44795	ONE CALL FEES - APRIL 2017	05/04/2017	23.44	.00
	44795	ONE CALL FEES - APRIL 2017	05/04/2017	23.43	.00
Total :				93.75	.00
Total ONE-CALL OF WYOMING:				93.75	.00
PARK COUNTY CIRCUIT COURT					
	051717	CV-2016-240	05/18/2017	362.45	362.45
Total :				362.45	362.45

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total PARK COUNTY CIRCUIT COURT:				362.45	362.45
PARK COUNTY TREASURER					
	R0009874	PRORATED PROPERT TAX	05/23/2017	27.54	.00
Total :				27.54	.00
Total PARK COUNTY TREASURER:				27.54	.00
PROFORCE LAW ENFORCEMENT					
	303434	GLOCK PISTOL TRADE	02/27/2017	270.00	.00
Total :				270.00	.00
Total PROFORCE LAW ENFORCEMENT:				270.00	.00
QUALITY ASPHALT PAVING, INC					
	1606	ASPHALT PATCHING	04/24/2017	6,587.50	.00
	1616	ASPHALT LAYDOWN	05/16/2017	9,690.00	.00
Total :				16,277.50	.00
Total QUALITY ASPHALT PAVING, INC:				16,277.50	.00
RAWHIDE MECHANICAL INC					
	16.0009.11	REFUND DEPOSIT	05/17/2017	449.06	.00
Total :				449.06	.00
Total RAWHIDE MECHANICAL INC:				449.06	.00
RB CONSTRUCTION, INC					
	050917	CURB AND GUTTER REPAIR	05/09/2017	3,725.00	.00
Total :				3,725.00	.00
Total RB CONSTRUCTION, INC:				3,725.00	.00
ROCKY MOUNTAIN POWER					
	051717	UTILITIES	05/17/2017	28.20	.00
	051717	UTILITIES	05/17/2017	229.78	.00
Total :				257.98	.00
Total ROCKY MOUNTAIN POWER:				257.98	.00
SABER PEST CONTROLL LLC					
	P101	PEST CONTROL	05/03/2017	100.00	.00
	P102	PEST CONTROL	05/18/2017	357.43	.00
	R101	PEST CONTROL	05/03/2017	60.00	.00
	W101	PEST CONTROL	05/03/2017	40.00	.00
Total :				557.43	.00
Total SABER PEST CONTROLL LLC:				557.43	.00
SAGE CIVIL ENGINEERING					
	2827	TRAIL HEAD PROJECT	05/18/2017	4,042.50	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				4,042.50	.00
Total SAGE CIVIL ENGINEERING:				4,042.50	.00
SIBLEY, JUDITH					
	13.1742.11	REFUND DEPOSIT	05/15/2017	46.38	.00
	13.1742.11-1	REFUND CREDIT BALANCE	05/25/2017	222.08	.00
Total :				268.46	.00
Total SIBLEY, JUDITH:				268.46	.00
SQUAD ROOM EMBLEMS					
	050317	BADGE REFURBISH	05/03/2017	500.73	.00
Total :				500.73	.00
Total SQUAD ROOM EMBLEMS:				500.73	.00
SUNSET HOUSE RESTAURANT					
	52217	REFUND OF ADVERTISING PAYMENT	05/22/2017	21.00	.00
Total :				21.00	.00
Total SUNSET HOUSE RESTAURANT:				21.00	.00
SYSTEMS GRAPHICS INC					
ADVANCED INFO SYSTEMS	13761	CYCLE 3 OUTSOURCE BILLS	04/26/2017	4.04	.00
ADVANCED INFO SYSTEMS	13761	CYCLE 3 OUTSOURCE BILLS	04/26/2017	48.49	.00
ADVANCED INFO SYSTEMS	13761	CYCLE 3 OUTSOURCE BILLS	04/26/2017	68.70	.00
ADVANCED INFO SYSTEMS	13761	CYCLE 3 OUTSOURCE BILLS	04/26/2017	28.29	.00
ADVANCED INFO SYSTEMS	13761	CYCLE 3 OUTSOURCE BILLS	04/26/2017	254.57	.00
ADVANCED INFO SYSTEMS	13772	CYCLE 4 OUTSOURCE BILLS	05/05/2017	2.32	.00
ADVANCED INFO SYSTEMS	13772	CYCLE 4 OUTSOURCE BILLS	05/05/2017	27.85	.00
ADVANCED INFO SYSTEMS	13772	CYCLE 4 OUTSOURCE BILLS	05/05/2017	39.45	.00
ADVANCED INFO SYSTEMS	13772	CYCLE 4 OUTSOURCE BILLS	05/05/2017	16.24	.00
ADVANCED INFO SYSTEMS	13772	CYCLE 4 OUTSOURCE BILLS	05/05/2017	146.21	.00
ADVANCED INFO SYSTEMS	13801	CYCLE 1 OUTSOURCE BILLS	05/16/2017	4.04	.00
ADVANCED INFO SYSTEMS	13801	CYCLE 1 OUTSOURCE BILLS	05/16/2017	48.51	.00
ADVANCED INFO SYSTEMS	13801	CYCLE 1 OUTSOURCE BILLS	05/16/2017	68.72	.00
ADVANCED INFO SYSTEMS	13801	CYCLE 1 OUTSOURCE BILLS	05/16/2017	28.30	.00
ADVANCED INFO SYSTEMS	13801	CYCLE 1 OUTSOURCE BILLS	05/16/2017	254.66	.00
Total :				1,040.39	.00
Total SYSTEMS GRAPHICS INC:				1,040.39	.00
THE OFFICE SHOP INC					
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.98	.00
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.98	.00
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.98	.00
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.98	.00
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.98	.00
	59145	COPIER CONTRACT - SHOP	05/01/2017	8.99	.00
Total :				53.89	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total THE OFFICE SHOP INC:				53.89	.00
US POSTMASTER					
	052417	2 MONTHS POSTAGE FOR UTILITY BILLING	05/24/2017	3,700.00	.00
Total :				3,700.00	.00
Total US POSTMASTER:				3,700.00	.00
VAN PHAM, THANH					
	2.1830.11	REFUND CREDIT BALANCE	05/22/2017	89.30	.00
Total :				89.30	.00
Total VAN PHAM, THANH:				89.30	.00
VARIAN, REBECCA					
	14.2430.32	REFUND UTILITY DEPOSIT	05/26/2017	327.08	.00
Total :				327.08	.00
Total VARIAN, REBECCA:				327.08	.00
WESTERN UNITED ELECTRIC SUPPLY					
	4096113-1	CREDIT FOR OVERPAYMENT	04/20/2017	5.60-	.00
	4097180	TRANSFORMER	05/17/2017	41.33	.00
	4097547	TRANSFORMER	05/24/2017	1,193.38	.00
Total :				1,229.11	.00
Total WESTERN UNITED ELECTRIC SUPPLY:				1,229.11	.00
WYOMING ARTS COUNCIL					
	53017	RETURN OF UNSPENT GRANT FUNDS	05/30/2017	226.00	.00
Total :				226.00	.00
Total WYOMING ARTS COUNCIL:				226.00	.00
WYOMING ASSOCIATION OF MUNICIPALITIES					
	15469	WAM CONVENTION REGISTRATION	05/17/2017	225.00	.00
	15469	WAM CONVENTION REGISTRATION	05/17/2017	200.00	.00
Total :				425.00	.00
Total WYOMING ASSOCIATION OF MUNICIPALITIES:				425.00	.00
WYOMING DEPARTMENT OF HEALTH					
PREVENTATIVE HEALTH & SAFETY DI	I0006403	WATER SAMPLE TESTING	01/03/2017	240.00	.00
PREVENTATIVE HEALTH & SAFETY DI	I0006768	SAMPLE TESTING	04/03/2017	240.00	.00
Total :				480.00	.00
Total WYOMING DEPARTMENT OF HEALTH:				480.00	.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES					
	043017	UNEMPLOYMENT FOR 1ST QTR	05/12/2017	4,314.90	4,314.90
	043017	UNEMPLOYMENT FOR 1ST QTR	05/12/2017	1,440.48	1,440.48

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				5,755.38	5,755.38
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES:				5,755.38	5,755.38
WYOMING RETIREMENT SYSTEM					
	140787-8	CONTRIBUTIONS -	05/12/2017	425.96	425.96
Total :				425.96	425.96
Total WYOMING RETIREMENT SYSTEM:				425.96	425.96
Grand Totals:				339,509.24	6,543.79
			Payroll 05/17/17	235,054.25	
			Payroll 05/31/17	232,512.47	
				807,075.96	

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

MEETING DATE: JUNE 6, 2017
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: ANNALEA AVERY
ASST. ADMIN SERVICES OFFICER
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____

AGENDA ITEM SUMMARY REPORT

Request for New Restaurant Liquor License

ACTION TO BE TAKEN:

Approve the request for a New Restaurant Liquor License

SUMMARY OF INFORMATION:

ANCHO'S LLC dba ANCHO'S MEXICAN GRILL would like to apply for a new restaurant liquor license for the license term 06/07/2017-07/31/2017.

FISCAL IMPACT

Receive $166.66 in prorated fees and $1000 for the renewal of the annual restaurant liquor license permit fee, no negative impact.

ALTERNATIVES

1. Approve the restaurant liquor license
2. Deny the restaurant liquor license

ATTACHMENTS

Agenda request form, liquor license application, drawing, lease, statement of financial stability, food service permit application

AGENDA & SUMMARY REPORT TO:

ANCHO'S LLC dba ANCHO'S MEXICAN GRILL

AGENDA ITEM NO. _____

WLD-31 (1/16)

1580

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

To be completed by the City/Town or County Clerk:

Date Filed With Clerk: 5 / 1 / 17

	Annual Fee	Prorated Fee
Basic Fee:	$.	$.
Add'l Dispensing Room Fee:	$.	$.
Transfer Fee:	$.	
Total License Fee Collected	$.	$.
Publishing Fee Collected:	$ 144.00	

Publishing Direct Billed: ☐

Advertising Dates (2 wks): _____

Hearing Date: ___ / ___ / ___

LICENSE TERM: ___ / ___ / ___ (Month Day Year)

Through: ___ / ___ / ___ (Month Day Year)

A copy must be immediately forwarded to:
State of Wyoming Liquor Division
6601 Campstool Rd.
Cheyenne WY 82002-0110

Formerly Held by: N/A

Applicant: ANCHO'S, LLC

Trade Name (dba): ANCHO'S MEXICAN GRILL

Premise Address: 1803 17th St. (Number & Street)

Cody (City) WY (State) 82414 (Zip) PARK (County)

Mailing Address: 1057 Sheridan Ave (Number & Street or P.O. Box)

Cody (City) WY (State) 82414 (Zip)

Business Telephone Number: (951) 2024708

Fax Number: ( )

E-Mail Address: GARSHERJohnston@aol.com

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

FILING FOR

☒ NEW
☐ TRANSFER LOCATION
☐ TRANSFER OWNERSHIP

FILING IN (CHOOSE ONLY ONE)

☒ CITY OF Cody
☒ COUNTY OF PARK

FILING AS (CHOOSE ONLY ONE)

☐ INDIVIDUAL ☒ LLC
☐ PARTNERSHIP ☐ LLP
☐ CORPORATION
☐ LTD PARTNERSHIP
☐ ASSOCIATION
☐ ORGANIZATION

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE
- ☐ ON-PREMISE ONLY (BAR)
- ☐ OFF-PREMISE ONLY (PACKAGE STORE)
- ☐ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)

☒ RESTAURANT LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
☐ BAR AND GRILL
LIMITED RETAIL (CLUB)
- ☐ VETERANS CLUB
- ☐ FRATERNAL CLUB
- ☐ GOLF CLUB
- ☐ SOCIAL CLUB

☐ MICROBREWERY
☐ WINERY
☐ DISTILLERY SATELLITE
☐ WINERY SATELLITE
☐ COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT

To Assist the Liquor Division with scheduling inspections:

WHEN DO YOU OPERATE?

☐ NON-OPERATIONAL/PARKED
☒ FULL TIME (e.g. Jan through Dec)
☐ SEASONAL/PART-TIME

(specify months of operation)

from _____ to _____

DAYS OF WEEK (e.g. Mon through Sat) 7 DAYS

HOURS OF OPERATION (e.g. 10a - 2a) 7AM - 11pm

1. DISPENSING ROOM DESCRIPTION WITH DIMENSIONS:

(a) Give a description with dimensions of the dispensing room and state where it is located within the building (e.g. 10 x 12 room in SE corner of building). Please provide a drawing of the establishment that includes the dispensing room: W.S. 12-4-102(a)(i)

6' X 12' Room South West OF Building

(b) If **Winery** or **Microbrewery**, also list the manufacturing facility.(e.g. MFG: 10' X 12' room in SW portion of bldg.)

MFG:

(c) Do you have an additional dispensing room? ☐ YES ☒ NO If yes, provide description and location:

(d) Provide the legal description and the zoning of the site where the applicant will conduct business:

LOT 1 OF EAST GATE Center Addition to City OF Cody - MF BOOK F OF plats PAGE 99

2. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

(1) **OWN** the building in which sales room is located? ☐ YES (own)
(2) **LEASE** the building in which sales room is located? ☒ YES (lease)

(A) **DATE** lease expires 4-1-2022 located on page 1-1 paragraph 1 of lease document.
(B) Provision for **SALE** of alcoholic or malt beverages located on page 3 paragraph 1 of lease.

NOTE: Please submit a copy of the lease with the application. W.S. 12-2-103(a)(iii) requires the lease be valid THROUGH the TERM OF THE LICENSE and MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.

3. Have you already assigned, leased, transferred or do you intend to assign, lease, transfer, contract or in any other manner agree with any person or firm other than yourself as licensee to operate and assert control or partial control of the license and the licensed room to carry on the licensed liquor business? ☐ YES ☒ NO

4. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

   (a) Hold any interest in the license applied for? ☒ YES ☐ NO

   (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☒ NO

   (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO

   (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection therewith: Gary Johnston (MEMBER) OWNS MILLSTONE (BREWERY IN Cody) AND DOES NOT intend to Supply BEER to this Location - ANCHOS MEXICAN Grill.

5. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b) ☒ YES ☐ NO
   If "YES", explain: millstone (BAR & GRILL) IN Cody millstone (RETAIL LIQUOR LIC) Powell

6. Is the applicant a mayor, member of a city or town council, or member of the board of county commissioners within the jurisdiction of this licensing authority? W.S. 12-4-103(a)(i) ☐ YES ☒ NO

7. Is the applicant employed by the State, City or Town, or County as a law enforcement officer, or hold office as a law enforcement officer through election? W.S. 12-4-103(a)(ii) ☐ YES ☒ NO

RESTAURANT OR BAR AND GRILL LICENSE:

8. Have you submitted a valid food service permit? W.S. 12-4-407(a)/W.S. 12-4-413(a) ☐ YES ☒ NO

RESORT LICENSE:

Lic. pending const completion

9. Does the resort complex:

   (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars ($1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO

   (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO

   (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO

   (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended at least one million dollars ($1,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO

MICROBREWERY LICENSE:

10. Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

    (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY ☐ WINERY

11. (a) Do you self distribute your products? W.S. 12-2-201(a) (Requires additional licensing with the Liquor Division) ☐ YES ☐ NO

    (b) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires additional licensing with the Liquor Division) ☐ YES ☐ NO

WINERY LICENSE:

12. Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO

    (a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY ☐ WINERY

LIMITED RETAIL (CLUB) LICENSE:

13. **FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

    (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO

    (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

LIMITED RETAIL (CLUB) LICENSE:

14. **VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):

    (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO

    (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

LIMITED RETAIL (CLUB) LICENSE:

15. SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E):

(a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐YES ☐NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐YES ☐NO

(c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐YES ☐NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? ☐YES ☐NO

(e) Has the club received twenty-five dollars ($25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐YES ☐NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐YES ☐NO

(g) Have you filed a true copy of your bylaws with the local licensing authority and the Wyoming Liquor Division? ☐YES ☐NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License?
(THE PETITION MUST BE ATTACHED TO APPLICATION) ☐YES ☐NO

(i) Have you filed with the licensing authority and the Wyoming Liquor Division a detailed statement of your activities during the preceding year which were undertaken or furthered in pursuit of the objectives of the club, along with an itemized statement expended for such activities? ☐YES ☐NO

LIMITED RETAIL (CLUB) LICENSE:

16. GOLF CLUBS W.S. 12-1-101(a)(iii)(D):

(a) Do you have more than fifty (50) bona fide members? ☐YES ☐NO

(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐YES ☐NO

---

17. (a) **If applicant is filing as an Individual or Partnership:** W. S. 12-4-102 (a) (ii) & (iii)
Each individual or partner must complete this section.

If the applicant is filing as a Club:
Each officer must complete this section.

True and Correct Name	Date of Birth	*DONOT LIST PO BOXES* Residence Address No. & Street City, State & Zip	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

(b) **If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:** W.S. 12-4-102 (a) (iv) & (v)
Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and** every officer, **and** every director must complete this section.

True and Correct Name	Date of Birth	*DONOT LIST PO BOXES* Residence Address No. & Street City, State & Zip	Residence Phone Number	No. of Years in Corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Gary Johnston	[redacted]	[redacted]	[redacted]	Nov 2017	100	YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

25

OATH OR VERIFICATION

*(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)*

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
SS.
COUNTY OF Park *)*

Before Me, V Gail Trueblood *, (specify)*
(Printed name of Notary or other officer authorized to administer oaths)

a Notary Public, Officer authorized to administer oaths in and for Park *County, State of Wyoming, personally appeared* Gary Johnston *name he/she being first duly sworn*
(Insert Names)
by me upon his oath, says that the facts alleged in the foregoing instrument are true.

(Seal)

V GAIL TRUEBLOOD NOTARY PUBLIC
COUNTY OF PARK
STATE OF WYOMING
MY COMMISSION EXPIRES DECEMBER 16, 2017

1. [signature]
2.
3.
4.

My Commission expires: Dec 16, 2017

Witness my hand and official seal:
V Gail Trueblood
(Notary Public or other officer authorized to administer oaths)

Title Notary Public *Dated:* 5/1/17

REQUIRED ATTACHMENTS:

- ☐ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- ☐ Include a drawing of the dispensing room W.S. 12-5-201 (a).
- ☐ Attach any lease agreements W.S. 12-4-103 (a) (iii).
- ☐ Include a copy of the CURRENT food service permit for Restaurant or Bar & Grill Liquor License applicants W.S. 12-4-407 (a) or 12-4-413 (a).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

ADVERTISING REQUIREMENTS W.S. 12-4-104(a):

When an application for a license, permit, renewal or any transfer of location or ownership thereof has been filed with a licensing authority, the clerk shall promptly prepare a notice of application, place the notice conspicuously upon the premises shown by the application as the proposed place of sale and public the notice in a newspaper of local circulation once a week for two (2) consecutive weeks. The notice shall state that a named applicant has applied for a license, permit, renewal or transfer thereof, and that protests against the issuance, renewal, or transfer of the license or permit will be heard at a designated meeting of the licensing authority.

FOR LIQUOR DIVISION USE ONLY		
Reviewer	Initials	Date
Agent:		
Chief:		
Acct.:		

Liquor License Application Addendum- Background Information Disclosure

Please disclose all convictions, guilty pleas and no contest pleas to any and all felonies and alcohol related offense in the past ten years. "Alcohol related offense" includes, but is not limited to the following:

-Driving While Under the Influence of Alcohol (DWUI/ DUI), and related offenses (Operating a vehicle while impaired; being in physical control of a vehicle while impaired or under the influence of alcohol, etc);
-Public Intoxication;
-Selling / Distributing / Furnishing alcohol to underage individuals;
-violations of any laws, regulations or ordinances pertaining to the sale, distribution or furnishing of alcohol.

The following individuals are required to complete this disclosure. If the applicant is a/an:
Individual: each individual on the application
Partnership: each partner
Privately held corporation: each officer, director and stockholder holding either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation
Limited liability company: each officer, manager and member holding, either jointly or severally, ten percent (10%) or more of the outstanding ownership of the limited liability company
Publically traded corporation: the on-site manager or managers. If the application is approved, each time a new manager is hired, that manager shall provide the criminal history information to the City within forty-five (45) days of hire
Non-profit organization: the organization shall be exempt from a criminal history background check. A non-profit organization shall provide documentation of its non-profit status to the City in lieu of providing the criminal history information.

Liquor License Applicant Name: ANCHO'S, LLC
Individual Name: Gary Johnston
Date: 5-1-17

Date	Offense
Ø	Ø

By signing I certify this information is truthful and accurate.
Signature: _____

LEASE AGREEMENT

THIS LEASE AGREEMENT, made between WILDER ENTERPRISES, LLC, a Wyoming limited liability company (herein called "LESSOR"), and ANCHO'S, LLC, a Wyoming limited liability company and Gary Johnston, personally, (herein collectively called "LESSEE").

WITNESSETH: That LESSOR, for and in consideration of the covenants and agreements hereinafter set forth, to be kept and performed by LESSEE, does hereby lease unto LESSEE the following described property:

> Lot 1 of the Eastgate Center Addition to the City of Cody, Park County, Wyoming, recorded June 23, 1994 in MF Book F of Plats, at page 99, together with the improvements located thereon and together with equipment, appliances and tables and chairs (herein called "the LEASED PROPERTY"),

together with the nonexclusive right to use, in common with others, the parking areas, driveways, footways and other facilities provided by LESSOR for the common use of tenants (such common use facilities being herein collectively called "the PARKING FACILITIES") of the Eastgate Center (herein called "EASTGATE CENTER") and LESSEE does hereby rent the same from LESSOR upon the following terms and conditions:

1. TERM - The initial term of this Lease Agreement shall be for five years, commencing April 1, 2017. If the building is not ready for occupation on April 1, 2017, the rent will be pro-rated based on the date that LESSEE is able to occupy the LEASED PROPERTY.

LESSEE shall have the option to renew this Lease for three additional terms of five years, provided LESSEE is not then in default of the terms hereof at the time such option is exercised, by giving LESSOR written notice of the exercise of such option not more than six (6) nor less than three (3) months prior to the termination of the primary term, and said renewal to be upon the same terms and conditions, except that rent amount will be modified as set forth in paragraph 2.

2. RENT - As rent for the LEASED PROPERTY, LESSEE covenants and agrees to pay to LESSOR rent as follows:

PROPERTY, including any improvements thereon, and LESSEE accepts the LEASED PROPERTY "AS IS".

IN WITNESS WHEREOF, This Lease Agreement is executed by the parties hereto as of the 1 day of December 2016

LESSEE:

ANCHO'S, LLC

By: _____

_____
Gary Johnston, individually

LESSOR:

WILDER ENTERPRISES, LLC

By: _____
Thomas A. Wilder, Manager

By: _____
Marjorie F. Wilder, Manager

April 30, 2017

LEASE AMENDMENT #1

This is an amendment to the lease dated December 12, 2016 between WILDER ENTERPRISE, LLC (LESSOR) and ANCHO'S, LLC. (LESSEE), that grants permission to LESSEE to serve beer, wine and mixed cocktails during the terms of their lease.

IN WITNESS WHEREOF, This Lease Amendment is executed by parties hereto as of the 30th day of May 2017.

LESSEE:

ANCHO'S, LLC

By: _____

Gary Johnston , individually

LESSOR:

WILDER ENTERPRISES, LLC

By: _____

Thomas A. Wilder, Manager

By: _____

Marjorie F. Wilder, Manager

Outdoor Serving Area Renewal/Request

Per state statute 12-5-201 (a), "Alcoholic beverages secured in the licensed room by a server may be served only in the building in which the licensed room is located an in an immediately adjacent fenced or enclosed area as approved by the local licensing authority."

If you currently have an outdoor serving area or would like to request approval of a new outdoor serving area, please complete the following:

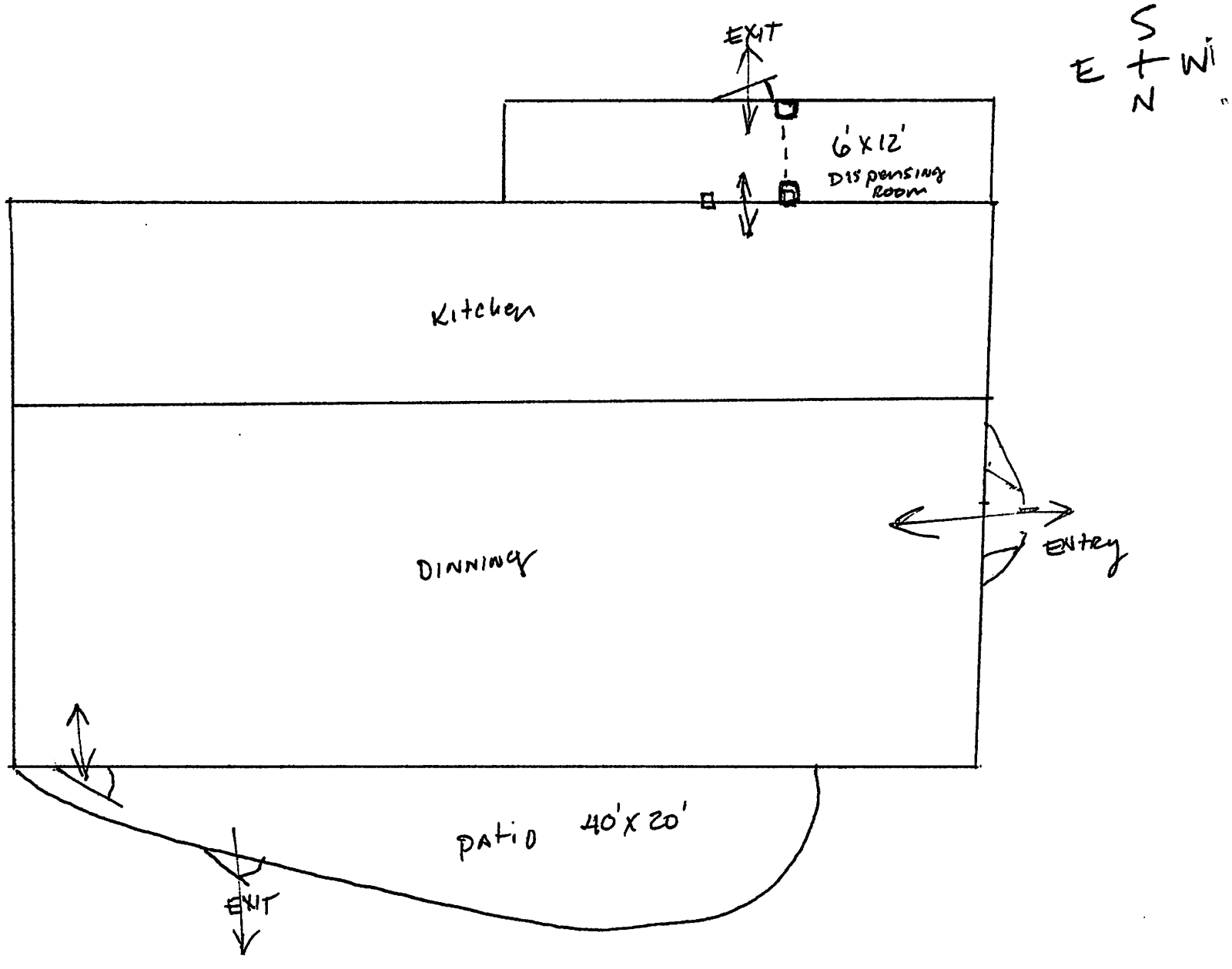
Applicant Name: ANCHO'S, LLC

____ **Please renew our outdoor serving area.**

X **I am requesting approval of a new outdoor serving area (not previously approved).**

If requesting approval of a new area, or if you have made changes to the current area, please provide a detailed drawing:

Ancho's, LLC
Cody wy.



MEETING DATE:	JUNE 6, 2017
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL, AICP
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

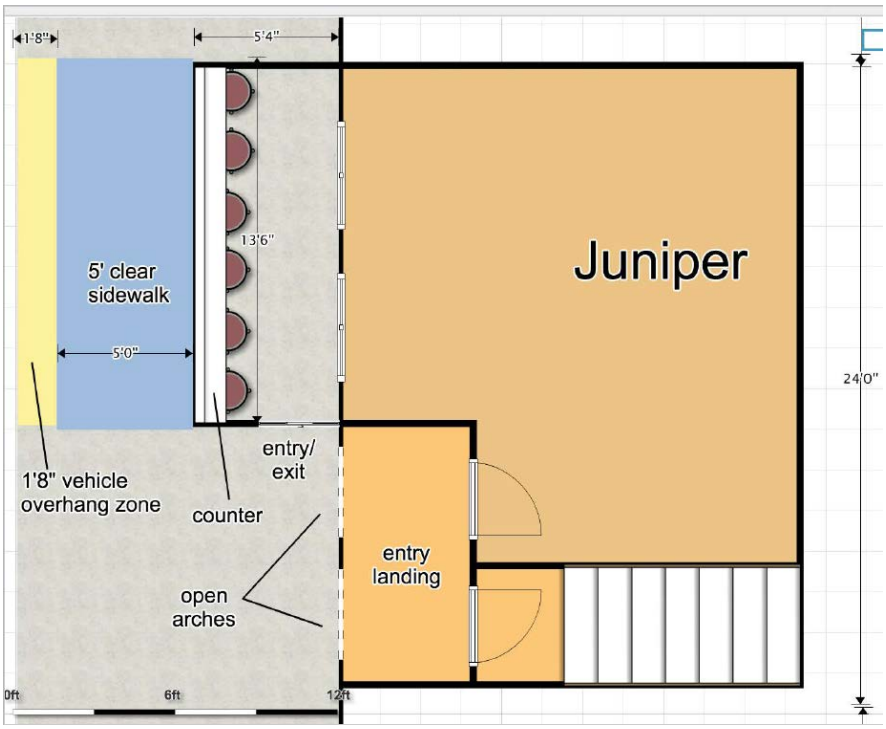
SIDEWALK CAFÉ PERMIT FOR 1128 12TH STREET (JUNIPER WINE & SPIRITS)

ACTION:

Issue a Major Sidewalk Café permit for the sidewalk in front of 1128 12th Street (Juniper Wine & Spirits).

SUMMARY:

Juniper Wine and Spirits is requesting permission to install a 5'4" by 13'6" sidewalk café on the public sidewalk in front of their location at 1128 12th Street. As they would like to serve alcohol to customers in the sidewalk café, a major sidewalk café permit is necessary.



The café would be formed by a single bar with six stools. The concept is to use a metal frame with wood skirting and top, similar to the photos here.

The modification to the liquor license requires separate action, and will be presented as a separate agenda item, likely June 20th.

The property line is at the front of the existing building. All of the outdoor serving area would be in the 12th Street right of way.

AGENDA ITEM NO. _____

7-2-12-4: SIDEWALK CAFÉ STANDARDS; MINOR AND MAJOR PERMITS:

Requirements for sidewalk cafés are referenced below, along with staff comments to describe how this proposal complies or not.

A. Clear Lane: A minimum sixty inch (60") clear pedestrian path must be maintained at all times to allow adequate pedestrian movement; provided, the governing body may authorize a narrower pedestrian path, not less than thirty-six inches (36"), for short distances when the sidewalk café is not located in Wyoming department of transportation right of way and pedestrian traffic is minimal. Any area potentially subject to overhang from parked vehicles shall not be included as part of the required pedestrian path. Potential vehicle overhang shall be determined pursuant to section 10-16-10, table 2 of this code.

Comment: Site plan shows minimums are met—60" clear path, plus the vehicle overhang width.

B. Nonhazardous Location: Cafés shall only be permitted where it is determined that the use will not create a hazard and where it will not create a sight distance obstruction for motor vehicle operators.

Comment: The sidewalk café is not next to any driveway, alley or intersection, so no there is no sight-obstruction issue. No other hazards were identified.

C. Location to Associated Establishment: Sidewalk cafés may only be located adjacent to the establishment with which they are associated.

Comment: Met.

D. Furnishings: Furnishings of a sidewalk café shall consist solely of readily removable awnings, covers, railings, tables, chairs, planters containing plants and accessories. Furnishings may not be attached, even in a temporary manner, to the sidewalk or other public property, except that covers and railings may be secured by means of flush mounted anchors in a manner to be approved by the public works director. No objects which are part of a sidewalk café, except lighting fixtures, railing, awning or other nonpermanent covers, may be attached, even in a temporary manner, to any building or structure on which the sidewalk café abuts. All furnishings and fixtures shall be removed from public property at any time that the sidewalk café permit is inactive, such as during the dates of November 2 through March 31, or in the case of permit revocation.

Comment: Noted. Applicant is aware of the requirements. The bar will be held down with a combination of sand bags and anchoring to the wall of the building.

E. Refuse Storage: No structure or enclosure to accommodate the storage of accumulated garbage may be erected or placed adjacent to or separate from the sidewalk café on public property.

Comment: None proposed.

F. Interference with Public Service Facilities: A sidewalk café shall not interfere with any public service facility, such as telephone, mailbox or bench, located on a sidewalk.

Comment: No such facilities are in the immediate location of the proposed sidewalk café.

G. Impact on Adjacent Properties: Operation of a sidewalk cafés hall not adversely impact adjacent or nearby residential, religious, educational or commercial properties, and shall be in accordance with all applicable codes and regulations.

AGENDA ITEM NO. _____

Comment: Neighbor comments are attached. Two letters of opposition were submitted. One indicated opposition due to blocking of the sidewalk. The other stated that it will impede the walkway and the tight maneuvering area in the requested area will likely lead to eventual overflow/expansion. It is noted that any impact should be weighed against the established standards. The Council will need to determine if any adverse impacts not specifically addressed by the regulations will occur.

H. Electrical Requirements: All electrical wiring and fixtures associated with or part of the sidewalk cafés shall be permitted by the building department and remain in conformance with the appropriate codes of the city.

Comment: No electrical fixtures are proposed.

I. Quality of Furnishings: Tables, chairs, umbrellas and any other objects provided with the sidewalk café shall be of quality design, materials and workmanship both to ensure the safety and convenience of users and to enhance the visual and aesthetic quality of the urban environment.

Comment: The applicant is aware of and intends to comply with the requirement, although exact furnishings are yet to be selected. If Council has any issues with the appearance of the bar, now would be the time to note it.

J. Noise: Noise from the sidewalk café shall not interfere with residential, lodging, or other property uses in the area.

Comment: No music or amplified sound is proposed. The closest residential/lodging use are units operated by the applicant, followed by the Irma hotel.

K. Closing Upon Violation: The establishment of a sidewalk café pursuant to the permit (minor or major), and the operation and maintenance of a sidewalk café, shall be considered to be a privilege and not a right, and the governing body reserves the authority to order the closing of any sidewalk café forthwith upon the conviction of a permittee in municipal court of a violation of this section.

Comment: Noted.

L. Fees for Permit: The fees for the permit under this section 7-2-12 shall be … one hundred fifty dollars ($150.00) for a major sidewalk café, or those fees on file with the administrative services officer which have been approved by the governing body by resolution. No permit shall be issued by the administrative services officer unless the fees required by this section 7-2-12 are paid.

Comment: Paid.

M. Insurance Requirement: Each permittee of a minor sidewalk café shall file with the administrative services officer evidence of liability insurance equal to one million dollars ($1,000,000.00) per occurrence. Also, the applicant shall provide proof of insurance at the time of application. The applicant shall require the insurance carrier to provide the city with thirty (30) days' prior written notice of cancellation of any policy.

Comment: An insurance certificate in the amount required has been provided.

N. Nonliability: A signed agreement to defend, indemnify, save, and hold harmless the city and all of its officers, agents or employees from any liability for damages resulting from any and all occupancy and operations under a permit granted pursuant to this section 7-2-12 shall be submitted along with the application to the administrative services officer.

Comment: The waiver is included on the application form, and has been signed.

AGENDA ITEM NO. _____

7-2-12-5: SIDEWALK CAFÉ STANDARDS; MAJOR PERMITS:

A. Liquor License Required: Major sidewalk cafés must hold a current city liquor license.

Comment: The liquor license for the main facility exists and the applicant requests the sidewalk café be approved as an additional serving area. That authorization will be addressed through a separate agenda item, which is expected to be presented June 20th as part of the liquor license renewal process.

B. Standards: Major sidewalk cafés shall meet all the requirements set forth in section 7-2-12-4 of this chapter, in addition to the following standards:
1. Outdoor dining areas serving alcoholic beverages shall be continuously supervised by employees of the establishment.
Comment: Ongoing requirement.

2. Alcoholic beverages may be served in a fenced or enclosed area immediately adjacent to the building in which the licensed room is located. A sign, one square foot, reading "No Food or Beverages Allowed Beyond Fence/Enclosure" shall be posted at a conspicuous location within the perimeter of the outdoor café serving alcoholic beverages.
Comment: The sign will need to be provided. The north end will have steel frame, which will act like a fence. The west side is formed by the bar and wood skirting. The south end is proposed to be open for access in/out.

3. The location of sidewalk cafés where alcohol is served shall be subject to the requirements of title 3, chapter 2 of this code.
Comment: That is the subject of the separate serving area agenda request.

C. Responsible Party for Violation: The party responsible for the enforcement of the provisions of this section 7-2-12 and compliance therewith in each instance is the permittee, and any prosecution for a violation of this section 7-2-12 shall be against the permittee.
Comment: Noted.

