

City of Cody City Council

AGENDA

Tuesday, February 16, 2016 – 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval
Mayor's Recognitions and Announcements

February 18th –21st - Wyoming Senior Winter Olympics

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Special Meeting Minutes from 1/29/16, and Regular Meeting Minutes from 2/2/16.
- b. Approval of vouchers and payroll in the amount of \$686,475.96.
- c. Approve the exchange of services between the City of Cody and the Soroptomist Club as it relates to the use of the gossamer for the WAM 2016 Convention in June and the set up/removal cost of the gossamer associated with the Wine Tasting Event in March 2016.
- d. Consider a request from the Cody Events Committee to close Sheridan Avenue between 9th and 14th Streets on Saturday, March 12th for the annual St. Patrick's Day Parade, with the street closure beginning at 3:30 p.m. contingent upon approval from WYDOT for this event, the City sponsor other associated staffing and equipment cost in the amount of \$1,810.39 to be funded out of the Lodging Tax fund and authorize the closure of 12th Street between Beck and Sheridan Avenues from 11:30 a.m. to 3:30 p.m. with conditions outlined by staff.
- e. Consider a request from Jeremy Johnston, on behalf of the Buffalo Bill Center of the West, to close Coe Circle in front of the Statute for approximately 60 minutes on Friday, February 26, 2016 for the Annual FFA wreath laying ceremony and allow traffic to be directed north through West Park Hospital's small parking lot.
- f. Award Bid 2016-01 – Sale of Parcel of Public Land – Lot 8 Blk 6 Valley View Subdivision (Cover Street) to Randall T Shepard for the amount of \$29,150 and authorize the Mayor to sign documents relating to sale.
- g. Appoint Council Member Wolz to the Park County Travel Council for a three year term starting March 1, 2016 ending Feb 28, 2019.

Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

2. Public Hearing

A Public Hearing to allow citizens to review and comment on the preliminary design and construction estimate for Phase 1 of the proposed Wastewater Treatment Plant Upgrade.

3. Conduct of Business

- a. ORDINANCE 2016-02 –THIRD AND FINAL READING
AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED
SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY
CODE TO MODIFY GENERAL CONDITIONS GOVERNING CITY
SUPPLIED UTILITIES AND METER AND SERVICE DEPOSITS.

Staff Reference: Leslie Brumage, Finance Officer

4. Tabled Items

5. Matters from Staff Members

6. Matters from Council Members

7. Adjournment

Upcoming Meetings:

February 25, 2016 – Thursday – Special Workshop — 4:15 p.m.
March 1, 2016 - Tuesday – Regular Council Meeting 7:00 p.m.

City of Cody
Council Proceedings Friday,
January 29, 2016

A special meeting of the Cody City Council was held at the Bull Moose Guest Ranch in Cody, Wyoming on Friday, January 29, 2016 at 8:30 a.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Steve Miller, Stan Wolz and Barry Cook, City Administrator, Scott Kolpitzke, City Attorney and Cindy Baker, Administrative Services Officer.

Absent: None

Other Staff: Leslie Brumage, Finance Officer, Rick Manchester, Parks, Public Facilities and Recreation Director, Steve Payne, Public Works Director, Todd Stowell, City Planner, Juston Wead, Interim Chief of Police.

Mayor Brown called the meeting to order at 8:30 a.m.

The Governing Body discussed options for landscaping on the Greybull Hill, Park Shop Renovation Options, and One Cent Sales Tax Survey, along with Program Budget Goals and Priorities. Staff provided updates and was given direction on a variety of ordinance revisions and grants status. No action was taken.

There being no further discussion, the meeting adjourned at 2:45 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

City of Cody
Council Proceedings
Tuesday, February 2, 2016

A pre-meeting was held at 6:30 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, February 2, 2016 at 7:00 p.m.

Present: Mayor Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Greer to approve the agenda as presented. Vote was unanimous.

Council Member Greer made a motion seconded by Council Member Ballinger to approve the consent calendar as presented including approval of Special Meeting Minutes from 1/26/16, and Regular Meeting Minutes from 1/19/16; approval of vouchers and payroll in the amount of \$516,662.66; approval of the updated Financial Management Policy declare 65 used distribution transformers as surplus and to be sold under bid process. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve the Amended Plat for Lot 1, Block 1 of the Glendale Addition, which vacates a portion of an "Easement for Underground Drain". Vote was unanimous.

ORDINANCE 2016-02 – SECOND READING

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY GENERAL CONDITIONS GOVERNING CITY SUPPLIED UTILITIES AND METER AND SERVICE DEPOSITS. Council Member Fritz made a motion seconded by Council Member Ballinger to approve Ordinance 2016-02 on Second Reading. Vote was unanimous.

ORDINANCE 2016-01 – THIRD AND FINAL READING

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II SECTION 10, SUBSECTION D OF THE CITY OF CODY CODE. Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2016-01 on Third and Final Reading. Vote was unanimous.

RESOLUTION 2016-04

A RESOLUTION SUPPORTING THE WYOMING ASSOCIATION OF MUNICIPALITIES' LEGISLATIVE AGENDA AND THE ASSOCIATION'S EFFORTS IN SEEKING APPROPRIATION OF STATE FUNDING FOR ALL 99 WYOMING CITIES AND TOWNS DURING THE 2016 BUDGET SESSION OF THE WYOMING LEGISLATURE. Council Member Anderson made a motion seconded by Council Member Wolz to approve Resolution 2016-04

There being no further action, Mayor Brown adjourned the meeting at 7:26 p.m.

Nancy Tia Brown
Mayor

Cynthia Baker
Administrative Services Officer

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
813-NCPERS WYOMING							
125412							
01312016	PREMIUM	02/02/2016	448.00	448.00	02/03/2016		216
Total :			448.00	448.00			
Total 125412:			448.00	448.00			
ADVANCED INFO SYSTEMS							
129162							
12798	CYCLE 3 OUTSOURCE BILLS	01/27/2016	395.32	.00			216
Total :			395.32	.00			
Total 129162:			395.32	.00			
AMERICAN FAMILY LIFE ASSUR							
550							
589032	AFLAC PREMIUM	02/02/2016	2,224.74	2,224.74	02/03/2016		216
Total :			2,224.74	2,224.74			
Total 550:			2,224.74	2,224.74			
AMERICAN WELDING & GAS, INC.							
128592							
03819726	SUPPLIES	01/31/2016	54.45	.00			216
Total :			54.45	.00			
Total 128592:			54.45	.00			
ANIXTER, INC.							
130622							
3098155-01	SERVICE REPAIRS	01/20/2016	37.81	.00			216
3098155-02	SERVICE REPAIRS	01/27/2016	29.52	.00			216
3108648-01	SYSTEM REPAIRS	01/25/2016	266.70	.00			216
Total :			334.03	.00			
Total 130622:			334.03	.00			
AVI SYSTEMS, INC							
130730							
88402380	PROFESSIONAL FEES AUDIO /	01/27/2016	2,000.00	.00			216
Total :			2,000.00	.00			
Total 130730:			2,000.00	.00			
BAILEY ENTERPRISES INCORPORATED							
130546							
013116	Unleaded	02/04/2016	285.06	.00			216
013116	Unleaded	02/04/2016	32.38	.00			216
013116	Unleaded	02/04/2016	770.65	.00			216
013116	Diesel	02/04/2016	6.20	.00			216
013116	Unleaded	02/04/2016	46.46	.00			216
013116	Unleaded	02/04/2016	38.63	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
013116	Unleaded	02/04/2016	40.75	.00			216
013116	Diesel	02/04/2016	545.42	.00			216
013116	Unleaded	02/04/2016	62.54	.00			216
013116	Unleaded	02/04/2016	42.66	.00			216
013116	Diesel	02/04/2016	1,260.09	.00			216
013116	Unleaded	02/04/2016	62.27	.00			216
013116	Unleaded	02/04/2016	153.84	.00			216
013116	Diesel	02/04/2016	97.41	.00			216
013116	Unleaded	02/04/2016	101.83	.00			216
013116	Diesel	02/04/2016	235.27	.00			216
013116	Unleaded	02/04/2016	223.57	.00			216
Total :			4,005.03	.00			
Total 130546:			4,005.03	.00			
BAKER, CHARLES A							
130717							
012816	REIMBURSE FOR TRAINING	01/28/2016	149.00	.00			216
Total :			149.00	.00			
Total 130717:			149.00	.00			
BEACHAM, JAMES E							
130079							
110120.18	REFUND OVERPAYMENT	02/01/2016	223.00	.00			216
Total :			223.00	.00			
Total 130079:			223.00	.00			
BLACK HILLS ENERGY							
130509							
020416	UTILITIES - REC CENTER	02/04/2016	3,108.51	.00			216
020416	UTILITIES - REC CENTER	02/04/2016	9,325.56	.00			216
Total :			12,434.07	.00			
Total 130509:			12,434.07	.00			
BLAKEMAN PROPANE, INC							
4125							
3574	PROPANE	01/29/2016	13.03	.00			216
Total :			13.03	.00			
Total 4125:			13.03	.00			
BORDER STATES INDUSTRIES, INC							
1420							
910742260	METERS - REPLACEMENT	02/05/2016	383.19	.00			216
910749062	Meter F1s 1ph3w c100 120v mete	02/08/2016	1,171.76	.00		MTR1SITR	216
Total :			1,554.95	.00			
Total 1420:			1,554.95	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
BUELL, JERRY							
127780							
7174029	REFUND UTILITY CREDIT BALA	02/10/2016	93.71	.00			216
Total :			93.71	.00			
Total 127780:			93.71	.00			
CAMPBELL AND ASSOCIATES							
1790							
020416	REFUND OVERPAYMENT ON P	02/04/2016	50.00	.00			216
Total :			50.00	.00			
Total 1790:			50.00	.00			
CARQUEST AUTO PARTS							
10200							
2874-IC-29513	credit repair parts - VM	01/15/2016	8.42-	.00			116
2874-IC-29574	credit repair parts - VM	01/26/2016	20.00-	.00			116
2874-ID-29460	repair parts - VM	01/16/2016	2.60	.00			116
2874-ID-29467	repair parts - VM	01/07/2016	.34	.00			116
2874-ID-29468	repair parts - VM	01/07/2016	6.48	.00			116
2874-ID-29471	repair parts - VM	01/07/2016	3.20	.00			116
2874-ID-29476	repair parts - VM	01/08/2016	23.76	.00			116
2874-ID-29486	repair parts - VM	01/11/2016	119.07	.00			116
2874-ID-29496	repair parts - VM	01/12/2016	11.29	.00			116
2874-ID-29499	repair parts - VM	01/13/2016	9.68	.00			116
2874-ID-29502	repair parts - VM	01/13/2016	2.76	.00			116
2874-ID-29513	shop supplies - VM	01/15/2016	14.51	.00			116
2874-ID-29513	repair parts - VM	01/15/2016	18.98	.00			116
2874-ID-29525	repair parts - VM	01/18/2016	1.37	.00			116
2874-ID-29527	repair parts - VM	01/18/2016	41.84	.00			116
2874-ID-29531	repair parts - VM	01/19/2016	22.93	.00			116
2874-ID-29541	repair parts - VM	01/20/2016	5.21	.00			116
2874-ID-29543	repair parts - VM	01/20/2016	11.29	.00			116
2874-ID-29546	repair parts - VM	01/21/2016	35.72	.00			116
2874-ID-29563	repair parts - VM	01/25/2016	23.76	.00			116
2874-ID-29566	repair parts - VM	01/25/2016	8.99	.00			116
2874-ID-29569	repair parts - VM	01/25/2016	3.60	.00			116
2874-ID-29570	repair parts - VM	01/26/2016	298.94	.00			116
2874-ID-29571	repair parts - VM	01/26/2016	10.49	.00			116
2874-ID-29573	repair parts - VM	01/26/2016	5.99	.00			116
2874-ID-29574	repair parts - VM	01/26/2016	13.46	.00			116
2874-ID-29580	repair parts - VM	01/27/2016	101.69	.00			116
2874-ID-29580	repair parts - VM	01/27/2016	61.79	.00			116
2874-ID-29581	repair parts - VM	01/27/2016	19.14	.00			116
2874-ID-29590	repair parts - VM	01/28/2016	2.70	.00			116
2874-ID-29591	repair parts - VM	01/28/2016	21.58	.00			116
2874-ID-29601	repair parts - VM	01/29/2016	31.61	.00			116
Total :			906.35	.00			
Total 10200:			906.35	.00			
CITY OF CODY							
2260							
020416	RESTITUTION FROM MC-1508-0	02/04/2016	66.00	.00			216

