

REVISED

City of Cody City Council
AGENDA

6:15 p.m. - Executive Session - pursuant to W.S. 16-4-405 (iii) & (ix) – matters concerning proposed potential litigation and to consider or receive information considered confidential by law.

Tuesday, May 17, 2016 – 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval
Mayor’s Recognitions and Announcements

Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from 5/3/16.
- b. Approval of vouchers and payroll in the amount of \$1,421,217.17.
- c. Authorize the Mayor to enter into and sign Memorandum of Understanding- Professional Services Agreement between the City of Cody and Park County, Wyoming for services provided by the City, County or both, regarding the Law Enforcement Center at 1402 Riverview Drive, with an effective date of July 1, 2016.
- d. Approve the Stampede Parades on the 2nd, 3rd and 4th of July; sponsor the \$100 permit fee per parade; sponsor other associated staffing and equipment cost in the amount of \$31,146.30 to be funded out of the Lodging Tax fund and require the Stampede Parade Committee to provide proof of insurance for all three parades.
- e. Award Bid 2016-06 – 2016 or newer Diesel Cab/Chassis & 2016 Automated Compaction Body to Jacks Truck and Equipment Company in the amount of \$181,000.00 with the optional grabber attachment in the amount of \$7,500.00, making the net total amount of \$188,500.00.
- f. Appoint Chief Baker to the Rabies Board for the term ending December 31, 2016.
- g. Approve the extension of Quote 2015-04 Fuel, extending the current fuel contract with Bailey Enterprises Inc. for a period of one year beginning on July 1, 2016.

Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

1. Public Hearing

2. Conduct of Business

- a. Consider a request from School District No. 6 for the City to issue an Encroachment License for school improvements within the Bleistein Avenue and 18th Street public rights-of way contingent upon final review and approval by the school district, as well as, the City Attorney.

Staff Reference: Todd Stowell, City Planner

- b. RESOLUTION 2016-08

A RESOLUTION ADOPTING CODES

Staff Reference: Steve Payne, Public Works Director

- c. RESOLUTION 2016-09

A RESOLUTION ADOPTING A FEE SCHEDULE FOR THE CHARGES TO PLAY AT OR EXCLUSIVE USE OF THE CITY OWNED/OPERATED MINI GOLF FACILITY AT CITY PARK.

Staff Reference: Rick Manchester, Parks, Public Facilities & Recreation Director and/or Doyle Stout, Recreation Supervisor.

- d. ORDINANCE 2016-07 – SECOND READING

AN ORDINANCE TO REVISE TITLE 3, CHAPTER 3, SECTION 4 OF THE CITY OF CODY CODE (INSURANCE REQUIREMENTS FOR TAXICABS).

Staff Reference: Scott Kolpitzke, City Attorney

- e. ORDINANCE 2016-08 FIRST READING

AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES.

Staff Reference: Steve Payne, Public Works Director

- f. ORDINANCE 2016-09 – FIRST READING

AN ORDINANCE TO AMEND TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE PERTAINING TO ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE.

Staff Reference: Steve Payne, Public Works Director

- g. ORDINANCE 2016-10- FIRST READING

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4, ATRILCES III OF THE CODY CITY CODE.

3. Tabled Items

- a. ORDINANCE 2016-06 – THIRD AND FINAL READING
AN ORDINANCE REPEALING TITLE 10, CHAPTER 12,
FENCING PERMITS, OF THE CITY OF CODY MUNICIPAL
CODE (**NOTE TABLED TILL JUNE 7th MEETING**).

4. Matters from Staff Members
5. Matters from Council Members
6. Adjournment

Upcoming Meetings:

**May 23 & 24, 2016 – Monday & Tuesday – Council Budget Workshops —
4:15 p.m.**

June 7, 2016 - Tuesday – Regular Council Meeting 7:00 p.m.

City of Cody
Council Proceedings
Tuesday, May 3, 2016

A pre-meeting was held at 6:30 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, May 3, 2016 at 7:00 p.m.

Present: Mayor Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Greer to approve the revised agenda by amending item d of the consent calendar. Vote was unanimous.

Mayor Brown read the Proclamation for National Police Week 2016

Council Member made a motion seconded by Council Member to approve the Special Meeting Minutes from 4/14/16 and Regular Minutes from 4/19/16; approve vouchers and payroll in the amount of \$421,131.65; approve the plat amendment to shift the boundary between Tracts C and F of the Country Estates No. 2 subdivision; and authorize the Wyoming Natural Diversity Database (WYNDD) at the University of WY to collect information from a wetland area on City of Cody property, as noted on the map provided, and authorize the Mayor to sign the document related to this request. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Ballinger to authorizing a request from the Boy Scouts of America Bighorn District Cub Scouts to discharge weapons in the City Limits. Vote was unanimous.

Council Member Ballinger made a motion and seconded by Council Member Anderson to accepting a Grant Agreement from the Federal Aviation Administration in the amount of \$1,350,000 to REHABILITATE TAXIWAY "A", REHABILITATE TAXIWAY "A" LIGHTING AND INSTALL RUNWAY 4/11 VERTICAL/VISUAL GUIDANCE SYSTEM (4-BOX PAPI and authorize the Mayor to sign the agreement. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Anderson to approve an Agreement for TRANSFER OF ENTITLEMENTS in the amount of \$228,831 from Yellowstone Regional Airport to Jackson Hole Airport, and authorize the Mayor to sign the documents relating to this item. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Ballinger to issue a distillery satellite license to Geyser Distillery. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Greer to approve the final plat of the Cedar Mountain subdivision, subject to a number of conditions outlined, grant an extension for filing the final plat and authorize the Mayor to sign the DEQ documents that relate to this item. Vote was unanimous.

ORDINANCE 2016-07 – FIRST READING

AN ORDINANCE TO REVISE TITLE 3, CHAPTER 3, SECTION 4 OF THE CITY OF CODY CODE (INSURANCE REQUIREMENTS FOR TAXICABS). Council Member Anderson made a motion seconded by Council Member Ballinger to approve Ordinance 2016-07 on First Reading. Vote was unanimous.

ORDINANCE 2016-05 – THIRD AND FINAL READING

AN ORDINANCE AMENDING TITLE 9 OF THE CITY OF CODY CODE, BY ADDING A CHAPTER 4, "FENCE REGULATIONS". Council Member Miller made a motion seconded by Council Member Anderson to approve Ordinance 2016-05 on Third and Final Reading. Council Members voting in favor were Fritz, Miller, Anderson, Wolz and Mayor Brown. Opposed were Council Members Ballinger and Greer. Motion passed.

ORDINANCE 2016-06 – THIRD AND FINAL READING
AN ORDINANCE REPEALING TITLE 10, CHAPTER 12, FENCING PERMITS, OF THE CITY OF CODY
MUNICIPAL CODE. Council Member Miller made a motion seconded by Council Member Greer to table
Ordinance 2016-06 on Third and Final Reading until the regular Council Meeting on June 7th. Vote was
unanimous.

There being no further action Mayor Brown adjourned the meeting at 8:04 p.m.

Nancy Tia Brown
Mayor

Cynthia Baker
Administrative Services Officer

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
813-NCPERS WYOMING							
125412							
043016	PREMIUM	05/06/2016	432.00	432.00	05/06/2016		516
Total :			432.00	432.00			
Total 125412:			432.00	432.00			
ADVANCED INFO SYSTEMS							
129162							
12995	CYCLE 3 OUTSOURCE BILLS	04/26/2016	408.11	.00			516
13013	CYCLE 4 OUTSOURCE BILLS	05/05/2016	238.46	.00			516
Total :			646.57	.00			
Total 129162:			646.57	.00			
AMERICAN FAMILY LIFE ASSUR							
550							
831169	AFLAC PREMIUM	05/06/2016	2,250.48	2,250.48	05/06/2016		516
Total :			2,250.48	2,250.48			
Total 550:			2,250.48	2,250.48			
AMERICAN WELDING & GAS, INC.							
128592							
04013566	SUPPLIES	04/30/2016	53.95	.00			516
Total :			53.95	.00			
Total 128592:			53.95	.00			
ANIXTER, INC.							
130622							
3137812-00	Cabinet, sectionalizing, 3 ph 600	04/19/2016	478.34	.00		CAB3600	516
3137812-00	Cabinet, sectionalizing, 3 ph 600	04/19/2016	1,435.01	.00		CAB3600	516
Total :			1,913.35	.00			
Total 130622:			1,913.35	.00			
BAILEY ENTERPRISES INCORPORATED							
130546							
041516	Unleaded	04/25/2016	422.52	.00			516
041516	Unleaded	04/25/2016	55.00	.00			516
041516	Unleaded	04/25/2016	906.35	.00			516
041516	Diesel	04/25/2016	27.33	.00			516
041516	Unleaded	04/25/2016	241.53	.00			516
041516	Unleaded	04/25/2016	91.27	.00			516
041516	Unleaded	04/25/2016	28.99	.00			516
041516	Unleaded	04/25/2016	25.35	.00			516
041516	Diesel	04/25/2016	1,312.60	.00			516
041516	Unleaded	04/25/2016	46.69	.00			516
041516	Diesel	04/25/2016	1,465.56	.00			516
041516	Unleaded	04/25/2016	108.39	.00			516
041516	Diesel	04/25/2016	52.88	.00			516
041516	Unleaded	04/25/2016	192.68	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
041516	Diesel	04/25/2016	192.35	.00			516
041516	Unleaded	04/25/2016	132.71	.00			516
041516	Diesel	04/25/2016	585.57	.00			516
041516	Unleaded	04/25/2016	291.33	.00			516
043016	Unleaded	05/05/2016	322.74	.00			516
043016	Unleaded	05/05/2016	59.64	.00			516
043016	Unleaded	05/05/2016	947.22	.00			516
043016	Diesel	05/05/2016	8.97	.00			516
043016	Unleaded	05/05/2016	374.87	.00			516
043016	Unleaded	05/05/2016	81.14	.00			516
043016	Diesel	05/05/2016	84.00	.00			516
043016	Unleaded	05/05/2016	91.32	.00			516
043016	Diesel	05/05/2016	1,215.26	.00			516
043016	Unleaded	05/05/2016	164.67	.00			516
043016	Unleaded	05/05/2016	52.76	.00			516
043016	Diesel	05/05/2016	1,579.82	.00			516
043016	Unleaded	05/05/2016	88.32	.00			516
043016	Diesel	05/05/2016	239.43	.00			516
043016	Unleaded	05/05/2016	185.07	.00			516
043016	Unleaded	05/05/2016	155.89	.00			516
043016	Diesel	05/05/2016	394.85	.00			516
043016	Unleaded	05/05/2016	209.07	.00			516
Total :			12,434.14	.00			
Total 130546:			12,434.14	.00			
BERNARD, MICHAEL							
130502							
5057014	REFUND UTILITY DEPOSIT	05/03/2016	174.01	.00			516
Total :			174.01	.00			
Total 130502:			174.01	.00			
BORDER STATES INDUSTRIES, INC							
1420							
9111446988	STREET LIGHTS	04/27/2016	2,095.05	.00			516
Total :			2,095.05	.00			
Total 1420:			2,095.05	.00			
CARQUEST AUTO PARTS							
10200							
2874-IC-30068	credit repair parts - VM	04/13/2016	.17	.00			516
2874-ID-29997	repair parts - VM	04/01/2016	15.59	.00			516
2874-ID-30005	repair parts - VM	04/04/2016	31.58	.00			516
2874-ID-30025	repair parts - VM	04/06/2016	44.19	.00			516
2874-ID-30025	repair parts - VM	04/06/2016	8.73	.00			516
2874-ID-30042	repair parts - VM	04/08/2016	7.60	.00			516
2874-ID-30046	repair parts - VM	04/08/2016	8.27	.00			516
2874-ID-30065	repair parts - VM	04/12/2016	31.91	.00			516
2874-ID-30066	repair parts - VM	04/12/2016	74.36	.00			516
2874-ID-30073	repair parts - VM	04/13/2016	2.37	.00			516
2874-ID-30073	repair parts - VM	04/13/2016	12.31	.00			516
2874-ID-30077	repair parts - VM	04/14/2016	3.82	.00			516
2874-ID-30081	repair parts - VM	04/14/2016	.76	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
2874-ID-30088	repair parts - VM	04/15/2016	2.14	.00			516
2874-ID-30096	repair parts - VM	04/18/2016	6.02	.00			516
2874-ID-30097	repair parts - VM	04/18/2016	41.28	.00			516
2874-ID-30101	repair parts - VM	04/18/2016	4.62	.00			516
2874-ID-30104	repair parts - VM	04/19/2016	6.65	.00			516
2874-ID-30109	repair parts - VM	04/19/2016	13.79	.00			516
2874-ID-30126	repair parts - VM	04/21/2016	62.25	.00			516
2874-ID-30142	repair parts - VM	04/25/2016	22.92	.00			516
2874-ID-30145	repair parts - VM	04/25/2016	11.16	.00			516
2874-ID-30155	repair parts - VM	04/26/2016	24.77	.00			516
2874-ID-30155	repair parts - VM	04/26/2016	24.62	.00			516
2874-ID-30159	repair parts - VM	04/27/2016	19.96	.00			516
2874-ID-30160	repair parts - VM	04/27/2016	11.68	.00			516
2874-ID-30164	repair parts - VM	04/27/2016	1.97	.00			516
2874-ID-30169	repair parts - VM	04/28/2016	39.13	.00			516
2874-ID-30178	repair parts - VM	04/29/2016	24.25	.00			516
Total :			558.53	.00			
Total 10200:			558.53	.00			
CITY OF CODY							
2260							
050416	RESTITUTION FROM JAY KEBL	05/04/2016	54.89	.00			516
050416	RESTITUTION FROM JARROD J	05/04/2016	200.00	.00			516
Total :			254.89	.00			
Total 2260:			254.89	.00			
CODY ROTARY CLUB							
2765							
042016	ROTARY FEES / MEALS - RICK	04/20/2016	110.00	.00			516
042016	ROTARY FEES / MEALS - RICK	04/20/2016	110.00	.00			516
Total :			220.00	.00			
Total 2765:			220.00	.00			
CODY'S TOWN TAXI							
129972							
051716	TIPSY TAXI VOUCHERS	05/17/2016	217.00	.00			516
Total :			217.00	.00			
Total 129972:			217.00	.00			
COPENHAVER KATH KITCHEN KOLPITCKE LLC							
3140							
043016	LEGAL SERVICES	05/09/2016	6,907.92	.00			516
Total :			6,907.92	.00			
Total 3140:			6,907.92	.00			
COWAN CONSTRUCTION							
3240							
CC.01	ELECTRIC SHOP ROOF REPAIR	05/05/2016	3,771.85	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			3,771.85	.00			
Total 3240:			3,771.85	.00			
CUMMINS - ROCKY MT LLC							
123018							
00424738	SANITATION TRUCK REPAIR C0	05/02/2016	15,638.20	.00			516
Total :			15,638.20	.00			
Total 123018:			15,638.20	.00			
DEPT OF FAMILY SERVICES							
125899							
050916	BACKGROUND CHECKS - REC	05/09/2016	50.00	.00			516
Total :			50.00	.00			
Total 125899:			50.00	.00			
DIVISION OF VICTIM'S SERVICES							
124470							
050416	CRIME VICTIM'S COMP - APR 2	05/04/2016	324.36	.00			516
Total :			324.36	.00			
Total 124470:			324.36	.00			
EASTMAN, RINDA							
129952							
050416	PERSONAL TRAINING - REC CE	05/04/2016	155.85	.00			516
Total :			155.85	.00			
Total 129952:			155.85	.00			
EASTSIDE ELEMENTARY SCHOOL							
123410							
050416	ALUMINUM CAN CONTEST	05/04/2016	22.75	.00			516
Total :			22.75	.00			
Total 123410:			22.75	.00			
ENGINEERING ASSOCIATES							
4140							
041316	BAC T TESTING	04/13/2016	25.00	.00			516
Total :			25.00	.00			
Total 4140:			25.00	.00			
GDA ENGINEERS							
4620							
151117-00007	12TH ST STORM DRAIN	04/26/2016	6,020.00	.00			516
151118-00007	COUGAR AVE DESIGN	04/26/2016	2,015.00	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			8,035.00	.00			
Total 4620:			8,035.00	.00			
GOOD 2 GO STORES							
129982							
050416	RESTITUTION FROM EDGAR H	05/04/2016	43.34	.00			516
Total :			43.34	.00			
Total 129982:			43.34	.00			
H B I INSURANCE							
12306							
1512	POLICE CHIEF BOND	04/08/2016	100.00	.00			516
Total :			100.00	.00			
Total 12306:			100.00	.00			
HARRIS TRUCKING & CONST. CO							
4780							
127678	SUNSET BLVD BACKFEED PRO	04/23/2016	1,248.64	.00			516
127698	EQUIPMENT RENTAL-WATERLI	04/25/2016	106.00	.00			516
PAY EST #3 - 1	PAY EST #3 - 12TH ST STORM D	05/06/2016	28,676.50	.00			516
PAY EST #3 - 1	REDUCE RETAINAGE	05/06/2016	8,287.23	.00			516
Total :			38,318.37	.00			
Total 4780:			38,318.37	.00			
IZELL, TIMOTHY AND / OR							
130838							
17804813	REFUND UTILITY DEPOSIT	05/05/2016	54.65	.00			516
Total :			54.65	.00			
Total 130838:			54.65	.00			
J L ENGINEERING, LLC							
130341							
416	PARK SHOP RENOVATION	04/26/2016	70.00	.00			516
417	PARK SHOP RENOVATION	04/26/2016	7,144.00	.00			516
Total :			7,214.00	.00			
Total 130341:			7,214.00	.00			
JONES, AMY							
129954							
050416	PERSONAL TRAINING - REC CE	05/04/2016	762.84	.00			516
Total :			762.84	.00			
Total 129954:			762.84	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
KEEGAN, KRISJANSONS & MILES, PC							
130778							
050216	PROFESSIONAL FEES	05/02/2016	353.98	.00			516
Total :			353.98	.00			
Total 130778:			353.98	.00			
KITCHEN, SCOTT							
129803							
042916	REIMBURSE FOR MILEAGE	04/29/2016	32.99	.00			516
Total :			32.99	.00			
Total 129803:			32.99	.00			
KRUBECK, LUCAS							
130285							
050416	PERSONAL TRAINER - REC CE	05/04/2016	162.50	.00			516
Total :			162.50	.00			
Total 130285:			162.50	.00			
LIVINGSTON ELEMENTARY SCHOOL							
123409							
050416	ALUMINUM CAN CONTEST	05/04/2016	57.00	.00			516
Total :			57.00	.00			
Total 123409:			57.00	.00			
MCCOTTER, STUART							
130839							
13157065	REFUND CREDIT BALANCE	05/05/2016	2.36	.00			516
Total :			2.36	.00			
Total 130839:			2.36	.00			
MCKEE, JUDSON							
130835							
394401	REC CENTER REFUND	04/28/2016	50.00	.00			516
Total :			50.00	.00			
Total 130835:			50.00	.00			
MEETEETSE SCHOOL							
123413							
050416	ALUMINUM CAN CONTEST	05/04/2016	5.75	.00			516
Total :			5.75	.00			
Total 123413:			5.75	.00			
MESSENGER, MARJORIE							

