City of Cody City Council
AGENDA

Tuesday, May 16, 2017 – 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval
Mayor's Recognitions and Announcements

1. Consent Calendar
   All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

   a. Approval of Minutes - Regular Minutes from May 2, 2017.
   b. Approve Vouchers and Payroll in the amount of $1,869,962.38
   c. Approve a utility billing credit in the amount of $497.28 for water and sewer charges incurred due to a water leak at Moose Creek Lodge.
   d. Approve a request from Jessie Adams to park campers on the south side of the Recreation Center in the overflow parking lot during the Cody Outdoor Show on June 2nd, 3rd and 4th 2017.
   e. Approve a request from Cody High School to sponsor the annual CHS graduation party in the amount not to exceed $679.85 to be paid from the Lodging Tax Fund.
   f. Approve an extension until December 31, 2017 to file the plat amendment of Lots 20-28, 31, 32 and 49 of the deMaris Subdivision.
   g. Approve the agreement between the City of Cody and Wyoming Legacy Meats, LLC for wastewater pretreatment and sewer charges.
   h. Award Bid 2017-05 to E.D. Etnyre & Company for a new hydrostatic driven chip spreader in the amount of $225,125. Equipment not to be delivered or paid for until after July 1, 2017.

2. Public Comment The City welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

a. Approve the award of Bid 2017-04 for the Trailhead Open Space development project, allocate an additional $3,475 to the project to be paid from the open space reserve and authorize the Mayor to sign a contract with Nicholson Dirt Contracting in the amount of $68,475, contingent upon the review and approval by the City Attorney.

   - Staff Reference: Rick Manchester

b. Approve a request to modify the sound limits at the Gunwerks shooting facility at 2301 Lt. Childers Street for a three-month trial period.
    - Staff Reference: Todd Stowell

c. ORDINANCE 2017-11 SECOND READING
    i. AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS
    ii. PERTAINING TO REGULATION OF WIRELESS COMMUNICATION
    iii. FACILITIES, TO BE LOCATED IN TITILE 10, ZONING
    iv. REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.
        - Staff Reference: Todd Stowell, City Planner

d. ORDINANCE 2017-12 – SECOND READING
    i. AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATION, OF THE CITY OF CODY MUNICIPAL CODE.
        - Staff Reference: Todd Stowell, City Planner

e. ORDINANCE 2017-06 – THIRD READING
    i. AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ATRICLE III, SECTON 13 OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES
        - Staff Reference: Steve Payne, Public Works Director

f. ORDINANCE 2017-07 – THIRD READING
    i. AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE IV SPECIAL PROVISIONS.
        - Staff Reference: Steve Payne, Public Works Director

g. ORDINANCE 2017-08 –THIRD READING
    i. AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE II, SECTION 40, SCHEDULE OF RATE AND CHARGES, of CODY CITY CODE.
        - Staff Reference: Steve Payne, Public Works Director

5. Tabled Items

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

Upcoming Meetings:
May 22-24, 2017 – Monday- Wednesday- Budget Work Sessions 4:15 p.m.

City of Cody
Council Proceedings
Tuesday, May 2, 2017

Council Member Greer made a motion seconded by Council Member Anderson to go into an Executive Session at 6:28 p.m. pursuant to W.S. 16-4-405(iii) & (ix). Council Member Greer made a motion seconded by Council Member Wolz to exit the Executive Session at 6:37 p.m.

A pre-meeting was held at 6:37 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, May 2, 2017 at 7:00 p.m.

Present: Mayor Hall, Council Members Donny Anderson. Karen Ballinger, Landon Greer, Glenn Nielson and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Finance Officer/Deputy City Clerk Leslie E. Brumage.

Absent: Jerry Fritz

Council Mayor Hall called the meeting to order at 7:03 p.m.

Mayor Hall read the National Police Week Proclamation.

Council Member Greer made a motion seconded by Council Member Anderson to approve the consent calendar as amended which includes approval of Minutes –Regular Minutes from April 18, 2017; approve Vouchers and Payroll in the amount of $1,118,922.91; approve and authorize the Mayor to sign the Sale and Purchase Agreement between the Yellowstone Regional Airport Joint Powers Board and Carl & Marguerite House; and authorize the Mayor to sign the Boundary Line Adjustment Documents related to the Carl House/Yellowstone Regional Airport property purchase. Vote was unanimous.

ORDINANCE 2017-11 FIRST READING
AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS PERTAINING TO REGULATION OF WIRELESS COMMUNICATION FACILITIES, TO BE LOCATED IN TITILE 10, ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE. Council Member Ballinger made a motion seconded by Council Member Wolz to approve Ordinance 2017-11 on First Reading. Vote was unanimous.

ORDINANCE 2017-12 – FIRST READING
AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATION, OF THE CITY OF CODY MUNICIPAL CODE. Council Member Ballinger made a motion seconded by Council Member Anderson to approve Ordinance 2017-12 on First Reading. Vote was unanimous.

ORDINANCE 2017-06 – SECOND READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ATRICLE III, SECTON 13 OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES. Council Member Nielson made a motion seconded by Council Member Ballinger to approve Ordinance 2017-06 on Second Reading. Vote was unanimous.

ORDINANCE 2017-07 – SECOND READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE IV SPECIAL PROVISIONS. Council Member Wolz made a motion seconded by Council Member Greer to approve Ordinance 2017-07 on Second Reading. Vote was unanimous.

ORDINANCE 2017-08 –SECOND READING
AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE II, SECTION 40, SCHEDULE OF RATE AND CHARGES, of CODY CITY. Council Member Nielson made a motion seconded by Council Member Anderson to approve Ordinance 2017-08 on Second Reading. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:31 p.m.