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :				66.00	.00			
Total 2260:				66.00	.00			
2261								
	020116	TITLE & PLATES - REC BUS	02/01/2016	17.00	.00			216
	020116	TITLE & PLATES - PARKS GATO	02/01/2016	20.00	.00			216
	020116	FILING FEES	02/01/2016	69.00	.00			216
	020116	FILING FEES	02/01/2016	12.00	.00			216
	020116	NOTARY BOND RECORDING	02/01/2016	18.00	.00			216
	020116	TITLE - POLICE	02/01/2016	15.00	.00			216
	020116	TITLE & PLATES - STREETS	02/01/2016	17.00	.00			216
Total :				168.00	.00			
Total 2261:				168.00	.00			
CODY COUNTRY PRINTING								
2550								
	2012016	REFUND CREDIT BALANCE	02/08/2016	316.71	.00			216
Total :				316.71	.00			
Total 2550:				316.71	.00			
CODY TREE SURGERY								
2820								
	2421	TREE REMOVAL 23RD & CHAM	01/15/2016	2,800.00	.00			216
Total :				2,800.00	.00			
Total 2820:				2,800.00	.00			
CODY'S TOWN TAXI								
129972								
	021616	TIPSY TAXI VOUCHERS	02/16/2016	119.00	.00			216
Total :				119.00	.00			
Total 129972:				119.00	.00			
COPENHAVER KATH KITCHEN KOLPITCKE LLC								
3140								
	020616	LEGAL SERVICES	01/31/2016	6,907.92	.00			216
Total :				6,907.92	.00			
Total 3140:				6,907.92	.00			
CUSTOM GARAGE DOOR LLC								
127015								
	3408	DOOR OPENER REPAIR	02/01/2016	442.50	.00			216
Total :				442.50	.00			
Total 127015:				442.50	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
DIVISION OF VICTIM'S SERVICES							
124470							
020416	CRIME VICTIM'S COMP - JAN 20	02/04/2016	150.00	.00			216
Total :			150.00	.00			
Total 124470:			150.00	.00			
DOVE, MARIE							
130723							
388167	REC CENTER REFUND	01/26/2016	317.06	.00			216
Total :			317.06	.00			
Total 130723:			317.06	.00			
EASTMAN, RINDA							
129952							
020316	PERSONAL TRAINING - REC CE	02/03/2016	389.83	.00			216
Total :			389.83	.00			
Total 129952:			389.83	.00			
EATHERLY, KENTON							
130731							
17073314	REFUND UTILITY DEPOSIT	02/03/2016	78.68	.00			216
Total :			78.68	.00			
Total 130731:			78.68	.00			
ENGINEERING ASSOCIATES							
4140							
3602044	WWTF PRETREATMENT	02/04/2016	31,272.00	.00			216
Total :			31,272.00	.00			
Total 4140:			31,272.00	.00			
FORWARD CODY WYOMING, INC							
127450							
GS-0001824 FI	GUNSMITHING SCHOOL FEASI	02/05/2016	9,903.00	.00			216
Total :			9,903.00	.00			
Total 127450:			9,903.00	.00			
GARCIA, MALIA							
130612							
020216	LITTLE SPANISH LEARNERS 1	02/02/2016	512.00	.00			216
Total :			512.00	.00			
Total 130612:			512.00	.00			
HEALTHONE CLINIC SERVICES, LLC							

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
130736	231133	HISTORY & PHYSICAL	02/01/2016	55.00	.00			216
	Total :			55.00	.00			
	Total 130736:			55.00	.00			
HOLSINGER, MARK								
130729	17177519	REFUND UTILITY DEPOSIT	02/02/2016	10.37	.00			216
	Total :			10.37	.00			
	Total 130729:			10.37	.00			
J L ENGINEERING, LLC								
130341	410	PARK SHOP RENOVATION	01/27/2016	2,587.50	.00			216
	Total :			2,587.50	.00			
	Total 130341:			2,587.50	.00			
JACK'S TRUCK & EQUIPMENT								
125521	11480	SANDER	01/27/2016	11,361.00	.00			216
	Total :			11,361.00	.00			
	Total 125521:			11,361.00	.00			
JENSEN PLUMBING								
129455	6946	PUMP ROOM IN AQUATICS	01/19/2016	474.29	.00			216
	Total :			474.29	.00			
	Total 129455:			474.29	.00			
JONES, AMY								
129954	020316	PERSONAL TRAINING - REC CE	02/03/2016	738.59	.00			216
	Total :			738.59	.00			
	Total 129954:			738.59	.00			
KEEGAN LAW OFFICE								
130727	020116	PROFESSIONAL SERVICES	02/01/2016	133.20	.00			216
	Total :			133.20	.00			
	Total 130727:			133.20	.00			
KITCHEN, SCOTT								
129803	013016	REIMBURSE FOR MILEAGE	01/30/2016	30.62	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			30.62	.00			
Total 129803:			30.62	.00			
KRUBECK, LUCAS							
130285							
020316	PERSONAL TRAINER - REC CE	02/03/2016	478.73	.00			216
Total :			478.73	.00			
Total 130285:			478.73	.00			
KRW ASSOCIATES, LLC							
130732							
COC101-2016	PROFESSIONAL SERVICES PD	02/03/2016	6,400.00	.00			216
Total :			6,400.00	.00			
Total 130732:			6,400.00	.00			
LIPP, MELISSA							
130724							
15678040	REFUND UTILITY DEPOSIT	02/01/2016	40.32	.00			216
Total :			40.32	.00			
Total 130724:			40.32	.00			
LOCAL GOV'T LIABILITY POOL							
6176							
9988	CLAIMS AGAINST THE CITY	01/28/2016	958.59	.00			216
Total :			958.59	.00			
Total 6176:			958.59	.00			
M & T BANK							
130725							
16175012	REFUND UTILITY DEPOSIT	02/01/2016	57.63	.00			216
Total :			57.63	.00			
Total 130725:			57.63	.00			
MATIELLA, FRANCISCO							
130735							
20516	REFUND CASH BOND	02/05/2016	100.00	.00			216
Total :			100.00	.00			
Total 130735:			100.00	.00			
MOLHOLM, DAVID							
130728							
1337-1	REFUND ENCROACHMENT DE	02/02/2016	150.00	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			150.00	.00			
Total 130728:			150.00	.00			
MONTANA CSED SDU							
130713							
01272016	PAR ID P0001023686	02/02/2016	123.57	123.57	02/03/2016		216
Total :			123.57	123.57			
Total 130713:			123.57	123.57			
MORRIS, LESLIE							
129891							
13129514	REFUND UTILITY DEPOSIT	02/03/2015	1.78	.00			216
Total :			1.78	.00			
Total 129891:			1.78	.00			
NORCO, INC.							
128948							
17777970	SUPPLIES	01/31/2016	11.84	.00			216
Total :			11.84	.00			
Total 128948:			11.84	.00			
OFFICE SHOP, THE							
7440							
28317	COPIER TONER - SHOP	02/02/2016	7.89	.00			216
28317	COPIER TONER - SHOP	02/02/2016	7.90	.00			216
28317	COPIER TONER - SHOP	02/02/2016	7.90	.00			216
28317	COPIER TONER - SHOP	02/02/2016	7.90	.00			216
28317	COPIER TONER - SHOP	02/02/2016	7.90	.00			216
28317	COPIER TONER - SHOP	02/02/2016	7.90	.00			216
Total :			47.39	.00			
Total 7440:			47.39	.00			
ONE-CALL OF WYOMING							
127665							
40516	ONE CALL FEES	02/08/2016	14.12	.00			216
40516	ONE CALL FEES	02/08/2016	14.12	.00			216
40516	ONE CALL FEES	02/08/2016	14.13	.00			216
40516	ONE CALL FEES	02/08/2016	14.13	.00			216
Total :			56.50	.00			
Total 127665:			56.50	.00			
P & E PAINTING							
130726							
01/29/16	16TH ST REC CENTER GUARD	01/29/2016	600.00	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :			600.00	.00			
Total 130726:			600.00	.00			
PARK COUNTY							
7670							
2414	LEC CONTRACT - DISPATCH	02/01/2016	25,026.03	.00			216
2414	LEC CONTRACT - CONSOLE	02/01/2016	3,184.96	.00			216
2414	LEC CONTRACT - UTILITIES	02/01/2016	1,373.94	.00			216
Total :			29,584.93	.00			
Total 7670:			29,584.93	.00			
PARK COUNTY ANIMAL SHELTER							
5120							
020116	ANIMAL SERVICE CONTRACT	02/01/2016	3,750.00	.00			216
Total :			3,750.00	.00			
Total 5120:			3,750.00	.00			
PARK COUNTY LANDFILL							
129053							
013116	LANDFILL CHARGES	01/31/2016	50,712.36	.00			216
013116	LANDFILL CHARGES	01/31/2016	38.22	.00			216
Total :			50,750.58	.00			
Total 129053:			50,750.58	.00			
PAVEMENT MAINTENANCE INC							
7825							
15-287	SNOW REMOVAL CONTRACT	01/08/2016	385.00	.00			216
Total :			385.00	.00			
Total 7825:			385.00	.00			
PROVIDENT LIFE & ACCIDENT INS							
128033							
01312016	PREMIUMS	02/02/2016	183.44	183.44	02/03/2016		216
Total :			183.44	183.44			
Total 128033:			183.44	183.44			
RICHELDERFER, JAMES							
130607							
020416	RESTITUTION FROM VALERINA	02/04/2016	25.00	.00			216
Total :			25.00	.00			
Total 130607:			25.00	.00			
SECHRIST, DAVID J							