7-2-12-6: OPERATING RESTRICTIONS; MINOR AND MAJOR PERMITS:

A. Hours of Operation: All sidewalk cafés shall cease sales or services by ten o'clock (10:00) P.M. each night and all areas shall be vacated by twelve o'clock (12:00) midnight.
Comment: The application notes that it will operate from noon to dusk.

B. Display of Permit: The permit evidencing permitting of the sidewalk café in accord with this section 7-2-12 shall be prominently displayed.
Comment: Noted.

C. Serving Patrons: The restaurant shall not serve food or beverages to a patron at a sidewalk café area unless that patron is seated at a table or counter.
Comment: Noted.

D. Appearance of Café: Sidewalk cafés and the public property on which they are located shall be kept neat and clean at all times and free from any substance that may cause damage to the sidewalk or cause pedestrian injury. Sidewalk café areas must remain clear of litter, food scraps and soiled dishes at all times.

AGENDA ITEM NO. _____

Comment: Noted.

Section 7-2-12-9: TERM OF PERMITS AND RENEWAL PROCEDURES; MINOR AND MAJOR SIDEWALK CAFÉ PERMITS:

A. Term: A sidewalk café permit (minor or major) shall be valid for one season (April 1 through November 1).
Comment: Met. The applicant plans to operate the sidewalk café May through September.

FISCAL IMPACT
The City would collect the $150.00 permit fee.

ATTACHMENTS
Application
Comment Letters

ALTERNATIVES
Approve, approve with conditions, request modifications to application, or deny the sidewalk café permit.

RECOMMENDATION
If after considering neighbor and public comments the City Council is willing to grant the major sidewalk café permit, it is recommended that the permit be subject to the following conditions and restrictions.

1. If alcohol is to be served or if there are to be open containers of alcohol within the sidewalk café, the necessary liquor license must be in place. The sidewalk café may be operated without alcohol. If alcohol is to be served, the required signage must be installed—see 7-2-12(5)(B)(2).
2. Maintain compliance with all applicable sidewalk café requirements as noted in Section 7-2-12 of the City of Cody Code and as noted herein.
3. The permit is valid for only this season. Renewal is required to operate in future years.

AGENDA & SUMMARY REPORT TO:
Michelle and Ruffin Prevost

AGENDA ITEM NO. _____

SIDEWALK CAFÉ PERMIT APPLICATION

CITY OF CODY
WYOMING

__X__New Application _____Renewal

__X__ Major (serves alcohol) _____Minor (no alcohol)

OFFICE USE ONLY (Renewal or Minor Only)
DATE ISSUED_____
□ LIABILITY INSURANCE (minimum $1,000,000)

FEES

Minor Sidewalk Café	$ 75.00 annually
Major Sidewalk Café	$150.00 annually

••• PERMIT EXPIRES ANNUALLY ON NOVEMBER 1ST •••

REQUIRED INFORMATION:

Applicant (Name of Business that will operate café): Juniper Wine & Spirits

Applicant's Address: 1128 12th Street, Cody WY 82414

Business Phone: 307-587-4472 Cell Phone: 323-422-5523

Property owner if other than applicant: Hudson Partners, LLC (Requires letter of authorization)

Dates of sidewalk café: X Seasonal (April 1st through November 1st) Other (thru)

Proposed Hours of service: noon thru dusk PM (Must cease sales/services by 10:00 p.m., and vacate area by midnight)

Seating Capacity of existing establishment: 55 seats

Seating Capacity of proposed sidewalk café: 10 seats

Size of sidewalk café: 75 sq. ft., and 5.5 ft. by 13.5 ft.

I live music or a sound system proposed? Live Music Sound System __X__None

Will alcoholic beverages be served at the sidewalk café? X Yes No

If yes, provide the liquor license holder name: Michele Prevost/Juniper Wine & Spirits

DIAGRAM OF SIDEWALK CAFÉ:

Please attach a diagram illustrating the proposed café area. Show existing sidewalk, building(s), curb, existing improvements in the right-of-way, i.e. lamp posts, street trees and guards, benches, mail boxes, etc., clear area for pedestrian use (minimum 60" width), layout of tables and chairs, and details of the proposed perimeter barrier if applicable. Diagram should be of a scale of 1" = 10', or larger. For additional requirements and details, please refer to Section 7-2-12 of the City's Municipal Code.

INSURANCE:

Each permittee of a minor sidewalk café shall file with the administrative services director evidence of liability insurance equal to or greater than one million dollars ($1,000,000.00) per occurrence. Also, the applicant shall provide proof of insurance at time of application. The applicant shall require the insurance carrier to provide the City of Cody with a 30 day written notice of cancellation of any policy.

(ALREADY ON FILE WITH CITY AS PART OF LIQUOR LICENSE PERMIT PROCESS)

NOTICE (1ST Year):

Property owners adjacent to the subject property and those located on the same block and side of the street shall be notified in writing by the applicant of the intent to establish a sidewalk cafe prior to submittal of the application. Adjacent owners shall also be requested to complete the notice form, indicating support or objection to the application. The letters of support or objection shall be submitted with the application.

AGREEMENT:

AGREEMENT:

Juniper Wine & Spirits (name of business) shall maintain, and specifically agree that it will

I, the applicant, attest that I have read, understand, and agree to abide by the sidewalk café requirements outlined in section 7-2-12 of the City of Cody Code. I agree to maintain throughout the term of this agreement, liability insurance in the minimum amount of one-million dollars ($1,000,000.00).

I further agree to defend, indemnify, save, and hold harmless the City and all of its officers, agents or employees from any liability for damages resulting from any and all occupancy and operations under the permit granted for the sidewalk café.

Dated this 12th day of May, 2017.

By: Michele Prevost Owner Michele Prevost

Applicant Signature (Position) Printed Name

State of Wyoming }

}SS

County of Park }

The foregoing instrument was acknowledged before me by Michele Prevost this 12th day of May, 2017.

Witness my hand and official seal.

Jamie Bates

Notary Public

My commission expires 10/7/2019

JAMIE BATES NOTARY PUBLIC COUNTY OF PARK STATE OF WYOMING MY COMMISSION EXPIRES OCTOBER 7, 2019

OFFICE USE ONLY.

Received by City of Cody this _____ day of _____, 20_, by _____

Major Sidewalk Café Permit:

Council date requested for Major Sidewalk Café Permit approval:_____

Council approval? ____Yes – Date_____ ____No

Staff Approval of Minor Sidewalk Café Permit:

Public Works Director/Designee

Administrative Services Director/Designee

Date

Date

Hudson Partners
1128 12th St. Cody WY 82414
323-422-5523 ruffinprevost@gmail.com

30 March 2017

Todd Stowell, planner
City of Cody
1338 Rumsey Ave
Cody, WY 82414-3713

Dear Todd:

I am writing in support of the application from Michele Prevost and Juniper: Bar +Market+Bistro to establish a major sidewalk cafe at 1128 12th Street in Cody.

I am the sole proprietor of Hudson Partners, LLC, owner of the building at 1128 12th Street. Juniper has a long-term lease to occupy the building, including provisions in that lease allowing for the sale/serving on-site of alcoholic beverages.

I support the major sidewalk cafe permit application and have been the primary designer of the project, so I am familiar as it may apply to my interests as building owner. I am happy to answer any questions you might have.

Sincerely,

Ruffin Prevost

Date: May 11, 2017 **Please return this form by:** May 30, 2017 **to:**

City of Cody Administrative Services Director
P.O. Box 2200
Cody, WY 82414

RE: **SIDEWALK CAFÉ PERMIT REQUEST**

Description of Project: *(Please describe the sidewalk café you are proposing.)* A cafe +/- 6'x14' directly in front of Juniper with seating for approximately 8-10 people, operating seasonally from noon until dusk, from May through September.

Minor Sidewalk Café Permit (no alcohol)? _____ Major Sidewalk Café Permit (to allow the sale of alcohol)? X

Project Address: Juniper, 1128 12th Street, Cody WY 82414

Applicant Name(s): Juniper, Michele Prevost Phone #: 307-587-4472

Property Owner Name (if different from applicant): Hudson Partners LLC

In the case of a Minor Sidewalk Café Permit, the application will be reviewed by the Administrative Services Director and the Public Works Director or their designees.

In the case of a Major Sidewalk Café Permit, the City Council will review the request at their regularly scheduled meeting on Tuesday, June 6, 2017**, at 7:00 p.m. at the City Hall Council Chambers, 1338 Rumsey Avenue.**

****

Response Letter from Owners of Neighboring Properties:
(Responses may be submitted in any written format. The following form is provided for your convenience.)

Dear City Staff and/or City Council:

My name is Lisa Seidel *(Printed name)* and I am familiar with the proposal by Michele Prevost, Juniper *(Applicant name)* for the sidewalk café described above. I am the legal owner of Seidel's Saddlery, 1200 Sheridan Ave Cody *(Address or property location)*

I SUPPORT to the Sidewalk Café Permit Request.
Name: _____
Address: _____
Comments: _____

****

I OBJECT to the Sidewalk Café Permit Request:
Name: Keith + Lisa Seidel - Seidel's Saddlery
Address: 1200 Sheridan Ave
Reason for Objection: 1) Will impede the walkway on sidewalk too much especially with diagonal parked cars 2) Object to the sale of alcohol on public property 3) Too small of an area to keep it contained to only 6' x 14' - forsee problems w/ overflow and encroachment.

Major Sidewalk Cafés only:

If you would like to receive a copy of the City Council agenda materials for this proposal, please provide your email address
lisa@seidelsaddlery.com

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***

MEETING DATE: TUESDAY JUNE 6, 2017
DEPARTMENT: PARKS
PREPARED BY: ERIC ASAY, PARKS AND PATHWAYS SUPERVISOR
PRESENTED BY: RICK MANCHESTER, DIRECTOR

Beck Lake Park
Dog Park Shelter

ACTION TO BE TAKEN:

The Northest Wyoming Board of Realtors would like to have City Council approve a request to install a shelter in the Dog Park at Beck Lake. This project is going to be funded by the Board of Realtors and will be donated to the City as an addition to the Dog Park.

SUMMARY OF INFORMATION:

The Dog Park has become a popular area for local dog owners, as well as many people traveling in the Cody area. Many travelers from out of town are used to seeing dog parks where they come from and our own citizens have made good use of the amenity here in Cody. There is a large volume of year round use to this particular portion of the park, many people that visit on a daily basis. We have a great following of people that appreciate the park and are very happy to have the opportunity to use the park- even volunteering to help with maintenance that will help make it something they are more comfortable with. Some of the specific requests we have had pertain to additional protection from the weather that effects the park. In summer there is minimal protection from the sun and trying to enjoy the park without any shade can be difficult. In addition, the wintertime can be even worse. There is currently not much in the area to provide a wind break, which is partially the reason why attendance to the park drops off that time of year.

The Parks Department has been approached by our local Board of Realtors and asked if they could provide a much needed shelter in the Dog Park. The Board has a design in place already that would be very sufficient and low maintenance for our department. With the current design presented, the materials would be very weather resistant and should stand up to normal weather elements we would have at that location without difficulty. The Board of Realtors is planning on doing the installation themselves, through a licensed contractor.

FISCAL IMPACT

Since the Realtors are doing the purchasing and installing of the shelter there is no foreseeable initial fiscal impact. Over time we should see more use of the park in our “off-season” so there may be a minimal increase in maintenance (Additional dog refuse bags and patrolling the condition of the park with more dogs utilizing it.) Long term impacts should be very small because of the longevity of the projected materials. Other than potential vandalism the shelter should remain stable and intact for a long time to come.

ALTERNATIVES

AGENDA ITEM NO. _____

1. Status Quo
2. Install the shelter

ATTACHMENTS

Proposed shelter design (materials included)

AGENDA & SUMMARY REPORT TO:

1. Rick Manchester
2. Eric Asay

AGENDA ITEM NO. _____

City of Cody
Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings, however Agenda Request Forms must be submitted no later than the Monday of the previous week for consideration at the Tuesday Meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

****

Name of person to appear before the Council DUNCAN BONINE

Organization Represented Northwest WY Board of Realtors

Date you wish to appear before the Council JUNE 6, 2017

Mailing Address 956 Rd 19, Powell, WY 82435 Telephone 307-254-0533

E-Mail Address duncan@dbwrealty.com

Preferred form of contact: Telephone _____ E-Mail X

Names of all individuals who will speak on this topic DUNCAN BONINE

Event Title (if applicable) _____

Date(s) of Event (if applicable) _____

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Seeking Council approval to construct a shelter/seating area at Beck Lake Dog Park. Built & Funded by Realtor volunteers and grant from the National Association of Realtors.

Which City employee(s) have you spoken to about this issue? Rick Manchester, Eric Asay, Sean Collier, Todd Stowell

Signature [signature] Date 5-17-17

Revised 2/2012

DBW Construction

Duncan & Wendy Bonine

Licensed General Contractor

Phone: 307-254-0533
Fax: 307-754-3888
Email: dbw@tctwest.net

- Custom Homes
- Additions
- Decks
- Roofing

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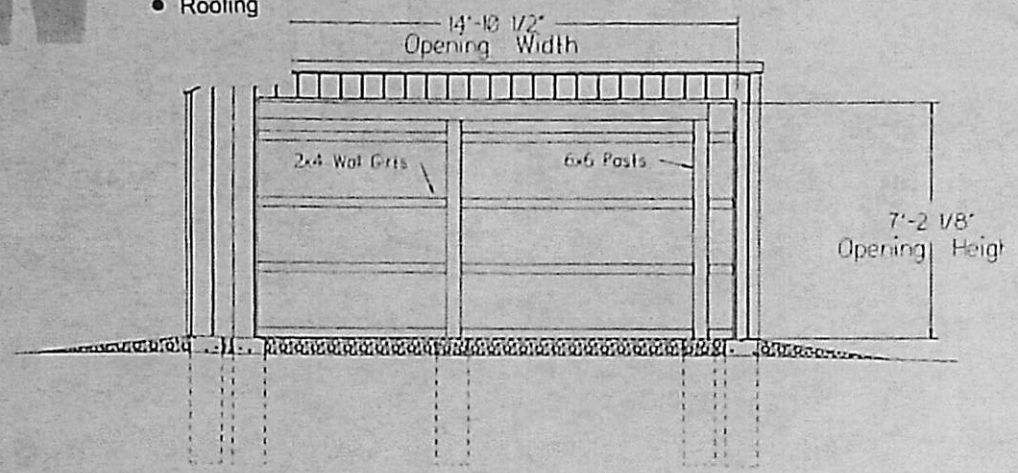

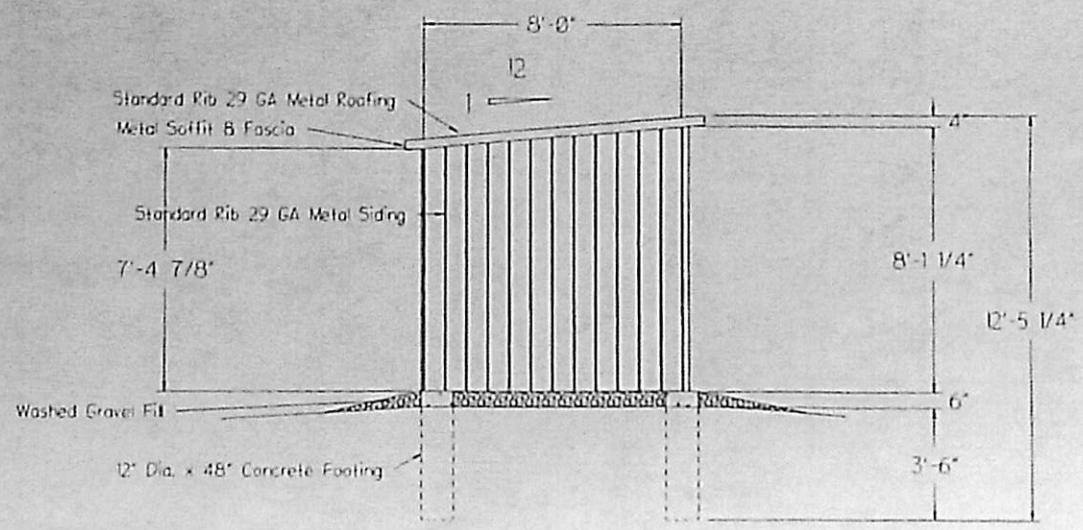

Elevations
Dog Park Shelter

MEETING DATE:	JUNE 6, 2017
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEPHEN PAYNE, PE
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEPHEN W. PAYNE, PE

AGENDA ITEM SUMMARY REPORT
PROFESSIONAL SERVICES CONTRACT AMENDMENT
SUNSET BLVD WATER MAIN CHANGE ORDER #1

ACTION:
Staff requests that the Mayor and Council approve amendment #1 to the professional services contract with Morrison-Maierle, Inc. for the City of Cody water main facilities on South and North Sunset Boulevard and authorize the Mayor to sign the amended contract as presented. The professional services contract included the complete Design, Bid and Construction Observation and Administration duties associated with the Sunset Boulevard North and South Treated Water Line Replacement Project.

Staff also requests the Mayor and Council approve Change Order #1 to the contract with J & J Construction, LLC. for the City of Cody water main facilities on South and North Sunset Boulevard and authorize the Mayor to sign the change order to the contract as presented.

SUMMARY:
In the FY2016-2017 budget, the Council set aside monies for the upgrade of the water system. The water main planned for replacement traverses down both North and South Blvd's within the Sunset Subdivision. To improve firefighting capabilities, pressures and flows, it was determined it was in the best interest of the City to replace the original water main.

The project has developed several challenges which has resulted in more Construction Observation and Administrative Duties than anticipated and thus the amendment to the contract. Challenges with the construction of the project include items as outlined in Exhibit A in the attached Change Order.

FISCAL IMPACT
The Council authorized the expenditure in fiscal year FY2016-2017of funds to complete water system upgrades. The original contract with Morrison-Maierle was for a "Not to Exceed" amount of $41,900. The amendment before the Council adds $11,000 to the contract bringing the total to $52,900.

Change Order #1 increases the contract with J&J Construction, LLC from $196,659.84 to $270,673.64 or an increase of $74,013.80. The increase will be paid for with a combination of funds – Streets, Water and Electric. The increase is due in part to activities of the Electric Division and thus the funding by that division. The road has prematurely failed in sections due to poor original construction and thus the use of Street Division funds and finally, the project started as a Water Main replacement project and thus the use of Water Funds.

ALTERNATIVES
Approve amendment to the professional services contract to Morrison-Maierle, Inc. for the Sunset Blvd Water Main Project and also approve change order #1 to the contract with J&J Construction, LLC.

RECOMMENDATION
Staff recommends that the Mayor and Council approve amendment #1 to the professional services contract with Morrison-Maierle, Inc. for the City of Cody water main facilities on South and North Sunset Boulevard and authorize the Mayor to sign the amended contract as presented. The professional services contract included the complete Design, Bid

AGENDA *ITEM NO.* _____

and Construction Observation and Administration duties associated with the Sunset Boulevard North and South Treated Water Line Replacement Project.

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ATTACHMENTS

Contract Amendment
Change Order #1

AGENDA & SUMMARY REPORT TO:

Theresa Gunn – Project Engineer
Morrison-Maierle, Inc.

AGENDA ITEM NO. _____

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: June 6, 2017.

Background Data:

Effective Date of Owner-Engineer Agreement: July 19, 2016

Owner: City of Cody, Wyoming

Engineer: Morrison-Maierle, Inc.

Project: Sunset Boulevard North and South Treated Water Line Replacement

Nature of Amendment:

__X__ Additional Services to be performed by Engineer

____ Modifications to services of Engineer

____ Modifications to responsibilities of Owner

__X__ Modifications of payment to Engineer – see Agreement Summary

__X__ Modifications to time(s) for rendering services – See Change in Time for Services

____ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Additional Services to be performed by the Engineer:

1. Negotiate a temporary "right-of-entry" on to private property of Mary Lou McDonald at 1300 Sunset Boulevard North. Met with several of her contractors to attempt to determine her treated and raw water lines. Prepare a permanent easement exhibit for the City of Cody for all their utility lines upon project completion. Estimated at $1,500.00,
2. Provide centerline "blue-top" staking for paving of Sunset Boulevard North. Estimated at $2,000.00.
3. Additional costs for separate tracking of quantities for various City departments due to their addition of paving and concrete work to the project. Contractor time is being extended by at least 24 working days in order to complete additional utility line replacements by the raw water department, electrical department, Black Hills Energy and Charter Communications. In addition, numerous unknown field conditions have been encountered or additional work has been added, which is extending the time on the contract. We anticipate partial day RPR observation for this work averaging 3-4 hours per day, but the extended time is identical to the proposed extended construction time. Estimated at $7,500.00.

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Agreement Summary:

Original agreement amount:	$ 41,900.00
Net change for prior amendments:	$ N/A
This amendment amount:	$ 11,000.00
Adjusted Agreement amount:	$ 52,900.00

Change in time for services (days or date, as applicable): 24-29 working days

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement. Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:	ENGINEER:
CITY OF CODY, WYOMING	MORRISON-MAIERLE, INC.
By:	By: Carl J Anderson
Print name: Matt Hall	Print name: Carl Anderson, PE
Title: Mayor	Title: Vice President
Date Signed:	Date Signed: May 18, 2017

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EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. 1

Date of Issuance:	June 6, 2017	Effective Date:	April 26, 2017
Owner:	City of Cody, Wyoming	Owner's Contract No.:	2017-01
Contractor:	J & J Construction, LLC	Contractor's Project No.:	N/A
Engineer:	Morrison-Maierle, Inc.	Engineer's Project No.:	4463.002
Project:	Sunset Boulevard Water Line Replacement	Contract Name:	Sunset Blvd Water Line

The Contract is modified as follows upon execution of this Change Order:
Description: *Addition of work and time for City Electrical and Raw Water Departments to replace utilities. Charter and Black Hills Energy also replacing their lines. Add paving entire street on Sunset Blvd North. Add various work items required by field conditions.*

Attachments: *Exhibit A - Detailed Work Description, Exhibit B - Estimates from J&J Construction dated April 3, 2017 and May 5, 2017 and Exhibit C – Work Change Directive #1.*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES *[note changes in Milestones if applicable]*
Original Contract Price: $ 196,659.84	Original Contract Times: Substantial Completion: 25 working days Ready for Final Payment: 15 working days days or dates
~~[Increase] [Decrease]~~ from previously approved Change Orders No. __ to No. __: $ N/A	~~[Increase] [Decrease]~~ from previously approved Change Orders No. __ to No. __: Substantial Completion: N/A Ready for Final Payment: N/A days
Contract Price prior to this Change Order: $ 196,659.84	Contract Times prior to this Change Order: Substantial Completion: 25 working days Ready for Final Payment: 15 working days days or dates
[Increase] [~~Decrease~~] of this Change Order: $ 74,013.80	[Increase] [~~Decrease~~] of this Change Order: Substantial Completion: 29 working days Ready for Final Payment: None days or dates
Contract Price incorporating this Change Order: $ 270,673.64	Contract Times with all approved Change Orders: Substantial Completion: 54 working days Ready for Final Payment: 15 working days days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: [signature]	By:	By: [signature]
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Project Manager	Title	Title: PARTNER
Date: 5/19/17	Date	Date 5-22-17

SIGN HERE

Approved by Funding Agency (if applicable)

By: N/A Date:

Exhibit A – Description of Work for Change Order No. 1:

1. Addition of Work by Other Utilities:

    a. Electrical Department – Add new main line with Charter Communications along entire length of Sunset Boulevard North. Add new line in treated water trench on Sunset Boulevard South for approximately 150 feet. Services will also be replaced in this areas. All quantities for pavement and concrete repairs will be tracked separately by the Engineer. Additional days – 10 working days.

    b. Raw Water Department – They are replacing various service lines and extended piping (or previously have) on Sunset Boulevard North and South. All quantities for pavement and concrete repairs will be tracked separately by the Engineer.

    c. Black Hills Energy (BHE) – Replace main line on Sunset Boulevard South in same trench as treated water with proper separate and benching. Services will also be replaced by either BHE or J &J Construction. J &J Construction will track all pay items related to this work and invoice BHE directly. Additional days – 9 working days.

    d. Additional paving and concrete (sidewalk and curb & gutter) quantities will also be added to the contract as measured in the field for the electric and raw water repairs that were not included in the original treated water quantity estimates.

2. Pavement Replacement on Sunset Boulevard North:

    a. Due to the numerous repairs by various utilities and the poor condition of the existing subgrade, this entire street will be repaved.

    b. The City of Cody will mill the remainder of asphalt remaining.

    c. J & J Construction will remove all asphalt, and then a field determination will be made by the Engineer with respect to what additional materials (base and/or subbase) must be removed and replaced.

    d. The City will pay for any density testing they desire.

    e. The Engineer will provide centerline blue top staking to ensure adequate cross-drainage. Additional days – 10 working days.

3. Additional Work Items:

See various items described below, which are covered by Unit Price Estimates from J & J Construction (Exhibit B) and Work Change Directive No. 1 (Exhibit C). Note that the estimated quantities are estimates only at this point, and will be adjusted to match actual field quantities.

Bid Item No.	Description	Unit	Estimated Quantities	Unit Price	Estimated Total Price
31	Sand Slurry	CY	140	$65.00	$9,100.00
32	2" Meter Pit (1300 Sunset Blvd North)	EA	1	$1,500.00	$1,500.00
33	Remove and Replace Sewer Manhole Concrete Diamonds	EA	10	$1,000.00	$10,000.00
10A	3" AC Pavement (based on bid price-additional qty)	SY	1,860	$21.88	$40,696.80
34	Prep, Water & Compact Existing Base	SY	1,860	$3.45	$6,417.00
35	Remove Pavement, Base and/or Pit Run (Subbase)	CY	300	$15.00	$4,500.00
36	Pit Run (Subbase)	CY	100	$18.00	$1,800.00
				Total Additional Estimated Costs	**$74,013.80**

4. Unit Prices for Standby Time and/or Unknown Repairs:
   a. 2 Man Crew $100 per hour
   b. Excavator $100 per hour
   c. Roller $ 30 per hour
   $230 per hour

EXHIBIT B

Estimate

J & J Construction LLC
3324 Bighorn Ave.
Cody, WY 82414

Name/Address
City Of Cody Sunset Water re[placement

Date	Estimate No.	Project
04/03/17	3	

Item	Description	Quantity	Cost	Total
Flowable Fill	Price Per Yard. Estimated at 140 cubic yards	140	65.00	9,100.00
Meter Pit	Install pit.	1	1,500.00	1,500.00
These are estimated quantities.			Total	$10,600.00

EXHIBIT B

Estimate

J & J Construction LLC
3324 Bighorn Ave.
Cody, WY 82414

Name/Address
Cody Streets Sunset BLVD. North

Date	Estimate No.	Project
05/05/17	5	

Item	Description	Quantity	Cost	Total
Man Hole Diamond	Remove and Replace Concrete Diamond (each) (10 on job)		1,000.00	1,000.00
Code 279	2 man crew (per hour)		100.00	100.00
AC Pavement	Square Yard Per Contract price		21.88	21.88
Density Testing	J & J will test water trench line in spots as per contract. Any additional testing will be paid for by owner.		0.00	0.00
Base Material removal	Removal of pavement, base , pitrun per cubic yard		15.00	15.00
Material Import	Any import of material above the 6 inches of base. Per cubic yard		18.00	18.00
Compaction	Grade,Water and Roll subgrade Per square yard-Sunset North		3.45	3.45
Excavator Hourly	Excavator Hourly		100.00	100.00
Roller Hourly	Roller Standby Charge		30.00	30.00
Prices for work in addition to Sunset Blvd. Scope of work.				

EXHIBIT C

Work Change Directive No. 1

Date of Issuance:	April 24, 2017	Effective Date:	April 17, 2017
Owner:	City of Cody, Wyoming	Owner's Contract No.:	2017-01
Contractor:	J & J Construction, LLC	Contractor's Project No.:	N/A
Engineer:	Morrison-Maierle, Inc.	Engineer's Project No.:	4463.002
Project:	Sunset Boulevard Water Line Replacement	Contract Name:	Sunset Boulevard Water Line

Contractor is directed to proceed promptly with the following change(s):

Description:

1. Reroute piping at cul-de-sac due to existing raw water line in location of proposed 6" PVC. Move approximately 12' west (see attached sketch). Relocate 2" curb stop and 6" main line valves.
2. 1300 Sunset Boulevard North:
   a. Add 1" meter pit at and reconnect existing service lines. Need price from Contractor. City may need to provide new 1" meter since old meter is larger than new meters.
   b. Change 1" curb stop to 2" curb stop.
   c. Pending authorization to perform work on property from landowner.
   d. Create post construction easement (Morrison-Maierle).
3. 1316 Sunset Blvd South - Add additional Bid Item 22 – 1" Water Service Connection – New at owner's desired location and cap for future use. Reconnect existing service and meter pit per plans.
4. Additional time will be needed for the contract to include the addition of City of Cody electrical work on Sunset Blvd N & S and Black Hills Energy gas service replacements for (all gas work and related improvements will be invoiced directly to gas company).
5. Sand slurry backfill approved for water service connections with numerous utility crossings. Need price from Contractor for slurry and haul-off of excess materials.
6. Include repairs for all raw water and electrical work by City of Cody in contract, and calculate quantities separately for all items in field. These items will be separated out on pay applications and Engineer will invoice for their time involved separately as well.

Attachments:

1. Sketch of realignment of 2" and 6" water lines and valves at cul-de-sac.

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *[check one or both of the following]*

☐ Non-agreement on pricing of proposed change.

☒ Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price	$	Pending Contractor Prices	[increase] ~~[decrease]~~.
Contract Time	19	days	[increase] ~~[decrease]~~.

Basis of estimated change in Contract Price:

☐ Lump Sum ☐ Unit Price

☒ Cost of the Work ☐ Other

EXHIBIT C

RECOMMENDED: Morrison-Maierle	AUTHORIZED BY: City of Cody	RECEIVED: J&J Construction, LLC
By: Engineer (Authorized Signature)	By: Owner (Authorized Signature)	By: Contractor (Authorized Signature)
Title: Project Manager	Title: Mayor	Title: PARTNER
Date: 4/25/17	Date: 4/26/2017	Date: 4-25-17

MEETING DATE: JUNE 6, 2017
DEPARTMENT: PARKS AND RECREATION
PREPARED BY: RICK MANCHESTER,
DIRECTOR AND JIM EVANS SAGE ENGINEERING
PRESENTED BY: RICK MANCHESTER

Trailhead Subdivision/Park Project
Bid Number 2017-04

ACTION TO BE TAKEN:
Staff requests that City Council authorizes the Mayor to sign change order #1 for the Trailhead open space/park. The net change order is a **CREDIT to the City of $7,125**. The construction contract is **$72,125.** The contract award will be reduced to **$65,000 after the change order**.

SUMMARY OF INFORMATION:
1. The credit will keep the project in line with the engineer budget estimate of $65,000.

ALTERNATIVES
1. Approve change order #1
2. Modify the change order
3. Deny the change order

ATTACHMENTS
1. Standard EJCDC AIA Change order document
2. Quotation/Bid Tab sheet

AGENDA & SUMMARY REPORT TO:
1. Jim Evans, Sage Engineering

AGENDA ITEM NO. _____

MEETING DATE: JUNE 6, 2017
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE OFFICER
PRESENTED BY: LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT
Resolution 2017-05 Budget Amendment

ACTION TO BE TAKEN:
Approve the resolution amending the FY16-17 budget.

SUMMARY OF INFORMATION:
The City of Cody adopted the budget for FY16-17 on June 21, 2016. Per State Statute, budgets may be amended through Resolution by the City Council. This request includes the following amendments:

1.	$12,600 Expense	The Parks department has had several unemployment claims this year. This is an account that we normally do not budget for because claims are usually minor however due to the cost Parks is not able to cover it under their existing budget.
2.	1,161 Expense	The City purchased new trees for the arbor day celebration that were not budgeted but will be reimbursed by the Lion's Club.
3.	1,161 Revenue	The Lion's Club will be reimbursing the City for the cost of the arbor day trees.
4.	$2,613 Expense	Utilize the remaining funds in the Public Improvements Fund for the demolition of the Beck Lake fishing piers
5.	$530,544 Expense	The wastewater treatment facility phase 1 project will be completed earlier than originally budgeted so we will have more expense in FY16-17 and less in FY17-18.
6.	$509,466 Revenue	Due to the earlier than budgeted completion of the wastewater treatment facility phase 1 project we will receive additional grant and loan funds in FY16-17.
7.	$60,305 Expense	The Trailhead 7 subdivision project was originally planned to start in FY17-18 however the developer is ready to begin now. The revenue for fees was already budgeted to be received in FY16-17 and has been paid.

FISCAL IMPACT
General Fund – revenue will increase by $1,161 and expenses will increase by $13,761.
Public Improvements Fund – expenses will increase by $2,613
Wastewater Fund – revenue will increase by $509,466 and expenses will increase by $530,544
Electric Fund – expenses will increase by $60,305

ALTERNATIVES
At its discretion, the City Council may approve or deny the Resolution.

ATTACHMENTS
1. Resolution 2017-05

AGENDA & SUMMARY REPORT TO:
1. None

AGENDA ITEM NO. _____

RESOLUTION 2017-05

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2016-2017

WITNESSETH:

WHEREAS, the final budget for Fiscal Year 2016-2017 was duly adopted by the City of Cody with Ordinance No 2016-13 on June 21, 2016 in accordance with the State of Wyoming Statutes; and

WHEREAS, the City of Cody Council has determined it is appropriate to amend the final budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available to cover such amendments as designated in the requested action.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Cody, the following action was authorized by the City of Cody Council:

	Current Budget	Proposed Amendment	Amended Budget
REVENUES			
General Fund	$11,684,398	$1,161	$11,685,559
Vehicle Replacement Fund	$601,218		$601,218
Lodging Tax Fund	$132,496		$132,496
Public Improvements Fund	$0		$0
Solid Waste Fund	$2,377,807		$2,377,807
Water Fund	$3,328,105		$3,328,105
Wastewater Fund	$3,047,911	$509,466	$3,557,377
Electric Fund	$12,598,444		$12,598,444
TOTAL REVENUE	$33,770,379	$510,627	$34,281,006
EXPENSES			
Mayor - Council	$493,457		$493,457
Pass Through Grants	$0		$0
City Administrator	$157,459		$157,459
Administrative Services	$1,376,288		$1,376,288
Police	$2,952,862		$2,952,862
Parks Maintenance	$1,410,500	$13,761	$1,424,261
Public Facilities	$988,313		$988,313
Recreation Center	$1,103,117		$1,103,117
Aquatics	$792,446		$792,446
Community Development	$581,979		$581,979
Streets	$1,545,173		$1,545,173
Vehicle Maintenance	$306,277		$306,277
Vehicle Replacement	$564,836		$564,836
Lodging Tax	$160,784		$160,784
Public Improvements	$14,225	$2,613	$16,838
Solid Waste Fund	$2,325,251		$2,325,251
Water Fund	$3,198,578		$3,198,578
Wastewater Fund	$4,101,025	$530,544	$4,631,569
Electric Fund	$12,794,059	$60,305	$12,854,364
TOTAL EXPENSES	$34,866,629	$607,223	$35,473,852

PASSED, APPROVED AND ADOPTED THE 6th DAY OF JUNE 2017.

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker, Administrative Services Officer

MEETING DATE: JUNE 6, 2017
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE OFFICER
PRESENTED BY: LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT

Resolution 2017-06 Consensus Funding Reallocation

ACTION TO BE TAKEN:
Consider approving Resolution 2017-06 to reallocate unspent consensus funds to FY17-18 capital projects.

SUMMARY OF INFORMATION:

In FY16-17 the City allocated consensus funds to be used for various capital projects and purchases. The actual costs for these projects came in under budget leaving unspent consensus funds in the amount of $47,888 which can be reallocated to other projects.

Two projects proposed in the FY17-18 budget were planned to be paid from these reallocated funds:

1. Panorama Subdivision overlay in the Streets department – the cost for this project is $30,300 and will be fully funded through the reallocated consensus funds.

2. City shop roof repairs in the Streets department – the cost for this project is $25,000 and will be partially funded with the remaining consensus funds in the amount of $17,588, leaving a balance of $$7,412 to be paid from direct distribution funds.

In order to reallocate these funds, the attached Resolution must be passed by Cody, Meeteetse, Powell, and Park County before being approved by SLIB. The other entities will have this resolution on their agendas in June in order to meet SLIB's submittal deadline of July 6, 2017.

FISCAL IMPACT
The City will receive revenue in the amount of $47,888 in FY17-18 to pay for the full cost of the Panorama Subdivision streets overlay and partial cost of the City shop roof repairs. The amount of $7,412 that is not covered by the grant funds will be paid from the direct distribution money.

ATTACHMENTS
Resolution 2017-06

AGENDA & SUMMARY REPORT TO:
None

AGENDA ITEM NO. _____

County Wide Consensus Block Grant Application Form

BFY15/16 Funding

JOINT RESOLUTION

We, the undersigned Park County Board of Commissioners, hereby certify that the Board and at least seventy percent (70%) of the incorporated population within Park County have reached agreement on the following project(s) to be funded under Chapter 26, Section 324 and in compliance with rules promolgated by the State Loan and Investment Board, Chapter 32.