Matt Hall Mayor	Leslie Brumage Deputy Clerk

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ACKER ELECTRIC INC					
	33320	TROUBLESHOOT CARD BOARD BALER	04/28/2017	55.00	.00
Total :				55.00	.00
Total ACKER ELECTRIC INC:				55.00	.00
AMERICAN FAMILY LIFE ASSUR					
	994509	EMPLOYEE PREMIUMS	05/05/2017	2,078.76	2,078.76
Total :				2,078.76	2,078.76
Total AMERICAN FAMILY LIFE ASSUR:				2,078.76	2,078.76
AMERICAN WELDING & GAS, INC.					
	04772988	ARGON/CYLINDER RENTAL	04/30/2017	25.85	.00
	04772989	SUPPLIES	04/30/2017	57.65	.00
	04772990	CARBON DIOXIDE/CYLINDER RENTAL	04/30/2017	25.85	.00
Total :				109.35	.00
Total AMERICAN WELDING & GAS, INC.:				109.35	.00
ANIXTER INC					
	3506290-00	Switch GOAB Horizontal Hook Operated	05/01/2017	4,713.63	.00
	3532312-01	supplies	04/26/2017	283.20	.00
Total :				4,996.83	.00
Total ANIXTER INC:				4,996.83	.00
ARENAS RODRIGUEZ, ANGEL CLARISSA					
	13.1790.38	REFUND UTILITY DEPOSIT	05/01/2017	118.59	.00
Total :				118.59	.00
Total ARENAS RODRIGUEZ, ANGEL CLARISSA:				118.59	.00
BAILEY ENTERPRISES INCORPORATED					
	043017	Unleaded	04/30/2017	407.77	.00
	043017	Unleaded	04/30/2017	67.99	.00
	043017	Unleaded	04/30/2017	996.00	.00
	043017	Diesel	04/30/2017	139.17	.00
	043017	Unleaded	04/30/2017	408.44	.00
	043017	Unleaded	04/30/2017	58.09	.00
	043017	Unleaded	04/30/2017	41.67	.00
	043017	Diesel	04/30/2017	1,641.15	.00
	043017	Unleaded	04/30/2017	142.48	.00
	043017	Unleaded	04/30/2017	33.17	.00
	043017	Diesel	04/30/2017	1,887.35	.00
	043017	Unleaded	04/30/2017	114.28	.00
	043017	Diesel	04/30/2017	240.19	.00
	043017	Unleaded	04/30/2017	215.58	.00
	043017	Unleaded	04/30/2017	234.78	.00
	043017	Diesel	04/30/2017	392.89	.00
	043017	Unleaded	04/30/2017	291.45	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				7,312.45	.00
Total BAILEY ENTERPRISES INCORPORATED:				7,312.45	.00
BARNHART, TED					
	042417	REIMBURSE FOR STEEL TOE BOOTS	04/24/2017	31.36	.00
Total :				31.36	.00
Total BARNHART, TED:				31.36	.00
BERRY, RON					
	14.3270.41	REFUND UTILITY DEPOSIT	05/02/2017	30.21	.00
Total :				30.21	.00
Total BERRY, RON:				30.21	.00
BLACK HILLS ENERGY					
	050417	UTILITIES	05/04/2017	165.42	.00
	050417	UTILITIES	05/04/2017	518.10	.00
	050417	UTILITIES	05/04/2017	960.84	.00
	050417	UTILITIES	05/04/2017	1,451.66	.00
	050417	UTILITIES	05/04/2017	4,354.99	.00
	050417	UTILITIES	05/04/2017	321.47	.00
	050417	UTILITIES	05/04/2017	82.80	.00
	050417	UTILITIES	05/04/2017	164.64	.00
	050417	UTILITIES	05/04/2017	48.71	.00
	050417	UTILITIES	05/04/2017	125.04	.00
	050417	UTILITIES	05/04/2017	91.23	.00
Total :				8,284.90	.00
Total BLACK HILLS ENERGY:				8,284.90	.00
BLUE CROSS BLUE SHIELD OF WYOMING					
	041717	HEALTH PREMIUMS - MAY 2017	04/17/2017	655.76	.00
	041717	HEALTH PREMIUMS - MAY 2017	04/17/2017	115,966.34	.00
Total :				116,622.10	.00
Total BLUE CROSS BLUE SHIELD OF WYOMING:				116,622.10	.00
BORDER STATES INDUSTRIES, INC					
	1600444636	FREIGHT CHARGE CREDIT	04/22/2017	18.65-	.00
Total :				18.65-	.00
Total BORDER STATES INDUSTRIES, INC:				18.65-	.00
BRUCO, INC					
	359201	REPAIR FLOOR SCRUBBER	03/20/2017	88.15	.00
Total :				88.15	.00
Total BRUCO, INC:				88.15	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
CARQUEST AUTO PARTS					
	2874-IC-32471	Credit Repair Parts - VM	04/04/2017	30.00-	.00
	2874-ID-32462	Repair Parts - VM	04/03/2017	105.53	.00
	2874-ID-32463	Repair Parts - VM	04/03/2017	5.60	.00
	2874-ID-32466	Repair Parts - VM	04/04/2017	188.10	.00
	2874-ID-32483	Repair Parts - VM	04/06/2017	9.37	.00
	2874-ID-32496	Repair Parts - VM	04/07/2017	6.08	.00
	2874-ID-32503	Repair Parts - VM	04/10/2017	113.78	.00
	2874-ID-32519	Repair Parts - VM	04/12/2017	50.27	.00
	2874-ID-32528	Repair Parts - VM	04/13/2017	2.66	.00
	2874-ID-32530	Repair Parts - VM	04/13/2017	16.20	.00
	2874-ID-32536	Repair Parts - VM	04/14/2017	33.42	.00
	2874-ID-32540	Repair Parts - VM	04/14/2017	2.66	.00
	2874-ID-32548	Repair Parts - VM	04/17/2017	17.67	.00
	2874-ID-32553	Repair Parts - VM	04/17/2017	11.08	.00
	2874-ID-32556	Repair Parts - VM	04/18/2017	115.59	.00
	2874-ID-32558	Repair Parts - VM	04/18/2017	25.32	.00
	2874-ID-32564	Repair Parts - VM	04/19/2017	11.90	.00
	2874-ID-32569	Repair Parts - VM	04/24/2017	8.28	.00
	2874-ID-32585	Repair Parts - VM	04/21/2017	105.15	.00
	2874-ID-32602	Repair Parts - VM	04/25/2017	8.92	.00
	2874-ID-32606	Repair Parts - VM	04/25/2017	3.04	.00
	2874-ID-32612	Repair Parts - VM	04/26/2017	26.25	.00
	2874-ID-32626	Repair Parts - VM	04/28/2017	2.87	.00
Total :				839.74	.00
Total CARQUEST AUTO PARTS:				839.74	.00
CITY OF CODY					
	042617	PETTY CASH PD - TOBACCO COMPLIANCE	04/26/2017	4.97	.00
	042617	PO ID RENEWAL	04/26/2017	10.00	.00
	042617	PO ID RENEWAL	04/26/2017	10.00	.00
	042617	PO ID RENEWAL	04/26/2017	10.00	.00
	042617	NOTARY BOND FILING FEE	04/26/2017	18.00	.00
	042617	ALCOHOL COMPLIANCE CHECKS	04/26/2017	6.82	.00
Total :				59.79	.00
Total CITY OF CODY :				59.79	.00
CITY OF CODY					
	050117	RESTITUTION FROM RAY CARPENTER MC-1611 -001	05/01/2017	50.00	.00
	050117	FILING FEE - ELECTRIC EASEMENT	05/01/2017	18.00	.00
	050117	TITLE & PLATES	05/01/2017	20.00	.00
	050117	FILING FEE - UTILITY EASEMENT	05/01/2017	21.00	.00
	050117	TITLE & PLATES	05/01/2017	17.00	.00
	050117	WAM MEETING EXPENSES	05/01/2017	15.05	.00
	050117	CASH SHORT	05/01/2017	33.00	.00
Total :				174.05	.00
Total CITY OF CODY:				174.05	.00
CLARK, RONALD W					
TOWN TAXI	051617	TIPSY TAXI VOUCHERS	05/16/2017	182.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				182.00	.00
Total CLARK, RONALD W:				182.00	.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC					
	30774	LEGAL FEES	05/01/2017	6,907.92	.00
Total :				6,907.92	.00
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC:				6,907.92	.00
CROFTS, KATHY					
	1799	REC CENTER REFUND	05/05/2017	30.00	.00
Total :				30.00	.00
Total CROFTS, KATHY:				30.00	.00
CULLISON, MATTHEW					
	2.1680.42	REFUND UTILITY DEPOSIT	04/28/2017	378.32	.00
Total :				378.32	.00
Total CULLISON, MATTHEW:				378.32	.00
CUSTOM GARAGE DOOR LLC					
	3854	REPAIR DOOR AT RECYCLE CENTER	04/20/2017	93.00	.00
Total :				93.00	.00
Total CUSTOM GARAGE DOOR LLC:				93.00	.00
DANA KEPNER COMPANY					
	2225232-00	RUBBER GASKET FOR METER	04/19/2017	28.60	.00
Total :				28.60	.00
Total DANA KEPNER COMPANY:				28.60	.00
DIVISION OF VICTIM'S SERVICES					
	050117	CRIME VICTIMS COMP	05/01/2017	51.30	.00
Total :				51.30	.00
Total DIVISION OF VICTIM'S SERVICES:				51.30	.00
EASTSIDE ELEMENTARY SCHOOL					
	050217	ALUMINUM CAN CONTEST	05/02/2017	25.25	.00
Total :				25.25	.00
Total EASTSIDE ELEMENTARY SCHOOL:				25.25	.00
ECOLAB INC					
	9543529	PEST CONTROL - AUDITORIUM	04/24/2017	78.73	.00
	9543530	PEST CONTROL - CITY HALL	04/24/2017	56.24	.00
	9543531	PEST CONTROL - ELECTRIC SHOP	04/25/2017	56.24	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				191.21	.00
Total ECOLAB INC:				191.21	.00
ENGINEERING ASSOCIATES					
	3704049	WASTE WATER TREATMENT FACILITY PROJECT PHASE 1	04/21/2017	6,698.71	.00
	3704049	WASTE WATER TREATMENT FACILITY PROJECT PHASE 1	04/21/2017	15,833.32	.00
	3704049	WASTE WATER TREATMENT FACILITY PROJECT PHASE 1	04/21/2017	7,916.67	.00
	3704050	WASTE WATER TREATMENT FACILITY PROJECT PHASE 2	04/21/2017	11,319.50	.00
Total :				41,768.20	.00
Total ENGINEERING ASSOCIATES:				41,768.20	.00
FARLOW, IRENE & EARL					
CODY CAB LLC	051617	TIPSY TAXI PROGRAM	05/16/2017	203.00	.00
Total :				203.00	.00
Total FARLOW, IRENE & EARL:				203.00	.00
GERAGHTY, PATRICK					
	411426	REIMBURSEMENT FOR ALTERATIONS & SEWING ON PATCHES	03/31/2017	130.00	.00
Total :				130.00	.00
Total GERAGHTY, PATRICK:				130.00	.00
GERWATOWSKI, MARCUS					
	14.0650.55	REFUND DEPOSIT	05/04/2017	212.30	.00
Total :				212.30	.00
Total GERWATOWSKI, MARCUS:				212.30	.00
GREER, LANDON					
	042917	REIMBURSEMENT FOR WAM TRAVEL EXPENSES	04/29/2017	202.21	.00
Total :				202.21	.00
Total GREER, LANDON:				202.21	.00
H B I INSURANCE					
	1841	NOTARY BOND - C20	04/27/2017	50.00	.00
Total :				50.00	.00
Total H B I INSURANCE:				50.00	.00
HANSON, HEATHER					
	17.3840.17	REFUND UTILITY DEPOSIT	05/01/2017	57.44	.00
Total :				57.44	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total HANSON, HEATHER:				57.44	.00
HARNACK, AMANDA					
	1800	REC CENTER REFUND	05/05/2017	75.00	.00
Total :				75.00	.00
Total HARNACK, AMANDA:				75.00	.00
HARRIS TRUCKING AND CONSTRUCTION					
WYOMING STEEL SERVICES LLC	004970	HAUL RECYCLING TRAILER TO BILLINGS	04/21/2017	475.00	.00
Total :				475.00	.00
Total HARRIS TRUCKING AND CONSTRUCTION:				475.00	.00
HARRIS TRUCKING AND CONSTRUCTION CO					
PARK COUNTY READY MIX	113090	CONCRETE / SAND SLURRY	04/26/2017	1,047.17	.00
Total :				1,047.17	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO:				1,047.17	.00
HARRIS TRUCKING AND CONSTRUCTION CO.					
	PAY APP #5 S	WASTE WATER TREATMENT FACILITY PHASE 1	05/04/2017	47,937.81	.00
	PAY APP #5 S	WASTE WATER TREATMENT FACILITY PHASE 1	05/04/2017	113,307.56	.00
	PAY APP #5 S	WASTE WATER TREATMENT FACILITY PHASE 1	05/04/2017	56,653.78	.00
	RET #5 WWTF	WWTF - PHASE 1 RETAINGE	05/04/2017	5,326.42	.00
	RET #5 WWTF	WWTF - PHASE 1 RETAINGE	05/04/2017	6,294.87	.00
	RET #5 WWTF	WWTF - PHASE 1 RETAINGE	05/04/2017	12,589.73	.00
Total :				242,110.17	.00
Total HARRIS TRUCKING AND CONSTRUCTION CO.:				242,110.17	.00
HOGG, JAMES L					
	8.0010.23	REFUND CREDIT BALANCE	05/01/2017	81.07	.00
Total :				81.07	.00
Total HOGG, JAMES L:				81.07	.00
HUBER, WESLEY L					
EAGLE OF CODY PRINTING	42117	MUNICIPAL COURT FORMS	04/21/2017	65.00	.00
Total :				65.00	.00
Total HUBER, WESLEY L:				65.00	.00
J & J CONSTRUCTION LLC					
	PAY APP 1 SU	SUNSET BLVD WATER MAIN	05/08/2017	52,931.60	.00
	RET 1 SUNSE	SUNSET BLVD WATER MAIN	05/08/2017	5,881.29	.00
Total :				58,812.89	.00
Total J & J CONSTRUCTION LLC:				58,812.89	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
JEFFERS, LORALEI					
	1801	REC CENTER REFUND	05/05/2017	82.50	.00
Total :				82.50	.00
Total JEFFERS, LORALEI:				82.50	.00
JGA LLC					
	1.1450.13	REFUND DEPOSIT	05/04/2017	318.28	.00
Total :				318.28	.00
Total JGA LLC:				318.28	.00
JONES, AMY					
	5217	PERSONAL TRAINING SERVICES	05/02/2017	554.94	.00
Total :				554.94	.00
Total JONES, AMY:				554.94	.00
KEELE SANITATION, LLC					
	600360	PEE WEE RESTROOM REPAIR	04/26/2017	112.50	.00
Total :				112.50	.00
Total KEELE SANITATION, LLC:				112.50	.00
KITCHEN, SCOTT					
	050117	MILEAGE REIMBURSEMENT	05/01/2017	35.20	.00
Total :				35.20	.00
Total KITCHEN, SCOTT:				35.20	.00
KRUBECK, LUCAS					
	0517	PERSONAL TRAINER	05/01/2017	403.38	.00
Total :				403.38	.00
Total KRUBECK, LUCAS:				403.38	.00
LIVINGSTON ELEMENTARY SCHOOL					
	050217	ALUMINUM CAN CONTEST	05/02/2017	39.75	.00
Total :				39.75	.00
Total LIVINGSTON ELEMENTARY SCHOOL:				39.75	.00
MCCLINTON, SUSAN					
	13.1209.11	UTILITY DEPOSIT REFUND	05/03/2017	39.75	.00
Total :				39.75	.00
Total MCCLINTON, SUSAN:				39.75	.00
MIDWAY AUTO SALES					
	050117	RESTITUTION FROM MCKENZIE RAY MC-1701-015	05/01/2017	100.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				100.00	.00
Total MIDWAY AUTO SALES:				100.00	.00
MORRISON-MAIERLE INC					
	174570	WATER MAIN WORK SUNSET BLVD S	04/28/2017	9,022.38	.00
Total :				9,022.38	.00
Total MORRISON-MAIERLE INC:				9,022.38	.00
MSPS					
MOUNTAIN STATES PIPE & SUPPLY	INV4372	Irton 100W ERT, W/PLUG	04/21/2017	5,832.00	.00
MOUNTAIN STATES PIPE & SUPPLY	INV4372	Kamstrup 5/8" x 3/4" meter	04/21/2017	2,070.00	.00
MOUNTAIN STATES PIPE & SUPPLY	INV4372	SHIPPING	04/21/2017	77.78	.00
Total :				7,979.78	.00
Total MSPS:				7,979.78	.00
NCPERS WYOMING					
	043017	PREMIUM	05/05/2017	384.00	384.00
Total :				384.00	384.00
Total NCPERS WYOMING:				384.00	384.00
NORCO, INC.					
	21019410	SUPPLIES	04/30/2017	11.76	.00
Total :				11.76	.00
Total NORCO, INC.:				11.76	.00
NORTH CENTRAL LABORATORIES					
	388296	ph/ise meter	04/11/2017	1,284.39	.00
Total :				1,284.39	.00
Total NORTH CENTRAL LABORATORIES:				1,284.39	.00
NORTHWEST PIPE					
	1780609	10" SADDLE PIPE SUPPORT	05/01/2017	145.00	.00
	1792514	BRASS HEX BUSHINGS	04/24/2017	9.00	.00
	1795849	Saddle Tapping, 6" x 1 1/2"	04/27/2017	126.44	.00
	1795849	Saddle Tapping 6" x 1"	04/27/2017	88.51	.00
	1795943	Saddle Tapping 6"x2"	05/01/2017	126.44	.00
	1795943	BRASS HEX BUSHINGS	05/01/2017	30.00	.00
	1797003	LINER	05/01/2017	27.96	.00
	5795945	Saddle Tapping 6"x2"	04/27/2017	126.44	.00
Total :				679.79	.00
Total NORTHWEST PIPE:				679.79	.00
NUANCE COMMUNICATIONS INC					
	50681023	USB HEADSETS WITH MICROPHONE	04/26/2017	79.95	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				79.95	.00
Total NUANCE COMMUNICATIONS INC:				79.95	.00
NYFFLER, RHONDA					
	050117	RESTITUTION FROM JENNIFER WEINGARTNER MC-1510-002	05/01/2017	50.00	.00
Total :				50.00	.00
Total NYFFLER, RHONDA:				50.00	.00
PARDUBA, RON					
	41001001667	REIMBURSE FOR MEETING EXPENSE	04/26/2017	160.94	.00
Total :				160.94	.00
Total PARDUBA, RON:				160.94	.00
PARK COUNTY					
	235	LEC CONTRACT - DISPATCH	05/01/2017	25,985.95	.00
	235	LEC CONTRACT - CONSOLE	05/01/2017	3,184.96	.00
	235	LEC CONTRACT - UTILITIES	05/01/2017	1,156.80	.00
Total :				30,327.71	.00
Total PARK COUNTY:				30,327.71	.00
PARK COUNTY ANIMAL SHELTER					
	50117	ANIMAL SERVICE CONTRACT	05/01/2017	3,750.00	.00
Total :				3,750.00	.00
Total PARK COUNTY ANIMAL SHELTER:				3,750.00	.00
PARK COUNTY CIRCUIT COURT					
	050317	CV-2016-240	05/03/2017	362.45	362.45
Total :				362.45	362.45
Total PARK COUNTY CIRCUIT COURT:				362.45	362.45
PARK COUNTY LANDFILL					
	043017	LANDFILL CHARGES	04/30/2017	62,413.26	.00
Total :				62,413.26	.00
Total PARK COUNTY LANDFILL:				62,413.26	.00
PARK COUNTY PUBLIC HEALTH					
	1292	HEP B VACCINE	04/24/2017	20.00	.00
Total :				20.00	.00
Total PARK COUNTY PUBLIC HEALTH:				20.00	.00
PARK COUNTY SHERIFF					
	043017	INCARCERATION - APRIL 2017	04/30/2017	330.00	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				330.00	.00
Total PARK COUNTY SHERIFF:				330.00	.00
PELIS, RYAN					
	050117	RESTITUTION FORM MC-1504-021 RHIANNON THOMPSON	05/01/2017	100.00	.00
Total :				100.00	.00
Total PELIS, RYAN:				100.00	.00
POSTELL, CONSUELA					
	050117	RESTITUTION FROM KYM D ERWIN MC-1601-003	05/01/2017	100.00	.00
Total :				100.00	.00
Total POSTELL, CONSUELA:				100.00	.00
PROVIDENT LIFE & ACCIDENT INS					
	043017	UNUM OPTIONAL POLICIES PREMIUM	05/05/2017	167.06	167.06
Total :				167.06	167.06
Total PROVIDENT LIFE & ACCIDENT INS :				167.06	167.06
QUALITY UTILITY EQUIP SUPPLY & TOOLS INC					
	51502	EQUIPMENT REPAIR	03/30/2017	474.26	.00
Total :				474.26	.00
Total QUALITY UTILITY EQUIP SUPPLY & TOOLS INC:				474.26	.00
SCHRICKLING, JAKE					
	17.1757.11	REFUND DEPOSIT	04/25/2017	149.49	.00
Total :				149.49	.00
Total SCHRICKLING, JAKE:				149.49	.00
SHAW, SAVANNAH					
	5.1320.30	REFUND UTILITY DEPOSIT	04/28/2017	130.83	.00
Total :				130.83	.00
Total SHAW, SAVANNAH:				130.83	.00
SHERWIN-WILLIAMS COMPANY					
	2360-4	supplies	04/04/2017	23.88	.00
	2361-2	CREDIT FOR RETURNS	04/04/2017	23.88-	.00
Total :				.00	.00
Total SHERWIN-WILLIAMS COMPANY:				.00	.00
SHOSHONE MUNICIPAL PIPELINE					
	050117	SMP WATER PURCHASES - APRIL 2017	05/01/2017	105,090.40	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total :				105,090.40	.00
Total SHOSHONE MUNICIPAL PIPELINE:				105,090.40	.00
SKINNER, KEELY					
	14.2250.36	REFUND DEPOSIT	05/02/2017	329.51	.00
Total :				329.51	.00
Total SKINNER, KEELY:				329.51	.00
SUNSET ELEMENTARY SCHOOL					
	050217	ALUMINUM CAN CONTEST	05/02/2017	19.75	.00
Total :				19.75	.00
Total SUNSET ELEMENTARY SCHOOL:				19.75	.00
SUPERIOR TECHNOLOGY GROUP					
	1023	DRAGON DICTATION SOFTWARE	04/20/2017	2,370.00	.00
Total :				2,370.00	.00
Total SUPERIOR TECHNOLOGY GROUP:				2,370.00	.00
TECH PRODUCTS					
	76129	SUPPLIES	04/26/2017	803.96	.00
Total :				803.96	.00
Total TECH PRODUCTS:				803.96	.00
TUNDRA GENERAL CONTRACTORS, LLC					
	9201665	CHAMBER PROJECT	04/10/2017	37,333.80	.00
Total :				37,333.80	.00
Total TUNDRA GENERAL CONTRACTORS, LLC:				37,333.80	.00
U S BANK PURCHASE CARD					
	050817	employee recognitions	05/08/2017	104.06	.00
	050817	Budget meeting expense	05/08/2017	34.25	.00
	050817	Office supplies	05/08/2017	92.08	.00
	050817	Office supplies	05/08/2017	29.77	.00
	050817	Employee recognition	05/08/2017	60.00	.00
	050817	supplies	05/08/2017	188.69	.00
	050817	supplies	05/08/2017	17.84	.00
	050817	Binding	05/08/2017	9.00	.00
	050817	Toner cartridges	05/08/2017	596.16	.00
	050817	car wash	05/08/2017	10.00	.00
	050817	supplies	05/08/2017	50.05	.00
	050817	Vehicle wash	05/08/2017	10.00	.00
	050817	Chair Mats (3)	05/08/2017	342.99	.00
	050817	toner (4)	05/08/2017	307.60	.00
	050817	utilities - BCN WSNTELECOM - Long Distance	05/08/2017	147.41	.00
	050817	utilities - cell phone Verizon	05/08/2017	65.27	.00
	050817	utilities - phone TCT	05/08/2017	836.02	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	advertising	05/08/2017	170.00	.00
	050817	advertising	05/08/2017	236.00	.00
	050817	advertising	05/08/2017	3,474.50	.00
	050817	Risk assessments	05/08/2017	298.64	.00
	050817	APC Smart-UPS	05/08/2017	1,190.00	.00
	050817	Dell Service Agreement	05/08/2017	630.74	.00
	050817	Keyboard, mouse, ethernet cables	05/08/2017	269.29	.00
	050817	replacement phone	05/08/2017	80.53	.00
	050817	Switch USB Server Interface Unit	05/08/2017	282.40	.00
Total Administrative Services:				9,533.29	.00
	050817	b-day party	05/08/2017	21.96	.00
	050817	travel	05/08/2017	28.00	.00
	050817	travel	05/08/2017	30.00	.00
	050817	travel	05/08/2017	10.40	.00
	050817	travel	05/08/2017	32.88	.00
	050817	travel	05/08/2017	41.36	.00
	050817	travel	05/08/2017	33.55	.00
	050817	food for LGIT recert-Suzanne & jenni	05/08/2017	14.79	.00
	050817	food-Suzanne & Jenni	05/08/2017	14.66	.00
	050817	HOTEL-WRPA BOARD MEETING/LGIT RECERT	05/08/2017	262.41	.00
	050817	CHEMICALS, ETC	05/08/2017	115.63	.00
	050817	co2	05/08/2017	150.00	.00
	050817	co2	05/08/2017	263.30	.00
	050817	reagents	05/08/2017	390.95	.00
	050817	b-day party	05/08/2017	30.57	.00
	050817	ENTRY FEE FOR WLSL	05/08/2017	69.00	.00
	050817	PROGRAMS	05/08/2017	56.54	.00
	050817	PROGRAMS	05/08/2017	32.00	.00
	050817	PROGRAMS	05/08/2017	30.66	.00
	050817	PROGRAMS	05/08/2017	299.99	.00
	050817	PROGRAMS	05/08/2017	43.01	.00
	050817	WLSL SUPPLIES	05/08/2017	234.93	.00
	050817	postage	05/08/2017	19.98	.00
	050817	send books back to cody	05/08/2017	16.96	.00
Total Aquatics:				2,243.53	.00
	050817	Dues	05/08/2017	98.50	.00
	050817	Travel expense - GOSCMA	05/08/2017	19.85	.00
	050817	Travel expense - GOSCMA	05/08/2017	41.15	.00
	050817	Travel expense - GOSCMA	05/08/2017	5.97	.00
	050817	Travel expense - GOSCMA	05/08/2017	38.70	.00
	050817	Travel expense - GOSCMA	05/08/2017	6.67	.00
	050817	utilities - cell phone Verizon	05/08/2017	49.43	.00
Total City Administrator:				260.27	.00
	050817	Wypoass membership for Todd Stowell & Heidi Rasmussen	05/08/2017	56.00	.00
	050817	City Planner - travel expense	05/08/2017	5.24	.00
	050817	City Planner - travel expense	05/08/2017	6.29	.00
	050817	Travel Expense - Todd Stowell	05/08/2017	91.00	.00
	050817	utilities - cell phone Verizon	05/08/2017	262.87	.00
	050817	Wypoass membership for Todd Stowell & Heidi Rasmussen	05/08/2017	56.00	.00
	050817	Computer monitors	05/08/2017	687.98	.00
	050817	scan disk - storage	05/08/2017	21.29	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	SD Card	05/08/2017	21.79	.00
Total Community Development:				1,208.46	.00
	050817	FR Clothing	05/08/2017	1,868.70	.00
	050817	Webinar - APPA	05/08/2017	99.00	.00
	050817	Randon Drug Testing Program	05/08/2017	36.00	.00
	050817	Uniform - new hire	05/08/2017	108.49	.00
	050817	Uniforms	05/08/2017	178.47	.00
	050817	Zach Hart's Boots	05/08/2017	420.00	.00
	050817	Uniform Expense	05/08/2017	108.49	.00
	050817	Fuel Purchase - CHLS meeting	05/08/2017	24.46	.00
	050817	Tools	05/08/2017	10.48	.00
	050817	Marking Paint	05/08/2017	95.52	.00
	050817	Shop Supplies	05/08/2017	42.00	.00
	050817	spill kits	05/08/2017	434.79	.00
	050817	supplies	05/08/2017	61.87	.00
	050817	Supplies	05/08/2017	157.81	.00
	050817	Supplies	05/08/2017	116.24	.00
	050817	Supplies - Truck	05/08/2017	42.71	.00
	050817	Truck supplies	05/08/2017	28.97	.00
	050817	Job Folders	05/08/2017	36.54	.00
	050817	Shipping Cost	05/08/2017	23.89	.00
	050817	APPA Revised Safety Manuals	05/08/2017	243.80	.00
	050817	Car Wash	05/08/2017	4.62	.00
	050817	Car Wash	05/08/2017	13.00	.00
	050817	Wash Explorer	05/08/2017	8.50	.00
	050817	Electric Service Repair	05/08/2017	36.49	.00
	050817	Downtown Pedestrian Light Repairs	05/08/2017	29.98	.00
	050817	Pedestrian Light Changeouts - hardware	05/08/2017	39.47	.00
	050817	Streetlight Conduit - Repairs	05/08/2017	424.42	.00
	050817	utilities - cell phone Verizon	05/08/2017	293.17	.00
	050817	utilities - phone TCT	05/08/2017	96.24	.00
	050817	Utilities - Century Link	05/08/2017	38.57	.00
	050817	Utilities - Century Link	05/08/2017	38.57	.00
	050817	Big Horn Ave Tie Line Project	05/08/2017	502.98	.00
	050817	Sunset Boulevard North Project	05/08/2017	42.44	.00
	050817	Sunset Boulevard North Project conduit	05/08/2017	1,900.27	.00
Total Electric:				7,606.95	.00
	050817	Lodging - GOSCMA Barry Cook	05/08/2017	182.00	.00
	050817	Lodging - WAM travel Landon Greer	05/08/2017	144.00	.00
	050817	Chamber lunch	05/08/2017	16.10	.00
	050817	meeting expenses	05/08/2017	20.96	.00
	050817	Envelopes	05/08/2017	158.00	.00
Total Mayor-Council:				521.06	.00
	050817	Scoria	05/08/2017	46.05	.00
	050817	Pruner	05/08/2017	24.99	.00
	050817	Tools	05/08/2017	46.98	.00
	050817	Ballfield drier	05/08/2017	283.40	.00
	050817	Softball infield	05/08/2017	120.00	.00
	050817	Talc	05/08/2017	1,028.91	.00
	050817	Cleaning supplies	05/08/2017	644.33	.00
	050817	Arbor Day	05/08/2017	24.95	.00
	050817	Ash barrel/soccer paint	05/08/2017	24.99	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	Ballfield mounds	05/08/2017	7.59	.00
	050817	Soccer fields	05/08/2017	7.99	.00
	050817	Supplies	05/08/2017	7.99	.00
	050817	Vibra seeder batt greenhouse	05/08/2017	4.99	.00
	050817	Materials	05/08/2017	9.48	.00
	050817	Supplies	05/08/2017	7.99	.00
	050817	Supplies	05/08/2017	38.37	.00
	050817	Supplies	05/08/2017	41.99	.00
	050817	Supplies	05/08/2017	54.97	.00
	050817	Chemical measurer	05/08/2017	8.94	.00
	050817	Materials	05/08/2017	3.99	.00
	050817	Supplies	05/08/2017	9.99	.00
	050817	Supplies	05/08/2017	15.77	.00
	050817	Supplies	05/08/2017	1.79	.00
	050817	Supplies	05/08/2017	25.98	.00
	050817	Supplies	05/08/2017	10.98	.00
	050817	3/4' PLUG	05/08/2017	2.79	.00
	050817	coffee for rec and parks	05/08/2017	130.00	.00
	050817	Materials	05/08/2017	4.99	.00
	050817	Supplies	05/08/2017	12.15	.00
	050817	Supplies	05/08/2017	17.96	.00
	050817	Supplies	05/08/2017	15.98	.00
	050817	Softball repair restroom	05/08/2017	68.80	.00
	050817	Equipment repairs	05/08/2017	78.69	.00
	050817	Mower wheel return	05/08/2017	53.76-	.00
	050817	Mower wheels/tires	05/08/2017	172.07	.00
	050817	1575 Tire	05/08/2017	31.23	.00
	050817	Mower oil	05/08/2017	9.58	.00
	050817	Pro Gator	05/08/2017	30.00	.00
	050817	Supplies	05/08/2017	50.99	.00
	050817	Ash barrel/soccer paint	05/08/2017	7.99	.00
	050817	Lacrosse striping paint	05/08/2017	38.94	.00
	050817	Seed	05/08/2017	69.85	.00
	050817	Soccer fields	05/08/2017	7.99	.00
	050817	Irrigation replacement	05/08/2017	886.98	.00
	050817	Mentock repair	05/08/2017	35.76	.00
	050817	Repair supplies	05/08/2017	37.15	.00
	050817	Stock	05/08/2017	17.47	.00
	050817	Supplies	05/08/2017	15.99	.00
	050817	Supplies	05/08/2017	8.98	.00
	050817	Valley View repair	05/08/2017	87.53	.00
	050817	utilities - cell phone Verizon	05/08/2017	101.88	.00
	050817	utilities - phone TCT	05/08/2017	86.42	.00
Total Parks Maintenance:				4,477.80	.00
	050817	Randon Drug Testing Program	05/08/2017	72.00	.00
	050817	Bag Charge C25 NASRO Conf Birmingham AL	05/08/2017	25.00	.00
	050817	Meal Basic Sniper Training C23 & C21	05/08/2017	21.49	.00
	050817	Meal Primary Sniper Training Billings C23 & C21	05/08/2017	52.77	.00
	050817	Meal C21, C23 Primary Sniper Training Billings	05/08/2017	18.95	.00
	050817	Meal DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	30.07	.00
	050817	Meal DDACTS Training Cheyenne C16, C20, & C23	05/08/2017	24.60	.00
	050817	Meal DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	40.05	.00
	050817	Meal DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	86.97	.00
	050817	Meal DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	63.63	.00
	050817	Credit for Tax charge on lodging DDACTS Training			