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
129937	020316	PERSONAL TRAINING- REC CE	02/03/2016	139.65	.00			216
	Total :			139.65	.00			
	Total 129937:			139.65	.00			
SHOSHONE MUNICIPAL PIPELINE								
9130	020116	SMP WATER PURCHASES - JAN	02/01/2016	101,567.88	.00			216
	Total :			101,567.88	.00			
	Total 9130:			101,567.88	.00			
SITZ III, ALEX H.								
129379	012016	PROFESSIONAL FEES	01/20/2016	272.15	.00			216
	Total :			272.15	.00			
	Total 129379:			272.15	.00			
SKARSHAUG TESTING LAB								
9320	205526	GLOVE TESTING	01/20/2016	1,270.77	.00			216
	Total :			1,270.77	.00			
	Total 9320:			1,270.77	.00			
STERLING CODIFIERS								
128669	17516	CODIFIERS ANNUAL HOSTING	01/01/2016	500.00	.00			216
	Total :			500.00	.00			
	Total 128669:			500.00	.00			
STROH'S INDUSTRIAL LUBRICATION								
9630	2065	GREASE	01/28/2016	370.00	.00			216
	Total :			370.00	.00			
	Total 9630:			370.00	.00			
THOMPSON, LAUREN								
130737	13164049	REFUND UTILITY DEPOSIT	02/08/2016	92.49	.00			216
	Total :			92.49	.00			
	Total 130737:			92.49	.00			
U S BANK PURCHASE CARD								
129981	020616	years of service	02/06/2016	46.56	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Fuel	02/06/2016	27.00	.00			216
020616	supplies	02/06/2016	26.14	.00			216
020616	supplies - toner cartridges, flip cha	02/06/2016	239.16	.00			216
020616	Supplies - Toner Cartridges, pens,	02/06/2016	245.97	.00			216
020616	supplies	02/06/2016	364.60	.00			216
020616	Printer toner	02/06/2016	210.19	.00			216
020616	Budget supplies	02/06/2016	33.36	.00			216
020616	Credit for returned toner	02/06/2016	147.76-	.00			216
020616	Printer toner	02/06/2016	676.32	.00			216
020616	supplies	02/06/2016	10.00	.00			216
020616	SUPPLIES	02/06/2016	10.00	.00			216
020616	supplies - computer equipment re	02/06/2016	31.04	.00			216
020616	supplies - replacement mice	02/06/2016	21.81	.00			216
020616	Batteries	02/06/2016	7.38	.00			216
020616	Attest Stamps	02/06/2016	85.20	.00			216
020616	Supplies - Internal Optical Drive	02/06/2016	25.79	.00			216
020616	SUPPLIES	02/06/2016	16.52	.00			216
020616	Itron Equipment Agreement	02/06/2016	3,264.52	.00			216
020616	document shipping	02/06/2016	23.87	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	65.23	.00			216
020616	Utilities - WCS Telecom - Long Dis	02/06/2016	164.02	.00			216
020616	Utilities - TCT Phone	02/06/2016	885.39	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	885.45	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	65.35	.00			216
020616	advertising	02/06/2016	173.40	.00			216
020616	advertising	02/06/2016	114.00	.00			216
020616	Advertising	02/06/2016	2,325.05	.00			216
020616	ADVERTISING	02/06/2016	173.40	.00			216
020616	Advertising	02/06/2016	2,317.75	.00			216
020616	Computer Support - Oct, Nov, Dec	02/06/2016	4,095.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	75.00	.00			216
020616	Risk assessments	02/06/2016	226.65	.00			216
020616	Equipment Rental - Postage Mach	02/06/2016	616.38	.00			216
020616	Work Station	02/06/2016	375.00	.00			216
020616	Printers - PD Squad Room	02/06/2016	954.98	.00			216
020616	CREDIT - Item Returned and Refu	02/06/2016	397.22-	.00			216
Total Administrative Services:			18,332.50	.00			
020616	CO2	02/06/2016	172.00	.00			216
020616	CO2	02/06/2016	172.00	.00			216
020616	new fridge for chemical reagents	02/06/2016	228.79	.00			216
020616	programs	02/06/2016	15.91	.00			216
020616	printer ink for pritner	02/06/2016	170.13	.00			216
020616	safety	02/06/2016	102.92	.00			216
020616	first aid supplies	02/06/2016	112.52	.00			216
020616	first aid supplies	02/06/2016	143.40	.00			216
020616	Chemical masks and filters	02/06/2016	420.89	.00			216
020616	programs	02/06/2016	157.88	.00			216
020616	programs	02/06/2016	105.98	.00			216
020616	refund for programs	02/06/2016	23.98-	.00			216
020616	programs	02/06/2016	28.98	.00			216
020616	programs	02/06/2016	34.99	.00			216
020616	programs	02/06/2016	114.14	.00			216
020616	programs	02/06/2016	38.93	.00			216
020616	programs	02/06/2016	281.13	.00			216
020616	program supplies	02/06/2016	47.62	.00			216
020616	backdrop for toddler corner	02/06/2016	33.43	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	online book for turtle tales	02/06/2016	9.59	.00			216
020616	birthday party	02/06/2016	23.77	.00			216
020616	birthday party	02/06/2016	39.41	.00			216
020616	repair equipment	02/06/2016	25.98	.00			216
020616	pool valve	02/06/2016	234.11	.00			216
020616	Correct pool valve	02/06/2016	216.42	.00			216
020616	ordered wrong valve	02/06/2016	203.99-	.00			216
020616	postage	02/06/2016	39.59	.00			216
020616	postage	02/06/2016	20.45	.00			216
020616	training	02/06/2016	35.00	.00			216
020616	new office chair	02/06/2016	109.00	.00			216
Total Aquatics:			2,906.99	.00			
020616	Meeting Expenses - Rotary Club	02/06/2016	68.00	.00			216
020616	meeting expenses	02/06/2016	19.02	.00			216
020616	travel expenses	02/06/2016	16.40	.00			216
020616	travel expenses	02/06/2016	26.75	.00			216
020616	travel expenses	02/06/2016	7.72	.00			216
020616	travel expenses	02/06/2016	12.34	.00			216
020616	travel expenses	02/06/2016	19.29	.00			216
020616	travel expenses	02/06/2016	25.85	.00			216
020616	travel expenses	02/06/2016	13.11	.00			216
020616	travel expenses	02/06/2016	89.00	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	49.36	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	49.53	.00			216
Total City Administrator:			396.37	.00			
020616	Material and Supplies	02/06/2016	97.90	.00			216
020616	Materials and supplies	02/06/2016	20.20	.00			216
020616	Materials and supplies	02/06/2016	10.47	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	154.29	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	154.83	.00			216
Total Community Development:			437.69	.00			
020616	Meter School	02/06/2016	325.00	.00			216
020616	Pre-Employment and Random Te	02/06/2016	30.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	72.00	.00			216
020616	Fuel for Tyson's Truck - return fro	02/06/2016	56.73	.00			216
020616	Chain Loop	02/06/2016	42.68	.00			216
020616	Saw Blades/ Streetlight fuses	02/06/2016	22.53	.00			216
020616	Building supplies	02/06/2016	58.05	.00			216
020616	Materials	02/06/2016	4.32	.00			216
020616	Supplies	02/06/2016	6.11	.00			216
020616	supplies	02/06/2016	33.96	.00			216
020616	supplies	02/06/2016	23.82	.00			216
020616	Ground Heater Propane	02/06/2016	63.54	.00			216
020616	Thaw Dawg Part	02/06/2016	24.99	.00			216
020616	Supplies - Electrical Tape	02/06/2016	44.10	.00			216
020616	Utility Operating Benchmark Publi	02/06/2016	55.50	.00			216
020616	Hearing Protection	02/06/2016	35.08	.00			216
020616	Building pest control	02/06/2016	54.34	.00			216
020616	Hydraulic Couplers for truck tools	02/06/2016	815.84	.00			216
020616	Wash Explorer	02/06/2016	10.00	.00			216
020616	Finish Explorer wash	02/06/2016	2.66	.00			216
020616	Meter Repair Parts	02/06/2016	16.86	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Saw Blades/ Streetlight fuses	02/06/2016	121.20	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	224.00	.00			216
020616	Utilities - TCT Phone	02/06/2016	86.31	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	86.31	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	225.01	.00			216
Total Electric:			2,540.94	.00			
020616	Meeting Expenses - Retreat	02/06/2016	100.00	.00			216
020616	Meeting Expenses - Retreat	02/06/2016	64.71	.00			216
020616	Meeting expenses - Mid-Year Retr	02/06/2016	161.28	.00			216
020616	Budget work session supplies	02/06/2016	16.17	.00			216
020616	Budget work session expense	02/06/2016	188.16	.00			216
020616	meeting expenses	02/06/2016	18.61	.00			216
020616	Plaques -- Recognition P&Z/Tree	02/06/2016	178.40	.00			216
Total Mayor ♦ Council:			727.33	.00			
020616	Eric uniforms	02/06/2016	173.66	.00			216
020616	Tree tools	02/06/2016	16.95	.00			216
020616	Handyman jack	02/06/2016	59.99	.00			216
020616	Tools	02/06/2016	9.99	.00			216
020616	Supplies	02/06/2016	34.54	.00			216
020616	Supplies	02/06/2016	23.70	.00			216
020616	Office supplies (Toner & 10key)	02/06/2016	70.93	.00			216
020616	Office supplies (Photos)	02/06/2016	36.86	.00			216
020616	Supplies	02/06/2016	4.49	.00			216
020616	Office supplies	02/06/2016	4.56	.00			216
020616	Materials	02/06/2016	19.98	.00			216
020616	Office supplies	02/06/2016	17.81	.00			216
020616	Supplies	02/06/2016	19.98	.00			216
020616	Front gate	02/06/2016	46.99	.00			216
020616	Supplies	02/06/2016	8.98	.00			216
020616	Flag supplies	02/06/2016	382.18	.00			216
020616	Office supplies	02/06/2016	164.56	.00			216
020616	Office supplies	02/06/2016	6.96	.00			216
020616	Supplies	02/06/2016	9.99	.00			216
020616	Supplies	02/06/2016	19.98	.00			216
020616	Break room sink	02/06/2016	2.99	.00			216
020616	Supplies	02/06/2016	27.97	.00			216
020616	Supplies	02/06/2016	2.80	.00			216
020616	Small equipment service	02/06/2016	363.67	.00			216
020616	Mower trailer repair	02/06/2016	112.32	.00			216
020616	Bench repair	02/06/2016	4.99	.00			216
020616	Pump water truck	02/06/2016	4.49	.00			216
020616	Pump water truck	02/06/2016	4.29	.00			216
020616	Small equipment service	02/06/2016	87.56	.00			216
020616	Flower seeds	02/06/2016	756.53	.00			216
020616	Flower seeds	02/06/2016	14.99	.00			216
020616	War Memorial bench	02/06/2016	101.13	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	131.99	.00			216
020616	Utilities - TCT Phone	02/06/2016	85.99	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	85.99	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	132.32	.00			216
020616	Acetylene rental	02/06/2016	56.67	.00			216
Total Parks Maintenance:			3,109.77	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Taser Instructor recert training-C0	02/06/2016	225.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	162.00	.00			216
020616	RANDOM TESTING	02/06/2016	60.00	.00			216
020616	credit - lodging charge error	02/06/2016	303.00-	.00			216
020616	credit - lodging charge error	02/06/2016	303.00-	.00			216
020616	credit - lodging charge errorcredit	02/06/2016	303.00-	.00			216
020616	lodging	02/06/2016	303.00	.00			216
020616	lodging	02/06/2016	303.00	.00			216
020616	lodging	02/06/2016	303.00	.00			216
020616	Credit - lodging expense - chief ca	02/06/2016	8.08-	.00			216
020616	lodging expense - chief candidate	02/06/2016	109.08	.00			216
020616	lodging expense - chief candidate	02/06/2016	303.00	.00			216
020616	lodging expense - chief candidate	02/06/2016	303.00	.00			216
020616	lodging expense - chief candidate	02/06/2016	303.00	.00			216
020616	lodging expense - chief candidate	02/06/2016	303.00	.00			216
020616	Meeting expenses - Chief Candid	02/06/2016	310.00	.00			216
020616	meeting expenses - chief candida	02/06/2016	197.12	.00			216
020616	Credit - Meeting Expenses	02/06/2016	10.00-	.00			216
020616	Police Chief interviews	02/06/2016	79.00	.00			216
020616	Meal, C22 Strangulation training	02/06/2016	16.98	.00			216
020616	Lodging, C22 Strangulation trainin	02/06/2016	79.00	.00			216
020616	Uniform allowance - C04	02/06/2016	29.18	.00			216
020616	Uniform allowance - C07	02/06/2016	22.00	.00			216
020616	Uniform allowance - C07	02/06/2016	14.50	.00			216
020616	Feline euthanasia x 2 Case 16-56	02/06/2016	100.00	.00			216
020616	Less Lethal-Rifle Optic	02/06/2016	424.00	.00			216
020616	Uniform service patches	02/06/2016	80.35	.00			216
020616	Office/squad room supplies	02/06/2016	27.64	.00			216
020616	Flashlight replacement bulb	02/06/2016	16.19	.00			216
020616	Evidence labels	02/06/2016	45.87	.00			216
020616	Evidence supplies	02/06/2016	56.79	.00			216
020616	Charged in error-to be reversed	02/06/2016	33.45	.00			216
020616	property receipts, remand reports	02/06/2016	557.00	.00			216
020616	duct tape for case 16-101	02/06/2016	9.99	.00			216
020616	battery-tax chg'd to be credited	02/06/2016	4.15	.00			216
020616	Reverse trans on which tax chg'd	02/06/2016	4.15-	.00			216
020616	battery	02/06/2016	3.99	.00			216
020616	2nd notary stamp - C05	02/06/2016	28.95	.00			216
020616	Coffee pot for Officers	02/06/2016	29.74	.00			216
020616	Car wash - C08	02/06/2016	9.00	.00			216
020616	Car wash - C25	02/06/2016	9.00	.00			216
020616	Car wash - C05	02/06/2016	9.00	.00			216
020616	Car wash - C12	02/06/2016	9.00	.00			216
020616	Car wash - C06	02/06/2016	5.39	.00			216
020616	Car wash - C23	02/06/2016	9.00	.00			216
020616	Car wash - C23	02/06/2016	9.00	.00			216
020616	Car wash - C11	02/06/2016	8.46	.00			216
020616	Car wash - C16	02/06/2016	9.00	.00			216
020616	Car wash - C24	02/06/2016	7.06	.00			216
020616	Car wash - C03	02/06/2016	9.00	.00			216
020616	Car wash - C20	02/06/2016	9.00	.00			216
020616	Car wash - C14	02/06/2016	10.00	.00			216
020616	Headlight for Vehicle A02	02/06/2016	23.88	.00			216
020616	Car wash - C17	02/06/2016	9.00	.00			216
020616	Car wash - C07	02/06/2016	9.00	.00			216
020616	Car wash - C07	02/06/2016	9.00	.00			216
020616	Car wash - C07	02/06/2016	9.00	.00			216
020616	Return found property/2 rolls post	02/06/2016	103.95	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Evidence shipping	02/06/2016	9.75	.00			216
020616	Evidence shipping	02/06/2016	9.15	.00			216
020616	Evidence shipping	02/06/2016	9.15	.00			216
020616	Evidence shipping	02/06/2016	9.15	.00			216
020616	property return, evidence shipping	02/06/2016	37.70	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	1,431.04	.00			216
020616	Utilities - TCT Phone	02/06/2016	56.45	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	56.45	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	1,434.00	.00			216
020616	Utilities - Century Link	02/06/2016	37.45	.00			216
020616	Utilities - Century Link	02/06/2016	37.66	.00			216
020616	Professional Services - evaluation	02/06/2016	200.00	.00			216
020616	Blood draw-Case 15-1528	02/06/2016	183.05	.00			216
020616	S&S Bulletin cancellation balance	02/06/2016	38.25	.00			216
020616	C25 membership dues	02/06/2016	50.00	.00			216
020616	C24 membership Dues	02/06/2016	50.00	.00			216
020616	Intoxilyzer-demo unit purchased	02/06/2016	349.00	.00			216
020616	Ballistic vests - C09, C12	02/06/2016	1,440.00	.00			216
020616	Alcohol compliance checks	02/06/2016	220.00	.00			216
Total Police:			9,845.73	.00			
