

**City of Cody**  
**Council Proceedings**  
**Tuesday, June 21, 2016**

A pre-meeting was held at 6:30 p.m. to discuss the agenda for the Regular Meeting. No action was taken

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, June 21, 2016 at 7:00 p.m.

Present: Mayor Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, and Stan Wolz, City Attorney Scott Kolpitzke and Administrative Services Officer, Cindy Baker.

Absent: Council Members Landon Greer and Steve Miller

Mayor Brown called the meeting to order at 7:00 p.m.

Mayor Brown proclaimed June 2016 as General Aviation Month

Council Member Wolz made a motion seconded by Council Member Anderson to approve the agenda as amended, noting a change in the voucher amount. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Ballinger to approve the consent calendar which includes approval of Minutes: Regular Minutes from June 7, 2016; authorize the Mayor to sign Change Order #1 in the amount of \$4,988.55 and change of work order #1 for the public improvement of the Park Shop; appoint Steve Miller to the Shoshone Municipal Joint Powers Board for the term ending December 30, 2016; authorize the Mayor to award amendment #2 and #3 to the professional services contract with Engineering Associates for the City of Cody sewer facilities and authorize the Mayor to sign the amended contract; approve the change in the scope of the grant from a feasibility study for a gunsmith school to an apprenticeship program operated under an existing private business and accept the business plan provided by the consultant/business owner that would operate the apprenticeship program; and approve a request from Gail Nace of the Silver Dollar Bar to allow retail liquor license holders to operate with modified hours on July 2<sup>nd</sup> & 3<sup>rd</sup>, 2016 allowing retail liquor license holders to stay open until 4 a.m. conditional upon those who intend to operate till 4 a.m. must notify the City of Cody Administrative Services Officer of this intent by June 24, 2016, and designate the Chief of Police or his designee the authority to revoke the extended hours provision during these dates if a situation arises where it is necessary to close the establishments earlier. Vote was unanimous.

At 7:19 p.m. Mayor Brown entered into a public hearing determine if it is in the public interest to consider and approve the Fiscal Year 2016-2017 budget for the City of Cody. Leslie Brumage, Finance Officer provided a brief overview of the FY16-17 budget. After asking for comments three times and there being none, Mayor Brown closed the first public hearing at 7:27p.m.

At 7:28 p.m. Mayor Brown entered into a public hearing to determine if it is in the public's interest to renew 21 retail liquor licenses, 12 restaurant liquor licenses, 3 bar and grill liquor licenses, 3 limited (club) retail licenses, 2 microbrewery permits, 1 distillery satellite license and 1 winery permit for the period of August 1, 2016 through July 31, 2017. Cindy Baker, Administrative Services Officer provided information as it relates to the annual renewal of liquor licenses. After asking for comments three times and there being none further, Mayor Brown closed the second public hearing at 7:30p.m.

Council Member Wolz made a motion seconded by Council Member Fritz to approve vouchers and payroll in the amount of \$1,524,265.24. Vote was unanimous

Council Member Ballinger made a motion seconded by Council Member Anderson to approve the renewal 20 retail liquor licenses, 12 restaurant liquor licenses, 3 bar and grill liquor licenses, 3 limited (club) retail licenses, 2 microbrewery permits, 1 distillery satellite license and 1 winery permit for the period of August 1, 2016 through July 31, 2017. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Ballinger to approve the renewal of a retail liquor license for Soaring Peak Enterprises for the period of August 1, 2016 through July 31, 2017 and approve an extension of the inactive status through September 15, 2017. Vote was unanimous.

**RESOLUTION 2016-10**

**A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2015-2016. Council Member Fritz made a motion seconded by Council Member Wolz to approve Resolution 2016-10. Vote was unanimous.**

ORDINANCE 2016-08 THIRD AND FINAL READING AS AMENDED  
 AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES. Council Member Fritz made a motion seconded by Council Member Ballinger to approve Ordinance 2016-08 on Third and Final Reading as amended. Vote was unanimous.

ORDINANCE 2016-09 – THIRD AND FINAL READING  
 AN ORDINANCE TO AMEND TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE PERTAINING TO ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE. Council Member Anderson made a motion seconded by Council Member Wolz to approve Ordinance 2016-09 on Third and Final Reading. Vote was unanimous.

ORDINANCE 2016-10- THIRD AND FINAL READING  
 AN ORDINANCE AMENDING TITLE 4, CHAPTER 4, ARTICLES III OF THE CODY CITY CODE. Council Member Anderson made a motion seconded by Council Member Ballinger to approve Ordinance 2016-10 on Third and Final Reading. Vote was unanimous.

