

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, April 25, 2017

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, April 25, 2017 at 12:00 pm.

Present: Steve Miller, Chairman, Kayl Mitchell; Buzzy Hassrick; Richard Jones; Reese Graham; Sandra Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Bernie Butler, Administrative Assistant.

Absent: Glenn A. Nielson, Heidi Rasmussen, Curt Dansie

Chairman, Steve Miller called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Reese Graham, to approve the agenda, as revised with the correct date of April 25, 2017. Vote on the motion was unanimous, motion carried.

Kayl Mitchell made a motion, seconded by Richards Jones, to approve the minutes for the April 11, 2017 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

- A. The Public Hearing for a Special Exemption for the sign for Juniper Wine & Spirits, located at 1128 12th Street, began at 12:01. No Comments from the Public. The Public Hearing was closed at 12:02.
- B. Todd Stowell presented a sign plan for Juniper Wine & Spirits, located at 1128 12th Street. Ruffin Prevost presented a written explanation of the proposal, and discussed options with the Board. The lower “Juniper” portion of the sign could be redesigned to meet sign code requirements.

Buzzy Hassrick made a motion to approve the bottle portion of the sign only, (which meets the sign code and does not require a special exemption) seconded by Kayl Mitchell, located at 1128 12th Street. Vote on the motion was unanimous, motion carried.

- C. Todd Stowell presented a minor site plan review for Juniper Wine & Spirits, for a bike rack, rain barrel, menu display, and balcony located at 1128 12th Street.

Richard Jones made a motion, seconded by Buzzy Hassrick, to approve the minor site plan for Juniper Wine & Spirits, located at 1128 12th Street. Vote on the motion was unanimous, motion carried.

- D. Todd Stowell presented a site plan review for the Riverside Cemetery Committal Shelter, located at 1721 Gulch Street. Kane Morris of Point Architects answered questions from the Board.

Reese Graham made a motion, seconded by Richard Jones, to approve the Site Plan Review for the River View Cemetery Committal Shelter, located at 1721 Gulch Street, subject to the following conditions:

1. The intersection area around the building shall be marked as signed “No Parking”.
2. Provide traffic control signs for the “round-a-bout”.
3. Coordinate fire protection requirements with the building official, fire marshal, and if necessary Public Works.
4. Provide grading details to confirm appropriate drainage around the site, and ADA access into the building. Staff may review and authorize.
5. The project must otherwise comply with the site plan and applicable building, fire, and electrical codes.

Vote on the motion was unanimous, motion carried.

P & Z Board Matters – none

Council Updates – none

Staff Items – A Wireless Facility Ordinance has been adopted by the City of Cody Council. Copies will be given to the Planning and Zoning Board in the near future.

Reese Graham made a motion, seconded by Kayl Mitchell to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairman Miller adjourned the meeting at 12:56 p.m.

Bernie Butler, Administrative Assistant