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
		Cheyenne	05/08/2017	16.38-	.00
	050817	Lodging C23, C221 Primary Sniper Training Billings	05/08/2017	273.00	.00
	050817	Lodging for DDACTS Training Cheyenne C16	05/08/2017	198.38	.00
	050817	Lodging for DDACTS Training Cheyenne, C23, C20	05/08/2017	198.38	.00
	050817	refund on tax for lodging for DDACTS training in Cheyenne	05/08/2017	16.38-	.00
	050817	Duty Belt & Armor Skin C09	05/08/2017	123.98	.00
	050817	Duty Belt & Shirt C18	05/08/2017	44.99	.00
	050817	L/S armorskin base shirt C09	05/08/2017	89.98	.00
	050817	Jacket C08	05/08/2017	206.57	.00
	050817	Under armour shirt C08	05/08/2017	65.97	.00
	050817	Armorskin, base shirt C05	05/08/2017	165.96	.00
	050817	Streamlight C22	05/08/2017	124.20	.00
	050817	Stream light TLR Tactical Gun Mount C17	05/08/2017	124.20	.00
	050817	Uniforms C17	05/08/2017	70.54	.00
	050817	Fuel DDACTS Training Cheyenne	05/08/2017	25.00	.00
	050817	Fuel DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	28.65	.00
	050817	Fuel DDACTS Training Cheyenne C16, C20 & C23	05/08/2017	27.00	.00
	050817	40 mm panel C20	05/08/2017	47.25	.00
	050817	LE Belt Suspenders C09 and panel less lethal C20	05/08/2017	108.25	.00
	050817	Less Lethal C20	05/08/2017	36.45	.00
	050817	Admin Day Breakfast	05/08/2017	26.68	.00
	050817	Meals for Supervisors Retreat	05/08/2017	195.76	.00
	050817	Toner	05/08/2017	255.85	.00
	050817	USB Drives for Coffee w/a cop High School	05/08/2017	233.89	.00
	050817	Storm proof synthetic paper for targets for snipers	05/08/2017	76.84	.00
	050817	Sewing Charges C09	05/08/2017	27.00	.00
	050817	(6) building keys and keys for command trlr	05/08/2017	48.00	.00
	050817	Lunch for Detective Testing	05/08/2017	34.00	.00
	050817	Meal for Detective Testing	05/08/2017	6.49	.00
	050817	Nitrile gloves, nark meth drug test kits	05/08/2017	156.15	.00
	050817	Notary Stamp C16	05/08/2017	29.95	.00
	050817	Office Supplies	05/08/2017	33.81	.00
	050817	Office Supplies	05/08/2017	81.51	.00
	050817	Bike patrol uniform C03	05/08/2017	138.94	.00
	050817	Bike patrol uniforms C03	05/08/2017	284.94	.00
	050817	M Holder ID and Badge Pouch	05/08/2017	83.05	.00
	050817	Plaque for Jolene	05/08/2017	212.85	.00
	050817	Fire Extinguisher Maintenance	05/08/2017	167.00	.00
	050817	Car wash C01	05/08/2017	11.00	.00
	050817	Car wash C01	05/08/2017	11.00	.00
	050817	Alignment A102	05/08/2017	69.95	.00
	050817	A19 Alignment	05/08/2017	69.95	.00
	050817	Car wash C05	05/08/2017	9.00	.00
	050817	Car wash C06	05/08/2017	9.00	.00
	050817	Car wash C06	05/08/2017	9.00	.00
	050817	Car Wash C23	05/08/2017	9.00	.00
	050817	Car wash C21	05/08/2017	9.00	.00
	050817	Car wash C11	05/08/2017	7.06	.00
	050817	Car wash C11	05/08/2017	3.46	.00
	050817	Car wash C09	05/08/2017	9.00	.00
	050817	Car wash C24	05/08/2017	6.76	.00
	050817	Car wash C03	05/08/2017	9.00	.00
	050817	Car Wash C03	05/08/2017	9.00	.00
	050817	Car wash C07	05/08/2017	11.00	.00
	050817	Shipping to send badges to be refurbished	05/08/2017	9.75	.00
	050817	Evidence Shipping	05/08/2017	9.71	.00
	050817	Evidence Shipping	05/08/2017	9.71	.00
	050817	Evidence Shipping	05/08/2017	9.71	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	Evidence Shipping	05/08/2017	9.71	.00
	050817	Ship Glock Trades	05/08/2017	310.32	.00
	050817	Return ballistic vest for sizeing	05/08/2017	13.40	.00
	050817	utilities - cell phone Verizon	05/08/2017	1,451.20	.00
	050817	utilities - phone TCT	05/08/2017	56.45	.00
	050817	Utilities - Century Link	05/08/2017	38.34	.00
	050817	25 Urine kits 4 blood/alcohol & 25 onsite kits	05/08/2017	355.50	.00
	050817	server slide rails	05/08/2017	144.18	.00
	050817	Vests C09, C18, C06 C04 C17 C07 C16 C13	05/08/2017	5,600.00	.00
	050817	Alcohol Compliance Checks - pay employees	05/08/2017	230.00	.00
Total Police Department:				12,964.39	.00
	050817	circular saw and blade	05/08/2017	49.98	.00
	050817	coffee and office supplies	05/08/2017	47.10	.00
	050817	lights and batteries	05/08/2017	42.34	.00
	050817	stripper and floor cleaner for rec.	05/08/2017	33.98	.00
	050817	stripping pad	05/08/2017	27.66	.00
	050817	cleaning supplies for rec weight room	05/08/2017	29.94	.00
	050817	custodial supplies	05/08/2017	1,153.56	.00
	050817	custodial supplies	05/08/2017	257.70	.00
	050817	building repairs to rec center	05/08/2017	4,421.99	.00
	050817	custodial supplies	05/08/2017	51.31	.00
	050817	lights and batteries	05/08/2017	46.32	.00
	050817	repair to ball rack in multipurpose room	05/08/2017	8.48	.00
	050817	rec center drains and drinking fountain	05/08/2017	26.97	.00
	050817	repair to cart and tie downs	05/08/2017	12.75	.00
	050817	repairs for hotsy at pool	05/08/2017	26.34	.00
	050817	repairs to lift at rec center	05/08/2017	23.36	.00
	050817	repairs to water fountains at rec.	05/08/2017	7.49	.00
	050817	annual inspection of elevator	05/08/2017	1,113.84	.00
	050817	adjust and repair curtain on gym dividers	05/08/2017	220.00	.00
	050817	wheels for cart at Aud.	05/08/2017	63.98	.00
	050817	utilities - cell phone Verizon	05/08/2017	61.59	.00
	050817	utilities - phone TCT	05/08/2017	91.21	.00
	050817	rugs and towells for rec center	05/08/2017	82.00	.00
	050817	rugs for Auditorium	05/08/2017	117.36	.00
	050817	rugs for city hall	05/08/2017	73.34	.00
	050817	tables for auditorium	05/08/2017	994.51	.00
Total Public Facilities:				9,085.10	.00
	050817	Randon Drug Testing Program	05/08/2017	4.50	.00
	050817	coffee for rec and parks	05/08/2017	260.00	.00
	050817	coffee mate	05/08/2017	10.87	.00
	050817	volleyball shirts	05/08/2017	178.01	.00
	050817	ASAP May supplies	05/08/2017	122.10	.00
	050817	Kids on the move 1st aid and sunscreen	05/08/2017	257.21	.00
	050817	Plaque for Jolene	05/08/2017	235.56	.00
	050817	credit for trip challenge	05/08/2017	200.00-	.00
	050817	fitness challenge monster lake	05/08/2017	100.00	.00
	050817	parents day tea	05/08/2017	142.00	.00
	050817	parent's day tea	05/08/2017	10.32	.00
	050817	senior brunch	05/08/2017	92.67	.00
	050817	trip challenge	05/08/2017	34.75	.00
	050817	trip challenge	05/08/2017	500.00	.00
	050817	fitness equipment repair	05/08/2017	74.30	.00
	050817	Nuts and bolts for recumbent bike	05/08/2017	16.45	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	utilities - cell phone Verizon	05/08/2017	129.66	.00
	050817	utilities - phone TCT	05/08/2017	482.11	.00
	050817	advertising	05/08/2017	400.00	.00
	050817	advertising	05/08/2017	225.00	.00
	050817	fitness music	05/08/2017	9.99	.00
	050817	rugs and towells for rec center	05/08/2017	13.78	.00
	050817	Replacement cell phone battery	05/08/2017	5.56	.00
Total Recreation Center:				3,104.84	.00
	050817	Randon Drug Testing Program	05/08/2017	40.50	.00
	050817	byron boots	05/08/2017	180.00	.00
	050817	Byron Shirts	05/08/2017	185.40	.00
	050817	shirts	05/08/2017	79.50	.00
	050817	tools for recycling center	05/08/2017	125.97	.00
	050817	Coffee maker	05/08/2017	29.96	.00
	050817	glue	05/08/2017	6.99	.00
	050817	knee pads	05/08/2017	29.98	.00
	050817	nuts and bolts	05/08/2017	35.96	.00
	050817	nuts and bolts	05/08/2017	32.99	.00
	050817	nuts and bolts	05/08/2017	16.99	.00
	050817	paint	05/08/2017	43.99	.00
	050817	painting supplies	05/08/2017	26.14	.00
	050817	power lube	05/08/2017	71.88	.00
	050817	propane	05/08/2017	45.30	.00
	050817	propane	05/08/2017	47.10	.00
	050817	propane	05/08/2017	32.31	.00
	050817	propane	05/08/2017	48.51	.00
	050817	ear muffs	05/08/2017	39.98	.00
	050817	DEF fluid	05/08/2017	142.45	.00
	050817	utilities - cell phone Verizon	05/08/2017	49.43	.00
	050817	utilities - phone TCT	05/08/2017	94.74	.00
	050817	brackets for roll-outs	05/08/2017	2,157.37	.00
Total Solid Waste:				3,563.44	.00
	050817	Meals casper trip Tanner, Jason, Brent, Joe N	05/08/2017	111.08	.00
	050817	Room Casper for Brent	05/08/2017	91.00	.00
	050817	Room Casper for Joe N	05/08/2017	91.00	.00
	050817	Room Casper for Tanner	05/08/2017	91.00	.00
	050817	Room casper Jason	05/08/2017	101.00	.00
	050817	Gravel Roads Course	05/08/2017	240.00	.00
	050817	Randon Drug Testing Program	05/08/2017	40.50	.00
	050817	Shirts Tyler	05/08/2017	172.74	.00
	050817	Shirts, Jason,Brent,Tim	05/08/2017	429.62	.00
	050817	Gas casper trip	05/08/2017	21.50	.00
	050817	supplies	05/08/2017	22.84	.00
	050817	Backhoe tooth	05/08/2017	18.92	.00
	050817	Padlocks	05/08/2017	41.98	.00
	050817	Peg board hooks	05/08/2017	12.46	.00
	050817	Glass cleaner	05/08/2017	55.08	.00
	050817	Water hose fittings	05/08/2017	43.41	.00
	050817	Locate paint	05/08/2017	59.76	.00
	050817	hydrant valve for truck	05/08/2017	158.33	.00
	050817	Zipper bits	05/08/2017	887.40	.00
	050817	Ada tiles	05/08/2017	3,261.69	.00
	050817	1% project signs	05/08/2017	383.19	.00
	050817	Welder repair	05/08/2017	578.43	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	utilities - cell phone Verizon	05/08/2017	103.03	.00
	050817	utilities - phone TCT	05/08/2017	166.99	.00
Total Streets:				7,182.95	.00
	050817	Randon Drug Testing Program	05/08/2017	4.50	.00
	050817	Gas casper trip	05/08/2017	15.87	.00
	050817	tools	05/08/2017	30.90	.00
	050817	tools, repairs, supplies	05/08/2017	134.22	.00
	050817	Nuts and bolts	05/08/2017	6.54	.00
	050817	tools, repairs, supplies	05/08/2017	43.29	.00
	050817	utilities - cell phone Verizon	05/08/2017	40.01	.00
	050817	utilities - phone TCT	05/08/2017	42.91	.00
	050817	A02 brake rotor	05/08/2017	120.40	.00
	050817	A09 Switch	05/08/2017	106.40	.00
	050817	A10 oil cooler and hoses	05/08/2017	621.17	.00
	050817	A11 transmission	05/08/2017	2,000.00	.00
	050817	A13 oil cooler	05/08/2017	190.98	.00
	050817	A19 reset computer for engine	05/08/2017	60.95	.00
	050817	Bolts A07	05/08/2017	1.46	.00
	050817	D08 turn lever	05/08/2017	44.40	.00
	050817	D08 turn switch	05/08/2017	87.57	.00
	050817	D10 sewer jet control box	05/08/2017	91.36	.00
	050817	Hyd fittings inventory	05/08/2017	247.64	.00
	050817	intake gaskets B11	05/08/2017	55.52	.00
	050817	Sanitation tires	05/08/2017	2,960.56	.00
	050817	Sanitation truck parts inventory	05/08/2017	359.81	.00
	050817	A19 tires	05/08/2017	556.36	.00
	050817	C06 turbo cooler	05/08/2017	995.50	.00
	050817	D13 adapter	05/08/2017	5.18	.00
	050817	Sanitation drive tires	05/08/2017	3,195.68	.00
	050817	Turbo and air cooler C06 sanitation	05/08/2017	4,439.46	.00
	050817	B44 beacon light bulb	05/08/2017	7.97	.00
	050817	freight on parts	05/08/2017	10.64	.00
	050817	tools, repairs, supplies	05/08/2017	129.73	.00
	050817	oil	05/08/2017	384.45	.00
	050817	Oil	05/08/2017	602.05	.00
Total Vehicle Maintenance:				17,593.48	.00
	050817	Sewer jet hose	05/08/2017	398.08	.00
	050817	Randon Drug Testing Program	05/08/2017	13.50	.00
	050817	Harder room	05/08/2017	273.00	.00
	050817	meal	05/08/2017	12.29	.00
	050817	meals	05/08/2017	32.80	.00
	050817	meals	05/08/2017	36.85	.00
	050817	meals	05/08/2017	30.52	.00
	050817	meals	05/08/2017	20.00	.00
	050817	meals	05/08/2017	38.77	.00
	050817	Reney room	05/08/2017	273.00	.00
	050817	Rubber boots	05/08/2017	79.75	.00
	050817	boots	05/08/2017	185.00	.00
	050817	fuel for travel to class	05/08/2017	31.35	.00
	050817	hydrant valve for truck	05/08/2017	158.33	.00
	050817	Sunset blvd riser parts	05/08/2017	5.89	.00
	050817	V- belts	05/08/2017	11.32	.00
	050817	first alert recharge	05/08/2017	105.00	.00
	050817	utilities - cell phone Verizon	05/08/2017	95.78	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
	050817	utilities - phone TCT	05/08/2017	17.71	.00
Total Wastewater:				1,818.94	.00
	050817	Randon Drug Testing Program	05/08/2017	22.50	.00
	050817	Avery room	05/08/2017	273.00	.00
	050817	meal	05/08/2017	6.06	.00
	050817	meals	05/08/2017	16.15	.00
	050817	meals	05/08/2017	18.15	.00
	050817	meals	05/08/2017	15.03	.00
	050817	meals	05/08/2017	9.85	.00
	050817	meals	05/08/2017	19.09	.00
	050817	tools	05/08/2017	41.30	.00
	050817	blades, misc tool items	05/08/2017	60.80	.00
	050817	measuring tape and pvc fitting	05/08/2017	14.99	.00
	050817	nuts and bolts, drill bit and screwdriver	05/08/2017	13.98	.00
	050817	supplies	05/08/2017	3.24	.00
	050817	buckets and gloves	05/08/2017	9.98	.00
	050817	Gasket material	05/08/2017	73.50	.00
	050817	concrete blocks	05/08/2017	25.33	.00
	050817	misc supplies	05/08/2017	33.91	.00
	050817	misc supplies	05/08/2017	45.10	.00
	050817	PVC fittings and glue	05/08/2017	22.31	.00
	050817	misc supplies - lost receipt	05/08/2017	6.08	.00
	050817	nuts and bolts, drill bit and screwdriver	05/08/2017	3.30	.00
	050817	ear muffs, gloves	05/08/2017	49.97	.00
	050817	buckets and gloves	05/08/2017	21.99	.00
	050817	Madison repair parts	05/08/2017	105.70	.00
	050817	lumber for tank repairs	05/08/2017	4.64	.00
	050817	materials for tank repairs	05/08/2017	12.83	.00
	050817	materials for tank repairs	05/08/2017	18.58	.00
	050817	PVC fittings	05/08/2017	6.26	.00
	050817	parts for repairs	05/08/2017	1,768.03	.00
	050817	parts for repairs	05/08/2017	883.23	.00
	050817	galvanized nipple, plugs	05/08/2017	6.78	.00
	050817	brass bushing	05/08/2017	12.03	.00
	050817	materials for tank repair	05/08/2017	111.96	.00
	050817	materials for tank repair	05/08/2017	31.03	.00
	050817	measuring tape and pvc fitting	05/08/2017	2.58	.00
	050817	pvc adapters	05/08/2017	2.28	.00
	050817	repair parts	05/08/2017	44.89	.00
	050817	tracer wire materials	05/08/2017	105.10	.00
	050817	water sample shipping	05/08/2017	51.68	.00
	050817	utilities - cell phone Verizon	05/08/2017	119.96	.00
	050817	utilities - phone TCT	05/08/2017	25.30	.00
	050817	meter pigtails and check valves	05/08/2017	2,117.70	.00
Total Water:				6,236.17	.00
Total U S BANK PURCHASE CARD:				87,400.67	.00
UNUM LIFE INSURANCE - LIFE					
	043017	UNUM Life Insurance Premium	05/05/2017	1,591.62	1,591.62
Total :				1,591.62	1,591.62
Total UNUM LIFE INSURANCE - LIFE:				1,591.62	1,591.62