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
130840	8086010	REFUND CREDIT BALANCE	05/05/2016	108.93	.00			516
	Total :			108.93	.00			
	Total 130840:			108.93	.00			
MONTANA CSED SDU								
130713	050416	PAR ID P0001023686	05/04/2016	123.57	123.57	05/05/2016		516
	Total :			123.57	123.57			
	Total 130713:			123.57	123.57			
MOSELEY, MAKAYLA AND/OR								
130836	15178435	REFUND UTILITY DEPOSIT	04/29/2016	70.13	.00			516
	Total :			70.13	.00			
	Total 130836:			70.13	.00			
MUSSER, FOREST								
130841	394683	REC CENTER REFUND	05/04/2016	135.00	.00			516
	Total :			135.00	.00			
	Total 130841:			135.00	.00			
NEIL, ZACH								
130837	14524022	REFUND UTILITY DEPOSIT	04/29/2016	388.31	.00			516
	Total :			388.31	.00			
	Total 130837:			388.31	.00			
NORCO, INC.								
128948	18437868	SUPPLIES	04/30/2016	11.46	.00			516
	Total :			11.46	.00			
	Total 128948:			11.46	.00			
OXLEY, CASSAUNDRAN								
130834	133210.25	REFUND CREDIT BALANCE	05/05/2016	1.67	.00			516
	13321025	REFUND UTILITY DEPOSIT	04/29/2016	43.90	.00			516
	Total :			45.57	.00			
	Total 130834:			45.57	.00			

