

City of Cody City Council  
AGENDA

Special Meeting 6:30 – Review October 20, 2015 Agenda

Tuesday, October 20, 2015 – 7:00 p.m.

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

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Meeting Called to Order  
Pledge of Allegiance  
Moment of Silence  
Roll Call  
Agenda Review and Approval  
Mayor’s Recognitions and Announcements

Introduction of Street Division Staff:

Jason Brost, Lead St Maint Wrk  
Mike Reney, Lead St Maint Wrk  
Kolton DeHaan, St Maint Wrk  
Tyler Priest, St Maint Wrk

Recognition – Chief Perry Rockvam

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Special Meeting Minutes from October 1, 2015 and Regular Meeting Minutes from October 6, 2015.
- b. Award Bid 2015-15 to Park County Implement for one (1) John Deere Gator with cab and glass doors, in the amount of \$21,750.00.
- c. Award Bid 2015-16 to Stotz Equipment for one (1) John Deere Bunker and Field Rake, in the amount of \$14,193.29, less a trade in value of \$2,500, leaving a new total amount of \$11,693.29.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Approve vouchers and payroll in the amount of \$1,503,338.43.

- b. Authorize the Mayor to sign a letter of support for West Park Hospital as it relates to a SLIB Grant Application - Boiler Replacement  
Staff Reference: Barry Cook City Administrator  
Spokesperson: Doug McMillian &/or Tim Waldner, WPH
- c. Consider approving the preliminary and final plats of the Shaw Subdivision.  
Staff Reference: Todd Stowell, City Planner
- d. Consider approving the vacation of a Raw Water Line easement and R.O.W. as outlined in Document #1998/8261 pages 1-3 filed in Park County WY Courthouse and authorize the Mayor to sign the Vacation document.  
Staff Reference: Steve Payne, Public Works Director
- e. **ORDINANCE 2015-15 – SECOND READING  
AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 8 OF  
THE CITY OF CODY CODE: ANIMAL WASTE**  
Staff Reference: Scott Kolpitcke, City Attorney
- f. **ORDINANCE 2015-09 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II  
SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES**  
Staff Reference: Cindy Baker, Administrative Services Officer
- g. **ORDINANCE 2015-10 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 9 OF THE CITY OF CODY CODE.**  
Staff Reference: Cindy Baker, Administrative Services Officer
- h. **ORDINANCE 2015-11 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 10, SUBSECTION C, OF THE OF CODY CODE.**  
Staff Reference: Scott Kolpitcke, City Attorney
- j. **ORDINANCE 2015-12 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING, TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 10, OF THE CITY OF CODY CODE.**  
Staff Reference: Scott Kolpitcke, City Attorney
- k. **ORDINANCE 2015-13 – THIRD AND FINAL READING  
AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 15, SUBSECTION C, OF THE CITY OF CODY CODE.**  
Staff Reference: Scott Kolpitcke, City Attorney

l. Tabled Items

m. Matters from Staff Members

n. Matters from Council Members

o. Adjournment

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**City of Cody  
Council Proceedings  
Thursday, October 1, 2015**

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Thursday, October 1, 2015 at 5:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, City Administrator, Barry Cook, and Administrative Services Officer, Cindy Baker.

Absent: City Attorney, Scott Kolpitzke

Mayor Brown called the meeting to order at 4:15 p.m.

Ken Market, PCAS presented a Renovation & Expansion Proposal for the Park County Animal Shelter. The Governing Body discussed the expansion proposal, no action was taken.

Katherine & Tommy Thompson, Nature Conservancy and Trout Unlimited, respectively, provided the Governing Body with information as it pertained to an area of Cody Riverfront that these two groups are interested in an improvement project. No action was taken.

Cindy Baker, Administrative Services Officer, provided the Governing Body on three projects that relate to City Hall: The upgrade of the audio/visual components in the Council Chambers, Security Cameras in the alley and Parking Lots, and a Covered Roof over the Basement Stairwell. Staff was directed to get a design and quote for the Audio/Visual upgrade and bring that information back to the Governing Body, directed to precede with the security cameras, and to bring the stairwell cover to a mid-year retreat for further conversation.

Steve Payne, Public Works Director discussed with the Governing Body that the owners of Juby's Trailer Park, along with other service group(s), were planning an a major clean up in the next few weeks. This clean up does not coincide with the City's Large Item Pick Up and was looking for direction from the Council on if the City wanted to provide assistance outside of the LIPS normal collection times. The Governing Body provided a couple of options for Steve to consider/investigate. No other action was taken.

Council Members Karen Ballinger, Steve Miller and Donny Anderson were appointed to serve on the Audit Review Committee (11/18/15 Noon-1:30).

The Governing Body reviewed Agenda for Tuesday, October 6<sup>th</sup> meeting. No action was taken.

Mayor Brown adjourned the meeting at 6:35 p.m.

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Cindy Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

**City of Cody**  
**Council Proceedings**  
**Tuesday, October 6, 2015**

**Council Member Fritz, Seconded by Council Member Ballinger 6:15 Executive Session**  
– 6:15 Pursuant to W.S. 16-4-405(a)(ix) to consider or receive information classified as confidential by law, and W.S. 16-4-405(a)(iii) to consider matters concerning proposed litigation to which the governing body may be a party. Council Member Anderson, seconded by Council Member Fritz 6:35

A Special Meeting was held at 6:30 to review the agenda. No action was taken.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, October 6, 2015 at 7:00 p.m.

Present: Mayor Nancy Tia Brown , Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker.

Absent: Council Member Landon Greer.

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Wolz to approve the revised agenda as presented. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Ballinger to approve of Minutes: Special Meeting Minutes from August 13, 2015 and Regular Meeting Minutes from 9/15/15; award Bid 2015-14 to Jacks Heavy Equipment, Inc., for one 2016 Freightliner 114SD with a Williamsen dump body, in the amount of \$139,437.00, less trade in value of \$10,500.00, leaving a net total amount of \$128,937.00; approve the street closure of Sheridan Avenue between 11<sup>th</sup> and 14<sup>th</sup> Streets from 3:30pm to 6:30pm, actual event running 4:00 – 6:00, on Saturday, October 31<sup>st</sup>, 2015 during the Downtown Halloween Festival and sponsor cost in the amount of \$1,973 from the council contingency fund, noting Cody Events Committee will be responsible for cost exceeding the budgeted amount, require insurance for the event and complete the WYDOT application; approve the request from the Cody's Lion's Club to use the Bob Moore Parking Lot beginning Friday, November 20<sup>th</sup> through Sunday, November 22<sup>nd</sup> for the Cody Lion's "Turkey Day" Event, allow permission to discharge firearms within the City limits on the 21<sup>st</sup> with the conditions outlined by staff, authorize the Mayor to enter into and sign the Memorandum of Understanding and Professional Services Agreement between the City of Cody and Park County, Wyoming for services provided by the City, County or both, regarding the Law Enforcement Center at 1402 Riverview Drive, with an effective date of July 1, 2015; and authorize the Mayor to enter into and sign an agreement between the City of Cody and the Cody Cupboard as it relates to the Wyoming Business Council Community Development Block Grant, contingent upon final review and approval by the City Attorney. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve vouchers and payroll in the amount of \$975,364.57. Vote was unanimous.

**ORDINANCE 2015-15 – FIRST READING**  
**AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 8 OF THE CITY OF CODY CODE: ANIMAL WASTE.**

Council Member Anderson made a motion seconded by Council Member Ballinger to approve Ordinance 2015-15 First Reading. Vote was unanimous.

**ORDINANCE 2015-09 – SECOND READING**  
**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES.** Council Member Fritz made a motion seconded by Council Member Wolz to approve Ordinance 2015-09 Second Reading. Vote was unanimous.

**ORDINANCE 2015-10 – SECOND READING**  
**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 9 OF THE CITY OF CODY CODE.** Council Member Ballinger made a motion seconded by Council Member Fritz to approve Ordinance 2015-10 Second Reading. Vote was unanimous.

**ORDINANCE 2015-11 – SECOND READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 10, SUBSECTION C, OF THE CITY OF CODY CODE.** Council Member Anderson made a motion seconded by Council Member Fritz to approve Ordinance 2015-11 Second Reading. Vote was unanimous.

**ORDINANCE 2015-12 – SECOND READING**

**AN ORDINANCE AMENDING, TITLE 3, CHAPTER 2, ARTICLE II, SECTION 10, OF THE CITY OF CODY CODE.** Council Member Anderson made a motion seconded by Council Member Fritz to approve Ordinance 2015-12 Second Reading. Vote was unanimous.

**ORDINANCE 2015-13 – SECOND READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 15, SUBSECTION C, OF THE CITY OF CODY CODE.** Council Member Ballinger made a motion seconded by Council Member Fritz to approve Ordinance 2015-13 Second Reading. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 7:42 p.m.

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Cindy Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

MEETING DATE: 10/20/15

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

## **AGENDA ITEM SUMMARY REPORT**

### **Bid 2015-15 (1) New 2015 or Newer Utility Vehicle w/Cab & Glass Doors**

#### **ACTION TO BE TAKEN:**

Approve the award of Bid 2015-15 to Park County Implement for one John Deere Gator with cab and glass doors, in the amount of \$21,750.00.

#### **SUMMARY OF INFORMATION:**

A request was made in FY 2015/2016 for the purchase of a new utility vehicle with cab and glass doors. This vehicle will be used within the Parks Department for winter and summer maintenance.

Bid packets were sent to C&B Operations (aka Park County Implement), Heartland Kubotta, LLC, Midland Implement, Roger's Sport Center, and Stotz Equipment.

Two bidders submitted two bids. These bids were opened at City Hall on October 6, 2015.

Park County Implement submitted one bid for one John Deer Gator HPX with cab and glass doors in the amount of \$21,750.00.

Stotz Equipment submitted one bid for one John Deer Gator HPX with cab and glass doors in the amount of \$21,944.60.

#### **FISCAL IMPACT**

Funding for this equipment was budgeted for and approved in the Fiscal Year 2015/2016 budget.

#### **ALTERNATIVES**

Approve or deny the award of Bid 2015-15 to Park County Implement in the amount of \$21,750.00.

#### **ATTACHMENTS**

1. Bid packet 2015-15

#### **AGENDA & SUMMARY REPORT TO:**

1. David P. Befus, Stotz Equipment, [dbefus@stotzeq.com](mailto:dbefus@stotzeq.com)
2. Justin Eden, Park County Implement, [edenj@deerequipment.com](mailto:edenj@deerequipment.com)

**AGENDA ITEM NO. \_\_\_\_\_**



**TABLE OF CONTENTS  
BID NO. 2015-15**

**(1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**

**DOCUMENTS INCLUDED IN PACKET FOR BID NO 2015-15**

	<u>Pages</u>
<b>1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW)</b>	↓ 1
<b>2. INSTRUCTION SHEET</b>	2
<b>3. BID PROPOSAL</b>	3
<b>4. SPECIFICATIONS</b>	4-5

**For more information: City of Cody 307-527-7511**

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**Bid No. 2015-15**

**(1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**

The City of Cody will receive sealed bids until 2:00 p.m., 10/6/15 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**. All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing [kylieh@cityofcody.com](mailto:kylieh@cityofcody.com). Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of **5%** of the total bid amount.

Dated this 14<sup>th</sup> day of September, 2015

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Officer

PUBLISH: September 22<sup>nd</sup>, 2015  
September 29<sup>th</sup>, 2015



**INSTRUCTIONS: (1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors  
BID REQUEST NUMBER 2015-15**

The Bidder agrees to provide **(1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2015-15 City of Cody Specifications Form on page 4-5 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Compiled Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody  
P.O. Box 2200  
1338 Rumsey Avenue  
Cody, Wyoming 82414  
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2015-15, (1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 10/6/15. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form  
**Bid No. 2015-15 (1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**

City of Cody, Wyoming



Governing Body  
 City of Cody  
 PO Box 2200  
 1338 Rumsey Avenue  
 Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New 2015 or Newer Utility Vehicle w/Cab and Glass Doors**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid.  
 The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19<sup>th</sup> Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			\$ _____
Less trade if any:			\$ ( _____ N/A _____ )
Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date \_\_\_\_\_

\_\_\_\_\_ Signature

\_\_\_\_\_ Typed or Printed Name

\_\_\_\_\_ Company

\_\_\_\_\_ Mailing Address

\_\_\_\_\_ City, State and Zip

\_\_\_\_\_ E-mail Address



# City of Cody Bid 2015-15

## Specifications for (1) New 2015 or Newer 4x4 Utility Vehicle with factory installed deluxe cab and heavy-duty automotive glass doors.

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>A. <u>Engine and Power Train</u></b>		
1. Engine Size: 21 HP, liquid cooled, gas engine	_____	_____
2. Transmission: Continuously variable with fully enclosed clutch.	_____	_____
3. 4 Wheel Drive	_____	_____
<b>B. <u>Suspension System</u></b>		
1. Suspension: Heavy Duty independent front suspension.	_____	_____
2. Brakes: (4) wheel hydraulic disks.	_____	_____
3. Wheels and Tires: one set of HPAP tires to meet or exceed the maximum GVW rating of the vehicle being bid. (To be installed on unit.)	_____	_____
4. Wheels and Tires: additional set of rims with turf tires to meet or exceed the maximum GVW rating of the vehicle being bid.	_____	_____
5. Wheel Base: Maximum of 76 inches	_____	_____
6. Steering: Factory installed rack and pinion.	_____	_____
7. Payload Capacity: Minimum of 1400 lbs.	_____	_____
<b>C. <u>Electrical System</u></b>		
1. Battery: Maintenance free heavy-duty with a minimum of 340 CCA.	_____	_____
2. Alternator: (12) volts, 60 amp, High Capacity.	_____	_____
3. Lights and Safety: Vehicle must be equipped with sufficient driving Lights (i.e. head lights, brake lights, tail lights) and factory installed turn signals, mirrors and horn so as to make it safe and legal for operation on all federal, state and local roads during all hours.	_____	_____
4. Factory installed beacon light.	_____	_____
5. Heater: Forced air heater with defroster ducts.	_____	_____
6. Wipers: Electrical windshield wiper w/washer fluid kit.	_____	_____

<b>D. <u>Body</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
1. Cargo Box: Cargo box with a minimum of 10 cubic foot, 1000 lb capacity and automatic power lift.	_____	_____
2. Cab Frame: Deluxe cab frame with glass front and rear windshields.	_____	_____
3. Doors: Heavy duty automotive-glass doors.	_____	_____
4. Front Blade: Heavy Duty 72” Powertack blade with joystick.	_____	_____
5. Seat: Bucket seats with adjustable driver’s seat and 3-point seat belts.	_____	_____
6. Hitch: Rear mounted receiver hitch.	_____	_____
7. Heavy duty brush guard.	_____	_____
<b>E. <u>Miscellaneous</u></b>		
1. Warranty: Full factory warranty to cover all parts and labor.	_____	_____
2. The successful bidder shall supply two complete owners/operators manuals, two complete service and repair manuals and two complete parts manuals. Manuals are to be originals, copies are not acceptable.	_____	_____
3. Utility vehicle must be prepped, serviced, fueled and ready to enter into service immediately upon delivery to the City of Cody Vehicle Maintenance Shop located at 119 19 <sup>th</sup> Street in Cody, WY.	_____	_____
4. The successful bidder agrees to provide all transportation and travel expenses from the City of Cody to the bidders place of business or have provisions for a “field” mechanic to perform any warranty work that may be required on the equipment and/or attachments being bid.	_____	_____
5. The successful bidder must supply one copy of the dealers order form showing; make, model and a listing of all equipment being bid.	_____	_____
6. Bidder must state estimated time of delivery. _____		

MEETING DATE: 10/20/15

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

## **AGENDA ITEM SUMMARY REPORT**

### **Bid 2015-16 (1) New Bunker and Field Rake**

#### **ACTION TO BE TAKEN:**

Approve the award of Bid 2015-16 to Stotz Equipment for one John Deere Bunker and Field Rake, in the amount of \$14,193.29, less a trade in value of \$2,500.00, leaving a net total amount of \$11,693.29.

#### **SUMMARY OF INFORMATION:**

A request was made in FY 2015/2016 for the purchase of a new bunker and field rake. This unit will be used within the Parks Department for ballfield maintenance.