020616	filters for maintenance office	02/06/2016	13.01	.00			216
020616	reamer for Auditorium	02/06/2016	24.58	.00			216
020616	pre mix for snow blower	02/06/2016	8.97	.00			216
020616	repairs floor scrubber rec center/cl	02/06/2016	1,248.71	.00			216
020616	screens and door kick downs for	02/06/2016	29.97	.00			216
020616	urinal screens for city facilities	02/06/2016	65.20	.00			216
020616	bulb for Street shop overhead ligh	02/06/2016	7.99	.00			216
020616	replace broken toilet seat at Audit	02/06/2016	53.98	.00			216
020616	incorrect toilet seat for Auditorium	02/06/2016	26.99	.00			216
020616	repairs to chemical dispenser	02/06/2016	20.98	.00			216
020616	Sweeps for bottom of doors Aquat	02/06/2016	29.97	.00			216
020616	Filters and repairs	02/06/2016	4,693.99	.00			216
020616	Belt for air handler 1 at Rec center	02/06/2016	65.09	.00			216
020616	Belt for air handler 1 at rec center	02/06/2016	94.62	.00			216
020616	Belt for Air handler 1 at Rec. Cent	02/06/2016	74.99	.00			216
020616	Belts for air handler 5 at Rec cent	02/06/2016	61.82	.00			216
020616	repairs at Rec Center	02/06/2016	230.00	.00			216
020616	lenses for Rec. Center	02/06/2016	106.40	.00			216
020616	light lenses for Rec. Center	02/06/2016	85.90	.00			216
020616	Toilet seat for Rec Center	02/06/2016	28.42	.00			216
020616	repairs floor scrubber rec center/cl	02/06/2016	82.54	.00			216
020616	repair sign at rec center	02/06/2016	473.20	.00			216
020616	Plug and connector to fix steam ta	02/06/2016	21.82	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	76.63	.00			216
020616	Utilities - TCT Phone	02/06/2016	119.64	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	119.64	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	76.95	.00			216
020616	rugs for auditorium	02/06/2016	107.40	.00			216
020616	rugs for city hall	02/06/2016	113.60	.00			216
020616	towels and rugs for rec center	02/06/2016	27.60	.00			216
020616	rugs and towels for rec center	02/06/2016	29.36	.00			216
020616	rugs for auditorium	02/06/2016	112.81	.00			216
020616	rugs for city hall	02/06/2016	78.24	.00			216
020616	monitoring of alarms at Rec. Cent	02/06/2016	208.50	.00			216
020616	pest control for City Hall	02/06/2016	54.34	.00			216
020616	pest control for Auditorium	02/06/2016	76.07	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	pest control for Rec. Center	02/06/2016	201.96	.00			216
020616	Emergency lighting at Rec Center	02/06/2016	9,244.00	.00			216
Total Public Facilities:			18,141.90	.00			
020616	Random Testing - Dec & January -	02/06/2016	9.00	.00			216
020616	Supplies	02/06/2016	20.71	.00			216
020616	Office Supplies	02/06/2016	5.96	.00			216
020616	Office Supplies	02/06/2016	40.80	.00			216
020616	Office Supplies	02/06/2016	2.90	.00			216
020616	Tiny Tots, ASAP, & Rec Supplies	02/06/2016	16.65	.00			216
020616	Office Supplies	02/06/2016	35.76	.00			216
020616	Office Supplies	02/06/2016	49.48	.00			216
020616	Office Supplies	02/06/2016	28.20	.00			216
020616	Office supplies	02/06/2016	37.37	.00			216
020616	Office supplies	02/06/2016	2.99	.00			216
020616	Office Supplies	02/06/2016	170.13	.00			216
020616	Office supplies	02/06/2016	97.87	.00			216
020616	Car wash	02/06/2016	10.00	.00			216
020616	Office supplies	02/06/2016	10.18	.00			216
020616	Kid program Snacks	02/06/2016	3.12	.00			216
020616	Kid program Snacks	02/06/2016	204.25	.00			216
020616	ASAP snacks	02/06/2016	7.00	.00			216
020616	Supplies	02/06/2016	146.76	.00			216
020616	Rec Programs	02/06/2016	13.00	.00			216
020616	Refund	02/06/2016	31.92-	.00			216
020616	Tiny Tots, ASAP, & Rec Supplies	02/06/2016	18.61	.00			216
020616	No school activities	02/06/2016	16.55	.00			216
020616	repair parts	02/06/2016	17.45	.00			216
020616	repair parts	02/06/2016	8.44	.00			216
020616	Repairs	02/06/2016	7.96	.00			216
020616	Repairs	02/06/2016	7.27	.00			216
020616	Youth sports	02/06/2016	749.90	.00			216
020616	Sports equipment	02/06/2016	119.95	.00			216
020616	Tape for equipment	02/06/2016	66.40	.00			216
020616	Rec Games	02/06/2016	209.96	.00			216
020616	Rec Games	02/06/2016	209.96	.00			216
020616	Rec Games	02/06/2016	209.96-	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	111.93	.00			216
020616	Utilities - TCT Phone	02/06/2016	323.28	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	323.34	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	112.39	.00			216
020616	Utilities- Charter	02/06/2016	177.81	.00			216
020616	Utilities- Charter	02/06/2016	147.12	.00			216
020616	advertising	02/06/2016	408.01	.00			216
020616	Advertising	02/06/2016	290.00	.00			216
020616	ADVERTISING	02/06/2016	403.00	.00			216
020616	Advertising	02/06/2016	775.00	.00			216
020616	Workshop	02/06/2016	40.00	.00			216
020616	meeting supplies	02/06/2016	21.36	.00			216
020616	Licensing fees	02/06/2016	336.00	.00			216
020616	towels and rugs for rec center	02/06/2016	75.00	.00			216
020616	rugs and towels for rec center	02/06/2016	78.00	.00			216
Total Recreation:			5,724.94	.00			
020616	C01 contract repairs transmission	02/06/2016	3,810.43	.00			216
020616	Pre-Employment and Random Te	02/06/2016	30.00	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Random Testing - Dec & January -	02/06/2016	81.00	.00			216
020616	diesel fuel	02/06/2016	47.81	.00			216
020616	window scraper, knife blades	02/06/2016	10.47	.00			216
020616	nuts and bolts	02/06/2016	16.99	.00			216
020616	tie down strap	02/06/2016	8.27	.00			216
020616	3 trash cans for Main St @ \$26.99	02/06/2016	80.97	.00			216
020616	nuts and bolts	02/06/2016	6.40	.00			216
020616	shop towels	02/06/2016	24.29	.00			216
020616	nuts & bolts	02/06/2016	19.49	.00			216
020616	light bulbs, glass cleaner	02/06/2016	53.26	.00			216
020616	shop towels	02/06/2016	48.58	.00			216
020616	propane	02/06/2016	21.76	.00			216
020616	propane	02/06/2016	26.86	.00			216
020616	propane	02/06/2016	25.84	.00			216
020616	propane	02/06/2016	26.18	.00			216
020616	propane	02/06/2016	26.18	.00			216
020616	propane	02/06/2016	27.20	.00			216
020616	propane	02/06/2016	27.20	.00			216
020616	spray paint	02/06/2016	11.97	.00			216
020616	welding tips	02/06/2016	22.25	.00			216
020616	spray paint for shelving	02/06/2016	17.96	.00			216
020616	cleaner for grease removal	02/06/2016	24.21	.00			216
020616	spray paint for sanitation shelving	02/06/2016	30.93	.00			216
020616	spray paint for sanitation shop she	02/06/2016	11.97	.00			216
020616	pest control, sanitation and recycli	02/06/2016	52.50	.00			216
020616	pest control, Recycling Center	02/06/2016	54.34	.00			216
020616	anti freeze - sanitation trucks	02/06/2016	76.50	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	25.20	.00			216
020616	Utilities - TCT Phone	02/06/2016	84.81	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	84.81	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	25.34	.00			216
020616	right of way clearing	02/06/2016	425.00	.00			216
020616	metal, plastic recycling bins	02/06/2016	84.57	.00			216
020616	metal for Sanitation Shop shelving	02/06/2016	297.62	.00			216
020616	metal for shelving at Sanitation Sh	02/06/2016	210.94	.00			216
Total Solid Waste:			5,960.10	.00			
020616	MSHA training	02/06/2016	250.00	.00			216
020616	Flagger Tests	02/06/2016	21.80	.00			216
020616	bobcat training video	02/06/2016	119.20	.00			216
020616	Pre-Employment and Random Te	02/06/2016	30.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	72.00	.00			216
020616	RANDOM TESTING	02/06/2016	30.00	.00			216
020616	lunch paper trip billings	02/06/2016	11.48	.00			216
020616	Propane	02/06/2016	23.11	.00			216
020616	fork lift propane	02/06/2016	6.12	.00			216
020616	Brine tank lid	02/06/2016	49.88	.00			216
020616	Nuts and bolts	02/06/2016	1.10	.00			216
020616	Glass cleaner	02/06/2016	29.88	.00			216
020616	Tire repair	02/06/2016	67.85	.00			216
020616	break room supplies	02/06/2016	30.77	.00			216
020616	supplies	02/06/2016	8.21	.00			216
020616	Nuts and bolts	02/06/2016	7.47	.00			216
020616	tarp for salt	02/06/2016	49.99	.00			216
020616	Backhoe bucket shank	02/06/2016	25.14	.00			216
020616	backhoe bucket teeth	02/06/2016	101.97	.00			216
020616	Butane lighter	02/06/2016	5.79	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Grader blade end	02/06/2016	123.14	.00			216
020616	Plow bolts	02/06/2016	53.32	.00			216
020616	Respirator	02/06/2016	24.99	.00			216
020616	Drawer lock and key	02/06/2016	11.97	.00			216
020616	hardhat	02/06/2016	22.33	.00			216
020616	safety glasses and ear plugs	02/06/2016	46.85	.00			216
020616	spray texture	02/06/2016	15.99	.00			216
020616	primer and texture	02/06/2016	45.96	.00			216
020616	light fixture screws	02/06/2016	3.49	.00			216
020616	OSB flooring	02/06/2016	17.99	.00			216
020616	Credit wallboard	02/06/2016	1.38-	.00			216
020616	wallboard	02/06/2016	12.20	.00			216
020616	paint primer	02/06/2016	13.98	.00			216
020616	joint compound and concrete filler	02/06/2016	16.98	.00			216
020616	sheetrock	02/06/2016	34.96	.00			216
020616	concrete filler and texture	02/06/2016	33.97	.00			216
020616	paint	02/06/2016	56.06	.00			216
020616	paint supplies	02/06/2016	11.24	.00			216
020616	Wall board joint compound	02/06/2016	6.99	.00			216
020616	Salt	02/06/2016	371.70	.00			216
020616	diesel salt trip	02/06/2016	115.01	.00			216
020616	motel salt trip	02/06/2016	89.00	.00			216
020616	Diesel salt trip	02/06/2016	75.00	.00			216
020616	MEAL SALT TRIP	02/06/2016	14.48	.00			216
020616	UPM cold patch	02/06/2016	949.20	.00			216
020616	Concrete mix signs	02/06/2016	14.37	.00			216
020616	concrete crack filler	02/06/2016	9.99	.00			216
020616	Sign posts	02/06/2016	907.44	.00			216
020616	bagged concrete/ signs	02/06/2016	268.24	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	100.80	.00			216
020616	Utilities - TCT Phone	02/06/2016	200.12	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	200.15	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	101.36	.00			216
020616	Manlift rental Xmas decorations	02/06/2016	200.00	.00			216
020616	rental return	02/06/2016	98.40-	.00			216
020616	Rental floor scraper	02/06/2016	132.50	.00			216
Total Street Maintenance:			5,143.75	.00			
020616	Pre-Employment and Random Te	02/06/2016	60.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	18.00	.00			216
020616	uniforms	02/06/2016	71.52	.00			216
020616	Chain	02/06/2016	227.71	.00			216
020616	ratchet cable	02/06/2016	137.94	.00			216
020616	parts and supplies	02/06/2016	169.83	.00			216
020616	drill bits	02/06/2016	9.65	.00			216
020616	sink faucet	02/06/2016	22.99	.00			216
020616	Utilities - TCT Phone	02/06/2016	51.54	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	51.55	.00			216
020616	C02 metal strap	02/06/2016	4.64	.00			216
020616	C02 struts	02/06/2016	256.46	.00			216
020616	K 32 tires	02/06/2016	367.00	.00			216
020616	Heater control B19	02/06/2016	152.22	.00			216
020616	Vactor gauge	02/06/2016	16.01	.00			216
020616	D10 pressure gauge	02/06/2016	44.11	.00			216
020616	Fuse B19	02/06/2016	1.64	.00			216
020616	C01 speed sensor	02/06/2016	101.64	.00			216
020616	A102 tires	02/06/2016	215.98	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	Water pump B30	02/06/2016	237.55	.00			216
020616	Multi function switch B11	02/06/2016	177.99	.00			216
020616	Water pump B32	02/06/2016	237.55	.00			216
020616	Cylinder J36 baler	02/06/2016	2,175.25	.00			216
020616	C01 parts and C02	02/06/2016	252.96	.00			216
020616	Skid shoes and bushings	02/06/2016	580.73	.00			216
020616	balancing fluid	02/06/2016	80.00	.00			216
020616	driveline over charge	02/06/2016	451.41	.00			216
020616	duplicate transaction	02/06/2016	451.41	.00			216
020616	Credit for duplicate transaction	02/06/2016	451.41-	.00			216
020616	parts and supplies	02/06/2016	209.39	.00			216
020616	Hose C04	02/06/2016	129.83	.00			216
020616	A103 dome light	02/06/2016	62.28	.00			216
020616	A102 tires	02/06/2016	285.00	.00			216
020616	Credit parts return	02/06/2016	233.13-	.00			216
020616	cap screws C02	02/06/2016	8.86	.00			216
020616	B34 water pump	02/06/2016	237.55	.00			216
020616	B20 door handle	02/06/2016	17.92	.00			216
020616	E04 sensor	02/06/2016	183.71	.00			216
020616	A10 elect motor	02/06/2016	289.10	.00			216
020616	Water truck valve	02/06/2016	118.62	.00			216
020616	sweeper nozzels	02/06/2016	48.18	.00			216
020616	bobcat bearing flange	02/06/2016	140.30	.00			216
020616	parts and supplies	02/06/2016	268.96	.00			216
020616	truck tires sanitation	02/06/2016	2,573.36	.00			216
020616	truck tires	02/06/2016	1,708.72	.00			216
020616	credit for charge of FET	02/06/2016	293.90-	.00			216
020616	belly dump valve	02/06/2016	38.09	.00			216
Total Vehicle Maintenance:			11,966.71	.00			
020616	online training, James Keenan	02/06/2016	65.00	.00			216
020616	online training - James Keenan	02/06/2016	84.95	.00			216
020616	online training - James Keenan	02/06/2016	28.90	.00			216
020616	online training - James Keenan	02/06/2016	46.95	.00			216
020616	online training - James Keenan	02/06/2016	28.90	.00			216
020616	online training - Steve Thull	02/06/2016	20.00	.00			216
020616	online training - Steve Thull	02/06/2016	25.00	.00			216
020616	online training SteveThull	02/06/2016	190.95	.00			216
020616	online training - Steve Thull	02/06/2016	16.95	.00			216
020616	online training - Steve Thull	02/06/2016	139.70	.00			216
020616	Pre-Employment and Random Te	02/06/2016	30.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	27.00	.00			216
020616	boots - Steve Thull	02/06/2016	180.00	.00			216
020616	shirts - Keith	02/06/2016	76.97	.00			216
020616	supplies	02/06/2016	8.67	.00			216
020616	fence repair @ KOA Lift Station	02/06/2016	10.20	.00			216
020616	mop bucket and mop head	02/06/2016	20.98	.00			216
020616	t bolt	02/06/2016	3.56	.00			216
020616	batteries, safety glasses	02/06/2016	9.99	.00			216
020616	lab pest control	02/06/2016	50.00	.00			216
020616	lab pest control	02/06/2016	50.00	.00			216
020616	Probiotic scrubber II	02/06/2016	4,936.80	.00			216
020616	sanitary sewer rings and covers	02/06/2016	4,564.00	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	75.60	.00			216
020616	Utilities - TCT Phone	02/06/2016	56.08	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	56.09	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	76.02	.00			216