PARK COUNTY

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
7670								
	2487	LEC CONTRACT - DISPATCH	05/01/2016	25,026.03	.00			516
	2487	LEC CONTRACT - CONSOLE	05/01/2016	3,184.96	.00			516
	2487	LEC CONTRACT - UTILITIES	05/01/2016	1,144.88	.00			516
	Total :			29,355.87	.00			
	Total 7670:			29,355.87	.00			
PARK COUNTY ANIMAL SHELTER								
5120								
	501516	ANIMAL SERVICE CONTRACT	05/01/2016	3,750.00	.00			516
	Total :			3,750.00	.00			
	Total 5120:			3,750.00	.00			
PARK COUNTY LANDFILL								
129053								
	043016	LANDFILL CHARGES	04/30/2016	61,939.71	.00			516
	043016	LANDFILL CHARGES	04/30/2016	36.66	.00			516
	Total :			61,976.37	.00			
	Total 129053:			61,976.37	.00			
PARK COUNTY READY MIX								
7730								
	112594	CONCRETE / SAND SLURRY	04/27/2016	207.00	.00			516
	112594	CONCRETE / SAND SLURRY	04/27/2016	824.50	.00			516
	112594	CONCRETE / SAND SLURRY	04/27/2016	682.25	.00			516
	Total :			1,713.75	.00			
	Total 7730:			1,713.75	.00			
PARK COUNTY SHERIFF								
7740								
	043016	INCARCERATION - APR 2016	04/30/2016	540.00	.00			516
	Total :			540.00	.00			
	Total 7740:			540.00	.00			
POSTELL, CONSUELA								
130772								
	050416	RESTITUTION FROM KYM D ER	05/04/2016	50.00	.00			516
	Total :			50.00	.00			
	Total 130772:			50.00	.00			
POWER MONITORS, INC.								
129094								
	I0023021	POWER ANALYZER REPAIR	04/29/2016	221.84	.00			516
	Total :			221.84	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total 129094:			221.84	.00			
PROVIDENT LIFE & ACCIDENT INS							
128033							
043016	UNUM OPTIONAL POLICIES PR	05/06/2016	183.44	183.44	05/06/2016		516
Total :			183.44	183.44			
Total 128033:			183.44	183.44			
REX, STEPHEN							
130832							
7171041	REFUND UTILITY DEPOSIT	04/25/2016	13.82	.00			516
Total :			13.82	.00			
Total 130832:			13.82	.00			
RICHELDERFER, JAMES							
130607							
050416	RESTITUTION FROM VALERINA	05/04/2016	25.00	.00			516
Total :			25.00	.00			
Total 130607:			25.00	.00			
RIFFLE, MICHELLE							
130833							
394305	REC CENTER REFUND	04/26/2015	100.00	.00			516
Total :			100.00	.00			
Total 130833:			100.00	.00			
ROBINSON, LEVI							
130843							
392902	REC CENTER REFUND	04/05/2006	26.00	.00			516
Total :			26.00	.00			
Total 130843:			26.00	.00			
SAFETY SOLUTIONS, INC.							
130842							
608	SAFETY TRAINING	05/02/2016	168.00	.00			516
608	SAFETY TRAINING	05/02/2016	168.00	.00			516
Total :			336.00	.00			
Total 130842:			336.00	.00			
SECHRIST, DAVID J							
129937							
050416	PERSONAL TRAINING- REC CE	05/04/2016	162.93	.00			516
Total :			162.93	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total 129937:			162.93	.00			
SECRETARY OF STATE							
123386							
051016	NOTARY APPLICATION - ANNAL	05/10/2016	30.00	.00			516
Total :			30.00	.00			
Total 123386:			30.00	.00			
SERVIAM LEGAL SERVICES LLC							
130501							
043016	PROFESSIONAL SERVICES	04/30/2016	616.00	.00			516
Total :			616.00	.00			
Total 130501:			616.00	.00			
SHOSHONE MUNICIPAL PIPELINE							
9130							
050116	SMP WATER PURCHASES - AP	05/01/2016	104,334.98	.00			516
Total :			104,334.98	.00			
Total 9130:			104,334.98	.00			
STATE FARM							
127933							
.381B63.691	RESTITUTION FROM GEORGE	05/04/2016	200.00	.00			516
Total :			200.00	.00			
Total 127933:			200.00	.00			
SUNSET ELEMENTARY SCHOOL							
123408							
050416	ALUMINUM CAN CONTEST	05/04/2016	5.25	.00			516
Total :			5.25	.00			
Total 123408:			5.25	.00			
TUNDRA GENERAL CONTRACTORS, LLC							
130416							
9201587	RECYCLING CENTER	05/04/2016	9,452.00	.00			516
Total :			9,452.00	.00			
Total 130416:			9,452.00	.00			
U S BANK PURCHASE CARD							
129981							
050616	training expenses	05/06/2016	18.00	.00			516
050616	training expenses	05/06/2016	20.28	.00			516
050616	fuel - training expense	05/06/2016	25.99	.00			516
050616	fuel - training expense	05/06/2016	20.35	.00			516
050616	travel expenses	05/06/2016	16.93	.00			516
050616	supplies	05/06/2016	27.00	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	travel expenses	05/06/2016	10.00	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	887.98	.00			516
050616	Utilities - Wcs telecom long distan	05/06/2016	168.94	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	65.33	.00			516
050616	advertising	05/06/2016	3,464.80	.00			516
050616	advertising	05/06/2016	579.00	.00			516
050616	wellness services	05/06/2016	1,000.00	.00			516
050616	Toner cartridges	05/06/2016	471.84	.00			516
050616	Toner cartridges	05/06/2016	169.99	.00			516
050616	Risk assessments	05/06/2016	306.45	.00			516
050616	Telecommunications audit	05/06/2016	2,397.12	.00			516
050616	uniforms	05/06/2016	35.04	.00			516
050616	supplies	05/06/2016	10.00	.00			516
050616	supplies	05/06/2016	10.00	.00			516
050616	toner (2)	05/06/2016	170.06	.00			516
050616	supplies	05/06/2016	35.02	.00			516
050616	supplies	05/06/2016	31.34	.00			516
050616	supplies	05/06/2016	8.99	.00			516
050616	supplies	05/06/2016	24.76	.00			516
050616	computer supplies	05/06/2016	130.41	.00			516
050616	computer support software servic	05/06/2016	125.00	.00			516
050616	supplies	05/06/2016	43.91	.00			516
050616	training expense	05/06/2016	27.00	.00			516
Total Administrative Services:			10,301.53	.00			
050616	WRPA spring training-meal	05/06/2016	9.23	.00			516
050616	cpo training in billings:gas	05/06/2016	22.25	.00			516
050616	cpo class-meal	05/06/2016	10.55	.00			516
050616	cpo class meal	05/06/2016	18.49	.00			516
050616	cpo class meals	05/06/2016	10.59	.00			516
050616	turtle tales	05/06/2016	5.57	.00			516
050616	WRPA training in casper	05/06/2016	6.60	.00			516
050616	wrpa spring workshop-gas	05/06/2016	25.01	.00			516
050616	arc training fees	05/06/2016	90.00	.00			516
050616	arc training fees	05/06/2016	50.00	.00			516
050616	arc training fees	05/06/2016	120.00	.00			516
050616	arc training fees	05/06/2016	175.00	.00			516
050616	arc training fees	05/06/2016	19.00	.00			516
050616	b-day party	05/06/2016	37.85	.00			516
050616	new belts for pool vacuum	05/06/2016	117.33	.00			516
050616	WRPA workshops	05/06/2016	130.00	.00			516
050616	travel expenses	05/06/2016	6.60	.00			516
050616	chemicals	05/06/2016	2,141.06	.00			516
050616	chemicals	05/06/2016	150.00	.00			516
050616	chemicals	05/06/2016	173.00	.00			516
050616	chemicals	05/06/2016	577.79	.00			516
050616	Birthday Party	05/06/2016	33.97	.00			516
050616	Birthday Party	05/06/2016	44.41	.00			516
050616	training supplies	05/06/2016	224.77	.00			516
050616	Birthday Party	05/06/2016	33.97	.00			516
050616	Birthday Party	05/06/2016	39.41	.00			516
050616	babysitting class	05/06/2016	82.41	.00			516
050616	training supplies	05/06/2016	53.40	.00			516
050616	coffee	05/06/2016	89.29	.00			516
050616	Birthday Party	05/06/2016	33.97	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total Aquatics:			4,531.52	.00			
050616	Utilities - Verizon - Cell phones	05/06/2016	49.51	.00			516
050616	meeting expenses	05/06/2016	18.68	.00			516
050616	meeting expenses	05/06/2016	31.10	.00			516
050616	meeting expenses	05/06/2016	17.85	.00			516
050616	meeting expense	05/06/2016	143.74	.00			516
050616	travel expenses	05/06/2016	6.99	.00			516
050616	travel expenses	05/06/2016	6.25	.00			516
Total City Administrator:			274.12	.00			
050616	Utilities - Verizon - Cell phones	05/06/2016	154.77	.00			516
050616	Materials and Supplies	05/06/2016	46.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	Membership Dues	05/06/2016	135.00	.00			516
Total Community Development:			362.77	.00			
050616	FR Pants	05/06/2016	1,134.26	.00			516
050616	FR Pants	05/06/2016	272.94	.00			516
050616	Shop Supplies	05/06/2016	78.98	.00			516
050616	Shop Supplies	05/06/2016	26.97	.00			516
050616	Grounding Supplies - OH System	05/06/2016	66.43	.00			516
050616	Material Handling Tubs	05/06/2016	397.97	.00			516
050616	Streetlight Repair	05/06/2016	7.24	.00			516
050616	Streetlight Repairs	05/06/2016	14.55	.00			516
050616	Skyline IV Right of Way Clean-up	05/06/2016	155.00	.00			516
050616	random testing	05/06/2016	36.00	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	86.29	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	202.96	.00			516
050616	Utilities - Century Link	05/06/2016	37.63	.00			516
050616	Sunset Blvd backfeed project	05/06/2016	723.60	.00			516
050616	supplies	05/06/2016	37.00	.00			516
050616	safety decals	05/06/2016	82.11	.00			516
050616	locator freight	05/06/2016	18.65	.00			516
050616	Repair supplies	05/06/2016	35.08	.00			516
050616	Conduit supplies/conduit for Suns	05/06/2016	77.79	.00			516
050616	Streetlight Repair Material	05/06/2016	5.99	.00			516
050616	Streetlight Repairs	05/06/2016	19.95	.00			516
050616	Sunset Blvd Backfeed Conduit Sw	05/06/2016	45.21	.00			516
050616	Sunset Boulevard Backfeed Sprin	05/06/2016	27.85	.00			516
050616	Conduit supplies/conduit for Suns	05/06/2016	66.70	.00			516
050616	Fuel for WUEC Meeting Travel	05/06/2016	22.79	.00			516
050616	Car Wash	05/06/2016	10.00	.00			516
050616	Wash Explorer	05/06/2016	10.00	.00			516
050616	Professional Services - Pest Contr	05/06/2016	54.34	.00			516
Total Electric:			3,754.28	.00			
050616	supplies	05/06/2016	51.00	.00			516
050616	Convention Expenses WAM2016	05/06/2016	1,346.13	.00			516
050616	meeting expense	05/06/2016	27.87	.00			516
050616	meeting expense	05/06/2016	59.14	.00			516
050616	meeting expense	05/06/2016	97.01	.00			516
050616	meeting expense	05/06/2016	34.00	.00			516
050616	meeting expense	05/06/2016	23.20	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	meeting expense	05/06/2016	11.00	.00			516
050616	meeting expense	05/06/2016	14.74	.00			516
050616	meeting expense	05/06/2016	6.19	.00			516
050616	meeting expenses	05/06/2016	21.21	.00			516
Total Mayor - Council:			1,691.49	.00			
050616	Spring fertilizer	05/06/2016	63.17	.00			516
050616	Supplies	05/06/2016	17.99	.00			516
050616	Office supplies	05/06/2016	51.87	.00			516
050616	Park attendant phone min.	05/06/2016	31.70	.00			516
050616	Supplies	05/06/2016	7.99	.00			516
050616	Supplies	05/06/2016	5.94	.00			516
050616	Materials	05/06/2016	126.67	.00			516
050616	Supplies	05/06/2016	9.99	.00			516
050616	Supplies	05/06/2016	21.65	.00			516
050616	Welder	05/06/2016	23.45	.00			516
050616	Park shop renovation	05/06/2016	282.56	.00			516
050616	random testing pre-employment	05/06/2016	240.00	.00			516
050616	advertising	05/06/2016	285.00	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	56.45	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	132.28	.00			516
050616	advertising	05/06/2016	415.50	.00			516
050616	Arbor Day door prizes	05/06/2016	68.72	.00			516
050616	Arbor Day door prizes	05/06/2016	65.46	.00			516
050616	Arbor Day door prizes	05/06/2016	70.97	.00			516
050616	For Arbor Day trees	05/06/2016	107.94	.00			516
050616	Greenhouse supplies	05/06/2016	9.98	.00			516
050616	Arbor Day supplies	05/06/2016	49.45	.00			516
050616	Arbor Day supplies	05/06/2016	32.10	.00			516
050616	Arbor Day	05/06/2016	20.96	.00			516
050616	Arbor Day	05/06/2016	99.72	.00			516
050616	Arbor Day door prizes	05/06/2016	400.00	.00			516
050616	Soccer field supplies	05/06/2016	7.49	.00			516
050616	Greenhouse supplies	05/06/2016	4.99	.00			516
050616	Supplies	05/06/2016	15.99	.00			516
050616	Soccer field paint	05/06/2016	7.49	.00			516
050616	Soccer field stuff	05/06/2016	7.49	.00			516
050616	Power rake deposit rental return	05/06/2016	55.00-	.00			516
050616	Power rake rental	05/06/2016	92.20	.00			516
050616	Supplies	05/06/2016	14.98	.00			516
050616	Supplies	05/06/2016	10.96	.00			516
050616	Supplies	05/06/2016	24.98	.00			516
050616	Supplies	05/06/2016	49.98	.00			516
050616	Materials	05/06/2016	32.40	.00			516
050616	Restroom Supplies	05/06/2016	448.86	.00			516
050616	Supplies	05/06/2016	14.02	.00			516
050616	Office supplies	05/06/2016	2.74	.00			516
050616	Supplies	05/06/2016	19.28	.00			516
050616	Supplies	05/06/2016	27.00	.00			516
050616	Supplies	05/06/2016	34.33	.00			516
050616	Supplies	05/06/2016	7.87	.00			516
050616	Supplies	05/06/2016	15.48	.00			516
050616	Supplies	05/06/2016	3.16	.00			516
050616	Supplies	05/06/2016	11.98	.00			516
050616	Stock	05/06/2016	24.70	.00			516
050616	Stock	05/06/2016	14.92	.00			516
050616	Stock	05/06/2016	2.96	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	Stock	05/06/2016	12.91	.00			516
050616	Stock	05/06/2016	2.26	.00			516
050616	Supplies	05/06/2016	20.16	.00			516
050616	Ballfield	05/06/2016	15.07	.00			516
050616	City hall desk - Comm Dev	05/06/2016	6.49	.00			516
050616	Folding tables	05/06/2016	8.79	.00			516
050616	Hitch for B35	05/06/2016	59.99	.00			516
050616	Supplies	05/06/2016	13.99	.00			516
050616	Materials	05/06/2016	45.96	.00			516
050616	Supplies	05/06/2016	8.49	.00			516
050616	Supplies	05/06/2016	49.98	.00			516
050616	Legion ballfield	05/06/2016	3.98	.00			516
050616	Rototiller purchase	05/06/2016	849.95	.00			516
050616	Planter boxes at Chamber	05/06/2016	38.48	.00			516
050616	Supplies	05/06/2016	10.49	.00			516
050616	Irrigation paint	05/06/2016	14.98	.00			516
050616	Irrigation repair	05/06/2016	4.79	.00			516
050616	Supplies	05/06/2016	13.74	.00			516
050616	Marking paint	05/06/2016	184.95	.00			516
050616	Stock	05/06/2016	125.70	.00			516
050616	Dacken repair	05/06/2016	26.64	.00			516
050616	Stock	05/06/2016	22.47	.00			516
050616	Spring irrigation order	05/06/2016	3,144.37	.00			516
050616	Jr restroom irrigation repairs	05/06/2016	33.53	.00			516
050616	Supplies/Stock	05/06/2016	7.97	.00			516
050616	Irrigation parts for Draw St.	05/06/2016	11.98	.00			516
050616	Chamber repairs	05/06/2016	1,286.00	.00			516
Total Parks Maintenance:			9,562.87	.00			
050616	random testing	05/06/2016	81.00	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	56.45	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	1,453.94	.00			516
050616	Uniform allowance - C18	05/06/2016	270.00	.00			516
050616	Uniform allowance - C01	05/06/2016	28.93	.00			516
050616	Uniform allowance - C01	05/06/2016	108.43	.00			516
050616	Correct overcharge from 4/1/16	05/06/2016	50.00-	.00			516
050616	Less lethal munitions	05/06/2016	1,472.95	.00			516
050616	Evidence supplies	05/06/2016	296.81	.00			516
050616	Earpieces	05/06/2016	50.94	.00			516
050616	Office/squad room supplies	05/06/2016	103.87	.00			516
050616	Charged in error-to be reversed	05/06/2016	30.00	.00			516
050616	Radio batteries	05/06/2016	288.00	.00			516
050616	C14 office supplies, charger cord-	05/06/2016	74.71	.00			516
050616	flashlight charger-C01	05/06/2016	53.51	.00			516
050616	Evidence supplies	05/06/2016	13.95	.00			516
050616	Coffee	05/06/2016	221.00	.00			516
050616	NASRO dues-C25	05/06/2016	40.00	.00			516
050616	Intoxilyzer mouthpieces	05/06/2016	45.00	.00			516
050616	Correct charge made in error	05/06/2016	30.00-	.00			516
050616	Office supplies	05/06/2016	51.64	.00			516
050616	Ship C14 vest for alteration	05/06/2016	12.40	.00			516
050616	Ship Icop mic.'s for repair	05/06/2016	12.53	.00			516
050616	Blood draw, Case 16-282	05/06/2016	183.05	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	37.27	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	18.86	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	6.58	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	43.66	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	Lodging C08, C20 FTO training, G	05/06/2016	228.00	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	19.36	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	15.44	.00			516
050616	Car wash - C08	05/06/2016	9.00	.00			516
050616	Utilities - Century Link	05/06/2016	37.63	.00			516
050616	Uniform allowance - C25	05/06/2016	105.42	.00			516
050616	Car wash - C05	05/06/2016	9.00	.00			516
050616	Car wash - C05	05/06/2016	9.00	.00			516
050616	Car wash - C05	05/06/2016	9.00	.00			516
050616	Car wash - C06	05/06/2016	9.00	.00			516
050616	Car wash - C06	05/06/2016	9.00	.00			516
050616	Uniform allowance - C22	05/06/2016	223.96	.00			516
050616	Car wash - C21	05/06/2016	9.00	.00			516
050616	Car wash - C21	05/06/2016	9.00	.00			516
050616	Feline euthanasia Case 16-349	05/06/2016	50.00	.00			516
050616	Car wash - C11	05/06/2016	5.83	.00			516
050616	Car wash - C11	05/06/2016	9.80	.00			516
050616	Car wash - C11	05/06/2016	5.57	.00			516
050616	Uniform allowance - C19	05/06/2016	95.66	.00			516
050616	Uniform allowance - C19	05/06/2016	139.65	.00			516
050616	Car wash - C04	05/06/2016	10.00	.00			516
050616	Evidence shipping	05/06/2016	9.06	.00			516
050616	Return property	05/06/2016	8.45	.00			516
050616	Evidence shipping	05/06/2016	9.06	.00			516
050616	Evidence shipping	05/06/2016	9.06	.00			516
050616	Evidence shipping	05/06/2016	9.08	.00			516
050616	Evidence shipping	05/06/2016	9.08	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	2.18	.00			516
050616	Meal C08, C20 FTO training, Gille	05/06/2016	21.16	.00			516
050616	Uniform allowance - C20	05/06/2016	243.94	.00			516
050616	Fuel C08, C20 FTO training, Gillet	05/06/2016	25.69	.00			516
050616	Uniform allowance - C14	05/06/2016	63.64	.00			516
050616	Det. Sgt. supplies	05/06/2016	19.86	.00			516
050616	Det. Sgt. supplies	05/06/2016	24.97	.00			516
050616	Car wash - C14	05/06/2016	10.00	.00			516
050616	Car wash - C14	05/06/2016	10.00	.00			516
050616	Uniform allowance - C17	05/06/2016	24.29	.00			516
050616	Uniform allowance - C07	05/06/2016	9.99	.00			516
050616	Car wash - C07	05/06/2016	9.00	.00			516
050616	Car wash - C07	05/06/2016	9.00	.00			516
Total Police:			6,521.31	.00			
050616	Utilities - TCT phones/Internet	05/06/2016	119.60	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	76.91	.00			516
050616	off main street sign project	05/06/2016	7.25	.00			516
050616	main street sign project	05/06/2016	5.94	.00			516
050616	repairs for rec center	05/06/2016	25.96	.00			516
050616	extra keys for aquatics and rec do	05/06/2016	92.00	.00			516
050616	cleaning supplies	05/06/2016	2,011.76	.00			516
050616	cleaning supplies	05/06/2016	1,483.22	.00			516
050616	ballasts at Draw Street	05/06/2016	122.70	.00			516
050616	semi annual hood inspection	05/06/2016	111.50	.00			516
050616	rugs for Auditorium	05/06/2016	112.81	.00			516
050616	rugs and towels for rec center	05/06/2016	29.00	.00			516
050616	rugs for city hall	05/06/2016	70.52	.00			516
050616	pest control at city hall	05/06/2016	54.34	.00			516
050616	pest control at Auditorium	05/06/2016	76.07	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	pest control at Rec Center	05/06/2016	236.96	.00			516
050616	off main street sign project	05/06/2016	.80	.00			516
050616	supplies for Auditorium	05/06/2016	119.37	.00			516
050616	cleaning supplies for Auditorium a	05/06/2016	53.44	.00			516
050616	city hall ice machine cleaner	05/06/2016	23.98	.00			516
050616	sink valve at rec center	05/06/2016	16.88	.00			516
050616	belts for rec center	05/06/2016	17.67	.00			516
050616	parts for repair to rec center	05/06/2016	111.82	.00			516
Total Public Facilities:			4,980.50	.00			
050616	random testing	05/06/2016	9.00	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	323.26	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	112.33	.00			516
050616	advertising	05/06/2016	485.00	.00			516
050616	advertising	05/06/2016	403.00	.00			516
050616	Program Supplies	05/06/2016	98.92	.00			516
050616	Program Equipment	05/06/2016	1,882.84	.00			516
050616	Program Equipment	05/06/2016	32.41	.00			516
050616	Program Equipment	05/06/2016	1,199.40	.00			516
050616	Program Supplies	05/06/2016	192.58	.00			516
050616	Rec Program Supplies	05/06/2016	56.52	.00			516
050616	Program supplies	05/06/2016	3.98	.00			516
050616	Program Supplies	05/06/2016	122.28	.00			516
050616	Senior Event	05/06/2016	164.54	.00			516
050616	rugs and towels for rec center	05/06/2016	58.50	.00			516
050616	coffee (Rec Center side)	05/06/2016	326.45	.00			516
050616	Inventory supplies	05/06/2016	1,020.47	.00			516
050616	Rec Program Supplies	05/06/2016	4.78	.00			516
050616	program supplies	05/06/2016	94.59	.00			516
050616	Rec Program Supplies	05/06/2016	38.94	.00			516
050616	Rec Program Supplies	05/06/2016	64.62	.00			516
050616	Tiny Tot supplies	05/06/2016	29.48	.00			516
050616	program supplies	05/06/2016	110.95	.00			516
050616	program supplies	05/06/2016	21.24	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	CPR Training	05/06/2016	27.00	.00			516
050616	Senior Event	05/06/2016	99.75	.00			516
050616	Special Events	05/06/2016	73.93	.00			516
050616	Dues and Fees	05/06/2016	129.00	.00			516
050616	KOM supplies	05/06/2016	46.64	.00			516
050616	Program supplies	05/06/2016	2.98	.00			516
050616	Mini Golf supplies	05/06/2016	25.30	.00			516
050616	Mini Golf	05/06/2016	58.11	.00			516
050616	Office Supplies	05/06/2016	19.98	.00			516
050616	Office Supplies	05/06/2016	266.16	.00			516
050616	Office supplies	05/06/2016	326.45	.00			516
050616	Utilities-Charter	05/06/2016	160.41	.00			516
050616	Utilities-Charter	05/06/2016	147.12	.00			516
050616	Inventory supplies	05/06/2016	56.01	.00			516
Total Rec Center:			8,429.92	.00			
050616	random testing	05/06/2016	40.50	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	Utilities - TCT phones/Internet	05/06/2016	84.79	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	25.32	.00			516
050616	C03 fuel tank	05/06/2016	795.88	.00			516
050616	Radiator C03	05/06/2016	844.00	.00			516
050616	painting supplies	05/06/2016	43.76	.00			516
050616	coffee, bottled water	05/06/2016	22.98	.00			516
050616	cell phone case	05/06/2016	9.96	.00			516
050616	spark plug - generator	05/06/2016	4.76	.00			516
050616	spark plug - pole saw	05/06/2016	4.95	.00			516
050616	propane	05/06/2016	25.16	.00			516
050616	propane	05/06/2016	26.52	.00			516
050616	propane	05/06/2016	26.86	.00			516
050616	propane	05/06/2016	26.86	.00			516
050616	propane	05/06/2016	26.18	.00			516
050616	propane	05/06/2016	26.86	.00			516
050616	grease	05/06/2016	9.96	.00			516
Total Solid Waste:			2,045.30	.00			
050616	random testing	05/06/2016	40.50	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	200.08	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	101.28	.00			516
050616	Cut off wheels	05/06/2016	10.35	.00			516
050616	Dump trailer nuts and bolts	05/06/2016	2.16	.00			516
050616	putty knives for asphalt	05/06/2016	44.95	.00			516
050616	Brent S boots	05/06/2016	129.99	.00			516
050616	paint supplies hallways	05/06/2016	25.94	.00			516
050616	Paint supplies hallway	05/06/2016	13.01	.00			516
050616	Painting supplies hallways	05/06/2016	228.86	.00			516
050616	painting supplys	05/06/2016	7.98	.00			516
050616	paint hallways	05/06/2016	149.92	.00			516
050616	Paint hallways	05/06/2016	83.97	.00			516
050616	Tire repair D11	05/06/2016	29.95	.00			516
050616	supplies	05/06/2016	22.90	.00			516
050616	Nuts & Bolts	05/06/2016	35.23	.00			516
050616	Wash spare pd vehicle	05/06/2016	9.00	.00			516
050616	lights for new sander	05/06/2016	60.42	.00			516
050616	security	05/06/2016	100.50	.00			516
050616	hallway project shop	05/06/2016	66.01	.00			516
050616	supplies hallway shop	05/06/2016	52.93	.00			516
050616	marking paint	05/06/2016	14.98	.00			516
050616	Propane forklift	05/06/2016	28.89	.00			516
050616	paint rollers	05/06/2016	5.58	.00			516
050616	CPR training	05/06/2016	27.00	.00			516
050616	Parking blocks	05/06/2016	480.00	.00			516
Total Street Maintenance:			1,972.38	.00			
050616	random testing	05/06/2016	4.50	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	51.54	.00			516
050616	shop supplies	05/06/2016	72.36	.00			516
050616	air controller sanitation trucks	05/06/2016	715.15	.00			516
050616	E06 and C05 tires	05/06/2016	1,366.10	.00			516
050616	E04 TCM	05/06/2016	824.74	.00			516
050616	skid shoes C02	05/06/2016	598.36	.00			516
050616	C02 tires	05/06/2016	1,509.08	.00			516
050616	SC006 alingment	05/06/2016	65.95	.00			516
050616	E04 TCM delivery	05/06/2016	45.54	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	D10 pump	05/06/2016	1,399.92	.00			516
050616	Hydraulic fittings	05/06/2016	220.03	.00			516
050616	D10	05/06/2016	56.08	.00			516
050616	B03 door handle	05/06/2016	9.61	.00			516
050616	credit	05/06/2016	166.00-	.00			516
050616	C06 hyd hoses	05/06/2016	144.22	.00			516
050616	D13 connectors	05/06/2016	1.99	.00			516
050616	D13 radio connectors	05/06/2016	9.34	.00			516
050616	D08 switch	05/06/2016	50.87	.00			516
050616	C06 tires	05/06/2016	377.27	.00			516
050616	Core credit	05/06/2016	125.00-	.00			516
050616	G06 hyd hose and fittings	05/06/2016	52.63	.00			516
050616	B03 thermostat	05/06/2016	36.18	.00			516
050616	D 13 sander crimps	05/06/2016	2.25	.00			516
050616	C03 windsheld	05/06/2016	284.59	.00			516
050616	B16 seat belt	05/06/2016	172.70	.00			516
050616	A07 motor asy	05/06/2016	76.50	.00			516
050616	B15 handle and latch	05/06/2016	164.74	.00			516
050616	Hyd fitting inventory	05/06/2016	610.32	.00			516
050616	G11 forklift hyd fittings	05/06/2016	38.08	.00			516
050616	Filter D10	05/06/2016	130.27	.00			516
050616	repair parts and supplies	05/06/2016	50.97	.00			516
050616	supplies	05/06/2016	9.61	.00			516
050616	repair parts and supplies	05/06/2016	4.50	.00			516
050616	Oil	05/06/2016	651.40	.00			516
Total Vehicle Maintenance:			9,516.39	.00			
050616	random testing	05/06/2016	13.50	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	56.02	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	75.96	.00			516
050616	gloves	05/06/2016	12.98	.00			516
050616	ammonia probe	05/06/2016	776.40	.00			516
050616	lab equipment calibration	05/06/2016	652.00	.00			516
050616	security monitoring - Lab	05/06/2016	85.50	.00			516
Total Waste Water:			1,672.36	.00			
050616	random testing	05/06/2016	22.50	.00			516
050616	Utilities - TCT phones/Internet	05/06/2016	30.32	.00			516
050616	Utilities - Verizon - Cell phones	05/06/2016	127.55	.00			516
050616	pvc fittings	05/06/2016	3.97	.00			516
050616	2 - 1" brass caps, 2 - 1 1/4 brass	05/06/2016	27.64	.00			516
050616	raw water repairs	05/06/2016	18.59	.00			516
050616	raw water repairs	05/06/2016	5.43	.00			516
050616	supplies	05/06/2016	68.94	.00			516
050616	blade	05/06/2016	25.20	.00			516
050616	weed mat, Hillcrest rw drain	05/06/2016	9.99	.00			516
050616	tracer wire	05/06/2016	66.26	.00			516
050616	mini excavator rental - rw drain re	05/06/2016	278.95	.00			516
050616	wheel	05/06/2016	17.50	.00			516
050616	rebar	05/06/2016	13.48	.00			516
050616	bleach, mop head, plastic pail	05/06/2016	37.95	.00			516
050616	credit on return of 1 1/2 ball valve	05/06/2016	11.00-	.00			516
050616	1 1/2 ball valve	05/06/2016	41.99	.00			516
050616	credit on return of brass fittings	05/06/2016	5.73-	.00			516
050616	brass fittings	05/06/2016	14.96	.00			516
050616	pvc fittings	05/06/2016	2.58	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
050616	water sample shipping	05/06/2016	46.77	.00			516
050616	line locator	05/06/2016	3,559.15	.00			516
050616	tool box shelves for service truck	05/06/2016	505.82	.00			516
050616	3 paint markers	05/06/2016	13.20	.00			516
050616	8" gate valve, riser tops and 8" g	05/06/2016	1,047.71	.00			516
050616	8" gland pack	05/06/2016	23.15	.00			516
050616	8" valve, gland packs, 3 piece val	05/06/2016	1,070.08	.00			516
050616	8" stainless steel clamps	05/06/2016	9.74	.00			516
050616	tapping saddle, gland packs, solid	05/06/2016	580.68	.00			516
050616	galvanized fittings, emery cloth	05/06/2016	68.80	.00			516
050616	labor to tap 6" plug	05/06/2016	85.00	.00			516
050616	hose clamps	05/06/2016	43.52	.00			516
050616	pvc fittings	05/06/2016	33.99	.00			516
050616	meter pit for city shop, 4 - 6 gland	05/06/2016	2,436.64	.00			516
050616	3 - 1 1/4" pvc caps	05/06/2016	5.37	.00			516
050616	pipe and fittings for BBHC raw wat	05/06/2016	1,192.17	.00			516
050616	2 - 8" couplers for BBHC raw wat	05/06/2016	410.00	.00			516
050616	water sample testing	05/06/2016	240.00	.00			516
050616	rental for long reach excavator to	05/06/2016	1,462.00	.00			516
050616	100 - Kamstrup 5/8 x 3/4 water m	05/06/2016	20,018.43	.00			516
050616	fittings and gland packs for raw w	05/06/2016	807.57	.00			516
050616	8 x 3/4 tapping saddles, Monume	05/06/2016	216.00	.00			516
050616	18" fire hydrant extension, Monu	05/06/2016	702.55	.00			516
050616	equipment rental, Monument Stre	05/06/2016	6,025.00	.00			516
Total Water:			41,400.41	.00			
Total 129981:			107,017.15	.00			
UNUM LIFE INS - LTD							
127843							
043016	LONG TERM DISABILITY - PRE	05/09/2016	2,935.56	2,935.56	05/09/2016		516
Total :			2,935.56	2,935.56			
Total 127843:			2,935.56	2,935.56			
UNUM LIFE INSURANCE - LIFE							
127935							
043016	UNUM Life Insurance Premium	05/06/2016	1,628.22	1,628.22	05/06/2016		516
Total :			1,628.22	1,628.22			
Total 127935:			1,628.22	1,628.22			
US POSTMASTER							
129112							
05012016	2 MONTHS POSTAGE FOR UTIL	05/01/2016	3,700.00	.00			516
Total :			3,700.00	.00			
Total 129112:			3,700.00	.00			
VALLEY SCHOOL							
123412							
050416	ALUMINUM CAN CONTEST	05/04/2016	184.00	.00			516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			184.00	.00			
Total 123412:			184.00	.00			
VAN DUSEN, LISA							
130637							
042916	REIMBURSE FOR MILEAGE	04/29/2016	39.79	.00			516
Total :			39.79	.00			
Total 130637:			39.79	.00			
WAPITI SCHOOL							
123428							
050416	ALUMINUM CAN CONTEST	05/04/2016	7.25	.00			516
Total :			7.25	.00			
Total 123428:			7.25	.00			
WATCO POOLS							
10370							
20310	POOL CHEMICALS	04/07/2016	607.27	.00			516
Total :			607.27	.00			
Total 10370:			607.27	.00			
WESCO RECEIVABLES CORP							
10480							
817393	SAFETY SUPPLIES	04/21/2016	512.00	.00			516
Total :			512.00	.00			
Total 10480:			512.00	.00			
WYOMING ASSN OF MUNICIPALITIES							
10770							
14909	MEETING EXPENSE - MAYOR B	05/03/2016	80.75	.00			516
Total :			80.75	.00			
Total 10770:			80.75	.00			
WYOMING DEPARTMENT OF WORKFORCE SERVICES							
10670							
043016	CONTRIBUTIONS	05/06/2016	6,696.06	6,696.06	05/06/2016		516
043016	VOLUNTEERS PD	05/06/2016	9.40	9.40	05/06/2016		516
043016	VOLUNTEERS REC	05/06/2016	23.49	23.49	05/06/2016		516
Total :			6,728.95	6,728.95			
Total 10670:			6,728.95	6,728.95			
10810							
042616	UNEMPLOYMENT FOR 1ST QT	04/26/2016	4,148.00	4,148.00	04/26/2016		516
042616	UNEMPLOYMENT FOR 1ST QT	04/26/2016	632.96	632.96	04/26/2016		516

