

City of Cody
Council Proceedings
Tuesday, January 5, 2016

A pre-meeting was held at 6:00 p.m. to discuss the agenda for the Regular Meeting. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, January 5, 2016 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitzke and Administrative Services Officer, Cindy Baker.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Mayor Brown and the Council recognized and thanked outgoing board members Justin Lundvall and Mark Musser, Planning, Zoning and Adjustment Board for their service on this board.

Mayor Brown and the Council recognized and thanked outgoing board members Aaron Danforth and LJ O'Mara for their service on the Cody Tree Board

The Mayor and Council introduced previously appointed P&Z Board Members Richard Jones, Justin Ness and Heidi Rasmussen.

Council Member Miller made a motion seconded by Council Member Greer to approve the agenda as revised, removing item "j" from the consent calendar and add a new item "j", authorize the mayor to sign the software maintenance and support agreement between the City of Cody and Caselle Inc. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Greer to approve the consent calendar as amended including approval of Special Meeting Minutes from 12/10/15, and Regular Meeting Minutes from 12/15/15; approval of vouchers and payroll in the amount of \$703,562.17; declare the Cody Enterprise as the City's Official publication per §15-1-110; appoint Council Member Ballinger to the Park County Drug Court for a one year term ending December 31, 2016; appoint Council Member Miller as Council President and Council Member Greer as Council Vice President for a one year term ending December 31, 2016; appoint Council Member Anderson to the Yellowstone Regional Airport Board for a three year term ending December 31, 2018; appoint Council Member Anderson to the Contractors' Board for a three year term ending December, 31, 2018; appoint Mayor Brown and Council Member Anderson to the Northwest Improvement Joint Powers Board for a three year term ending December 31, 2018; approve the Official Community Appointments for 2016: Municipal Court Judge, C.E. Webster II; Alternate Municipal Court Judges, Bruce Waters, James Allison, and John Housel; Fire Marshall, Sam Wilde; and Fire Chief, Bryan Reiter; and authorize the mayor to sign the software maintenance and support agreement between the City of Cody and Caselle Inc. Vote was unanimous.

The Mayor, Council Members, City Administrator and Administrative Services Officer signed the Conflict of Interest disclosure of financial interest in depositories or firms where the City of Cody funds are invested, pursuant to §6-5-118(a).

Council Member Anderson made a motion seconded by Council Member Wolz to appoint Gene Kelly, Merle Nielsen and Tom Quick to the Contractors' Board for a three year appointment ending December 31, 2018. Vote was unanimous.

Council Member Ballinger made a motion seconded by Council Member Fritz to appoint Diane Russell, Marty Coe, Richard Jones, and Brian Beauvais to the Cody Tree Board for a two year term ending December 31, 2017. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Anderson to award Quote 2015-20, 3/8" Chip Seal Aggregate to Big Horn Redi-Mix in the amount of \$17.90/ton for a total of \$53,700. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Amderson to reject all bids associated with Bid #2015-17 – Beck Lake Parks Maintenance Shop Renovation and re-evaluate the project. Voting in favor were Council Members Ballinger, Greer, Anderson, Wolz and Mayor Brown. Opposed were Council Members Fritz and Miller. Motion carried.

Council Member Miller made a motion seconded by Council Member Wolz to authorize the Mayor to enter into and sign an Encroachment License between the City of Cody and Streamside Investments LLC to construct an outdoor stairway, trellis and associated improvements within the portion of the Stampede Avenue public right-of-way, contingent upon review and approval by the City Attorney and collect a payment of an annual fee in the amount of \$66.00. Vote was unanimous.

ORDINANCE 2015-16 – SECOND READING
 AN ORDINANCE AMENDING TITLE 4, CHAPTER 3 OF THE CITY OF CODY CODE: NUISANCE ABATEMENT. Council Member Anderson made a motion seconded by Council Member Ballinger to approve Ordinance 2015-16 on Second Reading. Vote was unanimous.

ORDINANCE 2016-01 – FIRST READING
 AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II SECTION 10, SUBSECTION D OF THE CITY OF CODY CODE. Council Member Ballinger made a motion seconded by Council Member Greer to approve Ordinance 2016-01 on First Reading. Vote was unanimous.

There being no further action, Mayor Brown adjourned the meeting at 8:19 p.m.