A 2004 John Deere Field Rake was offered in trade.

Bid packets were sent to C&B Operations (aka Park County Implement), and Stotz Equipment.

One bidder submitted one bid. This bid was opened at City Hall on October 6, 2015.

Stotz Equipment submitted one bid for one John Deere 1200 Hydro Rake in the amount of \$14,193.29, less a trade in value of \$2,500.00, leaving a net total bid of \$11,693.29.

#### **FISCAL IMPACT**

Funding for this equipment was budgeted for and approved in the Fiscal Year 2015/2016 budget.

#### **ALTERNATIVES**

Approve or deny the award of Bid 2015-16 to Stotz Equipment in the amount of \$14,193.29, less a trade in value of \$2,500.00, leaving a net total amount of \$11,693.29.

#### **ATTACHMENTS**

1. Bid packet 2015-16

#### **AGENDA & SUMMARY REPORT TO:**

1. David P. Befus, Stotz Equipment, [dbefus@stotzeq.com](mailto:dbefus@stotzeq.com)

**AGENDA ITEM NO. \_\_\_\_\_**



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**BID NO. 2015-16**  
**2015-16 (1) New Bunker and Field Rake**

**DOCUMENTS INCLUDED IN PACKET FOR BID NO 2015-16**

	<b><u>Pages</u></b>
<b>1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW)</b>	<b>↓ 1</b>
<b>2. INSTRUCTION SHEET</b>	<b>2</b>
<b>3. BID PROPOSAL</b>	<b>3</b>
<b>4. SPECIFICATIONS</b>	<b>4-5</b>

**For more information: City of Cody**

**307-527-7511**

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**Bid No. 2015-16**  
**(1) New Bunker and Field Rake**

The City of Cody will receive sealed bids until 2:00 p.m., 10/6/15 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New Bunker and Field Rake** with an option to trade in **(1) 2004 John Deere 1200A Field Rake**. All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing [kylieh@cityofcody.com](mailto:kylieh@cityofcody.com). Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of **5%** of the total bid amount.

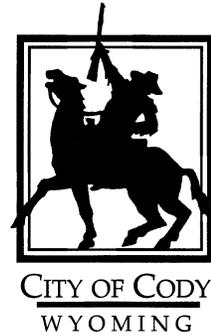
Dated this 14<sup>th</sup> day of September, 2010

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Cynthia Baker  
Administrative Services Officer

PUBLISH: September 22<sup>nd</sup>, 2015  
September 29<sup>th</sup>, 2015

Bid Proposal Form  
**Bid No. 2015-16 (1) New Bunker and Field Rake**  
 City of Cody, Wyoming



Governing Body  
 City of Cody  
 PO Box 2200  
 1338 Rumsey Avenue  
 Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New Bunker and Field Rake**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2004 John Deere 1200A Field Rake SN TC1200A140245**.

The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19<sup>th</sup> Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			\$ _____
Less trade if any:			\$( _____ )
Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date \_\_\_\_\_

\_\_\_\_\_ Signature

\_\_\_\_\_ Typed or Printed Name

\_\_\_\_\_ Company

\_\_\_\_\_ Mailing Address

\_\_\_\_\_ City, State and Zip

\_\_\_\_\_ E-mail Address



# City of Cody Bid 2015-16

## Specifications for (1) New Bunker and Field Rake

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>A. <u>ENGINE</u></b>		
1. Air-cooled.	_____	_____
2. Minimum displacement of 479cc (29.3 cu. in.).	_____	_____
3. 16 horsepower gasoline engine (11.9 kW).	_____	_____
4. Lubrication shall be full pressure with external filter.	_____	_____
<b>B. <u>ELECTRICAL SYSTEM</u></b>		
1. 12 volt, with a minimum 16 amp regulated.	_____	_____
2. Battery shall be 12 volt, 500 CCA.	_____	_____
3. Electric starter.	_____	_____
<b>C. <u>TRANSMISSION AND BRAKES</u></b>		
1. Transmission shall be hydrostatic with 3 hydraulic wheel motors.	_____	_____
2. Dual rear wheel parking brakes.	_____	_____
<b>D. <u>TIRES</u></b>		
1. (3) 22x11x8 NHS 34.5 kPa 5 psi.	_____	_____
<b>E. <u>ATTACHMENTS</u></b>		
1. 40 inch blade front mounted with hand control with lock-up position.	_____	_____
2. Mid-mount hydro rake scarifier for ballfields.	_____	_____
3. 72" rear mounted prong blade rake. This is being considered as an option. Please include the additional cost if applicable.	_____	_____
		\$ _____

**F. MISCELLANEOUS**

**YES   NO**

1. Warranty: Full factory warranty to cover all parts and labor. \_\_\_\_\_ \_\_\_\_\_
  
2. The successful bidder shall supply two complete owners/operators manuals, two complete service and repair manuals and two complete parts manuals. Manuals are to be originals, copies are not acceptable. \_\_\_\_\_ \_\_\_\_\_
  
3. Utility vehicle must be prepped, serviced, fueled and ready to enter into service immediately upon delivery to the City of Cody Vehicle Maintenance Shop located at 119 19<sup>th</sup> Street in Cody, WY. \_\_\_\_\_ \_\_\_\_\_
  
4. The successful bidder agrees to provide all transportation and travel expenses from the City of Cody to the bidders place of business or have provisions for a “field” mechanic to perform any warranty work that may be required on the equipment and/or attachments being bid. \_\_\_\_\_ \_\_\_\_\_
  
5. The successful bidder must supply one copy of the dealers order form showing; make, model and a listing of all equipment being bid. \_\_\_\_\_ \_\_\_\_\_
  
6. Bidder must state estimated time of delivery. \_\_\_\_\_

**G. OPTIONAL TRADE-IN**

The City of Cody may choose, at its sole discretion, to trade-in a **2004 John Deere 1200A Field Rake SN TC1200A140245**. Trade-in shall be in “AS IS” condition at the time of the bid opening. This equipment will be available for inspection at the City of Cody Public Works Shop, by appointment only, between the hours of 8:00 AM and 3:00 PM, Monday through Friday. Bidder shall state the amount of allowance to be deducted from the bidder’s proposal on the attached Bid Proposal Form should the City of Cody select this option.

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
<b>ADVANCED INFO SYSTEMS</b>								
<b>129162</b>								
	12547	CYCLE 3 OUTSOURCE BILLS	09/29/2015	399.78	399.78	10/21/2015		1015
	12561	CYCLE 4 OUTSOURCE BILLS	10/07/2015	233.02	233.02	10/21/2015		1015
Total :				632.80	632.80			
<b>AMERICAN WELDING &amp; GAS, INC.</b>								
<b>128592</b>								
	03572825	SUPPLIES	09/30/2015	49.35	49.35	10/21/2015		1015
Total :				49.35	49.35			
<b>BALDWIN, ZACHERY</b>								
<b>130594</b>								
	7154048	REFUND UTILITY DEPOSIT	09/20/2015	248.38	248.38	10/21/2015		1015
Total :				248.38	248.38			
<b>BIG HORN GLASS</b>								
<b>1160</b>								
	35734	REPAIR THERAPY POOL DOOR	09/22/2015	35.00	35.00	10/21/2015		1015
Total :				35.00	35.00			
<b>BLACKBOARD CONNECT, INC</b>								
<b>129539</b>								
	1208640	BLACKBOARD CONNECT MESS	10/17/2015	3,141.53	3,141.53	10/21/2015		1015
	1208640	BLACKBOARD CONNECT MESS	10/17/2015	3,141.53	3,141.53	10/21/2015		1015
	1208640	BLACKBOARD CONNECT MESS	10/17/2015	3,141.53	3,141.53	10/21/2015		1015
	1208640	BLACKBOARD CONNECT MESS	10/17/2015	3,141.52	3,141.52	10/21/2015		1015
Total :				12,566.11	12,566.11			
<b>BORDER STATES INDUSTRIES, INC</b>								
<b>1420</b>								
	910101551	SYSTEM UPGRADE - OH PROJ	10/02/2015	452.50	452.50	10/21/2015		1015
	910133084	FREIGHT CHARGES ON METER	10/08/2015	13.67	13.67	10/21/2015		1015
Total :				466.17	466.17			
<b>BRIGHT FUTURES MENTORING PROGRAM</b>								
<b>126326</b>								
	100815	COMMUNITY FUNDING ALLOCA	10/08/2015	800.00	800.00	10/21/2015		1015
Total :				800.00	800.00			
<b>CARQUEST AUTO PARTS</b>								
<b>10200</b>								
	2874-IC-28698	CREDIT REPAIR PARTS - VM	09/01/2015	20.00-	20.00-	10/21/2015		1015
	2874-IC-28735	CREDIT REPAIR PARTS - VM	09/08/2015	52.27-	52.27-	10/21/2015		1015
	2874-IC-28794	CREDIT REPAIR PARTS - VM	09/16/2015	29.99-	29.99-	10/21/2015		1015
	2874-IC-28809	CREDIT REPAIR PARTS - VM	09/18/2015	171.00-	171.00-	10/21/2015		1015
	2874-IC-28848	CREDIT REPAIR PARTS - VM	09/23/2015	108.00-	108.00-	10/21/2015		1015
	2874-IC-28866	CREDIT REPAIR PARTS - VM	09/25/2015	7.09-	7.09-	10/21/2015		1015
	2874-ID-28691	REPAIR PARTS - VM	09/01/2015	20.60	20.60	10/21/2015		1015
	2874-ID-28693	REPAIR PARTS - VM	09/01/2015	37.33	37.33	10/21/2015		1015
	2874-ID-28696	REPAIR PARTS - VM	09/01/2015	83.64	83.64	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
2874-ID-28702	REPAIR PARTS - VM	09/02/2015	.34	.34	10/21/2015		1015
2874-ID-28703	REPAIR PARTS - VM	09/02/2015	18.19	18.19	10/21/2015		1015
2874-ID-28718	REPAIR PARTS - VM	09/04/2015	5.00	5.00	10/21/2015		1015
2874-ID-28719	REPAIR PARTS - VM	09/04/2015	3.11	3.11	10/21/2015		1015
2874-ID-28722	REPAIR PARTS - VM	09/04/2015	8.42	8.42	10/21/2015		1015
2874-ID-28733	REPAIR PARTS - VM	09/08/2015	123.40	123.40	10/21/2015		1015
2874-ID-28734	REPAIR PARTS - VM	09/08/2015	6.79	6.79	10/21/2015		1015
2874-ID-28734	REPAIR PARTS - VM	09/08/2015	9.01	9.01	10/21/2015		1015
2874-ID-28741	REPAIR PARTS - VM	09/09/2015	25.75	25.75	10/21/2015		1015
2874-ID-28741	REPAIR PARTS - VM	09/09/2015	26.97	26.97	10/21/2015		1015
2874-ID-28743	REPAIR PARTS - VM	09/09/2015	13.79	13.79	10/21/2015		1015
2874-ID-28748	REPAIR PARTS - VM	09/10/2015	4.64	4.64	10/21/2015		1015
2874-ID-28750	REPAIR PARTS - VM	09/10/2015	46.63	46.63	10/21/2015		1015
2874-ID-28751	REPAIR PARTS - VM	09/10/2015	209.02	209.02	10/21/2015		1015
2874-ID-28757	REPAIR PARTS - VM	09/11/2015	191.32	191.32	10/21/2015		1015
2874-ID-28761	SHOP SUPPLIES - VM	09/11/2015	29.56	29.56	10/21/2015		1015
2874-ID-28771	REPAIR PARTS - VM	09/14/2015	10.18	10.18	10/21/2015		1015
2874-ID-28771	REPAIR PARTS - VM	09/14/2015	12.03	12.03	10/21/2015		1015
2874-ID-28776	REPAIR PARTS - VM	09/14/2015	9.50	9.50	10/21/2015		1015
2874-ID-28781	REPAIR PARTS - VM	09/15/2015	9.50	9.50	10/21/2015		1015
2874-ID-28792	REPAIR PARTS - VM	09/16/2015	14.39	14.39	10/21/2015		1015
2874-ID-28794	REPAIR PARTS - VM	09/16/2015	29.99	29.99	10/21/2015		1015
2874-ID-28794	REPAIR PARTS - VM	09/16/2015	6.02	6.02	10/21/2015		1015
2874-ID-28797	REPAIR PARTS - VM	09/16/2015	28.78	28.78	10/21/2015		1015
2874-ID-28799	REPAIR PARTS - VM	09/17/2015	348.62	348.62	10/21/2015		1015
2874-ID-28809	REPAIR PARTS - VM	09/18/2015	2.87	2.87	10/21/2015		1015
2874-ID-28822	REPAIR PARTS - VM	09/21/2015	2.70	2.70	10/21/2015		1015
2874-ID-28829	REPAIR PARTS - VM	09/21/2015	520.86	520.86	10/21/2015		1015
2874-ID-28836	REPAIR PARTS - VM	09/22/2015	21.15	21.15	10/21/2015		1015
2874-ID-28840	REPAIR PARTS - VM	09/22/2015	15.80	15.80	10/21/2015		1015
2874-ID-28840	REPAIR PARTS - VM	09/22/2015	13.29	13.29	10/21/2015		1015
2874-ID-28854	REPAIR PARTS - VM	09/24/2015	11.47	11.47	10/21/2015		1015
2874-ID-28854	REPAIR PARTS - VM	09/24/2015	247.39	247.39	10/21/2015		1015
2874-ID-28863	REPAIR PARTS - VM	09/25/2015	14.18	14.18	10/21/2015		1015
2874-ID-28866	REPAIR PARTS - VM	09/25/2015	7.09	7.09	10/21/2015		1015
2874-ID-28868	REPAIR PARTS - VM	09/25/2015	3.13	3.13	10/21/2015		1015
2874-ID-28877	REPAIR PARTS - VM	09/28/2015	23.76	23.76	10/21/2015		1015
2874-ID-28880	REPAIR PARTS - VM	09/28/2015	7.09	7.09	10/21/2015		1015
2874-ID-28884	REPAIR PARTS - VM	09/29/2015	26.63	26.63	10/21/2015		1015
2874-ID-28890	REPAIR PARTS - VM	09/29/2015	1.97	1.97	10/21/2015		1015
2874-ID-28890	SHOP SUPPLIES - VM	09/29/2015	7.35	7.35	10/21/2015		1015
2874-ID-28894	REPAIR PARTS - VM	09/30/2015	1.20	1.20	10/21/2015		1015
2874-ID-28896	TOOLS - VM	09/30/2015	60.79	60.79	10/21/2015		1015
Total :			1,932.89	1,932.89			
<b>CATTERTON, MIKE</b>							
<b>130601</b>							
6025018	REFUND CREDIT BALANCE	10/05/2015	32.30	32.30	10/21/2015		1015
Total :			32.30	32.30			
<b>CITY OF CODY</b>							
<b>2260</b>							
100715	RESTITUTION FROM MC-1411-0	10/07/2015	372.03	372.03	10/21/2015		1015
100715	RESTITUTION FROM MC-1503-0	10/07/2015	400.00	400.00	10/21/2015		1015
98-33	DEMOLITION PERMIT	07/06/2015	50.00	50.00	10/21/2015		1015