County Consensus List

Priority Listing:

Available $ 267,552.00

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Project Owner	Project Name	Total Estimated Project Cost	E + G + I Total Funding Secured & in place	Amount of Grants, Loans, and Other types of previously secured funding	Grant #, Loan #, Other Information for Previously secured funding	Local Match If any	Local Match If any (Please provide detail)	Other Match	Other Match If any (Please provide detail)	Percentage of Total Project Already Funded	C - D Balance of Project needing funding	Project Share requested from this consensus list	L - M Amount of Project not funded after consensus list funding request	N / C Percentage of project not yet funded
CITY OF CODY	12TH STREET STORM SEWER PROJECT	-	-	-	Reallocate $6,449.12 from CWC15352 to PANORAMA SUBDIVISION						-	(6,449.12)	-	#DIV/0!
CITY OF CODY	CITY HALL APPLICATION SERVER		-		Reallocate $558. from CWC15371 to PANORAMA SUBDIVISION						-	(558.00)	-	
CITY OF CODY	REC CENTER SECONDARY DOMAIN SERVER		-		Reallocate $1038.82 from CWC15373 to PANORAMA SUBDIVISION						-	(1,038.82)	-	
CITY OF CODY	REC CENTER SECONDARY DOMAIN SERVER		-		Reallocate $1000.80 from CWC15374 to PANORAMA SUBDIVISION						-	(1,000.80)	-	
CITY OF CODY	SIGN PRINTER PROJECT		-		Reallocate $200.00 from CWC15375 to PANORAMA SUBDIVISION						-	(200.00)	-	
CITY OF CODY	STREET OVERLAY PROJECT - BLACKBURN AVE- COUGAR TO BIG HORN		-		Reallocate $5,506.68 from CWC15352 to PANORAMA SUBDIVISION						-	(5,506.68)	-	
CITY OF CODY	CITY SHOP PRIMARY DOMAIN SERVER		-		Reallocate $1155.61 from CWC15387 to PANORAMA SUBDIVISION						-	(1,155.61)	-	
CITY OF CODY	CITY SHOP SECONDARY DOMAIN SERVER		-		Reallocate $1000.80 from CWC15388 to PANORAMA SUBDIVISION						-	(1,000.80)	-	
CITY OF CODY	STREET RECONSTRUCTION PROJECT - BECK AVE 17TH-19TH		-		Reallocate $13,390.17 from CWC15377 to PANORAMA SUBDIVISION						-	(13,390.17)	-	
CITY OF CODY	STREET RECONSTRUCTION PROJECT - BECK AVE 17TH-19TH		-		Reallocate $17,588.83 from CWC15377 to CITY SHOP ROOF						-	(17,588.83)	-	
CITY OF CODY	PANAROMA SUBDIVISION OVERLAY	30,300.00	-		Reallocated funds of $30,300 from CWC15352, 15371, 15373, 15374, 15375, 15352, 15387, 15387, 15388, 15377						30,300.00	30,300.00	-	0%
CITY OF CODY	CITY SHOP ROOF	17,588.83			Reallocated funds of $17,588.83 from CWC15377						17,588.83	17,588.83	-	0%
			-								-		-	
			-								-		-	
			-								-		-	
			-								-		-	
			-								-		-	
			-								-		-	
			-								-		-	
			-								-		-	
	Totals:	$ 47,888.83	$ -	$ -		$ -		$ -				$ -		

Page 1 Consensus Total	$ -	$ -
Page 2 Consensus Total	$ -	
Balance after Priority Listing	$ 267,552.00	
	Funds Available	

Signature	Signature	Signature	Signature
Title	Title	Title	Title
Signature	Signature	Signature	Signature
Title	Title	Title	Title
Signature	Signature	Signature	Signature
Title	Title	Title	Title
Signature	Signature	Signature	Signature
Title	Title	Title	Title

State of Wyoming
State Loan and Investment Board
Infrastructure Financing
Application

CWC [X] MRG [ ]

Applicant: CITY OF CODY

Date: 5/24/2017

Mailing Address: PO BOX 2200

Contact Person: Leslie Brumage, Finance Officer

City: Cody

State: WY

Zip: 82414

E-Mail Address: grants@cityofcody.com

E-Mail Address: grants@cityofcody.com

Phone No.: 307-527-7511

Phone No.: 307-527-3467

Fax No. : 307-527-6532

Population: 9,520

Applicant's Tax ID No.: 836000052

County: Park

Type of Entity: County [ ] Joint Powers Board [ ] Municipality [X] Special District [ ]

Other (Explain)

Population of Applicant: 9,520

Total Population Served By Project (Directly/Indirectly): 9,520

Percentage of applicant's population directly served by the project: 100

Applicant's submitting multiple applications must establish priority ranking: Priority # 2 of 2

Name of Project: City Shop Roof

Project Schedule (Includes Planning, Design, and Construction): Estimated Start Date: 10/2/2017 Estimated End Date: 10/30/2017

List all funding sources for the project other than current request:

Funding Source (If approved, list grant/loan #)	Amount	Status		Amount Expended
		Pending	Approved	
City				
Total	$0.00			$0.00

Amount of Funds Requested: $17,588.83

Estimated Total Project Cost: $17,588.83

Balance of Project Incomplete: $17,588.83

Estimated reimbursement Rate: 100%

(Final Reimbursement Rate is Determined by Board Approved Amount)

Name of Applicant: CITY OF CODY

Name of Project City Shop Roof

	Yes	No
Is project needed to meet federal or state health and/or safety requirement? **(If yes, provide specific health or safety requirement project will address)**		x
Do you have an Administrative Order? **(If yes, provide copy of the Administrative Order) - MRG Only**		x
Water and/or Sewer Project? **(If yes, complete Water/Sewer Questionnaire for project requests in excess of 50%) – MRG Only**		x
Street and/or Road Project? **(If yes, complete Street Questionnaire) – MRG Only**		x
Fire Apparatus Project? **(If yes, complete Fire Apparatus Questionnaire)**		x
Vehicle Project? **(If yes, complete Vehicle Replacement Certification form)**		x

If full funding is not received, what will applicant do?
The City of Cody will continue to seek ways to provide repairs through the direction of the City Council.

If additional funding is needed, where will the additional funds be obtained?
If additional funding is needed the City of Cody will work with City Council and departments to determine best course of action.

Can the project be scaled back or phased?
(Provide explanation)
No this project cannot be scaled back as the leaking roof is damaging office space and equipment

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents of instruments relating to the analysis of this application.

Matt Hall, Mayor
Name and Title (typed)

Signature Date

Leslie Brumage, Finance Officer
Name and Title of Contact Person

307-527-3467 gramts@cityofcody.com
Phone No. E-mail

SUBMISSION REQUIREMENTS: ALL DOCUMENTS MUST BE PRINTED ON 8 1/2 X 14 (LEGAL) SIZE PAPER. **OFFICE OF STATE LANDS AND INVESTMENTS, ATTN: GRANTS AND LOANS DEPARTMENT, HERSCHLER BUILDING 3rd WEST, 122 WEST 25th STREET, CHEYENNE, WYOMING**

CWC - Submit one (1) original Application and one (1) original Joint Resolution Form

MRG - Submit one (1) original and two (2) copies of Checklist, Application, Project Narrative, and Supporting Documentation.

Name of Project: City Shop Roof

Project Narrative: Provide a brief description of the project and why applicant needs the project. Narrative must include applicable items listed in the instructions for completing the Application Form. (Attach additional pages for project description if needed, **must be legal size**.)

Number of Attached Pages: _____

The City Shop supports/houses the water/wastewater/streets and vehicle maintenance divisions for the City. The shop roof has multiple leaks and needs to re-fitted, re-screwed and re-sealed.

State of Wyoming
State Loan and Investment Board
Infrastructure Financing
Application

CWC [X] MRG [ ]

Applicant: CITY OF CODY Date: 5/24/2017

Mailing Address PO BOX 2200 Contact Person: Leslie Brumage

City: Cody State: WY Zip: 82414

E-Mail Address: grants@cityofcody.com E-Mail Address: grants@cityofcody.com

Phone No.: 307-527-7511 Phone No.: 307-527-3467

Fax No. : 307-527-6532 Population: 9,520

Applicant's Tax ID No.: 836000052 County: Park

Type of Entity: County [ ] Joint Powers Board [ ] Municipality [X] Special District [ ]

Other (Explain)

Population of Applicant: 9,520 Total Population Served By Project (Directly/Indirectly): 9,520

Percentage of applicant's population directly served by the project: 100

Applicant's submitting multiple applications must establish priority ranking: Priority # 1 of 2

Name of Project: Panorama Subdivision Overlay

Project Schedule (Includes Planning, Design, and Construction): Estimated Start Date: 9/11/2017 Estimated End Date: 9/28/2017

List all funding sources for the project other than current request:

Funding Source (If approved, list grant/loan #)	Amount	Status		Amount Expended
		Pending	Approved	
Total	$0.00			$0.00

Amount of Funds Requested: $30,300.00

Estimated Total Project Cost: $30,300.00

Balance of Project Incomplete: $30,300.00

Estimated reimbursement Rate: 100%

(Final Reimbursement Rate is Determined by Board Approved Amount)

Name of Applicant: CITY OF CODY

Name of Project Panorama Subdivision Overlay

	Yes	No
Is project needed to meet federal or state health and/or safety requirement? **(If yes, provide specific health or safety requirement project will address)**		x
Do you have an Administrative Order? **(If yes, provide copy of the Administrative Order) - MRG Only**		x
Water and/or Sewer Project? **(If yes, complete Water/Sewer Questionnaire for project requests in excess of 50%) – MRG Only**		x
Street and/or Road Project? **(If yes, complete Street Questionnaire) – MRG Only**	x	
Fire Apparatus Project? **(If yes, complete Fire Apparatus Questionnaire)**		x
Vehicle Project? **(If yes, complete Vehicle Replacement Certification form)**		x

If full funding is not received, what will applicant do?
The City of Cody will continue to seek ways to provide repairs through the direction of the City Council.

If additional funding is needed, where will the additional funds be obtained?
If additional funding is needed the City of Cody will work with City Council and departments to determine best course of action.

Can the project be scaled back or phased?
(Provide explanation)
No this project cannot be scaled back as each phase of the repairs are necessary

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents of instruments relating to the analysis of this application.

Matt Hall, Mayor
Name and Title (typed)

Signature Date

Leslie Brumage, Finance Officer
Name and Title of Contact Person

307-527-3467 gramts@cityofcody.com
Phone No. E-mail

SUBMISSION REQUIREMENTS: ALL DOCUMENTS MUST BE PRINTED ON 8 1/2 X 14 (LEGAL) SIZE PAPER. **OFFICE OF STATE LANDS AND INVESTMENTS, ATTN: GRANTS AND LOANS DEPARTMENT, HERSCHLER BUILDING 3rd WEST, 122 WEST 25th STREET, CHEYENNE, WYOMING**

CWC - Submit one (1) original Application and one (1) original Joint Resolution Form

MRG - Submit one (1) original and two (2) copies of Checklist, Application, Project Narrative, and Supporting Documentation.

Name of Project: Panorama Subdivision Overlay

Project Narrative: Provide a brief description of the project and why applicant needs the project. Narrative must include applicable items listed in the instructions for completing the Application Form. (Attach additional pages for project description if needed, **must be legal size**.)

Number of Attached Pages:

The City of Cody is responsible for the operations and maintenance of roadway systems throughout Cody. Olive Glenn Ave is part of a subdivision that was developed 24 years ago. The road is exhibiting several signs of deterioration; rutting, shoving, thermal cracking, alligator cracking and sub-base failure. It is the desire of the City to complete a full depth reconstruction of the roadway. The City will provide all the sub-base, base, and labor for the project, but is seeking funding to cover the cost of asphalt. Costs for the overlay area is as follows:

Length = 439'
Width = 48'
Tons of Asphalt = 404
Asphalt Cost (purchase and laydown $75/ton) = $30,300

MEETING DATE: JUNE 6, 2017
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE OFFICER
PRESENTED BY: LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT

Ordinance 2017-13 Annual Tax Levy

BACKGROUND

By State Statute the City is required to set the annual property tax mill levy for the upcoming fiscal year.

SUMMARY

The City levies 8 mills of property tax from Park County. Three of those mills are designated for the fire district and the remaining 5 are allocated to the City.

FISCAL IMPACT

Property tax revenues are expected to be approximately $630,278 for Fiscal Year 2017-2018.

ALTERNATIVES

At its discretion, the City Council may approve or deny the Ordinance.

RECOMMENDATION

Approve the tax levy as presented.

ATTACHMENTS

1. Ordinance 2017-13

AGENDA & SUMMARY REPORT TO:

1. None

AGENDA ITEM NO. _____

ORDINANCE 2017-13

AN ORDINANCE PROVIDING FOR THE AMOUNT OF TAX LEVY FOR THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CODY, WYOMING:

SECTION 1: That the amount of General Tax for the fiscal year ending June 30, 2018 necessary to meet the current expenses for the City of Cody, together with and including the necessary tax for interest and indebtedness for said year, and the same is hereby fixed and determined to be eight (8) mills upon all assessable property to be within the City of Cody, Wyoming.

SECTION 2. That said levy is hereby declared to be distributed as follows:

General Fund .008

SECTION 3. That said Ordinance shall be in full force and effect from and after its passage and publications as provided by law.

PASSED ON FIRST READING _____

PASSED ON SECOND READING: _____

PASSED, ADOPTED, AND ORDERED
PUBLISHED ON THIRD AND FINAL READING: _____

_____
Matt Hall, Mayor

ATTEST:

_____
Cynthia Baker
Administrative Services Officer

MEETING DATE: JUNE 06, 2017
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: LESLIE BRUMAGE, FINANCE OFFICER
PRESENTED BY: LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT
Ordinance 2017-14 Budget Appropriation

BACKGROUND
By State Statute the City is required to make the necessary appropriations and adopt an annual budget.

SUMMARY
After the budget workshops in May the City Council agreed upon a budget for Fiscal Year 2017-2018 If approved by City Council, the budget will continue the goals of City Council to improve the City's infrastructure and maintain the current level of services to citizens and visitors.

FISCAL IMPACT
The Fiscal Year 17-18 budget includes the following available cash, revenue and expenses:

Fund	Total Estimated Cash Available For Budget	Total Estimated Revenue Available	Estimated Total Cash Plus Revenues	Estimated Total Requirements for Appropriation
General Fund	$6,824,636	$10,533,913	$17,358,548	$10,578,406
Vehicle Replacement Fund	$2,758,154	$429,741	$3,187,895	$537,250
Lodging Tax Fund	$29,500	$127,000	$156,500	$156,265
Specific Purpose Tax Fund	$192,306	$2,307,672	$2,499,978	$504,400
Solid Waste Fund	$2,534,686	$2,299,491	$4,834,176	$2,339,644
Water Fund	$3,377,183	$3,616,201	$6,993,383	$3,375,422
Wastewater Fund	$1,901,553	$2,000,898	$3,902,451	$2,265,607
Electric Fund	$3,144,009	$12,626,605	$15,770,614	$13,036,648
Total City Appropriation	$20,762,027	$33,941,520	$54,703,547	$32,793,641

ALTERNATIVES
At its discretion, the City Council may approve or deny the Ordinance.

RECOMMENDATION
Approve the budget appropriation as presented.

ATTACHMENTS
1. Ordinance 2017-14
2. Proposed Budget FY17-18

AGENDA & SUMMARY REPORT TO:
1. None

AGENDA ITEM NO. _____

ORDINANCE 2017-14

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE OF THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING THAT:

SECTION 1. There is hereby appropriated for the purpose of operating the City of Cody, Wyoming, and paying all expenses thereof, the sum of $32,793,641.

SECTION 2. The City anticipates having $33,941,520 available in revenue and $20,762,027 in cash reserves during the coming year from the following sources and it is appropriated from the funds of said City for the ensuing year the sum of $32,793,641 or as much as may be necessary for the following purposes, to wit:

Fund	Total Estimated Cash Available For Budget	Total Estimated Revenue Available	Estimated Total Cash Plus Revenues	Estimated Total Requirements for Appropriation
General Fund	$6,824,636	$10,533,913	$17,358,548	$10,578,406
Vehicle Replacement Fund	$2,758,154	$429,741	$3,187,895	$537,250
Lodging Tax Fund	$29,500	$127,000	$156,500	$156,265
Specific Purpose Tax Fund	$192,306	$2,307,672	$2,499,978	$504,400
Solid Waste Fund	$2,534,686	$2,299,491	$4,834,176	$2,339,644
Water Fund	$3,377,183	$3,616,201	$6,993,383	$3,375,422
Wastewater Fund	$1,901,553	$2,000,898	$3,902,451	$2,265,607
Electric Fund	$3,144,009	$12,626,605	$15,770,614	$13,036,648
Total City Appropriation	$20,762,027	$33,941,520	$54,703,547	$32,793,641

General Fund		Vehicle Replacement Fund	$537,250
Mayor - Council	$487,938		
City Administrator	$155,224	Lodging Tax Fund	$156,265
Administrative Services	$1,358,491		
Police	$3,038,975	Specific Purpose Tax Fund	$504,400
Parks Maintenance	$895,761		
Public Facilities	$509,993	Solid Waste Fund	$2,339,644
Recreation Center	$1,071,845		
Aquatics	$778,122	Water Fund	$3,375,422
Community Development	$610,018		
Streets	$1,359,634	Wastewater Fund	$2,265,607
Vehicle Maintenance	$312,405		
Total General Fund	$10,578,406	Electric Fund	$13,036,648

PASSED ON FIRST READING: _____

PASSED ON SECOND READING: _____

PASSED, ADOPTED, AND ORDERED PUBLISHED ON THIRD AND FINAL READING: _____

_____

_____
Matt Hall, Mayor

ATTEST:

_____
Cynthia Baker, Administrative Services Officer

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	General Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 7,148,429**	**$ 7,155,332**	**$ 6,824,636**
OPERATING REVENUE			
Local Taxes	$ 1,792,118	$ 1,829,534	$ 880,278
Licenses & Permits	$ 326,143	$ 373,999	$ 312,200
Fines & Assessments	$ 95,581	$ 87,828	$ 75,797
Intergovernmental	$ 4,419,820	$ 4,333,973	$ 4,315,808
Charges for Services	$ 1,695,540	$ 1,633,054	$ 1,462,137
Interest Revenue	$ 36,370	$ 28,994	$ 29,000
Miscellaneous Revenue	$ 35,900	$ 48,257	$ 33,200
Operating Grants & Contributions	$ 389,570	$ 345,972	$ 330,802
Total Operating Revenue	$ 8,791,042	$ 8,681,612	$ 7,439,222
OPERATING EXPENSES			
Personnel	$ 6,841,376	$ 6,483,571	$ 6,842,465
Materials, Supplies & Maintenance	$ 1,347,883	$ 1,225,740	$ 1,197,078
Contractual & Administrative Costs	$ 1,837,327	$ 1,802,015	$ 1,811,744
Operating Grants	$ 113,730	$ 65,453	$ 21,903
Total Operating Expenses	$ 10,140,316	$ 9,576,780	$ 9,873,190
OPERATING SURPLUS (DEFICIT)	**$ (1,349,274)**	**$ (895,168)**	**$ (2,433,967)**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ 24,425	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ 24,425	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ 832,723	$ 517,475	$ 46,822
Capital Contribution Revenue	$ 255,000	$ 266,500	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ 690,771	$ 690,542	$ 691,059
Capital Outlay Expenses	$ (1,231,773)	$ (1,220,049)	$ (405,864)
Total Capital Improvements Revenues (Expenses)	$ 546,721	$ 254,468	$ 332,017
INTERFUND TRANSFERS			
Interfund Transfers In	$ 1,114,862	$ 1,114,862	$ 2,356,809
Interfund Transfers Out	$ (279,283)	$ (279,283)	$ (234,506)
Total Interfund Transfers In (Out)	$ 835,579	$ 835,579	$ 2,122,304
Budget Surplus(Deficit)	**$ 33,026**	**$ 219,304**	**$ 20,354**
NON-CASH EXPENSES			
Depreciation	$ -	$ -	$ -
Bad Debt Writeoffs	$ 69,099	$ 54,500	$ 64,846
Total Non-Cash Expenses	$ 69,099	$ 54,500	$ 64,846
ACCRUED LIABILITIES & RECEIVABLES	$ (550,000)	$ (550,000)	$ (554,000)
PROJECTED TOTAL CASH & INVESTMENTS	**$ 6,631,455**	**$ 6,824,636**	**$ 6,290,989**
Restricted - Operating & Depreciation Reserve	$ 2,484,848	$ 2,484,848	$ 2,468,297
Restricted - Specific Use Reserve	$ 179,432	$ 179,432	$ 99,628
Restricted - Capital Reserve	$ -	$ 140,000	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 3,967,175**	**$ 4,020,356**	**$ 3,723,064**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Vehicle Replacement Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 2,673,744**	**$ 2,681,685**	**$ 2,758,154**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ -	$ -	$ -
Interest Revenue	$ 27,433	$ 21,945	$ 22,000
Miscellaneous Revenue	$ -	$ -	$ -
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 27,433	$ 21,945	$ 22,000
OPERATING EXPENSES			
Personnel	$ -	$ -	$ -
Materials, Supplies & Maintenance	$ -	$ -	$ -
Contractual & Administrative Costs	$ -	$ -	$ -
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ -	$ -	$ -
OPERATING SURPLUS (DEFICIT)	**$ 27,433**	**$ 21,945**	**$ 22,000**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ -	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ -
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (564,836)	$ (519,261)	$ (537,250)
Total Capital Improvements Revenues (Expenses)	$ (564,836)	$ (519,261)	$ (537,250)
INTERFUND TRANSFERS			
Interfund Transfers In	$ 573,785	$ 573,785	$ 407,741
Interfund Transfers Out	$ -	$ -	$ -
Total Interfund Transfers In (Out)	$ 573,785	$ 573,785	$ 407,741
Budget Surplus(Deficit)	**$ 36,382**	**$ 76,469**	**$ (107,509)**
NON-CASH EXPENSES			
Depreciation	$ -	$ -	$ -
Bad Debt Writeoffs	$ -	$ -	$ -
Total Non-Cash Expenses	$ -	$ -	$ -
ACCRUED LIABILITIES & RECEIVABLES	$ -	$ -	$ -
PROJECTED TOTAL CASH & INVESTMENTS	**$ 2,710,126**	**$ 2,758,154**	**$ 2,650,645**
Restricted - Operating & Depreciation Reserve	$ -	$ -	$ -
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 2,710,126**	**$ 2,758,154**	**$ 2,650,645**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Lodging Tax Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 63,306**	**$ 63,306**	**$ 29,500**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ 132,496	$ 126,917	$ 127,000
Charges for Services	$ -	$ -	$ -
Interest Revenue	$ -	$ -	$ -
Miscellaneous Revenue	$ -	$ -	$ -
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 132,496	$ 126,917	$ 127,000
OPERATING EXPENSES			
Personnel	$ -	$ -	$ -
Materials, Supplies & Maintenance	$ 15,500	$ 15,439	$ 10,500
Contractual & Administrative Costs	$ -	$ -	$ 15,000
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ 15,500	$ 15,439	$ 25,500
OPERATING SURPLUS (DEFICIT)	**$ 116,996**	**$ 111,478**	**$ 101,500**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ (33,930)	$ (33,930)	$ -
Total Other Revenue (Expenses)	$ (33,930)	$ (33,930)	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ -
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ -	$ -	$ -
Total Capital Improvements Revenues (Expenses)	$ -	$ -	$ -
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ (111,354)	$ (111,354)	$ (130,765)
Total Interfund Transfers In (Out)	$ (111,354)	$ (111,354)	$ (130,765)
Budget Surplus(Deficit)	**$ (28,288)**	**$ (33,806)**	**$ (29,265)**
NON-CASH EXPENSES			
Depreciation	$ -	$ -	$ -
Bad Debt Writeoffs	$ -	$ -	$ -
Total Non-Cash Expenses	$ -	$ -	$ -
ACCRUED LIABILITIES & RECEIVABLES	$ -	$ -	$ -
PROJECTED TOTAL CASH & INVESTMENTS	**$ 35,018**	**$ 29,500**	**$ 235**
Restricted - Operating & Depreciation Reserve	$ -	$ -	$ -
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 35,018**	**$ 29,500**	**$ 235**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Public Improvements Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 16,540**	**$ 16,540**	**$ -**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ -	$ -	$ -
Interest Revenue	$ -	$ -	$ -
Miscellaneous Revenue	$ -	$ -	$ -
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ -	$ -	$ -
OPERATING EXPENSES			
Personnel	$ -	$ -	$ -
Materials, Supplies & Maintenance	$ -	$ -	$ -
Contractual & Administrative Costs	$ -	$ -	$ -
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ -	$ -	$ -
OPERATING SURPLUS (DEFICIT)	**$ -**	**$ -**	**$ -**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ -	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ -
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (16,541)	$ (16,540)	$ -
Total Capital Improvements Revenues (Expenses)	$ (16,541)	$ (16,540)	$ -
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ -	$ -	$ -
Total Interfund Transfers In (Out)	$ -	$ -	$ -
Budget Surplus(Deficit)	**$ (16,541)**	**$ (16,540)**	**$ -**
NON-CASH EXPENSES			
Depreciation	$ -	$ -	$ -
Bad Debt Writeoffs	$ -	$ -	$ -
Total Non-Cash Expenses	$ -	$ -	$ -
ACCRUED LIABILITIES & RECEIVABLES	$ 1	$ -	$ -
PROJECTED TOTAL CASH & INVESTMENTS	**$ -**	**$ -**	**$ -**
Restricted - Operating & Depreciation Reserve	$ -	$ -	$ -
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ -**	**$ -**	**$ -**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Specific Purpose Tax Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ -**	**$ -**	**$ 192,306**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ 192,306	$ 2,307,672
Charges for Services	$ -	$ -	$ -
Interest Revenue	$ -	$ -	$ -
Miscellaneous Revenue	$ -	$ -	$ -
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ -	$ 192,306	$ 2,307,672
OPERATING EXPENSES			
Personnel	$ -	$ -	$ -
Materials, Supplies & Maintenance	$ -	$ -	$ -
Contractual & Administrative Costs	$ -	$ -	$ -
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ -	$ -	$ -
OPERATING SURPLUS (DEFICIT)	**$ -**	**$ 192,306**	**$ 2,307,672**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ -	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ -
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ -	$ -	$ (504,400)
Total Capital Improvements Revenues (Expenses)	$ -	$ -	$ (504,400)
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ -	$ -	$ -
Total Interfund Transfers In (Out)	$ -	$ -	$ -
Budget Surplus(Deficit)	**$ -**	**$ 192,306**	**$ 1,803,272**
NON-CASH EXPENSES			
Depreciation	$ -	$ -	$ -
Bad Debt Writeoffs	$ -	$ -	$ -
Total Non-Cash Expenses	$ -	$ -	$ -
ACCRUED LIABILITIES & RECEIVABLES	$ -	$ -	$ -
PROJECTED TOTAL CASH & INVESTMENTS	**$ -**	**$ 192,306**	**$ 1,995,578**
Restricted - Operating & Depreciation Reserve	$ -	$ -	$ -
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ -**	**$ 192,306**	**$ 1,995,578**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Solid Waste Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 2,411,449**	**$ 2,416,494**	**$ 2,534,686**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 2,348,081	$ 2,262,267	$ 2,283,186
Interest Revenue	$ 13,716	$ 10,934	$ 11,000
Miscellaneous Revenue	$ 16,010	$ 15,807	$ 5,305
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 2,377,807	$ 2,289,008	$ 2,299,491
OPERATING EXPENSES			
Personnel	$ 549,396	$ 555,826	$ 629,288
Materials, Supplies & Maintenance	$ 307,818	$ 292,905	$ 150,233
Contractual & Administrative Costs	$ 1,002,219	$ 982,563	$ 885,936
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ 1,859,433	$ 1,831,294	$ 1,665,456
OPERATING SURPLUS (DEFICIT)	**$ 518,374**	**$ 457,714**	**$ 634,034**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ -	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ -
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (17,652)	$ -	$ (94,000)
Total Capital Improvements Revenues (Expenses)	$ (17,652)	$ -	$ (94,000)
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ (337,522)	$ (337,522)	$ (470,973)
Total Interfund Transfers In (Out)	$ (337,522)	$ (337,522)	$ (470,973)
Budget Surplus(Deficit)	**$ 163,200**	**$ 120,192**	**$ 69,061**
NON-CASH EXPENSES			
Depreciation	$ 106,772	$ 107,297	$ 107,297
Bad Debt Writeoffs	$ 3,872	$ 3,874	$ 1,918
Total Non-Cash Expenses	$ 110,644	$ 111,171	$ 109,215
ACCRUED LIABILITIES & RECEIVABLES	$ (2,000)	$ (2,000)	$ (2,000)
PROJECTED TOTAL CASH & INVESTMENTS	**$ 2,572,649**	**$ 2,534,686**	**$ 2,601,747**
Restricted - Operating & Depreciation Reserve	$ 458,714	$ 458,714	$ 416,364
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 2,113,935**	**$ 2,075,972**	**$ 2,185,383**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Water Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 2,871,237**	**$ 2,874,329**	**$ 3,377,183**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 3,313,750	$ 3,313,002	$ 3,367,158
Interest Revenue	$ 9,955	$ 7,935	$ 7,900
Miscellaneous Revenue	$ 4,400	$ 4,533	$ 4,500
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 3,328,105	$ 3,325,470	$ 3,379,558
OPERATING EXPENSES			
Personnel	$ 358,798	$ 353,076	$ 388,030
Materials, Supplies & Maintenance	$ 209,789	$ 200,524	$ 170,240
Contractual & Administrative Costs	$ 1,744,237	$ 1,754,099	$ 1,683,887
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ 2,312,824	$ 2,307,698	$ 2,242,157
OPERATING SURPLUS (DEFICIT)	**$ 1,015,281**	**$ 1,017,772**	**$ 1,137,401**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ -	$ -	$ -
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ -	$ -	$ -
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ 236,643
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (286,306)	$ (244,300)	$ (360,398)
Total Capital Improvements Revenues (Expenses)	$ (286,306)	$ (244,300)	$ (123,755)
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ (262,318)	$ (262,318)	$ (430,303)
Total Interfund Transfers In (Out)	$ (262,318)	$ (262,318)	$ (430,303)
Budget Surplus(Deficit)	**$ 466,657**	**$ 511,154**	**$ 583,343**
NON-CASH EXPENSES			
Depreciation	$ 333,156	$ 338,874	$ 338,874
Bad Debt Writeoffs	$ 4,001	$ 4,005	$ 3,690
Total Non-Cash Expenses	$ 337,157	$ 342,879	$ 342,564
ACCRUED LIABILITIES & RECEIVABLES	$ (8,300)	$ (8,300)	$ (8,300)
PROJECTED TOTAL CASH & INVESTMENTS	**$ 3,329,594**	**$ 3,377,183**	**$ 3,952,225**
Restricted - Operating & Depreciation Reserve	$ 578,200	$ 578,200	$ 560,539
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ 150,000	$ 150,000	$ 150,000
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 2,601,394**	**$ 2,648,983**	**$ 3,241,686**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Wastewater Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 2,335,033**	**$ 2,336,658**	**$ 1,901,553**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 1,425,847	$ 1,429,935	$ 1,440,514
Interest Revenue	$ 300	$ 300	$ 300
Miscellaneous Revenue	$ 3,264	$ 2,602	$ 2,600
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 1,429,411	$ 1,432,837	$ 1,443,414
OPERATING EXPENSES			
Personnel	$ 291,741	$ 272,983	$ 285,279
Materials, Supplies & Maintenance	$ 113,199	$ 102,898	$ 132,190
Contractual & Administrative Costs	$ 263,412	$ 263,623	$ 197,709
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ 668,352	$ 639,504	$ 615,178
OPERATING SURPLUS (DEFICIT)	**$ 761,059**	**$ 793,333**	**$ 828,236**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ 340	$ 363	$ 360
Debt Service Expenses	$ (120,902)	$ -	$ (120,902)
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ (120,562)	$ 363	$ (120,542)
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ 355,250	$ 632,520	$ 167,480
Capital Contribution Revenue	$ -	$ -	$ -
Capital Debt Issuance Proceeds	$ 1,262,910	$ 1,495,106	$ 389,644
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (3,194,953)	$ (3,172,172)	$ (721,147)
Total Capital Improvements Revenues (Expenses)	$ (1,576,793)	$ (1,044,546)	$ (164,023)
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ (178,955)	$ (178,955)	$ (304,882)
Total Interfund Transfers In (Out)	$ (178,955)	$ (178,955)	$ (304,882)
Budget Surplus(Deficit)	**$ (1,115,251)**	**$ (429,805)**	**$ 238,788**
NON-CASH EXPENSES			
Depreciation	$ 466,545	$ 430,670	$ 502,670
Bad Debt Writeoffs	$ 1,862	$ 1,863	$ 827
Total Non-Cash Expenses	$ 468,407	$ 432,533	$ 503,497
ACCRUED LIABILITIES & RECEIVABLES	$ (5,300)	$ (5,300)	$ (5,300)
PROJECTED TOTAL CASH & INVESTMENTS	**$ 1,214,482**	**$ 1,901,553**	**$ 2,135,042**
Restricted - Operating & Depreciation Reserve	$ 204,513	$ 204,513	$ 153,795
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ 50,000	$ 50,000	$ 50,000
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 959,969**	**$ 1,647,040**	**$ 1,931,247**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Electric Fund		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Requested Budget
BEGINNING CASH & INVESTMENTS	**$ 2,972,240**	**$ 2,979,329**	**$ 3,144,009**
OPERATING REVENUE			
Local Taxes	$ -	$ -	$ -
Licenses & Permits	$ -	$ -	$ -
Fines & Assessments	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -
Charges for Services	$ 12,273,414	$ 12,264,383	$ 12,577,499
Interest Revenue	$ 18,991	$ 15,141	$ 15,000
Miscellaneous Revenue	$ 11,360	$ 35,715	$ 22,606
Operating Grants & Contributions	$ -	$ -	$ -
Total Operating Revenue	$ 12,303,765	$ 12,315,239	$ 12,615,105
OPERATING EXPENSES			
Personnel	$ 1,062,635	$ 1,000,372	$ 1,061,069
Materials, Supplies & Maintenance	$ 370,216	$ 363,113	$ 325,045
Contractual & Administrative Costs	$ 9,876,172	$ 10,086,792	$ 9,771,073
Operating Grants	$ -	$ -	$ -
Total Operating Expenses	$ 11,309,023	$ 11,450,277	$ 11,157,186
OPERATING SURPLUS (DEFICIT)	**$ 994,742**	**$ 864,962**	**$ 1,457,919**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ 1,500	$ -	$ 1,500
Debt Service Expenses	$ -	$ -	$ -
Community Funding Program Expenses	$ -	$ -	$ -
Total Other Revenue (Expenses)	$ 1,500	$ -	$ 1,500
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ -	$ -	$ 10,000
Capital Contribution Revenue	$ 293,179	$ 168,543	$ -
Capital Debt Issuance Proceeds	$ -	$ -	$ -
Capital Direct Distribution Funding	$ -	$ -	$ -
Capital Outlay Expenses	$ (496,241)	$ (366,610)	$ (232,782)
Total Capital Improvements Revenues (Expenses)	$ (203,062)	$ (198,067)	$ (222,782)
INTERFUND TRANSFERS			
Interfund Transfers In	$ -	$ -	$ -
Interfund Transfers Out	$ (519,215)	$ (519,215)	$ (1,193,122)
Total Interfund Transfers In (Out)	$ (519,215)	$ (519,215)	$ (1,193,122)
Budget Surplus(Deficit)	**$ 273,965**	**$ 147,680**	**$ 43,515**
NON-CASH EXPENSES			
Depreciation	$ 458,088	$ 434,812	$ 446,329
Bad Debt Writeoffs	$ 11,492	$ 11,500	$ 7,229
Total Non-Cash Expenses	$ 469,580	$ 446,312	$ 453,558
ACCRUED LIABILITIES & RECEIVABLES	$ 17,000	$ 17,000	$ 17,000
PROJECTED TOTAL CASH & INVESTMENTS	**$ 3,263,205**	**$ 3,144,009**	**$ 3,204,525**
Restricted - Operating & Depreciation Reserve	$ 2,819,547	$ 2,819,547	$ 2,789,297
Restricted - Specific Use Reserve	$ -	$ -	$ -
Restricted - Capital Reserve	$ -	$ -	$ -
Restricted - WWDC Reserve	$ -	$ -	$ -
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 443,658**	**$ 324,462**	**$ 415,228**