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
042616	UNEMPLOYMENT FOR 1ST QT	04/26/2016	1,845.89	1,845.89	04/26/2016		516
042616	UNEMPLOYMENT FOR 1ST QT	04/26/2016	1,671.12	1,671.12	04/26/2016		516
Total :			8,297.97	8,297.97			
Total 10810:			8,297.97	8,297.97			
WYOMING DEPT OF AGRICULTURE							
123502							
1901-1 2016	POOL LICENSING FEES	04/18/2016	50.00	.00			516
1901-2 2016	POOL LICENSING FEES	04/18/2016	50.00	.00			516
1901-3 2016	POOL LICENSING FEES	04/18/2016	50.00	.00			516
1901-4 2016	POOL LICENSING FEES	04/18/2016	50.00	.00			516
1901-5 2016	FOOD LICENSING FEE - REC C	04/18/2016	50.00	.00			516
Total :			250.00	.00			
Total 123502:			250.00	.00			
WYOMING LAW ENFORCEMENT ACADEMY							
10900							
S-9571	WLEA - C12	03/31/2016	645.00	.00			516
Total :			645.00	.00			
Total 10900:			645.00	.00			
WYOMING MUNICIPAL POWER AGENCY							
10920							
043016	POWER PURCHASE - APR 2016	04/30/2016	647,332.70	.00			516
Total :			647,332.70	.00			
Total 10920:			647,332.70	.00			
WYOMING RETIREMENT SYSTEM							
10950							
125532-4	CONTRIBUTIONS -	05/06/2016	70,185.31	70,185.31	05/06/2016		516
Total :			70,185.31	70,185.31			
Total 10950:			70,185.31	70,185.31			
YELLOWSTONE REGIONAL AIRPORT							
11150							
050116	MAY FUNDING	05/01/2016	16,465.75	.00			516
Total :			16,465.75	.00			
Total 11150:			16,465.75	.00			
Grand Totals:			1,183,932.57	92,765.50			

Payroll Total \$237,284.60

TOTAL \$1,421,217.17

<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>	<u>Inventory Number</u>	<u>GL Period</u>
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
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MEMORANDUM OF UNDERSTANDING
Professional Services Agreement

This Memorandum of Understanding and Professional Services Agreement is made and entered into by and between Park County, Wyoming, who shall be known as the "COUNTY" and the City of Cody, a Wyoming Municipal Corporation, who shall be known as the "CITY". The purpose of the Memorandum and Agreement is to establish mutually agreed upon services that will be provided by the CITY, COUNTY or both, regarding the Law Enforcement Center (excluding the secured area of the jail), at 1402 Riverview Drive, Cody, Wyoming and associated costs with the operation of said center. The parties therefore agree to the following:

1. The term of the agreement shall be perpetual or for the life of the building. It shall remain in full force and effect until terminated by either party. Termination shall be in writing at least three hundred and sixty five (365) days in advance. The agreement may only be modified in writing after either party request modification(s) and after the governing bodies mutually agree to said modifications.
2. An annual review of compliance with the terms and conditions of the agreement shall be conducted by parties designated by the COUNTY and the CITY between January and February of each year. The results of this review including any recommended modifications and adjustments to costs, fees and expenses, including the number and percentage of incidents by agency from the previous twelve months shall be provided to the governing boards of the COUNTY and the CITY. The COUNTY'S designated parties will be the Chairman of the Board of County Commissioners and the Sheriff, or their designees. The CITY'S designated parties will be the Mayor, the City Administrator and the Chief of Police, or their designees. The results of this review shall be provided to the governing boards of the COUNTY and CITY and said review shall include but not be limited to the effectiveness of this agreement and any recommended changes thereto. No modifications or adjustments to this agreement, including modifications or adjustments to the costs, fees, expenses and other amounts established herein, shall be effective until the process described above has been followed, and until a written amendment has been approved and signed by both Governing Bodies.
3. The COUNTY shall provide custodial services to the CITY which shall include but not be limited to: interior cleaning, vacuuming, dusting and bathroom maintenance. Said services shall occur at a minimum of every other day; excluding weekends and holidays. CITY shall pay to the COUNTY annually fifty percent of the total annual cost or \$23,145.35 (50% of \$46,290.70) for the cost of janitorial services. Additionally, CITY shall pay to the COUNTY annually fifty percent of the total annual cost or \$3,772.50 (50% of \$7,545) for cleaning supplies and interior supplies for replenishing general

custodial supplies including but not limited to light bulbs, air handler filters, toilet paper and cleaning supplies that shall be used by the COUNTY. Other maintenance such as carpet shampooing, floor washing, etc. shall be scheduled as needed by the maintenance staff. The COUNTY will also maintain all exterior lighting.

4. The COUNTY and the CITY agree that in regards to the Law Enforcement Administration Facility, the COUNTY shall provide an estimate of anticipated repairs for the facility for consideration during the annual review. The COUNTY and the CITY agree to allocate in each respective budget funds to cover 50% of the mutually approved budgeted repair costs. The CITY will reimburse the COUNTY for its share of the actual repair costs within forty-five (45) days of being invoiced by the COUNTY for the CITY share of the repair costs. If the COUNTY determines an emergency exists, the unanticipated repairs shall be shared at 50% by the CITY and COUNTY respectively.
5. The CITY shall provide exterior maintenance to the grounds of the facility including, but not limited to parking lot striping, sweeping, snow removal and plowing, landscaping maintenance, watering, weed control on property, including inside fenced areas and exterior window washing. The COUNTY shall provide a credit to the CITY's monthly bill reflecting fifty percent of the total annual cost or \$4,762 (50% of \$9,523). In the event that parking lot repairs, repaving or other capital repairs, improvements and other requirements are necessary, the CITY and COUNTY shall mutually agree to a funding mechanism which shall be part of the normal budgeting process for each appropriate party. In addition, the COUNTY will maintain all exterior cameras.
6. The COUNTY and CITY shall have access to all shared facilities related to the Law Enforcement Center including the meeting room, conference room, work-out facilities and the garage. The COUNTY and CITY agree to coordinate the use of those areas for law enforcement purposes. The COUNTY and the CITY agree to share maintenance and replacement costs within shared facilities on an even basis. The COUNTY and CITY agree to pay equally in the cost of equipment for the workout and training rooms. However, the COUNTY and CITY agree that each may purchase items for the shared areas for the benefit of everyone if funds are available from one agency and not the other, without an expectation for reimbursement from the other agency.
7. The CITY agrees to pay 12.5% of the electric and 12.5% of the demand on a monthly basis. The CITY agrees to pay 12.5% of the monthly sewer and water costs. In the event it is determined that these fees do not represent the actual costs of providing services, said annual fees will be adjusted.
8. The CITY agrees to pay COUNTY a base fee of two hundred thirty six thousand four hundred forty nine dollars and twenty three cents (\$236,449.23) in twelve (12) monthly payments of nineteen thousand seven hundred four dollars and ten cents (\$19,704.10)

for "Dispatcher Wages and Benefits". Said base fee is calculated from the Total Dispatch wages and benefits (EXHIBIT A) multiplied by the percentage of total police department incidents generated the preceding year (EXHIBIT B). Incidents shall be defined as a call for service initiated for documentation purposes as received either by an individual or generated by the Officer for a legal record of a call for service to be used for court and/or statistical tracking purposes and such incident types that shall be billable are outlined in EXHIBIT D. In addition, the CITY agrees to pay COUNTY fifty thousand dollars (\$50,000) in twelve (12) monthly payments for services as described in EXHIBIT C. Said costs shall be proportionately shared by COUNTY and CITY based upon prior year actual and for this contract shall be \$50,000. Said costs shall include those paid out of the COUNTY general fund and shall exclude expenses paid from the COUNTY E911 fund.

A summary of this agreement is as follows:

	Yearly	Monthly
1. Dispatch Labor Costs:	\$236,449.23	\$ 19,704.10
2. Capital Equipment Costs:	\$ 50,000.00	\$ 4,166.67
3. Inside Maintenance Supply Costs:	\$ 3,772.50	\$ 314.38
4. Inside Maintenance Labor Costs:	\$ 23,145.35	\$ 1,928.77
5. Outside Maintenance Costs:	\$ -4,762.00	\$ -396.83
6. Building Insurance Costs:	\$ 3,226.37	\$ 268.86
Total Contract Cost:	\$311,831.45	\$ 25,985.95

9. The CITY agrees to the following conditions related to Computer Systems and Data Networks. Any CITY purchases of computer workstations and other network devices, printers, cameras, scanners, etc., will be coordinated and compatible with COUNTY information technology purchasing guidelines. Any CITY purchases of servers, operating systems, software or other integrated programs will be planned and approved by the COUNTY prior to use. The COUNTY agrees the CITY can purchase and install any and all equipment related to network access provided it is compatible and agreed to by the COUNTY. The COUNTY agrees to provide services that meet current Law Enforcement requirements for security and confidentiality. Any purchases made by the CITY that shall not be integrated with the County Systems and Data Networks shall not need COUNTY approval.
10. The COUNTY shall provide access to any and all record produced by COUNTY through the Dispatch Center as it is related to CITY business. Records include, but are not limited to logs, reports, phone systems, phone recordings, radio transmissions and computerized records including email. The request for records may be verbally or in

Dispatcher Wages & Benefit Amounts

	From Last Agreement	For New Agreement CY 2015
Gross Wages	\$310,725.95	\$330,174.63
OT Wages	\$23,576.56	\$15,609.83
Social Security	\$20,518.17	\$20,202.49
Medicare	\$4,798.58	\$4,750.64
Retirement	\$46,553.12	\$49,086.30
Workers Comp	\$10,293.25	\$10,675.42
Other Benefits	\$71,022.60	\$63,441.00
TOTAL	\$487,488.23	\$493,940.31
	46.13%	47.87%
City Share	\$224,878.32	\$236,449.23

Summary Reference for Page 3 of Agreement

Yearly	From Last Agreement	For New 2015 Costs
1. Dispatch Labor Costs	\$224,732.07	\$236,449.23
2. Capital Equipment Costs	\$50,000.00	\$50,000.00
3. Inside Maint Supply Costs	\$3,930.00	\$3,772.50
4. Inside Maint Labor Costs	\$23,363.19	\$23,145.35
5. Outside Maint Costs	-\$4,762.00	-\$4,762.00
6. Building Insurance Costs	\$3,049.25	\$3,226.37
Total Yearly Contract Cost	\$300,312.26	\$311,831.45
Monthly Contract Cost	\$25,026.02	\$25,985.95

**Console Yearly Maint Costs Beginning 2017 Agreement
City's portion based on annual incident %**

Yearly	Yearly	Monthly
1. Year 1 (warranty)	\$0.00	\$0.00
2. Year 2 (due Jan 2017)	\$16,035.00	\$1,336.25
3. Year 3 (due Jan 2018)	\$16,837.00	\$1,403.08
4. Year 4 (due Jan 2019)	\$17,679.00	\$1,473.25
5. Year 5 (due Jan 2020)	\$18,563.00	\$1,546.92

EXHIBIT B

Use of the Park County Sheriff's Office
Communications Center resources
by LOGGED incidents only

For Calendar Year 2015

amount/total=%			
agency	total	percent	of total
	10218	24490	41.7232%
	11724	24490	47.8726%
	365	24490	1.4904% <data for graph>
	55	24490	0.2246%
	267	24490	1.0902%
	28	24490	0.1143%
	1833	24490	7.4847%

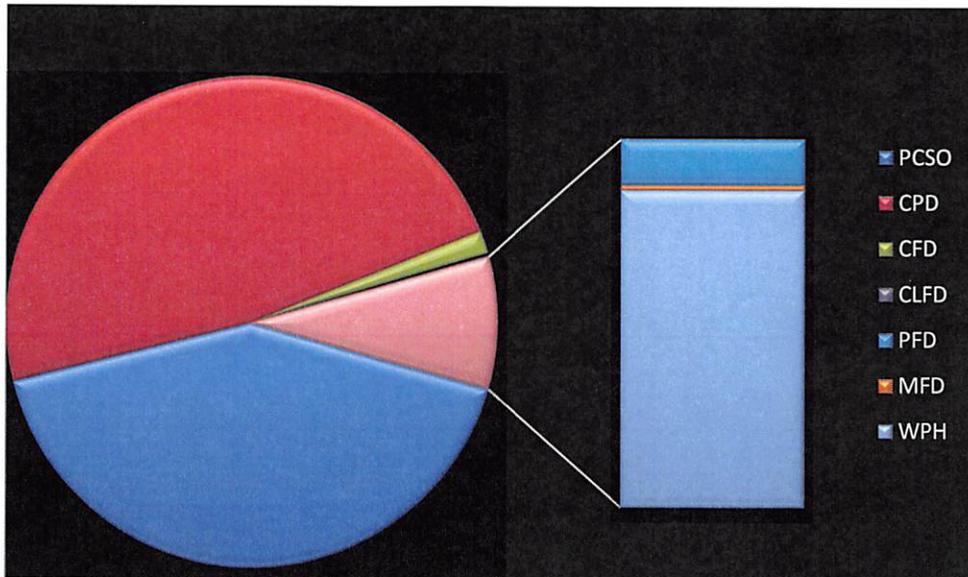


EXHIBIT C

GENERAL DISPATCH SERVICES

- Receive all calls for service, including 911 calls and to dispatch appropriate emergency personnel and police officers, and document accordingly, in Rims system.
- Receive all incoming calls for police department employees and to receive police related messages; Except that the CITY agrees to utilize "direct dial" or cell phones for phone calls whenever practical, especially for personal calls; and to use voice mail for messages as much as possible.
- Receive after-hours reports of any adverse situations regarding city utilities and make appropriate notifications to city personnel accordingly.
- To coordinate and perform all NCIC/NLETS/WYCJIN transactions necessary for Cody Police activities. (this includes pawn tickets) and enforce system rules as necessary.
- To coordinate warrant confirmation, including that for all municipal warrants.
- Provide Vehicle Registration information, caller information, or other record data requested by officers responding to calls for service.
- Related to 911 Services as applicable to Cody Police operations; Create and maintain Master Streets Address Guide (MSAG) for accurate location of calls; Maintain Intrado portion of MSAG database for 911 system integration; maintain E911 mapping integration for 911 caller location;
- Related to the Rims software: Provide overall general support services for operation of the RIMS suite of software; To provide general support assistance with the RIMS suite that only Cody Police has (property room, iRims,); Adjust and manage data tables that configure and standardize system use; make modifications to data, as necessary, to ensure accuracy of entered data; maintain and update special Rims files used by officers (probation, premise, streets, protection order, etc).