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :				822.03	822.03			
<b>2261</b>								
	100115	POSTAGE	10/01/2015	9.80	9.80	10/21/2015		1015
	100115	FINGER PRINTING	10/01/2015	5.00	5.00	10/21/2015		1015
	100115	POSTAGE	10/01/2015	78.40	78.40	10/21/2015		1015
	100115	POSTAGE	10/01/2015	5.95	5.95	10/21/2015		1015
	100115	FINGER PRINTING	10/01/2015	5.00	5.00	10/21/2015		1015
	100115	BACKGROUND CHECK	10/01/2015	15.00	15.00	10/21/2015		1015
	100115	SUPPLIES	10/01/2015	1.56	1.56	10/21/2015		1015
	100115	MEETING SUPPLIES	10/01/2015	23.04	23.04	10/21/2015		1015
	100115	SHORTAGE	10/01/2015	5.58	5.58	10/21/2015		1015
Total :				149.33	149.33			
<b>CITY OF CODY</b>								
<b>127401</b>								
	072115	PETTY CASH - REC CENTER P	07/21/2015	12.96	12.96	10/21/2015		1015
	072115	PETTY CASH - REC CENTER P	07/21/2015	5.97	5.97	10/21/2015		1015
Total :				18.93	18.93			
<b>CODY'S TOWN TAXI</b>								
<b>129972</b>								
	102015	TIPSY TAXI VOUCHERS	10/20/2015	168.00	168.00	10/21/2015		1015
Total :				168.00	168.00			
<b>COPENHAVER KATH KITCHEN KOLPITCKE LLC</b>								
<b>3140</b>								
	100515	LEGAL SERVICES	10/05/2015	6,907.92	6,907.92	10/21/2015		1015
	100515	EXTRA LEGAL SERVICES	10/05/2015	13.00	13.00	10/21/2015		1015
Total :				6,920.92	6,920.92			
<b>CRB BUILDERS, LLC</b>								
<b>130595</b>								
	16000910	REFUND UTILITY DEPOSIT	09/30/2015	438.50	438.50	10/21/2015		1015
Total :				438.50	438.50			
<b>DBW CONSTRUCTION</b>								
<b>129004</b>								
	70-21	REFUND OVERPAYMENT ON P	09/29/2015	33.42	33.42	10/21/2015		1015
Total :				33.42	33.42			
<b>DELL MARKETING</b>								
<b>3520</b>								
	XJT1WN9X2	PROJECTOR	10/01/2015	730.73	730.73	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	16.99	16.99	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	33.98	33.98	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	154.91	154.91	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	33.98	33.98	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	16.99	16.99	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	33.98	33.98	10/21/2015		1015
	XJT1X4X72	KEYBOARDS	10/01/2015	16.99	16.99	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
XJT1X4X72	KEYBOARDS	10/01/2015	48.97	48.97	10/21/2015		1015
XJT1X4X72	KEYBOARDS	10/01/2015	67.96	67.96	10/21/2015		1015
XJT211ND2	KEYBOARDS MOUSE BUNDLES	10/01/2015	127.47	127.47	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	16.99	16.99	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	33.98	33.98	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	101.94	101.94	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	33.98	33.98	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	16.99	16.99	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	84.95	84.95	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	16.99	16.99	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	84.95	84.95	10/21/2015		1015
XJT21T314	DELL OPTICAL MOUSE	10/02/2015	33.98	33.98	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	33.98	33.98	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	33.98	33.98	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	84.95	84.95	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	16.99	16.99	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	16.99	16.99	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	16.99	16.99	10/21/2015		1015
XJT22TMR7	KIT, MOUSE, WIRELESS, BROW	10/02/2015	16.99	16.99	10/21/2015		1015
XJT22TX47	SOUND BARS	10/02/2015	28.24	28.24	10/21/2015		1015
XJT22TX47	SOUND BARS	10/02/2015	310.44	310.44	10/21/2015		1015
XJT22TX47	SOUND BARS	10/02/2015	186.12	186.12	10/21/2015		1015
XJT22TX47	SOUND BARS	10/02/2015	102.96	102.96	10/21/2015		1015
XJT22TX47	SOUND BARS	10/02/2015	28.24	28.24	10/21/2015		1015
XJT24KX19	COMPUTER EQUIPMENT	10/02/2015	369.56	369.56	10/21/2015		1015
XJT2718J5	COMPUTER EQUIPMENT	10/02/2015	1,013.58	1,013.58	10/21/2015		1015
XJT2718J5	COMPUTER EQUIPMENT	10/02/2015	1,197.94	1,197.94	10/21/2015		1015
XJT2718J5	COMPUTER EQUIPMENT	10/02/2015	624.22	624.22	10/21/2015		1015
XJT28C168	DELL MONITORS	10/02/2015	53.39	53.39	10/21/2015		1015
XJT28C168	DELL MONITORS	10/02/2015	1,506.51	1,506.51	10/21/2015		1015
XJT28C168	DELL MONITORS	10/02/2015	311.98	311.98	10/21/2015		1015
XJT29MNR2	DELL MONITORS	10/04/2015	312.55	312.55	10/21/2015		1015
XJT29MNR2	DELL MONITORS	10/04/2015	219.15	219.15	10/21/2015		1015
XJT29MNR2	DELL MONITORS	10/04/2015	92.14	92.14	10/21/2015		1015
XJT29MNR2	DELL MONITORS	10/04/2015	93.72	93.72	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	1,645.09	1,645.09	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	4,578.38	4,578.38	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	3,008.09	3,008.09	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	3,505.68	3,505.68	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	3,255.68	3,255.68	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	1,645.09	1,645.09	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	1,645.09	1,645.09	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	1,645.09	1,645.09	10/21/2015		1015
XJT2MNF17	DELL COMPUTERS	10/05/2015	1,645.09	1,645.09	10/21/2015		1015
XJT31T6N2	DELL COMPUTERS	10/06/2015	1,982.54	1,982.54	10/21/2015		1015
XJT31T6N2	DELL COMPUTERS	10/06/2015	1,982.54	1,982.54	10/21/2015		1015
XJT3F9P13	DELL COMPUTER	10/08/2015	1,861.77	1,861.77	10/21/2015		1015
XJT3JWT79	DELL COMPUTERS	10/08/2015	7,136.23	7,136.23	10/21/2015		1015
XJT3JWT79	DELL COMPUTERS	10/08/2015	4,010.73	4,010.73	10/21/2015		1015
XJT3JWT79	DELL COMPUTERS	10/08/2015	1,430.91	1,430.91	10/21/2015		1015
XJT3JWT79	DELL COMPUTERS	10/08/2015	1,731.23	1,731.23	10/21/2015		1015
Total :			51,071.55	51,071.55			

## DIVISION OF VICTIM'S SERVICES

124470

100715	CRIME VICTIM'S COMP - SEPT	10/07/2015	278.10	278.10	10/21/2015		1015
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	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
Total :				278.10	278.10			
<b>DUNNING, CHRIS</b>								
<b>130596</b>								
	380070	REC CENTER REFUND	09/30/2015	65.00	65.00	10/21/2015		1015
	380171	REC CENTER REFUND	10/02/2015	60.00	60.00	10/21/2015		1015
Total :				125.00	125.00			
<b>EASTMAN, RINDA</b>								
<b>129952</b>								
	100715	PERSONAL TRAINING - REC CE	10/07/2015	350.04	350.04	10/21/2015		1015
Total :				350.04	350.04			
<b>ENGINEERING ASSOCIATES</b>								
<b>4140</b>								
	3510042	WWTF PRETREATMENT	10/02/2015	2,466.00	2,466.00	10/21/2015		1015
Total :				2,466.00	2,466.00			
<b>FAST EDDY'S SMOKE HOUSE</b>								
<b>130602</b>								
	14041610	REFUND UTILITY DEPOSIT	10/02/2015	27.31	27.31	10/21/2015		1015
Total :				27.31	27.31			
<b>FORD, MARY LOU</b>								
<b>130610</b>								
	14078026	REFUND UTILITY DEPOSIT	10/08/2015	115.03	115.03	10/21/2015		1015
Total :				115.03	115.03			
<b>GALLIS, STEFAN</b>								
<b>129273</b>								
	13084034	REFUND UTILITY DEPOSIT	10/02/2015	38.20	38.20	10/21/2015		1015
Total :				38.20	38.20			
<b>GARCIA, MALIA</b>								
<b>130612</b>								
	101315	LITTLE SPANISH LEARNERS &	10/13/2015	308.00	308.00	10/21/2015		1015
Total :				308.00	308.00			
<b>GOODRICH, JUDY</b>								
<b>130597</b>								
	380093	REC CENTER REFUND	09/30/2015	63.00	63.00	10/21/2015		1015
Total :				63.00	63.00			
<b>GORDILLO, DIANA PABON</b>								
<b>130613</b>								
	101315	LITTLE SPANISH LEARNERS &	10/13/2015	308.00	308.00	10/21/2015		1015
Total :				308.00	308.00			

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
<b>HARMS, JOSHUA</b>								
<b>130598</b>								
	11143024	REFUND UTILITY DEPOSIT	09/30/2015	162.57	162.57	10/21/2015		1015
Total :				162.57	162.57			
<b>HARRIS TRUCKING &amp; CONST. CO</b>								
<b>4780</b>								
	127026	ASPHALT	09/30/2015	8,805.81	8,805.81	10/21/2015		1015
	127032	HOT TAP - 8TH ST AND ALLEN	09/30/2015	700.00	700.00	10/21/2015		1015
Total :				9,505.81	9,505.81			
<b>HD SUPPLY POWER SOLUTIONS, LTD</b>								
<b>6730</b>								
	2993916-00	TOOLS	09/30/2015	212.28	212.28	10/21/2015		1015
	3008014-00	SYSTEM UPGRADE - OH PROJ	10/01/2015	165.24	165.24	10/21/2015		1015
Total :				377.52	377.52			
<b>HOLM BLOUGH &amp; COMPANY</b>								
<b>5020</b>								
	3509	HABITAT FOR HUMANITY ENGI	10/09/2015	1,800.00	1,800.00	10/21/2015		1015
Total :				1,800.00	1,800.00			
<b>HUME SR, ED</b>								
<b>130605</b>								
	100615	REFUND CASH BOND FOR ED	10/06/2015	150.00	150.00	10/07/2015		1015
Total :				150.00	150.00			
<b>HYDRO SPECIALTIES COMPANY</b>								
<b>130615</b>								
	17884	METERING READING EQUIPME	07/16/2015	366.37	366.37	10/21/2015		1015
Total :				366.37	366.37			
<b>JACKSON, TIFFANI</b>								
<b>130614</b>								
	101315	KOM T-SHIRT TIE DYING	10/13/2015	200.00	200.00	10/21/2015		1015
Total :				200.00	200.00			
<b>JENSEN PLUMBING</b>								
<b>129455</b>								
	6832	WATER HEATER REPAIR	09/03/2015	70.00	70.00	10/21/2015		1015
Total :				70.00	70.00			
<b>JONES, AMY</b>								
<b>129954</b>								
	100715	PERSONAL TRAINING - REC CE	10/07/2015	1,078.86	1,078.86	10/21/2015		1015
Total :				1,078.86	1,078.86			
<b>KEEGAN &amp; WINSLOW LAW FIRM</b>								

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
126040	100115	PROFESSIONAL FEES	10/01/2015	315.50	315.50	10/21/2015		1015
	Total :			315.50	315.50			
<b>KITCHEN, SCOTT</b>								
129803	100115	MILEAGE REIMBURSEMENT	10/01/2015	31.22	31.22	10/21/2015		1015
	Total :			31.22	31.22			
<b>KRUBECK, LUCAS</b>								
130285	100715	PERSONAL TRAINER - REC CE	10/07/2015	127.80	127.80	10/21/2015		1015
	Total :			127.80	127.80			
<b>LONG RANGE INVESTMENTS, LLC</b>								
130608	100815	REFUND LANDSCAPING DEPO	10/08/2015	3,000.00	3,000.00	10/21/2015		1015
	Total :			3,000.00	3,000.00			
<b>MATTIE, TAYLOR</b>								
130603	7160042	REFUND UTILITY DEPOSIT	10/02/2015	108.82	108.82	10/21/2015		1015
	Total :			108.82	108.82			
<b>MOTOROLA SOLUTIONS, INC.</b>								
6840	13080150	PORTABLE RADIOS (7)	09/21/2015	29,902.25	29,902.25	10/21/2015		1015
	13080150	PORTABLE RADIOS (7)	09/21/2015	10,706.50	10,706.50	10/21/2015		1015
	Total :			40,608.75	40,608.75			
<b>NELSON, SHYANNE</b>								
130611	3031068	REFUND UTILITY DEPOSIT	10/09/2015	365.72	365.72	10/21/2015		1015
	Total :			365.72	365.72			
<b>NICHOLSON DIRT CONTRACTING</b>								
7270	090815	CONCRETE WORK SPIRIT MTN	09/08/2015	5,030.00	5,030.00	10/21/2015		1015
	PAY REQUES	PAY EST #4-HABITAT FOR HUM	10/12/2015	3,540.18	3,540.18	10/21/2015		1015
	PROJECT EXT	GRAVEL AND GRADING - ADDI	10/09/2015	900.00	900.00	10/21/2015		1015
	Total :			9,470.18	9,470.18			
<b>NORCO, INC.</b>								
128948	16941798	SUPPLIES	09/30/2015	11.16	11.16	10/21/2015		1015
	Total :			11.16	11.16			
<b>ONE-CALL OF WYOMING</b>								

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
127665								
	39351	ONE CALL FEES	10/05/2015	21.19	21.19	10/21/2015		1015
	39351	ONE CALL FEES	10/05/2015	21.19	21.19	10/21/2015		1015
	39351	ONE CALL FEES	10/05/2015	21.19	21.19	10/21/2015		1015
	39351	ONE CALL FEES	10/05/2015	21.18	21.18	10/21/2015		1015
	Total :			84.75	84.75			
<b>PARK COUNTY ANIMAL SHELTER</b>								
<b>5120</b>								
	100115	ANIMAL SERVICE CONTRACT	10/01/2015	3,750.00	3,750.00	10/21/2015		1015
	Total :			3,750.00	3,750.00			
<b>PARK COUNTY LANDFILL</b>								
<b>129053</b>								
	093015	LANDFILL CHARGES	09/30/2015	73,446.96	73,446.96	10/21/2015		1015
	093015	LANDFILL CHARGES	09/30/2015	24.18	24.18	10/21/2015		1015
	093015	LANDFILL CHARGES	09/30/2015	302.64	302.64	10/21/2015		1015
	Total :			73,773.78	73,773.78			
<b>PARK COUNTY READY MIX</b>								
<b>7730</b>								
	112244	SAND SLURRY	08/28/2015	1,147.50	1,147.50	10/21/2015		1015
	112244	SAND SLURRY	08/28/2015	242.00	242.00	10/21/2015		1015
	112323	SAND SLURRY, CONCRETE	09/28/2015	425.00	425.00	10/21/2015		1015
	112323	SAND SLURRY, CONCRETE	09/28/2015	945.50	945.50	10/21/2015		1015
	112323	SAND SLURRY, CONCRETE	09/28/2015	1,275.00	1,275.00	10/21/2015		1015
	Total :			4,035.00	4,035.00			
<b>PARK COUNTY SHERIFF</b>								
<b>7740</b>								
	093015	INCARCERATION - SEPT 2015	09/30/2015	1,290.00	1,290.00	10/21/2015		1015
	Total :			1,290.00	1,290.00			
<b>PELIS, RYAN</b>								
<b>130580</b>								
	100715	RESTITUTION FROM MC-1504-0	10/07/2015	80.00	80.00	10/21/2015		1015
	Total :			80.00	80.00			
<b>PHILLIPS, JENNIFER C</b>								
<b>127068</b>								
	093015	REIMBURSE FOR MILEAGE	09/30/2015	362.25	362.25	10/21/2015		1015
	Total :			362.25	362.25			
<b>POWELL LOCK</b>								
<b>130393</b>								
	630296	KEY PAD LOCKS	09/30/2015	2,400.00	2,400.00	10/21/2015		1015
	Total :			2,400.00	2,400.00			
<b>POWELL VALLEY RECYCLING</b>								