ORDINANCE 2016-11 – SECOND READING  
 AN ORDINANCE AMENDING TITLE 1, CHAPTER 4, SECTION 1 OF THE CITY OF CODY CODE: GENERAL PENALTY. Council Member Wolz made a motion seconded by Council Member Fritz to approve Ordinance 2016-11 on Second Reading. Vote was unanimous.

ORDINANCE 2016-12 – THIRD AND FINAL READING  
 AN ORDINANCE PROVIDING FOR THE AMOUNT OF TAX LEVY FOR THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2017. Council Member Wolz made a motion seconded by Council Member Ballinger to approve Ordinance 2016-12 on Third and Final Reading. Vote was unanimous.

ORDINANCE 2016-13- THIRD AND FINAL READING  
 AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE OF THE CITY OF CODY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2017. Council Member Anderson made a motion seconded by Council Member Ballinger to approve Ordinance 2016-13 on Third and Final Reading. Vote was unanimous.

There being no further action Mayor Brown adjourned the meeting at 8:16 p.m.

<hr/> Nancy Tia Brown Mayor Name	<hr/> Cynthia Baker Administrative Services Officer Description	Amount
813-NCPERS WYOMING	PREMIUM	432.00
ABEGGLEN, SHERRY	REFUND CREDIT BALANCE	1.60
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	646.54
AMERICAN FAMILY LIFE ASSUR	AFLAC PREMIUM	2,051.02
AMERICAN WELDING & GAS, INC.	SUPPLIES	55.45
ANDERSON, ADAM	UTILITY DEPOSIT REFUND	129.20
ANIXTER, INC.	SYSTEM UPGRADE - CEDAR MTN	770.62
APPLIED GRAPHICS	CHANGE FACILITY HOURS REC CENTER	35.00
BAILEY ENTERPRISES INCORPORATED	FUEL	7,243.98
BENNION BUILDERS LLC	REFUND LANSCAPING DEPOSIT	7,700.00
BLACK HILLS ENERGY	UTILITIES	14,059.29
BLANKENSHIP QUALITY CONCRETE LLC	CONCRETE	18,207.12

CARQUEST AUTO PARTS	repair parts - VM	1,478.76
CASELLE, INC	SUPPORT FEES	26,220.00
CHAMBERS, PATRICK	REFUND CREDIT BALANCE	1.60
CITY OF CODY	PARKS SHOP BUILDING PERMIT	300.00
CIVICPLUS	WEB HOSTING	6,195.82
CLARK, MARTIE	REFUND ENCROACHMENT DEPOSIT	150.00
CODY ROTARY CLUB	ROTARY DUES - RICK MANCHESTER	65.00
CODY'S TOWN TAXI	TIPSY TAXI VOUCHERS	175.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC	LEGAL SERVICES - MAY	6,907.92
DIVISION OF VICTIM'S SERVICES	CRIME VICTIM'S COMP - MAY 2016	52.00
EASTMAN, RINDA	PERSONAL TRAINING	187.88
ELECTRICAL ALLY, INC.	SERVICE REPAIR	1,155.55
EVARTS, ROBERT S	REFUND CREDIT BALANCE	2.39
FALES, GLENNA	REFUND APPLICATION FEE	178.38
FAY, JUDI	REFUND UTILITY DEPOSIT	8.31
GDA ENGINEERS	12TH ST STORM DRAIN	4,156.50
GILL, JESSICA	RESTITUTION MC-1509-020 JENNIFER WEINGARTN	99.60
HAILEY, JESSICA	REFUND UTILITY DEPOSIT	5.68
HARRIS TRUCKING & CONST. CO	ASPHALT - RUMSEY 19TH TO END	31,708.72
JONES, AMY	PERSONAL TRAINING	659.75
KB NELSON CONSTRUCTION	PARKS SHOP RENOVATION	11,146.50
KEEGAN, KRISJANSONS & MILES, PC	COURT APPOINTED ATTORNEY MC-1604-023	67.50
KITCHEN, SCOTT	REIMBURSE FOR MILEAGE	34.50
KRUBECK, LUCAS	PERSONAL TRAINER	299.98
LAYNE, MIKE	UTILITY DEPOSIT REFUND	131.71
LITTLEWOLF, ELYNOR	REFUND CREDIT BALANCE	200.00
LONG BUILDING TECH INC	NORTH LIFT STATION HEATER	1,333.58
MALDONADO, JAMIE EMMANUEL	UTILITY DEPOSIT REFUND	27.76
MARQUARDT, BRITNI	REFUND UTILITY DEPOSIT	271.30
MELNAR, MITCHELL	REFUND UTILITY DEPOSIT	134.10
MITCHELL, STEFANIE	UTILITY DEPOSIT REFUND	56.50
MONTANA CSED SDU	PAR ID P0001023686	123.57
MOUNTAIN EQUIPMENT	REFUND UTILITY DEPOSIT	283.42
NORCO, INC.	SUPPLIES	11.84
NORTHWEST PIPE	8TH ST PROJECT	286.73