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
VALLEY SCHOOL					
	050217	ALUMINUM CAN CONTEST	05/02/2017	92.75	.00
Total :				92.75	.00
Total VALLEY SCHOOL:				92.75	.00
VAN DUSEN, LISA					
	050117	REIMBURSE FOR MILEAGE	05/01/2017	121.50	.00
Total :				121.50	.00
Total VAN DUSEN, LISA:				121.50	.00
WAPITI SCHOOL					
	050217	ALUMINUM CAN CONTEST	05/02/2017	18.75	.00
Total :				18.75	.00
Total WAPITI SCHOOL:				18.75	.00
WESCO RECEIVABLES CORP					
	099724	CT 200:5 600V	04/19/2017	254.96	.00
	100244	PROTECTIVE ASSY TESTER	04/21/2017	2,508.41	.00
Total :				2,763.37	.00
Total WESCO RECEIVABLES CORP:				2,763.37	.00
WESTERN UNITED ELECTRIC SUPPLY					
	4095979	SYSTEM REPAIR	04/24/2017	312.27	.00
	4096111	Vault, 1 phase transf	04/20/2017	224.19	.00
	4096111	Vault, 1 phase transf	04/20/2017	324.12	.00
	4096113	TRANSFORMER	04/20/2017	262.60	.00
	4096113	CABLE	04/20/2017	56.00	.00
	4096113	UPGRADES	04/20/2017	517.50	.00
	4096113	SUPPLIES	04/20/2017	292.40	.00
	4096341	SYSTEM UPGRADE	04/28/2017	956.12	.00
	4096390	SYSTEM REPAIR	05/01/2017	311.02	.00
Total :				3,256.22	.00
Total WESTERN UNITED ELECTRIC SUPPLY:				3,256.22	.00
WIESE, JESSALYN					
	13.1930.33	REFUND DEPOSIT	05/04/2017	120.07	.00
Total :				120.07	.00
Total WIESE, JESSALYN:				120.07	.00
WILLIAMS' & SONS, LLC					
	2017.019	2-WAY RADIOS	04/07/2017	1,931.50	.00
Total :				1,931.50	.00
Total WILLIAMS' & SONS, LLC:				1,931.50	.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
WYOMING DEPARTMENT OF WORKFORCE SERVICES					
WORKERS COMPENSATION DIV	043017	CONTRIBUTIONS	05/05/2017	6,215.43	6,215.43
WORKERS COMPENSATION DIV	043017	VOLUNTEERS PD	05/05/2017	8.75	8.75
Total :				6,224.18	6,224.18
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES:				6,224.18	6,224.18
WYOMING FIRE SAFETY, LC					
	050217	Fire Extinguisher Maintenance	05/02/2017	257.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	481.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	18.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	353.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	93.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	175.00	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	165.50	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	165.50	.00
	050217	Fire Extinguisher Maintenance	05/02/2017	483.00	.00
Total :				2,191.00	.00
Total WYOMING FIRE SAFETY, LC:				2,191.00	.00
WYOMING MUNICIPAL POWER AGENCY					
	052517	POWER PURCHASE - APRIL 2017	05/01/2017	680,511.62	.00
Total :				680,511.62	.00
Total WYOMING MUNICIPAL POWER AGENCY:				680,511.62	.00
WYOMING RETIREMENT SYSTEM					
	140575-77	CONTRIBUTIONS -	05/05/2017	69,087.34	69,087.34
Total :				69,087.34	69,087.34
Total WYOMING RETIREMENT SYSTEM:				69,087.34	69,087.34
YELLOWSTONE REGIONAL AIRPORT					
	50117	AIRPORT FUNDING	05/01/2017	16,114.50	.00
Total :				16,114.50	.00
Total YELLOWSTONE REGIONAL AIRPORT:				16,114.50	.00
Grand Totals:				1,630,996.54	79,895.41
			Payroll total 05/03/17	238,965.84	
				1,869,962.38	

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

MEETING DATE: MAY 16, 2017

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE
PRESENTED BY: LESLIE BRUMAGE

AGENDA ITEM SUMMARY REPORT

Moose Creek Lodge utility billing credit

ACTION TO BE TAKEN:
Consider approving a credit in the amount of $497.28 to be applied to the Moose Creek Lodge utility account.

SUMMARY OF INFORMATION:
In April, Ira Fellows of Moose Creek Lodge reinstalled the water meter at 1015 Sheridan Ave for the season. Mr. Fellows typically does the installation himself and he contacted the City water department to obtain new gaskets for the installation since the existing gaskets appeared to be worn. At that time, the water department did not have any gaskets to fit that water meter size so Mr. Fellows used the existing gaskets. Subsequently the water department ordered new 1 ½" meter gaskets to have on hand.

Initially the old gaskets appeared to be holding but then ultimately failed and caused a water leak of approximately 112,000 gallons. The water department was notified of the leak and they contacted every local distributor to try and locate a gasket that would work. Additionally, after an extensive search of the shop and service vehicles by the water crew two gaskets were located and the old gaskets were replaced.

Due to the circumstances, Mr. Fellows requested the water and sewer charges billed for the leak be credited back to his account in full. The City's Ordinance regarding leaks is as follows:

> *Adjustments may be made for water leaks in excess of twenty thousand (20,000) gallons of water or more. If such leak occurs, the administrative services department will calculate the account holder's average usage for the prior twelve (12) month period. The account holder will be charged the regular rate of water for the average usage and the wholesale rate for the number of gallons used in excess of the average. If it is determined that the water went into the ground, and did not go into the sewer system, the same calculation will be performed for wastewater services and an adjustment will be made on the account holder's bill for the excess wastewater as a result of the water leak. If the water did enter the sewer system, no adjustment to wastewater will be made. Adjustments will only be calculated once the account holder, property owner or manager repairs the leak. (Ord. 2009-11, 6-16-2009, eff. 7-1-2009)*

However, since this business is seasonal and the leak occurred prior to being open for business the assumption would be that the entire 112,000 gallons in usage would be due to the leak and we would credit them the difference between the wholesale rate and the retail rate ($1.26 per thousand gallons) and the sewer would be credited at the regular rate of $1.84 per thousand gallons of water usage.

AGENDA ITEM NO. _____

Under this premise, the credit would be $150.08 for the water charges and $206.08 for the sewer charges for a total credit of $356.16.

Since Mr. Fellows' request is outside the authority provided by the Ordinance, staff is submitting this request to Council to consider approving a full credit to the Moose Creek Lodge utility account for the water and sewer charges incurred due to the leak.

FISCAL IMPACT
A reduction in water revenue of $291.20 and a reduction in sewer revenue of $206.08 for a total credit of $497.28.

ATTACHMENTS
None

AGENDA & SUMMARY REPORT TO:
None

AGENDA ITEM NO. _____

MEETING DATE: 5/16/2017
DEPARTMENT: PARKS, RECREATION & PUBLIC FACILITIES

PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT
Cody Outdoor Show Parking Lot Closure, June 2nd, 3rd and 4th

ACTION TO BE TAKEN:

Request Council to agree to the closing of the parking lot on the South side of the Recreation Center to be used for the Cody Outdoor Show to display campers.

SUMMARY OF INFORMATION:

The Cody Outdoor Show will be in the Riley Arena on June 2nd through the 4th. They would like to have a vendor using the south side of the Recreation Center to display some of their campers. The Outdoor Show would require us to close off the overflow parking lot at the Rec. Center so that they could park the campers in that area. We would have to move some of our employee parking and the City of Cody vehicles to our main parking lot for a couple of days.

FISCAL IMPACT

No fiscal impact to the City. They may require the use of a couple of barricades from the City.

ALTERNATIVES

1. Enter into the Agreement
2. Approve with conditions
3. Deny the request

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Rick Manchester, Parks, Recreation & Public Facilities Director (307) 587-0400
Mike Fink, Recreation and Public Facilities Superintendent (307) 587-0400
Jessie Adams, Cody Outdoor Show (307)254-1406

AGENDA ITEM NO. _____

City of Cody
Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

****

Name of person to appear before the Council Jessie Adams

Organization Represented Cody outdoor Show

Date you wish to appear before the Council May 16th. 2017

Mailing Address 1626 22st Cody 82414 Telephone 307-254-1406

E-Mail Address Cody outdoor Show@gmail.com

Preferred form of contact: Telephone X E-Mail

Names of all individuals who will speak on this topic Jessie Adams

Event Title (if applicable) Cody outdoor Show

Date(s) of Event (if applicable) June 2nd 3rd, 4th

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) parking campers on the south side of the rec center.

Which City employee(s) have you spoken to about this issue?