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
127122	092315	BALING WIRE - RECYCLING CE	09/23/2015	1,308.00	1,308.00	10/21/2015		1015
	Total :			1,308.00	1,308.00			
<b>PROFFITS LAWN CARE</b>								
128647	2749	CONTRACTED MOWING GREY	09/30/2015	980.00	980.00	10/21/2015		1015
	Total :			980.00	980.00			
<b>PURCHASE POWER</b>								
8240	101415	POSTAGE	10/14/2015	294.53	294.53	10/21/2015		1015
	Total :			294.53	294.53			
<b>QUAD STATE INSTRUCTORS, INC</b>								
125076	2016-PR-1	ANNUAL MEMBERSHIP RENEW	10/01/2015	50.00	50.00	10/21/2015		1015
	Total :			50.00	50.00			
<b>QUALITY ASPHALT PAVING, INC</b>								
125010	1506	ASHPALT PATCHING - SKYLINE	09/03/2015	396.00	396.00	10/21/2015		1015
	1506	ASPHALT PATCHING - STREET	09/03/2015	2,905.00	2,905.00	10/21/2015		1015
	1506	ASPHALT PATCHING - WATER	09/03/2015	231.00	231.00	10/21/2015		1015
	1513	ASPHALT - CITY HALL PARKIN	09/25/2015	3,153.75	3,153.75	10/21/2015		1015
	1513	ASPHALT - ELEC DEPT	09/25/2015	297.00	297.00	10/21/2015		1015
	Total :			6,982.75	6,982.75			
<b>QUICK, AMY</b>								
129866	100515	MILEAGE REIMBURSEMENT -	10/05/2015	207.00	207.00	10/21/2015		1015
	Total :			207.00	207.00			
<b>R &amp; B ENTERPRISES</b>								
130604	206946	REPAIR BECK LAKE PARK GAT	09/29/2015	275.00	275.00	10/21/2015		1015
	Total :			275.00	275.00			
<b>RICHELDERFER, JAMES</b>								
130607	100715	RESTITUTION FROM VALERINA	10/07/2015	25.00	25.00	10/21/2015		1015
	Total :			25.00	25.00			
<b>RINGLER, STEWART</b>								
130599	8141029	REFUND UTILITY DEPOSIT	09/30/2015	84.45	84.45	10/21/2015		1015
	Total :			84.45	84.45			