OFFICE SHOP, THE	COPIER CONTRACT - COMM DEVELOPMENT	1,923.45
ONE-CALL OF WYOMING	ONE CALL FEES	113.25
PARADISE STUDIO	WAM AUDIO LIGHTING TECHNICIAN	120.00
PARK COUNTY	LEC CONTRACT - UTILITIES	29,286.02
PARK COUNTY ANIMAL SHELTER	ANIMAL SERVICE CONTRACT - JUNE 2016	3,750.00
PARK COUNTY CIRCUIT COURT	CV-2016-105	239.79
PARK COUNTY LANDFILL	LANDFILL CHARGES - MAY	77,254.68
PARK COUNTY READY MIX	CONCRETE / SAND SLURRY	2,258.50
PARK COUNTY SCHOOL DIST #6	BUS RENTAL - WAM CONVENTION	329.00
PARK COUNTY SHERIFF	INCARCERATION - MAY 2016	960.00
PAVEMENT MAINTENANCE INC	STRIPE REMOVAL E. SHERIDAN	1,500.00
PEAKS TO PRAIRIE REALTY LLC	REFUND UTILITY DEPOSIT	115.30
PEI, OLIVIA	UTILITY DEPOSIT REFUND	193.88
POLKINGHORNE, MARK	REFUND CREDIT BALANCE	1.38
POSTELL, CONSUELA	RESTITUTION FROM KYM D ERWIN MC-1601-003	250.00
PROFFITS LAWN CARE	MOWING	380.00
PROFORCE LAW ENFORCEMENT	TASERS (5)	4,535.03
PROVIDENT LIFE & ACCIDENT INS	UNUM OPTIONAL POLICIES PREMIUM	183.44
QUALITY ASPHALT PAVING, INC	ASPHALT LAYDOWN - RUMSEY 19TH TO END	5,650.00
REEDER, MATTHEW	REFUND CREDIT BALANCE	2.44
SCOTT, ALLISON	REFUND CREDIT BALANCE	2.06
SECHRIST, DAVID J	PERSONAL TRAINER	69.83
SERVIAM LEGAL SERVICES LLC	COURT APPOINTED ATTORNEY	360.00
SHOSHONE MUNICIPAL PIPELINE	SMP WATER PURCHASES - MAY	122,721.12
SITZ III, ALEX H.	COURT APPOINTED ATTORNEY MC-1604-024	121.91
SKARSHAUG TESTING LAB	GLOVE TESTING	364.79
SMITH, DANNY	REFUND UTILITY DEPOSIT	400.00
STATE FARM	RESTITUTION FROM GEORGE ALBRECHT III MC-12	100.00
STERLING CODIFIERS	CODE CODIFICATION	636.00
TAYLOR QUARRY LLC	SCORIA FOR BALLFIELDS	198.10
TOMKINSON, LOUISE	REFUND CREDIT BALANCE	1.81
U S BANK PURCHASE CARD	MATERIALS & SUPPLIES	84,308.18
UNUM LIFE INSURANCE - LIFE	PREMIUM	1,628.22
VAN DUSEN, LISA	REIMBURSE FOR MILEAGE	46.54
WAL MART STORES	RESTITUTION MC-1603-15 ZACHARY DOMINICK	30.00

WALKER, JAKE	REFUND UTILITY DEPOSIT	183.57
WAM - JPIC	REIMBURSEMENT WAM-JPIC	3,873.22
WESTERN EMULSIONS INC	TACK OIL RUMSEY 19TH TO END	706.75
WESTERN UNITED ELECTRIC SUPPLY	Vault, 1 phase transf	245.00
WHITE ROCK OIL & GAS LLC	REFUND UTILITY DEPOSIT	448.81
WILSON, ASHELY	TOBACCO COMPLIANCE CHECKS	130.00
WYOMING ASSOCIATION OF MUNICIPALITIES	WAM EXPENSE	110.00
WYOMING CONFERENCE OF BUILDING OFFICIALS	WCBO ANNUAL DUES	50.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES	VOLUNTEERS REC	6,864.06
WYOMING MUNICIPAL POWER AGENCY	POWER PURCHASE - MAY	667,000.87
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS -	70,072.75
YELLOWSTONE REGIONAL AIRPORT	JUNE FUNDING	16,465.75
YELLOWSTONE TRADITIONS INC	UTILITY DEPOSIT REFUND	65.15
Grand Totals:		1,251,700.32