ADDITIONAL SERVICES

- Provide integration on Dispatch Consoles for 2 conventional radio channels and 3 Wyolink talkgroups shall for the purpose of dispatching calls for service and communicating with Police personnel.
- Provide integration on Dispatch Consoles for 1 conventional radio channel for the purpose of communicating with City Utilities personnel, when necessary.
- Provide space for placement of 4 consolette radios in Radio Room
- Provide space for 4 antennas and feed lines on tower at 210 foot, 200 Foot, 130 foot and 115 foot levels to accommodate Police and City radio systems.
- Provide logging recorder channels for 6 radio channels and software to access those recordings.
- Provide NEC Telephone Interfaces and basic telephone service for up to 16 Telephones (telephones to be provided by City)
- Provide telephone voice mail service for up to 40 users.
- Provide logging recorder export of any phone calls or radio traffic related to Cody Police activity that may be available on County Logging Recorder.
- Internet Firewall protection for up to 25 Computers
- Redundant Internet Access for up to 25 computers (subject to Firewall restrictions)
- Interconnect Services for other County Telephone systems (Courthouse, annex, etc)
- Access for 1 outside Terminal Service User (School Resource Officer -Locked down by location IP address)
- Provide computer network switch connectivity for up to 25 computers.
- Provide Up to 25 Anti-Virus client agents for Police Computer Workstations.
- Computer Domain Access for up to 40 users.
- Access for up to 40 Exchange Server internal Clients (Microsoft Outlook – Email Etc)
- Data Link Services between Law Enforcement & Courthouse (Misc Data Services)

EXHIBIT D

Cody Police Department Incidents by Type

INC TYPE	INCIDENT DESCRIPTION	INC TYPE	INCIDENT DESCRIPTION	INC TYPE	INCIDENT DESCRIPTION
911HU	911 Hang-Up Call	DISORDER	Disorderly Conduct	PEDSTOP	Pedestrian Stop
ABANDVEH	Abandoned Vehicle	DISTURB	Disturbance	PERMIT	Permit
ADMIN	Administrative Duty	DOMESTIC	Domestic	PERSON-F	Person-Found
AGGASLT	Aggravated Assault	DRILL	Drill/Exercise	PERSON-L	Person-Lost
AIRCRAH	Aircraft Crash	DRUGS	Drug Related	PHONE	Phone Related Complaint
AIREMER	Aircraft Emergency	ESCAPE	Escape	PRISNTRN	Prisoner Transport
AIRSEC	Airport Security	ESCORT-F	Escort-Funeral	PROBCHK	Probation Check
ALARM	Intrusion/Holdup	ESCORT-M	Escort-Miscellaneous	PROBVIOL	Probation Violation
AMBULANC	Ambulance Call	EXPATROL	Extra Patrol Request	PROPFOUN	Property-Found
ANIMAL-B	Animal Bite	EXPLOSIV	Explosives Disposal	PROPLOST	Property-Lost
ANIMAL-D	Animal - Deceased	FIRE	Fire Call	PROTORDR	Protection Order
ANIMAL-L	Animal-Lost	FIREWORK	Fireworks Complaint	PROWLER	Prowler
ANIMAL-N	Animal-Noisy	FLAGDOWN	Officer Flagged Down	REDDI	Reddi Report
ANIMAL-O	Animal Call - Other	FOLLOWUP	Followup	ROADHAZ	Road Hazard/Blockage
ANIMAL-R	Animals on Roadway	FORGERY	Forgery/Counterfeit Complai	ROBBERY	Robbery
ANIMAL-S	Animal-Stray	FRAUD	Fraud Related	RUNAWAY	Runaway Juvenile
ANIMAL-T	Animal-Trap Request	HARASS	Harassment	SECCKECK	Security Check
ANONTIP	Crime Tip- CPD	HAZARD	Safety Hazard	SEXASSLT	Sexual Assault
AOA	Assist other Agency	HAZMAT	Hazmat Call	SIGNLAW	SIGNAGE LAW VIOLATION
ASSAULT	Assault	HOMICIDE	Homicide	SMOKING	Underage Smokers
ATL	Attempt to Locate	INCORRIG	Incorrigible Juvenile	SPECINC1	Special Incident 1
AUTOBURG	Auto Burglary	INFO	Informational	STOLEPLT	Stolen License Plates
BADCHECK	Bad Checks Complaint	INTOXSUB	Intoxicated Subject	STOLEVEH	Stolen Vehicle
BARWALK	Bar Walk-Through	KIDNAP	Kidnapping	SUICIDE	Suicide Attempt/Threat
BODYFOUN	Body Found	LIQLAWS	Liquor Laws - Other	SUSPACT	Suspicious Activity
BOMBCALL	Bomb Threat	LITTER	Littering	SWARRANT	Search Warrant
BURGLARY	Building Burglary	MENTAL	Mental Problem	THEFT	Theft
CCS	Council Community Services	MESSAGE	Deliver Message	THREATS	Threats
CHILDWEL	Child Welfare	MISCASST	Miscellaneous Assistance	TRAFCOMP	Traffic Complaint
CITCON	Citizen Contact	MVC	Motor Vehicle Crash	TRAFSTOP	Traffic Stop
CIVATMPT	Civil Attempt	NCIC	NCIC/WCJIN Related	TRAIN	Training Duty
CIVDISPU	Civil Dispute	NOTIFY	Notify City Departments	TRESPASS	Trespass Complaint
CIVSTDBY	Civil Standby	NUISANCE	Nuisance Complaint	UNKNOWN	Unknown Call Type
COMPUTER	Computer Crimes	OPENDOOR	Open Door/Window	WARATMPT	Warrant Service Attempt
CONTBURN	Controlled Burn	OTHERACC	Other Accident	WATER	Water Use Violation
CRIMSUMM	Criminal Summons Attempt	OTHERLAW	Other Law Violations	WEAPONS	Weapons Offense
CUSTODY	Custody Dispute	PARKING	Parking Problem	WELFARE	Welfare Check
DISASTER	Natural Disaster	PATROLX	Patrol-Extra		

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Lee Ann Reiter; Sam Garcia
Organization Represented Cody Stampede Parade Committee
Date you wish to appear before the Council Next Scheduled Meeting
Mailing Address 1313 Coulter St Telephone 899-6325
E-Mail Address LA. Reiter @ hotmail.com
Preferred form of contact: Telephone Either OK E-Mail _____
Names of all individuals who will speak on this topic Lee Ann Reiter;
Sam Garcia
Event Title (if applicable) Cody Stampede Parades; July 2, 3, 4
Date(s) of Event (if applicable) July 2, 3, 4 2016
Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Kiddies Parade July 2, and Stampede parades July 3 & 4 - seeking City approval to hold those 3 events including entertainment at city park in the Band shell
Which City employee(s) have you spoken to about this issue? _____
Signature [Signature] Date 1-12-2015

MEETING DATE: MAY 17, 2016

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

AGENDA ITEM SUMMARY REPORT

Bid 2016-06 (1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body

ACTION TO BE TAKEN:

Approve the award of Bid 2016-06 to Jacks Truck and Equipment Company for one 2017 Freightliner M2106 cab and chassis with a Southwestern Challenger body in the amount of \$181,000.00 with the optional grabber attachment in the amount of \$7,500.00, making a net total amount of \$188,500.00.

SUMMARY OF INFORMATION:

A request has been made in the FY 2016/2017 budget for the purchase of a new sanitation truck. This unit will be used within the Solid Waste Division to replace equipment that has become unreliable. The equipment will not be received until after the start of the new fiscal year.

A 2000 Freightliner with a 2006 Impac body was offered in trade.

Bid packets were sent to Ameri-Tech Equipment Co., Kois Brothers, Jacks Truck and Equipment, Lariat International, Able Equipment, CMI-TECO, McNeilus, Greiner Motor Company, TriState Truck and Equipment, IState Truck Center, McCandless Truck Center LLC, Peterbilt of Wyoming, Montana Peterbilt, Elliott Sanitation Co., and Northern Truck Equipment.

Four bidders submitted nine bids. This bid was opened at City Hall on May 9, 2016.

A 2000 Freightliner FL80 cab and chassis with a 2006 Impac compaction body was offered as a trade.

Greiner Motor Company, Casper, WY, submitted a letter of no bid.

Jacks Truck and Equipment, Gillette, WY, submitted the following bids:

(1) 2017 Freightliner M2106 cab and chassis with a Southwestern Challenger body in the amount of \$181,000.00.

- This bid included pricing for an optional grabber attachment in the amount of \$7,500.00.

(1) 2017 Freightliner M2106 cab and chassis with a Southwestern Challenger body in the amount of \$182,500.00, less a trade in value of \$7,500.00, leaving a net total bid of \$175,000.00.

- This bid included pricing for an optional grabber attachment in the amount of \$7,500.00.

AGENDA ITEM NO. _____

- (1) 2017 Freightliner M2106 cab and chassis with a G-S Products CL8131 body in the amount of \$191,640.45, less a trade in value of \$7,500.00, leaving a net total bid of \$184,140.45.
 - This bid included pricing for an optional grabber attachment in the amount of \$2,100.00.
- (1) 2017 Freightliner M2106 cab and chassis with a Labrie Sprinter body in the amount of \$207,372.00, less a trade in value of \$7,500.00, leaving a net total bid of \$199,872.00.
 - This bid includes the grabber attachment at no extra cost.

Kois Brothers Equipment, Billings, MT, submitted the following bids:

- (1) Peterbilt 320 cab and chassis with a G-S Products CL8131 body in the amount of \$220,128.45, less a trade in value of \$7,500.00, leaving a net total bid of \$212,628.45.
 - This bid included pricing for an optional grabber attachment in the amount of \$2,100.00.
- (1) 2014 Freightliner M2 cab and chassis with a G-S Products CL8131 body in the amount of \$207,680.90, less a trade in value of \$7,500.00, leaving a net total bid of \$200,180.90.
 - This bid included pricing for an optional grabber attachment in the amount of \$2,100.00.

Peterbilt of Wyoming, , submitted the following bids:

- (1) 2017 Peterbilt 320 cab and chassis with a Southwestern Challenger body in the amount of \$206,971.00.
 - This bid included pricing for an optional grabber attachment in the amount of \$7,500.00.
- (1) 2017 Peterbilt 320 cab and chassis with a Lebric body in the amount of \$226,843.00, less a trade in value of \$7,500.00, leaving a net total bid of \$219,343.00.
 - This bid includes the grabber attachment at no extra cost.

The trade in being provided has recently had a new Cummins engine installed. This work will extend the life of the truck. Given the low trade in value staff would like to keep this unit as an additional backup unit for the Solid Waste Division.

FISCAL IMPACT

Funding for this equipment has been budgeted for in the Fiscal Year 2016/2017 budget.

ALTERNATIVES

Approve or deny the award of Bid 2016-06 to Jacks Truck and Equipment Company for one 2017 Freightliner M2106 cab and chassis with a Southwestern Challenger body in the amount of \$181,000.00 with the optional grabber attachment in the amount of \$7,500.00, making a net total bid of \$188,500.00.

AGENDA ITEM NO. _____

ATTACHMENTS

1. Bid packet 2016-06

AGENDA & SUMMARY REPORT TO:

1. Brett Osborne, Greiner Motor Company, Brett.Osborne@greinerford.com
2. Josh Olson, Jacks Truck and Equipment, jolson1@jacksinc.com
3. Eric Ranum, Kois Brothers Equipment, eranum@koisbrothers.com
4. Keith Sheffield, Peterbilt of Wyoming, keith@pbwyo.com



TABLE OF CONTENTS

BID NO. 2016-06 (1) NEW 2016 DIESEL CAB/CHASSIS and (1) NEW 2016 AUTOMATED COMPACTION BODY

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2016-06

	<u>Pages</u>
1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW)	↓ 1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4-14

For more information: City of Cody 307-527-7511

Bid No. 2016-06

(1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body

The City of Cody will receive sealed bids until 2:00 p.m., 5/9/16 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body** with an option to trade in **(1) 2000 Freightliner FL80 cab and chassis with (1) 2006 Impac compaction body.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing kylieh@cityofcody.com. Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of **5%** of the total bid amount.

Dated this 19th day of April, 2016

Cynthia Baker
Administrative Services Officer

PUBLISH: April 26th, 2016
May 3rd, 2016



**INSTRUCTIONS: (1) New 2016 Diesel Cab/Chassis and
(1) New 2016 Automated Compaction Body
BID REQUEST NUMBER 2016-06**

The Bidder agrees to provide **(1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2000 Freightliner FL80 cab and chassis VIN 1FVXJFBB3YHF10327 with (1) 2006 30yd Impac compaction body SN1B20060838**. The bidder shall complete every space in the Bid 2016-06 City of Cody Specifications Form on page 4-14 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Compiled Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

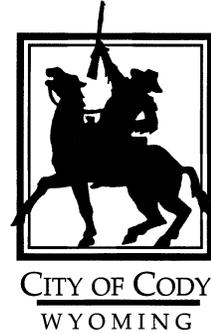
All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2016-06, (1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 5/9/16. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form
**Bid No. 2016-06 (1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated
 Compaction Body**



City of Cody, Wyoming

Governing Body
 City of Cody
 PO Box 2200
 1338 Rumsey Avenue
 Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New 2016 Diesel Cab/Chassis and (1) New 2016 Automated Compaction Body**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2000 Freightliner FL80 cab and chassis VIN 1FVXJFBB3YHF10327 with (1) 2006 30yd Impac compaction body SN 1B20060838.**

The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
--------------	----------	------	-------------

Bid for:	\$ _____
----------	----------

Less trade if any:	\$(_____)
--------------------	-------------

Net Total Bid	\$ _____
---------------	----------

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

Signature

Typed or Printed Name

Company

Mailing Address

City, State and Zip

E-mail Address

MINIMUM SPECIFICATIONS

(1) NEW 2016 DIESEL POWERED CAB & CHASSIS

THE BIDDER SHALL COMPLETE EVERY SPACE IN BIDDER'S RESPONSE COLUMN BY MARKING UNDER **YES** OR **NO** TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

VEHICLE CONFIGURATION

YES **NO**

- | | | |
|--|-------|-------|
| 1. Set back front axle. | _____ | _____ |
| 2. Two door day cab with sit down dual-drive with dual instrument cluster. | _____ | _____ |
| 3. Hydraulic system setup to be transmission mounted PTO. | _____ | _____ |

FRAME

- | | | |
|---|-------|-------|
| 1. Gross Vehicle Weight: 59,000 lbs. minimum., this weight rating is due to the front axle tire size. | _____ | _____ |
| 2. Back of cab to trunnion measurement to accommodate successful trash compactor bidder's body. | _____ | _____ |
| 3. After frame over-hang to accommodate successful trash compactor bidder's body. | _____ | _____ |
| 4. Heavy-duty minimum 11/32 X 3.5" X10-15/16 steel. | _____ | _____ |
| 5. 1/4" c-channel inner frame reinforcement. | _____ | _____ |
| 6. Two (2) front frame mounted tow hooks. | _____ | _____ |
| 7. Two (2) rear frame mounted tow hooks. | _____ | _____ |

FRONT AXLE

- | | | |
|---|-------|-------|
| 1. 20,000 lb. Front axle (Meritor FL941 or equivalent). | _____ | _____ |
| 2. 20,000 lb. taper leaf front springs. | _____ | _____ |
| 3. Heavy duty front shock absorbers. | _____ | _____ |
| 4. Minimum SAE turning radius is to be 37 feet. | _____ | _____ |

REAR AXLE

YES **NO**

- 1. RT-46-160 46,000 lb. R-series tandem rear axles or equivalent with driver controlled locking differential in forward rear and rear-rear axle. Gear ratio to match truck builders specs. _____
- 2. Tuftrac 46,000# rear spring suspension or equivalent. _____
- 3. Cab mounted interaxle differential lock with lighted display. _____

TRANSMISSION

- 1. Allison pushbutton controlled 3000 RDS automatic 6 speed transmission with PTO provision, Auto-Neutral with service brake wtec calibration (package 168) with dash mounted switch. _____
- 2. Vehicle interface wiring with body builder connector. _____
- 3. Transmission oil cooler. _____
- 4. Transynd synthetic fluid (tes-295 compliant). _____
- 5. Transmission to carry a min. 2 yr. unlimited mileage factory warranty. _____

ENGINE

- 1. Diesel powered, minimum 350 H.P., electronic controlled with a minimum of 1000 LB/FT of torque. _____
- 2. The largest two stage air cleaner available with outside intake, and air restriction indicator. _____
- 3. Heaviest duty radiator available. _____
- 4. Heavy duty coolant hoses with constant tension hose clamps. _____
- 5. 115 volt 1000 watt (min.) engine block heater with remote mount receptacle. _____
- 6. Fuel/water separator with heater. _____
- 7. Anti-freeze to -60F degrees below zero. _____
- 8. Engine to carry a minimum 2 year, unlimited mileage warranty. _____

ENGINE continued

YES **NO**

- 9. Exhaust to be mounted outboard, right side under cab with vertical pipe mounted as far in from the corner of cab as to not obstruct the view of the operator. _____
- 10. Horton drivemaster on/off fan drive or equivalent. _____
- 11. Minimum 18.7 C.F.C. air compressor. _____
- 12. Minimum 12 volt 160 amp. alternator. _____

BRAKE SYSTEM

- 1. Dual air brake system with four-way ABS. _____
- 2. Parking brake shall have (4) spring brake chambers and a dash mounted warning light. _____
- 3. Bendix AD-9 or equivalent air dryer with heater. _____
- 4. Low air pressure warning light and alarm. _____
- 5. Minimum of 16.5"x6" front cam type brakes. _____
- 6. Minimum of 16"x7" rear cam type brakes. _____
- 7. Rock guards on all brakes. _____
- 8. BW (or equivalent) thermostatically controlled automatic purge valve on wet air tank. _____
- 9. All other air tanks to have a manual drain valve. _____
- 10. S-Cam type "Q" Series front and rear brakes with automatic slack adjusters or equivalent. _____
- 11. Air tanks to be mounted inboard or mounted in the cab entry steps above the exhaust system. _____

ELECTRICAL SYSTEM

- 1. Two (2) 31T type batteries with a combined minimum of 1800 C.C.A. _____
- 2. All lights and reflectors must conform to Wyoming and Federal D.O.T. regulations. _____