Proposed Budget

CASH FLOW SUMMARY

City of Cody Budget FY17-18

	Total All Funds		
	FY16-17 Approved Budget	FY16-17 Projeted Year End Actual	FY17-18 Projected Budget
BEGINNING CASH & INVESTMENTS	**$ 20,491,978**	**$ 20,523,673**	**$ 20,762,027**
OPERATING REVENUE			
Local Taxes	$ 1,792,118	$ 1,829,534	$ 880,278
Licenses & Permits	$ 326,143	$ 373,999	$ 312,200
Fines & Assessments	$ 95,581	$ 87,828	$ 75,797
Intergovernmental	$ 4,552,316	$ 4,653,196	$ 6,750,480
Charges for Services	$ 21,056,632	$ 20,902,641	$ 21,130,494
Interest Revenue	$ 106,765	$ 85,249	$ 85,200
Miscellaneous Revenue	$ 70,934	$ 106,914	$ 68,211
Operating Grants & Contributions	$ 389,570	$ 345,972	$ 330,802
Total Operating Revenue	$ 28,390,059	$ 28,385,334	$ 29,633,462
OPERATING EXPENSES			
Personnel	$ 9,103,946	$ 8,665,828	$ 9,206,131
Materials, Supplies & Maintenance	$ 2,364,405	$ 2,200,618	$ 1,985,286
Contractual & Administrative Costs	$ 14,723,367	$ 14,889,092	$ 14,365,348
Operating Grants	$ 113,730	$ 65,453	$ 21,903
Total Operating Expenses	$ 26,305,448	$ 25,820,992	$ 25,578,668
OPERATING SURPLUS (DEFICIT)	**$ 2,084,611**	**$ 2,564,342**	**$ 4,054,794**
OTHER REVENUES (EXPENSES)			
Sale of Assets Revenue	$ 1,840	$ 24,788	$ 1,860
Debt Service Expenses	$ (120,902)	$ -	$ (120,902)
Community Funding Program Expenses	$ (33,930)	$ (33,930)	$ -
Total Other Revenue (Expenses)	$ (152,992)	$ (9,142)	$ (119,042)
CAPITAL IMPROVEMENTS PROGRAM REVENUE (EXPENSES)			
Capital Grant Revenue	$ 1,187,973	$ 1,149,995	$ 460,945
Capital Contribution Revenue	$ 548,179	$ 435,043	$ -
Capital Debt Issuance Proceeds	$ 1,262,910	$ 1,495,106	$ 389,644
Capital Direct Distribution Funding	$ 690,771	$ 690,542	$ 691,059
Capital Outlay Expenses	$ (5,808,302)	$ (5,538,932)	$ (2,855,841)
Total Capital Improvements Revenues (Expenses)	$ (2,118,469)	$ (1,768,246)	$ (1,314,193)
INTERFUND TRANSFERS			
Interfund Transfers In	$ 1,688,647	$ 1,688,647	$ 2,764,550
Interfund Transfers Out	$ (1,688,647)	$ (1,688,647)	$ (2,764,550)
Total Interfund Transfers In (Out)	$ -	$ -	$ -
Budget Surplus(Deficit)	**$ (186,850)**	**$ 786,954**	**$ 2,621,559**
NON-CASH EXPENSES			
Depreciation	$ 1,364,561	$ 1,311,653	$ 1,395,170
Bad Debt Writeoffs	$ 90,326	$ 75,742	$ 78,511
Total Non-Cash Expenses	$ 1,454,887	$ 1,387,395	$ 1,473,681
ACCRUED LIABILITIES & RECEIVABLES	$ (548,599)	$ (548,600)	$ (552,600)
PROJECTED TOTAL CASH & INVESTMENTS	**$ 19,756,529**	**$ 20,762,027**	**$ 22,830,986**
Restricted - Operating & Depreciation Reserve	$ 6,545,822	$ 6,545,822	$ 6,388,292
Restricted - Specific Use Reserve	$ 179,432	$ 179,432	$ 99,628
Restricted - Capital Reserve	$ 50,000	$ 190,000	$ 50,000
Restricted - WWDC Reserve	$ 150,000	$ 150,000	$ 150,000
PROJECTED ENDING UNRESTRICTED CASH & INVESTMENTS	**$ 12,831,275**	**$ 13,696,773**	**$ 16,143,066**

Proposed Budget

GENERAL FUND - GENERAL REVENUE

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE							
10-200-4110	ADVALOREM TAXES			$ 613,573	$ 617,286	$ 623,037	$ 630,278
10-200-4120	FRANCHISES FEES			$ 1,183,411	$ 1,174,832	$ 1,206,497	$ 250,000
10-200-4130	MOTOR VEHICLE FEES			$ 152,814	$ 155,899	$ 207,326	$ 152,808
10-200-4220	BUSINESS LICENSES			$ 2,129	$ 1,700	$ 1,718	$ 1,700
10-200-4240	LIQUOR LICENSES			$ 68,289	$ 63,100	$ 64,370	$ 64,000
10-200-4405	CIGARETTE TAXES			$ 78,521	$ 85,000	$ 74,510	$ 75,000
10-200-4410	GASOLINE TAXES			$ 401,082	$ 411,000	$ 412,645	$ 415,000
10-200-4412	LOTTERY PROCEEDS			$ 11,056	$ 44,224	$ 46,710	$ 46,000
10-200-4415	FEDERAL MINERAL ROYALTIES			$ 445,322	$ 442,000	$ 444,315	$ 444,000
10-200-4425	OIL ROYALTIES			$ 5,550	$ 9,200	$ 5,213	$ 5,200
10-200-4430	SALES TAXES			$ 2,420,337	$ 2,423,697	$ 2,465,097	$ 2,500,000
10-200-4435	SEVERANCE TAXES			$ 353,604	$ 353,000	$ 353,548	$ 353,000
10-200-4440	USE TAXES			$ 478,448	$ 470,000	$ 269,822	$ 270,000
10-200-4446	STATE FUEL REIMBURSEMENT			$ 10,671	$ 10,300	$ 10,775	$ 11,000
10-200-4541	UTILITY PENALTIES & FEES			$ 114,268	$ 121,000	$ 114,458	$ 114,000
10-200-4547	SERVICE APPLICATION FEES			$ 8,523	$ -	$ 5,966	$ 6,000
10-200-4610	CASH OVER/SHORT			$ (107)	$ -	$ (8)	$ -
10-200-4630	MISCELLANEOUS REVENUE			$ 24,842	$ 6,400	$ 11,576	$ 8,500
10-200-4640	APPOINTED BOARD REIMBURSEMENTS			$ 1,076	$ 500	$ 343	$ -
10-200-4720	CONTRIBUTIONS - OTHER			$ 33,565	$ -	$ -	$ 16,000
	Skylighters Fireworks	***FY17-18***	***$ 16,000***				
10-200-4743	STATE DIRECT DISTRIBUTION FUNDING			$ 782,777	$ 690,771	$ 690,542	$ 691,059
10-200-4745	INTEREST REVENUE			$ 52,983	$ 36,370	$ 28,994	$ 29,000
10-200-4746	PURCHASE CARD REBATE			$ 8,469	$ 8,500	$ 7,492	$ 7,500
10-200-4760	SALE OF ASSETS			$ 7,498	$ -	$ -	$ -
10-200-4790	TRANSFERS IN - ENTERPRISE FUND OPERATING			$ 1,112,289	$ 1,003,508	$ 1,003,508	$ 1,063,967
	Solid Waste Fund		***$ 136,320***				
	Water Fund		***$ 243,543***				
	Wastewater Fund		***$ 196,292***				
	Electric Fund		***$ 487,811***				
10-200-4791	TRANSFERS IN - LODGING TAX			$ 32,000	$ 111,354	$ 111,354	$ 130,765
	Parade Sponsorships		***$ 52,765***				
	Operating Transfer		***$ 30,000***				
	Parks Maintenance		***$ 40,000***				
	Crisis Intervention		***$ 3,000***				
	Park County Court Supervised Treatment Program		***$ 5,000***				
10-200-NEW	TRANSFERS IN - ENTERPRISE FUND FRANCHISE FEES			$ -	$ -	$ -	$ 973,910
	Solid Waste Fund		***$ 111,420***				
	Water Fund		***$ 164,803***				
	Wastewater Fund		***$ 70,897***				
	Electric Fund		***$ 626,790***				
10-200-NEW	TRANSFERS IN - VEHICLE MAINTENANCE ALLOCATION			$ -	$ -	$ -	$ 188,168
	Solid Waste Fund		***$ 148,072***				
	Water Fund		***$ 8,366***				
	Wastewater Fund		***$ 11,025***				
	Electric Fund		***$ 20,704***				
10-200-4919	GRANTS - WBC CITIZENS ACADEMY			$ 2,000	$ -	$ -	$ -
10-200-4931	GRANTS - SLIB CWC APP SERVER			$ -	$ 5,000	$ 4,442	$ -
	TOTAL OPERATING REVENUE			**$ 8,404,990**	**$ 8,244,641**	**$ 8,164,251**	**$ 8,446,854**

Proposed Budget

GENERAL FUND - PUBLIC SAFETY REVENUE

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE					
10-300-4310	COURT FINES	$ 83,073	$ 85,000	$ 74,853	$ 65,935
10-300-4315	PUBLIC DEFENDER REIMBURSEMENT	$ 8,024	$ 5,960	$ 8,684	$ 6,492
10-300-4320	JAIL REIMBURSEMENTS	$ 5,247	$ 4,621	$ 4,291	$ 3,370
10-300-4330	POLICE FEES	$ 4,658	$ 4,300	$ 2,385	$ 2,300
10-300-4630	MISCELLANEOUS REVENUE	$ 1,999	$ -	$ 5,419	$ -
10-300-4713	STATE FORFEITURE FUNDS	$ -	$ -	$ 447	$ -
10-300-4711	BOMB SQUAD REIMBURSEMENTS	$ -	$ 3,000	$ 8,852	$ 3,000
10-300-4715	SRO - SCHOOL DIST REIMBURSEMENT	$ 42,620	$ 43,105	$ 43,105	$ 45,504
10-300-4744	DAMAGE CLAIM REIMBURSEMENTS	$ 104	$ -	$ -	$ -
10-300-4760	SALE OF ASSETS	$ 2,493	$ -	$ 125	$ -
10-300-4805	GRANTS - WASCOP TOBACCO COMPLIANCE	$ 3,315	$ 2,210	$ 2,040	$ 2,040
10-300-4806	GRANTS - DOJ VEST PROGRAM	$ 2,790	$ 3,010	$ 1,773	$ -
10-300-4871	GRANTS - WASCOP ALCOHOL COMPLIANCE	$ 4,760	$ 4,250	$ 4,250	$ 4,250
10-300-4923	GRANTS - HOMELAND SECURITY 2014 -BOMB TEAM	$ 13,342	$ -	$ -	$ -
10-300-4926	GRANTS - HOMELAND SECURITY 2015	$ 271	$ -	$ -	$ -
10-300-4929	GRANTS - HOMELAND SECURITY 2016	$ -	$ 8,150	$ 7,714	$ -
	TOTAL OPERATING REVENUE	**$ 172,696**	**$ 163,606**	**$ 163,938**	**$ 132,891**
CAPITAL REVENUE					
10-300-6623	GRANTS - HOMELAND SECURITY 2014	$ 10,706	$ -	$ -	$ -
10-300-6624	GRANTS - HOMELAND SECURITY 2014 BOMB TEAM	$ 7,247	$ -	$ -	$ -
10-300-6638	GRANTS - HOMELAND SECURITY 2015	$ 17,288	$ -	$ -	$ -
	TOTAL CAPITAL REVENUE	**$ 35,241**	**$ -**	**$ -**	**$ -**
	TOTAL PUBLIC SAFETY REVENUE	**$ 207,937**	**$ 163,606**	**$ 163,938**	**$ 132,891**

Proposed Budget

GENERAL FUND - PARKS, FACILITIES & RECREATION REVENUE

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE							
10-400-4501	RECREATION PROGRAM REVENUE			$ 248,497	$ 249,536	$ 227,484	$ 234,309
10-400-4505	VENDING REVENUE			$ 5,339	$ 5,313	$ 5,757	$ 5,930
10-400-4506	REC FACILITY RENTAL			$ 98,871	$ 111,910	$ 111,989	$ 66,329
	Park Co School District Swimming	*FY17-18*	*$ 40,250*				
	Gyms, Pools, Conference Rooms, Lockers, Etc	*FY17-18*	*$ 26,079*				
10-400-4507	COUNTY WEED/PEST REIMB			$ 59,287	$ 35,000	$ 60,000	$ 60,000
10-400-4510	MEMBERSHIPS & DAILY USE FEES			$ 710,572	$ 776,750	$ 719,602	$ 700,000
10-400-4511	MINIATURE GOLF REVENUE			$ 46,042	$ 46,350	$ 51,080	$ 52,612
10-400-4512	AUDITORIUM/EQUIPMENT RENTALS			$ 18,524	$ 23,618	$ 26,823	$ 27,628
10-400-4513	PARKS/BALLFIELD RENTAL			$ 24,360	$ 18,576	$ 18,530	$ 22,586
10-400-4519	CHILD CARE FEES			$ 3,671	$ -	$ (427)	$ -
10-400-4539	POINT OF SALE REVENUE			$ 3,706	$ 4,151	$ 3,871	$ 3,987
10-400-4630	MISCELLANEOUS REVENUE			$ 1,412	$ -	$ -	$ -
10-400-4710	CONTRIBUTIONS - PARKS			$ 749	$ -	$ -	$ -
10-400-4725	CONTRIBUTIONS - CONCERTS IN THE PARK			$ 9,125	$ 9,225	$ 7,725	$ 7,725
10-400-4730	CONTRIBUTIONS - SRD OPERATING			$ 177,165	$ 157,290	$ 153,802	$ 159,790
	32% of Mill Levy	*FY17-18*	*$ 120,179*				
	Benefit Reimbursement	*FY17-18*	*$ 2,111*				
	Marketing & WIFI	*FY17-18*	*$ 7,000*				
	Concerts in the Park	*FY17-18*	*$ 3,000*				
	Swim Lessons 2nd &3rd Grade	*FY17-18*	*$ 5,000*				
	Rec & Aquatics Program Reimb	*FY17-18*	*$ 22,500*				
10-400-4732	CONTRIBUTIONS - REC CENTER			$ -	$ 250	$ 250	$ -
10-400-4733	CONTRIBUTIONS - ASAP			$ 10,000	$ 750	$ 500	$ -
10-400-4734	CONTRIBUTIONS - CITY PARK BANDSHELL			$ 16,537	$ -	$ -	$ -
10-400-4735	CONTRIBUTIONS - OTHER			$ 1,008	$ -	$ -	$ -
10-400-4740	ENDOWMENT - STOCK FOUNDATION			$ 70,535	$ 70,320	$ 72,822	$ 73,000
10-400-4755	DAMAGE CLAIM REIMBURSEMENTS			$ 7,270	$ -	$ -	$ -
10-400-4755	LEASE REVENUE - PUBLIC FACILITIES			$ 20,558	$ 20,125	$ 31,625	$ 25,525
	Stock Center	*FY17-18*	*$ 9,600*				
	Nichol Mall	*FY17-18*	*$ 15,900*				
	Humane Society	*FY17-18*	*$ 25*				
10-400-NEW	LEASE REVENUE - RECREATION			$ -	$ -	$ -	$ 56,500
	Gymnastics Equipment	*FY17-18*	*$ 100*				
	AT & T Cell Tower	*FY17-18*	*$ 30,444*				
	Union Wireless Cell Tower	*FY17-18*	*$ 25,956*				
10-400-4760	SALE OF ASSETS			$ 36,191	$ -	$ -	$ -
10-400-4839	GRANTS - WY ARTS COUNCIL CONCERTS IN THE PARK			$ 5,655	$ 3,325	$ 3,325	$ 6,750
10-400-4877	GRANTS - PARK CO TRAVEL COUNCIL			$ 500	$ 500	$ 500	$ 500
10-400-4930	GRANTS - WY AFTERSCHOOL ALLIANCE			$ -	$ 2,588	$ 2,588	$ -
10-400-4932	GRANTS - SLIB CONSENSUS PRIMARY DOMAIN CONTROLLER			$ -	$ 6,000	$ 4,961	$ -
10-400-4933	GRANTS - SLIB CONSENSUS SECONDARY DOMAIN CONTROLLER			$ -	$ 5,000	$ 3,999	$ -
	TOTAL OPERATING REVENUE			**$ 1,575,574**	**$ 1,546,577**	**$ 1,506,806**	**$ 1,503,171**
CAPITAL REVENUE							
10-400-6201	GRANTS - WY STATE PARKS BECK LAKE MOUNTAIN BIKE PARK			$ 48,090	$ -	$ -	$ -
10-400-6202	CONTRIBUTIONS - BECK LAKE MOUNTAIN BIKE PARK			$ 5,038	$ -	$ -	$ -
10-400-6405	GRANTS - SLIB CWC PARKS SHOP RENOVATION			$ 220,057	$ 179,943	$ 179,942	$ -
10-400-6406	GRANTS - WBC CODY CUPBOARD BUILDING RENOVATION			$ 22,437	$ 352,564	$ 45,686	$ -
10-400-6407	CONTRIBUTIONS - CODY CUPBOARD RENOVATION			$ -	$ 10,000	$ 10,000	$ -
10-400-6411	CONTRIBUTIONS - TRAILHEAD OPEN SPACE DEVELOPMENT			$ -	$ 70,000	$ 80,000	$ -
10-400-6701	GRANTS - SLIB CWC GLENDALE PLAY EQUIPMENT			$ 123,974	$ -	$ -	$ -
10-400-6702	GRANTS - WBC MENTOCK PLAYGROUND			$ -	$ 150,000	$ 150,000	$ -
10-400-6703	CONTRIBUTIONS - MENTOCK PLAYGROUND			$ -	$ 175,000	$ 176,500	$ -
10-400-6704	GRANTS - SLIB CWC MENTOCK PLAYGROUND			$ -	$ 75,000	$ 75,000	$ -
	TOTAL CAPITAL REVENUE			**$ 419,596**	**$ 1,012,507**	**$ 717,128**	**$ -**
	TOTAL PARKS, FACILITIES & RECREATION REVENUE			**$ 1,995,170**	**$ 2,559,084**	**$ 2,223,934**	**$ 1,503,171**

Proposed Budget

GENERAL FUND - PUBLIC WORKS REVENUE

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE					
10-500-4210	BUILDING PERMITS	$ 223,140	$ 220,000	$ 265,375	$ 204,000
10-500-4230	CONTRACTORS LICENSES	$ 36,250	$ 35,343	$ 35,000	$ 35,000
10-500-4250	ENCROACHMENT PERMITS	$ 5,485	$ 6,000	$ 7,536	$ 7,500
10-500-4537	VEHICLE MAINTENANCE ALLOCATIONS	$ 287,416	$ 305,911	$ 305,911	$ 136,431
10-500-4540	DEVELOPMENT FEES	$ 9,241	$ 8,000	$ 8,000	$ 8,000
10-500-4630	MISCELLANEOUS REVENUE	$ 1,413	$ 1,000	$ 1,000	$ 1,000
10-500-4741	OPEN SPACE CONTRIBUTIONS	$ 15,122	$ -	$ -	$ -
10-500-4744	DAMAGE CLAIM REIMBURSEMENTS	$ 10,512	$ -	$ 6,000	$ -
10-500-4760	SALE OF ASSETS	$ 5	$ -	$ 24,300	$ -
10-500-4924	GRANTS - SLIB CWC COUGAR AVE DESIGN	$ 39,995	$ -	$ -	$ -
10-500-4934	GRANTS - SLIB CWC PRIMARY DOMAIN CONTROLLER	$ -	$ 6,000	$ 4,844	$ -
10-500-4935	GRANTS - SLIB CWC SECONDARY DOMAIN CONTROLLER	$ -	$ 5,000	$ 3,999	$ -
10-500-4936	GRANTS - SLIB CWC STREET RECONSTRUCTION - BECK AVE 17TH TO	$ -	$ 65,597	$ 23,441	$ -
10-500-NEW	GRANTS - SLIB CWC ALLEY REBUILD	$ -	$ -	$ -	$ 12,243
	TOTAL OPERATING REVENUE	**$ 628,579**	**$ 652,851**	**$ 685,406**	**$ 404,174**
CAPITAL REVENUE					
10-500-6515	GRANTS - SLIB CWC STORM DRAIN 12TH ST ELM TO OUTLET	$ 282,550	$ -	$ -	$ -
10-500-6516	GRANTS - SLIB CWC PARKING LOT 13TH & RUMSEY	$ 38,849	$ -	$ -	$ -
10-500-6526	GRANTS - SLIB CWC BLACKBURN OVERLAY (COUGAR-BIG HORN)	$ -	$ 39,721	$ 34,214	$ -
10-500-6645	GRANTS - SLIB CWC SIGN PRINTER	$ -	$ 12,495	$ 12,295	$ -
10-500-6646	GRANTS - SLIB CWC HEART MTN TRAFFIC SIGNAL	$ -	$ 12,000	$ 11,378	$ -
10-500-NEW	GRANTS - SLIB CWC PANORAMA SUBD ASPHALT OVERLAY	$ -	$ -	$ -	$ 31,108
10-500-NEW	GRANTS - SLIB CWC CITY SHOP ROOF REPLACEMENT	$ -	$ -	$ -	$ 15,714
	TOTAL CAPITAL REVENUE	**$ 321,399**	**$ 64,216**	**$ 57,887**	**$ 46,822**
	TOTAL PUBLIC WORKS REVENUE	**$ 949,978**	**$ 717,067**	**$ 743,293**	**$ 450,996**

Proposed Budget

GENERAL FUND - MAYOR/COUNCIL

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-210-5110	SALARIES - REGULAR				$ 69,200	$ 81,600	$ 58,400	$ 74,400
10-210-5112	SALARIES - TEMP/SEASONAL				$ -	$ -	$ -	$ 1,000
	Skylighters Fireworks	***FY17-18***	***$***	***1,000***				
10-210-5130	FICA EXPENSE				$ 5,293	$ 6,242	$ 4,467	$ 5,768
10-210-5134	WORKERS COMPENSATION				$ 146	$ 155	$ 110	$ 189
10-210-5140	EDUCATION & TRAINING				$ 680	$ 1,500	$ 1,300	$ 1,500
	WAM Winter Workshop	***FY17-18***	***$***	***675***				
	WAM Convention	***FY17-18***	***$***	***825***				
10-210-5160	TRAVEL & MEETINGS EXPENSE				$ 4,337	$ 6,500	$ 3,831	$ 5,800
	WAM Winter Workshop	***FY17-18***	***$***	***900***				
	WAM Convention	***FY17-18***	***$***	***650***				
	WAM Board Meeting (4)	***FY17-18***	***$***	***1,500***				
	Region III Meetings (4)	***FY17-18***	***$***	***400***				
	Legislative Dinner	***FY18-19***	***$***	***1,200***				
	Mid Year Retreat/Budget Session	***FY17-18***	***$***	***400***				
	Misc	***FY17-18***	***$***	***750***				
10-210-5234	MATERIALS & SUPPLIES				$ 896	$ 1,500	$ 2,075	$ 1,500
10-210-5321	APPOINTED BOARD EXPENSE				$ 122	$ 500	$ 209	$ -
10-210-5327	DUES & SUBSCRIPTIONS				$ 12,243	$ 12,500	$ 12,243	$ 12,375
	Wy Association of Municipalities	***FY17-18***	***$***	***12,375***				
10-210-5328	ELECTION EXPENSE				$ -	$ 10,000	$ 7,620	$ -
10-210-5333	PROFESSIONAL FEES & SERVICES				$ 2,018	$ -	$ -	$ -
10-210-5336	TIPSY TAXI PROGRAM				$ 3,451	$ 3,250	$ 3,947	$ 3,600
10-210-5339	CONTRACTUAL LEGAL SERVICES				$ 82,938	$ 87,939	$ 83,442	$ 87,500
	City Attorney Contract	***FY17-18***	***$***	***85,000***				
	Outside Legal Services	***FY17-18***	***$***	***2,500***				
10-210-5340	CITIZENS ACADEMY				$ -	$ 2,403	$ -	$ 4,750
10-210-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 8,998	$ -	$ -	$ 1,800
	Council Chambers Laptop	***FY17-18***	***$***	***1,800***				
10-210-5435	MACHINERY & EQUIPMENT				$ 6,069	$ -	$ -	$ -
10-210-5716	YELLOWSTONE AIRPORT FUNDING				$ 197,589	$ 193,374	$ 193,374	$ 187,156
10-210-5717	CODY COUNCIL ON AGING				$ 35,628	$ 40,994	$ 40,183	$ 40,600
	City of Cody Utilities	***FY17-18***	***$***	***30,100***				
	Fuel	***FY17-18***	***$***	***10,500***				
10-210-5718	PARK COUNTY ANIMAL SHELTER				$ 45,000	$ 45,000	$ 45,000	$ 45,000
10-210-NEW	4th OF JULY FIREWORKS DISPLAY				$ -	$ -	$ -	$ 15,000
10-210-5720	WAM CONVENTION EXPENSES				$ 26,756	$ -	$ -	$ -
10-210-5919	GRANTS - WBC CITIZENS ACADEMY				$ 4,601	$ -	$ -	$ -
	TOTAL OPERATING EXPENSES				**$ 505,965**	**$ 493,457**	**$ 456,201**	**$ 487,938**

Proposed Budget

GENERAL FUND - CITY ADMINISTRATOR

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-230-5110	SALARIES - REGULAR				$ 106,000	$ 106,000	$ 105,999	$ 106,000
10-230-5130	FICA EXPENSE				$ 8,323	$ 8,190	$ 8,239	$ 8,109
10-230-5131	HEALTH INSURANCE EXPENSE				$ 13,707	$ 15,125	$ 15,119	$ 15,567
10-230-5132	RETIREMENT CONTRIBUTIONS				$ 12,921	$ 13,051	$ 12,646	$ 12,921
10-230-5133	DEFERRED COMPENSATION				$ -	$ 1,060	$ 1,060	$ 2,012
10-230-5134	WORKERS COMPENSATION				$ 232	$ 203	$ 207	$ 265
10-230-5136	VEHICLE & CELL PHONE ALLOWANCE				$ 4,800	$ 4,800	$ 4,800	$ 4,800
10-230-5137	LONG TERM DISABILITY INS				$ 720	$ -	$ -	$ -
10-230-5140	EDUCATION & TRAINING				$ 848	$ 3,000	$ 870	$ 900
	WAM Winter Workshop	***FY17-18***	***$***	***150***				
	WAM Fall Retreat	***FY17-18***	***$***	***150***				
	WAM Convention	***FY17-18***	***$***	***325***				
	Great Open Spaces City Mgmt Assn (Cody 2018)	***FY17-18***	***$***	***275***				
10-230-5160	TRAVEL & MEETINGS EXPENSE				$ 8,812	$ 3,930	$ 2,161	$ 2,250
	WAM Winter Workshop	***FY17-18***	***$***	***475***				
	WAM Fall Retreat	***FY17-18***	***$***	***375***				
	WAM Convention	***FY17-18***	***$***	***400***				
	Region III meetings/legistative meetings/SLIB	***FY17-18***	***$***	***1,000***				
10-230-5234	MATERIALS & SUPPLIES				$ 191	$ 500	$ 100	$ 300
10-230-5314	UTILITIES				$ 486	$ 600	$ 680	$ 690
	Verizon Wireless	***FY17-18***	***$***	***690***				
10-230-5327	DUES & SUBSCRIPTIONS				$ 913	$ 1,000	$ 1,200	$ 1,375
	Cody Rotary Club	***FY17-18***	***$***	***350***				
	Great Open Spaces City Mgmt Assn	***FY17-18***	***$***	***125***				
	Int'l City County Managers Assn	***FY17-18***	***$***	***900***				
10-230-5333	PROFESSIONAL FEES				$ -	$ -	$ -	$ 35
	Wellness Program	***FY17-18***	***$***	***35***				
10-230-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 1,794	$ -	$ -	$ -
	TOTAL OPERATING EXPENSES				**$ 159,747**	**$ 157,459**	**$ 153,080**	**$ 155,224**

Proposed Budget

GENERAL FUND - ADMINISTRATIVE SERVICES

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-240-5110	SALARIES - REGULAR				$ 681,551	$ 675,033	$ 661,164	$ 691,428
10-240-5112	SALARIES - TEMP/SEASONAL				$ 1,767	$ 4,200	$ 3,193	$ 4,200
10-240-5113	SALARIES - OVERTIME				$ 3,866	$ 4,000	$ 3,607	$ 4,000
10-240-5130	FICA EXPENSE				$ 50,953	$ 52,267	$ 49,690	$ 53,522
10-240-5131	HEALTH INSURANCE EXPENSE				$ 125,526	$ 151,255	$ 136,219	$ 148,984
10-240-5132	RETIREMENT CONTRIBUTIONS				$ 77,614	$ 78,386	$ 74,572	$ 80,384
10-240-5134	WORKERS COMPENSATION				$ 4,461	$ 4,280	$ 4,562	$ 5,441
10-240-5136	VEHICLE & CELL PHONE ALLOWANCE				$ -	$ 1,200	$ 1,200	$ 1,200
10-240-5137	LONG TERM DISABILITY INS				$ 4,188	$ -	$ -	$ -
10-240-5140	EDUCATION & TRAINING				$ 2,394	$ 2,400	$ 1,348	$ 2,850
	WY Conference of Municipal Courts	*FY17-18*	*$*	*200*				
	Government Finance Officers Association	*FY17-18*	*$*	*300*				
	Assn of Records Managers & Administrators	*FY17-18*	*$*	*275*				
	Microsoft MCSA Certification	*FY17-18*	*$*	*900*				
	Security Plus Certification	*FY17-18*	*$*	*350*				
	Clerk/Treasurers Fall/Spring Retreats(2 people/per conference)	*FY17-18*	*$*	*200*				
	WAM Conference	*FY17-18*	*$*	*325*				
	MISC	*FY17-18*	*$*	*300*				
10-240-5142	SUBSTANCE TESTING				$ 106	$ -	$ -	$ 40
10-240-5151	EXCELLENCE PROGRAM				$ 1,285	$ 3,500	$ 2,163	$ 2,800
	Employee Recognition Events	*FY17-18*	*$*	*1,650*				
	Employee Years of Service Awards	*FY17-18*	*$*	*1,150*				
10-240-5160	TRAVEL & MEETINGS EXPENSE				$ 1,423	$ 2,450	$ 764	$ 2,825
	WY Conference of Municipal Courts	*FY17-18*	*$*	*650*				
	Clerk/Treasurers Fall/Spring Retreats	*FY17-18*	*$*	*650*				
	WAM Conference	*FY17-18*	*$*	*525*				
	MISC	*FY17-18*	*$*	*1,000*				
10-240-5165	LEADERSHIP & TECHNICAL TRAINING				$ 199	$ 5,000	$ -	$ 2,500
10-240-5170	UNIFORMS				$ 247	$ 200	$ -	$ 300
10-240-5211	GASOLINE				$ 1,608	$ 1,800	$ 1,598	$ 1,800
10-240-5234	MATERIALS & SUPPLIES				$ 16,685	$ 15,000	$ 14,584	$ 15,000
10-240-5236	SAFETY SUPPLIES & EQUIPMENT				$ 2,245	$ 2,500	$ 2,165	$ 2,500
10-240-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 6,033	$ 6,850	$ 7,535	$ 8,040
	Copier Maintenance Agreement	*FY17-18*	*$*	*3,600*				
	Itron Maintenance Agreement	*FY17-18*	*$*	*4,200*				
	Vehicle Washes	*FY17-18*	*$*	*240*				
10-240-5244	POSTAGE				$ 24,357	$ 33,500	$ 15,909	$ 20,405
	Utility Bills	*FY17-18*	*$*	*155*				
	Postage Permits	*FY17-18*	*$*	*250*				
	Other Mailings	*FY17-18*	*$*	*20,000*				
10-240-5249	ALLOCATED FLEET MAINTENANCE				$ 1,044	$ 2,773	$ 2,773	$ 4,126
10-240-5310	BAD DEBT EXPENSE				$ 2,846	$ 3,814	$ 2,907	$ 3,900
	Collection Agency Commission - Utilities	*FY17-18*	*$*	*2,900*				
	Collection Agency Commission - Court Fines	*FY17-18*	*$*	*1,000*				
10-240-5311	BANKING FEES				$ 6,652	$ 6,392	$ 8,453	$ 8,500
10-240-5313	TAXES & ASSESSMENTS				$ 3,409	$ -	$ -	$ -
10-240-5314	UTILITIES				$ 31,140	$ 26,652	$ 25,710	$ 26,365
	City of Cody	*FY17-18*	*$*	*10,520*				
	Black Hills Energy	*FY17-18*	*$*	*2,860*				
	TCT West	*FY17-18*	*$*	*10,340*				
	Verizon	*FY17-18*	*$*	*800*				
	WCS Telecom Long Distance	*FY17-18*	*$*	*1,845*				
10-240-5320	ADVERTISING				$ 46,958	$ 45,000	$ 40,211	$ 40,250
	Legal & Public Notices	*FY17-18*	*$*	*33,250*				
	Personnel	*FY17-18*	*$*	*3,500*				
	Marketing	*FY17-18*	*$*	*2,500*				
	Other	*FY17-18*	*$*	*1,000*				
10-240-5323	COMPUTER SUPPORT SERVICES				$ 53,230	$ 41,779	$ 41,767	$ 51,137
	Caselle accounting software	*FY17-18*	*$*	*4,597*				
	Caselle GL Conversion	*FY17-18*	*$*	*7,000*				
	CivicPlus website hosting	*FY17-18*	*$*	*6,506*				

Proposed Budget

GENERAL FUND - ADMINISTRATIVE SERVICES

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	DOTGOV domain registration	*FY17-18*	*$*	*400*				
	Enhancesoft IT support system	*FY17-18*	*$*	*264*				
	Evault Cloud data storage	*FY17-18*	*$*	*10,000*				
	Google (87) email	*FY17-18*	*$*	*8,700*				
	Granicus web streaming	*FY17-18*	*$*	*7,500*				
	LogMeIn (100) remote access	*FY17-18*	*$*	*2,000*				
	Sterling Codifiers online hosting	*FY17-18*	*$*	*500*				
	Symantec (90) virus protection	*FY17-18*	*$*	*2,450*				
	SonicWALL Firewall	*FY17-18*	*$*	*1,100*				
	TCT email SMTP outbound service	*FY17-18*	*$*	*120*				
10-240-5327	DUES & SUBSCRIPTIONS				$ 1,396	$ 2,295	$ 2,275	$ 2,245
	Government Finance Officers Association	*FY17-18*	*$*	*170*				
	Governmental Accounting Standards Board	*FY17-18*	*$*	*250*				
	Thompson Reuters Finance Checkpoint	*FY17-18*	*$*	*625*				
	WY Assn of Municipalities Clerks & Treasurers	*FY17-18*	*$*	*140*				
	Business & Legal Resources HR	*FY17-18*	*$*	*350*				
	Cody Enterprise	*FY17-18*	*$*	*30*				
	Society for Human Resource Management	*FY17-18*	*$*	*380*				
	Sruvey Monkey	*FY17-18*	*$*	*200*				
	Western Pathology Annual Fee	*FY17-18*	*$*	*100*				
10-240-5331	INSURANCE & BONDS				$ 86,847	$ 76,926	$ 76,926	$ 70,870
	Liability Insurance - LGLP	*FY17-18*	*$*	*35,114*				
	Property Insurance - Travelers	*FY17-18*	*$*	*34,391*				
	Employee & Notary Bonds	*FY17-18*	*$*	*350*				
	Merco Detention Pond	*FY17-18*	*$*	*1,015*				
10-240-5333	PROFESSIONAL FEES & SERVICES				$ 47,361	$ 30,151	$ 32,295	$ 24,131
	AIS Utility Billing Services	*FY17-18*	*$*	*145*				
	Alternate Judges	*FY17-18*	*$*	*1,000*				
	Public Defenders	*FY17-18*	*$*	*500*				
	Wellness Program	*FY17-18*	*$*	*280*				
	Incarceration Costs	*FY17-18*	*$*	*3,250*				
	Audit Services	*FY17-18*	*$*	*2,761*				
	OnLIne Utility Exchange Risk Assessments	*FY17-18*	*$*	*3,500*				
	System Asset Preservation	*FY17-18*	*$*	*1,872*				
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*245*				
	Post Office - Address service fees	*FY17-18*	*$*	*1,000*				
	Classification Analysis	*FY17-18*	*$*	*3,578*				
	Sterling Codifiers	*FY17-18*	*$*	*6,000*				
10-240-5360	LEASES & RENTALS - EQUIPMENT				$ 2,465	$ 3,090	$ 2,089	$ 3,300
	Post office box	*FY17-18*	*$*	*300*				
	Post office machine	*FY17-18*	*$*	*3,000*				
10-240-5365	LEASES & RENTALS - FACILITIES				$ 12,810	$ 10,000	$ 5,280	$ -
10-240-5425	FURNITURE & FIXTURES				$ 375	$ -	$ 717	$ 350
10-240-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 26,444	$ 10,050	$ 9,315	$ 13,950
	Desktop Computers (3)	*FY17-18*	*$*	*5,400*				
	City Hall Laptop	*FY17-18*	*$*	*1,800*				
	IT Contingency	*FY17-18*	*$*	*2,500*				
	SonicWALL Firewall	*FY17-18*	*$*	*2,500*				
	Color Printer - admin/acctg tech	*FY17-18*	*$*	*350*				
	Wireless Phone Headsets (2)	*FY17-18*	*$*	*400*				
	Misc (replacement desk phone, etc)	*FY17-18*	*$*	*1,000*				
10-240-5770	BAD DEBT WRITE OFFS				$ 36,475	$ 66,619	$ 52,000	$ 59,397
	Utilities	*FY17-18*	*$*	*2,899*				
	Municipal Court	*FY17-18*	*$*	*56,498*				
10-240-5780	VEHICLE REPLACEMENT ALLOCATION				$ 4,927	$ 1,926	$ 1,926	$ 1,751
10-240-5931	GRANTS - SLIB CONSENSUS CITY HALL APPLICATION SERVER				$ -	$ 5,000	$ 4,442	$ -
	TOTAL OPERATING EXPENSES				**$ 1,371,519**	**$ 1,376,288**	**$ 1,289,358**	**$ 1,358,491**
CAPITAL EXPENSES								
10-240-7626	PRIMARY DOMAIN CONTROLLER				$ 6,301	$ -	$ -	$ -
10-240-7628	FILE SERVER - ADMIN				$ 5,589	$ -	$ -	$ -
	TOTAL CAPITAL EXPENSES				**$ 11,890**	**$ -**	**$ -**	**$ -**
	DEPARTMENT TOTAL				**$ 1,383,409**	**$ 1,376,288**	**$ 1,289,358**	**$ 1,358,491**