	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
<b>ROLLING RAWHIDE COFFEE</b>								
<b>130609</b>								
	1358-2	REFUND OVERPAYMENT ON P	10/08/2015	593.58	593.58	10/21/2015		1015
Total :				593.58	593.58			
<b>SAVAN, CHRISTOPHER</b>								
<b>130600</b>								
	17177114	REFUND UTILITY DEPOSIT	09/30/2015	107.98	107.98	10/21/2015		1015
Total :				107.98	107.98			
<b>SECHRIST, DAVID J</b>								
<b>129937</b>								
	100715	PERSONAL TRAINING- REC CE	10/07/2015	151.29	151.29	10/21/2015		1015
Total :				151.29	151.29			
<b>SHOSHONE MUNICIPAL PIPELINE</b>								
<b>9130</b>								
	100115	SMP WATER PURCHASES - SE	10/01/2015	149,231.28	149,231.28	10/21/2015		1015
Total :				149,231.28	149,231.28			
<b>SITZ III, ALEX H.</b>								
<b>129379</b>								
	093015	PROFESSIONAL FEES	09/30/2015	211.01	211.01	10/21/2015		1015
Total :				211.01	211.01			
<b>STEGGALL, MANDY RAE</b>								
<b>130606</b>								
	14214037	REFUND UTILITY DEPOSIT	10/06/2015	136.04	136.04	10/21/2015		1015
Total :				136.04	136.04			
<b>STOTZ EQUIPMENT</b>								
<b>129828</b>								
	102015	RETURN BID BOND 2015-15 GA	10/20/2015	1,097.23	1,097.23	10/21/2015		1015
Total :				1,097.23	1,097.23			
<b>TRAIL SOURCE LLC</b>								
<b>130524</b>								
	1	BECK LAKE MTN BIKE PARK	10/01/2015	43,034.07	43,034.07	10/21/2015		1015
Total :				43,034.07	43,034.07			
<b>U S BANK PURCHASE CARD</b>								
<b>129981</b>								
	100615	Survey Software	10/06/2015	268.14	268.14	10/21/2015		1015
	100615	Utility - TCT West	10/06/2015	885.22	885.22	10/21/2015		1015
	100615	Supplies	10/06/2015	305.28	305.28	10/21/2015		1015
	100615	Toner (2)	10/06/2015	169.00	169.00	10/21/2015		1015
	100615	Utilities - Verizon	10/06/2015	65.15	65.15	10/21/2015		1015
	100615	Utility - Long Distance WCSTelec	10/06/2015	142.30	142.30	10/21/2015		1015
	100615	Advertising	10/06/2015	173.40	173.40	10/21/2015		1015
	100615	advertising	10/06/2015	663.00	663.00	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	advertising	10/06/2015	3,144.30	3,144.30	10/21/2015		1015
100615	advertising	10/06/2015	398.50	398.50	10/21/2015		1015
100615	Toner cartridges	10/06/2015	424.96	424.96	10/21/2015		1015
100615	Shipping	10/06/2015	35.33	35.33	10/21/2015		1015
100615	Office supplies	10/06/2015	10.38	10.38	10/21/2015		1015
100615	Toner cartridges	10/06/2015	195.04	195.04	10/21/2015		1015
100615	supplies	10/06/2015	11.95	11.95	10/21/2015		1015
Total Administrative Services:			6,891.95	6,891.95			
100615	Baking soda to try to regulate pool	10/06/2015	66.36	66.36	10/21/2015		1015
100615	meal at WRPA conference	10/06/2015	20.69	20.69	10/21/2015		1015
100615	meal at WRPA conference	10/06/2015	4.31	4.31	10/21/2015		1015
100615	meal at WRPA conference	10/06/2015	5.96	5.96	10/21/2015		1015
100615	Tubing for hand paddles	10/06/2015	34.80	34.80	10/21/2015		1015
100615	program calendar	10/06/2015	29.85	29.85	10/21/2015		1015
100615	ARC training fees	10/06/2015	35.00	35.00	10/21/2015		1015
100615	meal at WRPA conference	10/06/2015	18.24	18.24	10/21/2015		1015
100615	Suzanne & I breakfast at WRPA c	10/06/2015	7.87	7.87	10/21/2015		1015
100615	Suzanne & I meal at WRPA confe	10/06/2015	35.21	35.21	10/21/2015		1015
100615	Meal for WRPA conference	10/06/2015	6.29	6.29	10/21/2015		1015
100615	CO2	10/06/2015	172.00	172.00	10/21/2015		1015
100615	CO2	10/06/2015	172.00	172.00	10/21/2015		1015
100615	digital thermometer	10/06/2015	23.98	23.98	10/21/2015		1015
100615	Birthday party	10/06/2015	45.55	45.55	10/21/2015		1015
100615	Birthday party	10/06/2015	39.41	39.41	10/21/2015		1015
100615	Glendale park celebration	10/06/2015	6.00	6.00	10/21/2015		1015
100615	Glendale park celebration	10/06/2015	150.77	150.77	10/21/2015		1015
100615	Glendale park celebration	10/06/2015	26.00	26.00	10/21/2015		1015
100615	Birthday party	10/06/2015	28.97	28.97	10/21/2015		1015
100615	Party supplies	10/06/2015	779.56	779.56	10/21/2015		1015
100615	Birthday party	10/06/2015	39.41	39.41	10/21/2015		1015
Total Aquatics:			1,748.23	1,748.23			
100615	Meeting Expenses - Rotary	10/06/2015	80.00	80.00	10/21/2015		1015
100615	travel expenses	10/06/2015	47.89	47.89	10/21/2015		1015
100615	meeting expenses	10/06/2015	32.08	32.08	10/21/2015		1015
Total City Administrator:			159.97	159.97			
100615	Utilities - Verizon	10/06/2015	154.05	154.05	10/21/2015		1015
100615	Materials and Supplies	10/06/2015	5.58	5.58	10/21/2015		1015
100615	Materials and Supplies	10/06/2015	136.76	136.76	10/21/2015		1015
100615	Materials & supplies	10/06/2015	5.95	5.95	10/21/2015		1015
100615	Monitor - City Planner	10/06/2015	233.99	233.99	10/21/2015		1015
100615	Uniforms for Scott and Sean	10/06/2015	234.00	234.00	10/21/2015		1015
100615	Binding Master Plan Booklets	10/06/2015	40.00	40.00	10/21/2015		1015
100615	Materials and Supplies	10/06/2015	29.98	29.98	10/21/2015		1015
Total Community Development:			840.31	840.31			
100615	Uniforms - FR Shirts	10/06/2015	1,399.83	1,399.83	10/21/2015		1015
100615	FR Shirt Embroidery	10/06/2015	405.00	405.00	10/21/2015		1015
100615	TOOLS - TAMPER W/HANDLE	10/06/2015	41.99	41.99	10/21/2015		1015
100615	Shop Supplies	10/06/2015	77.15	77.15	10/21/2015		1015
100615	Printer Supplies	10/06/2015	152.99	152.99	10/21/2015		1015
100615	Cable pulling parachutes	10/06/2015	40.00	40.00	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	Refreshments for Burn Trauma Pr	10/06/2015	41.47	41.47	10/21/2015		1015
100615	8th Street Resurfacing Project /Sk	10/06/2015	379.82	379.82	10/21/2015		1015
100615	Skyline IV Project	10/06/2015	90.43	90.43	10/21/2015		1015
100615	8th Street Resurfacing Project /Sk	10/06/2015	486.18	486.18	10/21/2015		1015
100615	Utility - TCT West	10/06/2015	86.17	86.17	10/21/2015		1015
100615	Random Testing	10/06/2015	36.00	36.00	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	183.91	183.91	10/21/2015		1015
100615	Utilities - Century Link	10/06/2015	37.50	37.50	10/21/2015		1015
100615	fiberglass bar	10/06/2015	101.62	101.62	10/21/2015		1015
100615	Cable	10/06/2015	1,220.98	1,220.98	10/21/2015		1015
100615	Laptop	10/06/2015	550.16	550.16	10/21/2015		1015
100615	Supplies	10/06/2015	2.98	2.98	10/21/2015		1015
100615	City Hall Parking Lot	10/06/2015	46.09	46.09	10/21/2015		1015
100615	City Hall Parking Lot	10/06/2015	8.97	8.97	10/21/2015		1015
100615	City Hall Parking Lot	10/06/2015	22.21	22.21	10/21/2015		1015
100615	Heart Mtn St Project - Sprinkler R	10/06/2015	2.48	2.48	10/21/2015		1015
100615	Heart Mtn. St Project - Sprinkler R	10/06/2015	3.73	3.73	10/21/2015		1015
100615	Sprinkler Repairs - Skyline IV Proj	10/06/2015	15.52	15.52	10/21/2015		1015
100615	Skyline IV Sprinkler Repairs	10/06/2015	18.60	18.60	10/21/2015		1015
100615	Sprinkler Repair parts - Skyline IV	10/06/2015	13.81	13.81	10/21/2015		1015
100615	Skyline IV Project parts	10/06/2015	2.95	2.95	10/21/2015		1015
100615	8th Street Resurface Project	10/06/2015	9.96	9.96	10/21/2015		1015
100615	Safety Glasses/Conduit for Skylin	10/06/2015	9.15	9.15	10/21/2015		1015
100615	Wash Explorer	10/06/2015	7.01	7.01	10/21/2015		1015
100615	Wash Explorer	10/06/2015	13.00	13.00	10/21/2015		1015
100615	Skyline IV Sprinkler Repairs	10/06/2015	15.17	15.17	10/21/2015		1015
100615	Safety Glasses/Conduit for Skylin	10/06/2015	969.32	969.32	10/21/2015		1015
100615	8th Street Resurfacing Project	10/06/2015	2,080.00	2,080.00	10/21/2015		1015
Total Electric:			8,572.15	8,572.15			
100615	Citizen Academy Expenses	10/06/2015	201.60	201.60	10/21/2015		1015
100615	Citizen Academy Expenses	10/06/2015	100.78	100.78	10/21/2015		1015
100615	citizens academy	10/06/2015	112.59	112.59	10/21/2015		1015
100615	Citizen Academy	10/06/2015	479.91	479.91	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	42.51	42.51	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	15.26	15.26	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	99.00	99.00	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	99.00	99.00	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	28.75	28.75	10/21/2015		1015
100615	TRAVEL EXPENSES	10/06/2015	11.00	11.00	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	13.40	13.40	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	29.70	29.70	10/21/2015		1015
100615	MEETING EXPENSES	10/06/2015	25.22	25.22	10/21/2015		1015
Total Mayor-Council:			1,258.72	1,258.72			
100615	Meal WRPA	10/06/2015	20.67	20.67	10/21/2015		1015
100615	Room WRPA	10/06/2015	299.97	299.97	10/21/2015		1015
100615	New tools	10/06/2015	166.91	166.91	10/21/2015		1015
100615	Shovels	10/06/2015	99.94	99.94	10/21/2015		1015
100615	Cleaning supplies	10/06/2015	230.21	230.21	10/21/2015		1015
100615	Materials	10/06/2015	8.99	8.99	10/21/2015		1015
100615	Bathroom winterize/Materials	10/06/2015	45.95	45.95	10/21/2015		1015
100615	Restroom repair Glendale	10/06/2015	9.99	9.99	10/21/2015		1015
100615	Glendale grand opening	10/06/2015	4.00	4.00	10/21/2015		1015
100615	Center net straps tennis	10/06/2015	54.00	54.00	10/21/2015		1015
100615	Electrical repairs parks	10/06/2015	1,270.71	1,270.71	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	Bathroom winterize/Materials	10/06/2015	53.82	53.82	10/21/2015		1015
100615	Office printer return	10/06/2015	150.97-	150.97-	10/21/2015		1015
100615	Office printer	10/06/2015	150.97	150.97	10/21/2015		1015
100615	Mower brush shipping	10/06/2015	113.40	113.40	10/21/2015		1015
100615	Glendale play equipment border	10/06/2015	109.21	109.21	10/21/2015		1015
100615	Utility - TCT West	10/06/2015	86.04	86.04	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	108.00-	108.00-	10/21/2015		1015
100615	Marking paint	10/06/2015	7.49	7.49	10/21/2015		1015
100615	Field striping paint	10/06/2015	7.49	7.49	10/21/2015		1015
100615	Field striping paint	10/06/2015	108.12	108.12	10/21/2015		1015
100615	Repair athletic field striper	10/06/2015	35.00	35.00	10/21/2015		1015
100615	Field striping paint	10/06/2015	70.68	70.68	10/21/2015		1015
100615	Rec Center tree planting	10/06/2015	1,813.76	1,813.76	10/21/2015		1015
100615	Glendale Playground sod	10/06/2015	76.00	76.00	10/21/2015		1015
100615	Glendale Park sod	10/06/2015	264.00	264.00	10/21/2015		1015
100615	Supplies	10/06/2015	20.47	20.47	10/21/2015		1015
100615	Hornet removal supplies	10/06/2015	40.96	40.96	10/21/2015		1015
100615	Safety glasses & supplies	10/06/2015	26.76	26.76	10/21/2015		1015
100615	Supplies	10/06/2015	128.95	128.95	10/21/2015		1015
100615	Supplies	10/06/2015	12.98	12.98	10/21/2015		1015
100615	Supplies	10/06/2015	29.96	29.96	10/21/2015		1015
100615	Supplies	10/06/2015	26.99	26.99	10/21/2015		1015
100615	Supplies	10/06/2015	1.18	1.18	10/21/2015		1015
100615	Materials	10/06/2015	10.07	10.07	10/21/2015		1015
100615	Ear muffs (Safety)	10/06/2015	103.99	103.99	10/21/2015		1015
100615	Safety glasses & supplies	10/06/2015	15.19	15.19	10/21/2015		1015
100615	Supplies	10/06/2015	36.99	36.99	10/21/2015		1015
100615	Printer - Parks Shop	10/06/2015	297.00	297.00	10/21/2015		1015
100615	Supplies	10/06/2015	9.99	9.99	10/21/2015		1015
100615	Legion restroom/Tool for truck	10/06/2015	9.99	9.99	10/21/2015		1015
100615	Citizen academy supplies	10/06/2015	8.25	8.25	10/21/2015		1015
100615	Hugh Smith toilet repair	10/06/2015	7.49	7.49	10/21/2015		1015
100615	Backflow Ted Ebert/Stock	10/06/2015	30.76	30.76	10/21/2015		1015
100615	Backflow Ted Ebert/Stock	10/06/2015	67.77	67.77	10/21/2015		1015
100615	Dacken repair	10/06/2015	19.49	19.49	10/21/2015		1015
100615	Dakken Park	10/06/2015	17.64	17.64	10/21/2015		1015
100615	Backflow kit Meadowbrook	10/06/2015	356.06	356.06	10/21/2015		1015
100615	Legion restroom/Tool for truck	10/06/2015	7.49	7.49	10/21/2015		1015
100615	Meadowbrook backflow preventer	10/06/2015	7.68	7.68	10/21/2015		1015
100615	Stock	10/06/2015	14.98	14.98	10/21/2015		1015
100615	Vietnam memorial supplies	10/06/2015	12.99	12.99	10/21/2015		1015
Total Parks Maintenance:			6,170.42	6,170.42			
100615	Utility - TCT West	10/06/2015	56.45	56.45	10/21/2015		1015
100615	Random Testing	10/06/2015	85.50	85.50	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	1,436.54	1,436.54	10/21/2015		1015
100615	A07 ABS module	10/06/2015	185.04	185.04	10/21/2015		1015
100615	Lodging, C05 Homicide Conf, Che	10/06/2015	456.50	456.50	10/21/2015		1015
100615	Uniform allowance - C21	10/06/2015	28.93	28.93	10/21/2015		1015
100615	Office/squad room supplies	10/06/2015	152.45	152.45	10/21/2015		1015
100615	Lithium batteries	10/06/2015	83.97	83.97	10/21/2015		1015
100615	Evidence supplies	10/06/2015	239.00	239.00	10/21/2015		1015
100615	Key box for Draw Street	10/06/2015	34.39	34.39	10/21/2015		1015
100615	Waterproof labels for OHS labelin	10/06/2015	31.98	31.98	10/21/2015		1015
100615	CPD Mood pencils	10/06/2015	344.23	344.23	10/21/2015		1015
100615	2015 WY Criminal/Traffic Manuals	10/06/2015	1,172.07	1,172.07	10/21/2015		1015
100615	Charged in error (reversed)	10/06/2015	20.47	20.47	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	Reversal of incorrect charge	10/06/2015	20.87-	20.87-	10/21/2015		1015
100615	Meal for PO interview panel	10/06/2015	8.54	8.54	10/21/2015		1015
100615	Ice for PO interviews	10/06/2015	2.39	2.39	10/21/2015		1015
100615	Meal for PO interview panel	10/06/2015	34.00	34.00	10/21/2015		1015
100615	Return found property Case 15-13	10/06/2015	12.79	12.79	10/21/2015		1015
100615	Blood draw-Case 15-1007	10/06/2015	183.05	183.05	10/21/2015		1015
100615	Powell Tribune-1 yr. subscription	10/06/2015	50.00	50.00	10/21/2015		1015
100615	Vehicle towing - Case 15-1252	10/06/2015	165.00	165.00	10/21/2015		1015
100615	Ballistic vests - C23, C24	10/06/2015	1,260.00	1,260.00	10/21/2015		1015
100615	Unapproved purchase - reversed	10/06/2015	4,263.28	4,263.28	10/21/2015		1015
100615	Reversal of purchase	10/06/2015	4,263.28-	4,263.28-	10/21/2015		1015
100615	Utilities - Century Link	10/06/2015	37.50	37.50	10/21/2015		1015
100615	Car wash - C25	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	13.50	13.50	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	18.42	18.42	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	21.88	21.88	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	13.78	13.78	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	9.85	9.85	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	11.06	11.06	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	8.69	8.69	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	21.45	21.45	10/21/2015		1015
100615	Meal, C05 - Cheyenne Homicide	10/06/2015	19.45	19.45	10/21/2015		1015
100615	Meal, C05-Cheyenne Homicide C	10/06/2015	13.38	13.38	10/21/2015		1015
100615	Fuel, C05-Cheyenne Homicide Co	10/06/2015	39.20	39.20	10/21/2015		1015
100615	Fuel, C05-Cheyenne Homicide Co	10/06/2015	40.87	40.87	10/21/2015		1015
100615	Fuel, C05-Cheyenne Homicide Co	10/06/2015	23.63	23.63	10/21/2015		1015
100615	Car wash - C05	10/06/2015	13.00	13.00	10/21/2015		1015
100615	Car wash - C05	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Uniform allowance - C06	10/06/2015	11.58	11.58	10/21/2015		1015
100615	Credit for returned Duty belt-C06	10/06/2015	60.99-	60.99-	10/21/2015		1015
100615	Uniform allowance - C06	10/06/2015	69.12	69.12	10/21/2015		1015
100615	Car wash - C06	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Car wash - C06	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Car wash - C06	10/06/2015	9.00	9.00	10/21/2015		1015
100615	equipment - dvd burners (4)	10/06/2015	159.96	159.96	10/21/2015		1015
100615	Uniform allowance - C09	10/06/2015	139.00	139.00	10/21/2015		1015
100615	Uniform allowance - C09	10/06/2015	115.98	115.98	10/21/2015		1015
100615	Uniform allowance - C09	10/06/2015	26.75	26.75	10/21/2015		1015
100615	Fuel, C21-WLEA	10/06/2015	38.56	38.56	10/21/2015		1015
100615	Fuel-C21-WLEA	10/06/2015	26.65	26.65	10/21/2015		1015
100615	Uniform allowance - C11	10/06/2015	6.00	6.00	10/21/2015		1015
100615	Canine euthanasia Case 15-1371	10/06/2015	90.00	90.00	10/21/2015		1015
100615	Car wash - C11	10/06/2015	9.12	9.12	10/21/2015		1015
100615	Car wash - C11	10/06/2015	3.40	3.40	10/21/2015		1015
100615	Car wash - C11	10/06/2015	9.09	9.09	10/21/2015		1015
100615	Certified mailing-City Hall meter d	10/06/2015	7.67	7.67	10/21/2015		1015
100615	Uniform allowance - C19	10/06/2015	169.92	169.92	10/21/2015		1015
100615	Car wash - C19	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Meal-C04-Cheyenne	10/06/2015	10.20	10.20	10/21/2015		1015
100615	Meal-C04-Cheyenne	10/06/2015	15.35	15.35	10/21/2015		1015
100615	Lodging-C04-Cheyenne	10/06/2015	91.30	91.30	10/21/2015		1015
100615	Fuel-C04-Cheyenne	10/06/2015	44.00	44.00	10/21/2015		1015
100615	Fuel-C04-Cheyenne	10/06/2015	27.00	27.00	10/21/2015		1015
100615	Fuel-C04-Cheyenne	10/06/2015	27.21	27.21	10/21/2015		1015
100615	Car wash - C04	10/06/2015	10.00	10.00	10/21/2015		1015
100615	Car wash - C04	10/06/2015	10.00	10.00	10/21/2015		1015
100615	Box for evidence shipping-tax cha	10/06/2015	11.20	11.20	10/21/2015		1015
100615	Reverse transaction-tax charged	10/06/2015	11.20-	11.20-	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	Box for evidence shipping	10/06/2015	10.77	10.77	10/21/2015		1015
100615	Evidence shipping	10/06/2015	18.30	18.30	10/21/2015		1015
100615	Evidence shipping	10/06/2015	9.15	9.15	10/21/2015		1015
100615	Evidence shipping	10/06/2015	9.15	9.15	10/21/2015		1015
100615	Fuel-C01, Buffalo meeting	10/06/2015	23.71	23.71	10/21/2015		1015
100615	Draw Street Keys (25)	10/06/2015	135.00	135.00	10/21/2015		1015
100615	Tow vehicle A10/C19	10/06/2015	150.00	150.00	10/21/2015		1015
100615	Uniform allowance - C20	10/06/2015	211.94	211.94	10/21/2015		1015
100615	Car wash - C20	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Car wash - C14	10/06/2015	10.00	10.00	10/21/2015		1015
100615	Uniform allowance - C07	10/06/2015	110.97	110.97	10/21/2015		1015
100615	Uniform allowance - C07	10/06/2015	17.00	17.00	10/21/2015		1015
100615	Car wash - C07	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Car wash - C07	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Car wash - C07	10/06/2015	9.00	9.00	10/21/2015		1015
Total Police:			8,180.94	8,180.94			
100615	Utility - TCT West	10/06/2015	119.36	119.36	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	76.47	76.47	10/21/2015		1015
100615	cleaning supplies for Auditorium ki	10/06/2015	8.48	8.48	10/21/2015		1015
100615	lights for rec center	10/06/2015	23.16	23.16	10/21/2015		1015
100615	re grout at Sr. Citizens building	10/06/2015	33.96	33.96	10/21/2015		1015
100615	cleaning supplies for Auditorium ki	10/06/2015	13.98	13.98	10/21/2015		1015
100615	re grouting Senior Center	10/06/2015	7.99	7.99	10/21/2015		1015
100615	wastebaskets for rec center and ci	10/06/2015	56.97	56.97	10/21/2015		1015
100615	for the rugs at front desk of rec ce	10/06/2015	25.97	25.97	10/21/2015		1015
100615	plumbing at rec center	10/06/2015	246.00	246.00	10/21/2015		1015
100615	keys for water valves at swimming	10/06/2015	47.53	47.53	10/21/2015		1015
100615	paint for rec center	10/06/2015	4.99	4.99	10/21/2015		1015
Total Public Facilities:			664.86	664.86			
100615	Utility - TCT West	10/06/2015	308.83	308.83	10/21/2015		1015
100615	Random Testing	10/06/2015	4.50	4.50	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	111.66	111.66	10/21/2015		1015
100615	Advertising	10/06/2015	408.00	408.00	10/21/2015		1015
100615	advertising	10/06/2015	791.00	791.00	10/21/2015		1015
100615	Advertising	10/06/2015	204.00	204.00	10/21/2015		1015
100615	advertising	10/06/2015	300.00	300.00	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	20.47	20.47	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	44.32	44.32	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	23.91	23.91	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	182.00	182.00	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	182.00	182.00	10/21/2015		1015
100615	WRPA Travel Expenses	10/06/2015	16.68	16.68	10/21/2015		1015
100615	Portable Nets	10/06/2015	322.00	322.00	10/21/2015		1015
100615	Rec Program Supplies	10/06/2015	27.36	27.36	10/21/2015		1015
100615	ASAP FOOD	10/06/2015	18.30	18.30	10/21/2015		1015
100615	ASAP food	10/06/2015	163.84	163.84	10/21/2015		1015
100615	Supplies	10/06/2015	13.98	13.98	10/21/2015		1015
100615	Replacement keys and locks	10/06/2015	168.00	168.00	10/21/2015		1015
100615	Supplies	10/06/2015	33.97	33.97	10/21/2015		1015
100615	Equipment repairs	10/06/2015	14.50	14.50	10/21/2015		1015
100615	Backordered inventory items	10/06/2015	8.55	8.55	10/21/2015		1015
100615	CPR training	10/06/2015	27.00	27.00	10/21/2015		1015
100615	CPR training	10/06/2015	27.00	27.00	10/21/2015		1015
100615	Training	10/06/2015	19.44	19.44	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	Training Canceled	10/06/2015	19.44-	19.44-	10/21/2015		1015
100615	WRPA Travel Expense	10/06/2015	21.00	21.00	10/21/2015		1015
100615	ASAP Program	10/06/2015	15.03	15.03	10/21/2015		1015
100615	No school days activity	10/06/2015	15.16	15.16	10/21/2015		1015
100615	Concert advertising	10/06/2015	257.24	257.24	10/21/2015		1015
100615	Travel Expense	10/06/2015	14.00	14.00	10/21/2015		1015
100615	Travel Expense	10/06/2015	13.00	13.00	10/21/2015		1015
100615	Travel Expenses	10/06/2015	158.00	158.00	10/21/2015		1015
100615	Equipment Repairs	10/06/2015	684.85	684.85	10/21/2015		1015
100615	Equipment repair	10/06/2015	252.03	252.03	10/21/2015		1015
100615	Triathlon T-Shirts	10/06/2015	57.50	57.50	10/21/2015		1015
100615	Pens	10/06/2015	13.85	13.85	10/21/2015		1015
100615	Office Supplies	10/06/2015	51.32	51.32	10/21/2015		1015
100615	Office Supplies	10/06/2015	13.99	13.99	10/21/2015		1015
100615	Rec Program Supplies	10/06/2015	310.96	310.96	10/21/2015		1015
100615	Stamps	10/06/2015	29.40	29.40	10/21/2015		1015
100615	Utilities-Charter	10/06/2015	179.10	179.10	10/21/2015		1015
100615	Utilities-Charter	10/06/2015	146.87	146.87	10/21/2015		1015
100615	Utilities-Charter	10/06/2015	69.98	69.98	10/21/2015		1015
Total Recreation:			5,725.15	5,725.15			
100615	Utility - TCT West	10/06/2015	84.67	84.67	10/21/2015		1015
100615	Random Testing	10/06/2015	40.50	40.50	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	25.12	25.12	10/21/2015		1015
100615	wasp traps, Recycling Center	10/06/2015	62.94	62.94	10/21/2015		1015
100615	mt kit	10/06/2015	9.38	9.38	10/21/2015		1015
100615	repair parts and supplies	10/06/2015	13.98	13.98	10/21/2015		1015
100615	supplies	10/06/2015	53.97	53.97	10/21/2015		1015
100615	repair parts and supplies	10/06/2015	55.74	55.74	10/21/2015		1015
100615	boots	10/06/2015	180.00	180.00	10/21/2015		1015
100615	propane	10/06/2015	25.11	25.11	10/21/2015		1015
100615	propane	10/06/2015	18.36	18.36	10/21/2015		1015
100615	propane	10/06/2015	25.50	25.50	10/21/2015		1015
100615	propane	10/06/2015	27.54	27.54	10/21/2015		1015
100615	propane	10/06/2015	26.86	26.86	10/21/2015		1015
100615	propane	10/06/2015	24.59	24.59	10/21/2015		1015
100615	propane	10/06/2015	23.34	23.34	10/21/2015		1015
100615	gloves	10/06/2015	25.47	25.47	10/21/2015		1015
100615	garbage container top sections	10/06/2015	2,122.00	2,122.00	10/21/2015		1015
Total Solid Waste:			2,845.07	2,845.07			
100615	pvc caps	10/06/2015	8.38	8.38	10/21/2015		1015
100615	RV anti freeze	10/06/2015	14.97	14.97	10/21/2015		1015
100615	Utility - TCT West	10/06/2015	199.67	199.67	10/21/2015		1015
100615	Random Testing	10/06/2015	36.00	36.00	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	143.75	143.75	10/21/2015		1015
100615	uniforms	10/06/2015	419.80	419.80	10/21/2015		1015
100615	supplies	10/06/2015	16.39	16.39	10/21/2015		1015
100615	supplies	10/06/2015	29.68	29.68	10/21/2015		1015
100615	Mike Reney boots	10/06/2015	180.00	180.00	10/21/2015		1015
100615	Jason Brost boots	10/06/2015	180.00	180.00	10/21/2015		1015
100615	supplies	10/06/2015	33.76	33.76	10/21/2015		1015
100615	supplies	10/06/2015	11.79	11.79	10/21/2015		1015
100615	supplies	10/06/2015	11.30	11.30	10/21/2015		1015
100615	shop and office supplies	10/06/2015	8.33	8.33	10/21/2015		1015
100615	hard hats	10/06/2015	177.67	177.67	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	paint rollers	10/06/2015	6.99	6.99	10/21/2015		1015
100615	flat repair bobcat	10/06/2015	35.90	35.90	10/21/2015		1015
100615	flat repair bobcat	10/06/2015	77.65	77.65	10/21/2015		1015
100615	grade boards and concrete stakes	10/06/2015	166.29	166.29	10/21/2015		1015
100615	parking lot grade boards	10/06/2015	52.60	52.60	10/21/2015		1015
100615	chains and slings	10/06/2015	900.78	900.78	10/21/2015		1015
100615	Chains	10/06/2015	219.50	219.50	10/21/2015		1015
100615	Water, Homecoming parade	10/06/2015	12.90	12.90	10/21/2015		1015
100615	Snow fence	10/06/2015	564.76	564.76	10/21/2015		1015
100615	Body repairs B44	10/06/2015	2,505.05	2,505.05	10/21/2015		1015
100615	Leach tanks	10/06/2015	1,380.00	1,380.00	10/21/2015		1015
100615	storm grate	10/06/2015	245.00	245.00	10/21/2015		1015
100615	Meals Boot scoot and boogie	10/06/2015	95.80	95.80	10/21/2015		1015
100615	propane	10/06/2015	10.41	10.41	10/21/2015		1015
100615	supplies	10/06/2015	5.98	5.98	10/21/2015		1015
100615	hard hats	10/06/2015	266.23	266.23	10/21/2015		1015
100615	bobcat rental for power to parking	10/06/2015	221.10	221.10	10/21/2015		1015
Total Streets Maintenance:			8,238.43	8,238.43			
100615	Utility - TCT West	10/06/2015	51.42	51.42	10/21/2015		1015
100615	Random Testing	10/06/2015	4.50	4.50	10/21/2015		1015
100615	Parker hydraulic fittings	10/06/2015	141.36	141.36	10/21/2015		1015
100615	Hydraulic tube G09	10/06/2015	149.08	149.08	10/21/2015		1015
100615	switch, thermostat	10/06/2015	129.18	129.18	10/21/2015		1015
100615	CO1 radiator	10/06/2015	1,539.04	1,539.04	10/21/2015		1015
100615	Oil	10/06/2015	870.35	870.35	10/21/2015		1015
100615	Delivery charge	10/06/2015	32.09	32.09	10/21/2015		1015
100615	B13 parts	10/06/2015	237.55	237.55	10/21/2015		1015
100615	AO8 speedometer cluster	10/06/2015	285.00	285.00	10/21/2015		1015
100615	AO7 parts	10/06/2015	794.70	794.70	10/21/2015		1015
100615	B29 sensor	10/06/2015	47.10	47.10	10/21/2015		1015
100615	I O6 parts parks dept	10/06/2015	113.40	113.40	10/21/2015		1015
100615	A14 tail lamp assy	10/06/2015	115.04	115.04	10/21/2015		1015
100615	parts	10/06/2015	670.99	670.99	10/21/2015		1015
100615	Credit	10/06/2015	100.00-	100.00-	10/21/2015		1015
100615	fittings	10/06/2015	404.00	404.00	10/21/2015		1015
100615	fittings	10/06/2015	313.18	313.18	10/21/2015		1015
100615	D08 Parts	10/06/2015	104.76	104.76	10/21/2015		1015
100615	Go1 bobcat parts	10/06/2015	54.73	54.73	10/21/2015		1015
100615	G01 parts	10/06/2015	107.37	107.37	10/21/2015		1015
100615	A14 tire	10/06/2015	115.00	115.00	10/21/2015		1015
100615	A11 parts	10/06/2015	667.25	667.25	10/21/2015		1015
100615	GO1 bobcat parts	10/06/2015	131.67	131.67	10/21/2015		1015
100615	parts	10/06/2015	6.50	6.50	10/21/2015		1015
100615	parts	10/06/2015	183.30	183.30	10/21/2015		1015
100615	C05 parts	10/06/2015	5.20	5.20	10/21/2015		1015
100615	C01 parts	10/06/2015	59.36	59.36	10/21/2015		1015
100615	SC 002 parts	10/06/2015	40.61	40.61	10/21/2015		1015
100615	G12 parts	10/06/2015	56.67	56.67	10/21/2015		1015
100615	G12 parts	10/06/2015	7.20	7.20	10/21/2015		1015
100615	CO2 slack adjusters	10/06/2015	325.80	325.80	10/21/2015		1015
100615	I 10 parts	10/06/2015	82.96	82.96	10/21/2015		1015
100615	C02 parts	10/06/2015	5.18	5.18	10/21/2015		1015
100615	C02 parts	10/06/2015	143.53	143.53	10/21/2015		1015
100615	C03 tires	10/06/2015	679.96	679.96	10/21/2015		1015
100615	I03 parts	10/06/2015	1,034.68	1,034.68	10/21/2015		1015
100615	A11 parts	10/06/2015	536.00	536.00	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	sanitation parts	10/06/2015	108.96	108.96	10/21/2015		1015
100615	radiator	10/06/2015	1,077.90	1,077.90	10/21/2015		1015
100615	parts	10/06/2015	44.37	44.37	10/21/2015		1015
100615	parts	10/06/2015	140.28	140.28	10/21/2015		1015
100615	sewer jet tube	10/06/2015	146.16	146.16	10/21/2015		1015
100615	credit	10/06/2015	17.14-	17.14-	10/21/2015		1015
100615	parts	10/06/2015	4.78	4.78	10/21/2015		1015
100615	battery tenders	10/06/2015	242.83	242.83	10/21/2015		1015
100615	repair parts and supplies	10/06/2015	87.92	87.92	10/21/2015		1015
100615	supplies	10/06/2015	3.67	3.67	10/21/2015		1015
100615	supplies	10/06/2015	4.43	4.43	10/21/2015		1015
100615	shop and office supplies	10/06/2015	16.27	16.27	10/21/2015		1015
100615	repair parts and supplies	10/06/2015	224.80	224.80	10/21/2015		1015
100615	car wash A104	10/06/2015	9.00	9.00	10/21/2015		1015
100615	Tires B12	10/06/2015	636.00	636.00	10/21/2015		1015
100615	Sanitation tires	10/06/2015	3,672.00	3,672.00	10/21/2015		1015
100615	alinement police car	10/06/2015	65.95	65.95	10/21/2015		1015
Total Vehicle Maintenance:			16,613.89	16,613.89			
100615	Utility - TCT West	10/06/2015	55.99	55.99	10/21/2015		1015
100615	Random Testing	10/06/2015	13.50	13.50	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	75.36	75.36	10/21/2015		1015
100615	repair parts and supplies	10/06/2015	8.29	8.29	10/21/2015		1015
100615	supplies	10/06/2015	9.06	9.06	10/21/2015		1015
100615	shop and office supplies	10/06/2015	14.80	14.80	10/21/2015		1015
100615	Disputed Transaction	10/06/2015	181.22-	181.22-	10/21/2015		1015
100615	3" tiger tail	10/06/2015	130.98-	130.98-	10/21/2015		1015
100615	3" tiger tail	10/06/2015	130.98	130.98	10/21/2015		1015
100615	concrete blocks	10/06/2015	31.08	31.08	10/21/2015		1015
100615	disposable gloves	10/06/2015	162.00	162.00	10/21/2015		1015
100615	lab supplies	10/06/2015	791.38	791.38	10/21/2015		1015
100615	lift station deodorizer	10/06/2015	1,358.50	1,358.50	10/21/2015		1015
Total Wastewater:			2,338.74	2,338.74			
100615	Utility - TCT West	10/06/2015	30.25	30.25	10/21/2015		1015
100615	Random Testing	10/06/2015	22.50	22.50	10/21/2015		1015
100615	Utilities - Verizon	10/06/2015	126.71	126.71	10/21/2015		1015
100615	Supplies	10/06/2015	11.03	11.03	10/21/2015		1015
100615	galvanized fittings	10/06/2015	43.70	43.70	10/21/2015		1015
100615	painting supplies	10/06/2015	37.03	37.03	10/21/2015		1015
100615	spark plug	10/06/2015	1.97	1.97	10/21/2015		1015
100615	marking paint	10/06/2015	62.28	62.28	10/21/2015		1015
100615	form a gasket	10/06/2015	3.42	3.42	10/21/2015		1015
100615	water sample shipping	10/06/2015	49.12	49.12	10/21/2015		1015
100615	software - adobe acrobat pro	10/06/2015	445.87	445.87	10/21/2015		1015
100615	Accident repair, Keith Viles, B38	10/06/2015	1,828.69	1,828.69	10/21/2015		1015
100615	hole saw	10/06/2015	7.49	7.49	10/21/2015		1015
100615	bleach	10/06/2015	17.94	17.94	10/21/2015		1015
100615	sprinkler repair, Sunset House	10/06/2015	9.80	9.80	10/21/2015		1015
100615	1 1/2" & 2" galvanized pipe	10/06/2015	497.70	497.70	10/21/2015		1015
100615	equipment rental	10/06/2015	235.55	235.55	10/21/2015		1015
100615	shipping	10/06/2015	19.45	19.45	10/21/2015		1015
100615	shipping	10/06/2015	47.46	47.46	10/21/2015		1015
100615	water sample shipping	10/06/2015	47.12	47.12	10/21/2015		1015
100615	sockets	10/06/2015	76.40	76.40	10/21/2015		1015
100615	gloves, silicone lubricant	10/06/2015	5.99	5.99	10/21/2015		1015