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
020616	security monitoring	02/06/2016	85.50	.00			216
020616	right of way clearing	02/06/2016	425.00	.00			216
Total Wastewater:			11,389.76	.00			
020616	online training - Brett Trudo	02/06/2016	65.00	.00			216
020616	Random Testing - Dec & January -	02/06/2016	45.00	.00			216
020616	shirts for Mark Berry	02/06/2016	101.97	.00			216
020616	online training - Greg Perkins	02/06/2016	65.00	.00			216
020616	embroidery on shirts employees	02/06/2016	124.20	.00			216
020616	boots - Brett Trudo	02/06/2016	180.00	.00			216
020616	break room supplies	02/06/2016	2.96	.00			216
020616	paint	02/06/2016	56.05	.00			216
020616	paint supplies	02/06/2016	11.23	.00			216
020616	batteries, safety glasses	02/06/2016	13.99	.00			216
020616	2 cycle oil, markers	02/06/2016	2.49	.00			216
020616	fence repair at Eagles Parking Lot	02/06/2016	60.00	.00			216
020616	fence repair at Eagles Parking Lot	02/06/2016	10.00	.00			216
020616	shielding gas for welder	02/06/2016	108.31	.00			216
020616	metal for curb riser rack	02/06/2016	62.96	.00			216
020616	gloves, cable ties	02/06/2016	23.48	.00			216
020616	CO2 cylinder rental	02/06/2016	22.95	.00			216
020616	cylinder rental	02/06/2016	23.45	.00			216
020616	safety glasses	02/06/2016	54.09	.00			216
020616	safety glasses	02/06/2016	25.96	.00			216
020616	lenses for welding helmet	02/06/2016	6.58	.00			216
020616	gloves, cable ties	02/06/2016	23.48	.00			216
020616	security monitoring	02/06/2016	100.50	.00			216
020616	service call, test gas valve and the	02/06/2016	90.00	.00			216
020616	pest control - Shop	02/06/2016	76.07	.00			216
020616	2 cycle oil, markers	02/06/2016	14.94	.00			216
020616	thermocouple replacement, hotsy	02/06/2016	93.70	.00			216
020616	oil filter, Case backhoe	02/06/2016	17.50	.00			216
020616	63' - 1 1/2" galvanized pipe for cu	02/06/2016	323.82	.00			216
020616	2 - 1 1/2" galvanized couplers	02/06/2016	10.44	.00			216
020616	inventory	02/06/2016	892.60	.00			216
020616	15 - 1 1/2" galvanized couplers &	02/06/2016	583.00	.00			216
020616	4 - 3/4" x comp MIP adapters, 1 -	02/06/2016	117.30	.00			216
020616	shipping	02/06/2016	9.75	.00			216
020616	water sample shipping	02/06/2016	49.35	.00			216
020616	water sample shipping	02/06/2016	47.12	.00			216
020616	Utilities - Verizon - Cell Phone & i	02/06/2016	127.03	.00			216
020616	Utilities - TCT Phone	02/06/2016	30.32	.00			216
020616	UTILITIES - TCT PHONE	02/06/2016	30.33	.00			216
020616	UTILITIES - CELL PHONES VERI	02/06/2016	127.63	.00			216
020616	yearly membership	02/06/2016	240.00	.00			216
020616	water sample testing	02/06/2016	48.00	.00			216
020616	2" Omni C2 water meter	02/06/2016	1,196.02	.00			216
020616	50 - 3/4" meter pigtails	02/06/2016	512.50	.00			216
020616	48 - 3/4" dual check valves	02/06/2016	3,110.40	.00			216
020616	12 - 1" IPERL water meters , 50	02/06/2016	4,244.70	.00			216
020616	48 - 5/8 x 3/4 Kamstrup water met	02/06/2016	5,592.75	.00			216
020616	inventory	02/06/2016	174.79	.00			216
Total Water:			18,949.71	.00			
Total 129981:			115,574.19	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
UNUM LIFE INSURANCE - LIFE							
127935							
01312016	UNUM Life Insurance Premium	02/02/2016	1,854.68	1,854.68	02/03/2016		216
Total :			1,854.68	1,854.68			
Total 127935:			1,854.68	1,854.68			
VAN DUSEN, LISA							
130637							
13016	REIMBURSEMENT FOR MILAGE	01/30/2016	42.07	.00			216
Total :			42.07	.00			
Total 130637:			42.07	.00			
WESCO RECEIVABLES CORP							
10480							
774099	ST LIGHT REPAIRS	01/20/2016	919.50	.00			216
Total :			919.50	.00			
Total 10480:			919.50	.00			
WESTERN UNITED ELECTRIC SUPPLY							
10605							
4075319	ST LIGHT REPAIRS	01/13/2016	899.34	.00			216
4075835	SYSTEM REPAIRS	01/28/2016	80.23	.00			216
Total :			979.57	.00			
Total 10605:			979.57	.00			
WIRGHT, JOURDAN							
130734							
020416	RESTITUTION FROM LANDON	02/04/2016	150.00	.00			216
Total :			150.00	.00			
Total 130734:			150.00	.00			
WOOD, CARISA							
130733							
020416	RESTITUTION FROM KAYLONI	02/04/2016	100.00	.00			216
Total :			100.00	.00			
Total 130733:			100.00	.00			
WYOMING ASSN OF MUNICIPALITIES							
10770							
14774	WINTER WAM WORKSHOP - BR	01/27/2016	450.00	.00			216
14774	WINTER WAM WORKSHOP - B	01/27/2016	225.00	.00			216
14791	WAM WINTER WORKSHOP - S	02/01/2016	230.00	.00			216
Total :			905.00	.00			