Proposed Budget

GENERAL FUND - POLICE DEPARTMENT

City of Cody FY17-18 Budget

Description					FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-310-5110	SALARIES - REGULAR				$ 1,394,725	$ 1,426,321	$ 1,336,298	$ 1,419,065
10-310-5112	SALARIES - TEMPORARY/SEASONAL				$ -	$ 400	$ 800	$ 800
	Alcohol compliance check assistant est. 56 checks @ $10/check	*FY 17-18*	*$*	*560*				
	Tobacco compliance check assistant est. 24 checks @ $10/check	*FY 17-18*	*$*	*240*				
10-310-5113	SALARIES - OVERTIME				$ 43,301	$ 64,322	$ 58,500	$ 66,500
	Deer Mgmt Program	*FY 17-18*	*$*	*4,450*				
10-310-5130	FICA EXPENSE				$ 105,863	$ 114,239	$ 103,751	$ 113,707
10-310-5131	HEALTH INSURANCE EXPENSE				$ 339,492	$ 416,299	$ 357,968	$ 408,592
10-310-5132	RETIREMENT CONTRIBUTIONS				$ 158,657	$ 175,374	$ 158,554	$ 174,443
10-310-5134	WORKERS COMPENSATION				$ 23,537	$ 22,945	$ 21,403	$ 27,404
10-310-5137	LONG TERM DISABILITY INS				$ 8,463	$ -	$ -	$ -
10-310-5140	EDUCATION & TRAINING				$ 4,810	$ 5,720	$ 5,220	$ 8,210
	Taser Instructor Recert (Burlingame)	*FY 17-18*	*$*	*225*				
	Less Lethal Instuctor Recert (Van Auken)	*FY 17-18*	*$*	*495*				
	FTO Training (2 Officers, TBD)	*FY 17-18*	*$*	*650*				
	Firearms Instructor Recert (Geraghty)	*FY 17-18*	*$*	*165*				
	FBI Command College (C20)	*FY 17-18*	*$*	*500*				
	IAPE Property/Evidence training (C14)	*FY 17-18*	*$*	*375*				
	Upper LE Mgmt Training-Leadership Succession trainings	*FY 17-18*	*$*	*2,000*				
	Misc training (CPR, I&I, etc.)	*FY 17-18*	*$*	*2,500*				
	Challenge Program (est. 2 officers)	*FY 17-18*	*$*	*1,300*				
10-310-5142	SUBSTANCE TESTING				$ 1,195	$ 1,512	$ 1,365	$ 1,512
10-310-5160	TRAVEL & MEETINGS EXPENSE				$ 7,157	$ 23,000	$ 15,000	$ 11,050
	Less Lethal Instructor Recert	*FY 17-18*	*$*	*500*				
	Firearms Instructor Recert	*FY 17-18*	*$*	*250*				
	FTO Training (meals, fuel)	*FY 17-18*	*$*	*550*				
	FBI Command College (C20)	*FY 17-18*	*$*	*800*				
	IAPE Property/Evidence training (C14)	*FY 17-18*	*$*	*800*				
	Executive Staff Development (FBI Academy)	*FY 17-18*	*$*	*1,500*				
	Est 4 Officers to travel for training (2 Off, 2 Spvrs)	*FY 17-18*	*$*	*5,000*				
	WLEA meals-1 Basic, 1 Challenge	*FY 17-18*	*$*	*650*				
	Bomb Tech recert (reimbursed)	*FY 17-18*	*$*	*1,000*				
10-310-5170	UNIFORMS				$ 10,084	$ 13,450	$ 13,300	$ 14,100
	Chief/Lt./3 Det @ $300 ea	*FY 17-18*	*$*	*1,500*				
	1 CEO	*FY 17-18*	*$*	*300*				
	16 Officers @ $525 ea	*FY 17-18*	*$*	*8,400*				
	Misc./New Officer equip	*FY 17-18*	*$*	*2,500*				
	Holsters/mag pouches for new weapons (7 sets @$200 ea)	*FY 17-18*	*$*	*1,400*				
10-310-5210	DIESEL				$ 80	$ 200	$ 100	$ 200
10-310-5211	GASOLINE				$ 25,938	$ 30,000	$ 26,500	$ 30,000
10-310-5220	CLAIMS AGAINST THE CITY				$ 11,003	$ -	$ -	$ -
10-310-5222	ANIMAL CONTROL EXPENSES				$ 554	$ 2,150	$ 1,850	$ 2,000
	Veterinary Expenses	*FY 17-18*	*$*	*1,800*				
	Supplies	*FY 17-18*	*$*	*200*				
10-310-5225	BOMB UNIT PROGRAM				$ 102	$ 200	$ 100	$ 500
	Training aids/mock up devices	*FY 17-18*	*$*	*500*				
10-310-5226	TACTICAL UNIT PROGRAM				$ 2,925	$ 6,200	$ 6,200	$ 1,500
10-310-5228	DEER MANAGEMENT PROGRAM				$ -	$ 1,358	$ 1,345	$ 300
	Feed/Bait	*FY 17-18*	*$*	*200*				
	Fuel	*FY 17-18*	*$*	*100*				
10-310-5232	FIREARMS MAINTENANCE & SUPPLIES				$ 5,876	$ 8,095	$ 7,300	$ 7,800
	6500 pistol training rounds	*FY 17-18*	*$*	*1,950*				
	2500 rifle training rounds	*FY 17-18*	*$*	*1,000*				
	500 pistol duty ammo	*FY 17-18*	*$*	*450*				
	2600 rifle duty ammo	*FY 17-18*	*$*	*2,250*				
	WLEA Ammo (1 Instructor/1 new officer	*FY 17-18*	*$*	*1,950*				
	Misc. cleaning equip./supplies	*FY 17-18*	*$*	*200*				
10-310-5233	LESS-LETHAL AMMUNITION & SUPPLIES				$ 1,896	$ 2,929	$ 2,500	$ 3,000
	Less lethal munitions	*FY 17-18*	*$*	*2,845*				
	Less lethal duty gear	*FY 17-18*	*$*	*155*				
10-310-5234	MATERIALS & SUPPLIES				$ 17,088	$ 30,310	$ 30,000	$ 29,500
	Investigations (Evidence supplies)	*FY 17-18*	*$*	*5,500*				
	Patrol Expense	*FY 17-18*	*$*	*8,000*				
	Community Engagement (Coffee w/Cop)	*FY 17-18*	*$*	*1,000*				

Proposed Budget

GENERAL FUND - POLICE DEPARTMENT

City of Cody FY17-18 Budget

Description					FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Materials/Supplies	*FY 17-18*	*$*	*13,000*				
	Bicycle Patrol	*FY 17-18*	*$*	*1,000*				
	Taser supplies (PPM's, cartridges)	*FY 17-18*	*$*	*1,000*				
10-310-5236	SAFETY SUPPLIES & EQUIPMENT				$ 515	$ 700	$ 500	$ 600
	Fire extinguisher maintenance	*FY 17-18*	*$*	*300*				
	First Aid supplies	*FY 17-18*	*$*	*300*				
10-310-5239	FORFEITURES PURCHASES				$ 22	$ 9,837	$ 9,804	$ 50
	Alcohol & tobacco compliance checks	*FY 17-18*	*$*	*50*				
10-310-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 13,438	$ 14,100	$ 13,600	$ 13,430
	Copier Maintenance Agreement	*FY 17-18*	*$*	*2,250*				
	Vehicle Washes	*FY 17-18*	*$*	*1,700*				
	Vehicle Repairs	*FY 17-18*	*$*	*7,000*				
	Office Equip repairs	*FY 17-18*	*$*	*1,500*				
	Radar recertification 13 radars, 1 lidar @ $70	*FY 17-18*	*$*	*980*				
10-310-5244	POSTAGE				$ 1,362	$ 1,600	$ 1,500	$ 1,600
10-310-5249	ALLOCATED FLEET MAINTENANCE				$ 33,847	$ 50,652	$ 50,652	$ 47,884
10-310-5314	UTILITIES				$ 31,505	$ 33,600	$ 33,569	$ 34,134
	City of Cody	*FY 17-18*	*$*	*911*				
	Century Link	*FY 17-18*	*$*	*460*				
	TCT West	*FY 17-18*	*$*	*684*				
	Verizon Wireless	*FY 17-18*	*$*	*17,643*				
	Park County	*FY 17-18*	*$*	*14,436*				
10-310-5318	MEDICAL EXAMS & SUPPLIES				$ 5,575	$ 7,925	$ 6,500	$ 6,525
	Sexual Assault exams (3 @ $375)	*FY 17-18*	*$*	*1,125*				
	DUI Blood Draws (10 @ $195)	*FY 17-18*	*$*	*1,950*				
	On-site test kits	*FY 17-18*	*$*	*250*				
	Urine kits	*FY 17-18*	*$*	*400*				
	Blood kits	*FY 17-18*	*$*	*400*				
	Crime lab (outsourcing)	*FY 17-18*	*$*	*200*				
	Pre-employment Testing (est. 2 @ $300)	*FY 17-18*	*$*	*600*				
	Fit for Duty psych eval. (est 1)	*FY 17-18*	*$*	*1,600*				
10-310-5323	COMPUTER SUPPORT SERVICES				$ 3,576	$ 6,630	$ 6,450	$ 5,950
	SonicWall (PD)	*FY 17-18*	*$*	*1,100*				
	Public Engines (Crime Reports/Command Central	*FY 17-18*	*$*	*3,750*				
	Cellebrite Investigation Software	*FY 17-18*	*$*	*1,100*				
10-310-5327	DUES & SUBSCRIPTIONS				$ 1,753	$ 1,765	$ 1,865	$ 2,155
	WY Peace Officers Association	*FY 17-18*	*$*	*250*				
	National Tactical Officers Assn	*FY 17-18*	*$*	*150*				
	Wyoming Investigators Assn	*FY 17-18*	*$*	*50*				
	International Assn of Chiefs of Police (Dues $150 Website Access $525)	*FY 17-18*	*$*	*675*				
	Rocky Mountain Information Network	*FY 17-18*	*$*	*100*				
	WY Association of Sheriffs & Chiefs	*FY 17-18*	*$*	*350*				
	International Assn of Property & Evidence	*FY 17-18*	*$*	*50*				
	International Assn of Bomb Techs & Investigators (3 Techs @ $50 ea)	*FY 17-18*	*$*	*150*				
	Newspapers: Cody Enterprise, Powell Tribune	*FY 17-18*	*$*	*80*				
	Police Executive Research Forum	*FY 17-18*	*$*	*220*				
	FBI National Academy Associates	*FY 17-18*	*$*	*80*				
10-310-5331	INSURANCE & BONDS				$ -	$ -	$ -	$ 400
	Employee Bond - Police Chief		*$*	*100*				
	Notary Bonds		*$*	*300*				
10-310-5333	PROFESSIONAL FEES & SERVICES				$ 350,036	$ 378,072	$ 378,072	$ 359,267
	Flu & Hep B Vaccinations	*FY 17-18*	*$*	*430*				
	Wellness Program	*FY 17-18*	*$*	*315*				
	LEC Dispatch Services	*FY 17-18*	*$*	*264,831*				
	LEC Facility Maintenance	*FY 17-18*	*$*	*29,999*				
	LEC Dispatch Equip Cost Share (console)	*FY 17-18*	*$*	*46,238*				
	Crisis Intervention Services	*FY 17-18*	*$*	*3,000*				
	Park Co Court Supervised Treatment Program	*FY 17-18*	*$*	*5,000*				
	Classification Analysis	*FY17-18*	*$*	*7,454*				
	Vehicle Tows	*FY 17-18*	*$*	*2,000*				
10-310-5425	FURNITURE & FIXTURES				$ -	$ 1,400	$ 1,400	$ 1,300
	Misc replacements (chairs, chairmats, etc.)	*FY 17-18*	*$*	*1,300*				
10-310-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 13,389	$ 10,600	$ 10,260	$ -
10-310-5435	MACHINERY & EQUIPMENT				$ 22,631	$ 18,450	$ 18,450	$ 32,870

Proposed Budget

GENERAL FUND - POLICE DEPARTMENT

City of Cody FY17-18 Budget

Description					FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Tasers (2 @ $1,000 ea)	***FY 17-18***	***$***	***2,000***				
	Shredder (Admin. Current is 6 yoa)	***FY 17-18***	***$***	***2,000***				
	7 Glock pistols @ $350 ea	***FY 17-18***	***$***	***2,450***				
	7 Glock sight sets @ $130 set	***FY 17-18***	***$***	***910***				
	20 Glock magazines @ $25 ea	***FY 17-18***	***$***	***500***				
	3 Radars @ $2025 ea	***FY 17-18***	***$***	***6,075***				
	3 Mobile radios @ $4895 ea	***FY 17-18***	***$***	***14,685***				
	@ $850 ea)	***FY 17-18***	***$***	***4,250***				
10-310-5770	BAD DEBT WRITE OFFS				$ -	$ -	$ -	$ 3,598
	Restitution from police case	***FY 17-18***	***$***	***3,598***				
10-310-5780	VEHICLE REPLACEMENT ALLOCATION				$ 81,472	$ 57,787	$ 57,787	$ 53,130
10-310-5805	GRANTS - WASCOP TOBACCO COMPLIANCE	***FY 17-18***	***$***	***300***	$ 510	$ 680	$ 500	$ 300
10-310-5806	GRANTS - DOJ VEST PROGRAM				$ 4,155	$ 5,170	$ 5,590	$ -
10-310-5871	GRANTS - WASCOP ALCOHOL COMPLIANCE				$ 1,080	$ 720	$ 1,060	$ 600
10-310-5923	GRANTS-FED HOMELAND SECURITY-BOMB TEAM				$ 13,342	$ -	$ -	$ -
10-310-5926	GRANTS - HOMELAND SECURITY 2015				$ 271	$ -	$ -	$ -
10-310-5929	GRANTS-FED HOMELAND SECURITY 2016				$ -	$ 8,150	$ 7,714	$ -
	TOTAL OPERATING EXPENSES				**$ 2,741,225**	**$ 2,952,862**	**$ 2,753,326**	**$ 2,883,975**
CAPITAL EXPENSES								
10-310-7613	PORTABLE RADIOS - 5 PER YEAR				$ 29,902	$ -	$ -	$ -
10-310-7623	GRANTS - HOMELAND SECURITY 2014				$ 10,706	$ -	$ -	$ -
10-310-7624	GRANTS - HOMELAND SECURITY 2014 BOMB TEAM				$ 7,247	$ -	$ -	$ -
10-310-7638	GRANTS - HOMELAND SECURITY 2015				$ 17,288	$ -	$ -	$ -
10-310-NEW	COPIER/SCANNER/FAX				$ -	$ -	$ -	$ 15,000
10-310-NEW	BODY & IN-CAR CAMERA SYSTEM				$	$ -	$ -	$ 140,000
	TOTAL CAPITAL EXPENSES				**$ 65,143**	**$ -**	**$ -**	**$ 155,000**
	DEPARTMENT TOTAL				**$ 2,806,368**	**$ 2,952,862**	**$ 2,753,326**	**$ 3,038,975**

Proposed Budget

GENERAL FUND - PARKS MAINTENANCE

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-410-5110	SALARIES - REGULAR				$ 215,186	$ 219,774	$ 219,428	$ 224,394
10-410-5111	SALARIES - REGULAR PART TIME				$ 27,368	$ 28,312	$ 28,307	$ 29,467
10-410-5112	SALARIES - TEMPORARY / SEASONAL				$ 97,599	$ 102,300	$ 102,300	$ 109,816
	Park Mowers (2) @ 840 hrs	*FY17-18*	*$*	*18,077*				
	Park Attendants (3) @ 988 hrs	*FY17-18*	*$*	*31,892*				
	Ball Field Maintenance (3) @ 815 hrs	*FY17-18*	*$*	*26,308*				
	Playground Inspector/Carpenter Helper @ 800 hrs	*FY17-18*	*$*	*8,608*				
	Trimmer (1) @ 800 hrs	*FY17-18*	*$*	*8,608*				
	Landscaper Asst (2) @ 415 hrs	*FY17-18*	*$*	*8,823*				
	Veterans Memorial Park seasonal maintenance and repairs (2) = 700 hours	*FY17-18*	*$*	*7,500*				
10-410-5113	SALARIES - OVERTIME				$ 5,790	$ 5,000	$ 6,500	$ 5,500
10-410-5130	FICA EXPENSE				$ 25,797	$ 27,187	$ 27,383	$ 28,816
10-410-5131	HEALTH INSURANCE EXPENSE				$ 53,766	$ 60,491	$ 60,490	$ 62,328
10-410-5132	RETIREMENT CONTRIBUTIONS				$ 29,529	$ 30,851	$ 29,979	$ 31,616
10-410-5134	WORKERS COMPENSATION				$ 5,594	$ 5,624	$ 5,602	$ 7,111
10-410-5135	UNEMPLOYMENT INSURANCE				$ 8,072	$ 12,600	$ 12,577	$ 12,000
10-410-5136	VEHICLE ALLOWANCE & CELL PHONE				$ 410	$ 480	$ 480	$ 480
10-410-5137	LONG TERM DISABILITY INS				$ 1,581	$ -	$ -	$ -
10-410-5140	EDUCATION & TRAINING				$ 770	$ 925	$ 450	$ 915
	Eric- WRPA 2017	*FY17-18*	*$*	*150*				
	Monte- Rocky Mountain Tree School	*FY17-18*	*$*	*125*				
	WRPA Cody Conference 4 staff	*FY17-18*	*$*	*400*				
	Monte- ISA Regional	*FY17-18*	*$*	*240*				
10-410-5142	SUBSTANCE TESTING				$ 430	$ 640	$ 480	$ 600
	12 Seasonals	*FY17-18*	*$*	*480*				
	3 Extras	*FY17-18*	*$*	*120*				
10-410-5160	TRAVEL & MEETINGS EXPENSE				$ 1,213	$ 1,400	$ 1,400	$ 1,100
	Monte- Rocky Mountain Tree School	*FY17-18*	*$*	*450*				
	Monte- ISA Regional	*FY17-18*	*$*	*650*				
10-410-5170	UNIFORMS				$ 690	$ 500	$ 500	$ 680
	Full Time (5 x $100)	*FY17-18*	*$*	*500*				
	Seasonal (12 x $15)	*FY17-18*	*$*	*180*				
10-410-5210	DIESEL FUEL				$ 3,667	$ 3,300	$ 3,923	$ 4,699
10-410-5211	GASOLINE				$ 10,198	$ 10,250	$ 9,974	$ 11,062
10-410-5213	TOOLS				$ 930	$ 900	$ 900	$ 900
	Replacement and new tool purchases	*FY17-18*	*$*	*450*				
	Hand tools (shovels, rakes, etc.)	*FY17-18*	*$*	*450*				
10-410-5231	CHEMICALS				$ 10,063	$ 11,200	$ 11,200	$ 11,200
	Fertilizer Spring and Fall	*FY17-18*	*$*	*11,200*				
10-410-5234	MATERIALS & SUPPLIES				$ 16,799	$ 17,617	$ 17,617	$ 17,900
	Mutt Mitts	*FY17-18*	*$*	*3,500*				
	Park & Restroom supplies	*FY17-18*	*$*	*5,250*				
	Shop supplies (Nuts, bolts, grinder wheels, concrete, paint, lumber, misc.)	*FY17-18*	*$*	*2,000*				
	Padlock replacement (32)	*FY17-18*	*$*	*600*				
	Flags	*FY17-18*	*$*	*2,000*				
	Office supplies	*FY17-18*	*$*	*800*				
	Arbor Day (Publicity, volunteers, prizes)	*FY17-18*	*$*	*2,000*				
	Lights/ballasts, fencing, misc.	*FY17-18*	*$*	*1,750*				
10-410-5236	SAFETY SUPPLIES & EQUIPMENT				$ 243	$ 300	$ 300	$ 300
	Ear plugs, safety glasses, PPE	*FY17-18*	*$*	*300*				
10-410-5240	MAINTENANCE & REPAIRS - BUILDINGS				$ 1,551	$ 6,300	$ 6,300	$ 8,500
	Repairs to concession stands @Pewee, SR, Babe Ruth, Softball	*FY17-18*	*$*	*4,000*				
	Electrical heat @ Softball Field	*FY17-18*	*$*	*1,500*				
	Heater and misc. repairs@ greenhouse	*FY17-18*	*$*	*3,000*				
10-410-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 6,392	$ 10,041	$ 10,041	$ 5,375
	Small power equipment (Mowers, tillers, chain saw, weed eaters)	*FY17-18*	*$*	*1,000*				
	Playground accessories (Swing seats, handrails, bedding material, etc.)	*FY17-18*	*$*	*1,000*				
	Replace broken springs on bouncy animals (City Park, Nielson Park)	*FY17-18*	*$*	*1,900*				
	Lift inspections	*FY17-18*	*$*	*675*				
	Snow removal brushes/cutting edges	*FY17-18*	*$*	*800*				
10-410-5242	MAINTENANCE & REPAIRS - LAND				$ 17,081	$ 14,800	$ 14,800	$ 17,500
	Trees (Insecticide treatments)	*FY17-18*	*$*	*1,000*				
	Trees (Dead wooding, street/sidewalk clearance, removals: City Park)	*FY17-18*	*$*	*2,500*				

Proposed Budget

GENERAL FUND - PARKS MAINTENANCE

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Trees (Replace 6 trees)	*FY17-18*	*$*	*2,500*				
	Flower seeds	*FY17-18*	*$*	*3,000*				
	Shrubs & purchased flowers	*FY17-18*	*$*	*2,000*				
	Sports fields (Chalk, striping paint, field dry, bases, goals, nets, misc.)	*FY17-18*	*$*	*4,000*				
	Seed for over seeding parks & ball fields	*FY17-18*	*$*	*1,500*				
	Scoria to add to ball fields	*FY17-18*	*$*	*1,000*				
10-410-5243	MAINTENANCE & REPAIRS - SYSTEMS				$ 12,853	$ 7,500	$ 7,500	$ 11,500
	Irrigation repairs (Fittings, pipe, etc)	*FY17-18*	*$*	*3,000*				
	Replacement heads	*FY17-18*	*$*	*3,000*				
	Flagpole & Cody signs lighting	*FY17-18*	*$*	*500*				
	Repair sinks & toilets	*FY17-18*	*$*	*1,000*				
	Pressure regulator @ Baseball (1 of 3)	*FY17-18*	*$*	*4,000*				
10-410-5249	ALLOCATED FLEET MAINTENANCE				$ 27,168	$ 27,200	$ 27,200	$ 23,458
10-410-5314	UTILITIES				$ 85,976	$ 88,253	$ 94,009	$ 96,450
	City of Cody	*FY17-18*	*$*	*88,100*				
	Black Hills Energy	*FY17-18*	*$*	*5,000*				
	TCT West	*FY17-18*	*$*	*2,100*				
	Verizon Wireless	*FY17-18*	*$*	*1,250*				
10-410-5323	COMPUTER SUPPORT SERVICES				$ 1,452	$ 4,012	$ 3,526	$ 2,000
	Rec Trac Software Agreement	*FY17-18*	*$*	*2,000*				
10-410-5327	DUES & SUBSCRIPTIONS				$ 452	$ 382	$ 397	$ 432
	Int'l Society of Arboriculture	*FY17-18*	*$*	*182*				
	Arbor Day Foundation	*FY17-18*	*$*	*30*				
	WRPA Membership	*FY17-18*	*$*	*50*				
	National Recreation & Parks Assn	*FY17-18*	*$*	*170*				
10-410-5333	PROFESSIONAL FEES & SERVICES				$ 8,828	$ 9,213	$ 9,213	$ 13,376
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*25*				
	Wellness Program	*FY17-18*	*$*	*175*				
	Classification Analysis	*FY17-18*	*$*	*2,087*				
	Equipment Safety Inspections	*FY17-18*	*$*	*675*				
	System Asset Preservation	*FY17-18*	*$*	*1,664*				
	Wyoming Fire Safety	*FY17-18*	*$*	*250*				
	Contract Mowing	*FY17-18*	*$*	*8,500*				
10-410-5338	WEED & PEST CONTROL				$ -	$ -	$ -	$ 15,000
	Weed & Pest Chemicals, seed, spraying, tree removal	*FY17-18*	*$*	*15,000*				
10-410-5360	LEASES & RENTALS - EQUIPMENT				$ 1,104	$ 1,150	$ 1,150	$ 750
	Equipment rental misc.	*FY17-18*	*$*	*750*				
10-410-5420	IMPROVEMENTS OTHER THAN BUILDING				$ 7,097	$ 1,500	$ 1,500	$ 6,000
	Occurrences throughout year	*FY17-18*	*$*	*1,500*				
	Veterans Memorial Park Supplies	*FY17-18*	*$*	*3,000*				
	An external power disconnect to Beck Lake Water Pump Building	*FY17-18*	*$*	*1,500*				
10-410-5425	FURNITURE & FIXTURES				$ 1,074	$ 1,283	$ 1,283	$ 3,500
	Ice Machine	*FY17-18*	*$*	*1,500*				
	Bench & Picnic Table	*FY17-18*	*$*	*2,000*				
10-410-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 297	$ -	$ -	$ 1,800
	Laptop- Eric	*FY17-18*	*$*	*1,800*				
10-410-5435	MACHINERY & EQUIPMENT				$ 5,365	$ 800	$ 800	$ 3,200
	Seed attachment for Aerovator	*FY17-18*	*$*	*3,200*				
10-410-5532	PATHWAYS IMPROVEMENTS				$ 2,150	$ 1,500	$ 1,500	$ 1,000
	Repairs to asphalt Lions Park road, Park Shop Parking lot, Date Street Trail	*FY17-18*	*$*	*1,000*				
10-410-5780	VEHICLE REPLACEMENT ALLOCATION				$ 33,000	$ 52,645	$ 52,645	$ 36,135
	TOTAL OPERATING EXPENSES				**$ 727,535**	**$ 766,230**	**$ 771,654**	**$ 806,861**
CAPITAL EXPENSES								
10-410-7201	GRANTS - WY STATE PARKS BECK LAKE				$ 53,128	$ -	$ -	$ -
10-410-7405	GRANTS - SLIB CWC PARKS SHOP RENOVATION				$ 211,398	$ 186,870	$ 185,193	$ -
10-410-7411	TRAILHEAD OPEN SPACE DEVELOPMENT PHASE 1				$ -	$ 70,000	$ 66,000	$ 80,000
10-410-7701	GRANTS - SLIB CWC GLENDALE PLAY EQUIPMENT				$ 123,638	$ -	$ -	$ -
10-410-7702	GRANTS - WBC MENTOCK PLAYGROUND				$ -	$ 150,000	$ 150,000	$ -
10-410-7703	MENTOCK PARK PLAYGROUND				$ -	$ 175,000	$ 175,000	$ -
10-410-7704	GRANTS - SLIB CWC MENTOCK PARK				$ -	$ 75,000	$ 75,000	$ -
10-410-NEW	AEROVATOR				$ -	$ -	$ -	$ 8,900
	TOTAL CAPITAL EXPENSES				**$ 388,164**	**$ 656,870**	**$ 651,193**	**$ 88,900**
	DEPARTMENT TOTAL				**$ 1,115,699**	**$ 1,423,100**	**$ 1,422,847**	**$ 895,761**

Proposed Budget

GENERAL FUND - PUBLIC FACILITIES

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-420-5110	SALARIES - REGULAR				$ 219,162	$ 218,712	$ 192,528	$ 200,456
10-420-5111	SALARIES - REG PART TIME				$ 21,359	$ 21,818	$ 21,890	$ 20,974
10-420-5112	SALARIES - TEMPORARY / SEASONAL				$ -	$ 1,885	$ -	$ 1,885
	Facilities worker 135 hours	*FY17-18*	*$*	*1,885*				
10-420-5113	SALARIES - OVERTIME				$ 3,972	$ 4,200	$ 1,500	$ 1,500
10-420-5130	FICA EXPENSE				$ 18,312	$ 18,866	$ 16,220	$ 17,202
10-420-5131	HEALTH INSURANCE EXPENSE				$ 64,968	$ 77,511	$ 63,108	$ 65,630
10-420-5132	RETIREMENT CONTRIBUTIONS				$ 29,463	$ 29,833	$ 25,560	$ 27,181
10-420-5134	WORKERS COMPENSATION				$ 3,829	$ 3,862	$ 3,194	$ 3,854
10-420-5136	VEHICLE & CELL PHONE ALLOWANCE				$ 410	$ 400	$ 480	$ 480
10-420-5137	LONG TERM DISABILITY INS				$ 1,568	$ -	$ -	$ -
10-420-5140	EDUCATION & TRAINING				$ 575	$ 1,700	$ 200	$ -
10-420-5142	SUBSTANCE TESTING				$ -	$ 40	$ -	$ 40
10-420-5160	TRAVEL & MEETINGS EXPENSE				$ 119	$ 1,500	$ 500	$ 500
	Meetings with all Rec Dept Staff	*FY17-18*	*$*	*500*				
10-420-5170	UNIFORMS				$ 550	$ 500	$ 500	$ 500
10-420-5211	GASOLINE				$ 1,630	$ 1,770	$ 1,842	$ 2,064
10-420-5213	TOOLS				$ 347	$ 1,000	$ 500	$ 500
10-420-5234	MATERIALS & SUPPLIES				$ 1,809	$ 1,000	$ 1,000	$ 1,000
10-420-5235	CUSTODIAL SUPPLIES				$ 23,945	$ 21,800	$ 21,800	$ 23,000
	Cleaning supplies for all City facilities: Supplies include paper towels; toilet paper; hand and body soap; sanitizer; disinfectant and snow melt	*FY17-18*	*$*	*23,000*				
10-420-5240	MAINTENANCE & REPAIRS - BUILDINGS				$ 28,995	$ 30,982	$ 30,000	$ 33,000
	Chamber of Commerce; Art League; Nichol Mall; Senior Center; Cody Cupboard - Misc. maintenance and repair items and service work including HVAC and plumbing	*FY17-18*	*$*	*5,000*				
	ADA compliant repairs to Auditorium bathrooms (2)	*FY17-18*	*$*	*4,000*				
	Service work for City Hall, Auditorium and Shops	*FY17-18*	*$*	*5,500*				
	Service work for Rec Center; includes, door and lock repairs, plumbing, HVAC repairs, steam room repairs, water fountain replacements	*FY17-18*	*$*	*12,500*				
	Lighting repairs for all City facilities, including light bulbs and ballasts	*FY17-18*	*$*	*1,500*				
	Roof repairs to City buildings	*FY17-18*	*$*	*2,000*				
	Rec Center and Draw Street annual Sprinkler tests	*FY17-18*	*$*	*500*				
	Rec Center annual carpet cleaning	*FY17-18*	*$*	*2,000*				
10-420-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 19,145	$ 13,700	$ 13,700	$ 13,000
	Pump and electric motor repair	*FY17-18*	*$*	*1,000*				
	Replacement air filter quarterly for Rec Center, Auditorium, City Hall, Nichol Mall and Shops	*FY17-18*	*$*	*8,500*				
	Actuator and valve replacements at Rec Center	*FY17-18*	*$*	*2,000*				
	Kenco Sprinkler head replacement	*FY17-18*	*$*	*500*				
	Unanticipated Repairs	*FY17-18*	*$*	*1,000*				
10-420-5249	ALLOCATED FLEET MAINTENANCE				$ 3,816	$ 2,665	$ 265	$ 1,732
10-420-5313	TAXES & ASSESSMENTS				$ -	$ 2,275	$ 2,219	$ 2,330
10-420-5314	UTILITIES				$ 27,244	$ 34,895	$ 36,274	$ 37,200
	City of Cody	*FY17-18*	*$*	*24,800*				
	Black Hills Energy	*FY17-18*	*$*	*10,200*				
	Rocky Mountain Power	*FY17-18*	*$*	*350*				
	TCT West	*FY17-18*	*$*	*1,050*				
	Verizon Wireless	*FY17-18*	*$*	*800*				
10-420-5323	COMPUTER SUPPORT SERVICES				$ 1,452	$ 4,012	$ 4,012	$ 2,000
	Rec Trac Software Agreement	*FY17-18*	*$*	*2,000*				
10-420-5327	DUES & SUBSCRIPTIONS				$ 250	$ 317	$ 250	$ 224

Proposed Budget

GENERAL FUND - PUBLIC FACILITIES

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	National Recreation & Parks Assn, 4 FT Staff	*FY17-18*	*$*	*174*				
	Food License Auditorium	*FY17-18*	*$*	*50*				
10-420-5333	PROFESSIONAL FEES & SERVICES				$ 4,320	$ 17,644	$ 17,644	$ 11,722
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*75*				
	Wellness Program	*FY17-18*	*$*	*70*				
	Classification Analysis	*FY17-18*	*$*	*1,491*				
	Wy Fire Safety (fire extinguisher and annual hood inspections)	*FY17-18*	*$*	*1,000*				
	Rug Service - City Hall/Nichol Mall	*FY17-18*	*$*	*960*				
	Rug Service - Auditorium/Club Room	*FY17-18*	*$*	*1,518*				
	Rug Service - Rec Center	*FY17-18*	*$*	*864*				
	Equipment Safety Inspections	*FY17-18*	*$*	*800*				
	Annual Elevator inspection at Rec Center	*FY17-18*	*$*	*1,200*				
	System Asset Preservation	*FY17-18*	*$*	*3,744*				
10-420-5335	SECURITY SYSTEM MONITORING				$ 1,596	$ 3,750	$ 3,750	$ 3,250
	Kenco Monitoring at Rec Center and City Hall	*FY17-18*	*$*	*1,270*				
	Rec Center--Fire Alarm inspection	*FY17-18*	*$*	*980*				
	Kenco Repairs	*FY17-18*	*$*	*500*				
	Misc. Alarm Equipment	*FY17-18*	*$*	*500*				
10-420-5338	WEED & PEST CONTROL				$ 3,865	$ 4,560	$ 4,560	$ 4,560
	Monthly Pest Control City Hall $60	*FY17-18*	*$*	*720*				
	Monthly Pest Control - Auditorium $80	*FY17-18*	*$*	*960*				
	Monthly Pest Control - Rec Center and Aquatics $240	*FY17-18*	*$*	*2,880*				
10-420-5360	LEASES & RENTALS - EQUIPMENT				$ 609	$ 900	$ 903	$ 1,300
	Lift Rental for Clean Week (2) lifts	*FY17-18*	*$*	*1,000*				
	Unanticipated Equipment Rental including Boone's, Woodward, Ace	*FY17-18*	*$*	*300*				
10-420-5420	IMPROVEMENTS OTHER THAN BUILDING				$ 25,062	$ 13,000	$ 12,337	$ 18,000
	Rec Center Gym and Racquetball floor resurface	*FY17-18*	*$*	*10,000*				
	Auditorium & Stage/Club Room floor resurface	*FY17-18*	*$*	*8,000*				
10-420-5425	FURNITURE & FIXTURES				$ 1,511	$ 1,000	$ 1,000	$ 3,500
	Steam Table for Auditorium	*FY17-18*	*$*	*2,500*				
	72 inch round tables for Auditorium (3)	*FY17-18*	*$*	*1,000*				
10-420-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 3,597	$ -	$ -	$ 1,800
	Desktop Computer - Mike	*FY17-18*	*$*	*1,800*				
10-420-5780	VEHICLE REPLACEMENT ALLOCATION				$ 5,053	$ 3,971	$ 3,971	$ 3,610
	TOTAL OPERATING EXPENSES				**$ 518,533**	**$ 540,068**	**$ 481,707**	**$ 503,993**

CAPITAL EXPENSES

10-420-7406	GRANTS - WBC CODY CUPBOARD BUILDING RENOVATION				$ 22,436	$ 352,564	$ 352,561	$ -
10-420-7409	CODY CUPBOARD BUILDING RENOVATION				$ -	$ 42,347	$ 42,346	$ -
10-420-7412	CHAMBER BUILDING REPAIRS				$ -	$ 53,334	$ 53,334	$ -
10-420-NEW	AUDITORIUM/CLUB ROOM SOUND SYSTEM				$ -	$ -	$ -	$ 6,000
	TOTAL CAPITAL EXPENSES				**$ 22,436**	**$ 448,245**	**$ 448,241**	**$ 6,000**
	DEPARTMENT TOTAL				**$ 540,969**	**$ 988,313**	**$ 929,948**	**$ 509,993**