Signature [signature] Date 5-3-2017

Revised 2/2012

MEETING DATE: MAY 16, 2017

DEPARTMENT: PARKS, RECREATION AND PUBLIC FACILITIES
PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT
Annual Request for CHS Graduation Party 2017

ACTION TO BE TAKEN:

Request motion to approve sponsoring the CHS graduation party for the amount not to exceed $679.85.

SUMMARY OF INFORMATION:

In recent years, City Council has sponsored the annual Cody High School graduation party and paid the related fees out of the City Council contingency.

A group of local parents and students are organizing an all-night graduation celebration for the CHS Senior Class of 2017. This overnight activity is scheduled to be held at the Recreation Center and has been scheduled in the past for this event. The 2017 celebration is being planned on May 26, 2017. The celebration will run from 9:00 pm on Friday May 26 to 4:00 am on Saturday May 27.

The normal closure time of the Recreation Center on Friday is 8:00 pm. The committee is planning a wide variety of activities for the "lock-in" style of party. Students will not be allowed to leave and re-enter the celebration. In addition to the chaperones from the graduation committee, a City Rec Center staff will also be on site.

FISCAL IMPACT

A minimum of one staff member will be scheduled to work this event. It is estimated that the direct salary cost to the City will be approximately $129.85.

The standard non-commercial rental fee for the Rec Center is as follows:

Gymnasiums	$450.00	
Multipurpose room	$100.00	
Front desk staff	$129.85	$18.55 hourly wage
Total	**$679.85**	

AGENDA ITEM NO. _____

ALTERNATIVES

1. Approve sponsoring the CHS graduation party in the amount not to exceed $679.85.
2. Do not sponsor the event, but instead waive the fee.
3. Deny the request.
4. Funding not to exceed a different amount approved by City Council.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Mike Fink, Recreation Superintendent
Rick Manchester, Parks, Recreation & Public Facilities Director
Machele Bailey, CHS Chairperson for the Class of 2017, 307-250-1268

AGENDA ITEM NO. _____

MEETING DATE:	MAY 16, 2017
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Extension to file the Plat Amendment of Lots 20-28, 31, 32, and 49 of the deMaris Subdivision

ACTION TO BE TAKEN

Grant an extension to record the Amended Plat of Lots 20-28, 31, 32 and 49 of the deMaris Subdivision (Stampede grounds).

SUMMARY

The subdivision ordinance requires that a final plat be recorded with the county clerk within 100 days of the City Council's approval of the final plat, or the approval becomes null and void, unless an extension of time is granted by the Council. The Council granted a 5-month extension for the filing of the plat previously, as the Stampede Board, Ira Fellows LLC, and the City were still in discussions relating to some issues directly and indirectly related to the situation—such as clean-up of the Fellows property and relocation of the entry gate by the Stampede Board. While an acceptable plan was set forth and verbally agreed to, not all commitments have been completed, which is holding up the filing of the plat.

An extension to December 31, 2017 to record the final plat is recommended. No adverse effects are expected by the extension. Staff will attempt to work with the parties to resolve the issues well before the extended deadline. The latest indication is that they desire to complete the process, but have not been in a rush to do so.

RECOMMENDATION:

Grant an extension to December 31, 2017 to record the Amended Plat of Lots 20-28, 31, 32 and 49 of the deMaris Subdivision.

ATTACHMENTS:

Final Plat drawing

AGENDA SUMMARY TO:

Stampede Board

AGENDA ITEM NO. _____

CERTIFICATE OF OWNER

KNOW ALL PERSONS BY THESE PRESENTS: THAT CODY STAMPEDE IS THE OWNER OF LOTS 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 32, AND 49 OF THE deMARIS SUBDIVISION AS ENDORSED BY THAT DEED RECORDED IN BOOK 401 AT PAGE 367 IN THE OFFICE OF THE PARK COUNTY CLERK.

AND THAT THE DEDICATION OF THOSE LOTS AND VACATED PORTIONS OF deMARIS STREET AND NORTH FRONTAGE ROAD TO PARK LOTS 49A AND 49B AS SHOWN HEREON, DEDICATION OF EASEMENTS AS SHOWN HEREON, AND DEDICATION OF THAT VACATED PORTION OF NORTH FRONTAGE ROAD AS A UTILITY EASEMENT FOR THE USE OF THE PUBLIC TO THE CITY OF CODY AS SHOWN HEREON, IS WITH THE FREE CONSENT, AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER.

IN WITNESS WHEREOF, THE CODY STAMPEDE, HAS CAUSED ITS NAME HEREON TO BE SUBSCRIBED THIS _____ DAY OF _____, 2010.

_____
CODY STAMPEDE

ACKNOWLEDGEMENT:

STATE OF WYOMING }ss
COUNTY OF PARK }

THE FOREGOING APPROVAL WAS ACKNOWLEDGED BEFORE ME

BY, _____ OF CODY STAMPEDE,

THIS THE _____ DAY OF _____, 2010.

WITNESS MY HAND AND OFFICIAL SEAL.

_____ NOTARY PUBLIC

MY COMMISSION EXPIRES _____

CONSENT OF VACATION

KNOW ALL PERSONS BY THESE PRESENTS: THAT IRA FELLOWS, LLC IS THE OWNER OF LOTS 29 AND 30 OF THE deMARIS SUBDIVISION AS ENDORSED BY THAT DEED RECORDED IN DOC# 2005-6853 IN THE OFFICE OF THE PARK COUNTY CLERK.

AND THAT THE VACATION OF THAT PORTION OF NORTH FRONTAGE ROAD AS SHOWN HEREON IS WITH FREE CONSENT OF THE UNDERSIGNED OWNER.

IN WITNESS WHEREOF, IRA FELLOWS, LLC, HAS CAUSED ITS NAME HEREON TO BE SUBSCRIBED THIS _____ DAY OF _____, 2010.

_____
IRA FELLOWS, LLC

ACKNOWLEDGEMENT:

STATE OF WYOMING }ss
COUNTY OF PARK }

THE FOREGOING APPROVAL WAS ACKNOWLEDGED BEFORE ME

BY, _____ OF IRA FELLOWS, LLC.

THIS THE _____ DAY OF _____, 2010.

WITNESS MY HAND AND OFFICIAL SEAL.

_____ NOTARY PUBLIC

MY COMMISSION EXPIRES _____

APPROVALS

CITY PLANNING AND ZONING BOARD

APPROVED AS OF THE _____ DAY OF _____, 2010, BY THE PLANNING AND ZONING BOARD OF CODY, WYOMING.

_____
CHAIRMAN

CITY COUNCIL APPROVAL

APPROVED AS OF THE _____ DAY OF _____, 2010 BY THE CITY COUNCIL OF CODY, WYOMING.

_____
MAYOR – NANCY TIA BROWN

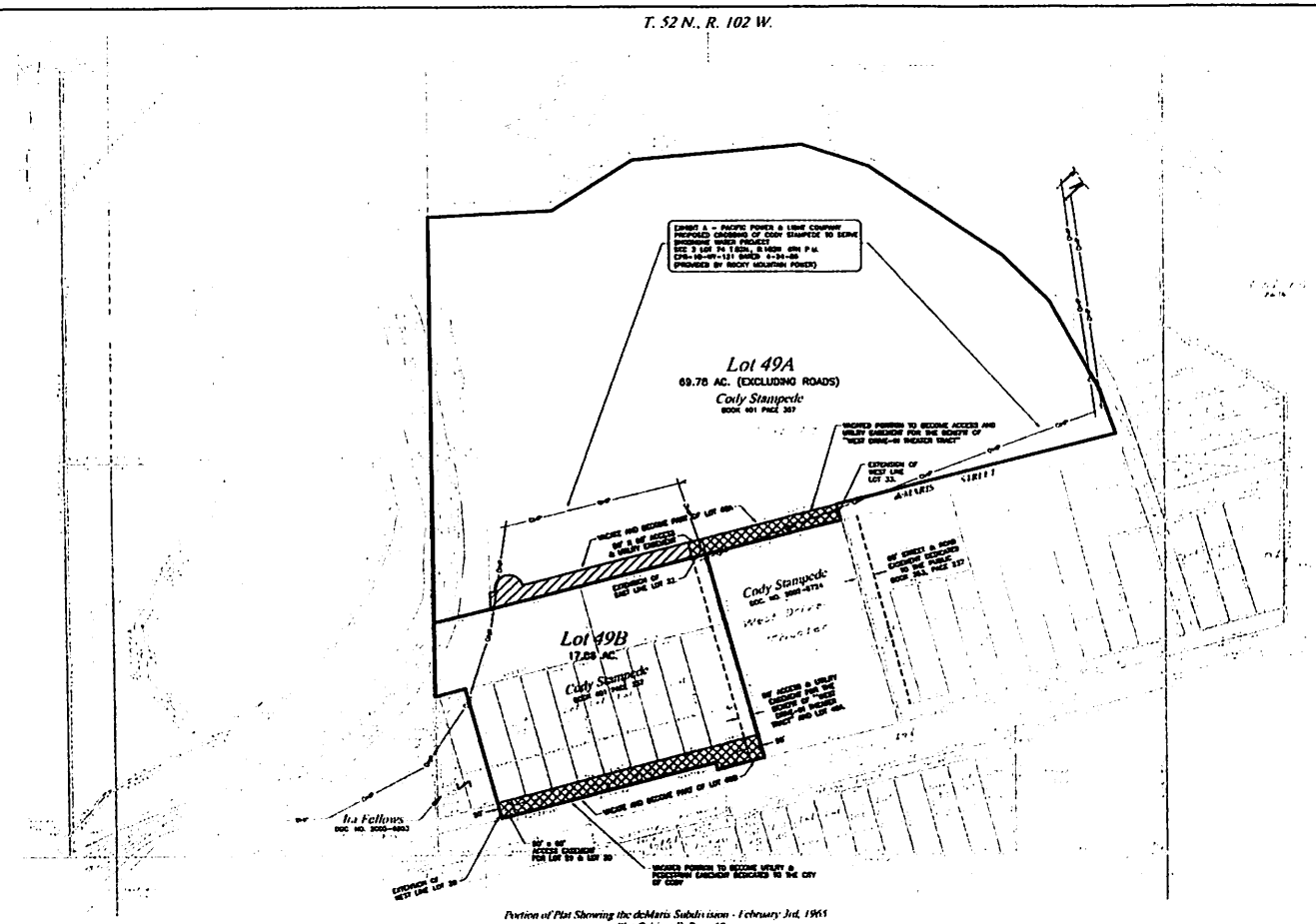
ATTEST: _____
CINDY BAKER
ADMINISTRATIVE SERVICES OFFICER

RECORDER'S ACCEPTANCE

THIS PLAT WAS ACCEPTED FOR FILING IN THE OFFICE OF THE PARK COUNTY CLERK AND RECORDER ON THIS _____ DAY OF _____, 2010, AND FILED FOR RECORD AT _____ UNDER DOCUMENT NUMBER _____ IN PLAT CABINET _____ AT PAGE _____.

_____
PARK COUNTY CLERK AND RECORDER

_____
BY: DEPUTY COUNTY CLERK



Portion of Plat Showing the deMaris Subdivison - February 3rd, 1965
Plat Cabinet E, Page 60

LEGEND

PORTIONS OF deMARIS STREET AND NORTH FRONTAGE ROAD TO BE VACATED AND BECOME PART OF LOT 49A AND LOT 49B AS SHOWN HEREON.

PORTIONS OF deMARIS STREET AND NORTH FRONTAGE ROAD TO BE VACATED AND BECOME EASEMENTS FOR THOSE USES TO SERVE THOSE PARCELS AS DESIGNED HEREON.

NOTES

1. THE PURPOSE OF THIS AMENDED PLAT IS TO AMEND THE deMARIS SUBDIVISION AS FILED IN PLAT CABINET E, AT PAGE 60 IN THE OFFICE OF THE PARK COUNTY CLERK TO VACATE PORTIONS OF deMARIS STREET AND NORTH FRONTAGE ROAD, CONSOLIDATE LOTS AND VACATED STREETS AND TURNS INTO LOTS 49A AND 49B, AND CREATE ACCESS AND UTILITY EASEMENTS TO SERVE "NEW DRIVE-IN THEATER TRACT".
2. ALL EASEMENTS SHOWN HEREON ARE BASED ON THE RECORD EASEMENTS AS SHOWN ON THE deMARIS SUBDIVISION PLAT.
3. THIS DRAWING IS NOT INTENDED TO SHOW ALL RIGHTS OF WAY, EASEMENTS, PUBLIC OR PRIVATE UTILITIES, IMPROVEMENTS (INCLUDED, OTHER IMPROVEMENTS OR FLOOD PLAIN AREAS UPON THE PARCEL OR PARCELS DELINEATED HEREON. THIS SURVEYOR DID NOT CONDUCT A COMPLETE TITLE SEARCH OR ABSTRACT STUDY, FOR THE LANDS SHOWN HEREON.
4. LOT 49B IS PRESENTLY SERVED BY CITY WATER, CITY SEWER, AND CITY ELECTRICAL POWER. LOT 49A LACKS CITY SEWER AND WATER SERVICE AT THE TIME OF THIS PLAT ENDORSEMENT. IT IS THE RESPONSIBILITY OF THE DEVELOPER TO PROVIDE ALL NECESSARY AND REQUIRED IMPROVEMENTS FOR THE LOT UPON WHICH A BUILDING IS TO BE CONSTRUCTED. ALL EXTENSIONS OF UTILITIES MUST BE IN ACCORDANCE WITH CITY STANDARDS AND PROCEDURES.
5. FUTURE BUILDINGS AND OTHER FORMS OF OFF-PREMISE ADVERTISING ARE PROHIBITED IN THE VACATED PORTION OF THE NORTH FRONTAGE ROAD RIGHT-OF-WAY.

CERTIFICATE OF SURVEYOR

STATE OF WYOMING }ss
COUNTY OF PARK }

I, LYLE A. CARDER OF CROWCONSULTANTS ASSOCIATES, A DULY REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF WYOMING, DO HEREBY CERTIFY AS FOLLOWS:

THAT THIS AMENDED PLAT OF deMARIS SUBDIVISION WAS MADE BY ME WITH RECORD EASEMENTS AS SHOWN ON THAT PLAT ENTITLED deMARIS SUBDIVISION, AS FILED IN BOOK E AT PAGE 60 IN THE OFFICE OF THE PARK COUNTY CLERK, FOR THE PURPOSE OF VACATING PUBLIC STREETS, PROVIDING ACCESS AND UTILITY EASEMENTS, AND CONSOLIDATING LOTS WITHIN THIS deMARIS SUBDIVISION AND IS COMPLIANCE WITH ALL STATE AND CITY SUBDIVISION PROVISIONS AND REGULATIONS.

LYLE A. CARDER, LS 13608
06/06/10

- AMENDED PLAT OF -
LOTS 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 32, & 49
deMARIS SUBDIVISION
- LOCATED IN -
THE CITY OF CODY
PARK COUNTY, WYOMING

PREPARED BY: CROWCONSULTANTS ASSOCIATES
CONSULTING ENGINEERS & SURVEYORS
1402 1.5TH STREET
CODY, WYOMING 82414

JOB NO. 14016 FN, S.P., SHD

SHEET 1 OF 1

A:\SHP-FILES\CR Cody Stamp\CODY\14016_PFCT.dwg MODIFIED 5/13/10

MEETING DATE: 5/16/2017
DEPARTMENT: PUBLIC WORKS
PREPARED BY: STEPHEN W. PAYNE, P.E.
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEPHEN W. PAYNE, P.E.

AGENDA ITEM SUMMARY REPORT
Agreement for Wastewater Pretreatment & Sewer Charges

BACKGROUND

Wyoming Legacy Meats, LLC seeks the Mayor and Council approval to enter into an Agreement with the City of Cody that details monthly surcharge levels to be assessed on effluent and outlines what responsibilities Wyoming Legacy Meats, LLC has if the City determines that grease and/or loading issues become apparent.

In 2008, the City of Cody annexed the 2 AB areas from the Belfry Highway to the first big turn at the east end where the old refinery was. One of the businesses that was annexed was the Original Cody Country Meat Store, which is now Wyoming Legacy Meats. This business is unique in the type of effluent they have associated with the slaughter part of their business. When a business processes livestock the process can lead to increased BOD loadings to the Sewer Lagoons and possible grease problems in the sewer main leading to the lagoons. The City is set up to charge additional fees for this type of loading. A thorough analysis has been completed and the potential loadings from the facility have been estimated..