ELECTRICAL SYSTEM continued

YES **NO**

- 3. Stop and turn lights to be LEDs. _____
- 4. Battery box to be located on left side of vehicle above the fuel Tank or in a manner not to interfere with the mounting of the compactor assembly. _____
- 5. Electrical backup alarm. _____
- 6. Battery disconnect switch, mounted near battery box. _____
- 7. Body builder wiring package. _____

FUEL TANK

- 1. Minimum capacity, 50 U.S. gallons. _____
- 2. Fuel tank to be mounted on left side of vehicle. _____
- 3. DEF tank of 13 gallon minimum, if required. _____

CAB EXTERIOR

- 1. Air cab mounts. _____
- 2. Grab handles right and left side. _____
- 3. Dual air horns with control on both left and right side. _____
- 4. Fully insulated cab. _____
- 5. Dual west coast mirrors with 8” convex mounted under primary mirrors, motorized, heated and adjustable from both sides of truck. _____
- 6. Right hand sure plus 8” fender mounted convex mirror. _____
- 7. Dual level cab entry steps on both sides. _____
- 8. Tinted glass. _____
- 9. Single color, “Bright White”. _____

CAB INTERIOR

YES NO

- 1. Dual steering with all gauges and controls located on both sides. All controls must function properly. No butt connectors and/or scotch locks, all added wiring must be soldered. _____
- 2. Heavy-duty floor mats. _____
- 3. High output fresh air heater and defroster. _____
- 4. Variable speed, w/intermittent electric windshield wipers, both sides. _____
- 5. Both operator and passenger seats to be light blue or gray cloth covered; air suspension, high back seats with arm rests. _____
- 6. Factory installed air conditioning. _____
- 7. Dual inside sun visors. _____
- 8. Interior dome light. _____
- 9. AM/FM/Bluetooth radio with dual speakers. _____
- 10. Oil pressure and engine temperature gauges with audible alarm. _____
- 11. Transmission temperature gauge. _____
- 12. Volt meter. _____
- 13. Engine hour meter. _____
- 14. Air pressure gauge with audible low air warning. _____
- 15. Engine tachometer. _____

WHEELS AND TIRES

- 1. All wheels to be Disc type 22.5"x 8.25". _____
- 2. Front Tires: 11R22.5 16PLY rated, tubeless all season radial. (Goodyear G661 HAS.) _____
- 3. Rear Tires: 11R22.5 16PLY rated, tubeless all season radial. (Goodyear GS182 RSD.) _____
- 4. Wheels to be painted same as cab. _____

MISCELLANEOUS

YES **NO**

- 1. One complete set of manuals; repair, service, parts and operators. _____
- 2. Full factory warranty that applies to vehicle. _____
- 3. One copy of the Dealer's order form showing the make, model and all equipment being bid. _____
- 4. Vehicle to be delivered to the factory of the successful bidder of the compactor body. _____
- 5. The truck must have Auto-Neutral with service brake wtec calibration (package 168) with dash mounted switch in working order at the time of delivery. The truck will not be accepted until it is in working order. _____

OPTIONAL TRADE IN

The City of Cody may choose, at its sole discretion, to trade-in **(1) 2000 FREIGHTLINER FL80 CAB AND CHASSIS VIN 1FVXJFBB3YHF10327 WITH (1) 2006 30YD IMPAC COMPACTION BODY SN 1B20060838.** Trade-in shall be in "AS IS" condition at the time of the bid opening. This vehicle will be available for inspection at the City of Cody, Public Works Shop, 119 19th Street by appointment. Bidder shall state the amount of allowance to be deducted from the bidder's proposal on the attached Bid Proposal Form should the City of Cody select this option.

**Specifications for Automated Container Loading, Right Hand
Side Load Truck Body for EMCO Hookup**

GENERAL DESCRIPTION

YES NO

- | | | |
|--|-------|-------|
| 1. The compaction body is to be an automated container loading and dumping device. It will have nominal capacity of 30 yards and be capable of compacting refuse and ejecting same from the body at the disposal site. | _____ | _____ |
| 2. The receiving hopper area will be approximately 8 cubic yards and will accommodate up to and including 4 cubic yard side-load containers without damage. | _____ | _____ |

COMPACTION BODY CONSTRUCTION

- | | | |
|--|-------|-------|
| 1. Continuous cylindrical design, suitably reinforced and a minimum of $\frac{3}{16}$ " steel in thickness. There will be a reinforcing ring of 3"x3"x $\frac{1}{4}$ " square tubing behind the hopper area and at the rear of the body. | _____ | _____ |
| 2. Tailgate will be constructed of $\frac{3}{16}$ " steel with a 3"x3"x $\frac{1}{4}$ " square tubing ring reinforced to prevent distortion in normal use. | _____ | _____ |
| 3. Body floor (cylinder tray) to be a minimum of $\frac{3}{8}$ " hi-tensile steel plate with $\frac{1}{4}$ " replaceable channels. | _____ | _____ |
| 4. The compaction plate shall be all $\frac{3}{16}$ " steel design, reinforced so no distortion occurs during operation. Four (4) 14"x9"x1" retainer teeth on top and eight (8) 4"x9"x2" retainer teeth on bottom shall retain the refuse once compacted. | _____ | _____ |
| 5. The compaction guide rails shall be a minimum of $\frac{1}{4}$ " steel and easily replaceable for longer body life. | _____ | _____ |
| 6. The compaction plate shall have three (3) replaceable wear slides per side for a total of six (6). | _____ | _____ |
| 7. The body is to be equipped with a hinged access door located on the side opposite the container loader in order to provide easy access to the hopper area. The minimum size of this door shall be approximately 44"x35" and be of one (1) piece $\frac{3}{16}$ " steel rolled to conform to the body curvature. | _____ | _____ |
| 8. The operator must have an unrestricted view of the packer plate from inside the cab. The opening in the front of the body shall not be smaller than 34"x24". Hydraulic reservoir behind cab is not acceptable. | _____ | _____ |

COMPACTION BODY CONSTRUCTION continued

YES **NO**

- 9. The opening of the hopper shall be protected on three sides with a windscreen extending 10” above the top of the circumference of the body. _____

- 10. The truck cab side of the packer must extend at least 15” past the hopper opening before activating the packer return switch. _____

HYDRAULIC DESIGN

- 1. The unit shall be equipped with a single stage transmission driven hydraulic pump, with a priority flow control device and dry-valve to control the pump and will deliver a minimum of 16 GPM @ 750 engine RPM to operate the lift at engine idle.
A combined flow of 36 GPM @ 1600 engine RPM will be used for compaction and ejection. The 16 GPM of oil, from the flow control device will be used for loader operation. The hydraulic system will allow for the operation of the lift without shifting into neutral and accelerating the truck engine, the transmission is to have auto neutral RDS wtcc calibration package 168. _____

- 2. Compaction cycle control shall be push button controlled from inside the truck cab with an electric-over-air operated spool valve. _____

- 3. The oil reservoir shall be 1^{1/2} times the capacity of the hydraulic system but not less than 55 US gallons and shall be mounted on the side opposite the container loading device for ease of maintenance. The top of the reservoir tank is NOT TO EXCEED 54” above ground level in order that oil may be added without the necessity of climbing on units, thus eliminating falls and/or injury to maintenance personnel. _____

- 4. The hydraulic system will be equipped with a hydraulic oil filter on the return line inside, on the top of the tank and a 100 wire mesh suction strainer. There will be a high pressure, in-line filter of 10 micron capability in the pressure line ahead of the main control valve. The filter will be of the replaceable element type and will be furnished with a 10 micron cartridge element. The hydraulic system shall be designed to minimize the generation of heat within the system. _____

- 5. The hydraulic system shall be equipped with a pressure protection device to insure a maximum of 2500-PSI operating pressure. _____

CONTROLS

YES **NO**

- 1. All movements of the loader (up, down, in, out) are to be accomplished with no more than three (3) cylinders. _____
- 2. Loader is to be operated with two (2) air controls located within easy reach of the operator. These controls shall be of a “featherable” design, cables or chains will not be acceptable. _____
- 3. Compaction cycle shall be controlled with electric-over-air hydraulic spool type valve. Compaction cylinder returns forward automatically when complete compaction stroke is achieved. Button is to be within easy reach of the operator inside the cab. Hydraulic valves are to be mounted outside the body for ease of maintenance. _____

TAILGATE

- 1. Tailgate shall be hydraulically raised, lowered and locked with three (3) hydraulic cylinders. The tailgate shall be operated from a control switch located within easy reach of the operator inside the cab. Unit will have an audible warning buzzer when the tailgate is unlocked and while being raised or lowered. _____

CONTAINER LOADER

- 1. The right hand container loader, used in conjunction with the compaction body will provide means to pick up, dump, and return to the ground 1^{1/2} through 4 cubic yard containers. The container loader will be rated at 3,000 pounds lifting capacity at 30” of extension. _____
- 2. The container loader shall be capable of extending outward from the fully collapsed position a minimum of 30” in a horizontal plane. For operations between containers in alleys, the lift must be capable of being partially raised to container attachment level without increasing the total height of the unit, thus preventing damage to overhead wires. It shall also be capable of servicing a container which sits at loading dock height (approximately 48” above ground level). _____
- 3. The top of the lift structure shall not exceed 20” from the ground when lowered to its lowest point and shall not be less than 18”. Measurement shall be taken at the midpoint of the carriage. _____

PAIN

YES **NO**

- 1. The compaction body and loader shall be free of all weld slag and sandblasted thoroughly before painting. Paint to be acrylic air-dried enamel. Primer to be approved for use with finish coat. _____
- 2. The compaction body shall be painted white with the exception of the loader area and underneath the inspection door being painted black. _____
- 3. The loader shall be painted black. _____

GENERAL

- 1. The compaction body shall have all necessary warning decals, LED taillights, mid mounted turn lights and clearance lights to meet State and Federal highway standards. _____

MISCELLANEOUS

- 1. One rear mounted strobe light. _____
- 2. The compactor shall have a lock out system. _____
- 3. It shall have an ICC rear bumper. _____
- 4. The compaction system shall have a timer circuit. _____
- 5. The completed unit shall have a six (6) month minimum warranty. _____
- 6. Dealer order form showing all equipment being bid. _____
- 7. Complete set of operators and parts manuals. _____
- 8. 3 LED work lights, one in compactor front, one in front and one at the rear of the lift structure. _____
- 9. Rollup tarp or sliding cover to cover receiving area. _____
- 10. Block grease system. _____
- 11. Camera system in the tank and the rear of the compaction body. _____
- 12. Mast to be on the right hand side of compaction body. _____
- 13. Compaction body to be built and mounted in the U.S.A. _____

OPTIONS

Please list this item as standard or optional and the price if optional.

	<u>STD.</u>	<u>OPTION</u>	<u>PRICE</u>
1. Grabber attachment on the mast.	_____	_____	_____

MEETING DATE: MAY 17, 2016

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

AGENDA ITEM SUMMARY REPORT

Extension of Quote 2015-04 Fuel

ACTION TO BE TAKEN:

Approve the extension of Quote 2015-04 Fuel, extending the current fuel contract with Bailey Enterprises Inc. for a period of one year beginning on July 1, 2016.

SUMMARY OF INFORMATION:

In June of 2015 the City Council approved the award of Quote 2015-04 Fuel to Bailey Enterprises Inc. Quote packets were sent to Bailey Enterprises Inc., Brad Hall and Associates, and Homax Oil partnering with Conoco Country Store. Bailey Enterprises Inc. submitted the lowest price per gallon, and was able to meet the necessary requirements.

This quote had a provision allowing the City to extend the agreement for two additional one year periods. At this time staff respectfully requests that we extend the current contract with Bailey Enterprises Inc. for another year, beginning on July 1, 2016.

The quote process requires staff to reacquaint all of the interested parties with our requirements, and make certain that the company's electronic information can match with our fuel program utilized at the shop. In addition, if a new company provides a lower quote, new charge cards must be produced for each vehicle, and all users must be readjusted to a new location and process. Bailey Enterprises did provide the low quote last year and does provide two fueling locations.

Mike Bailey, President/CEO of Bailey Enterprises Inc., has been contacted and Bailey Enterprises Inc. would agree to extend the current agreement if approved by Council.

FISCAL IMPACT

Funding for this fuel is being budgeted within the Fiscal Year 2016/2017 Budget. Renewal would mean going forward with the same costs per gallon as this current fiscal year.

ALTERNATIVES

1. City Council may approve the staff request to allow the extension of Quote 2015-04 Fuel for a period of one year beginning on July 1, 2016.
2. Request staff to prepare a new quote for services to begin on July 1, 2016.

AGENDA ITEM NO. _____

ATTACHMENTS

AGENDA & SUMMARY REPORT TO:

1. Mike Bailey, Bailey Enterprises Inc., mbailey@gowithbailey.com

MEETING DATE: MAY 17, 2016
DEPARTMENT: COMMUNITY DEVELOPMENT
PREPARED BY: TODD STOWELL, AICP
CITY ADM. APPROVAL: _____
PRESENTED BY: TODD STOWELL

AGENDA ITEM SUMMARY REPORT
ENCROACHMENT LICENSE WITH SCHOOL DISTRICT NO. 6 FOR IMPROVEMENTS
WITHIN THE PUBLIC RIGHT-OF-WAY ADJACENT TO EASTSIDE ELEMENTARY

ACTION:

School District No. 6 requests that the City issue an Encroachment License for school improvements within the Bleistein Avenue and 18th Street public rights-of-way, which improvements include a portion of a paved parking lot and some existing chain-link fencing.

SUMMARY:

School District No. 6 is planning a parking lot project at Eastside Elementary—a paved lot in the southeast portion of the property where a gravel parking lot is currently located. Survey work of the area revealed that the property line (which is the right-of-way line) in the area of the parking lot is about 15 feet behind the sidewalk. The School would prefer to pave up to the back of the sidewalk in order to maximize the number of off-site parking spaces in the lot and to provide wider-than-minimum aisles to more easily accommodate larger vehicles (e.g. pickups and suburbans). A copy of the site plan is attached.

The perimeter fence, which is shown by a dash/angle symbol on the site plan, also encroaches in the right-of-way area to the west and north of the parking area. Other fences to the north of the school entrance and along Wyoming Avenue appear to be located entirely on the school property.

The Encroachment License process is used to assure that maintenance and liability issues are covered, and that reasonable compensation is made for private use of the public right-of-way. As the School District is a public agency funded by tax dollars, no fee for use of the right-of-way is proposed. An example of the precedent for not charging a fee of a public agency is the Hospital's encroachments in Stock Drive (drainage structure, signs, and landscaping).

FISCAL IMPACT

No direct costs.

ALTERNATIVES

Authorize or don't authorize the Mayor to sign an Encroachment License for School District No. 6 for the paved parking lot and existing fences at Eastside elementary.

RECOMMENDATION

Authorize the Mayor to sign the Agreement for Encroachment License with School District No. 6, as attached, subject to final review of the document by the city attorney.

ATTACHMENTS

Draft Agreement for Encroachment License, Site Plan

AGENDA & SUMMARY REPORT TO:

Rob Overfield, Engineering Associates; Ray Schulte, District Superintendent

AGENDA ITEM NO. _____

AGREEMENT
FOR ENCROACHMENT LICENSE

The parties to this agreement are the City of Cody, Wyoming (hereinafter CITY), a municipal corporation in Park County, Wyoming, and Park County School District #6 (hereinafter SCHOOL), a School District formed pursuant to Wyoming law. This Agreement for Encroachment License is made and entered into as of the date last signed by the parties to this agreement.

WITNESSETH:

WHEREAS, SCHOOL desires to install a paved parking lot northwest of the and Bleistein Avenue and 17th Street intersection, for use by Eastside Elementary;

WHEREAS, the location of the proposed paved parking lot encroaches on the Bleistein Avenue and 17th Street rights-of-way, as depicted in Exhibit A;

WHEREAS, the parking lot will help relieve some of the on-street parking demand during school activities;

WHEREAS, the CITY recognizes the benefit of providing increased on-site parking at Eastside Elementary with dimensions greater than the absolute minimum required, so that larger passenger vehicles such as pickups can also conveniently use the parking lot;

WHEREAS, SCHOOL also maintains a perimeter chain link fence around Eastside Elementary, and portions of said fence also encroach in the City right-of-way for Bleistein Avenue and 17th Street;

WHEREAS, CITY and SCHOOL are desirous to address the fence encroachment situation at this time as well;

WHEREAS, CITY is willing to grant a revocable license to SCHOOL for the paved parking lot improvements and existing chain link fence in the City street rights-of-way;

NOW, THEREFORE, in consideration of the mutual covenant and promises described herein, the parties agree as follows:

1. CITY hereby grants a revocable license to SCHOOL to encroach on that portion of the Bleistein Avenue and 17th Street right-of-way for the construction of a paved parking lot, as depicted on the attached Exhibit A.

2. CITY hereby grants a revocable license to SCHOOL for the existing perimeter chain link fence and associated use of the enclosed area as presently exists within the Bleistein Avenue and 17th Street rights-of-way.
3. The term of this agreement shall be for two years, and shall be renewable for successive two-year terms. Neither party shall be required to take any action to renew this agreement. In the event that a party wishes not to renew this agreement, that party shall notify the other party in writing at least thirty (30) days prior to the expiration of the then current-term.
4. Notwithstanding the term outlined above, the license for encroachment is given as a matter of convenience and the same may be revoked by the CITY at any time for any reason whatsoever, upon sixty days written notice given by the CITY. Upon the expiration of the sixty days written notice, SCHOOL shall have an additional 60 days to remove the parking lot, perimeter fence, and associated improvements from the public right of way, to the satisfaction of the CITY, at the sole cost and expense of SCHOOL.
5. In the event that the CITY is required to repair, modify, replace, upgrade, add to or otherwise access utilities near or beneath SCHOOL'S paved parking lot or perimeter chain link fence, CITY shall not be responsible for replacement of said improvements. SCHOOL shall be solely responsible for all such replacements, including all costs and expenses associated with replacing such facilities, and SCHOOL accepts the risk associated with putting the facilities on the public right of way.
6. SCHOOL assumes all liability for itself, its agents, its representatives, employees, guests, invitees, and for the general public's presence and activities arising out of this agreement, and shall indemnify and hold harmless CITY, its agents, representatives, employees, officers, council members and agents from any and all claims, actions, lawsuits, disputes and controversies regarding SCHOOL'S use of the public right of way pursuant to this agreement. This indemnification shall include but not be limited to claims and actions for personal injury, property damage, economic loss, death and all other liabilities and losses arising in any way under this agreement or arising from the use of the public right of way by SCHOOL, its lessees, agents, representatives, employees or officers. This indemnification shall include reasonable attorney's fees incurred by CITY in defense of any action brought by

any party against CITY arising out of this agreement or SCHOOL'S use of the public right of way.