Nancy Tia Brown
 Mayor

Cynthia Baker
 Administrative Services Officer

Voucher List from the City of Cody Council Meeting on 01/05/16

| Vendor Name | Description | Amount |
|--|------------------------------------|-----------|
| 813-NCPERS WYOMING | PREMIUM | 432.00 |
| ADVANCED INFO SYSTEMS | OUTSOURCE BILLS | 681.17 |
| AMERICAN FAMILY LIFE ASSURE | PREMIUM | 2,227.98 |
| BAILEY ENTERPRISES INCORPORATED | FUEL | 5,389.17 |
| BARNHART, TED | REIMBURSE FOR STEEL TOE BOOTS | 44.99 |
| BLACK HILLS ENERGY | UTILITIES | 4,882.85 |
| BORDER STATES INDUSTRIES, INC | METERS | 2,226.28 |
| CARPENTER, JOHN | REC CENTER REFUND | 80.00 |
| CITY OF CODY | UTILITIES | 42,123.21 |
| CKS ENTERPRISES, LLC | REFUND UTILITY DEPOSIT | 162.07 |
| CRISIS INTERVENTION SERVICE | COMMUNITY FUNDING ALLOCATION | 750.00 |
| CSD SERVICES | REFUND UTILITY DEPOSIT | 409.08 |
| DAMELIO, STEVE | REFUND UTILITY DEPOSIT | 15.58 |
| ELECTRO TEST AND MAINTENANCE, INC. | MINSKE SUBSTATION MAINTENANCE | 12,320.00 |
| GDA ENGINEERS | PROFESSIONAL SERVICES | 18,738.80 |
| GENERAL DISTRIBUTING COMPANY | CO2 | 150.00 |
| GIBBS, NAOMY R | REFUND UTILITY DEPOSIT | 127.10 |
| HOLSINGER MARK OR TILGHMAN BRITTANY | UTILITY DEPOSIT REFUND | 141.29 |
| JENSEN PLUMBING | REC CENTER SHOWER | 452.34 |
| JOHNSON, CAYDE | REC CENTER REFUND | 17.00 |
| KRUBECK, CRYSTAL | REFUND UTILITY DEPOSIT | 81.50 |
| KUNTZ, CHRIS | WITNESS FEES & MILEAGE MC-1505-037 | 41.37 |
| LOCAL GOV'T LIABILITY POOL | CLAIMS AGAINST CITY | 4,624.68 |
| LOVERA, CHRIS | WITNESS FEES & MILEAGE MC-1505-037 | 18.05 |
| LOZIER, TIM AND/OR | REFUND UTILITY DEPOSIT | 78.94 |

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| MOUNTAIN MARKET PLACE | REC CENTER REFUND | 156.45 |
| OFFICE SHOP, THE | COPIER CONTRACTS | 3,722.39 |
| ONE-CALL OF WYOMING | ONE CALL FEES | 48.00 |
| PARK COUNTY IMPLEMENT | JOHN DEERE GATOR HPX / BID BOND | 22,837.50 |
| PARK COUNTY READY MIX | FLOWABLE FILL, SAND SLURRY | 4,210.00 |
| PARK COUNTY SHERIFF | INCARCERATION - NOV 2015 | 1,140.00 |
| PHILLIPS, JENNIFER C | TRAVEL REIMBURSEMENT | 504.65 |
| PRICE, MICHELLE | REC CENTER REFUND | 45.00 |
| PROVIDENT LIFE & ACCIDENT INSUR | PREMIUM | 183.44 |
| PURCHASE POWER | POSTAGE | 2,020.99 |
| ROCKY MOUNTAIN POWER | UTILITIES | 617.36 |
| ROTE, KYLE | REC CENTER REFUND | 90.40 |
| SANDER, DANA | REC CENTER REFUND | 15.00 |
| SAY WHERE STORAGE | PARK SHOP RENOVATION STORAGE | 150.00 |
| SITZ III, ALEX H. | PROFESSIONAL FEES | 201.04 |
| SPRADLEY BARR MOTORS INC | RETURN BID BOND 2015-11 | 1,213.50 |
| STANFILL, TRAVIS | UTILITY DEPOSIT REFUND | 340.59 |
| STEVE DECKER CONSTRUCTION | GLENDALE PARK CONCRETE | 1,150.00 |
| STOTZ EQUIPMENT | BUNKER RAKE / BID BOND | 12,277.96 |
| TROMBLE, JOAN | REFUND UTILITY DEPOSIT | 73.07 |
| UNUM LIFE INS - LTD | LONG TERM DISABILIETY PREMIUM | 2,918.78 |
| UNUM LIFE INSUREANCE - LIFE | PERMIUM | 1,854.68 |
| VINTON, MARA | REFUND UTILITY DEPOSIT | 49.22 |
| WATCO POOLS | POOL CHEMICALS | 994.38 |
| WESTERN UNITED ELECTRIC SUPPLY | TOOLS | 1,268.97 |
| WYOMING DEPT OF WORKFORCE SERVICE | CONTRIBUTIONS | 7,113.11 |
| WYOMING RETIREMENT SYSTEM | CONTRIBUTIONS | 72,467.82 |
| | TOTAL | 233,879.75 |