Staff has worked with Max Bennett, Wyoming Legacy Meats, LLC representative, to develop an agreement that estimates the potential loading, develops a monthly surcharge to be assessed by the City and outlines what responsibilities Wyoming Legacy Meats, LLC has if the City determines that grease and/or loading issues become apparent

SUMMARY

The Wyoming Legacy Meats, LLC. seeks Council approval authorizing the Mayor to enter into a contract with Wyoming Legacy Meats, LLC. The agreement outlines the responsibilities of the parties and the estimated potential loading, the monthly surcharge to be assessed by the City and outlines the responsibilities of Wyoming Legacy Meats, LLC if the City determines that grease and/or loading issues become apparent.

FISCAL IMPACT

If the Council authorizes the Mayor to enter into the contract there will be no fiscal impact unless at a later date the City feels that additional testing is required. If additional testing is required, the City will share the cost of the testing 50/50 with the Wyoming Legacy Meats, LLC.

ALTERNATIVES

1. Deny the request and ask the applicant to further modify the agreement.
2. Approve the request as presented.

RECOMMENDATION

Staff feels that the agreement adequately addresses the concerns of the City and that the Council should authorize the Mayor to sign the agreement.

ATTACHMENTS

Agenda Request Form & Agreement

AGENDA & SUMMARY REPORT TO:

Max Bennett – 587-5827

AGENDA ITEM NO. _____

AGREEMENT
FOR
WASTEWATER PRETREATMENT AND SEWER CHARGES
BETWEEN
THE CITY OF CODY (CITY)
AND
WYOMING LEGACY MEATS, LLC. (WLM)
MAY 10, 2017

- Initial offal and blood shall be collected and hauled to landfill by WLM. These materials currently shall not enter the existing septic tank system. WLM agrees that they shall utilize the aforementioned procedures as long as they are connected to the sewer system.
- The current septic tank and underground leach system was updated in 2001. It consists of two 1000 gallon septic tanks operating in series followed by a DEQ approved leaching system under UIC Permit 01-184. WLM and CITY agree that the pretreatment system to be used prior to discharge to the sewer system shall consist of the two 1000 gallon series operated septic tanks.
- WLM and CITY agree that prior to discharging to the City of Cody sewer system, all waste shall flow through the two series septic tanks, other than the initial offal and blood.
- WLM and CITY agree that WLM shall remain responsible for maintaining these septic tanks. Solids and grease shall be pumped from these tanks at the same frequency currently observed by WLM. At a minimum, each septic tank shall be pumped six (6) times per year on alternate months. WLM shall submit copies of invoices for pumping services to CITY. In the event that pumping services are not performed in accordance with the agreed upon minimum schedule, the CITY may contract for said services on behalf of WLM and submit the bill for said services to WLM. In the event of non-payment for said services, the CITY may curb water to the facility until payment is received. The CITY may require more frequent pumping should sewer observations indicate grease or solids buildup downstream of the WLM connection to the sewer system.
- WLM and CITY agree that WLM shall evaluate and install additional pretreatment facilities, such as a third series septic tank unit, should future conditions in the City sewer system so warrant.
- WLM and CITY agree that a BOD surcharge shall be assessed monthly based on an initial preset septic tank effluent concentration of 320 mg/l. The surcharge shall be calculated by the formula: $.025 per 1000 gallons of monthly flow for each 25 mg/l over 200 mg/l BOD. Effluent concentrates will be confirmed through periodic testing.
- WLM and CITY agree that if the CITY determines, by testing or observed problems such as excess grease or solids within the sewer main, that the above proposed initial BOD concentration is unacceptable, WLM will commit to installing a third series septic tank. If problems continue to be

evident to the CITY, WLM and CITY will equally divide all costs for sampling and testing to establish a BOD concentration for surcharge calculations. The duration of the testing and number of tests required, will be as mutually agreed upon by the CITY and WLM, but at a minimum sufficient to adequately analyze the peak loading considerations.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

CITY:	CITY OF CODY	WLM:	WYOMING LEGACY MEATS, LLC
By (Signature):		By (Signature):	
Typed Name:	Matt Hall	Typed Name:	Max Bennett
Title:	Mayor	Title:	Business Manager, CFO
Date:	May 16, 2017	Date:	May10, 2017
Address for giving notices:		Address for giving notices:	
P.O. Drawer 2200		74 Road 2AB	
Cody, WY 82414		Cody, WY 82414	
Phone:	(307) 527-7511	Phone:	(307) 587-5827

STATE OF WYOMING)
)ss
COUNTY OF _____)

I, _____, a Notary Public in the aforesaid County, hereby certify that on the date written above, Matt Hall personally known to me to be the person who signed the foregoing affidavit, appeared before me and affirmed that he/she signed the same as his/her free act and deed.

_____
Notary Public

My Commission Expires: _____

STATE OF WYOMING)
)ss
COUNTY OF Park)

I, Annalea Avery, a Notary Public in the aforesaid County, hereby certify that on the date written above, Max Bennett personally known to me to be the person who signed the foregoing affidavit, appeared before me and affirmed that he/she signed the same as his/her free act and deed.

Annalea Avery
Notary Public

My Commission Expires: May 20, 2020

ANNALEA AVERY NOTARY PUBLIC
COUNTY OF PARK STATE OF WYOMING
MY COMMISSION EXPIRES MAY 20, 2020

MEETING DATE: 5/16/17

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER
PRESENTED BY: STEVE PAYNE

AGENDA ITEM SUMMARY REPORT
Bid No. 2017-05 (1) New and Unused Hydrostatic Driven Chip Spreader

ACTION TO BE TAKEN:

Approve the award of Bid 2017-05 to E.D. Etnyre & Company for (1) new hydrostatic driven chip spreader, in the amount of $225,125.00.

SUMMARY OF INFORMATION:

A request was made in the FY 2017/2018 budget for the purchase of a new chip spreader to be used within the Streets Division. This will be replacing a 1983 chip spreader currently being used within the Streets Division.

A 1983 Etnyre 13' chip spreader was offered as a trade in.

Bid packets were sent to E.D. Etnyre & Company, and Modern Machinery.

One bidder submitted one bid. This bid was opened at City Hall on 5/10/17.

E.D. Etnyre & Company, of Illinois, submitted one bid for (1) Etnyre chip spreader in the amount of $225,125.00. They did not offer a trade in value for the 1983 Etnyre chip spreader.

Staff will research offering the 1983 unit for sale on the online Public Surplus Auction site.

FISCAL IMPACT

Funding, in the amount of $220,000.00, is currently budgeted in the Fiscal Year 2017/2018 budget.

ALTERNATIVES

Approve or deny the award of Bid 2017-05 to E.D. Etnyre and Co. for (1) Etnyre chip spreader, in the amount of $225,125.00.

ATTACHMENTS

1. Bid packet 2017-05

AGENDA & SUMMARY REPORT TO:

1. Ben Weidling, E.D. Etnyre & Company, bweidling@etnyre.com

AGENDA ITEM NO. _____

CITY OF CODY
WYOMING

TABLE OF CONTENTS
BID NO. 2017-05 (1) New and Unused Hydrostatic Driven Chip Spreader

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2017-05

	Pages
1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW) ↓	1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4-6

For more information: City of Cody 307-527-7511

****

Bid No. 2017-05
(1) New and Unused Hydrostatic Driven Chip Spreader

The City of Cody will receive sealed bids until 10:00 a.m., 5/10/17 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New and Unused Hydrostatic Driven Chip Spreader** with an option to trade in **(1) 1983 Etnyre 13' Chip Spreader.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing kylieh@cityofcody.com. Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Dated this 25th day of April, 2017.

Cynthia Baker
Administrative Services Officer

PUBLISH: May 2nd, 2017
May 9th, 2017

INSTRUCTIONS: (1) New and Unused Hydrostatic Driven Chip Spreader
BID REQUEST NUMBER 2017-05

The Bidder agrees to provide **(1) New and Unused Hydrostatic Driven Chip Spreader** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for a **1983 Etnyre 13' Chip Spreader Serial # K4659.** The bidder shall complete every space in the Bid 2017-05 City of Cody Specifications Form on page 4-6 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than **five** percent **(5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Complied Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked **"Bid No. 2017-05, (1) New and Unused Hydrostatic Driven Chip Spreader"** on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 10:00 a.m. 5/10/17. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form

Bid No. 2017-05 (1) New and Unused Hydrostatic Driven Chip Spreader

City of Cody, Wyoming

Governing Body
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New and Unused Hydrostatic Driven Chip Spreader**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid will include a trade-in value for **(1) 1983 Etnyre 13' Chip Spreader Serial # K4659.**
The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			$_____
Less trade if any:			$(_____)
Net Total Bid			$_____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than **five** percent **(5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

_____
Signature

_____
Typed or Printed Name

_____
Company

_____
Mailing Address

_____
City, State and Zip

_____
E-mail Address

City of Cody

Specifications Bid # 2017-05 (1) New and Unused Hydrostatic Driven Chip Spreader

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE YES OR NO COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL NO RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

A. GENERAL	**YES**	**NO**
1. New and Unused Hydrostatic Driven Chip Spreader.	_____	_____
2. The chip spreader shall be a current model in standard production by the manufacturer at time of bid.	_____	_____
B. ENGINE		
1. Six cylinder, turbo-charged diesel engine.	_____	_____
2. HORSE POWER: Minimum rating of 260 H.P. at factory setting.	_____	_____
3. EMISSIONS STANDARDS: Tier III only.	_____	_____
4. ENGINE HEATER: 110-volt coolant block heater.	_____	_____
5. AIR CLEANER: Dry type dual element w/restriction sensor and indicator.	_____	_____
6. OIL FILTER: Full flow spin on disposable type oil filter.	_____	_____
7. ANTI-FREEZE: -34 antifreeze with extended life protection.	_____	_____
8. FUEL FILTER: Dual stage fuel filters and water separator.	_____	_____
9. FUEL SYSTEM: Electronically controlled fuel delivery system.	_____	_____
10. FUEL TANK: 70-gallon min.	_____	_____
11. ENGINE ACCESS: Service doors must provide full access from both sides.	_____	_____
C. POWER TRAIN		
1. TRANSMISSION: Hydrostatic drive providing variable forward and reverse speeds from 0 to no less than 19 mph.	_____	_____
2. Transmission oil cooler w/spin on type transmission filter.	_____	_____
3. TIRES and WHEELS: Radial design, tubeless tires mounted on heavy duty steel disc wheels to meet manufacturers load recommendations.	_____	_____
4. PARKING BRAKE: Spring applied, hydraulic release fail safe parking brake, automatically applies if hydraulic power is lost.	_____	_____

D. ELECTRICAL SYSTEM	YES	NO
1. BATTERY: Maintenance free Heavy-duty 1200 CCA min, w/master battery disconnect switch.	_____	_____
2. ALTERNATOR: 100-amp minimum.	_____	_____
3. LIGHTS: Headlights, stop and tail lights w/turn signals and flasher switch.	_____	_____
4. Electric horn and automatic reverse warning alarm.	_____	_____
5. RADIO PLUG: 2 wire radio plug mounted at operator's station.	_____	_____
6. WARNING LIGHTS: LED strobe lights at each of the four corners and one strobe light mounted on a telescopic stand located near the center of chip spreader.	_____	_____
E. OPERATOR'S STATION		
1. One control console station which can be moved from side to side for total operational control from either side of the chip spreader. Joystick to control forward/reverse and rate of speed is preferred.	_____	_____
2. SEAT: High back suspension seat fully adjustable w/armrests, mounted umbrella and seat belt.	_____	_____
3. STEERING: Full hydraulic power steering with dedicated flow independent of engine speed.	_____	_____
4. TRUCK HITCH: The chip spreader shall be equipped with a self locking "railroad" type adjustable truck hitch which can be electrically released from the driver's/operator's position. The truck hitch shall be the type which will permit hooking and unhooking of trucks without stopping the chip spreader and be capable of maintaining positive engagement over irregular terrain.	_____	_____
5. APPLICATION COMPUTER: The application computer shall be within reach of the operator at all times and will monitor the actual speed of the unit, as well as vary the gate opening in order to maintain the set application rate, in pounds per square yard of the selected aggregate, regardless of the speed of the chip spreader. The computer must be capable of storing multiple application rates in its memory so as to allow the operator to select a preset aggregate and its application rate at any time and be able to vary the amount as desired while in operation.	_____	_____
E. SPREADER/RECIEVER HOPPER		
1. HOPPER WIDTH: Spread hopper shall be variable width from 9 ft. to 18 ft. in 1 ft. increments controlled by electric/air gates. Operating controls for variable hopper shall be located at both the drivers and right front operator's stations. Independent conveyor feed to each side of hopper shall be included.	_____	_____
2. CONVEYORS: Heavy duty 24" conveyor belts, independently activated by electric switches. Powered by a load sensing 74cc variable displacement pressure compensated hydraulic pump, high torque 19.0 C.I.R. hydraulic motors, with direct drive to head pulley.	_____	_____

F. SPREADER/RECIEVER HOPPER continued **YES** **NO**

3. AUTOMATIC CONVEYORS CONTROL: Automatically starts and stops the conveyor belts to control the aggregate level in the spread hopper. Shall also include an override control to allow the operator/driver to start or stop the conveyors. Each conveyor shall have a control valve to adjust belt speed. _____ _____

4. RECEIVING HOPPER: Electric/Hydraulic folding wings at receiving hopper. _____ _____

F. INSTRUMENTATION

1. INSTRUMENT PANEL: Shall have a digital display for application rate, product size, speed, oil pressure, coolant temperature, battery voltage, hydraulic oil temperature, fuel level, engine hours and engine RPM's. Instrument panel shall include audible and visual warnings for engine oil pressure, engine coolant and hydraulic oil temperatures. Instrument panel shall also have a lockable control panel cover to protect against accidental starting and vandalism. _____ _____

G. MISCELANEOUS

1. Dealer order form showing all equipment being bid. _____ _____

2. The successful bidder shall also agree to provide all transportation and travel expenses from the City of Cody to the bidder's place of business for all warranty work that the City may require on the vehicle. _____ _____

3. PAINT: Standard highway yellow. _____ _____

4. WARRANTY: One year minimum on all materials and workmanship. _____ _____

5. Two sets of operator's manuals and two sets of parts manuals. _____ _____

OPTIONAL TRADE-IN

The City of Cody may choose, at its sole discretion, to trade-in a **1983 Etnyre 13' Chip Spreader Serial # K4659.**
Trade-in shall be in "AS IS" condition at the time of the bid opening. This chip spreader will be available for inspection, upon request, at the Cody City Shop located at 119 19th St. between the hours of 8:00 AM and 3:00 PM Monday through Friday. Bidder shall state the amount of allowance to be deducted from the bidder's proposal on the attached Bid Proposal Form should the City of Cody select this option.

The successful bidder must notify the City of Cody in writing, with an order confirmation when the order has been placed with the factory.

MEETING DATE: MAY 16, 2017
DEPARTMENT: PARKS, REC, AND PUBLIC FACILITIES
PREPARED BY: RICK MANCHESTER, DIRECTOR
PRESENTED BY: RICK MANCHESTER AND JIM Evans, SAGE ENGINEERING

Trailhead Open Space/Park Project
Bid Number 2017—04

ACTION TO BE TAKEN

Staff requests that City Council authorize the Mayor to sign a contract with **Nicholson Dirt Contracting**. The contract is for $68,475 or as approved by Council. Staff requests that the Council authorize the Mayor to enter into and sign all necessary contract and forms such as Notice of Award, and Notice to Proceed after all Contract Documents have been completed and approved.

SUMMARY OF INFORMATION

The City conducted a pre-bid conference on May 2, 2017. On May 5, 2017, the City received one bid for project No. 2017-04, Trailhead Park Project. The bid was opened and publicly read aloud.
The apparent low and qualified bidder was Nicholson Dirt Contracting. The bid is to install four to six inches of topsoil. The project is $3,475 over projected Engineer estimate.

Nicholson Dirt Contracting	Bid	Four inches of topsoil	$68,475
	Alternate Bid #1	Six inches of topsoil	$72,125

FISCAL IMPACT

The project budget is $150,000 for engineering, construction, covering the ditch and seeding. The funding sources for this project are the City of Cody ($70,000), Shoshone Recreation District ($70,000) and the Trail Head Home Owners Association ($10,000).

ALTERNATIVE

1. Award a contract for $68,475. Budget overage of $3,475 paid for from Open Space account.
2. Award the construction bid of $72,125. Budget overage of $7,125 paid for from Open Space account or City reserves.
3. Discuss bid with Contractor.
4. Reject the bid and do not award the contract.