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number	GL Period
100615	cable ties	10/06/2015	46.96	46.96	10/21/2015		1015
100615	gloves, silicone lubricant	10/06/2015	8.49	8.49	10/21/2015		1015
100615	hard hat	10/06/2015	31.22	31.22	10/21/2015		1015
100615	cylinder rental	10/06/2015	22.21	22.21	10/21/2015		1015
100615	marking paint	10/06/2015	62.16	62.16	10/21/2015		1015
100615	60' - 3/4" K copper tubing	10/06/2015	226.80	226.80	10/21/2015		1015
100615	CO2	10/06/2015	40.92	40.92	10/21/2015		1015
100615	pipe, fittings,	10/06/2015	305.30	305.30	10/21/2015		1015
100615	DBPR testing	10/06/2015	600.00	600.00	10/21/2015		1015
100615	pipe, fittings,	10/06/2015	1,055.02	1,055.02	10/21/2015		1015
100615	fire hydrant tags	10/06/2015	72.06	72.06	10/21/2015		1015
Total Water:			6,098.61	6,098.61			
<b>WATCO POOLS</b>							
<b>10370</b>							
19933	POOL CHEMICALS	10/01/2015	824.60	824.60	10/21/2015		1015
Total :			824.60	824.60			
<b>WESCO RECEIVABLES CORP</b>							
<b>10480</b>							
730530	8TH ST TIE LINE	09/29/2015	500.00	500.00	10/21/2015		1015
731102	TOOLS	09/30/2015	537.36	537.36	10/21/2015		1015
734431	Luminaire LED Beta	10/07/2015	4,074.51	4,074.51	10/21/2015	LTSTLED	1015
Total :			5,111.87	5,111.87			
<b>WESTERN UNITED ELECTRIC SUPPLY</b>							
<b>10605</b>							
4071373	TOOLS	09/29/2015	397.81	397.81	10/21/2015		1015
4071373	SUPPLIES	09/29/2015	28.11	28.11	10/21/2015		1015
Total :			425.92	425.92			
<b>WY STATE TREASURER</b>							
<b>123070</b>							
100115	UNCLAIMED PROPERTY REMI	10/01/2015	944.44	944.44	10/21/2015		1015
Total :			944.44	944.44			
<b>WYOMING MUNICIPAL POWER AGENCY</b>							
<b>10920</b>							
093015	POWER PURCHASE - SEPT 201	09/30/2015	725,917.54	725,917.54	10/21/2015		1015
Total :			725,917.54	725,917.54			
<b>YELLOWSTONE REGIONAL AIRPORT</b>							
<b>11150</b>							
100115	OCTOBER FUNDING	01/10/2015	16,465.75	16,465.75	10/21/2015		1015
Total :			16,465.75	16,465.75			
Grand Totals:			1,264,797.19	1,264,797.19			

PAYROLL TOTAL \$238,541.24

TOTAL \$1,503,338.43

## City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

\*\*\*\*\*

Name of person to appear before the Council Doug McMillan

Organization Represented West Park Hospital

Date you wish to appear before the Council 10/20/2015

Mailing Address 707 Sheridan Ave Telephone 578-2488

E-Mail Address Kjacobs@wphcody.org

Preferred form of contact: Telephone \_\_\_\_\_ E-Mail

Names of all individuals who will speak on this topic Doug McMillan, CEO  
Tim Waldner, Plant Operations, Board Member

Event Title (if applicable) SLIB Grant Application - Boiler Replacement

Date(s) of Event (if applicable) N/A

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) West Park Hospital will be submitting a  
SLIB Grant proposal to the state to replace our boilers.  
WPH would like to present this to the council and request  
a letter of support.

Which City employee(s) have you spoken to about this issue? \_\_\_\_\_

Signature [Signature] Date 9/9/15  
Kim Jacobs

MEETING DATE:	OCTOBER 20, 2015
DEPARTMENT:	CITY PLANNER
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

## **AGENDA ITEM SUMMARY REPORT**

### **The Preliminary and Final Plats of the Shaw Minor Subdivision**

#### **ACTIONS TO BE TAKEN**

Approve the preliminary and final plats of the Shaw Minor Subdivision.

#### **SUMMARY**

Lafe and Amy Shaw have submitted an application for a three-lot minor subdivision. The 0.58 acre property is located on the south side of Cougar Avenue, directly south of the 22<sup>nd</sup> Street intersection. Of the three lots, the westernmost lot contains a duplex and the other two lots are vacant. A duplex is planned on each of the vacant lots.

Proposed improvements include installation of sewer, water, power, and gas to each of the lots. All utilities except power are immediately available along the south side of the property. Power will be extended from 23<sup>rd</sup> Street to the common boundary of Lots 2 and 3 at the applicant's expense. No street improvements are needed, although a portion of Glen Avenue does need to be shifted back into its designated area. Two overhead utility lines that cross the vacant lots will be removed/relocated.

A variance is requested to allow the surface water rights (Cody Canal water) to be transferred to a private party, rather than to the City of Cody. The private parties involved have written agreements in place to do so, subject to the variance being granted. Staff has relayed to the Council in the recent past that the City has adequate irrigation water rights for the immediate future and that the State engineer's office is beginning to be concerned that the City is stockpiling water rights. As such, approval of the variance is recommended.

Additional details are explained in the attached staff report to the Planning and Zoning Board.

#### **RECOMMENDATION:**

The Planning and Zoning Board recommends that the City Council grant the variance to the requirement that the surface water rights be transferred to the City as specified in City of Cody Code 11-3-3(B)(1); subject to the water rights being transferred in a timely manner to a private party as outlined in the agreements in place; and,

The Board recommends that the City Council approve the Preliminary Plat and Final Plat for the Shaw Minor Subdivision subject to the following conditions:

**AGENDA ITEM NO. \_\_\_\_\_**

1. Dedicate the existing utility and public access easement along the east side of the property as a right-of-way (alley); and, physically relocate Glen Avenue to be within the dedicated alley. The final plat certificate and map must be updated to include the right-of-way dedication.
2. Note that the applicable building setback from the east side of Lot 3 is five feet.
3. Relocate the storage shed to meet setback requirements, prior to the mayor signing the final plat.
4. Otherwise complete the improvements required by the subdivision ordinance and as noted on the preliminary plat. The electrical estimate and the utility connection fees, including a water line reimbursement fee, will be collected with the final plat.
5. Provide a final plat mylar for applicable signatures and recording.

Potential Motion:

Move that the City Council grant the requested variance and approve the preliminary and final plats of the Shaw Minor Subdivision subject to the conditions recommended by the Planning and Zoning Board.