Proposed Budget

GENERAL FUND - RECREATION

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-430-5110	SALARIES - REGULAR				$ 344,459	$ 348,599	$ 351,354	$ 312,439
10-430-5111	SALARIES - REG PART TIME				$ 98,259	$ 108,574	$ 97,311	$ 109,901
10-430-5112	SALARIES - TEMPORARY / SEASONAL				$ 152,016	$ 129,751	$ 145,000	$ 138,613
	Front Desk Staff 1,872 hours	*FY 17-18*	*$*	*20,592*				
	ASAP, Fall to Spring 2,188 hours	*FY 17-18*	*$*	*21,879*				
	Summer Camp 2,910 hours	*FY 17-18*	*$*	*32,000*				
	Rec Help, Fall to Spring 760 hours	*FY 17-18*	*$*	*8,360*				
	Rec Help, Summer 228 hours	*FY 17-18*	*$*	*2,508*				
	Halloween Carnival/Pumpkin Decorating 30 hours	*FY 17-18*	*$*	*330*				
	Youth Soccer Outdoor League Refs 200 games/ hours	*FY 17-18*	*$*	*2,400*				
	Youth Basketball 300 games/hours	*FY 17-18*	*$*	*3,600*				
	Youth Tennis 84 hours	*FY 17-18*	*$*	*1,008*				
	Pre School & Kids NEW programs 100 hours	*FY 17-18*	*$*	*1,200*				
	Fitness Instructors 1,667 hours	*FY 17-18*	*$*	*20,000*				
	Youth Basketball Tournament 3 on 3 referees 60 hours	*FY 17-18*	*$*	*720*				
	Adult Softball 210 games	*FY 17-18*	*$*	*2,520*				
	Other Adult Athletics 40 hours	*FY 17-18*	*$*	*480*				
	Mini Golf 1008 hours	*FY 17-18*	*$*	*14,500*				
	Volleyball Refs 150 games/hours	*FY 17-18*	*$*	*1,800*				
	Indoor Soccer Refs 80 games/hours	*FY 17-18*	*$*	*960*				
	Youth Wiffle Ball Umpire 40 games/hours	*FY 17-18*	*$*	*480*				
	Adult Wiffle Ball Umpire 80 games/hours	*FY 17-18*	*$*	*960*				
	Youth LaCrosse League Ref 60 hours	*FY 17-18*	*$*	*720*				
	NBA Skills/ 3point / Slam Dunk Event 4 hours	*FY 17-18*	*$*	*44*				
	Home Run Derby 4 hours	*FY 17-18*	*$*	*44*				
	Rec Center Open House Event 4 hours	*FY 17-18*	*$*	*44*				
	4 Mini Golf Tournaments 32 hours	*FY 17-18*	*$*	*384*				
	Men's Flag Football Tournament 30 hours ref's	*FY 17-18*	*$*	*360*				
	Boxing Instructor 60 hours	*FY 17-18*	*$*	*720*				
10-430-5113	SALARIES - OVERTIME				$ 8,372	$ 4,000	$ 5,000	$ 8,400
	Stampede Run July 4th	*FY 17-18*	*$*	*4,000*				
	Regular Staff	*FY 17-18*	*$*	*2,000*				
	WRPA	*FY 17-18*	*$*	*2,400*				
10-430-5130	FICA EXPENSE				$ 44,561	$ 45,206	$ 45,163	$ 43,556
10-430-5131	HEALTH INSURANCE EXPENSE				$ 102,750	$ 113,646	$ 113,437	$ 112,778
10-430-5132	RETIREMENT CONTRIBUTIONS				$ 53,730	$ 56,217	$ 53,122	$ 52,507
10-430-5134	WORKERS COMPENSATION				$ 8,173	$ 7,714	$ 7,691	$ 8,709
10-430-5135	UNEMPLOYMENT INSURANCE				$ 1,845	$ -	$ 2,880	$ -
10-430-5136	VEHICLE ALLOWANCE				$ 615	$ 720	$ 720	$ 720
10-430-5137	LONG TERM DISABILITY INS				$ 2,959	$ -	$ -	$ -
10-430-5140	EDUCATION & TRAINING				$ 8,022	$ 2,605	$ 2,605	$ 2,840
	Rec WRPA Mike, Kelly, Ryan, Jessica, Cindy and Kym (Cody)	*FY 17-18*	*$*	*1,200*				
	WRPA Rick 50% Rec 50% Aquatics	*FY 17-18*	*$*	*90*				
	Continuous Fitness Education	*FY 17-18*	*$*	*500*				
	Local Trainings Tiny Tots/ASAP	*FY 17-18*	*$*	*100*				
	NRPA Rick (50/50)	*FY 17-18*	*$*	*200*				
	WAM Rick (50/50)	*FY 17-18*	*$*	*150*				
	CPR/First Aid for Rec Staff	*FY 17-18*	*$*	*200*				
	CWCC Afterschool Prof Online Training Kym	*FY 17-18*	*$*	*400*				
10-430-5142	SUBSTANCE TESTING				$ 98	$ 400	$ 100	$ 200
10-430-5160	TRAVEL & MEETINGS EXPENSE				$ 923	$ 3,450	$ 3,450	$ 650
	NRPA Rick	*FY 17-18*	*$*	*250*				
	Midwest Regional Conference (50/50)	*FY 17-18*	*$*	*400*				
10-430-5170	UNIFORMS				$ 670	$ 1,050	$ 1,050	$ 1,050
10-430-5210	DIESEL FUEL				$ 526	$ 450	$ 926	$ 1,062
10-430-5211	GASOLINE				$ 313	$ 320	$ 253	$ 282
10-430-5220	CLAIMS AGAINST THE CITY				$ 958	$ -	$ -	$ -

Proposed Budget

GENERAL FUND - RECREATION

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
10-430-5234	MATERIALS & SUPPLIES				$ 9,566	$ 10,000	$ 10,000	$ 10,000
	Office Supplies, Paper, Toner, Misc.	*FY 17-18*	*$*	*8,500*				
	Locker Keys, Misc Tools, Etc.	*FY 17-18*	*$*	*1,500*				
10-430-5236	SAFETY SUPPLIES & EQUIPMENT				$ 351	$ 300	$ 300	$ 500
	First Aid Kits for Rec & Vehicles	*FY 17-18*	*$*	*500*				
10-430-5238	RECREATION PROGRAM EXPENSES				$ 11,546	$ 16,350	$ 16,350	$ 22,550
	Summer Camps	*FY 17-18*	*$*	*4,500*				
	Camp Safety Shirts	*FY 17-18*	*$*	*500*				
	Tiny Tots	*FY 17-18*	*$*	*1,000*				
	Youth Sports	*FY 17-18*	*$*	*4,300*				
	ASAP	*FY 17-18*	*$*	*2,000*				
	No School Day Activities	*FY 17-18*	*$*	*750*				
	Special Events	*FY 17-18*	*$*	*500*				
	Fit for Fun	*FY 17-18*	*$*	*100*				
	Adult Program Supplies	*FY 17-18*	*$*	*200*				
	Halloween Carnival/Pumpkin Decorating	*FY 17-18*	*$*	*150*				
	Sports Equipment, Rims & Nets	*FY 17-18*	*$*	*750*				
	Art Equipment and Supplies	*FY 17-18*	*$*	*500*				
	Boxing Program	*FY 17-18*	*$*	*1,500*				
	Friday at the Movies	*FY 17-18*	*$*	*5,000*				
	Anniversary Party	*FY 17-18*	*$*	*800*				
10-430-5241	MAINTENANCE & REPAIRS - EQUIPM				$ 15,440	$ 17,000	$ 17,000	$ 17,000
	Copier Maintenance Agreement	*FY 17-18*	*$*	*7,500*				
	Quarterly Exercise Equipment Maintenance	*FY 17-18*	*$*	*9,500*				
10-430-5244	POSTAGE				$ 804	$ 2,000	$ 2,000	$ 2,000
10-430-5249	ALLOCATED FLEET MAINTENANCE				$ 8,472	$ 2,275	$ 2,275	$ 2,545
10-430-5250	SRD RECREATION PROGRAM EXPENSES				$ 14,973	$ 18,000	$ 18,000	$ 18,500
	Recreation Program Expenses	*FY 17-18*	*$*	*2,750*				
	Youth Sports/Leagues	*FY 17-18*	*$*	*5,200*				
	Senior Events	*FY 17-18*	*$*	*1,150*				
	Runners Stampede	*FY 17-18*	*$*	*2,000*				
	Triathlon, supplies, insurance, permit & fees	*FY 17-18*	*$*	*1,200*				
	Halloween Carnival	*FY 17-18*	*$*	*1,500*				
	Fitness Challenges	*FY 17-18*	*$*	*1,500*				
	Fitness Equipment	*FY 17-18*	*$*	*1,500*				
	Gym Balls & Misc Equipment	*FY 17-18*	*$*	*1,700*				
10-430-5310	BAD DEBT EXPENSE				$ 379	$ 490	$ 473	$ 600
	Collection Agency Commissions	*FY 17-18*	*$*	*600*				
10-430-5311	BANKING FEES				$ 13,672	$ 13,788	$ 13,000	$ 12,500
10-430-5314	UTILITIES				$ 63,697	$ 72,400	$ 65,430	$ 66,550
	City of Cody	*FY 17-18*	*$*	*35,500*				
	Black Hills Energy	*FY 17-18*	*$*	*23,500*				
	TCT West	*FY 17-18*	*$*	*5,800*				
	Verizon Wireless	*FY 17-18*	*$*	*1,350*				
	Charter Communications	*FY 17-18*	*$*	*400*				
10-430-5320	ADVERTISING				$ 17,819	$ 18,000	$ 18,000	$ 18,000
	Marketing: /radio and newspaper	*FY 17-18*	*$*	*10,775*				
	Brochure (3)	*FY 17-18*	*$*	*7,000*				
	Photo Wall	*FY 17-18*	*$*	*225*				
10-430-5323	COMPUTER SUPPORT SERVICES				$ 1,676	$ 5,704	$ 5,704	$ 6,220
	SonicWall Firewall Security	*FY 17-18*	*$*	*720*				
	Rec Trac Software Agreement	*FY 17-18*	*$*	*4,000*				
	Adobe InDesign Photoshop (2)	*FY 17-18*	*$*	*1,000*				
	Adobe Acrobat Pro	*FY 17-18*	*$*	*500*				
10-430-5324	CONCERTS IN THE PARK				$ 8,481	$ 10,725	$ 10,725	$ 10,725
	Performers	*FY 17-18*	*$*	*2,300*				
	Sound Technicians	*FY 17-18*	*$*	*3,900*				
	Advertising	*FY 17-18*	*$*	*3,200*				
	Supplies	*FY 17-18*	*$*	*1,325*				
10-430-5326	INDEPENDENT CONTRACTOR SERVICES				$ 28,195	$ 33,600	$ 33,600	$ 22,500
	Personal Trainers	*FY 17-18*	*$*	*22,500*				
10-430-5327	DUES & SUBSCRIPTIONS				$ 2,193	$ 2,689	$ 2,689	$ 2,684
	Cody Rotary Club Rick (Rec 50 / Aquatics 50)	*FY 17-18*	*$*	*350*				

Proposed Budget

GENERAL FUND - RECREATION

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Int'l City County Managers Assn 50/50	*FY 17-18*	*$*	*100*				
	Indoor Cycling Assn	*FY 17-18*	*$*	*119*				
	IDEA Professional Fitness Assn	*FY 17-18*	*$*	*120*				
	Wyoming Recreation & Parks Assn	*FY 17-18*	*$*	*150*				
	ASCAP Music License	*FY 17-18*	*$*	*400*				
	SESAC Music License	*FY 17-18*	*$*	*400*				
	Newspapers & Periodicals	*FY 17-18*	*$*	*200*				
	WELCO Membership	*FY 17-18*	*$*	*300*				
	NRPA - 12 Staff	*FY 17-18*	*$*	*545*				
10-430-5332	MINIATURE GOLF OPERATIONS				$ 13,180	$ 8,592	$ 8,592	$ 5,000
	Operating Supplies (score cards, flowers, pencils, balls and clubs)	*FY 17-18*	*$*	*1,000*				
	Repairs	*FY 17-18*	*$*	*4,000*				
10-430-5333	PROFESSIONAL FEES & SERVICES				$ 3,943	$ 5,726	$ 2,000	$ 15,448
	Flu & Hep B Vaccinations	*FY 17-18*	*$*	*255*				
	Wellness Program	*FY 17-18*	*$*	*315*				
	Classification Analysis	*FY17-18*	*$*	*3,578*				
	Pre-employment Background Checks	*FY 17-18*	*$*	*600*				
	System Asset Preservation	*FY17-18*	*$*	*10,400*				
	Linen & Rug Service	*FY 17-18*	*$*	*300*				
10-430-5355	INVENTORY PURCHASES				$ 3,075	$ 3,500	$ 3,500	$ 3,500
10-430-5420	IMPROVEMENTS OTHER THAN BUILDING				$ 17,331	$ -	$ -	$ -
10-430-5425	FURNITURE & FIXTURES				$ 2,923	$ 1,500	$ 1,500	$ 500
	Office Chair	*FY 17-18*	*$*	*500*				
10-430-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 1,197	$ 3,870	$ 3,187	$ 6,600
	Android tablets ASAP Program (5)	*FY 17-18*	*$*	*1,100*				
	Replacement Wi-Fi Access Ports	*FY 17-18*	*$*	*1,000*				
	Application Server	*FY 17-18*	*$*	*4,500*				
10-430-5435	MACHINERY & EQUIPMENT				$ 3,070	$ 10,000	$ 10,000	$ 20,000
	Fitness Equipment	*FY 17-18*	*$*	*15,000*				
	Security Cameras @ Rec Center (3)	*FY 17-18*	*$*	*5,000*				
10-430-5770	BAD DEBT WRITE OFFS				$ 347	$ 2,480	$ 2,500	$ 1,808
	Uncollected Memberships & Returned Payments	*FY 17-18*	*$*	*1,808*				
10-430-5780	VEHICLE REPLACEMENT ALLOCATION				$ 5,107	$ 4,013	$ 4,013	$ 3,649
10-430-5839	GRANTS - WY ARTS COUNCIL CONCERTS IN THE PARK				$ 5,655	$ 3,325	$ 3,325	$ 6,750
	Entertainers - Concerts in the Park	*FY17-18*	*$*	*5,000*				
	Marketing - Concerts in the Park	*FY17-18*	*$*	*1,000*				
	WYAA Conference Kym	*FY17-18*	*$*	*750*				
10-430-5877	GRANTS - PARK CO TRAVEL COUNCIL				$ 500	$ 500	$ 500	$ 500
	Marketing - CITP OUTSIDE Park Co	*FY17-18*	*$*	*500*				
10-430-NEW	GRANTS - WY AFTER SCHOOL ALLIANCE				$ -	$ 2,588	$ 1,078	$ 1,510
	Kidz on the Move meal program	*FY17-18*	*$*	*1,510*				
10-430-5932	GRANTS - SLIB CWC PRIMARY DOMAIN CONTROLLER				$ -	$ 6,000	$ 4,961	$ -
10-430-5933	GRANTS - SLIB CWC SECONDARY DOMAIN CONTROLLER				$ -	$ 5,000	$ 3,999	$ -
	TOTAL OPERATING EXPENSES				**$ 1,082,841**	**$ 1,103,117**	**$ 1,094,763**	**$ 1,071,845**

CAPITAL EXPENSES

10-430-7608	FITNESS EQUIPMENT				$ 13,769	$ -	$ -	$ -
10-430-7630	FILE SERVER				$ 5,481	$ -	$ -	$ -
	TOTAL CAPITAL EXPENSES				**$ 19,250**	**$ -**	**$ -**	**$ -**
	DEPARTMENT TOTAL				**$ 1,102,091**	**$ 1,103,117**	**$ 1,094,763**	**$ 1,071,845**

Proposed Budget

GENERAL FUND - AQUATICS

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES							
10-435-5110	SALARIES - REGULAR			$ 191,837	$ 192,955	$ 192,859	$ 194,906
10-435-5111	SALARIES - REG PART TIME			$ 18,388	$ 25,025	$ 20,816	$ 25,943
10-435-5112	SALARIES - TEMPORARY / SEASONAL			$ 168,241	$ 171,500	$ 171,500	$ 170,000
	Aquatics I-Slide Attendant/WSIA (630 hrs)	*FY17-18*	*$ 6,000*				
	Aquatics II-LG or WSI (2000 hrs)	*FY17-18*	*$ 20,240*				
	Aquatics III-LG & WSI (9500 hrs)	*FY17-18*	*$ 108,205*				
	Aquatics IV-Shift Supervisor (2,248 hrs)	*FY17-18*	*$ 34,400*				
10-435-5113	SALARIES - OVERTIME			$ 268	$ 400	$ 100	$ 2,655
	Seasonal OT	*FY17-18*	*$ 1,155*				
	Regular Staff	*FY 17-18*	*$ 400*				
	WRPA	*FY 17-18*	*$ 1,100*				
10-435-5130	FICA EXPENSE			$ 28,267	$ 30,591	$ 28,966	$ 30,103
10-435-5131	HEALTH INSURANCE EXPENSE			$ 46,206	$ 50,317	$ 50,328	$ 51,846
10-435-5132	RETIREMENT CONTRIBUTIONS			$ 25,352	$ 26,621	$ 25,297	$ 27,245
10-435-5134	WORKERS COMPENSATION			$ 5,953	$ 6,278	$ 5,789	$ 7,357
10-435-5135	UNEMPLOYMENT INSURANCE			$ -	$ -	$ -	$ -
10-435-5136	VEHICLE ALLOWANCE			$ 740	$ 1,020	$ 1,020	$ 1,020
10-435-5137	LONG TERM DISABILITY INS			$ 1,448	$ -	$ -	$ -
10-435-5140	EDUCATION & TRAINING			$ 1,298	$ 1,890	$ 1,890	$ 1,850
	Online Chemical Safety	*FY17-18*	*$ 200*				
	WAM Rick	*FY17-18*	*$ 150*				
	WRPA Rick 50%	*FY17-18*	*$ 100*				
	Spring WRPA Training x 4	*FY17-18*	*$ 200*				
	2017 WRPA Conference x 6	*FY17-18*	*$ 700*				
	Yearly Respirator Training	*FY17-18*	*$ 500*				
10-435-5142	SUBSTANCE TESTING			$ -	$ 40	$ -	$ 40
10-435-5160	TRAVEL & MEETINGS EXPENSE			$ 2,126	$ 2,700	$ 2,700	$ 1,500
	Jenni-WRPA Board meetings	*FY17-18*	*$ 600*				
	4 x Spring WRPA & Statewide Aquatics Re-certification	*FY17-18*	*$ 400*				
	NRPA/ICMA Conference - Rick	*FY17-18*	*$ 500*				
10-435-5170	UNIFORMS			$ 1,112	$ 1,300	$ 1,300	$ 1,300
	Full Time/Part Time Employees	*FY17-18*	*$ 600*				
	Seasonal/Provisional Employees	*FY17-18*	*$ 700*				
10-435-5231	CHEMICALS			$ 23,496	$ 26,000	$ 26,000	$ 26,000
	CO2	*FY17-18*	*$ 8,000*				
	Pool Chemicals & Reagents	*FY17-18*	*$ 12,000*				
	Cleaning Chemicals	*FY17-18*	*$ 2,000*				
	Spagnum Moss Introduction	*FY17-18*	*$ 4,000*				
10-435-5234	MATERIALS & SUPPLIES			$ 2,191	$ 4,572	$ 4,646	$ 5,000
	Office Supplies	*FY17-18*	*$ 1,000*				
	Misc. supplies (bolts, pvc pipe, paint, facility upkeep repairs items)	*FY17-18*	*$ 4,000*				
10-435-5236	SAFETY SUPPLIES & EQUIPMENT			$ 3,293	$ 3,100	$ 3,100	$ 4,100
	Lifejackets	*FY17-18*	*$ 800*				
	First Aid Supplies	*FY17-18*	*$ 1,000*				
	Chlorine Monitor Calibration	*FY17-18*	*$ 300*				
	Lifeguard Safety Equipment	*FY17-18*	*$ 1,500*				
	Personal Protective Equipment	*FY17-18*	*$ 500*				
10-435-5238	RECREATION PROGRAM EXPENSES			$ 18,101	$ 19,000	$ 19,000	$ 8,200
	Elks Eggstravaganza	*FY17-18*	*$ 1,000*				
	Pumpkin plunge	*FY17-18*	*$ 1,100*				
	Let's get Shamrocked	*FY17-18*	*$ 300*				
	B-day party decorations	*FY17-18*	*$ 1,000*				
	B-day party cake/soda/pizza	*FY17-18*	*$ 2,000*				
	Worlds Largest Swim Lesson	*FY17-18*	*$ 300*				
	ARC lesson fees and supplies	*FY17-18*	*$ 400*				
	Babysitter training kits/WFA kits	*FY17-18*	*$ 200*				
	No school day activities	*FY17-18*	*$ 1,400*				
	Replacement program materials	*FY17-18*	*$ 500*				
10-435-5240	MAINTENANCE & REPAIRS - BUILDING			$ 1,327	$ -	$ -	$ 1,500
	General Maintenance	*FY17-18*	*$ 1,500*				
10-435-5241	MAINTENANCE & REPAIRS - EQUIPM			$ 8,173	$ 12,686	$ 12,686	$ 12,000
	Copier Maintenance Agreement	*FY17-18*	*$ 4,000*				
	Pool Pump & valve repairs	*FY17-18*	*$ 5,000*				
	Vacuum repairs	*FY17-18*	*$ 1,000*				
	Pool equipment repairs	*FY17-18*	*$ 2,000*				
10-435-5244	POSTAGE			$ 146	$ 500	$ 500	$ 500
10-435-5250	SRD RECREATION PROGRAM EXPENSES			$ 1,626	$ 2,000	$ 2,000	$ 4,000
	American Red Cross related costs	*FY17-18*	*$ 2,000*				

Proposed Budget

GENERAL FUND - AQUATICS

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Program supplies	*FY17-18*	*$ 2,000*				
10-435-5314	UTILITIES			$ 162,131	$ 184,116	$ 174,050	$ 177,000
	City of Cody	*FY17-18*	*$ 106,500*				
	Black Hills Energy	*FY17-18*	*$ 70,500*				
10-435-5323	COMPUTER SUPPORT SERVICES			$ 1,676	$ 4,255	$ 4,254	$ 4,000
	Rec Trac Software Agreement	*FY17-18*	*$ 4,000*				
10-435-5326	INDEPENDENT CONTRACTOR SERVICES			$ -	$ 2,000	$ 2,176	$ 2,500
	Kayaking Instructors	*FY17-18*	*$ 200*				
	Scuba Instructors	*FY17-18*	*$ 800*				
	Swim Camp Instructors	*FY17-18*	*$ 1,500*				
10-435-5327	DUES & SUBSCRIPTIONS			$ 870	$ 1,780	$ 1,780	$ 2,230
	Cody Rotary Club	*FY17-18*	*$ 350*				
	Int'l City County Managers Assn	*FY17-18*	*$ 100*				
	WY Dept of Agriculture Pool Licensing (4 pools x $50 each)	*FY17-18*	*$ 200*				
	American Red Cross Learn to Swim	*FY17-18*	*$ 650*				
	National Recreation & Parks Assn, NRPA--3 FT staff	*FY17-18*	*$ 130*				
	WRPA Membership	*FY17-18*	*$ 300*				
	Video Licensing	*FY17-18*	*$ 500*				
10-435-5333	PROFESSIONAL FEES & SERVICES			$ -	$ -	$ -	$ 2,028
	Flu & Hep B Vaccinations	*FY17-18*	*$ 130*				
	Wellness program	*FY17-18*	*$ 105*				
	Classification Analysis	*FY17-18*	*$ 1,193*				
	Pre-employment Background Checks	*FY 17-18*	*$ 600*				
10-435-5420	IMPROVEMENTS OTHER THAN BUILDING			$ 13,257	$ 13,239	$ 13,239	$ -
10-435-5425	FURNITURE & FIXTURES			$ 7,437	$ 1,561	$ -	$ 1,000
	Deck furniture	*FY17-18*	*$ 1,000*				
10-435-5430	COMPUTER EQUIPMENT & SOFTWARE			$ 1,799	$ -	$ -	$ -
10-435-5435	MACHINERY & EQUIPMENT			$ 11,862	$ 7,000	$ 8,561	$ 4,300
	Ultra Max Pool Vacuum (use old vacuum for trade in)	*FY17-18*	*$ 4,300*				
	TOTAL OEPRATING EXPENSES			**$ 748,621**	**$ 792,446**	**$ 774,557**	**$ 770,122**
CAPITAL EXPENSES							
10-435-7616	ADA POOL LIFT			$ 7,039	$ -	$ -	$ -
10-435-NEW	AQUATIC POOL CONTROLLER			$ -	$ -	$ -	$ 8,000
	TOTAL CAPITAL EXPENSES			**$ 7,039**	**$ -**	**$ -**	**$ 8,000**
	DEPARTMENT TOTAL			**$ 755,660**	**$ 792,446**	**$ 774,557**	**$ 778,122**

Proposed Budget

GENERAL FUND - COMMUNITY DEVELOPMENT

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-505-5110	SALARIES - REGULAR				$ 342,410	$ 342,369	$ 342,298	$ 396,590
10-505-5111	SALARIES - PART TIME				$ 19,234	$ 33,255	$ 33,448	$ -
10-505-5113	SALARIES - OVERTIME				$ 31	$ 250	$ -	$ 250
10-505-5130	FICA EXPENSE				$ 26,712	$ 28,754	$ 28,026	$ 30,358
10-505-5131	HEALTH INSURANCE EXPENSE				$ 81,512	$ 89,791	$ 89,783	$ 92,507
10-505-5132	RETIREMENT CONTRIBUTIONS				$ 43,156	$ 45,819	$ 44,554	$ 48,375
10-505-5134	WORKERS COMPENSATION				$ 6,029	$ 5,614	$ 5,942	$ 6,853
10-505-5136	VEHICLE ALLOWANCE				$ 1,800	$ 1,800	$ 1,800	$ 1,800
10-505-5137	LONG TERM DISABILITY INS				$ 2,482	$ -	$ -	$ -
10-505-5140	EDUCATION & TRAINING				$ 507	$ 4,750	$ 2,627	$ 2,770
	WY Conference of Building Officials	*FY17-18*	*$*	*1,975*				
	Planning Conference - Todd	*FY17-18*	*$*	*295*				
	Steve/Utana Click Listen and learn	*FY17-18*	*$*	*500*				
10-505-5160	TRAVEL & MEETINGS EXPENSE				$ 351	$ 1,340	$ 1,200	$ 1,100
	- WY Conference of Building Officials - Hotel	*FY17-18*	*$*	*800*				
	WY Conference of Building Officials - Food	*FY17-18*	*$*	*300*				
	Planning Conference - Todd	*FY17-18*	*$*	*600*				
10-505-5170	UNIFORMS				$ 234	$ 250	$ 250	$ 250
10-505-5211	GASOLINE				$ 1,370	$ 1,440	$ 1,166	$ 1,470
10-505-5234	MATERIALS & SUPPLIES				$ 4,669	$ 3,000	$ 3,000	$ 3,000
10-505-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 2,723	$ 2,000	$ 1,007	$ 2,813
	Copier Maintenance Agreement	*FY17-18*	*$*	*2,058*				
	Vehicle Washes	*FY17-18*	*$*	*312*				
	Service Contract For Plotter	*FY17-18*	*$*	*443*				
10-505-5249	ALLOCATED FLEET MAINTENANCE				$ 1,377	$ 1,715	$ 1,715	$ 3,042
10-505-5314	UTILITIES				$ 1,690	$ 3,351	$ 2,995	$ 3,025
	Verizon Wireless	*FY17-18*	*$*	*3,025*				
10-505-5323	COMPUTER SUPPORT SERVICES				$ 3,689	$ 3,598	$ 3,291	$ 3,985
	AutoDesk Support	*FY17-18*	*$*	*3,380*				
	Micropaver Subscription	*FY17-18*	*$*	*605*				
10-505-5327	DUES & SUBSCRIPTIONS				$ 953	$ 1,357	$ 1,300	$ 1,762
	WY Planning Association, American Planning Assn	*FY17-18*	*$*	*650*				
	Board of Professional Engineers	*FY17-18*	*$*	*282*				
	American Public Works Assn	*FY17-18*	*$*	*310*				
	International Code Council - Cert Fees	*FY17-18*	*$*	*220*				
	WCBO Renewal Fees and ICC Mebership Fees	*FY17-18*	*$*	*300*				
10-505-5331	INSURANCE & BONDS				$ -	$ -	$ -	$ 50
	Notary Bonds	*FY17-18*	*$*	*50*				
10-505-5333	PROFESSIONAL FEES & SERVICES				$ 868	$ 397	$ 397	$ 2,249
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*250*				
	Classification Analysis	*FY17-18*	*$*	*1,789*				
	Wellness Program	*FY17-18*	*$*	*210*				
10-505-5365	LEASES & RENTALS - FACILITIES				$ -	$ 100	$ 100	$ 100
	Planning Meetings	*FY17-18*	*$*	*100*				
10-505-5425	FURNITURE & FIXTURES				$ 653	$ 575	$ 495	$ -
10-505-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 5,599	$ 6,025	$ 5,200	$ 3,600
	Desktop Computers (2)	*FY17-18*	*$*	*3,600*				
10-505-5435	MACHINERY & EQUIPMENT				$ 3,987	$ -	$ -	$ -
10-505-5770	BAD DEBT WRITE OFFS				$ -	$ -	$ -	$ 43
	Uncollected Building Permits	*FY 17-18*	*$*	*43*				
10-505-5780	VEHICLE REPLACEMENT ALLOCATION				$ 5,635	$ 4,429	$ 4,429	$ 4,026
	TOTAL OPERATING EXPENSES				**$ 557,671**	**$ 581,979**	**$ 575,022**	**$ 610,018**

Proposed Budget

GENERAL FUND - STREETS

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES								
10-520-5110	SALARIES - REGULAR				$ 319,741	$ 325,078	$ 305,740	$ 322,069
10-520-5113	SALARIES - OVERTIME				$ 2,099	$ 7,000	$ 3,000	$ 7,000
10-520-5130	FICA EXPENSE				$ 24,072	$ 25,404	$ 23,543	$ 25,174
10-520-5131	HEALTH INSURANCE EXPENSE				$ 104,825	$ 115,322	$ 106,019	$ 128,786
10-520-5132	RETIREMENT CONTRIBUTIONS				$ 38,075	$ 40,480	$ 37,243	$ 40,113
10-520-5134	WORKERS COMPENSATION				$ 5,562	$ 5,380	$ 5,065	$ 6,351
10-520-5135	UNEMPLOYMENT INSURANCE				$ 1,671	$ -	$ -	$ -
10-520-5137	LONG TERM DISABILITY INS				$ 1,905	$ -	$ -	$ -
10-520-5140	EDUCATION & TRAINING				$ 518	$ 4,189	$ 4,189	$ 2,440
	T2 Training	*FY17-18*	*$*	*1,240*				
	MSHA Training	*FY17-18*	*$*	*1,200*				
10-520-5142	SUBSTANCE TESTING				$ 708	$ 850	$ 500	$ 700
10-520-5160	TRAVEL & MEETINGS EXPENSE				$ 283	$ 1,000	$ 1,000	$ 1,000
	T2 and MSHA Training	*FY17-18*	*$*	*1,000*				
10-520-5170	UNIFORMS				$ 1,545	$ 1,750	$ 1,750	$ 1,750
10-520-5210	DIESEL FUEL				$ 24,620	$ 30,000	$ 30,000	$ 41,860
10-520-5211	GASOLINE				$ 4,942	$ 5,500	$ 5,500	$ 6,513
10-520-5213	TOOLS				$ 2,233	$ 2,500	$ 2,500	$ 2,500
10-520-5220	CLAIMS AGAINST THE CITY				$ 7,027	$ -	$ 5,000	$ -
10-520-5234	MATERIALS & SUPPLIES				$ 6,415	$ 6,500	$ 6,500	$ 6,500
10-520-5236	SAFETY SUPPLIES & EQUIPMENT				$ 2,465	$ 2,500	$ 2,500	$ 2,500
	MSDS Program	*FY17-18*	*$*	*250*				
	Other Safety Supplies	*FY17-18*	*$*	*2,250*				
10-520-5240	MAINTENANCE & REPAIRS - BUILDI				$ 6,452	$ 5,500	$ 5,500	$ 4,000
10-520-5241	MAINTENANCE & REPAIRS - EQUIPM				$ 28,446	$ 16,000	$ 16,000	$ 16,000
	Copier Maintenance Agreement	*FY17-18*	*$*	*220*				
	Equipment Repairs	*FY17-18*	*$*	*15,780*				
10-520-5243	MAINTENANCE & REPAIRS - SYSTEM				$ 105,912	$ 131,500	$ 133,000	$ 55,500
	Painting	*FY17-18*	*$*	*30,000*				
	Salt and Beet Juice	*FY17-18*	*$*	*6,000*				
	Snow Removal contracted	*FY17-18*	*$*	*2,000*				
	Guard rail repairs	*FY17-18*	*$*	*7,500*				
	Concrete crushing	*FY17-18*	*$*	*10,000*				
10-520-5245	ASPHALT				$ 106,966	$ 125,000	$ 125,000	$ 100,000
10-520-5246	CONCRETE				$ 90,491	$ 151,685	$ 85,032	$ 126,685
10-520-5247	STREET SIGNS				$ 9,000	$ 9,000	$ 9,000	$ 9,000
10-520-5249	ALLOCATED FLEET MAINTENANCE				$ 87,897	$ 71,260	$ 71,260	$ 51,480
10-520-5314	UTILITIES				$ 21,134	$ 23,292	$ 24,016	$ 24,450
	City of Cody	*FY17-18*	*$*	*14,234*				
	Black Hills Energy	*FY17-18*	*$*	*6,029*				
	TCT West	*FY17-18*	*$*	*2,147*				
	Verizon Wireless	*FY17-18*	*$*	*2,040*				
10-520-5319	SNOW REMOVAL SERVICES				$ -	$ 46,438	$ 46,438	$ 50,000
10-520-5323	COMPUTER SUPPORT SERVICES				$ -	$ 732	$ 732	$ 2,400
	SonicWall	*FY17-18*	*$*	*1,500*				
	ESRI GIS Software Support	*FY17-18*	*$*	*900*				
10-520-5333	PROFESSIONAL FEES & SERVICES				$ 1,356	$ 15,806	$ 14,806	$ 19,120
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*150*				
	Wellness Program	*FY17-18*	*$*	*245*				
	Classification Analysis	*FY17-18*	*$*	*2,385*				
	System Asset Preservation	*FY17-18*	*$*	*1,040*				
	One Call of Wyoming	*FY17-18*	*$*	*300*				
	WYDOT Signal Contract	*FY17-18*	*$*	*5,000*				
	Towing	*FY17-18*	*$*	*1,000*				
	Street Inspection	*FY17-18*	*$*	*9,000*				
10-520-5337	RIGHT OF WAY CLEARING				$ 1,600	$ -	$ -	$ 1,600
10-520-5338	WEED & PEST CONTROL				$ -	$ -	$ -	$ 300
	Saber	*FY17-18*	*$*	*300*				
10-520-5360	LEASES & RENTALS - EQUIPMENT				$ 4,564	$ 8,000	$ 8,000	$ 8,000
10-520-5425	FURNITURE AND FIXTURES				$ 980	$ -	$ -	$ -
10-520-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 2,388	$ 6,716	$ 6,716	$ -
10-520-5460	STORM SEWERS				$ 1,101	$ 5,300	$ 5,500	$ 5,500
	Basin Inlet Repairs	*FY17-18*	*$*	*5,500*				
10-520-5780	VEHICLE REPLACEMENTALLOCATION				$ 197,754	$ 152,236	$ 152,236	$ 130,136
10-520-5924	GRANTS - SLIB COUGAR AVE				$ 39,995	$ -	$ -	$ -
10-520-5928	GRANTS -SLIB RUMSEY PARKINGLOT				$ 15,878	$ -	$ -	$ -
10-520-5934	GRANTS - CWC SLIB SHOP DOMAIN				$ -	$ 6,000	$ 4,844	$ -
10-520-5935	GRANTS - SLIB CWC SHOP 2ND DOMAIN				$ -	$ 5,000	$ 3,999	$ -
10-520-5936	GRANTS - SLIB CWC BECK 17TH - 19TH				$ -	$ 65,597	$ 23,441	$ -