RECOMMENDATION

Alternative #1

ATTACHMENTS

1. Invitation to bid
2. Engineer review

AGENDA & SUMMARY REPORT TO

Jim Evans, Sage Engineering

City of Cody

INVITATION TO BID
Trailhead Park Project
BID NO 2017-04

Sealed bids for MATERIALS, LABOR, SERVICES AND CONSTRUCTION for the Trailhead Park will be received by City of Cody at City Hall, PO Box 2200, Cody WY via mail at or hand delivered to City Hall at 1338 Rumsey Ave, Cody WY until 4:00 P.M. Friday, May 5, 2017, at which time they will be publicly opened and read aloud. Proposals received after the hour and date specified will be returned unopened. Sealed Bids should denote – "TRAILHEAD PARK PROJECT – BID #2017-04"

The following is a general description of the work: Grading, sprinkler system and topsoil installation

The project documents are available from the Engineer's website, *www.sagecivilengineering.com* at a cost of $20.00 (non-refundable)

For more information contact: Sage Civil Engineering, 2824 Big Horn Avenue, Cody, WY 82414, Telephone: 307-527-0915

There will be a Pre-Bid Conference at 9:00 A.M., May 2, 2017 local time, at the project location - E Ave. and Pleasant View Street. Interested Contractors are encouraged to attend.

The Contractor will be required to comply with the wage and labor requirements and to pay minimum wages in accordance with the schedule of wage rates established by the United States Department of Labor. The Bidder must supply all the information required by the bid documents and specifications.

The City of Cody reserves the right to reject any and/or all bids and to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by a bid guarantee of 5% of the total bid amount, which shall be forfeited if the bidder is awarded the Contract and fails to enter into a Contract with the Owner. No bidder may withdraw its bid after the scheduled time of the bid opening. Bids are to remain open for 60 days after the bid opening.

Pursuant to W.S. 16-6-106, "preference is hereby given to materials, supplies, agricultural products, equipment, machinery and provisions produced, manufactured or grown in Wyoming, or supplied by a resident of the state, quality being equal to articles offered by the competitors outside of the state".

Dated 17th day of April, 2017.

Cindy Baker
Administrative Services Officer

Publish: April 20 and 27, 2017
Legal No. 3067

2824 Big Horn Avenue
Cody, WY 82414
307.527.0915•307.527.0916
www.sagecivilengineering.com

SAGE CIVIL ENGINEERING
AND SURVEYING

P.O. Box 1153
715 E. Roosevelt
Riverton, WY 82501
307.851.9252

May 8, 2017

Rick Manchester
Director
City of Cody Parks, Recreation and Public Facilities
P.O. Box 2200
1402 Heart Mountain Street
Cody, WY 82414

Re: Trailhead Park Project

Dear Rick:

One bid was submitted and received for the Trailhead Park Project. The bid included prices for two alternates. Alternate A included four inches of topsoil placement. Alternate B included 6 inches of topsoil placement. The alternates were identical with the exception of the topsoil depth. The prices bid are shown in the table below.

Alternate	Total Bid
Alternate A – 4 Inches of Topsoil	$68,475
Alternate B – 6 Inches of Topsoil	$72,125

The bid has been reviewed and we recommend awarding the contract for the preferred alternate to Nicholson Dirt Contracting.

Please call if you have questions.

Sincerely,

James G. Evans, P.E.

cc. Bid

City of Cody, Wyoming – Trailhead Park Project

May 5, 2017
4:00 P.M.

BID SCHEDULE

Alternate A 4 inches of Topsoil

ITEM NO.	ITEM	UNIT	Est. QTY.	WORDS	FIGURES	TOTAL ESTIMATED PRICE
1	MOBILIZATION	LS	1	Five thousand, five hundred	5500.00	5,500.00
2	SPRINKLER IRRIGATION SYSTEM	LS	1	Thirty nine thousand, seven hundred	39,700.00	39,700.00
3	EXCAVATION AND EMBANKMENT	LS	1	Nine thousand, four hundred twenty five	9,425	9,425.00
4	TOPSOIL (4 INCHES)	LS	1	Thirteen thousand eight hundred fifty	13,850	13,850.00
				Total Bid	68,475.00	

Alternate B 6 inches of Topsoil

ITEM NO.	ITEM	UNIT	Est. QTY.	WORDS	FIGURES	TOTAL ESTIMATED PRICE
1	MOBILIZATION	LS	1	Five thousand five hundred	5500.00	5,500.00
2	SPRINKLER IRRIGATION SYSTEM	LS	1	Thirty nine thousand, seven hundred	39,700.00	39,700.00
3	EXCAVATION AND EMBANKMENT	LS	1	Nine thousand, four hundred twenty five	9,425.00	9,425.00
4	TOPSOIL (6 INCHES)	LS	1	Seventeen thousand, five hundred	17,500.00	17,500.00
				Total Bid	72,125.00	

Nicholson Dirt Contracting
P.O. Box 3212
Cody, WY 82414
307-587-2767

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Nicholson [illegible] Engineering
P.O. [illegible]
[illegible]

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

City of Cody
1338 Rumsey Ave.
Cody, WY 82414-3713

Hand-deliver bids to:
City of Cody
1338 Rumsey Ave.
Cody, WY 82414-3713

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date
1	May 2, 2017
2	May 3, 2017
3	May 3, 2017

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained

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BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

Nicholson Dirt Contracting

PO Box 3212, Cody, WY 82414

SURETY ***(Name and Address of Principal Place of Business)*:**

North American Specialty Insurance Company

475 North Martingale Road, Suite 850 , Schaumburg, IL 60173

OWNER ***(Name and Address)*:**

City of Cody

PO Box 2200, Cody, WY 82414

BID

Bid Due Date: May 5, 2017

Description ***(Project Name and Include Location)*:** Trailhead Park Project, Bid No. 2017-04, Cody, Wyoming

BOND

Bond Number: Bid Bond

Date ***(Not earlier than Bid due date)*:** May 5, 2017

Penal sum Five Percent of Amount Bid (Words) $ 5% (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER	**SURETY**
Nicholson Dirt Contracting (Seal)	North American Specialty Insurance Company (Seal)
Bidder's Name and Corporate Seal	Surety's Name and Corporate Seal
By:	By:
Signature	Signature (Attach Power of Attorney)
	Naomi Gerber
Print Name	Print Name
	Attorney-in-Fact
Title	Title
Attest:	Attest:
Signature	Signature Danette Gustin
	Witness
Title	Title
	Surety Phone No.

Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.

2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.

3. This obligation shall be null and void if:

3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or

3.2 All Bids are rejected by Owner, or

3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).

4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.

6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.

7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

NAS SURETY GROUP

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Manchester, New Hampshire, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Schaumburg, Illinois, each does hereby make, constitute and appoint: Naomi Gerber

Its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, the following surety bond:

Principal: Nicholson Dirt Contracting **Bond Number:** Bid Bond

Obligee: City of Cody **Bond Amount:** See Bond Form

Bond Description: Trailhead Park Project, Bid No. 2017-04, Cody, Wyoming

Provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION ($50,000,000) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."

NORTH AMERICAN SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1973 NEW HAMPSHIRE

By _____
Steven P. Anderson, Senior Vice President of Washington International Insurance Company & Senior Vice President of North American Specialty Insurance Company

By _____
Michael A. Ito, Senior Vice President of Washington International Insurance Company & Senior Vice President of North American Specialty Insurance Company

WASHINGTON INTERNATIONAL INSURANCE COMPANY CORPORATE SEAL NEW HAMPSHIRE

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of October, 2015.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 1st day of October, 2015, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

OFFICIAL SEAL
M KENNY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12/04/2017

M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 5th day of May, 2017.

Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

OF WYOMING
F RESIDENCY STATUS

NO. 0530

NICHOLSON DIRT CONTRACTING

NCY STATUS PURSUANT TO WYOMING
DED. FIVE PERCENT PREFERENCE SHALL
ON ANY PUBLIC WORKS CONTRACT FOR
M THE DATE CERTIFICATION IS GRANTED.

June TWO THOUSAND AND 16

, DEPUTY ADMINISTRATOR

N DATE: 6/1/17

RENEWAL PRIOR TO EXPIRATION DATE TO:
NG, WEST WING, ROOM 150, CHEYENNE, WY 82002.

NICKSON DIRT CONTRACTING
We Dig WY
307-587-2767
PO Box 3212 Cody, Wyoming 82414
Cell Phone: 307-272-1278 Email: ndcontracting@gmail.com

2014	Burlington High School Football field – dirt work
2016	Trailhead Subdivision- Phase 3- sprinkler system
2017	Trailhead Subdivision

Department of Transportation

Prequalifications Office
5300 Bishop Blvd.
Cheyenne, WY 82009-3340

Matthew H. Mead
Governor

Villiam T. Panc
Director

August 3, 2016

Nicholson Dirt Contracting
PO Box 3212
Cody, WY 82414-3212

Dear Mr. Nicholson:

CONTRACTORS PREQUALIFICTION

After review of your prequalification form, your WYDOT ability rating (AR) will be: 9

The ability rating is multiplied by your net worth. If you have an audited financial statement, WYDOT will use the full amount of your net worth. If you have a reviewed or complied financial statement WYDOT used up to a maximum of $500,000.00 of your net worth. Your cooperation and quality performance on Wyoming Department of Transportation (WYDOT) construction projects will help insure that your firm stays in Good Standing with us.

Your company has been Prequalified for the following:

Maximum Prequalification Rating:	**$4,500,000.00**
Work Classification:	**Grading, Pipe, Truck Haul, Gravel Surfacing, Minor Crushing, Minor Concrete Structures, Minor Bridge Work (1), Landscaping, Underground Utilities, Sidewalks, Curb & Gutter**
NAICS Code(s):	**238910, 238120, 237310, 484200, 333120, 561730 & 237110**
Contractor ID #	**03054**
Date of Financial Statement:	**December 31, 2015**
Expiration Date:	March 31, 2017

Nothing contained herein shall be construed to deprive the Transportation Commission of Wyoming of the right to reject any bid, or refuse to award a contract to the low bidder where circumstances or developments have, in the opinion of the Commission, changed the qualifications or responsibility of the bidder.

For information concerning the WYDOT bidding system and for other pertinent information, please visit our web site at: **http://dot.state.wy.us//**

If you have questions or comments about your Prequalification Rating or your Contractor Performance Evaluation Rating Forms for your current WYDOT projects, please contact Andy Long, P.E., State Construction Engineer at (307)777-4425 or myself at (307)777-4056.

Your attention is called to the necessity of placing your Bidder ID Number on the bid proposal exactly as it appears above on this prequalification letter.

If you are planning on bidding on WYDOT projects, do not forget that you need to send the E-103 (Current Work Affidavit) each month. The E-103 can be found on our web page or on the second to last page of the PQ-2.

Sincerely,

List of Suppliers

Triple L Sales	Cody, WY	307-527-5715
Midland Implement	Billings, MT	800-677-6426

MEETING DATE:	MAY 16, 2017
DEPARTMENT:	COMMUNITY DEVELOPMENT
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

Request to Modify Sound Limits for the Gunwerks shooting facility at 2301 Lt. Childers Street

ACTION TO BE TAKEN:
Authorize the current noise levels generated by the Gunwerks shooting facility for a 3-month trial period.

PROJECT SUMMARY:
When the City Council authorized the Gunwerks shooting facility at 2301 Lt. Childers Street, the City set certain noise limits. The facility has been constructed and sound tests conducted. Results of the initial tests were well above the specified limits. Modifications were made and the sound levels were brought down significantly. However, they are still above some of the levels specified. (Muffling a sonic boom is not an easy task.) The first line in the following table shows the specified limits the applicant agreed to, and the second line shows the test results from the latest test. Staff was not present at the latest test, but based on the explanation of the work done, the numbers are likely accurate.

dBA at 10 feet from the shooting range facility	Approximate dBA at Veteran's Park (Nearest Point/ Middle of park)	Approximate dBA at WY Authentic Products	Approximate dBA at Beartooth Inn	Approximate dBA at Reno's Collision	Approximate dBA at RV Dump
70 limit	50 limit	50 limit	40 limit	45 limit	50 limit
<70, except NW of shooting house not measured (likely over)	Not measured (Estimated 55-60)	53 measured	Not measured (Estimated 45)	52 measured	Not measured (55-60 estimated)

Staff has contacted the two occupied facilities nearby. We have received written confirmation from Reno Collision that "We at Reno Collision Center, are satisfied with the noise levels from Gunwerks. We do not have an issue with them in regards of noise." The owner of Wyoming Authentic Products has been too busy to attend a sound test, but initial indications from his staff is that they do not seem to have an issue.

Staff has proposed, and Gunwerks and Wyoming Authentic Products agree, that a 3-month trial period be allowed in which Gunwerks can operate the shooting facility under the existing sound conditions. Towards the end of the three-month period, the situation can be assessed and the Council either accept the sound levels of the facility as they exist, or require further sound reduction. If this arrangement is acceptable to City Council, they may authorize the 3-month trial period.

AGENDA ITEM NO. _____

Staff is being conservative, as once the sound levels are set, they would be applicable in perpetuity, regardless of what new uses or changes to existing uses occur. There are vacant properties to the northwest that may or may not eventually contain uses that have some level of sound sensitivity. Staff has attempted to contact that owner, but have not received a return call. Staff will notify all adjacent private property owners of the 3-month trial period, so that they are part of the process.

Other than the sound levels, all prior conditions remain in effect as originally required.

FISCAL IMPACT
No direct impacts to the city budget are expected

ATTACHMENTS
None.

ALTERNATIVES
Approve or deny the request.

RECOMMENDATION
Authorize a 3-month trial period for the Gunwerks shooting facility to operate at the existing noise levels. All prior conditions remain unchanged, with the exception of the modified noise levels.

AGENDA & SUMMARY REPORT TO:
Micheal LaBazzo, Gunwerks

AGENDA ITEM NO. _____

ORDINANCE NO. 2017-11

AN ORDINANCE AMENDING AND ADOPTING DEFINITIONS PERTAINING TO REGULATION OF WIRELESS COMMUNICATION FACILITIES, TO BE LOCATED IN TITLE 10, ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on May 9, 2017;

WHEREAS, a public hearing was held on June 6, 2017 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Section 10-2-1, Definitions, of the City of Cody Code is hereby amended as depicted in Exhibit A.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:
PASSED ON SECOND READING:
PASSED ON THIRD READING:

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director

EXHIBIT A:
AMENDMENTS TO 10-2-1, DEFINITIONS

Note: Only amended, deleted, and new definitions are listed. The definitions are to be located alphabetically by the CAPITALIZED words within Section 10-2-1, City of Cody Code.

ANTENNA. Any exterior apparatus that is mounted on a structure and is used for transmitting or receiving communications, including ~~electromagnetic waves,~~ digital signals, analog signals, radio frequencies ~~(excluding radar signals),~~ wireless communication signals or other communication signals.

~~ANTENNA TOWER ALTERNATIVE STRUCTURE. A structure such as a flagpole, man-made tree, clock tower, steeple, or similar alternative-design mounting structure that substantially camouflages or conceals the presence of wireless communication antennas or antenna towers.~~

WIRELESS COMMUNICATION DEFINITIONS: (Applicable to the definition and regulation of wireless communication facilities only.)

Applicant. Any person engaged in the business of providing wireless communication services or the wireless communications infrastructure required for wireless communications services and who submits an application.

Base Station. A structure or equipment at a fixed location that enables Commission-licensed or authorized wireless communications between user equipment and a communications network. The term does not encompass a tower as defined in this Chapter or any equipment associated with a tower.

1. The term includes, but is not limited to, equipment associated with wireless communications services such as private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.
2. The term includes, but is not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration (including Distributed Antenna Systems and small cell networks).
3. The term includes any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in this section that has been reviewed and approved under the applicable zoning or siting process, or under State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.
4. The term does not include any structure that, at the time the relevant application is filed with the State or the City under this section, does not support or house equipment described in this section.

Collocation. The mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting or receiving radio frequency signals for communications purposes.

Distributed Antenna System or DAS. A network consisting of transceiver equipment at a central hub site to support multiple antenna locations throughout the desired coverage area.

Eligible Facilities Request. Any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving:

1. Colocation of new transmission equipment;
2. Removal of transmission equipment; or
3. Replacement of transmission equipment.

Eligible Support Structure. Any tower or base station as defined in this Section, provided that it is existing at the time the relevant application is filed with the City under this Section.

Existing. A tower or base station that has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, provided that a tower that has not been reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

FCC. The Federal Communications Commission.

Macrocell. An antenna or antennas mounted on a tower, ground-based mast, rooftops and other towers or structures, at a height that provides a clear view over the surrounding buildings and terrain. Macrocells are typically designed to provide coverage to large areas.

Monopole. (A.K.A. slim-line pole) A wireless communication facility, consisting of a pole and one or more antennas, on which the antenna panels are narrow and closely spaced with one another atop the pole and extend no more than one foot beyond the circumference of the pole.

Public Utility. A regulated enterprise with a franchise for providing to the public a utility service deemed necessary for the public health, safety and welfare.