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total 10770:			905.00	.00			
WYOMING DEPARTMENT OF WORKFORCE SERVICES							
10670							
01312016	CONTRIBUTIONS	02/02/2016	6,876.29	6,876.29	02/03/2016		216
01312016	VOLUNTEERS PD	02/02/2016	9.40	9.40	02/03/2016		216
01312016	VOLUNTEERS REC	02/02/2016	51.67	51.67	02/03/2016		216
Total :			6,937.36	6,937.36			
Total 10670:			6,937.36	6,937.36			
WYOMING RETIREMENT SYSTEM							
10950							
119641-3	CONTRIBUTIONS -	02/02/2016	71,248.13	71,248.13	02/03/2016		216
Total :			71,248.13	71,248.13			
Total 10950:			71,248.13	71,248.13			
YELLOWSTONE REGIONAL AIRPORT							
11150							
020116	FEBRUARY FUNDING	02/01/2016	16,465.75	.00			216
Total :			16,465.75	.00			
Total 11150:			16,465.75	.00			
Grand Totals:			506,813.44	83,019.92			

2/10/16 Payroll \$178,688.54

GRAND TOTAL \$685,501.98

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



CITY OF CODY
WYOMING

City of Cody
1338 Rumsey Ave.
PO Box 2200
Cody WY 82414
Phone (307) 527-7511
Fax (307) 527-6532
www.cityofcody-wy.com

For Your Information

Action Necessary

Response Requested

MEMO—2016-001

Date: 2/9/2016

To: Mayor, City of Cody Council & City Administrator, Barry Cook

From: Cindy Baker, Administrative Services Director

Subject: WAM 2016 Convention - Banquet

Region III and the City of Cody will be the hosting the Wyoming Association of Municipality Convention in June of 2016. One of the events during this convention is the President's Banquet. This event will be on Thursday, June 9th at the Cody Auditorium.

The Committee had contacted Lynn Anglesey with the Cody Soroptomist in reference to the possibility of utilizing the gossamer that this organization owns and uses annually for a variety of events they host at the auditorium. The City and WAM would like to utilize this to drape on the ceiling wires for the banquet as part of the decorating décor.

Lynn took this request to the board, as they have not loaned this material but would see if there could be an exception for the City of Cody. The Board came back with an option of allowing the City the use of the material in exchange for the setup/removal fee they are charged when City Staff drapes this material for their Annual Wine Tasting Event – the fee is \$225.00. They did not approve loaning or renting the material to the City otherwise.

In previous conversations with the Mayor and City Administrator, this exchange seemed reasonable and I was instructed to put on an agenda for consideration prior to the Wine Tasting event.

MEETING DATE: FEBRUARY 16,2016

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: CINDY BAKER

PRESENTED BY:CINDY BAKER

AGENDA ITEM SUMMARY REPORT

REQUEST FROM CODY EVENTS COMMITTEE – STREET CLOSURE FOR ST PATRICK’S DAY CELEBRATION – SATURDAY, March 12, 2015.

ACTION TO BE TAKEN:

Cody Events Committee is asking permission to close the Sheridan Ave. from 9th Street to 14th Street on Saturday, March 14th from 3:30 PM to about 4:30 PM for the annual St. Patrick’s Day Parade and requests the City of Cody to sponsor the event by assisting with the street closure, to provide signs for the closure, to provide traffic control and a detour route for the event, with costs in the amount of \$1,810.39 to be funded out of the Lodging Tax fund. Additionally, this year the Events Committee is asking that 12th Street between Sheridan and Beck be closed from Noon to 3:00 pm. for the Spring Fling Activities.

SUMMARY OF INFORMATION:

Over the past several years the Cody Events Committee has organized and the Council has approved the street closure associated with a St Patrick’s Day Parade. In the past they have been required to obtain the proper paperwork from the State of Wyoming Department of Transportation and will submit it for approval once the City of Cody has authorized the event, as well as, provide liability insurance for the event. During the budget process is estimated that it will cost the City about \$1,810.39 in labor and equipment costs to assist with the event.

Additionally this year the Events Committee is requesting the closure of 12th Street between Beck and Sheridan Avenue from noon to 3:00 p.m. for additional activities associated with the Spring Fling. The Events Committee has contacted the Irma and will be utilizing the barricades that are used for the nightly Gun Fighters’ show, with the City only providing additional barricades for the east and west ends of the alley on 12th Street. The City will work with the Events Committee in the placement of these barricades. The Events Committee will be responsible for the set up and tear down of all barricades associated with the 12th Street Closure.

The Events Committee will also be promoting a pub crawl starting at 5p.m. ending at 8:30 p.m. There is no additional cost or staffing needs from the City of Cody.

FISCAL IMPACT

Cost estimated during the budget process is \$1,810.39 in labor and equipment cost for the City to assist in this proposal and were budgeted in the Lodging Tax Fund line.

ALTERNATIVES

AGENDA ITEM NO. _____

Options Available

1. Deny the Request
2. Approve the Request.
3. Approve the Request with modifications.

RECOMMENDATIONS

Staff recommends the approval of the request, labor and equipment cost in the amount of \$1,810.39 be sponsored out of the Lodging Tax Fund. Require the Events Committee to obtain authorization from WYDOT, as well as, provide proof of liability insurance for this event. Require the Events Committee set up and take down the barricades associated with the 12th Street Closure utilizing the barricades that have been provided for the nightly gun fighters' show, with the City providing additional barricades and guidance for the closure of the east and west sides of the alley on 12th Street.

ATTACHMENTS

Agenda Request Form

AGENDA & SUMMARY REPORT TO:

Kathy Thompson, exec@codychamber.org

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Consent Agenda

Organization Represented Cody Events Committee

Date you wish to appear before the Council Consent Agenda for February 16, 2016

Mailing Address 836 Sheridan Ave Telephone 307-587-2777

E-Mail Address exec@codychamber.org

Preferred form of contact: Telephone 307-587-2777 E-Mail exec@codychamber.org

Names of all individuals who will speak on this topic
Kim Darby (if necessary)

Event Title (if applicable) St Patrick's Day Parade and Pub Crawl

Date(s) of Event (if applicable) March 12, 2016

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Traditional St. Patrick's Day of Celebration with family events down town on 12th street, then the parade and then the annual pub

crawl
We are asking for a street closure from Beck to Sheridan on 12th street for the events planned from 11:30 (for set up) and 4:00 (for tear down)
The State of Wyoming will be asked to have the Sheridan Ave. closed for the parade from 3 p.m until 5:30 (anticipated time of parade.

The pub crawl will begin at 5 p.m. end at 8:30 p.m.

Which City employee(s) have you spoken to about this issue? None

Signature [Handwritten Signature] Date 2/2/16

Permittee must provide a certificate of insurance as evidence of an existing Comprehensive or Commercial General Liability Policy, including contractual liability coverage, with limits not less than \$500,000.00 combined single limit for all claims arising out of a single accident or occurrence.

THE PERMITTEE SHALL DEFEND, HOLD HARMLESS AND INDEMNIFY THE STATE OF WYOMING, DEPARTMENT OF TRANSPORTATION AND ITS OFFICERS, AGENTS, EMPLOYEES AND MEMBERS FROM ALL SUITS OR ACTION WHICH MAY RESULT FROM ANY ACTIVITY BY THE PERMITTEE, ITS OFFICERS, SUBCONTRACTORS, AGENTS OR EMPLOYEES.

Kathy Thompson
Name (Please Print)
Kathleen M. Thompson
Signature
February 3, 2016
Date (Minimum of 30 days prior to event)

CODY CHAMBER
836 SHERIDAN AVE
Address
CODY, WY 82414
City, State and Zip
307 587 2777
Telephone

Approval must be obtained from the city, town or county government if the closure restricts the use of any road, street or highway of the affected jurisdiction.