Proposed Budget

GENERAL FUND - STREETS

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
10-520-NEW	GRANTS - SLIB CWC ALLEY REBUILD 11TH - 12TH ST N SIDE	$ -	$ -	$ -	$ 12,243
	TOTAL OPERATING EXPENSES	**$ 1,270,620**	**$ 1,418,515**	**$ 1,275,569**	**$ 1,211,670**
CAPITAL EXPENSES					
10-520-7515	GRANTS - SLIB 12TH ST STORM DR	$ 282,550	$ -	$ -	$ -
10-520-7516	GRANTS- SLIB RUMSEY PARKINGLOT	$ 27,521	$ -	$ -	$ -
10-520-7517	STREET RECON BLEISTEIN 16TH-17	$ 53,777	$ -	$ -	$ -
10-520-7526	GRANTS - SLIB CWC BLACKBURN COUGAR TO BIG HORN	$ -	$ 39,721	$ 34,500	$ -
10-520-7534	STAMPEDE INTERSECTION REBUILD	$ 36,040	$ -	$ -	$ -
10-520-7541	BLACKBURN OVERLAY - E. SHERIDAN TO COUGAR	$ -	$ 37,095	$ 37,095	$ -
10-520-7631	TRUCK MOUNTED SANDER	$ 11,361	$ -	$ -	$ -
10-520-7632	FILE/DATABASE SERVER SHOP	$ 5,218	$ -	$ -	$ -
10-520-7633	COPY MACHINE SHOP	$ 6,167	$ -	$ -	$ -
10-520-7645	GRANTS - CWC SLIB SIGN PRINTER	$ -	$ 12,495	$ 12,295	$ -
10-520-7646	GRANTS - CWC SLIB HEART MTN SIGNAL	$ -	$ 12,000	$ 11,378	$ -
10-520-7648	SNOWBLOWER/CHUTE ATTACHMENT	$ -	$ 7,902	$ 7,902	$ -
10-520-7649	LOADER ENGINE REPAIR	$ -	$ 17,445	$ 17,445	$ -
10-520-NEW	GRANTS - SLIB CWC PANORAMA SUBD ASPHALT OVERLAY	$ -	$ -	$ -	$ 31,108
10-520-NEW	MONUMENT ST OVERLAY	$ -	$ -	$ -	$ 73,330
10-520-NEW	GRANTS - SLIB CWC CITY SHOP ROOF REPLACEMENT	$ -	$ -	$ -	$ 25,000
10-520-NEW	HYDRAULIC BREAKER	$ -	$ -	$ -	$ 2,600
10-520-NEW	DUMP TRUCK PLOW BLADE	$ -	$ -	$ -	$ 9,126
10-520-NEW	LOADER SNOW PUSHER BLADE	$ -	$ -	$ -	$ 6,800
	TOTAL CAPITAL EXPENSES	**$ 422,634**	**$ 126,658**	**$ 120,615**	**$ 147,964**
	DEPARTMENT TOTAL	**$ 1,693,254**	**$ 1,545,173**	**$ 1,396,184**	**$ 1,359,634**

Proposed Budget

GENERAL FUND - VEHICLE MAINTENANCE

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING EXPENSES							
10-525-5110	SALARIES - REGULAR			$ 90,329	$ 98,263	$ 84,664	$ 99,086
10-525-5112	SALARIES - TEMPORARY			$ 5,996	$ 15,950	$ 15,950	$ 15,950
	Part Time Mechanic/592 hrs	***FY17-18***	***$ 15,950***				
10-525-5113	SALARIES - OVERTIME			$ -	$ 300	$ -	$ 300
10-525-5130	FICA EXPENSE			$ 7,218	$ 8,760	$ 7,655	$ 8,823
10-525-5131	HEALTH INSURANCE EXPENSE			$ 19,131	$ 21,962	$ 18,676	$ 17,534
10-525-5132	RETIREMENT CONTRIBUTIONS			$ 10,974	$ 12,015	$ 10,073	$ 12,115
10-525-5134	WORKERS COMPENSATION			$ 1,676	$ 2,023	$ 1,688	$ 2,344
10-525-5137	LONG TERM DISABILITY INS			$ 615	$ -	$ -	$ -
10-525-5140	EDUCATION & TRAINING			$ 677	$ 1,500	$ 1,500	$ 2,244
	ASCE Training in Billings	***FY17-18***	***$ 2,244***				
10-525-5142	SUBSTANCE TESTING			$ 187	$ 200	$ 200	$ 200
10-525-5160	TRAVEL & MEETINGS EXPENSE			$ 102	$ 850	$ 850	$ 850
	ASCE Training in Billings	***FY17-18***	***$ 850***				
10-525-5170	UNIFORMS			$ 399	$ 500	$ 500	$ 500
10-525-5211	GASOLINE			$ 813	$ 800	$ 500	$ 800
10-525-5213	TOOLS			$ 3,060	$ 5,815	$ 5,815	$ 4,950
10-525-5234	MATERIALS & SUPPLIES			$ 4,598	$ 5,000	$ 5,000	$ 5,000
10-525-5236	SAFETY SUPPLIES & EQUIPMENT			$ 210	$ 450	$ 450	$ 450
10-525-5240	MAINTENANCE & REPAIRS - BUILDINGS			$ 421	$ 2,900	$ 2,900	$ 2,900
10-525-5241	MAINTENANCE & REPAIRS - EQUIPMENT			$ 731	$ 750	$ 750	$ 970
	Copier Maintenance Agreement	***FY17-18***	***$ 220***				
	Other Equipment Repairs	***FY17-18***	***$ 750***				
10-525-5249	ALLOCATED FLEET MAINTENANCE			$ 1,326	$ 1,376	$ 1,376	$ 2,165
10-525-5314	UTILITIES			$ 5,080	$ 5,885	$ 5,771	$ 5,857
	City of Cody	***FY17-18***	***$ 3,751***				
	Black Hills Energy	***FY17-18***	***$ 1,553***				
	TCT West	***FY17-18***	***$ 553***				
10-525-5323	COMPUTER SUPPORT SERVICES			$ 2,648	$ 2,650	$ 2,681	$ 2,725
	Cummins Support Agreement	***FY17-18***	***$ 725***				
	Alldata Support Agreement	***FY17-18***	***$ 1,500***				
	Manager Plus Support Agreement	***FY17-18***	***$ 500***				
10-525-5333	PROFESSIONAL FEES & SERVICES			$ -	$ 342	$ 342	$ 1,532
	Wellness program	***FY17-18***	***$ 70***				
	Classification Analysis	***FY17-18***	***$ 596***				
	Equipment Safety Inspections	***FY17-18***	***$ 450***				
	System Asset Preservation	***FY17-18***	***$ 416***				
10-525-5338	WEED & PEST CONTROL			$ -	$ -	$ -	$ 300
	Saber	***FY17-18***	***$ 300***				
10-525-5355	INVENTORY PURCHASES			$ 119,012	$ 115,000	$ 115,000	$ 120,000
10-525-5430	COMPUTER EQUIPMENT & SOFTWARE			$ -	$ 710	$ 710	$ 2,740
	Laptop	***FY17-18***	***$ 1,800***				
	Engine Diagnostic Software	***FY17-18***	***$ 940***				
10-525-5780	VEHICLE REPLACEMENT ALLOCATION			$ 2,896	$ 2,276	$ 2,276	$ 2,069
	TOTAL OPERATING EXPENSES			**$ 278,099**	**$ 306,277**	**$ 285,327**	**$ 312,405**

Proposed Budget

VEHICLE REPLACEMENT FUND

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
REVENUE							
33-200-4745	INTEREST REVENUE			$ 25,120	$ 27,433	$ 21,945	$ 22,000
33-200-4790	TRANSFERS IN - VEHICLE REPLACEMENT			$ 645,978	$ 573,785	$ 573,785	$ 407,741
	TOTAL FUND REVENUE			**$ 671,098**	**$ 601,218**	**$ 595,730**	**$ 429,741**
CAPITAL EXPENSES							
33-630-7601	VEHICLE REPLACEMENT SCHEDULE			$ 496,665	$ 564,836	$ 519,261	$ 537,250
	Police	***FY17-18***	***$ 79,500***				
	Parks	***FY17-18***	***$ 36,000***				
	Streets	***FY17-18***	***$ 390,500***				
	Electric	***FY17-18***	***$ 31,250***				
	TOTAL CAPITAL EXPENSES			**$ 496,665**	**$ 564,836**	**$ 519,261**	**$ 537,250**

Proposed Budget

LODGING TAX FUND

City of Cody FY17-18 Budget

	Account Description		FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
REVENUE						
35-200-4445	LODGING TAX REVENUES		$ 123,390	$ 132,496	$ 126,917	$ 127,000
	TOTAL REVENUE		**$ 123,390**	**$ 132,496**	**$ 126,917**	**$ 127,000**
OPERATING EXPENSES						
35-640-5150	ICE CREAM SOCIAL		$ 422	$ 500	$ 439	$ 500
35-640-5325	CONTINGENCY FUND		$ 14,734	$ 15,000	$ 15,000	$ 10,000
35-640-5710	COMMUNITY FUNDING PROGRAM		$ 53,200	$ 33,930	$ 33,930	$ -
35-640-5715	ECONOMINC DEVELOPMENT PROGRAM		$ -	$ -	$ -	$ 15,000
	Forward Cody	***$ 15,000***				
35-640-5790	TRANSFERS OUT - OPERATING		$ 31,999	$ 111,354	$ 111,354	$ 130,765
	General Fund - Parade Sponsorship	***$ 52,765***				
	General Fund - Parks Maintenance	***$ 40,000***				
	General Fund - Crisis Intervention	***$ 3,000***				
	General Fund - Park Co Court Supervised Treament Program	***$ 5,000***				
	General Fund - Operating Transfer	***$ 30,000***				
	TOTAL OPERATING EXPENSES		**$ 100,355**	**$ 160,784**	**$ 160,723**	**$ 156,265**

Proposed Budget

PUBLIC IMPROVEMENTS FUND

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
REVENUE					
38-200-4745	INTEREST REVENUE	$ -	$ -	$ -	$ -
	TOTAL FUND REVENUE	**$ -**	**$ -**	**$ -**	**$ -**
OPERATING EXPENSES					
38-420-5420	IMPROVEMENTS OTHER THAN BUILDINGS	$ 10,414	$ -	$ -	$ -
	TOTAL OEPRATING EXPENSES	**$ 10,414**	**$ -**	**$ -**	**$ -**
CAPITAL EXPENSES					
38-420-7403	LED LIGHTING UPGRADE REC CENTER	$ 22,526	$ -	$ -	$ -
38-420-7407	BECK LAKE FISHING PIER	$ -	$ 16,541	$ 16,540	$ -
	TOTAL CAPITAL EXPENSES	**$ 22,526**	**$ 16,541**	**$ 16,540**	**$ -**
	TOTAL EXPENSES	**$ 32,940**	**$ 16,541**	**$ 16,540**	**$ -**

Proposed Budget

SPECIFIC PURPOSE TAX FUND

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
REVENUE					
39-200-4432	SPECIFIC PURPOSE TAX	$ -	$ -	$ 192,306	$ 2,307,672
	TOTAL OPERATING REVENUE	**$ -**	**$ -**	**$ 192,306**	**$ 2,307,672**
CAPITAL EXPENSES					
39-520-7536	CHIP SEALING AREA 1	$ -	$ -	$ -	$ 250,000
39-520-7540	ADA RAMPS	$ -	$ -	$ -	$ 254,400
	TOTAL CAPITAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ 504,400**

Proposed Budget

SOLID WASTE FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE								
52-200-4630	MISCELLANEOUS REVENUE				$ 1,576	$ 400	$ 405	$ 405
52-200-4735	CONTRIBUTIONS - OTHER				$ 4,608	$ 4,600	$ 4,377	$ 4,600
	County Recycling Contribution	*FY17-18*	*$*	*4,600*				
52-200-4744	DAMAGE CLAIM REIMBURSEMENT				$ -	$ 10,710	$ 10,710	$ -
52-200-4745	INTEREST REVENUE				$ 19,981	$ 13,716	$ 10,934	$ 11,000
52-200-4746	PURCHASE CARD REBATE				$ 315	$ 300	$ 315	$ 300
52-500-4514	RECYCLING REVENUE				$ 43,729	$ 45,000	$ 54,785	$ 54,785
52-500-4523	CHARGES FOR UTILITY SERVICES				$ 2,156,674	$ 2,187,517	$ 2,091,852	$ 2,112,771
52-500-4526	CHARGES FOR UTILITY SERVICES - RECYCLING				$ 115,068	$ 115,564	$ 115,630	$ 115,630
	TOTAL OPERATING REVENUE				**$ 2,341,951**	**$ 2,377,807**	**$ 2,289,008**	**$ 2,299,491**
OPERATING EXPENSES								
52-530-5110	SALARIES - REGULAR				$ 356,485	$ 325,998	$ 335,612	$ 397,511
52-530-5111	SALARIES - REG PART TIME				$ 25,052	$ 43,098	$ 32,111	$ -
52-530-5112	SALARIES - TEMPORARY / SEASONAL				$ 2,690	$ 3,410	$ 1,682	$ 3,410
52-530-5113	SALARIES - OVERTIME				$ 9,793	$ 8,000	$ 10,000	$ 8,000
52-530-5130	FICA EXPENSE				$ 29,390	$ 29,109	$ 28,111	$ 31,282
52-530-5131	HEALTH INSURANCE EXPENSE				$ 89,837	$ 87,233	$ 97,392	$ 131,344
52-530-5132	RETIREMENT CONTRIBUTIONS				$ 47,445	$ 46,384	$ 44,768	$ 49,848
52-530-5134	WORKERS COMPENSATION				$ 7,037	$ 6,164	$ 6,150	$ 7,892
52-530-5137	LONG TERM DISABILITY INS				$ 2,527	$ -	$ -	$ -
52-530-5140	EDUCATION & TRAINING				$ -	$ 1,830	$ 1,080	$ 1,080
	Recycling Training - Casper	*FY17-18*	*$*	*1,080*				
52-530-5142	SUBSTANCE TESTING				$ 816	$ 560	$ 500	$ 500
52-530-5160	TRAVEL & MEETINGS EXPENSE				$ -	$ 550	$ -	$ 500
	Recycling Training - Casper	*FY17-18*	*$*	*500*				
52-530-5170	UNIFORMS				$ 2,158	$ 1,600	$ 800	$ 1,600
52-530-5210	DIESEL FUEL				$ 44,708	$ 53,927	$ 50,802	$ 59,763
52-530-5211	GASOLINE				$ 2,354	$ 2,177	$ 2,031	$ 2,216
52-530-5213	TOOLS				$ 1,397	$ 1,000	$ 500	$ 1,000
52-530-5220	CLAIMS AGAINST THE CITY				$ -	$ -	$ 230	$ -
52-530-5234	MATERIALS & SUPPLIES				$ 10,403	$ 10,500	$ 9,000	$ 10,500
52-530-5236	SAFETY SUPPLIES & EQUIPMENT				$ 560	$ 800	$ 800	$ 800
52-530-5240	MAINTENANCE & REPAIRS - BUILDINGS				$ 782	$ 652	$ 1,100	$ 960
52-530-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 16,285	$ 30,898	$ 30,898	$ 7,388
	Misc Repairs	*FY17-18*	*$*	*7,168*				
	Copier Maintenance Agreement	*FY17-18*	*$*	*220*				
52-530-5244	POSTAGE				$ -	$ 2,532	$ 2,346	$ 3,026
	Utility Bills	*FY17-18*	*$*	*3,026*				
52-530-5249	ALLOCATED FLEET MAINTENANCE				$ 93,213	$ 117,705	$ 117,705	$ -
52-530-5310	BAD DEBT EXPENSE				$ 215	$ 254	$ 295	$ 350
	Collection Agency Commissions	*FY17-18*	*$*	*350*				
52-530-5311	BANKING FEES				$ 11,843	$ 12,787	$ 12,696	$ 12,500
52-530-5314	UTILITIES				$ 8,949	$ 10,162	$ 11,097	$ 11,588
	City of Cody	*FY17-18*	*$*	*6,290*				
	Black Hills Energy	*FY17-18*	*$*	*3,790*				
	TCT West	*FY17-18*	*$*	*1,026*				
	Verizon Wireless	*FY17-18*	*$*	*482*				
52-530-5317	FRANCHISE FEES				$ 113,591	$ 115,154	$ 110,374	$ -
52-530-5323	COMPUTER SUPPORT SERVICES				$ -	$ 2,845	$ 2,058	$ 3,260
	Caselle	*FY17-18*	*$*	*2,360*				
	ESRI GIS Software Support	*FY17-18*	*$*	*900*				
52-530-5329	LANDFILL CHARGES				$ 800,984	$ 816,806	$ 804,306	$ 816,000
52-530-5331	INSURANCE - LIABILITY & PROPERTY				$ 7,404	$ 6,890	$ 6,081	$ 6,009
	Liability Insurance - LGLP	*FY17-18*	*$*	*2,974*				
	Property Insurance - Travelers	*FY17-18*	*$*	*3,035*				
52-530-5333	PROFESSIONAL FEES & SERVICES				$ 16,782	$ 32,321	$ 30,000	$ 30,229
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*225*				
	Wellness program	*FY17-18*	*$*	*175*				
	System Asset Preservation	*FY17-18*	*$*	*832*				
	Blackboard Connect	*FY17-18*	*$*	*3,260*				
	Audit	*FY17-18*	*$*	*1,417*				

Proposed Budget

SOLID WASTE FUND

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	AIS Utility Billing	***FY17-18***	***$ 2,843***				
	Classification Analysis	***FY17-18***	***$ 2,982***				
	Equipment Safety Inspections	***FY17-18***	***$ 435***				
	Hazardous Waste Collection	***FY17-18***	***$ 9,500***				
	Recycling Materials Transport	***FY17-18***	***$ 8,100***				
	School Aluminum Can Recycling Program	***FY17-18***	***$ 460***				
52-530-5337	RIGHT OF WAY CLEARING			$ 2,637	$ 5,000	$ 5,000	$ 5,000
52-530-5338	WEED & PEST CONTROL			$ -	$ -	$ 656	$ 1,000
	Saber	***FY17-18***	***$ 1,000***				
52-530-5420	IMPROVEMENTS OTHER THAN BUILDINGS			$ 14,671	$ 20,348	$ 12,696	$ 5,000
52-530-5430	COMPUTER EQUIPMENT & SOFTWARE			$ 1,799	$ 1,621	$ 1,300	$ -
52-530-5435	MACHINERY & EQUIPMENT			$ 44,034	$ 61,118	$ 61,118	$ 55,900
	120 Rollouts w/Brackets	***FY17-18***	***$ 14,400***				
	1.5 & 3 Yard Containers	***FY17-18***	***$ 41,500***				
52-530-5770	BAD DEBT WRITE OFFS			$ 1,748	$ 3,872	$ 3,874	$ 1,918
	Utilities	***FY17-18***	***$ 1,918***				
52-530-5780	TRANSFERS OUT - VEHICLE REPLACEMENT			$ 140,155	$ 193,392	$ 193,392	$ 75,160
52-530-5785	DEPRECIATION EXPENSE			$ 84,950	$ 106,772	$ 107,297	$ 107,297
52-530-5790	TRANSFERS OUT - OPERATING			$ 154,998	$ 144,130	$ 144,130	$ 136,320
	General Fund	***FY17-18***	***$ 136,320***				
52-530-NEW	TRANSFERS OUT - FRANCHISE FEES			$ -	$ -	$ -	$ 111,420
	General Fund	***FY17-18***	***$ 111,420***				
52-530-NEW	TRANSFERS OUT - VEHICLE MAINTENANCE			$ -	$ -	$ -	$ 148,072
	General Fund	***FY17-18***	***$ 148,072***				
	TOTAL OPERATING EXPENSES			**$ 2,147,692**	**$ 2,307,599**	**$ 2,279,987**	**$ 2,245,644**
CAPITAL EXPENSES							
52-530-7408	RETAINING WALL- SANITATION SHOP			$ -	$ 17,652	$ -	$ -
52-530-7637	TRUCK ENGINE REPLACEMENT			$ 40,101	$ -	$ -	$ -
52-530-NEW	RECYCLING BALER			$ -	$ -	$ -	$ 94,000
	TOTAL CAPITAL EXPENSES			**$ 40,101**	**$ 17,652**	**$ -**	**$ 94,000**
	TOTAL FUND EXPENSES			**$ 2,187,793**	**$ 2,325,251**	**$ 2,279,987**	**$ 2,339,644**

Proposed Budget

WATER FUND

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE							
53-200-4630	MISCELLANEOUS REVENUE			$ 18,934	$ 3,000	$ 3,000	$ 3,000
53-200-4744	DAMAGE CLAIM REIMBURSEMENTS			$ 1,189	$ -	$ -	$ -
53-200-4745	INTEREST REVENUE			$ 14,503	$ 9,955	$ 7,935	$ 7,900
53-200-4746	PURCHASE CARD REBATE			$ 1,439	$ 1,400	$ 1,533	$ 1,500
53-200-4760	SALE OF ASSETS			$ 300	$ -	$ -	$ -
53-500-4523	CHARGES FOR UTILITY SERVICES			$ 2,771,017	$ 2,894,544	$ 2,900,000	$ 2,972,000
53-500-4526	CHARGES FOR UTILITY SERVICES - RW			$ 323,117	$ 321,306	$ 323,172	$ 324,058
53-500-4527	TAP FEES			$ 21,696	$ 26,500	$ 31,900	$ 15,000
53-500-4528	TAP FEES - RW			$ (300)	$ 3,200	$ 1,000	$ 1,400
53-500-4529	HOOK UP FEES			$ 63,116	$ 30,000	$ 22,700	$ 22,000
53-500-4530	HOOK UP FEES - RW			$ -	$ -	$ 400	$ -
53-500-4531	WATER CRANE SALES			$ 16,886	$ 16,700	$ 16,700	$ 16,700
53-500-4532	METER REPAIRS & FEES			$ 1,810	$ 1,500	$ 1,730	$ 1,500
53-500-4544	HYDRANT WATER SALES			$ 8,981	$ 14,000	$ 9,400	$ 8,500
53-500-4713	HYDRANT TESTING REIMBURSEMENT			$ -	$ 6,000	$ 6,000	$ 6,000
53-500-4735	CONTRIBUTIONS - OTHER			$ 24,017	$ -	$ -	$ -
	TOTAL OPERATING REVENUE			**$ 3,266,705**	**$ 3,328,105**	**$ 3,325,470**	**$ 3,379,558**
CAPITAL REVENUE							
53-500-NEW	GRANTS - WWDC BEACON HILL WATER TANK			$ -	$ -	$ -	$ 236,643
	TOTAL CAPITAL REVENUE			**$ -**	**$ -**	**$ -**	**$ 236,643**
	TOTAL FUND REVENUE			**$ 3,266,705**	**$ 3,328,105**	**$ 3,325,470**	**$ 3,616,201**
OPERATING EXPENSES							
53-545-5110	SALARIES - REGULAR			$ 234,710	$ 188,830	$ 193,852	$ 223,842
53-545-5111	SALARIES - REGULAR PART TIME			$ 23,681	$ 46,748	$ 37,383	$ 23,641
53-545-5113	SALARIES - OVERTIME			$ 8,076	$ 9,500	$ 7,792	$ 9,500
53-545-5130	FICA EXPENSE			$ 19,300	$ 15,191	$ 17,095	$ 17,870
53-545-5131	HEALTH INSURANCE EXPENSE			$ 67,543	$ 64,684	$ 65,758	$ 76,892
53-545-5132	RETIREMENT CONTRIBUTIONS			$ 29,445	$ 29,875	$ 27,454	$ 31,326
53-545-5134	WORKERS COMPENSATION			$ 4,414	$ 3,970	$ 3,742	$ 4,960
53-545-5137	LONG TERM DISABILITY INS			$ 1,587	$ -	$ -	$ -
53-545-5140	EDUCATION & TRAINING			$ 4,004	$ 2,080	$ 2,080	$ 2,080
	Water Certifications - Casper	*FY17-18*	*$ 2,080*				
53-545-5142	SUBSTANCE TESTING			$ 462	$ 350	$ 375	$ 350
53-545-5160	TRAVEL & MEETINGS EXPENSE			$ -	$ 500	$ -	$ 1,000
	Water Certifications - Casper	*FY17-18*	*$ 1,000*				
53-545-5170	UNIFORMS			$ 2,193	$ 1,900	$ 1,560	$ 1,900
53-545-5210	DIESEL FUEL			$ 2,380	$ 3,448	$ 2,936	$ 3,414
53-545-5211	GASOLINE			$ 5,267	$ 5,624	$ 4,953	$ 5,470
53-545-5213	TOOLS			$ 7,373	$ 5,000	$ 4,296	$ 5,000
53-545-5234	MATERIALS & SUPPLIES			$ 6,140	$ 5,700	$ 3,500	$ 5,700
53-545-5236	SAFETY SUPPLIES & EQUIPMENT			$ 965	$ 950	$ 950	$ 950
	MSDS Program	*FY17-18*	*$ 250*				
	Safety Supplies	*FY17-18*	*$ 700*				
53-545-5240	MAINTENANCE & REPAIRS - BUILDINGS			$ 2,058	$ 2,000	$ 2,500	$ 2,000
53-545-5241	MAINTENANCE & REPAIRS - EQUIPMENT			$ 3,926	$ 2,000	$ 2,700	$ 2,000
	Copier Maintenance Agreement	*FY17-18*	*$ 220*				
	Other Repairs	*FY17-18*	*$ 1,780*				
53-545-5243	MAINTENANCE & REPAIRS - SYSTEMS			$ 72,040	$ 60,000	$ 60,000	$ 60,000
53-545-5244	POSTAGE			$ 1,939	$ 4,763	$ 4,800	$ 5,976
	Utility Bills	*FY17-18*	*$ 4,476*				
	Water Samples & Misc	*FY17-18*	*$ 1,500*				
53-545-5245	ASPHALT			$ 5,740	$ 14,500	$ 14,500	$ 14,500
53-545-5249	ALLOCATED FLEET MAINTENANCE			$ 5,640	$ 4,340	$ 4,340	$ -
53-545-5310	BAD DEBT EXPENSE			$ 506	$ 628	$ 484	$ 550
	Collection Agency Commissions	*FY17-18*	*$ 550*				
53-545-5311	BANKING FEES			$ 16,775	$ 18,111	$ 17,987	$ 18,500
53-545-5313	TAXES AND ASSESSMENTS			$ 36,540	$ 37,271	$ 37,271	$ 39,135
	Cody Canal	*FY17-18*	*$ 39,135*				
53-545-5314	UTILITIES			$ 71,013	$ 72,631	$ 82,609	$ 83,743
	City of Cody	*FY17-18*	*$ 77,203*				

Proposed Budget

WATER FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Black Hills Energy	*FY17-18*	*$*	*914*				
	Rocky Mountain Power	*FY17-18*	*$*	*3,621*				
	TCT West	*FY17-18*	*$*	*326*				
	Verizon Wireless	*FY17-18*	*$*	*1,679*				
53-545-5317	FRANCHISE FEES				$ 154,713	$ 160,792	$ 161,159	$ -
53-545-5323	COMPUTER SUPPORT SERVICES				$ 2,490	$ 10,947	$ 10,947	$ 11,752
	Caselle	*FY17-18*	*$*	*8,206*				
	ESRI GIS Software Support	*FY17-18*	*$*	*900*				
	WaterCAD Subscription	*FY17-18*	*$*	*2,646*				
53-545-5327	DUES & SUBSCRIPTIONS				$ 852	$ 890	$ 890	$ 890
	American Water Works Assn	*FY17-18*	*$*	*191*				
	WY Assn of Rural Water	*FY17-18*	*$*	*425*				
	WY Water Quality	*FY17-18*	*$*	*274*				
53-545-5331	INSURANCE - LIABILITY & PROPERTY				7228	$ 6,890	$ 6,667	$ 5,986
	Liability Insurance - LGLP	*FY17-18*	*$*	*2,005*				
	Property Insurance - Travelers	*FY17-18*	*$*	*3,981*				
53-545-5333	PROFESSIONAL FEES & SERVICES				$ 16,871	$ 11,678	$ 11,687	$ 26,530
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*305*				
	Wellness Program	*FY17-18*	*$*	*210*				
	Blackboard Connect	*FY17-18*	*$*	*3,260*				
	Audit	*FY17-18*	*$*	*4,929*				
	AIS Utility Billing	*FY17-18*	*$*	*4,206*				
	Classification Analysis	*FY17-18*	*$*	*1,491*				
	Backflow Testing	*FY17-18*	*$*	*1,300*				
	Sample Testing	*FY17-18*	*$*	*1,480*				
	Leak Detection Services	*FY17-18*	*$*	*8,650*				
	Equipment Safety Inspections	*FY17-18*	*$*	*400*				
	One Call of Wyoming	*FY17-18*	*$*	*300*				
53-545-5338	WEED & PEST CONTROL				$ -	$ -	$ -	$ 300
	Saber	*FY17-18*	*$*	*300*				
53-545-5350	UTILITY PURCHASES FOR RESALE				$ 1,479,892	$ 1,421,399	$ 1,421,399	$ 1,493,500
53-545-5360	LEASES & RENTALS - EQUIPMENT				$ 4,441	$ 3,000	$ 3,000	$ 3,000
53-545-5420	IMPROVEMENTS OTHER THAN BUILDING				$ -	$ 1,600	$ -	$ 1,600
53-545-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 11,442	$ 1,759	$ 1,759	$ 1,800
	Desktop Computer	*FY17-18*	*$*	*1,800*				
53-545-5440	METERS				$ 89,706	$ 75,000	$ 75,000	$ 37,500
	200 Meters	*FY17-18*	*$*	*37,500*				
53-545-5450	FIRE HYDRANTS / EXTENSIONS				$ 21,815	$ 14,000	$ 10,000	$ 14,000
53-545-5464	SYSTEMS UPGRADE & EXPANSION - RW				$ 51,204	$ 4,275	$ 4,275	$ 5,000
53-545-5465	SYSTEMS UPGRADE & EXPANSION				$ 11,808	$ -	$ -	$ -
53-545-5770	BAD DEBT WRITE OFFS				$ 2,528	$ 4,001	$ 4,005	$ 3,690
	Utilities	*FY17-18*	*$*	*3,690*				
53-545-5780	TRANSFERS OUT - VEHICLE REPLACEMENT				$ 34,161	$ 19,027	$ 19,027	$ 13,591
53-545-5785	DEPRECIATION EXPENSE				$ 332,374	$ 333,156	$ 338,874	$ 338,874
53-545-5790	TRANSFERS OUT - OPERATING				$ 253,491	$ 243,291	$ 243,291	$ 243,543
	General Fund	*FY17-18*	*$*	*243,543*				
53-545-NEW	TRANSFERS OUT - FRANCHISE FEES				$ -	$ -	$ -	$ 164,803
	General Fund	*FY17-18*	*$*	*164,803*				
53-545-NEW	TRANSFERS OUT - VEHICLE MAINTENANCE				$ -	$ -	$ -	$ 8,366
	General Fund	*FY17-18*	*$*	*8,366*				
				TOTAL OPERATING EXPENSES	**$ 3,108,733**	**$ 2,912,299**	**$ 2,912,895**	**$ 3,015,024**
CAPITAL EXPENSES								
53-545-7518	WATER MAIN REPLACEMENT - MONUMENT ST				$ 81,188	$ -	$ -	$ -
53-545-7528	WATERMAIN - SUNSET BLVD				$ -	$ 282,006	$ 240,000	$ -
53-545-7634	SCADA SYSTEM UPGRADE				$ 15,102	$ -	$ -	$ -
53-545-7639	SENSUS METER READER UNIT				$ 7,842	$ -	$ -	$ -
53-545-7647	ARROW BOARD				$ -	$ 4,300	$ 4,300	$ -
53-545-NEW	GRANTS - WWDC BEACON HILL WATER TANK				$ -	$ -	$ -	$ 353,198
53-545-NEW	HYDRAULIC BREAKER				$ -	$ -	$ -	$ 2,600
53-545-NEW	SIGN BOARD				$ -	$ -	$ -	$ 4,600
				TOTAL CAPITAL EXPENSES	**$ 104,132**	**$ 286,306**	**$ 244,300**	**$ 360,398**

Proposed Budget

WATER FUND

City of Cody FY17-18 Budget

Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
TOTAL FUND EXPENSES	**$ 3,212,865**	**$ 3,198,605**	**$ 3,157,195**	**$ 3,375,422**

Proposed Budget

WASTEWATER FUND

City of Cody FY17-18 Budget

	Account Description			FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE							
54-200-4630	MISCELLANEOUS REVENUE			$ 260	$ 300	$ 300	$ 300
54-200-4745	INTEREST REVENUE			$ 4,755	$ 3,264	$ 2,602	$ 2,600
54-200-4746	PURCHASE CARD REBATE			$ 338	$ 340	$ 363	$ 360
54-200-4760	SALE OF ASSETS			$ 3,350	$ -	$ -	$ -
54-500-4516	RV DUMP REVENUE			$ 1,360	$ 1,272	$ 1,900	$ 1,900
54-500-4522	SEWER IMPACT FEES			$ 22,700	$ 5,675	$ 1,135	$ 5,675
54-500-4523	CHARGES FOR UTILITY SERVICES			$ 1,338,089	$ 1,403,900	$ 1,403,900	$ 1,417,939
54-500-4533	PLANT INVESTMENT FEES			$ 24,000	$ 15,000	$ 23,000	$ 15,000
	TOTAL OPERATING REVENUE			**$ 1,394,852**	**$ 1,429,751**	**$ 1,433,200**	**$ 1,443,774**
CAPITAL REVENUE							
54-500-6524	GRANTS - SLIB MRG SEWER TREATMENT FACILITY			$ -	$ 355,250	$ 632,520	$ 167,480
54-500-6529	LOAN PROCEEDS - CWSRF SEWER TREATMENT FACILITY			$ -	$ 1,262,910	$ 1,495,106	$ 389,644
	TOTAL CAPITAL REVENUE			**$ -**	**$ 1,618,160**	**$ 2,127,626**	**$ 557,124**
	TOTAL FUND REVENUE			**$ 1,394,852**	**$ 3,047,911**	**$ 3,560,826**	**$ 2,000,898**
OPERATING EXPENSES							
54-550-5110	SALARIES - REGULAR			$ 192,511	$ 193,286	$ 181,169	$ 184,949
54-550-5113	SALARIES - OVERTIME			$ 3,497	$ 7,000	$ 5,000	$ 7,000
54-550-5130	FICA EXPENSE			$ 14,169	$ 15,322	$ 13,866	$ 14,684
54-550-5131	HEALTH INSURANCE EXPENSE			$ 43,518	$ 48,473	$ 47,853	$ 51,543
54-550-5132	RETIREMENT CONTRIBUTIONS			$ 23,147	$ 24,415	$ 22,078	$ 23,399
54-550-5134	WORKERS COMPENSATION			$ 3,410	$ 3,245	$ 3,017	$ 3,705
54-550-5137	LONG TERM DISABILITY INS			$ 1,261	$ -	$ -	$ -
54-550-5140	EDUCATION & TRAINING			$ 910	$ 2,930	$ 2,930	$ 2,000
	Water Certifications - Casper	*FY17-18*	*$ 2,000*				
54-550-5142	SUBSTANCE TESTING			$ 298	$ 315	$ 170	$ 315
54-550-5160	TRAVEL & MEETINGS EXPENSE			$ -	$ 2,200	$ 1,500	$ 2,200
	Water Certifications - Casper	*FY17-18*	*$ 2,200*				
54-550-5170	UNIFORMS			$ 995	$ 750	$ 750	$ 750
54-550-5210	DIESEL FUEL			$ 4,489	$ 5,308	$ 3,109	$ 3,660
54-550-5211	GASOLINE			$ 3,339	$ 3,590	$ 3,600	$ 3,995
54-550-5213	TOOLS			$ 2,300	$ 2,800	$ 2,100	$ 2,300
54-550-5220	CLAIMS AGAINST THE CITY			$ 8,513	$ 5,000	$ 5,000	$ -
54-550-5231	CHEMICALS - LAB SUPPLIES			$ 3,831	$ 3,500	$ 3,000	$ 3,500
54-550-5234	MATERIALS & SUPPLIES			$ 1,468	$ 2,500	$ 2,200	$ 2,500
54-550-5236	SAFETY SUPPLIES & EQUIPMENT			$ 546	$ 950	$ 2,400	$ 1,244
	MSDS Program	*FY17-18*	*$ 244*				
	Other Safety Supplies	*FY17-18*	*$ 1,000*				
54-550-5240	MAINTENANCE & REPAIRS - BUILDINGS			$ 390	$ 3,400	$ 3,400	$ 3,400
54-550-5241	MAINTENANCE & REPAIRS - EQUIPMENT			$ 5,065	$ 25,000	$ 18,800	$ 25,000
	Copier Maintenance Agreement	*FY17-18*	*$ 220*				
	Other Equipment Repairs	*FY17-18*	*$ 24,780*				
54-550-5243	MAINTENANCE & REPAIRS - SYSTEMS			$ 23,346	$ 36,700	$ 36,700	$ 36,700
54-550-5244	POSTAGE			$ 217	$ 1,744	$ 1,744	$ 2,126
	Utility Bills	*FY17-18*	*$ 1,926*				
	Wastewater Samples & Misc	*FY17-18*	*$ 200*				
54-550-5249	ALLOCATED FLEET MAINTENANCE			$ 11,902	$ 6,153	$ 6,153	$ -
54-550-5310	BAD DEBT EXPENSE			$ 220	$ 164	$ 211	$ 250
	Collection Agency Commissions	*FY17-18*	*$ 250*				
54-550-5311	BANKING FEES			$ 6,840	$ 7,456	$ 7,405	$ 7,500
54-550-5314	UTILITIES			$ 150,287	$ 146,773	$ 145,918	$ 149,846
	City of Cody	*FY17-18*	*$ 140,949*				
	Black Hills Energy	*FY17-18*	*$ 1,909*				
	TCT West	*FY17-18*	*$ 228*				
	Verizon Wireless	*FY17-18*	*$ 6,760*				
54-550-5317	FRANCHISE FEES			$ 66,907	$ 70,195	$ 70,195	$ -
54-550-5323	COMPUTER SUPPORT SERVICES			$ -	$ 8,707	$ 7,740	$ 9,528
	Caselle	*FY17-18*	*$ 8,628*				
	ESRI GIS Software Support	*FY17-18*	*$ 900*				
54-550-5331	INSURANCE - LIABILITY & PROPERTY			$ 7,795	$ 6,514	$ 6,278	$ 6,544

