

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, November 8, 2016

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, November 8, 2016 at 12:00 PM.

Present: Justin Ness - Chairman; Brad Payne, Heidi Rasmussen, Buzzy Hassrick; Sandra Kitchen, Deputy City Attorney; Steve Miller, Council Liaison; Todd Stowell, City Planner; Utana Dye, Engineering Technician II; Bernie Butler, Administrative Assistant.

Absent: Richard Jones; Curt Dansie; and Reese Graham

Chairman Justin Ness called the meeting to order at 12:02 PM, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Heidi Rasmussen, to approve the agenda. Vote on the motion was unanimous, motion carried.

Heidi Rasmussen made a motion, seconded by Brad Payne, to approve the minutes for the October 25, 2016 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a site plan review for the Wastewater Pretreatment Building at the City Sewer Treatment Plant.

Brad Payne made a motion to approve the site plan, for the Wastewater Pretreatment Building at the City Sewer Treatment Plant, seconded by Buzzy Hassrick, with the following recommendations:

1. The building must be light in color and of a neutral tone, such as off-white, tan or light grey.
2. Waste collected at the pretreatment building shall be taken to the landfill. On-site disposal is not authorized.
3. The project must otherwise comply with the submitted application and applicable building, fire, and electrical codes.

Vote on the motion was unanimous, motion carried.

B. Todd Stowell presented a Minor Subdivision Review for the Plat Amendment, Lot 3 of CDLC Subdivision and BPB Acquisition, Inc. (Certainteed).

Buzzy Hassrick made a motion to recommend that City Council approve the Plat Amendment of Lot 3 of the CLDC Subdivision and BPB Acquisition, Inc. (Certainteed) property, with the variances requested, seconded by Heidi Rasmussen, with the following conditions:

1. That an easement for the water line be created and shown on the plat.
2. That a deed for the property transfer be prepared and recorded with the final plat.

Vote on the motion was unanimous, motion carried.

C. Todd Stowell presented the latest Zoning Ordinance and Map Amendments for discussion with the Board. Jane and James Arnett commented on the proposed zoning changes.

P & Z Board Matters – none

Council Updates – none

Staff Items – none

Heidi Rasmussen made a motion, seconded by Brad Payne to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairman Ness adjourned the meeting at 1:09 p.m.

Bernie Butler, Administrative Assistant