Approved by city or town if applicable

Approved by county if applicable

Name/Title (Please Print)

Signature/Title

Date

Address

City, State and Zip

Telephone

Name/Title (Please Print)

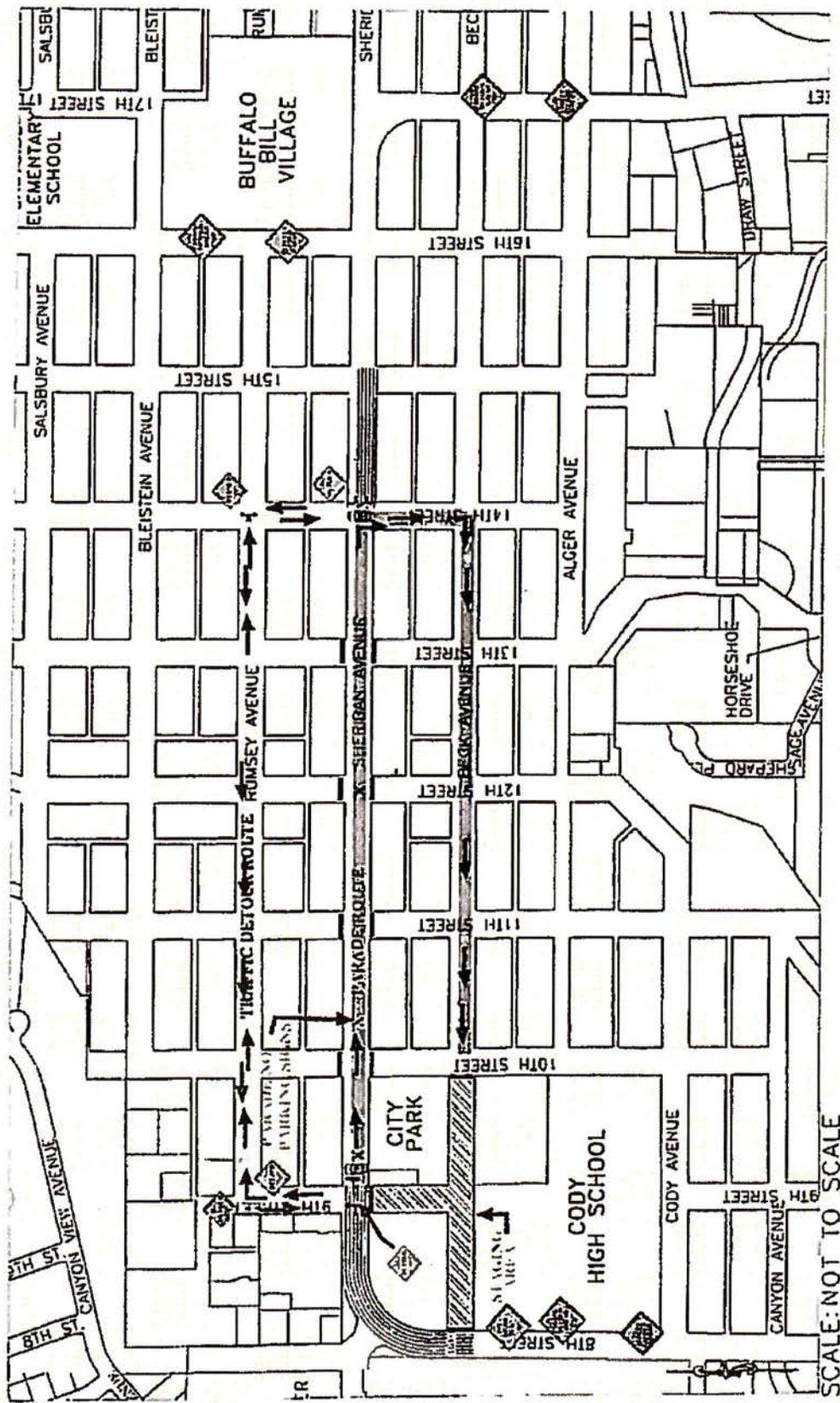
Signature/Title

Date

Address

City, State and Zip

Telephone



SCALE: NOT TO SCALE

PROPOSED PARADE ROUTE

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Jeremy M. Johnston

Organization Represented Buffalo Bill Center of the West

Date you wish to appear before the Council _____

Mailing Address 720 Sheridan Ave., Cody, Wyoming Telephone 307-578-4032

E-Mail Address jeremyj@centeryofthewest.org

Preferred form of contact: Telephone E-Mail _____

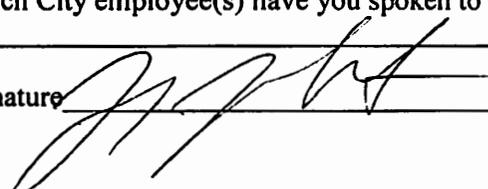
Names of all individuals who will speak on this topic _____

Event Title (if applicable) Buffalo Bill Birthday Wreath Laying Ceremony

Date(s) of Event (if applicable) February 26, 2016

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Request to close portion of Coe Circle for Buffalo Bill Birthday Wreath Laying ceremony to be conducted by Cody High School FFA on February 26, 2016 from 11:00 to 12:00. West Park Hospital is aware of the event and has granted permission to route traffic through Monument Entrance/Cafeteria parking lot.

Which City employee(s) have you spoken to about this issue? Steve Payne

Signature  Date 2/18/2016

MEETING DATE:	FEBRUARY 10, 2016
DEPARTMENT:	ADMINISTRATIVE SERVICES
PREPARED BY:	CINDY BAKER
DEPT. DIR. APPROVAL:	_____

AGENDA ITEM SUMMARY REPORT

Bid 2016-01 – Sale of Parcel of Public Land

ACTION TO BE TAKEN

Consider awarding Bid 2016-01 to Randall T Shepard for the mount of \$29,150.

SUMMARY

The City received two bids for Bid 2016-01- Sale of Public Land – Lot 8 Blk 6 Valley View Subdivision (TBA) Cover Street. These bids were opened at City Hall on February 10th at 2:00 p.m.

Randall T Shepard submitted a bid in the amount of \$29,150, accompanied by the required bid guarantee of 5% of the total bid amount and bid documents, as well as, Craig Sax submitted a bid in the amount of \$28,400, accompanied by the required bid guarantee of 5% of the total bid amount and bid documents.

BACKGROUND

The City of Cody advertised for sale this parcel of public land - Lot 8 Blk 6 – Valley View Subdivision – Cover Street (Bid 2016-01). In 2011 the Council declared the two lots in Valley View as surplus and staff has advertised for bids both as a sealed bid and through the on-line auction process. In 2015 the two lots were advertised through the sealed bid process, with a minimum bid of \$25,000/per lot, with a results of the sale of one of the lots.

FISCAL IMPACT

If awarded the City of Cody would see an increase of revenue for FY15-16 in the amount of \$29,150. Per bid documents, the buyer is responsible for all closing cost, thus there is no expense to the City for the sale of this property.

ALTERNATIVES

Approve or deny the award of Bid 2016-01 – Sale of Parcel of Public Land – Lot 8 Blk 6 Valley View.

RECOMMENDATION

AGENDA ITEM NO. _____

Staff recommends the City Council award Bid 2016-01 to the high bidder, Randall T Shepard for the sale of parcel of public land in the amount of \$29,150.

ATTACHMENTS

1. Bid packet 2016-01

AGENDA & SUMMARY REPORT TO:

Randall T Shepard	rtsconstruction@hotmail.com
Craig Sax	L.CRAIG.SAX@gmail.com



Bid 2016-01 Sale of Parcel of Public Land

The City of Cody will receive sealed bids until 2:00 p.m., 2/10/16 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for the **Sale of Parcel of Public Land** as described as Lot 8 Blk 6 Valley View Subdivision (TBD) Cover Street. All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing cindyb@cityofcody.com. Direct any questions to Cindy Baker at 527-7511.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Cynthia Baker
Administrative Services Officer

Publish: January 26, 2016
 February 2, 2016
 February 9, 2016

BID PROPOSAL FORM - BID 2016-01

City of Cody, Wyoming

Mayor and City Council
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414



CITY OF CODY
WYOMING

The undersigned Bidder agrees to purchase the surplus materials listed on page 4 of this packet.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to purchase the units listed on page 4 pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. Buyer will be responsible for all closing cost associated with sale and should be prepared to close within 30 days or the time frame specified by the City of Cody upon receipt of Notice of Award.

Date 2-9-16

Randall T Shepard
Signature

Randall T Shepard
Typed or Printed Name

Company



Cody WY 82414
City, State and Zip

RTS Construction@hotmail.com
E-mail Address



**SPECIFICATION / PROPOSAL FORM
PUBLIC LAND
BID NO. 2016-01 Sale Public Land**

Number of Items	Item Description	Special Instructions	# You Are Bidding On	Written Value of Bid	Numerical Bid Price
(1)	Lot 8 Blk. 6 Valley View Subdivision; TBD Cover Street; Vacant Residential Lot – Size 84.6’x100’ – zoned AA residential	Minimum Bid Price of \$25,000.00	Bid No. 2016-01	twenty-nine thousand one hundred fifty and $\frac{9}{100}$	\$29,150. ⁹ / ₁₀₀
Total Price Bid					

BID PROPOSAL FORM - BID 2016-01

City of Cody, Wyoming

Mayor and City Council
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414



CITY OF CODY
WYOMING

The undersigned Bidder agrees to purchase the surplus materials listed on page 4 of this packet.

The offer made herein shall be binding for 30 days after the date of bid opening.

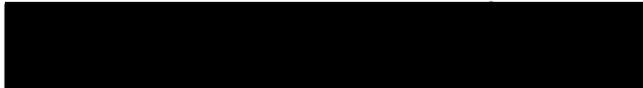
Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to purchase the units listed on page 4 pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. Buyer will be responsible for all closing cost associated with sale and should be prepared to close within 30 days or the time frame specified by the City of Cody upon receipt of Notice of Award.

Date 2/10/2016

Craig L. Sax
Signature

Craig L. Sax
Typed or Printed Name

N/A
Company



Cody, WY 82414
City, State and Zip

L.CRAIG.SAX@GMAIL.COM
E-mail Address



**SPECIFICATION / PROPOSAL FORM
PUBLIC LAND
BID NO. 2016-01 Sale Public Land**

Number of Items	Item Description	Special Instructions	# You Are Bidding On	Written Value of Bid	Numerical Bid Price
(1)	Lot 8 Blk. 6 Valley View Subdivision; TBD Cover Street; Vacant Residential Lot – Size 84.6'x100' – zoned AA residential	Minimum Bid Price of \$25,000.00	2016-01	Twenty-eight thousand four hundred and no cents	28,000 \$28,400. ⁰⁰
Total Price Bid					\$28,400 ⁰⁰

NOTICE OF PUBLIC HEARING:

The City of Cody, Wyoming, will conduct a public hearing at 7 p.m., local time, on February 16, 2016 in the Council Chambers at City Hall located at 1338 Rumsey Avenue, Cody, Wyoming. The purpose of the hearing is to allow citizens to review and comment on the preliminary design and construction estimate for Phase 1 of the proposed Wastewater Treatment Plant Upgrade.

The City of Cody plans to substantially upgrade the existing Wastewater Treatment Plant and associated facilities. The estimated total cost of improvements is \$9,200,000. Planned improvements include embankment earthwork to create a new cell, access road improvements, new sewer influent piping, construction of a pre-treatment building, two blower buildings, an office/shop building, and the addition of electrical and mechanical components such as SCADA and pumps. The City of Cody has determined that the project can be best completed if it is constructed in phases. The total cost of design and construction of Phase 1 is \$3,600,000 and Phase 2 is \$5,600,000.

At the hearing, the City of Cody will present the preliminary design of the proposed project and discuss the estimated cost of the improvements. The City of Cody intends to use three funding sources for the completion of Phase 1: City of Cody Wastewater Unrestricted Reserves, Mineral Royalties Grant administered by the Wyoming Office of State Lands and Investments, and the Wyoming Clean Water State Revolving Loan Fund administered by the Wyoming Office of State Lands and Investments. The City of Cody plans to borrow \$1,884,750 from the Wyoming Clean Water State Revolving Loan Fund to facilitate Phase 1 design and construction. Wastewater User Fees were increased in Ordinance 2013-13 in anticipation of the project. The increased user fees have been earmarked in the Wastewater Enterprise Fund Unrestricted Reserves. These Reserves will be used to repay this loan, which has terms of 2.5% and 20 years. A preliminary plan of improvements and estimates can be reviewed at the City of Cody, Community Development Office, 1338 Rumsey Avenue, Cody, Wyoming 82414.