**ATTACHMENTS:**

Planning and Zoning Board Packet, with the Preliminary Plat and Final Plat

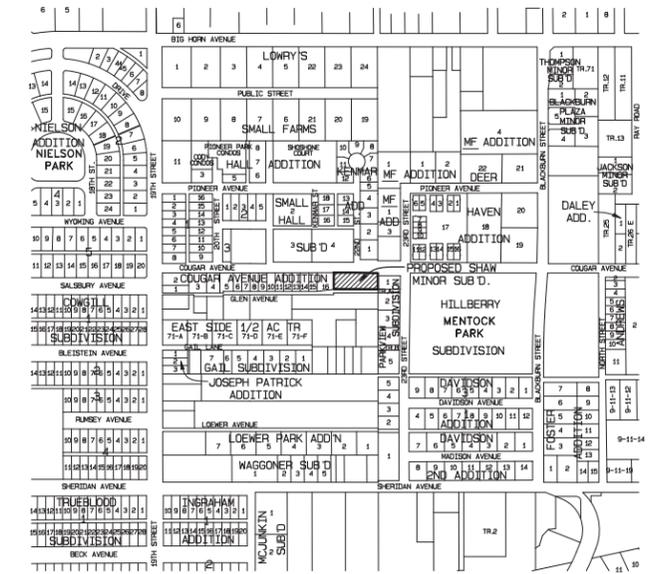
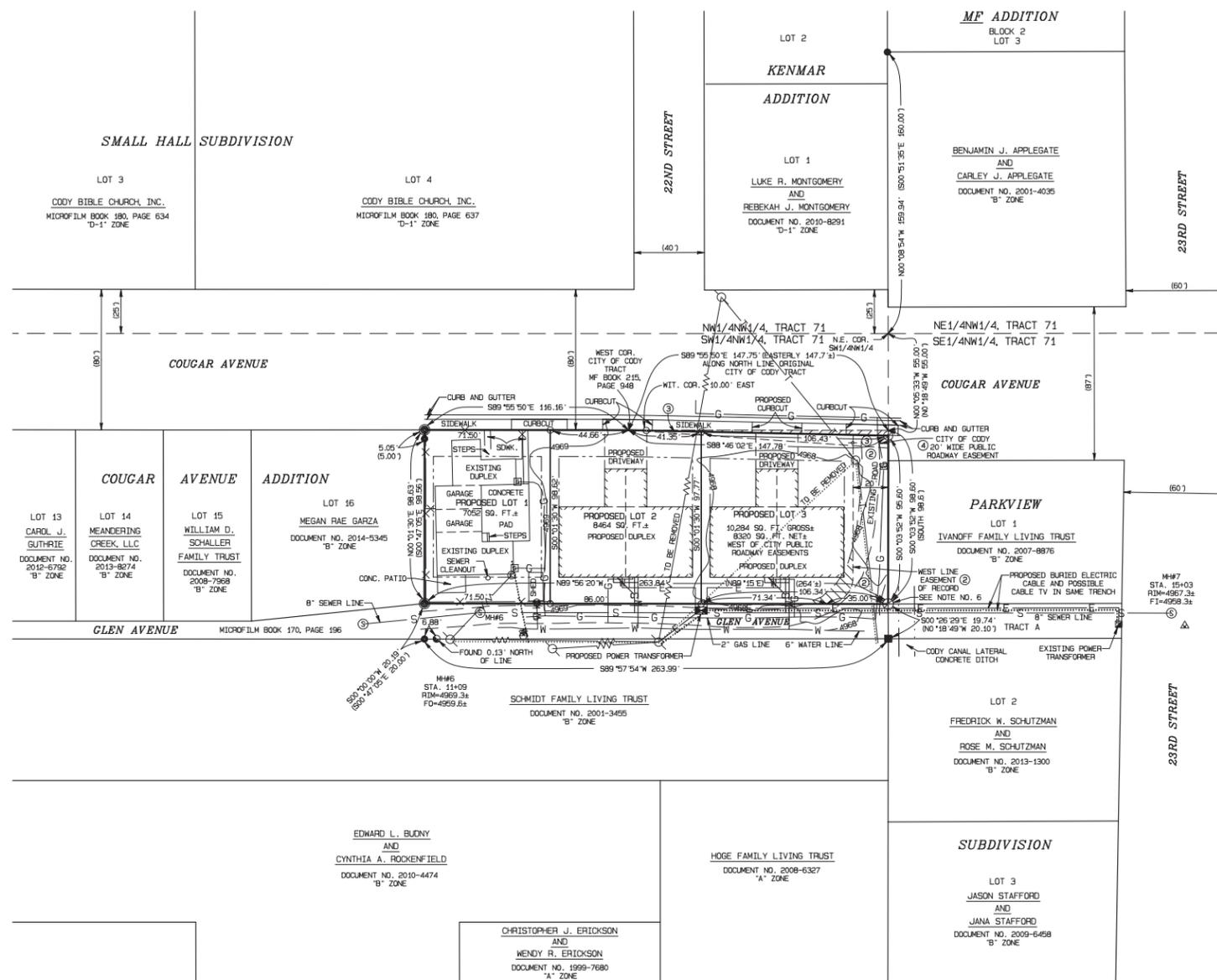
**AGENDA & SUMMARY REPORT TO:**

Amy Shaw

Steve Follweiler (Holm, Blough & Co.)

T. 53 N., R. 101 W.  
(RESURVEY)

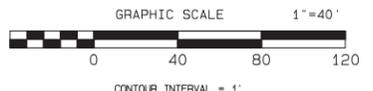
T. 53 N., R. 101 W.  
(RESURVEY)



VICINITY MAP  
SCALE: 1" = 500'

**LEGEND**

5/8" REBAR WITH 2" ALUM. CAP SET	○
REBAR WITH ALUM. CAP FOUND	●
BRASS CAP SET IN CONCRETE	○
BRASS CAP FOUND	●
1/2" IRON PIPE FOUND	○
IRON PIPE WITH SQUARE TOP FOUND	◐
RECORD DIMENSIONS SHOWN THUS ( )	( )
FIRE HYDRANT	⊕
GAS METER	⊙
SANITARY SEWER MANHOLE	⊗
WATER LINE CURB STOP	⊖
ELECTRIC METER	⊕
GAS VALVE	⊙
POWER POLE	⊖
TELEPHONE POLE	⊕
WATERLINE VALVE	⊖
15 MPH SIGN	⊕
BUILDING SETBACK LINE	---
FENCE	—X—X—X—X—
OVERHEAD POWER LINE	—W—W—W—W—
WATER LINE PIPELINE	—G—G—G—G—
NATURAL GAS PIPELINE	—S—S—S—S—
SANITARY SEWER	—T—T—T—T—
OVERHEAD TELEPHONE CABLE	—T—T—T—T—
OVERHEAD CABLE T.V.	—T—T—T—T—
INDICATES THAT PORTION OF EXISTING ROAD LYING OUTSIDE EASEMENT OF RECORD NO. 2	▨
INDICATES REMAINDER OF TRACT DEEDED TO CITY OF CODY IN MICROFILM BOOK 215, PAGE 948	▨



**NOTES**

1. PRIMARY CONTACT FOR CORRESPONDING WITH OWNER IS STEVEN D. FOLLWEILER, HOLM, BLOUGH AND COMPANY, (307) 587-6281, CODY, WYOMING.
2. NAME OF PROPOSED SUBDIVISION IS THE SHAW MINOR SUBDIVISION.
3. PROPERTY OWNERS ARE LAFE AND AMY SHAW, 1108 14TH ST. #436, CODY, WYOMING 82414. ENGINEERS AND SURVEYORS ARE HOLM, BLOUGH AND COMPANY, 1402 STAMPEDE AVENUE, CODY, WYOMING. ROY R. HOLM PE & LS REGISTRATION NO. 2899, PAUL A. BLOUGH LS REGISTRATION NO. 2332.
4. BEARINGS ARE BASED ON THE CITY OF CODY DATUM, WHICH IS BASED ON THE WYOMING COORDINATE SYSTEM NAD 83/93 WEST CENTRAL ZONE.
5. FROM MAY 2, 1990 TO JANUARY 24, 1991 THIS FIRM SURVEYED THE SMALL HALL SUBDIVISION, THE N.E. CORNER OF THE SW1/4NW1/4 TRACT 71 AND THE MONUMENTS LOCATED 45', 55' AND 60' SOUTH OF SAID CORNER WERE LOCATED DURING THE 1990 AND 1991 SURVEY. ALL OF THE ABOVE MENTIONED MONUMENTS HAVE BEEN DESTROYED SINCE 1991. THE POSITIONS OF THE ABOVE MENTIONED MONUMENTS WERE DETERMINED DURING THIS SURVEY BY USING THE POSITIONS OF THE S.W. COR. OF LOT 3 OF BLOCK 2 OF THE MF ADDITION AND THE N.E. COR. AND N.W. COR. OF LOT 3 OF THE SMALL HALL SUBDIVISION AS DETERMINED DURING THE 1990 AND 1991 SURVEY AND TRANSFORMING AND ROTATING THOSE POSITIONS TO THIS PRESENT SURVEY.
6. A REBAR WITH ALUMINUM CAP STAMPED "ENGR ASSOC PELS 647" WAS FOUND AT THE GROUND SURFACE. ANOTHER REBAR WITH ALUMINUM CAP STAMPED "ENGR ASSOC PELS 3508" WAS FOUND APPROXIMATELY 7 INCHES BELOW THE FIRST MONUMENT AS DESCRIBED ABOVE AND BEARING S00°03'52"W, A DISTANCE OF 0.12 FEET FROM THE FIRST MONUMENT FOUND. A STANDARD BRASS CAP WAS SET IN CONCRETE AT THE POSITION OF THE SECOND MONUMENT FOUND.
7. TOTAL ACREAGE OF THE SHAW MINOR SUBDIVISION IS 0.59 ACRES (25,800 SQUARE FEET).
8. THERE ARE NO KNOWN FLOOD AREAS WITHIN THE PROPOSED SHAW MINOR SUBDIVISION.
9. PROPERTY IS ZONED B RESIDENTIAL. LAND USE IS RESIDENTIAL.
10. BUILDING SETBACK LINES IN THE B RESIDENTIAL ZONE ARE 15 FEET FROM THE FRONT LOT LINES, 5 FEET FROM THE SIDE LOT LINES, AND 15 FEET FROM THE REAR LOT LINES.
11. A SEPARATE LAMN IRRIGATION SYSTEM IS PROPOSED FOR THE SHAW MINOR SUBDIVISION. EXISTING RECORD WATER RIGHTS LOCATED ON THE PROPOSED SHAW MINOR SUBDIVISION ARE PROPOSED TO BE TRANSFERRED TO ANOTHER LANDOWNER WITHIN THE CODY CANAL IRRIGATION DISTRICT. THE LANDS ARE UNDER THE CODY CANAL WITH PERMIT NO. 1042 FROM THE STATE ENGINEER'S OFFICE. A VARIANCE IS REQUESTED TO ALLOW FOR THE DETACHMENT OF RECORD WATER RIGHTS TO ANOTHER PROPERTY OWNER IN THE CODY CANAL IRRIGATION DISTRICT UNDER THE CODY CANAL. PERMIT NO. 1042.
12. ADJACENT LANDS AND OWNERS WITHIN 200 FEET OF THE PROPOSED SUBDIVISION ARE SHOWN HEREON. CURRENT ZONING IS ALSO SHOWN.

**EASEMENTS OF RECORD**

1. RIGHT OF WAY GRANT FROM CECILIA WEBER, FRANK W. KURTZ, AND KATHERYN KURTZ, AS GRANTORS, TO THE ROCKY MOUNTAIN GAS COMPANY, AS GRANTEE, FOR PIPELINES, TELEPHONE OR TELEGRAPH LINES, DATED NOVEMBER 19, 1929, RECORDED JANUARY 22, 1930 IN BOOK 79 AT PAGE 541.  
ASSIGNED TO CODY GAS COMPANY BY ASSIGNMENT DATED SEPTEMBER 29, 1951. RECORDED SEPTEMBER 18, 1953 IN BOOK 281 AT PAGE 474.  
(LOCATIONS UNCERTAIN)
2. EASEMENT AND RIGHT OF WAY FOR A PUBLIC ROADWAY AND ALL UTILITIES GRANTED BY NEW HOPE SOUTHERN BAPTIST CHURCH TO THE CITY OF CODY, DATED MARCH 16, 1999, RECORDED APRIL 20, 1999 IN DOCUMENT NO. 1999-2665. (AS SHOWN ON PLAT)
3. PUBLIC UTILITY EASEMENT RESERVED BY THE CITY OF CODY ACROSS THE ENTIRE "VACATION PARCEL" DATED DECEMBER 11, 2014, RECORDED DECEMBER 11, 2014 IN DOCUMENT NO. 2014-5993. (AS SHOWN ON PLAT)
4. PUBLIC ROADWAY EASEMENT RESERVED BY THE CITY OF CODY ACROSS THE EAST 20 FEET OF THE "VACATION PARCEL" DATED DECEMBER 11, 2014, RECORDED DECEMBER 11, 2014 IN DOCUMENT NO. 2014-5993. (AS SHOWN ON PLAT)

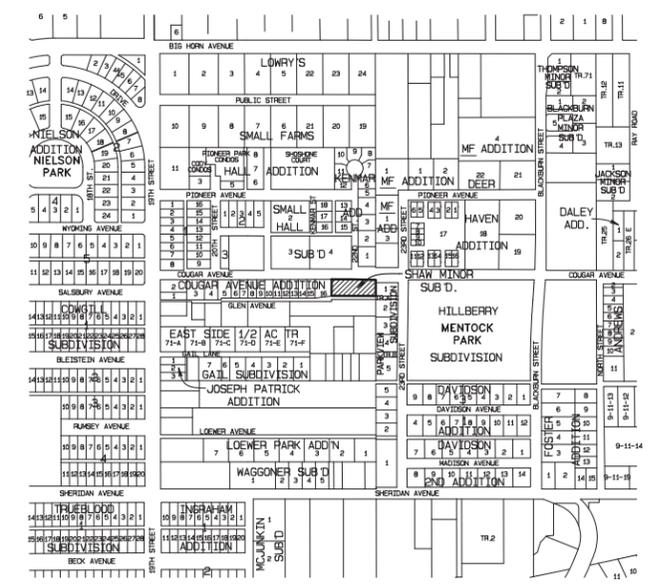
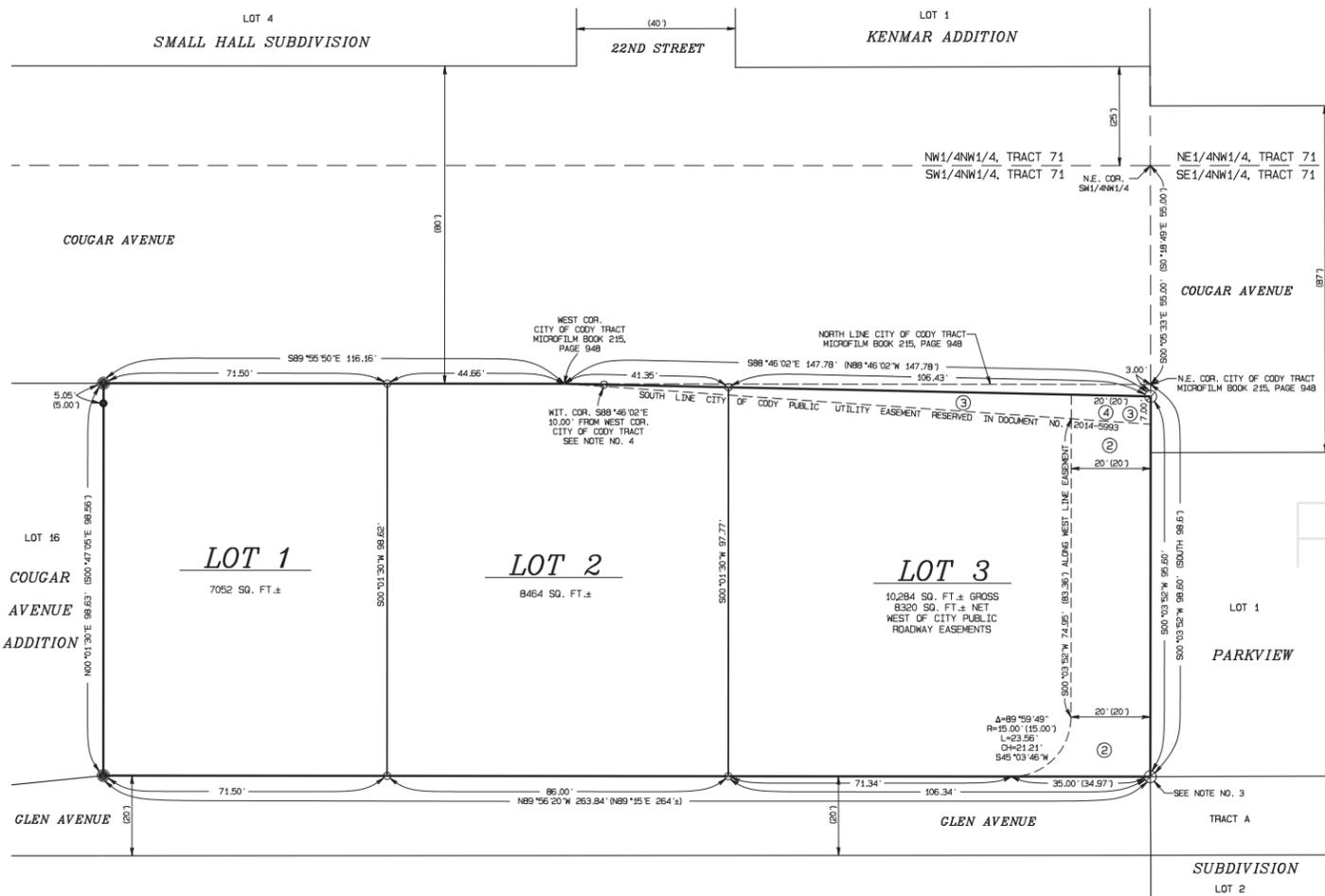
LAFE AND AMY SHAW  
CODY, WYOMING  
PRELIMINARY PLAT SHOWING  
**SHAW MINOR SUBDIVISION**  
WITHIN THE CITY OF CODY  
AND LOCATED  
IN THE SW1/4NW1/4 OF SECTION 33 (ORIGINAL SURVEY)  
NOW BEING PART OF TRACT 71 (RESURVEY)  
T. 53 N., R. 101 W., 6TH P.M., PARK COUNTY, WYOMING