Proposed Budget

WASTEWATER FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Liability - LGLP	*FY17-18*	*$*	*1,477*				
	Property - Travelers	*FY17-18*	*$*	*5,066*				
54-550-5333	PROFESSIONAL FEES & SERVICES	*FY17-18*			$ 10,447	$ 15,440	$ 18,056	$ 18,056
	Wellness Program	*FY17-18*	*$*	*35*				
	Blackboard Connect	*FY17-18*	*$*	*3,260*				
	Audit	*FY17-18*	*$*	*10,182*				
	AIS Utility Billing	*FY17-18*	*$*	*1,809*				
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*50*				
	Classification Analysis	*FY17-18*	*$*	*894*				
	Sample Testing/Discharge Permit	*FY17-18*	*$*	*790*				
	Equipment Safety Inspections	*FY17-18*	*$*	*385*				
	One Call of Wyoming	*FY17-18*	*$*	*300*				
	Sludge Judging	*FY17-18*	*$*	*350*				
54-550-5335	SECURITY SYSTEM MONITORING				$ 342	$ 428	$ 85	$ -
54-550-5337	RIGHT OF WAY CLEARING				$ 1,637	$ 4,500	$ 4,500	$ 2,000
54-550-5338	WEED & PEST CONTROL				$ -	$ 250	$ 250	$ 1,000
	Saber	*FY17-18*	*$*	*1,000*				
54-550-5360	LEASES & RENTALS - EQUIPMENT				$ -	$ 2,985	$ 2,985	$ 2,985
54-550-5430	COMPUTER EQUIPMENT & SOFTWARE				$ -	$ 5,359	$ 3,968	$ -
54-550-5435	MACHINERY & EQUIPMENT				$ 4,507	$ 5,000	$ 5,000	$ 5,000
54-550-5440	METERS				$ -	$ -	$ 373	$ 37,500
	200 Meters	*FY17-18*	*$*	*37,500*				
54-550-5610	LOAN REPAYMENTS				$ -	$ 73,783	$ -	$ 73,783
	SLIB CSWRF Loan WWTF Phase 1	*FY17-18*	*$*	*73,783*				
54-550-5611	INTEREST EXPENSE				$ -	$ 47,119	$ -	$ 47,119
	SLIB CSWRF Loan WWTF Phase 1	*FY17-18*	*$*	*47,119*				
54-550-5770	BAD DEBT WRITE OFFS				$ 938	$ 1,862	$ 1,863	$ 827
	Utilities	*FY17-18*	*$*	*827*				
54-550-5780	TRANSFERS OUT - VEHICLE REPLACEMENT				$ 14,103	$ 10,253	$ 10,253	$ 26,668
54-550-5785	DEPRECIATION EXPENSE				$ 427,272	$ 466,545	$ 430,670	$ 502,670
54-550-5790	TRANSFERS OUT - OPERATING				$ 188,183	$ 168,702	$ 168,702	$ 196,292
	General Fund	*FY17-18*	*$*	*196,292*				
54-550-NEW	TRANSFERS OUT - FRANCHISE FEES				$ -	$ -	$ -	$ 70,897
	General Fund	*FY17-18*	*$*	*70,897*				
54-550-NEW	TRANSFERS OUT - VEHICLE MAINTENANCE				$ -	$ -	$ -	$ 11,025
	General Fund	*FY17-18*	*$*	*11,025*				
				TOTAL OEPRATING EXPENSES	**$ 1,228,600**	**$ 1,436,616**	**$ 1,250,992**	**$ 1,544,460**
CAPITAL EXPENSES								
54-550-7519	SEWER TREATMENT FACILITY PH 1				$ 180,501	$ 755,827	$ 755,827	$ 159,423
54-550-7524	GRANTS- SLIB SEWER TREATEMENT FACILITY PH 1				$ -	$ 632,520	$ 632,520	$ 167,480
54-550-7529	LOAN - CWSRF SEWER TREATMENT FACILITY PH 1				$ -	$ 1,495,106	$ 1,495,106	$ 389,644
54-500-7533	PARK AVE SEWER REPACEMENT				$ -	$ 149,700	$ 126,919	$ -
54-550-7634	SCADA SYSTEM UPGRADE				$ 8,133	$ -	$ -	$ -
54-550-7647	ARROW BOARD				$ -	$ 4,300	$ 4,300	$ -
54-550-7535	SEWER TREATMENT FACILITY PH 2				$ -	$ 157,500	$ 157,500	$ -
54-550-NEW	SIGN BOARD				$ -	$ -	$ -	$ 4,600
				TOTAL CAPITAL EXPENSES	**$ 188,634**	**$ 3,194,953**	**$ 3,172,172**	**$ 721,147**
				TOTAL FUND EXPENSES	**$ 1,417,234**	**$ 4,631,569**	**$ 4,423,164**	**$ 2,265,607**

Proposed Budget

ELECTRIC FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
OPERATING REVENUE								
55-200-4630	MISCELLANEOUS REVENUE				$ 23,054	$ 7,000	$ 30,760	$ 17,146
55-200-4631	SALES TAX VENDOR CREDIT				$ -	$ 4,000	$ 4,389	$ 4,400
55-200-4640	APPOINTED BOARD REIMBURSEMENTS				$ -	$ -	$ -	$ 500
55-200-4745	INTEREST REVENUE				$ 27,666	$ 18,991	$ 15,141	$ 15,000
55-200-4746	PURCHASE CARD REBATE				$ 362	$ 360	$ 566	$ 560
55-200-4760	SALE OF ASSETS				$ -	$ 1,500	$ -	$ 1,500
55-500-4523	CHARGES FOR UTILITY SERVICES				$ 11,793,358	$ 12,209,564	$ 12,166,493	$ 12,535,801
55-500-4529	HOOK UP FEES				$ 1,155	$ 1,500	$ 1,500	$ 1,500
55-500-4540	SUBDIVISION DEVELOPMENT FEES				$ 22,268	$ 47,350	$ 81,192	$ 25,000
55-500-4545	SERVICE EXTENSION FEES				$ 51,250	$ -	$ -	$ -
55-500-4546	POLE ATTACHMENT FEES				$ 12,572	$ 15,000	$ 15,198	$ 15,198
55-500-4744	DAMAGE CLAIM REIMBURSEMENTS				$ 8,228	$ -	$ -	$ -
	TOTAL OPERATING REVENUE				**$ 11,939,913**	**$ 12,305,265**	**$ 12,315,239**	**$ 12,616,605**
CAPITAL REVENUE								
55-500-6521	CONTRIBUTIONS - WYDOT 8TH ST URD				$ 193,372	$ -	$ -	$ -
55-500-6522	CONTRIBUTIONS - CODY LABS				$ -	$ 293,179	$ 168,543	$ -
55-500-NEW	CONTRIBUTIONS - BEACON HILL TIE LINE YRA				$ -	$ -	$ -	$ 10,000
	TOTAL CAPITAL REVENUE				**$ 193,372**	**$ 293,179**	**$ 168,543**	**$ 10,000**
	TOTAL FUND REVENUE				**$ 12,133,285**	**$ 12,598,444**	**$ 12,483,782**	**$ 12,626,605**
OPERATING EXPENSES								
55-560-5110	SALARIES - REGULAR				$ 691,644	$ 685,840	$ 674,904	$ 683,913
55-560-5112	SALARIES - TEMPORARY / SEASONAL				$ 5,075	$ 6,500	$ -	$ -
55-560-5113	SALARIES - OVERTIME				$ 19,021	$ 18,360	$ 18,360	$ 18,360
55-560-5130	FICA EXPENSE				$ 52,807	$ 54,369	$ 51,524	$ 53,724
55-560-5131	HEALTH INSURANCE EXPENSE				$ 143,875	$ 200,211	$ 164,579	$ 205,910
55-560-5132	RETIREMENT CONTRIBUTIONS				$ 84,653	$ 85,842	$ 79,981	$ 85,607
55-560-5134	WORKERS COMPENSATION				$ 12,453	$ 11,513	$ 11,025	$ 13,554
55-560-5137	LONG TERM DISABILITY INS				$ 4,373	$ -	$ -	$ -
55-560-5140	EDUCATION & TRAINING				$ 3,148	$ 4,481	$ 3,200	$ 2,827
	Line Design School	*FY17-18*	*$*	*1,200*				
	Regulator/Recloser Training	*FY17-18*	*$*	*500*				
	Merchant Apprentice Training	*FY17-18*	*$*	*627*				
	Miscellaneous Training	*FY17-18*	*$*	*500*				
55-560-5142	SUBSTANCE TESTING				$ 582	$ 1,000	$ 1,000	$ 1,000
55-560-5160	TRAVEL & MEETINGS EXPENSE				$ 1,266	$ 2,765	$ 1,500	$ 3,460
	WMPA O&M Meetings	*FY17-18*	*$*	*435*				
	WMPA Board Travel	*FY17-18*	*$*	*500*				
	WUEA Meetings	*FY17-18*	*$*	*290*				
	Regulator/Recloser Training	*FY17-18*	*$*	*435*				
	WMPA Line School Training	*FY17-18*	*$*	*615*				
	Miscellaneous Travel	*FY17-18*	*$*	*435*				
	Line Design School	*FY17-18*	*$*	*750*				
55-560-5170	UNIFORMS				$ 6,836	$ 9,090	$ 9,090	$ 10,126
	FR Levis	*FY17-18*	*$*	*2,880*				
	FR Shirts	*FY17-18*	*$*	*3,600*				
	Boots	*FY17-18*	*$*	*1,260*				
	FR Safety Vests	*FY17-18*	*$*	*520*				
	FR Jackets	*FY17-18*	*$*	*1,250*				
	Carry Over - Boots	*FY17-18*	*$*	*616*				
55-560-5210	DIESEL FUEL				$ 7,695	$ 9,279	$ 9,279	$ 9,300
55-560-5211	GASOLINE				$ 7,086	$ 7,366	$ 7,366	$ 7,400
55-560-5213	TOOLS				$ 10,623	$ 8,900	$ 8,900	$ 3,070
	Misc Hand Tools	*FY17-18*	*$*	*500*				
	Pull String Blower	*FY17-18*	*$*	*990*				
	Stihl Quick Cart - Chop Saw	*FY17-18*	*$*	*350*				

Proposed Budget

ELECTRIC FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	Transformer Tester	*FY17-18*	*$*	*680*				
	Drill/SawZaw Combo Tool	*FY17-18*	*$*	*350*				
	Battery Charger	*FY17-18*	*$*	*200*				
55-560-5230	CABLE				$ 12,882	$ 12,200	$ 12,200	$ 12,200
	Primary Cable	*FY17-18*	*$*	*7,750*				
	Secondary Cable	*FY17-18*	*$*	*4,450*				
55-560-5234	MATERIALS & SUPPLIES				$ 6,668	$ 9,900	$ 9,900	$ 9,900
55-560-5236	SAFETY SUPPLIES & EQUIPMENT				$ 8,175	$ 13,687	$ 13,687	$ 10,889
	Bucksqueeze Fall Restraint	*FY17-18*	*$*	*700*				
	D Ring Climbing Belts/Hooks	*FY17-18*	*$*	*800*				
	Blanket & Hose Replacement	*FY17-18*	*$*	*2,500*				
	Arbor Day Program	*FY17-18*	*$*	*500*				
	Glove & Blanket Testing	*FY17-18*	*$*	*2,780*				
	Grounding Tester	*FY17-18*	*$*	*3,000*				
	Misc Safety Equipment	*FY17-18*	*$*	*300*				
	MSDS Program	*FY17-18*	*$*	*309*				
55-560-5240	MAINTENANCE & REPAIRS - BUILDINGS				$ 5,090	$ 500	$ 500	$ 500
55-560-5241	MAINTENANCE & REPAIRS - EQUIPMENT				$ 12,316	$ 20,146	$ 20,146	$ 12,550
	Copier Maintenance Agreement	*FY17-18*	*$*	*250*				
	Vehicle Washes	*FY17-18*	*$*	*300*				
	Bar Mount Reel Brake - Repl.	*FY17-18*	*$*	*1,100*				
	Recloser Batteries	*FY17-18*	*$*	*750*				
	Outside Service Repairs	*FY17-18*	*$*	*8,000*				
	Locator Calibration	*FY17-18*	*$*	*750*				
	Misc Repairs	*FY17-18*	*$*	*1,000*				
	Hydraulic Hose Replacement	*FY17-18*	*$*	*300*				
	Hydraulic Hose Fittings	*FY17-18*	*$*	*100*				
55-560-5243	MAINTENANCE & REPAIRS - SYSTEMS				$ 21,627	$ 16,549	$ 16,549	$ 16,900
	Recloser Maintenance	*FY17-18*	*$*	*2,000*				
	GOAB Switch	*FY17-18*	*$*	*5,500*				
	URD Tagging	*FY17-18*	*$*	*2,000*				
	Power Poles	*FY17-18*	*$*	*6,400*				
	Miscellaneous Repairs	*FY17-18*	*$*	*1,000*				
55-560-5244	POSTAGE				$ -	$ 13,424	$ 12,317	$ 17,025
	Utility Bills	*FY17-18*	*$*	*17,025*				
55-560-5249	ALLOCATED FLEET MAINTENANCE				$ 11,707	$ 17,797	$ 17,797	$ -
55-560-5260	MAINTENANCE & REPAIRS - SUBSTATIONS				$ 23,439	$ 13,500	$ 13,500	$ 18,500
	Minske Maintenance - 3 Year	*FY17-18*	*$*	*13,500*				
	Miscellaneous Substation Repairs	*FY17-18*	*$*	*5,000*				
55-560-5261	MAINTENANCE & REPAIRS - METERS				$ 5,829	$ 3,175	$ 3,175	$ 3,175
	Weco Board Calibration	*FY17-18*	*$*	*1,175*				
	Seals, Rings, Covers & Wire	*FY17-18*	*$*	*2,000*				
55-560-5262	MAINTENANCE & REPAIRS-SERVICE DROPS				$ 5,376	$ 6,450	$ 4,000	$ 6,000
55-560-5263	MAINTENANCE & REPAIRS - STREET LIGHTS				$ 6,763	$ 6,640	$ 6,640	$ 6,415
	Pole Replacment - accidents	*FY17-18*	*$*	*3,600*				
	LED Replacement - accidents	*FY17-18*	*$*	*1,215*				
	Streetlight J Boxes & Wire	*FY17-18*	*$*	*1,600*				
55-560-5310	BAD DEBT EXPENSE				$ 3,913	$ 4,985	$ 2,833	$ 2,200
	Collection Agency Commissions	*FY17-18*	*$*	*2,200*				
55-560-5311	BANKING FEES				$ 57,229	$ 61,786	$ 61,367	$ 62,000
55-560-5313	TAXES				$ 46,644	$ 24,648	$ 24,648	$ 29,230
55-560-5314	UTILITIES				$ 11,953	$ 14,974	$ 14,301	$ 15,601
	City of Cody	*FY17-18*	*$*	*7,483*				
	Black Hills Energy	*FY17-18*	*$*	*2,392*				
	Charter Communications	*FY17-18*	*$*	*460*				
	TCT West	*FY17-18*	*$*	*1,045*				
	Verizon Wireless	*FY17-18*	*$*	*4,221*				
55-560-5315	UTILITIES - STREET LIGHTS				$ 60,618	$ 70,149	$ 27,253	$ 28,066
	City of Cody	*FY17-18*	*$*	*28,066*				
55-560-5317	FRANCHISE FEES				$ 589,681	$ 610,478	$ 608,325	$ -
55-560-5323	COMPUTER SUPPORT SERVICES				$ 1,046	$ 11,314	$ 11,314	$ 11,909
	Caselle	*FY17-18*	*$*	*9,509*				

Proposed Budget

ELECTRIC FUND

City of Cody FY17-18 Budget

	Account Description				FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	ESRI GIS Software Support	*FY17-18*	*$*	*900*				
	AutoDesk Support	*FY17-18*	*$*	*1,500*				
55-560-5327	DUES & SUBSCRIPTIONS				$ 3,999	$ 4,324	$ 4,323	$ 4,975
	Safety Bulletin	*FY17-18*	*$*	*500*				
	Rocky Mtn Electrical League	*FY17-18*	*$*	*600*				
	American Public Power Assn	*FY17-18*	*$*	*3,500*				
	Quad States Dues	*FY17-18*	*$*	*75*				
	Utility Line Design Dues	*FY17-18*	*$*	*300*				
55-560-5331	INSURANCE - LIABILITY & PROPERTY				$ 18,225	$ 16,253	$ 15,951	$ 15,358
	Liability - LGLP	*FY17-18*	*$*	*5,398*				
	Property - Travelers	*FY17-18*	*$*	*9,960*				
55-560-5333	PROFESSIONAL FEES & SERVICES				$ 32,955	$ 31,195	$ 22,000	$ 56,226
	Flu & Hep B Vaccinations	*FY17-18*	*$*	*200*				
	Wellness Program	*FY17-18*	*$*	*245*				
	System Asset Preservation	*FY17-18*	*$*	*832*				
	Audit	*FY17-18*	*$*	*5,711*				
	Blackboard System	*FY17-18*	*$*	*3,260*				
	AIS Utility Billing	*FY17-18*	*$*	*15,996*				
	Classification Analysis	*FY17-18*	*$*	*2,982*				
	Surveying & Staking	*FY17-18*	*$*	*8,000*				
	System Sectionalizing Study	*FY17-18*	*$*	*15,000*				
	Equipment Safety Inspections & Testi	*FY17-18*	*$*	*3,700*				
	One Call of Wyoming		*$*	*300*				
55-560-5337	RIGHT OF WAY CLEARING				$ 749	$ 5,000	$ 5,000	$ 5,000
55-560-5338	WEED & PEST CONTROL				$ -	$ -	$ -	$ 660
	Saber	*FY17-18*	*$*	*660*				
55-560-5350	UTILITY PURCHASES FOR RESALE				$ 8,800,913	$ 9,018,066	$ 9,286,477	$ 9,532,848
55-560-5360	LEASES & RENTALS - EQUIPMENT				$ 2,211	$ 3,000	$ 3,000	$ 7,000
55-560-5420	IMPROVEMENTS OTHER THAN BUILDING				$ 300	$ 2,000	$ 2,000	$ 10,000
	LED Light Retrofit in Building	*FY17-18*	*$*	*10,000*				
55-560-5425	FURNITURE & FIXTURES				$ 250	$ 5,000	$ 4,000	$ 1,000
55-560-5430	COMPUTER EQUIPMENT & SOFTWARE				$ 2,864	$ 4,171	$ 4,171	$ 3,500
	Tablets for Remote AutoCad (2)	*FY17-18*	*$*	*500*				
	Laptop - Replacement	*FY17-18*	*$*	*3,000*				
55-560-5440	METERS				$ 35,966	$ 35,140	$ 35,140	$ 45,280
	Commercial Meter Upgrades (121 2S, 88 3-phase)	*FY17-18*	*$*	*43,000*				
	CT's	*FY17-18*	*$*	*1,500*				
	Test Switches	*FY17-18*	*$*	*780*				
55-560-5455	TRANSFORMERS				$ 38,033	$ 35,000	$ 35,000	$ 35,000
	Replacement Transformers	*FY17-18*	*$*	*21,000*				
	Repl. Fuse Cabinets	*FY17-18*	*$*	*14,000*				
55-560-5456	NEW STREET LIGHTS				$ 35,754	$ 37,070	$ 37,070	$ 31,000
	Pedestrian Lights	*FY17-18*	*$*	*15,000*				
	Roadway Lights	*FY17-18*	*$*	*8,000*				
	LED Replacements	*FY17-18*	*$*	*8,000*				
55-560-5465	SYSTEMS UPGRADE & EXPANSION				$ 83,334	$ 74,986	$ 74,986	$ 48,028
	18th/19th Alley	*FY17-18*	*$*	*8,000*				
	Beacon Line Rebuild	*FY17-18*	*$*	*6,226*				
	Meadow Lane - Red Butte OH Line	*FY17-18*	*$*	*5,100*				
	4D Recloser Controllers	*FY17-18*	*$*	*8,300*				
	Miscellaneous Unplanned	*FY17-18*	*$*	*2,500*				
	East Sheridan/Ball Field	*FY17-18*	*$*	*17,902*				
55-560-5770	BAD DEBT WRITE OFFS				$ 6,475	$ 11,492	$ 11,500	$ 7,229
	Utilities	*FY17-18*	*$*	*7,229*				
55-560-5780	TRANSFERS OUT - VEHICLE REPLACEMENT				$ 121,707	$ 71,830	$ 71,830	$ 57,816
55-560-5785	DEPRECIATION EXPENSE				$ 428,713	$ 458,088	$ 434,812	$ 446,329
55-560-5790	TRANSFERS OUT - OPERATING				$ 515,616	$ 447,385	$ 447,385	$ 487,811
	General Fund	*FY17-18*	*$*	*487,811*				
55-560-NEW	TRANSFERS OUT - FRANCHISE FEES				$ -	$ -	$ -	$ 626,790
	General Fund	*FY17-18*	*$*	*626,790*				
55-560-NEW	TRANSFERS OUT - VEHICLE MAINTENANCE				$ -	$ -	$ -	$ 20,704

Proposed Budget

ELECTRIC FUND

City of Cody FY17-18 Budget

	Account Description	FY15-16 Year End Actual	FY16-17 Approved Budget	FY16-17 Projected Year End Actual	FY17-18 Requested Budget
	General Fund ***FY17-18*** ***$ 20,704***				
	TOTAL OPERATING EXPENSES	**$ 12,070,157**	**$ 12,297,818**	**$ 12,415,804**	**$ 12,803,866**
CAPITAL EXPENSES					
55-560-7504	BEACON HILL TIE LINE PHASE 1	$ 4,042	$ 92,879	$ 79,316	$ -
55-560-7513	SKYLINE SUBDIVISION CABLE REPLACEMENT	$ 65,319	$ -	$ -	$ -
55-560-7520	8TH ST TIE LINE	$ 61,146	$ -	$ -	$ -
55-560-7521	8TH ST URD REPLACEMENT	$ 193,196	$ -	$ -	$ -
55-560-7522	CODY LABS PHASE 2	$ -	$ 344,916	$ 168,543	$ -
55-560-7531	SUNSET BLVD N CABLE REPLACEMENT	$ -	$ 33,692	$ 33,692	$ -
55-560-7532	RESERVOIR DRIVE/14TH ST REBUILD	$ -	$ 20,454	$ 20,454	$ -
55-560-7647	ARROW BOARD	$ -	$ 4,300	$ 4,300	$ -
55-560-NEW	ELECTRIC LINE UPGRADE - TRAILHEAD 7	$ -	$ -	$ 60,305	$ -
55-560-NEW	SNOW PLOW ATTACHMENT FOR PICKUP	$ -	$ -	$ -	$ 10,000
55-560-NEW	INFRARED CAMERA	$ -	$ -	$ -	$ 8,500
55-560-NEW	HYDRAULIC BREAKER	$ -	$ -	$ -	$ 2,600
55-560-NEW	SIGN BOARD	$ -	$ -	$ -	$ 4,600
55-560-NEW	BEACON HILL TIE LINE PHASE 2	$ -	$ -	$ -	$ 88,973
55-560-NEW	ELECTRIC LINE UPGRADE - 36TH TO CLARKS	$ -	$ -	$ -	$ 36,741
55-560-NEW	ELECTRIC LINE UPGRADE - ALLEN AVE	$ -	$ -	$ -	$ 60,293
55-560-NEW	ELECTRIC LINE UPGRADE - CAREY ST	$ -	$ -	$ -	$ 21,075
	TOTAL CAPITAL EXPENSES	**$ 323,703**	**$ 496,241**	**$ 366,610**	**$ 232,782**
	TOTAL FUND EXPENSES	**$ 12,393,860**	**$ 12,794,059**	**$ 12,782,414**	**$ 13,036,648**

Proposed Budget

ORDINANCE NO. 2017-11

AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS PERTAINING TO REGULATION OF WIRELESS COMMUNICATION FACILITIES, TO BE LOCATED IN TITLE 10, ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on May 9, 2017;

WHEREAS, a public hearing was held on June 6, 2017 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Section 10-2-1, Definitions, of the City of Cody Code is hereby amended as depicted in Exhibit A.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: May 2, 2017
PASSED ON SECOND READING: May 16, 2017
PASSED ON THIRD READING:

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director

EXHIBIT A:
AMENDMENTS TO 10-2-1, DEFINITIONS

Note: Only amended, deleted, and new definitions are listed. The definitions are to be located alphabetically by the CAPITALIZED words within Section 10-2-1, City of Cody Code.

ANTENNA. Any exterior apparatus that is mounted on a structure and is used for transmitting or receiving communications, including ~~electromagnetic waves,~~ digital signals, analog signals, radio frequencies ~~(excluding radar signals),~~ wireless communication signals or other communication signals.

~~ANTENNA TOWER ALTERNATIVE STRUCTURE. A structure such as a flagpole, man-made tree, clock tower, steeple, or similar alternative-design mounting structure that substantially camouflages or conceals the presence of wireless communication antennas or antenna towers.~~

WIRELESS COMMUNICATION DEFINITIONS: (Applicable to the definition and regulation of wireless communication facilities only.)

Applicant. Any person engaged in the business of providing wireless communication services or the wireless communications infrastructure required for wireless communications services and who submits an application.

Base Station. A structure or equipment at a fixed location that enables Commission-licensed or authorized wireless communications between user equipment and a communications network. The term does not encompass a tower as defined in this Chapter or any equipment associated with a tower.

1. The term includes, but is not limited to, equipment associated with wireless communications services such as private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.
2. The term includes, but is not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration (including Distributed Antenna Systems and small cell networks).
3. The term includes any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in this section that has been reviewed and approved under the applicable zoning or siting process, or under State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.
4. The term does not include any structure that, at the time the relevant application is filed with the State or the City under this section, does not support or house equipment described in this section.

Collocation. The mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting or receiving radio frequency signals for communications purposes.

Distributed Antenna System or DAS. A network consisting of transceiver equipment at a central hub site to support multiple antenna locations throughout the desired coverage area.

Eligible Facilities Request. Any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving:

1. Colocation of new transmission equipment;
2. Removal of transmission equipment; or
3. Replacement of transmission equipment.

Eligible Support Structure. Any tower or base station as defined in this Section, provided that it is existing at the time the relevant application is filed with the City under this Section.

Existing. A tower or base station that has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, provided that a tower that has not been reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

FCC. The Federal Communications Commission.

Macrocell. An antenna or antennas mounted on a tower, ground-based mast, rooftops and other towers or structures, at a height that provides a clear view over the surrounding buildings and terrain. Macrocells are typically designed to provide coverage to large areas.

Monopole. (A.K.A. slim-line pole) A wireless communication facility, consisting of a pole and one or more antennas, on which the antenna panels are narrow and closely spaced with one another atop the pole and extend no more than one foot beyond the circumference of the pole.

Public Utility. A regulated enterprise with a franchise for providing to the public a utility service deemed necessary for the public health, safety and welfare.

Site. In relation to a tower that is not in the public right-of-way, the current boundaries of the leased or owned property surrounding the tower and any access or utility easements currently related to the site. In relation to support structures other than towers, site means an area in proximity to the structure and to other transmission equipment already deployed on the ground.

Small Cells. Compact wireless communication equipment containing their own transceiver equipment and which function like cells in a mobile network but provide a smaller coverage area than traditional macrocells.

Stealth Design. Technology that minimizes the visual impact of wireless communication facilities by camouflaging, disguising, screening or blending into the surrounding environment such that it is not readily seen or discernable as a wireless communication facility to a casual passerby. Examples of stealth design include but are not limited to antennas integrated into architectural elements such as steeples, cornices, and bell towers; facilities disguised as trees and flagpoles; and architecturally screened roof-mounted antennas.

Substantial Change. A modification that substantially changes the physical dimensions of an eligible support structure if it meets any of the following criteria:

1. For towers other than towers in the public rights-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act (47 U.S.C. Section1455 (a));
2. For towers other than towers in the public rights-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
4. It entails any excavation or deployment outside the current site;
5. It would defeat the concealment elements of the eligible support structure; or
6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in (1) through (4).

Tower. Any structure built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

Transmission Equipment. Equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Utility Support Structure. Utility poles or utility towers supporting electrical, telephone, DAS, small cells, cable or other similar facilities; street light standards; or pedestrian light standards.

Wireless Communication Antenna. An antenna that transmits and/or receives wireless communication signals. The term does not include any device, such as a radio antenna, telephone antenna, television antenna, satellite dish antenna or amateur radio antenna, that is accessory or incidental to a residential use and is employed by an ultimate user to receive radio, television or other communication signals.

~~WIRELESS COMMUNICATION FACILITY. An antenna tower, wireless communication antenna, or any associated structure or equipment, or combination thereof, that is intended for commercial or institutional use in connection with the transmission or reception of wireless communication signals.~~

Wireless Communication Facility or WCF. A staffed or unstaffed facility or location or equipment for the transmission or reception of radio frequency (RF) signals or other wireless communications or other signals for commercial communications purposes, typically consisting of one or more antennas or group of antennas, a tower or attachment support structure, transmission cables and other transmission equipment, and an equipment enclosure or cabinets, and including small cell technologies.

Wireless Communication Facility, Non-Stealth Design~~WIRELESS COMMUNICATION FACILITY, NON-STEALTH DESIGN~~. A wireless communication facility that does not qualify as a stealth design wireless communication facility.

~~WIRELESS COMMUNICATION FACILITY, SLIM-LINE DESIGN POLE. A wireless communication facility, consisting of a pole and one or more antennas, on which the antenna panels are narrow and closely spaced with one another atop the pole and extend no more than one foot beyond the circumference of the pole.~~

~~WIRELESS COMMUNICATION FACILITY, MICRO-CELL. The portion of a wireless network that is a low-powered transmitter/receiver or repeater (base station) connected to the phone network via the internet, and typically used to improve mobile phone reception within a particular area (usually a range of 300-1000 meters).~~

Wireless Communication Signals~~WIRELESS COMMUNICATION SIGNALS~~. Communication signals, including ~~electromagnetic waves,~~ analog signals, digital signals and other spectrum-based communication signals~~, that operate within the range of frequencies from 100KHz to 300GHz~~. The term does not include television broadcast signals; direct broadcast signals; direct broadcast satellite services; multi-channel, multi-point distribution services; or amateur radio signals.

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3. The term includes any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in this section that has been reviewed and approved under the applicable zoning or siting process, or under State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.
4. The term does not include any structure that, at the time the relevant application is filed with the State or the City under this section, does not support or house equipment described in this section.

Collocation. The mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting or receiving radio frequency signals for communications purposes.

Distributed Antenna System or DAS. A network consisting of transceiver equipment at a central hub site to support multiple antenna locations throughout the desired coverage area.

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Public Utility. A regulated enterprise with a franchise for providing to the public a utility service deemed necessary for the public health, safety and welfare.

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1. For towers other than towers in the public rights-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act (47 U.S.C. Section1455 (a));
2. For towers other than towers in the public rights-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
4. It entails any excavation or deployment outside the current site;
5. It would defeat the concealment elements of the eligible support structure; or
6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in (1) through (4).

Tower. Any structure built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

Transmission Equipment. Equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

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Wireless Communication Antenna. An antenna that transmits and/or receives wireless communication signals. The term does not include any device, such as a radio antenna, telephone antenna, television antenna, satellite dish antenna or amateur radio antenna, that is accessory or incidental to a residential use and is employed by an ultimate user to receive radio, television or other communication signals.

~~WIRELESS COMMUNICATION FACILITY. An antenna tower, wireless communication antenna, or any associated structure or equipment, or combination thereof, that is intended for commercial or institutional use in connection with the transmission or reception of wireless communication signals.~~

Wireless Communication Facility or WCF. A staffed or unstaffed facility or location or equipment for the transmission or reception of radio frequency (RF) signals or other wireless communications or other signals for commercial communications purposes, typically consisting of one or more antennas or group of antennas, a tower or attachment support structure, transmission cables and other transmission equipment, and an equipment enclosure or cabinets, and including small cell technologies.

Wireless Communication Facility, Non-Stealth Design~~WIRELESS COMMUNICATION FACILITY, NON-STEALTH DESIGN~~. A wireless communication facility that does not qualify as a stealth design wireless communication facility.

~~WIRELESS COMMUNICATION FACILITY, SLIM-LINE DESIGN POLE. A wireless communication facility, consisting of a pole and one or more antennas, on which the antenna panels are narrow and closely spaced with one another atop the pole and extend no more than one foot beyond the circumference of the pole.~~

~~WIRELESS COMMUNICATION FACILITY, MICRO-CELL. The portion of a wireless network that is a low-powered transmitter/receiver or repeater (base station) connected to the phone network via the internet, and typically used to improve mobile phone reception within a particular area (usually a range of 300-1000 meters).~~

Wireless Communication Signals~~WIRELESS COMMUNICATION SIGNALS~~. Communication signals, including ~~electromagnetic waves,~~ analog signals, digital signals and other spectrum-based communication signals~~, that operate within the range of frequencies from 100KHz to 300GHz~~. The term does not include television broadcast signals; direct broadcast signals; direct broadcast satellite services; multi-channel, multi-point distribution services; or amateur radio signals.

ORDINANCE NO. 2017-12

AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on May 9, 2017;

WHEREAS, a public hearing was held on June 6, 2017 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

1. Within Section 10-7-2 RESIDENTIAL LAND USE TABLE, the categories of Wireless Communication Facility—Microcell; Wireless Communication Facility—Non-Stealth Design; and Wireless Communication Facility—Stealth Design, are hereby amended as follows:

LAND USES	Rural Zoning District	R-1 Zoning District	R-2 Zoning District	R-2-MH Zoning District	R-3 Zoning District	R-4 Zoning District	MH Park (See Title 9, Ch. 6)
Wireless Communication Facility—~~Microcell~~Small Cells and Distributed Antenna Systems.*	~~C~~See Note.	~~C~~See Note.	~~C~~See Note.	~~P~~See Note.	~~P~~See Note.	~~P~~See Note.	~~P~~See Note.
Wireless Communication Facility—Non-Stealth Design.* (Not including Small Cells and DAS)	C~~N~~	C~~N~~	C~~N~~	C~~N~~	C~~N~~	C~~N~~	C~~N~~
Wireless Communication Facility—Stealth Design.*	C~~N~~	C~~N~~	C~~N~~	C~~N~~	C	C	C

2. Within Section 10-8-2(W), the categories of Wireless Communication Facility, Microcell and Wireless Communication Facility, Stealth Design are amended; and, Wireless Communication Facility, Non-Stealth Design is added, as depicted in Exhibit A.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: May 2, 2016
PASSED ON SECOND READING: May 16, 2016
PASSED ON THIRD READING:

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director

EXHIBIT A:

Wireless Communication Facility, Small Cell and Distributed Antenna Systems~~Microcell~~.

1. Small Cell and DAS Wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Distributed Antenna Systems and small cells that comply with the height limit of the zoning district and do not require installation of a new tower, utility support structure or building are permitted uses in all residential zones, provided the applicant complies with all federal laws (such as the Americans with Disabilities Act) and State laws. Distributed Antenna Systems and small cells that do not meet those conditions, and which are located in a residential zoning district, shall be subject to Conditional Use Permit review.
4. Within the residential zoning districts, a ~~microcell~~ small cell or DAS must be mounted on either an existing building, or existing or replacement utility pole, and extend no more than three feet horizontally or ~~five~~ six feet vertically from the building or utility pole on which it is mounted.
5. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.
6. The proposal shall clearly demonstrate that the microcell mounting location is one of the least visually obtrusive options in the area.

Wireless Communication Facility, Non-Stealth Design.

1. Non-stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Non-stealth design is not permitted in the residential zones within the downtown architectural district.

Wireless Communication Facility, Stealth Design.

~~1. No residential use may exist on the property.~~

1. Stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.

~~3. The design and location of the proposed facility must be deemed by the reviewing official to be compatible with surrounding uses, and the facility must include appropriate screening and landscaping to ensure such compatibility.~~

EXHIBIT A:

Wireless Communication Facility, Small Cell and Distributed Antenna Systems~~Microcell~~.

1. Small Cell and DAS Wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Distributed Antenna Systems and small cells that comply with the height limit of the zoning district and do not require installation of a new tower, utility support structure or building are permitted uses in all residential zones, provided the applicant complies with all federal laws (such as the Americans with Disabilities Act) and State laws. Distributed Antenna Systems and small cells that do not meet those conditions, and which are located in a residential zoning district, shall be subject to Conditional Use Permit review.
4. Within the residential zoning districts, a ~~microcell~~ small cell or DAS must be mounted on either an existing building, or existing or replacement utility pole, and extend no more than three feet horizontally or ~~five~~ six feet vertically from the building or utility pole on which it is mounted.
5. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.
6. The proposal shall clearly demonstrate that the microcell mounting location is one of the least visually obtrusive options in the area.

Wireless Communication Facility, Non-Stealth Design.

1. Non-stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Non-stealth design is not permitted in the residential zones within the downtown architectural district.

Wireless Communication Facility, Stealth Design.

~~1. No residential use may exist on the property.~~

1. Stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.

~~3. The design and location of the proposed facility must be deemed by the reviewing official to be compatible with surrounding uses, and the facility must include appropriate screening and landscaping to ensure such compatibility.~~