- 7. By entering into this agreement, CITY does not waive its sovereign immunity or governmental immunity, or any of the immunities, defenses or limitations available to it under the Wyoming Constitution and Wyoming law.
- 8. This agreement contains the entire understanding of the parties and there are no other promises, covenants or understanding beyond the scope of this written agreement. This agreement can only be amended in writing, approved and signed by both parties.

CITY OF CODY, WYOMING:

By: _____

Nancy Tia Brown, Mayor

Attest: _____

Cynthia D. Baker, Administrative Services Officer

PARK COUNTY SCHOOL DISTRICT #6

By: _____

Ray Schulte, Superintendent

STATE OF WYOMING)
)ss.
 COUNTY OF PARK)

The foregoing instrument was acknowledged before me by _____ this ____ day of _____, 2016.

Witness my hand and official seal.

 Notary Public
 My commission expires _____

RESOLUTION 2016 - 08

A RESOLUTION ADOPTING CODES

WITNESSETH:

WHEREAS, the State of Wyoming have granted local enforcement authority for fire, building, existing building standards and electrical standards; and

WHEREAS, 9-2-1 of the Cody City Code states that the City will adopt by resolution, the provisions of the international residential code that the public works director, the city building official and council agree are in the best interest of the city; and

WHEREAS, the City of Cody desires to provide a common set of requirements for the building of residential structures, and that such requirements reflect the name used in the City ordinances.

THEREFORE, BE IT RESOLVED BY THE CITY OF CODY that Chapters 1-10 and Chapters 12-32 of The International Residential Code, 2015 Edition, including Appendices A-E and G, are hereby referred to, adopted, and made a part hereof as though set forth herein, except as such portions are hereinafter excepted, modified or amended as described below:

1. Section R101.1 "Title" is modified to read "These provisions shall be known as the Residential Code for One and Two-Family Dwellings of the City of Cody, and shall be cited as such and will be referred to herein as "this code".
2. Section R101.2 "Scope" is modified to read "The provisions of the International Residential Code for One- and Two-family Dwellings shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of detached one- and two-family dwellings and townhouses not more than three stories above grade plane in height with a separate means of egress and their accessory structures not more than two stories above grade plane in height".
3. Section R102.2 "Other Laws" is modified to read "The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law. In case of conflict between this resolution and any other city ordinances or local laws that exercise control over the same feature, the more stringent regulation shall apply".
4. Section R102.7 "Existing Structures" is modified to read "The legal occupancy of any structure on the date of adoption of this code shall be permitted to continue, without change, except as is specifically covered in this code, or the International Fire Code, or as is deemed necessary by the building official for the general safety and welfare of the occupants and public".
5. Section R104.11 "Alternative materials, design and methods of construction equipment" is modified by exempting the last sentence "Where the alternative material, design or method of construction is not approved, the building official shall respond in writing, stating the reason why the alternative was not approved".
6. Section R105.2 "Work exempt from permits" Buildings: #1 is modified to read "One-story detached accessory structures, provided that the floor area does not exceed 120 square feet as measured at the maximum exterior wall dimension". #2 is Excepted from the Residential Code as adopted by the City of Cody. #3 shall be modified to read "Retaining walls that are not over 4' in height measured from

the bottom of the footing to the top of the wall, unless supporting a surcharge. Retaining walls within public easements and rights of way shall require approval from the Cody City Council and permit from the building department”.

7. Table R301.2(1) shall be modified to read as follows:

TABLE R301.2(1)													
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA													
GROUND SNOW LOAD PSF	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP °F	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
	Speed (mph)	Topographic effects	Special wind region	Wind-borne debris zone		Weathering	Frost line depth	Termite					
20	115	No	No	No	C	Severe	4	None	-11	No	PANELS 2340, 2345 OF 4275 MAP #'S 56029C2340D & 56029C2345D	3000	40

8. Section R302.1 “Exterior Walls” is modified to read “Construction, projections, openings and penetrations of exterior walls of dwellings and accessory buildings shall comply with Table R302.1(1). As an option, if a residential sprinkler system is installed, it shall comply with Table R302.1(2) and Section P2904”.
9. Section R302.6 and Table 302.6 (Dwelling-Garage Separation) is modified by replacing all references to ½” gypsum board with 5/8” Type X gypsum board.
10. Section R302.13 “Fire protection of floors” Exception 3 is modified to read as follows: “If fuel fired appliances are installed in a **crawl space**, the horizontal assembly directly above the appliances measuring 2’ beyond the space or to the next floor joists shall be covered with 5/8” Type X drywall. Penetrations of the membrane by ducting, plumbing pipes or electrical conduit or wires shall be permitted and all penetrations shall be tight fitting. All joints shall be “fire taped”. If fuel fired appliances are installed in a **basement**, the entire room shall be covered on the inside with 5/8” Type X drywall. Penetrations of the membrane by ducting, plumbing pipes or electrical conduit or wires shall be permitted and all penetrations shall be tight fitting. If the underside of a stairway is in the same room as the appliances, it shall also be covered with 5/8” Type X drywall. All joints shall be “fire taped””.
11. Section R309.5 “Fire sprinklers” Excepted from the Residential Code as adopted by the City of Cody.
12. Section R313 “Automatic Fire Sprinkler Systems” Excepted from the Residential Code as adopted by the City of Cody.
13. Section P2404.11 “Condensate pumps” Excepted from the Residential Code as adopted by the City of Cody.
14. Section P2502.1 “Existing Plumbing Systems” Excepted from the Residential Code as adopted by the City of Cody.
15. Section P2603.5.1 “Sewer Depth” is modified to read “Building sewers that connect to private disposal systems shall be a minimum of 36 inches below finished grade at the point of septic tank connection. Building sewers shall be a minimum of 48 inches below grade unless adequate provision is made to protect such pipes from freezing by insulation or heat or both.
16. Section P2705.1.3 “Installation” is modified to read “Where fixtures come in contact with walls and floors, the contact shall be water tight. Water closets

(toilets) shall be exempt from this requirement in one and two-family dwellings and townhouses.

17. Section P2906.4 “Water Service Pipe” is modified to read “Water service piping from the curb stop or meter pit to inside of a building meter or shut-off valve location shall be K copper, SDR 9, 200 PSI poly or equivalent piping material approved by the Public Works Director.
18. Section M1411.4 “Condensate Pumps” Excepted from the Residential Code as adopted by the City of Cody.
19. Section M1502.4.2 shall be modified to read “Exhaust ducts shall be supported at intervals not to exceed 8 feet and shall be secured in place. The inset end of the duct shall extend into the adjoining duct or fitting in the direction of airflow. Exhaust duct joints shall be sealed in accordance with Section M1601.4.1. Ducts shall not be joined with screws or similar fasteners. Each vertical riser shall be provided with a means for cleanout located near the bottom of the riser”.
20. Chapter 11 has been excepted in total, but the following will be utilized in its place:

Insulation and Fenestration Requirements for the City of Cody

- a. **Ceilings with attic spaces:** Attic insulation shall be a minimum of R-49. Baffles shall be installed in truss or joists bays at intervals consistent with the attic ventilation requirements of Section R806.1 through 806.4.
- b. **Ceilings without attic spaces and unvented enclosed rafter assemblies:** Insulation and construction methods shall comply with Section 806.5. In addition, for roof/ceiling assemblies which do not allow sufficient space for the required insulation, the minimum required insulation for such roof/ceiling assemblies shall be R-30. This reduction in R value shall be limited to 500 square feet of ceiling area.
- c. **Crawl Space Walls:** As an alternative to insulating floors over crawl spaces, the crawl space rim shall be required to be insulated with a minimum of R-19 insulation when the crawl space is not vented to the outside. Exposed earth in unvented crawl space foundations shall be covered by a continuous Class I vapor retarder. All joints shall overlap at least 6” and be sealed. The edges shall be extended up the foundation wall at least 6” and be attached to the stem wall.
- d. **Basement Walls Adjacent to Habitable Spaces:** Walls shall be insulated so that the combination of concrete walls and insulation equals R-19 or greater. This includes rim joists cavities and behind tubs and showers.
- e. **Floors:** Subfloors shall be insulated with a minimum R-19 insulation if the foundation walls are vented per Section 408.2. If unvented conditioned crawl space methods are used per Section 408.3 or automatic temperature controlled self-closing foundation vents are installed, the subfloor is not required to be insulated.
- f. **Glazing:** All glazed fenestration in habitable spaces shall meet a minimum U-Factor of .32 as documented on the factory sticker on each window frame. Glazing shall be dual glazed in habitable spaces.
- g. **Exterior Wall Openings:** All exterior door jambs and window frames shall be sealed by the use of caulk or foaming material to prevent the passage of

air through spaces between jambs, frames and framing members. All exterior wall base plates shall be sealed against the foundation wall or slab.

PASSED, APPROVED AND ADOPTED THE 17th day of May, 2016.

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker, Administrative Services Officer

MEETING DATE: MAY 17, 2016
DEPARTMENT: PARKS, RECREATION &
PUBLIC FACILITIES

PREPARED BY: DOYLE STOUT
PRESENTED BY: RICK MANCHESTER

Rental Fees for the Mini Golf Facility

ACTION TO BE TAKEN:

Adopt Resolution 2016-09 which addresses rental fees individual rounds of golf, as well as, for exclusive use of the Mini Golf facility and City Park Picnic Shelter for private parties.

SUMMARY OF INFORMATION:

The City currently operates the Mini Golf Facility and has had request for group rates and/or exclusive use of the facility. The City had been utilizing the rates previously set by the third party managers when the mini golf facility was contracted out to operate.

The City has adopted other fee schedules through a variety of avenues for programs, rec memberships, park reservation and ball fields, thus to continue that practice and have continuity in the process, staff is requesting the Governing Body to adopt Resolution 2016-09 which sets the fee schedule for usage of the Mini Golf Facility.

Besides the standard rounds of golf and group rates, staff is suggesting of offering exclusive use of the facility by offering two packages. These packages would be offered to the public for Friday and Saturday mornings starting at 10 am. Max of 36 players per reservation. Reservation request outside of these set parameters will be reviewed separately for consideration to close down the facility during normal working hours.

FISCAL IMPACT

These offerings of exclusive use would create an additional revenue stream for the Recreation and Parks Departments.

ALTERNATIVES

1. Approve Resolution 2016-09 as presented
2. Modify fees
3. Deny the passing of Resolution 2016-09
- 4.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

AGENDA ITEM NO. _____

Rick Manchester, Parks, Recreation & Public Facilities Director (307) 587-0400
Doyle Stout, Recreation Supervisor (307) 587-0400

RESOLUTION NO. 2016-09

A RESOLUTION ADOPTING A FEE SCHEDULE FOR THE CHARGES TO PLAY AT OR EXCLUSIVE USE OF THE CITY OWNED/OPERATED MINI GOLF FACILITY AT CITY PARK.

WITNESSETH

WHEREAS, the Governing Body for the City of Cody, Wyoming charges fees for use of facilities and/or use fees that are not already set by Ordinance; and

WHEREAS, the Governing Body of the City of Cody, Wyoming recognizes the necessity of adopting a fee schedule for use fees at the City Owned/Operated Mini Golf Course at City Park, similar to other fee schedules for city facilities, parks and ball fields;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING hereby adopts the following fee schedule effective as of May 18, 2016.

General Adult Admission (age 16 and over)	\$5.00 per round
General Youth Admission (age 1 – 15)	\$3.00 per round
Student with CAN card or Rec Center Member	\$4.00 per round
Group Rate (participant minimum 10)	\$4.00 per person per round
Exclusive Use - Package #1 up to 3 hours of unlimited play and City Park Picnic Shelter (maximum participants 36)	\$300.00
Exclusive Use - Package #2 up to 2 hours of unlimited play and City Park Picnic Shelter (maximum participants 36)	\$200.00

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF MAY 2016.

Mayor Nancy Tia Brown

Attest:

Cindy Baker, Administrative Services Officer

ORDINANCE NO. 2016 - 07

AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, Section 4, OF THE CITY OF CODY CODE: INSURANCE COVERAGE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 3, Chapter 3, Section 4, of the City of Cody Code, shall be amended as follows:

3-3-4: INSURANCE COVERAGE

Before issuance of a taxicab license, or any renewal thereof, the operator shall furnish to the city a certificate or other evidence that all taxicabs to be operated under the license are covered by the following insurance:

All taxicab operators shall provide public liability insurance with a combined single limit coverage of not less than five hundred thousand dollars (\$500,000.00) for public liability, property damage and bodily injury.

Proof of insurance shall be evidenced by a current certificate kept on file with the administrative services director throughout the term of the license. Operators shall notify the administrative services director or his / her designee within ten (10) working days of the effective date of any change in the insurance coverage, the expiration of the policy or the cancellation or nonrenewal of the insurance in whole or in part and provide proof of new coverage meeting the requirements of this section.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____MAY 3, 2016_____

PASSED ON SECOND READING: _____, 2016

PASSED ON THIRD READING: _____, 2016

ATTEST:

Nancy Tia Brown, Mayor

Cynthia D. Baker
Administrative Services Director

MEETING DATE:	MAY 17, 2016
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEVE PAYNE & BERT POND
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____ <i>SP</i>

AGENDA ITEM SUMMARY REPORT
Electric Rate Ordinance 2016-08

ACTION

Publically read the Electric Rate Ordinance 2016-08 and pass it on 1st reading. The Ordinance, if passed, will amend Title 8, Chapter 1, Article III of the Cody City Code to modify electrical rates.

BACKGROUND

During the 2014-2015 budget process, Council authorized a complete review of the City of Cody’s electrical rates. Council recognized that the Electric Enterprise Fund was having difficulty retaining sufficient reserves while budgeting for required work. In September, 2014 Carl Brown Consulting, LLC was hired to complete the review of the rates and if required, to re-tool the City of Cody rate model. In December, 2014 Carl Brown Consulting, LLC submitted their completed review. Briefly, the report indicated that the City of Cody’s current rates were insufficient to assure required revenues for the division, electric reserves were inadequate, the existing rate modeling software was outdated, was less than transparent and finally, the existing model could be improved in the allocation of cost to the various rate payers. Carl Brown Consulting, LLC developed a new model that broke down the users of power within the City into customer classes and allocated costs based on the basis of costs that are either fixed (customer-related), variable (energy-related), demand (capacity-related) or a combination of all three. It was a recommendation of the original study to pass a significant rate increase last year regarding base fees to address the issues outlined above. At the time, the Council thought the recommended increase was too significant in a single year and directed staff to modify the required base rate increase to occur over a two year period of time instead of one (to help moderate the rate increase impact to those on fixed incomes).

We are now in that second year of the implementation and the proposed Electrical Rate Ordinance, if approved will represent an average percent increase for an aggregate of all customers of 2.5%.

FISCAL IMPACT

All customer classes pay the same base rate and other charges are based on charges applicable to customer class needs. The proposed rate increase will provide the additional revenues to cover:

- The projected wholesale power sales bill from WMPA.
- The projected expenses for the City of Cody.

ALTERNATIVES

- 1) Increase retail electric rates as presented in the rate ordinance.
- 2) Increase retail electric rates as further modified by the City Council.
- 3) Leave the retail electric rates as they are currently configured. This will mean that we will not make sufficient revenues to cover power purchases from WMPA and will not be able to complete power system improvements as budgeted.

RECOMMENDATION

It is the recommendation of the City of Cody Public Works and Administrative Services staff that the City adopt the new electric rate ordinance to become effective on July 1, 2016.

ATTACHMENT

Electric Rate Ordinance 2016-08

ORDINANCE 2016-08

AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, OF THE CODY CITY CODE TO MODIFY MUNICIPAL ELECTRICAL RATES.

Article III, shall be hereby amended as follows:

Article III. Rates And Charges For Electrical Current Furnished By City

8-1-12: Collector

8-1-13: Schedule Of Rates

8-1-14: Payment Of Bills

8-1-15: Standards And Policy

8-1-12: COLLECTOR:

- A. The administrative services officer or his/her designee shall be the collector of all city utility bills and is authorized to enter into agreements, on behalf of the city, for the payment of past due accounts, including all applicable charges, on reasonable terms and conditions and to consolidate and equalize customers' utility payments.
- B. The administrative services officer or his/her designee, with the approval of the city administrator or his/her designee, shall be authorized to enter into agreements and assign applicable rates to adjust individual customer accounts. This may happen from time to time as necessary when a customer had been placed on an incorrect rate.