Site. In relation to a tower that is not in the public right-of-way, the current boundaries of the leased or owned property surrounding the tower and any access or utility easements currently related to the site. In relation to support structures other than towers, site means an area in proximity to the structure and to other transmission equipment already deployed on the ground.

Small Cells. Compact wireless communication equipment containing their own transceiver equipment and which function like cells in a mobile network but provide a smaller coverage area than traditional macrocells.

Stealth Design. Technology that minimizes the visual impact of wireless communication facilities by camouflaging, disguising, screening or blending into the surrounding environment such that it is not readily seen or discernable as a wireless communication facility to a casual passerby. Examples of stealth design include but are not limited to antennas integrated into architectural elements such as steeples, cornices, and bell towers; facilities disguised as trees and flagpoles; and architecturally screened roof-mounted antennas.

Substantial Change. A modification that substantially changes the physical dimensions of an eligible support structure if it meets any of the following criteria:

1. For towers other than towers in the public rights-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act (47 U.S.C. Section1455 (a));
2. For towers other than towers in the public rights-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
4. It entails any excavation or deployment outside the current site;
5. It would defeat the concealment elements of the eligible support structure; or
6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in (1) through (4).

Tower. Any structure built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

Transmission Equipment. Equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Utility Support Structure. Utility poles or utility towers supporting electrical, telephone, DAS, small cells, cable or other similar facilities; street light standards; or pedestrian light standards.

Wireless Communication Antenna. An antenna that transmits and/or receives wireless communication signals. The term does not include any device, such as a radio antenna, telephone antenna, television antenna, satellite dish antenna or amateur radio antenna, that is accessory or incidental to a residential use and is employed by an ultimate user to receive radio, television or other communication signals.

~~WIRELESS COMMUNICATION FACILITY. An antenna tower, wireless communication antenna, or any associated structure or equipment, or combination thereof, that is intended for commercial or institutional use in connection with the transmission or reception of wireless communication signals.~~

Wireless Communication Facility or WCF. A staffed or unstaffed facility or location or equipment for the transmission or reception of radio frequency (RF) signals or other wireless communications or other signals for commercial communications purposes, typically consisting of one or more antennas or group of antennas, a tower or attachment support structure, transmission cables and other transmission equipment, and an equipment enclosure or cabinets, and including small cell technologies.

Wireless Communication Facility, Non-Stealth Design~~WIRELESS COMMUNICATION FACILITY, NON-STEALTH DESIGN~~. A wireless communication facility that does not qualify as a stealth design wireless communication facility.

~~WIRELESS COMMUNICATION FACILITY, SLIM-LINE DESIGN POLE. A wireless communication facility, consisting of a pole and one or more antennas, on which the antenna panels are narrow and closely spaced with one another atop the pole and extend no more than one foot beyond the circumference of the pole.~~

~~WIRELESS COMMUNICATION FACILITY, MICRO-CELL. The portion of a wireless network that is a low-powered transmitter/receiver or repeater (base station) connected to the phone network via the internet, and typically used to improve mobile phone reception within a particular area (usually a range of 300-1000 meters).~~

Wireless Communication Signals~~WIRELESS COMMUNICATION SIGNALS~~. Communication signals, including ~~electromagnetic waves,~~ analog signals, digital signals and other spectrum-based communication signals~~, that operate within the range of frequencies from 100KHz to 300GHz~~. The term does not include television broadcast signals; direct broadcast signals; direct broadcast satellite services; multi-channel, multi-point distribution services; or amateur radio signals.

ORDINANCE NO. 2017-12

AN ORDINANCE AMENDING AND ADOPTING REGULATIONS PERTAINING TO WIRELESS COMMUNICATION FACILITIES IN RESIDENTIAL ZONING DISTRICTS, TO BE LOCATED IN TITLE 10 ZONING REGULATIONS, OF THE CITY OF CODY MUNICIPAL CODE.

WHEREAS, notice of a public hearing to consider this action was published in the Cody Enterprise on May 9, 2017;

WHEREAS, a public hearing was held on June 6, 2017 before the City Council, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the proposed ordinance; and,

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public and the City of Cody to approve the proposed ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

1. Within Section 10-7-2 RESIDENTIAL LAND USE TABLE, the categories of Wireless Communication Facility—Microcell; Wireless Communication Facility—Non-Stealth Design; and Wireless Communication Facility—Stealth Design, are hereby amended as follows:

LAND USES	Rural Zoning District	R-1 Zoning District	R-2 Zoning District	R-2 MH Zoning District	R-3 Zoning District	R-4 Zoning District	MH Park (See Title 9, Ch. 6)
Wireless Communication Facility—~~Microcell~~Small Cells and Distributed Antenna Systems.*	~~C~~See Note.	~~C~~See Note.	~~C~~See Note.	~~P~~See Note.	~~P~~See Note.	~~P~~See Note.	~~P~~See Note.
Wireless Communication Facility—Non-Stealth Design.* (Not including Small Cells and DAS)	~~C~~N	~~C~~N	~~C~~N	~~C~~N	~~C~~N	~~C~~N	~~C~~N
Wireless Communication Facility—Stealth Design.*	~~C~~N	~~C~~N	~~C~~N	~~C~~N	C	C	C

2. Within Section 10-8-2(W), the categories of Wireless Communication Facility, Microcell and Wireless Communication Facility, Stealth Design are amended; and, Wireless Communication Facility, Non-Stealth Design is added, as depicted in Exhibit A.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:
PASSED ON SECOND READING:
PASSED ON THIRD READING:

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director

EXHIBIT A:

Wireless Communication Facility, Small Cell and Distributed Antenna Systems~~Microcell~~.

1. Small Cell and DAS Wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Distributed Antenna Systems and small cells that comply with the height limit of the zoning district and do not require installation of a new tower, utility support structure or building are permitted uses in all residential zones, provided the applicant complies with all federal laws (such as the Americans with Disabilities Act) and State laws. Distributed Antenna Systems and small cells that do not meet those conditions, and which are located in a residential zoning district, shall be subject to Conditional Use Permit review.
4. Within the residential zoning districts, a ~~microcell~~ small cell or DAS must be mounted on either an existing building, or existing or replacement utility pole, and extend no more than three feet horizontally or ~~five~~ six feet vertically from the building or utility pole on which it is mounted.
5. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.
6. The proposal shall clearly demonstrate that the microcell mounting location is one of the least visually obtrusive options in the area.

Wireless Communication Facility, Non-Stealth Design.

1. Non-stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Non-stealth design is not permitted in the residential zones within the downtown architectural district.

Wireless Communication Facility, Stealth Design.

~~1. No residential use may exist on the property.~~

1. Stealth design wireless communication facilities shall be subject to the provisions of Section 10-11-2(W) Wireless Communication Facilities.
2. Within the Downtown Architectural District, the proposed facility must be reviewed by the Planning and Zoning Board.

~~3. The design and location of the proposed facility must be deemed by the reviewing official to be compatible with surrounding uses, and the facility must include appropriate screening and landscaping to ensure such compatibility.~~

ORDINANCE 2017-06

AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, SECTION 13 OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES.

Article III, Section 13 shall be hereby amended as follows:

8-1-13: SCHEDULE OF RATES:

Beginning with all bills generated on or after July 1, 2017 the rates for metered electricity sold within the city limits shall be as follows:

Customer Classification	Monthly Base Fee (1)	Energy Fee (2)	Demand Fee (3)
RESIDENTIAL SERVICE RATE	$31.16~~$31.390~~	$0.0793~~$0.0770~~	~~NA~~NA
SMALL COMMERCIAL SERVICE RATE	$31.16~~$31.390~~	$0.0793~~$0.0770~~	~~NA~~NA
COMMERCIAL SERVICE RATE	$31.16~~$31.390~~	$0.0793~~$0.0770~~	~~NA~~NA
DEMAND SERVICE RATE	$31.16~~$31.390~~	$0.0396~~$0.0380~~	~~NA~~NA
CITY COMMERCIAL SERVICE	$31.16~~$31.390~~	$0.0793~~$0.0770~~	~~NA~~NA
CITY DEMAND SERVICE RATE	$31.16~~$31.390~~	$0.0396~~$0.0380~~	~~NA~~NA
COMMERICAL DEMAND SERVICE RATE	-	~~$0.000~~	$17.930~~$18.740~~
CITY COMMERICAL DEMAND SERVICE RATE	-	~~$0.000~~	$17.930~~$18.740~~
ELECTRIC COMMERCIAL SPECIAL SERVICE RATE	-	-	$17.930~~$18.740~~
IRRIGATION SERVICE RATE <= 25 Hp	$3.02~~$2.670~~	$0.0793~~$0.0770~~	~~NA~~NA
IRRIGATION SERVICE RATE >=25 Hp	$3.02~~$2.670~~	$0.0793~~$0.0770~~	~~NA~~NA
SECURITY LIGHTS	$3.02~~$2.670~~	$0.0793~~$0.0770~~	~~NA~~NA

(1)For Electrical usage billed on or after July 1, 2017, each customer classification shall pay a monthly customer charge as indicated.

(2) For Electrical usage billed on or after July 1, 2017, each customer class shall pay the Energy Fee indicated for each kilowatt hour used per month or as estimated by City Staff regarding Security Lights.

(3) For Electrical usage billed on or after July 1, 2017, each customer shall pay a monthly demand charge as indicated per kilowatt of demand as shown or computed from the readings of the city's demand meter installed at the customer's location for the fifteen (15) minute period of customer's greatest use during the billing period.

(4) Customers requesting or transferring service of more than two hundred (200) amperes shall be billed under this demand rate. The public works director or his/her designee shall recommend to the administrative services officer the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.

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A. Service Charges: The following charges apply to all levels of service in addition to any other charges:

Connection, reconnection or disconnection of meter Normal office hours (7:30 A.M. to 5:00 P.M.)	$ 35.00
Connection, reconnection or disconnection of meter Other than normal office hours	110.00
Trouble calls on customer owned equipment: Normal office hours (7:30 A.M. to 5:00 P.M.	No Charge
Trouble calls on customer owned equipment: Other than normal office hours (for first 2 hours, actual labor costs for work in excess of 2 hours)	$110.00
Temporary service connection: Single and 3-phase	$105.00
Returned payment charge	30.00
Testing of meters more than once at customer's request in a 12 month period, where meter is found to be accurate within 2 percent	50.00

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This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: 4/18/17
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

_____
Matt Hall, Mayor

ATTEST:

_____
Cynthia D. Baker Administrative Services Officer

ORDINANCE NO. 2017-07

AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE IV SPECIAL PROVISIONS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 8, Chapter 2, Article IV, Special Provisions, of the City of Cody Code shall be amended as follows:

8-2-58: Special Use Water Policy
8-2-59: Modified Special Use Water Policy
8-2-60: Governing Body Right To Rescind

8-2-58: SPECIAL USE WATER POLICY:

A. Eligibility: Those residential customers who live in areas where city raw water is not available for lawn and garden use and who do not have rights to the Cody Canal, may be eligible for the city special use water policy. Commercial customers may be eligible for the special use water policy with the authorization from the public works director or his/her designee. Account holders who are interested in this provision must apply at city hall and once approved, the policy will be effective for each subsequent year thereafter without the account holder reapplying for the policy. Those customers approved for the special use water policy and have even numbered (addressed) property shall be authorized to use water on Sunday, Wednesday and Friday of each week. Odd numbered (addressed) property shall be authorized to use water on Tuesday, Thursday and Saturday of each week. There shall be no use of water on Monday.

B. Use; Calculation: The special use water policy allows residential and authorized commercial customers a reduced rate of the treated water for lawn and garden use. The special use water policy is calculated as follows:

1. An average will be calculated from October through April based on the account holder's treated water usage.

2. From May through September, customers will be billed their average usage at the regular rate of two dollars sixty cents ($2.60) per one thousand (1,000) gallons of treated water used. The amount used over the average usage will be billed at one dollar thirty four cents ($1.34) per one thousand (1,000) gallons of treated water used. Wastewater will be billed based on the average treated water use from October through April. There is no additional sewer charge on the additional water used for irrigation purposes.

3. From October through April, the account holder will be charged two dollars sixty cents ($2.60) per one thousand (1,000) gallons of water actually used and wastewater will be charged at one dollar eighty four cents ($1.84) per one thousand (1,000) gallons based on the actual amount of treated water used.

8-2-59: MODIFIED SPECIAL USE WATER POLICY:

A. Eligibility: Those residential customers who live in areas where city raw water is not available for lawn and garden use and have rights to the Cody Canal, but are not able to access it on a routine basis, may be eligible for the city modified special use water policy. Commercial customers may be eligible for the modified special use water policy with the authorization from the public works director or his/her designee. Account holders who are interested in this provision must apply at city hall and, once approved, the policy will be effective for each subsequent year thereafter without the account holder reapplying for the policy. Those customers approved for the modified special use water policy and have even numbered (addressed) property shall be authorized to use water on Sunday, Wednesday and Friday of each week. Odd numbered (addressed) property shall be authorized to use water on Tuesday, Thursday and Saturday of each week. There shall be no use of water on Monday.

B. Rate Calculation: The modified special use water policy allows residential and authorized commercial customers a reduced rate of the wastewater charges when water is used for lawn and garden use. The modified special use water policy is calculated as follows:

1. For calculation of wastewater purposes, an average will be calculated from October through April based on the account holder's treated water usage.

2. From May through September, customers will be billed for the actual amount of water used at the regular rate of two dollars sixty cents ($2.60) per one thousand (1,000) gallons of treated water used. Wastewater will be billed at one dollar eighty four cents ($1.84) per one thousand (1,000) gallons based on the average and no wastewater will be charged on the additional water used over the average.

8-2-60: GOVERNING BODY RIGHT TO RESCIND:

The governing body reserves the right to rescind either or both special provisions as described in this article if they so deem the provisions are no longer in the best interest of the city.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: 4/18/17
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

_____
Matt Hall, Mayor

ATTEST:

_____
Cynthia Baker, Administrative Services Director

ORDINANCE NO. 2017-08

AN ORDINANCE AMENDING TITLE 8, CHAPTER 2, ARTICLE II, SECTION 40, SCHEDULE OF RATES AND CHARGES, OF CODY CITY CODE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 8, Chapter 2, Article II, Section 40, entitled Schedule of Rates and Charges, shall be amended as follows and effective as of July 1, 2017.

8-2-40: SCHEDULE OF RATES AND CHARGES:

The rates for metered water sold within the city limits shall be as follows:

The minimum monthly charge for each meter shall be as follows:

SMP Charge	Base Charge	Meter Size
$ 11.00	$ 13.00	$^3/_4$ inch
22.00	26.00	1 inch
44.00	52.00	$1^1/_2$ inches
77.00	91.00	2 inches
176.00	208.00	3 inches
308.00	364.00	4 inches
1,408.00	768.00	6 inches

The SMP fee is the wholesale tap equivalency fee charged by the Shoshone Municipal Pipeline. The base charge is the fee assessed by the city for the operation and maintenance of the water lines. The minimum monthly fee is calculated as follows:

SMP charge + base charge + $2.60 per thousand gallons per month.

In the event that the water meter is permanently removed and the service will no longer be usable on the property, the base fee and SMP fee may be removed from the utility account. In all other circumstances, the base fee and SMP fee will be charged on a monthly basis, regardless of usage.

A. The rate of metered water sold outside the corporate limits shall be the same as listed above, unless determined otherwise by the governing body, and shall at no time exceed one and one-half ($1^1/_2$) times the rates listed above.

B. The rate and regulations for unmetered water taken from a fire hydrant, the city water crane or any unmetered source shall be as follows:

1. For water taken from the city water crane, a minimum of seven dollars twenty two cents ($7.22) for the first one thousand (1,000) gallons or less, plus seven dollars twenty two cents ($7.22) per one thousand (1,000) gallons for each additional one thousand (1,000) gallons, or any fraction thereof, per trip or load.

2. Any person desiring to take domestic city water from any other unmetered source, excepting city personnel for authorized city purposes and fire department personnel for authorized fire department purposes, shall first obtain a written permit from the public works director or his/her designee. Such

permit shall fully state the name and billing address of the person or party responsible for payment of water taken, meter number for meter used, and the location of the source (hydrant) from where the water is to be taken. The fee for the use of water shall be a minimum of seven dollars twenty two cents ($7.22) for the first one thousand (1,000) gallons or less, plus seven dollars twenty two cents ($7.22) per one thousand (1,000) gallons for each additional one thousand (1,000) gallons, or fraction thereof, per trip or load. This fee may be adjusted to the cost of the water from SMP to the city, if the water is used for city projects or as determined by the governing body.

Payment of bills shall be as outlined in the city electric ordinance, Chapter 1 of this title.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: 4/18/17
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

_____
Matt Hall, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director