Written comments are also welcome and must be received by 5 p.m., local time, on February 16, 2016. Send written comments to Steve Payne, PE, Public Works Director, City of Cody, P.O. Box 2200, Cody, Wyoming 82414.

Published January 28, February 4 and 11, 2016

January 25, 2016

MEETING DATE:	FEBRUARY 16, 2016
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEVE PAYNE
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEVE PAYNE

**AGENDA ITEM SUMMARY REPORT
PUBLIC HEARING AND NEW RESOLUTION FOR
Wastewater Treatment Facility Upgrade & Expansion-Phase 1**

ACTION:

Authorize the Mayor to sign Resolution 2016-03 revising the loan amount to \$1,884,750 and sign the Clean Water State Revolving Fund Loan Application with the State Lands and Investment Board for design and construction associated with the Wastewater Treatment Facility Upgrade & Expansion-Phase 1. The amount of the applied-for loan will be \$1,884,750.

BACKGROUND:

At the regular meeting of the City Council on July 7, 2016, the council signed Resolution 2015-13 that a loan application in the amount of \$915,250 be submitted to State Loan and Investment Board Clean Water State Revolving Fund. Said application was submitted and placed on the February 4, 2016. The amount requested in Resolution 2015-03 was contingent upon receiving a Mineral Royalties Grant amount of \$1,769,500. At the Grant meeting held January 21, 2016, the board approved a lower amount of \$800,000. This lower amount is requiring the City of Cody to request a revised amount of \$1,884,750 from the State Loan and Investment Board Clean Water State Revolving Fund. Resolution 2016-03 will adjust the requested amount to \$1,884,750.

At the regular meeting of the City Council on September 15, 2015, a Public Hearing was held explaining the Phase 1 improvements and the amount requested of the State Loan and Investment Board Clean Water State Revolving Fund. Since the City of Cody is asking for an increased amount to \$1,884,750 another Public Hearing is required.

The City of Cody Public Works Department will again present the preliminary design of the Wastewater Treatment Facility Upgrade & Expansion-Phase 1. This project is the first of two phases of updates to the City of Cody's Wastewater Treatment Facility Upgrades.

Planned design and construction includes embankment earthwork to create a new cell, access road improvements, new sewer influent piping, construction of a pre-treatment building, two blower buildings, an office/shop building, and the addition of electrical and mechanical components such as SCADA and pumps.

The City of Cody intends to use three funding sources for the completion of Phase 1: City of Cody Wastewater Unrestricted Reserves, Mineral Royalties Grant administered by the Wyoming Office of State Lands and Investments, and the Wyoming Clean Water State Revolving Loan Fund administered by the Wyoming Office of State Lands and Investments. The City of Cody plans to borrow \$1,884,750 from the Wyoming Clean Water State Revolving Loan Fund to facilitate Phase 1 design and construction. Wastewater User Fees were increased in Ordinance 2013-13 in anticipation of the project. The increased user fees have been earmarked in the Wastewater Enterprise Fund Unrestricted Reserves. These Reserves will be used to repay this loan, which has terms of 2.5% and 20 years. The loan will be available, after approval by the State Lands and Investments Board State Revolving Fund February 2016 meeting.

AGENDA ITEM NO. _____

ALTERNATIVES

1. Authorize as presented

RECOMMENDATION

Staff recommends the Council authorizes the Mayor to sign Resolution 2016-03 and the loan documents.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

N/A

AGENDA ITEM NO. _____

ORDINANCE 2016-02

AN ORDINANCE AMENDING THE HEREIN BELOW IDENTIFIED SECTIONS OF TITLE 8, CHAPTER 1, ARTICLE II, OF THE CODY CITY CODE TO MODIFY GENERAL CONDITIONS GOVERNING CITY SUPPLIED UTILITIES AND METER AND SERVICE DEPOSITS.

Article II shall be hereby amended as follows:

Article II. Municipal Electrical Supply

8-1-8: General Conditions Governing City Supplied Utilities

8-1-9: Meter And Service Deposits

8-1-8: GENERAL CONDITIONS GOVERNING CITY SUPPLIED UTILITIES:

A. Execution Of Contract For Purchase Of Electricity For Use By The City: The mayor and city council shall sign and execute any contract that may be made with any utility, federal or state agency, department or any municipality or joint powers board concerning the purchase of electrical energy for use by the city that may be approved by resolution of the city council.

B. Service Nontransferable Without Advance Approval: The electrical service furnished by the city is intended to be used by the actual customer that has entered into the contract with the city for the uses contemplated by the rate category of the service. This service is not to be resold, assigned, used or extended off of the tract of land served for the use or benefit of any other individual, corporation or other entity in advance of receiving the specific written approval of the city administrator or his/her designee.

C. Changes in Property Ownership: In the case of a change in ownership of any property to which the city of Cody provides utility services, it is the responsibility of the new owner/transferee to establish a utility account by completing an application for utility service and complying with the deposit requirements as outlined in section 8-1-9 of this chapter as of the date of sale, transfer or conveyance. If the new owner/transferee establishes the utility account after the date of sale, transfer or conveyance the new owner/transferee shall be responsible for payment of all charges incurred back to the date of sale, transfer or conveyance of the property. In the event the new owner/transferee fails to comply with the application and deposit requirements the city of Cody reserves the right to establish a utility account in the name of the new owner/transferee. In the case of foreclosures, the date of sale, transfer or conveyance shall be the date of the foreclosure sale as confirmed by the Park County sheriff's office.

D. Changes in Property Tenancy: In cases where a tenant is provided utility services by the city of Cody and the services are billed in the tenant's name it is the responsibility of the tenant to notify the city of Cody in advance of when the tenant occupies or vacates the property and requests to start or terminate utility service. A tenant's services may be terminated by the city of Cody without a request from the tenant if notification is received from a landlord or property owner or upon receipt of an application for utility service from a new tenant. If a tenant fails to notify the city of Cody to terminate services as of the actual date the tenant vacated the property, the city of Cody shall terminate services as of the date the notice to terminate is received. The tenant shall be responsible for all charges incurred through the date of termination and no adjustment of charges shall be made to a tenant's bill for a tenant's failure to provide a timely termination notice to the city of Cody as required.

E. Service Application: A service application for each service address is required to be completed by all individuals, governmental entities and commercial businesses requesting utility services from the City of Cody. If a risk assessment is performed to determine the required deposit amount the applicant shall pay a \$10 application fee. An applicant and/or co-applicant receiving service at a new service address must pay any and all outstanding utility debts he/she may have accrued in the city before a new service may be started.

8-1-9: METER AND SERVICE DEPOSITS:

A. Residential Service Accounts: Applicants have the following service deposit options:

(1) A credit risk assessment/identity verification check may be performed on all individual applicants and co-applicants per service address prior to a utility account being established. The deposit amount shall be based on a risk assessment credit scoring model provided by a credit rating company contracted by the city. The deposit schedule shall be as follows:

Risk Assessment Score	Deposit Amount
10% or less	No deposit required
11% to 50%	\$200 .00
51% and above	400 .00

(2) In lieu of a service deposit, residential service applicants and co-applicants who have an active residential City of Cody utility account which reflects good payment history may forego the risk assessment and have the deposit waived.

(3) Residential service applicants and co-applicants who do not meet the credit history criteria and who do not wish to undergo a credit risk assessment scoring or who do not wish to provide their social security number to establish a utility account may instead pay in advance a five hundred dollar (\$500.00) deposit which will be held on the account until the customer terminates service. The deposit shall be used at the termination of service to cover any amounts owed to the city by the customer. Any remaining deposit balance shall be refunded to the customer.

In the case of rental property, the service application, credit risk assessment/identity verification and application fee is not required for the transfer of services from a tenant's account to the property owner's account.

B. Commercial Service and Construction Service Accounts: Applicants have the following service deposit options:

(1) A deposit of five hundred dollars (\$500.00) per service address.

(2) In lieu of a service deposit, commercial service and construction service applicants and co-applicants who have an active commercial City of Cody utility account which reflects good payment history may have the deposit waived.

(3) Commercial service and construction service applicants and co-applicants who do not meet the credit history criteria and do not wish to pay the \$500 service deposit may instead provide a personal guarantee from the business owner or officer of the business and undergo a risk assessment scoring to determine the amount of the deposit. The guarantor shall remain on the account as a responsible party for securing payment until a new application for service is received by the City identifying and signed by a new guarantor or the account shows good payment history. It is the responsibility of the customer to provide new guarantor information to the City or request that a guarantor be released from responsibility due to good payment history. If a risk assessment is performed the deposit schedule shall be as follows:

Risk Assessment Score	Deposit Amount
10% or less	No deposit required
11% to 50%	\$200 .00
51% and above	400 .00

(4) In addition to the deposit requirements commercial service and construction service applicants and co-applicants whose business is structured as a sole proprietorship or partnership are required to provide a personal guarantee from the business owner regardless of the deposit option selected.

For construction service accounts only, multi-unit structures such as duplexes, triplexes and apartment complexes shall be considered one service address for the purpose of this section. (Ord. 2015-02, 3-17-2015)

C. Governmental entities are exempt from the deposit requirements for both residential and commercial services. For the purpose of this section a governmental entity is defined as an agency, instrumentality, or other political subdivision of Federal, State, or local government (including multijurisdictional agencies, instrumentalities, and entities).

D. Service deposits shall be applied to the customer's utility account(s) after eighteen (18) consecutive months if the account reflects good payment history. If not already applied, service deposits shall be used at the termination of service to cover any amounts owed to the city by the customer. Any remaining deposit balance shall be refunded to the customer. As per Wyoming Statutes section 15-7-409, interest will not be paid to customers who post a service deposit.

E. In the case of rental property, the deposit shall be made either by the owner of the property, by his/her agent on his/her behalf or by the party renting the property as they may agree. In the event that service is to be discontinued as a result of the failure of the utility customer to pay the utility bills, notice of the impending disconnect shall be given to the owner if the owner has requested in writing that he/she be notified in the event his/her renter fails to pay utility bills. Service will be rendered for periods in which the property is vacant for any reason and the owner of the property will be assessed all utility charges incurred at the particular property. The property owner shall be responsible for paying all utility charges incurred during the time a property is vacant or in between tenants. If these charges become delinquent utility service may be disconnected and the utility account will remain in the property owner's name and service will not be provided to a tenant until any and all delinquent charges for that property are paid in full.

F. Customers with City of Cody utility accounts in bankruptcy protection may be required to provide a deposit or other "assurance of payment" as outlined in U.S. Code title 11, chapter 3, subchapter IV, section 366 to continue receiving utility service. (Ord. 2015-02, 3-17-2015). The assurance of payment shall be the maximum deposit amount for residential and commercial service as outlined in parts A and B of this section.

G. Good Payment History: For the purpose of establishing a utility account, good credit history is defined as: beginning from the date of the new application there must be eighteen (18) consecutive months of utility payments on the applicant's and/or co-applicant's active utility account during which there have been no more than one (1) late payment, no payments returned for any reason, and no non-pay disconnect letters or non-pay disconnections.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____January 19, 2016_____

PASSED ON SECOND READING: _____February 2, 2016

PASSED ON THIRD READING: _____, 2016

ATTEST:

Nancy Tia Brown
Mayor

Cynthia Baker
Administrative Services Director