8-1-13: SCHEDULE OF RATES:

Beginning with all bills generated on or after July 1, 2016 the rates for metered electricity sold within the city limits shall be as follows:

Customer Classification	Monthly Base Fee (1)	Energy Fee (2)	Demand Fee (3)
RESIDENTIAL SERVICE RATE	\$33.230	\$0.0730	NA
SMALL COMMERCIAL SERVICE RATE	\$33.230	\$0.0730	NA
COMMERCIAL SERVICE RATE	\$33.230	\$0.0730	NA
DEMAND SERVICE RATE	\$33.230	\$0.0360	NA
CITY COMMERCIAL SERVICE	\$33.230	\$0.0730	NA
CITY DEMAND SERVICE RATE	\$33.230	\$0.0360	NA
COMMERICAL DEMAND SERVICE RATE	-	\$0.000	\$20.200
CITY COMMERICAL DEMAND SERVICE RATE	-	\$0.000	\$20.200
ELECTRIC COMMERCIAL SPECIAL SERVICE RATE	-	-	\$20.200
IRRIGATION SERVICE RATE <= 25 Hp	\$2.670	\$0.0730	NA
IRRIGATION SERVICE RATE >=25 Hp	\$2.670	\$0.0730	NA
SECURITY LIGHTS	\$2.670	\$0.0730	NA
<p>(1)For Electrical usage billed on or after July 1, 2016, each customer classification shall pay a monthly customer charge as indicated.</p>			
<p>(2) For Electrical usage billed on or after July 1, 2016, each customer class shall pay the Energy Fee indicated for each kilowatt hour used per month or as estimated by City Staff regarding Security Lights.</p>			
<p>(3) For Electrical usage billed on or after July 1, 2016, each customer shall pay a monthly demand charge as indicated per kilowatt of demand as shown or computed from the readings of the city's demand meter installed at the customer's location for the fifteen (15) minute period of customer's greatest use during the billing period.</p>			
<p>(4) Customers requesting or transferring service of more than two hundred (200) amperes shall be billed under this demand rate. The public works director or his/her designee shall recommend to the administrative services officer the rate classification for new commercial customers requesting electrical service, based on the customer's energy and demand requirements.</p>			

A. Service Charges: The following charges apply to all levels of service in addition to any other charges:

Connection, reconnection or disconnection of meter Normal office hours (7:30 A.M. to 5:00 P.M.)	\$ 35.00
Connection, reconnection or disconnection of meter Other than normal office hours	110.00
Trouble calls on customer owned equipment: Normal office hours (7:30 A.M. to 5:00 P.M.)	No Charge
Trouble calls on customer owned equipment: Other than normal office hours (for first 2 hours, actual labor costs for work in excess of 2 hours)	\$110.00
Temporary service connection: Single and 3-phase	\$105.00
Returned payment charge	30.00
Testing of meters more than once at customer's request in a 12 month period, where meter is found to be accurate within 2 percent	50.00

8-1-14: PAYMENT OF BILLS:

A. All bills for the rates and charges of all utility services furnished by the city shall be due fifteen (15) days from the billing date. All bills shall be delinquent on the sixteenth day thereafter. Delinquent turnoff procedures shall commence after the thirty fifth day after the bill date and service will be turned off on the forty fifth day after the bill date or on the next scheduled disconnect date unless payment is made before that date except for cases of extreme hardship where adjustments/agreements can be made with the administrative services officer or his/her designee or during any period of extreme weather. Extreme weather occurs when the average temperature is or is expected to be equal to or less than thirty two degrees Fahrenheit (32°F) for a period of twenty four (24) consecutive hours.

The administrative services officer or his/her designee shall determine if extreme weather is occurring or is expected and adjust disconnections or order reconnections appropriately. Where adjustments require additional reconnections and/or disconnections due to extreme weather, they shall be performed without additional fees or charges.

B. In the event that a bill becomes delinquent, the city shall initiate the delinquent turnoff procedures and the following charges shall be assessed:

Charge for the delivery of the final turnoff notice	\$30 .00
Disconnection or reconnection of service at meter	35 .00
Disconnection or reconnection of service other than meter	50 .00

C. If any utility payment is dishonored for any reason, the customer will be notified in writing stating that the account must be paid in cash or cash equivalent within thirty (30) days of the notice. The customer will be shut off if payment is not received. The same procedure will apply to a second dishonored payment received within a twelve (12) month period.

Upon receipt of a third dishonored payment, the same procedure will apply and the customer will be notified in writing that payment in cash or cash equivalent will be required for payment of all future city bills for all utility customer charges and other fees.

If any payment is delivered to the city to prevent a shutoff and the payment is subsequently dishonored the customer will be subject to immediate service disconnection.

Any customer who fails to pay the amount of the check and the collection fee pursuant to this section is liable to the city for three (3) times the amount of the check, but in no case less than one hundred dollars (\$100.00), a collection fee of thirty dollars (\$30.00) and court costs (Wyoming Statutes section 1-1-115).

D. In the event that any utility service is discontinued for nonpayment of bills, or receipt of dishonored payment, all applicable charges shall be paid in full prior to reconnection, as well

as any applicable billing charges and the applicable connection or reconnection fees. A reasonable attorney fee shall be recovered by the city along with the total delinquent balance, including penalties and charges for all delinquent city supplied utilities if legal action is initiated to collect on a delinquent account.

- E. If the city overcharges any customer as the result of a meter or metering inaccuracy or other continuing problem under its control, the city shall initiate a refund to the person(s) paying excessive rates the difference between the rates fixed in section 8-1-13 of this chapter and the rates so charged, collected or received. The refund should cover the entire amount of time the excessive charges were charged, collected or received, or for the period of time in which there are computerized records. No refund is required from the city except to the customer last served by the meter prior to when the error was found.
- F. If the city undercharges any customer as the result of a meter or metering inaccuracy or other continuing problem under its control, the city may only bill the customer for difference between the rates fixed in section 8-1-13 of this chapter and the rates so charged in the six (6) previous billing periods immediately prior to the date the city remedies the meter or billing inaccuracy. No adjustments will be made to the customer's account except to the customer last served by the meter prior to when the error was found.
- G. In the event that the electric service meter is found to be more than two percent (2%) in error, either fast or slow, proper correction shall be made of previous readings and adjusted bills shall be rendered. Since it is difficult to determine when the meter failed, the administrative services officer or his/her designee will review the account for the period of time when the failure appears to be noticeable and will calculate the average usage of the prior twelve (12) months, and will adjust the account accordingly based on the average usage. The average usage will be billed and anything billed in excess of the average or below the average will be adjusted for the time period determined to be inaccurate.

8-1-15: STANDARDS AND POLICY: 

The electric distribution standards policy dated 2001 and prepared by the electrical services division of the city is hereby adopted, made a part hereof by this reference and incorporated herein as if set forth in length; together with all changes, amendments, replacements or supplements as adopted and approved by resolution of the governing body.

A copy of said electric distribution standards policy shall be kept on file at the city hall and marked "Official Copy". (Ord. 2004-08, 8-2-2004)

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING;

PASSED ON FIRST READING THE

PASSED ON SECOND READING THE

PASSED, APPROVED AND ADOPTED
ON THIRD AND FINAL READING THE

Nancy Tia Brown, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Officer

ORDINANCE NO. 2016-09

AN ORDINANCE TO AMEND TITLE 9, CHAPTER 2, SECTION 1 OF THE CITY OF CODY CODE PERTAINING TO ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE

WHEREAS, the governing body has determined that it is in the public interest to amend Section 9-2-1 of the City of Cody Code.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

SECTION 1: Title 9, Chapter 2, Section 1, Adoption by Reference; Copies to Be Kept on File is hereby amended to read as follows:

9-2-1: ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE:

The international building code, the international existing building code, the international fire code including appendices D, F and I, the international mechanical code, the international fuel gas code including all changes, amendments, replacements or supplements thereto, as adopted and published by the International Conference Of Building Officials and International Code Council (ICC) to be referenced with international codes, as modified herein, are made a part hereof by this reference, the same as though incorporated herein at length. Subsequent editions, changes, amendments, replacements and supplements of these codes shall become effective on the last day of the sixth month after adoption by the state of Wyoming through the council on fire prevention and electrical safety rules.

The city of Cody shall adopt the national electrical code on July 31 of the current code year and will adopt by resolution, the provisions of the international plumbing code, and the international residential code that the public works director, the city building official and council agree are in the best interest of the city.

All fees for the issuance of permits shall be from the fee schedules approved and adopted by the governing body by resolution.

One copy of all adopted codes shall be kept on file by the city, and shall be marked with the words "Property of the City of Cody, Official Copy".

SECTION 2: EFFECTIVE DATE. That this Ordinance shall become effective after final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker
Administrative Services Director

MEETING DATE:	MAY 17, 2016
DEPARTMENT:	CITY PLANNER
PREPARED BY:	STEPHEN PAYNE
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEPHEN PAYNE

AGENDA ITEM SUMMARY REPORT

Ordinance 2016-10 – An Ordinance Amending Title 4, Chapter 4, Articles III of the Cody City Code

ACTION

The Mayor and Council are requested to approve on first reading Ordinance 2016-11 which amends title 4, Chapter 4, article III of the Cody City Code and **decreases** the current residential and commercial rates by approximately 5%.

SUMMARY

The City of Cody has met the 90 day restricted reserve balance criteria set by Council for the Sanitation Fund. The fund also has adequate unrestricted reserves. Due to a change in the funding of the vehicle replacement fund, savings realized due to an increased interest in recycling, a reduction in fuel cost (diesel, unleaded and gas), and a change in the way we address our construction debris (concrete and asphalt), the Sanitation Fund can accommodate a rate decrease. Staff is recommending that the sanitation base rate be decreased as outlined below and further defined in the Ordinance.

	WITH TIPPING FEES		WITHOUT TIPPING FEES		Present Fees		
COST OF DISPOSAL FOR AVERAGE COMMERCIAL CUSTOMER	\$47.64 PER DUMPSTER PER MONTH		\$27.78 PER DUMPSTER PER MONTH		\$50.22	-5.13%	-\$2.58
COST OF DISPOSAL FOR AVERAGE RESIDENTIAL CUSTOMER	\$20.68 PER CUSTOMER PER MONTH		\$12.06 PER CUSTOMER PER MONTH		\$21.79	-5.09%	-\$1.11

RECOMMENDATION:

Staff recommends approval of the first reading of Ordinance 2016-10

ALTERNATIVES

1. Approve the first reading of Ordinance 2016-10 as drafted.
2. Approve the first reading of Ordinance 2016-10 with changes and amendments.
3. Deny the first reading of Ordinance 2016-10.

ATTACHMENTS:

Ordinance 2016-10

AGENDA ITEM NO. _____

FISCAL IMPACT

As outlined above, the Sanitation Fund can accommodate a rate decrease.

AGENDA & SUMMARY REPORT TO:

None

ORDINANCE NO. 2016-10

AN ORDINANCE AMENDING TITLE 4, CHAPTER 4, ARTICLE III, OF THE CODY CITY CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 4, Chapter 4, Article III, shall be hereby amended as follows:

Article III. Collection And Removal

[4-4-12: Removal Of Certain Garbage And Grease Under Special Contract](#)

[4-4-13: Fee Schedule](#)

[4-4-14: Payment Of Bills](#)

[4-4-15: Use Of Receptacles By Nonresidents Prohibited](#)

4-4-12: REMOVAL OF CERTAIN GARBAGE AND GREASE UNDER SPECIAL CONTRACT:

Certain garbage or grease shall be removed from specified establishments under special contract with the owners of such establishments and private contractors. Said garbage and grease shall be kept in closed sanitary containers, apart from other refuse, and taken out of the city on a routine basis. Such removal shall be made in closed, watertight containers approved by the city.

4-4-13: FEE SCHEDULE:

There is hereby levied and assessed a service charge against persons and/or businesses in the city requiring garbage and debris disposal as outlined in section [4-4-3](#) of this chapter, for all bills generated after July 1, 2016, as follows:

A. For a residence, there shall be a basic monthly minimum charge as follows:

RESIDENTIAL RATES

	Monthly City Solid Waste	Monthly County Landfill Fee	Monthly Fee ¹
Dumpster	\$12.06	\$8.62	\$20.68
1 roll-out container	\$12.06	\$8.62	\$20.68
2 roll-out containers	\$16.15	\$9.96	\$26.10
3 roll-out containers	\$20.00	\$14.30	\$34.30

Note:

1. In addition, there shall be a basic monthly minimum charge of \$1.30 for recycling operations regardless of the user's production and usage of recycling services.

B. For all commercial businesses, the city shall assess a basic monthly minimum charge as provided below. If a user requires different combinations of services or the city determines the user's production and usage requires a different combination of services, the monthly charges shall be as follows:

COMMERCIAL RATES

	Collections Per Week	City Solid Waste	County Landfill Fee	Monthly Fee ¹
1 Dumpster	1	\$27.78	\$19.86	\$47.64
	2	\$53.06	\$37.94	\$91.00
	3	\$78.61	\$56.22	\$134.83
	4	\$103.89	\$74.29	\$178.18
	5	\$129.17	\$92.37	\$221.54
	6	\$154.72	\$110.64	\$265.37
2 Dumpsters	1	\$53.06	\$37.94	\$91.00
	2	\$103.89	\$74.29	\$178.19
	3	\$154.72	\$110.64	\$265.37
	4	\$205.61	\$147.03	\$352.64
	5	\$256.12	\$183.15	\$439.27
	6	\$306.96	\$219.50	\$526.45
3 Dumpsters	1	\$78.61	\$56.22	\$134.83
	2	\$154.72	\$110.64	\$265.37
	3	\$230.84	\$165.07	\$395.91
	4	\$306.96	\$219.50	\$526.45
	5	\$383.07	\$273.92	\$656.99
	6	\$459.18	\$328.35	\$787.53
4 Dumpsters	1	\$103.89	\$74.29	\$178.19
	2	\$205.56	\$146.99	\$352.55
	3	\$306.96	\$219.50	\$526.45
	4	\$408.62	\$292.20	\$700.82
	5	\$510.01	\$364.70	\$874.71
	6	\$611.68	\$437.41	\$1,049.09
5 Dumpsters	1	\$129.17	\$92.37	\$221.54
	2	\$256.12	\$183.15	\$439.27
	3	\$383.07	\$273.92	\$656.99
	4	\$510.01	\$364.70	\$874.71
	5	\$636.96	\$455.48	\$1,092.44
	6	\$763.91	\$546.26	\$1,310.17
6 Dumpsters	1	\$154.72	\$110.64	\$265.37
	2	\$306.96	\$219.50	\$526.45
	3	\$459.18	\$328.35	\$787.53
	4	\$611.68	\$437.41	\$1,049.09
	5	\$763.91	\$546.26	\$1,310.17
	6	\$916.13	\$655.11	\$1,571.25
7 Dumpsters	1	\$180.00	\$128.72	\$308.72
	2	\$357.51	\$255.65	\$613.16
	3	\$535.01	\$382.58	\$917.59
	4	\$712.79	\$509.71	\$1,222.50
	5	\$890.30	\$636.64	\$1,526.95
	6	\$1,067.81	\$763.57	\$1,831.38
8 Dumpsters	1	\$205.56	\$146.99	\$352.55
	2	\$408.62	\$292.20	\$700.82
	3	\$611.41	\$437.21	\$1,048.61
	4	\$814.47	\$582.41	\$1,396.88
	5	\$1,017.81	\$727.82	\$1,745.62
	6	\$1,220.59	\$872.82	\$2,093.41

Note:

1. In addition, each commercial or business establishment shall be assessed a basic monthly minimum charge of \$4.40 for recycling operations, regardless of the number of dumpsters the commercial entity is billed for on a monthly basis, and regardless of the user's production and usage of recycling services.

- C. Optional Small Commercial and Miscellaneous Service Rate: Any commercial or business establishment that is unable to utilize the dumpsters/roll-outs provided by the City due to the type of waste produced such as, but not limited to carpet, carpet pads, construction debris, or other materials not authorized to be placed within a dumpster, the commercial or business establishment may request from the City Administrator and/or his/her designee to determine if the commercial or business establishment is suitable to be assessed a basic monthly minimum charge as provided under the residential rates. The business establishment must be able to show proof of contract with another solid waste provider to handle their primary waste products. The Optional Small Commercial and Miscellaneous Service Rate will only be offered to those businesses and establishments that can provide proof that the containers provided by the City cannot be utilized.
- D. Any person or commercial or business establishment requiring garbage and debris pick up where the dumpsters and/or roll-out containers are not readily accessible from the alley or a street shall be charged an additional fee of fifteen dollars (\$15.00) for each pick up. If a person or commercial business establishment fails to put out a dumpster or roll-out container in time for a regularly scheduled pick up and they require a special pick up, a charge of fifteen dollars (\$15.00) shall be paid. All requests for pick up made after two o'clock (2:00) P.M. will be charged an additional fifteen dollars (\$15.00), for a total of thirty dollars (\$30.00) per pick up if a crew is available for the pick-up request. If there is no availability of a crew for pick up and the request is made after two o'clock (2:00) P.M., the request will not be fulfilled until the next business day.
- E. Any person or business using a roll-out container shall place the same at the curb area immediately in front of the user's property not more than twelve (12) hours before a scheduled pick up and shall remove same to the user's property away from the street to a protected area within twelve (12) hours of a scheduled pick up. Violations of this section shall be punished pursuant to section [1-4-1](#) of this code.

4-4-14: PAYMENT OF BILLS:

All bills for the rates and charges of all utility services furnished by the city shall be due fifteen (15) days from the billing date. All bills shall be delinquent on the sixteenth day thereafter. Delinquent procedures shall commence after the thirty fifth day after the bill date. The city reserves the right to disconnect other metered utilities servicing the same property, such as water and/or electric, on the forty fifth day after the bill date, or on the next scheduled disconnect date. There will be no exception for businesses that have third party contractual agreements with other companies to pay bills for solid waste services. In the case of extreme hardship, customers may request an adjustment/agreement to make payments with the director of administrative services, or his/her designee. All provisions regarding the payment of bills and fee structures as outlined in [Title 8, Chapter 1](#), "Electricity", of this code will be applicable to this chapter.

4-4-15: USE OF RECEPTACLES BY NONRESIDENTS PROHIBITED:

It shall be unlawful for any individual to bring garbage which is generated or accumulated outside the city limits of the city into the city and dump the same at any place, or to place the same in a receptacle that has been provided for the use of individuals or businesses within the city paying for garbage collection services. This prohibition shall not apply to those who are paying for residential or commercial garbage collection services within the city.

Any individual found violating this provision shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished and/or fined as provided in section [1-4-1](#) of this code.

PASSED ON FIRST READING: _____
 PASSED ON SECOND READING: _____
 PASSED ON THIRD READING: _____

 Nancy Tia Brown, Mayor

Attest:

 Cynthia Baker
 Administrative Services Director