T. 53 N., R. 101 W.  
(RESURVEY)

T. 53 N., R. 101 W.  
(RESURVEY)



PRELIMINARY  
COPY

VICINITY MAP  
SCALE: 1" = 500'  
CERTIFICATE OF DEDICATION

STATE OF \_\_\_\_\_ } SS  
COUNTY OF \_\_\_\_\_ }  
WE, THE UNDERSIGNED, HEREBY CERTIFY THAT WE ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED PROPERTY:  
COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST ONE-QUARTER NORTHWEST ONE-QUARTER (SW1/4NW1/4) OF TRACT 71, TOWNSHIP 53 NORTH, RANGE 101 WEST OF THE SIXTH PRINCIPAL MERIDIAN, PARK COUNTY, WYOMING, ACCORDING TO THE GOVERNMENT RESURVEY, WITH SAID TRACT 71 BEING IDENTICAL WITH SECTION 33 OF SAID TOWNSHIP AND RANGE ACCORDING TO THE ORIGINAL GOVERNMENT SURVEY; THENCE SOUTH 00°05'33" EAST ALONG THE EAST LINE THEREOF, A DISTANCE OF 55.00 FEET TO THE NORTHEAST CORNER OF THAT TRACT OF LAND CONVEYED TO THE CITY OF CODY BY THE WARRANTY DEED RECORDED IN MICROFILM BOOK 215 AT PAGE 948 OF THE DEED RECORDS OF THE CLERK AND RECORDER OF PARK COUNTY, WYOMING; THENCE CONTINUING ALONG SAID EAST LINE SOUTHWEST ONE-QUARTER NORTHWEST ONE-QUARTER (SW1/4NW1/4) OF TRACT 71, SOUTH 00°03'52" WEST, A DISTANCE OF 3.00 FEET TO THE NORTHEAST CORNER OF THAT TRACT OF LAND CONVEYED TO LAFE E. SHAW AND AMY D. SHAW BY THE OUTLOT DEED RECORDED AS DOCUMENT NO. 2014-5993 OF SAID DEED RECORDS, WITH SAID POINT BEING THE POINT OF BEGINNING OF THE BOUNDARY OF THE SHAW MINOR SUBDIVISION; THENCE CONTINUING ALONG SAID EAST LINE SOUTHWEST ONE-QUARTER NORTHWEST ONE-QUARTER (SW1/4NW1/4) OF TRACT 71, SOUTH 00°03'52" WEST, A DISTANCE OF 95.50 FEET TO THE SOUTHEAST CORNER OF THAT TRACT OF LAND CONVEYED TO LAFE E. SHAW AND AMY D. SHAW BY THE WARRANTY DEED RECORDED AS DOCUMENT NO. 2013-8214 OF SAID DEED RECORDS; THENCE NORTH 89°56'20" WEST ALONG THE SOUTH LINE OF SAID SHAW TRACT, A DISTANCE OF 263.84 FEET TO THE SOUTHWEST CORNER THEREOF; THENCE NORTH 00°01'30" EAST ALONG THE WEST LINE OF SAID SHAW TRACT, A DISTANCE OF 99.63 FEET TO THE NORTHWEST CORNER THEREOF; THENCE SOUTH 89°55'50" EAST ALONG THE NORTH LINE OF SAID SHAW TRACT, A DISTANCE OF 116.16 FEET TO AN ANGLE POINT THEREOF, ALSO BEING THE WEST CORNER OF SAID CITY OF CODY TRACT CONVEYED IN MICROFILM BOOK 215 AT PAGE 948; THENCE SOUTH 89°46'02" EAST ALONG THE NORTH LINE OF SAID SHAW TRACT CONVEYED IN DOCUMENT NO. 2014-5993, A DISTANCE OF 147.78 FEET TO THE POINT OF BEGINNING.

THAT WE HAVE CAUSED SAID PROPERTY TO BE SURVEYED AND PLATTED AS SHOWN HEREON AS THE SHAW MINOR SUBDIVISION LOCATED WITHIN THE CITY OF CODY; THAT THE SUBDIVISION AS APPEARS ON THIS PLAT IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS; AND THAT WE HEREBY DEDICATE AND SET APART THE PUBLIC ROADWAY AND PUBLIC UTILITY EASEMENTS AS SHOWN HEREON TO THE CITY OF CODY FOR THE PUBLIC USE. WE HEREBY RELEASE AND RELINQUISH ALL RIGHTS OF HOMESTEAD.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.

BY: LAFE E. SHAW \_\_\_\_\_ AMY D. SHAW \_\_\_\_\_

STATE OF \_\_\_\_\_ } SS  
COUNTY OF \_\_\_\_\_ }

THE FOREGOING CERTIFICATE OF DEDICATION WAS ACKNOWLEDGED BEFORE ME BY LAFE E. SHAW AND AMY D. SHAW, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

CERTIFICATE OF SURVEYOR

STATE OF WYOMING } SS  
COUNTY OF PARK }  
I, STEVEN D. FOLLWEILER, A PROFESSIONAL LAND SURVEYOR REGISTERED IN THE STATE OF WYOMING BY REGISTRATION NUMBER 3154 HEREBY CERTIFY:  
THAT ON JULY 22 AND 26, 2013 AND SEPTEMBER 8, 2015, THE "SHAW MINOR SUBDIVISION" SHOWN HEREON WAS SURVEYED UNDER MY DIRECTION;  
THAT THE LAND SURVEYED IS CORRECTLY DESCRIBED IN THE OWNER'S CERTIFICATE OF DEDICATION, AND THIS PLAT ACCURATELY SHOWS THE CORRECT LOCATION AND DIMENSIONS OF SAID SUBDIVISION;  
THAT THE REQUIREMENTS OF W.S. 26-11-101 THROUGH 26-11-110 WERE COMPLIED WITH AND MONUMENTS AND LOT CORNERS SHOWN AND DESCRIBED HEREON WERE ACTUALLY SET;  
THAT ALL ELEMENTS OF THE SURVEY CLOSE TO AN ACCURACY OF ONE PART IN FIVE THOUSAND OR BETTER AND DIMENSIONS ARE GIVEN IN FEET AND DECIMALS OF A FOOT. ANY SURPLUS OR DEFICIENCY IS DISTRIBUTED UNIFORMLY IN PROPORTION TO THE MEASUREMENTS SHOWN ON THIS PLAT;  
THAT THE CITY OF CODY DATUM, WHICH IS BASED ON THE WYOMING COORDINATE SYSTEM NAD 83/93 WEST CENTRAL ZONE WAS USED AS THE BASIS OF BEARINGS FOR ALL BEARINGS SURVEYED AND SHOWN ON THIS PLAT.

IN WITNESS WHEREOF I HAVE SET MY HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015 A.D.

HOLM BLOUGH AND COMPANY  
BY: STEVEN D. FOLLWEILER (AGENT)  
WYOMING REGISTRATION NO. L.S. 3154

STATE OF WYOMING } SS  
COUNTY OF PARK }  
THE FOREGOING CERTIFICATE WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015 A.D.  
WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_



EASEMENTS OF RECORD

- RIGHT OF WAY GRANT FROM CECILIA WEBER, FRANK W. KURTZ, AND KATHERYN KURTZ, AS GRANTEES, TO THE ROCKY MOUNTAIN GAS COMPANY, AS GRANTEE, FOR PIPELINES, TELEPHONE OR TELEGRAPH LINES, DATED NOVEMBER 10, 1929, RECORDED JANUARY 22, 1930 IN BOOK 79 AT PAGE 541.
- ASSIGNED TO CODY GAS COMPANY BY ASSIGNMENT DATED SEPTEMBER 29, 1951, RECORDED SEPTEMBER 18, 1963 IN BOOK 281 AT PAGE 474.
- (LOCATIONS UNCERTAIN)
- EASEMENT AND RIGHT OF WAY FOR A PUBLIC ROADWAY AND ALL UTILITIES GRANTED BY NEW HOPE SOUTHERN BAPTIST CHURCH TO THE CITY OF CODY, DATED MARCH 16, 1999, RECORDED APRIL 20, 1999 IN DOCUMENT NO. 1999-2665. (AS SHOWN ON PLAT)
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APPROVALS

CITY PLANNING AND ZONING BOARD  
APPROVED AS OF THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015 BY THE CITY PLANNING AND ZONING BOARD OF CODY, WYOMING.  
CHAIRMAN - JUSTIN LUNDVALL

CITY COUNCIL APPROVAL  
APPROVED AS OF THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015 BY THE CITY COUNCIL OF CODY, WYOMING.  
MAYOR - NANCY TIA BROWN

ATTEST: \_\_\_\_\_  
CINDY BAKER  
ADMINISTRATIVE SERVICES OFFICER

LEGEND

- 5/8" REBAR WITH 2" ALUM. CAP SET ○
- REBAR WITH ALUM. CAP FOUND ●
- BRASS CAP IN CONCRETE FOUND ●
- BRASS CAP SET IN CONCRETE THIS SURVEY ○
- RECORD DIMENSIONS SHOWN THUS ( )

NOTES

- BEARINGS ARE BASED ON THE CITY OF CODY DATUM, WHICH IS BASED ON THE WYOMING COORDINATE SYSTEM NAD 83/93 WEST CENTRAL ZONE.
- FROM MAY 2, 1990 TO JANUARY 24, 1991 THIS FIRM SURVEYED THE SMALL HALL SUBDIVISION. THE N.E. CORNER OF THE SW1/4NW1/4 TRACT 71 AND THE MONUMENTS LOCATED 45', 55' AND 50' SOUTH OF SAID CORNER WERE LOCATED DURING THE 1990 AND 1991 SURVEY. ALL OF THE ABOVE MENTIONED MONUMENTS HAVE BEEN DESTROYED SINCE 1991. THE POSITIONS OF THE ABOVE MENTIONED MONUMENTS WERE DETERMINED DURING THIS SURVEY BY USING THE POSITIONS OF THE S.W. COR. OF LOT 3 OF BLOCK 2 OF THE ME ADDITION AND THE N.E. COR. AND N.W. COR. OF LOT 3 OF THE SMALL HALL SUBDIVISION AS DETERMINED DURING THE 1990 AND 1991 SURVEY AND TRANSFORMING AND ROTATING THOSE POSITIONS TO THIS PRESENT SURVEY.
- A REBAR WITH ALUMINUM CAP STAMPED "ENGR ASSOC PLS 647" WAS FOUND AT THE GROUND SURFACE. ANOTHER REBAR WITH ALUMINUM CAP STAMPED "ENGR ASSOC PLS 3508" WAS FOUND APPROXIMATELY 7" INCHES BELOW THE FIRST MONUMENT AS DESCRIBED ABOVE AND BEARING S00°03'52" W, A DISTANCE OF 0.12 FEET FROM THE FIRST MONUMENT FOUND. A STANDARD BRASS CAP WAS SET IN CONCRETE AT THE POSITION OF THE SECOND MONUMENT FOUND.
- A MONUMENT COULD NOT BE SET AT THE WEST CORNER OF THE CITY OF CODY TRACT CONVEYED IN MICROFILM BOOK 215 AT PAGE 948, BECAUSE OF THE SIDEWALK. A WITNESS CORNER WAS SET S89°46'02"E AT 10.00' ALONG THE NORTH BOUNDARY OF THE SHAW MINOR SUBDIVISION.
- TOTAL ACREAGE OF THE SHAW MINOR SUBDIVISION IS 0.59 ACRES± (25,800 SQUARE FEET±).

RECORDER'S ACCEPTANCE

THIS PLAT WAS FILED FOR THE PUBLIC RECORD IN THE OFFICE OF THE CLERK, PARK COUNTY, WYOMING, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015 A.D., AND IS DULY RECORDED UNDER DOCUMENT NUMBER \_\_\_\_\_ IN PLAT CABINET \_\_\_\_\_ AT PAGE \_\_\_\_\_.

COLLEEN REMNER  
PARK COUNTY CLERK

BY: \_\_\_\_\_  
DEPUTY

VARIANCES GRANTED

- A VARIANCE IS GRANTED TO ALLOW FOR THE DETACHMENT OF RECORD WATER RIGHTS TO ANOTHER PROPERTY OWNER IN THE CODY CANAL IRRIGATION DISTRICT UNDER THE CODY CANAL, PERMIT NO. 1042.

LAFE E. SHAW AND AMY D. SHAW  
CODY, WYOMING  
PLAT SHOWING  
SHAW MINOR SUBDIVISION

WITHIN THE CITY OF CODY  
AND LOCATED  
IN THE SW1/4NW1/4 OF SECTION 33 (ORIGINAL SURVEY)  
NOW BEING PART OF TRACT 71 (RESURVEY)  
T. 53 N., R. 101 W., 6TH P.M., PARK COUNTY, WYOMING

**CITY OF CODY  
PLANNING, ZONING AND ADJUSTMENT BOARD  
STAFF REPORT**

<b>MEETING DATE:</b>	OCTOBER 13, 2015	<b>TYPE OF ACTION NEEDED</b>	
<b>AGENDA ITEM:</b>		P&Z BOARD APPROVAL:	
<b>SUBJECT:</b>	SHAW MINOR SUBDIVISION—A THREE-LOT SUBDIVISION. SUB 2015-06	RECOMMENDATION TO COUNCIL:	X
<b>PREPARED BY:</b>	TODD STOWELL, CITY PLANNER	DISCUSSION ONLY:	

**PROJECT OVERVIEW**

Lafe and Amy Shaw have submitted an application for a three-lot minor subdivision. The 0.58 acre property is located on the south side of Cougar Avenue, directly south of the 22<sup>nd</sup> Street intersection. Of the three lots, the westernmost lot contains a duplex and the other two lots are vacant. A duplex is planned on both of the vacant lots. The preliminary plat drawing and final plat are attached.

The property is located in the Residential B zone, which requires a minimum lot size of 7,000 square feet for a duplex. In addition, no more than 50% of the lot can be covered by buildings. The proposed lot sizes will meet these requirements. Applicable parking and setback requirements are also met by the proposed layout.

Existing Conditions:





### **SUBDIVISION REGULATIONS**

Applicable subdivision ordinance requirements are as follows. Staff comments follow each requirement. When a variance from the standard is involved, it is noted.

#### 11-4-2: STREETS, ALLEYS AND EASEMENTS:

*A. Alignment: All proposed streets, alleys and easements shall align horizontally and vertically with existing streets, alleys and easements adjacent to or lying near the subdivision.*

Comment- No new public streets or alleys are proposed.

*B. Conform to Master Street Plan: All streets shall conform to the city master street plan for size and approximate alignment.*

Comment- Cougar Avenue is fully improved to applicable street standards. The Master Street Plan does not indicate any future streets through this property. Glen Avenue along the south side of the property is shown as a minor residential access street. Effectively it is a gravel driveway/alley at this time, and located within a 20-foot wide strip of land owned by the City. The minimum right-of-way for a minor residential access street is 40 feet. However, if Glen Avenue is ever to be improved to a city street standard, staff views it as the responsibility of the lots along the south side of the street, which rely on it for access. For the Shaw property, like the Cougar Avenue Addition subdivision to the west, Glen Avenue is only an alley access. The twenty feet in which Glen Avenue is located came off this property. The additional twenty feet would normally be the responsibility of the owner to the south.

*Items "C" through "O" are standards that relate to construction of new public streets and are not applicable to this project, provided the Board agrees that it is the responsibility of the owners to the south to improve Glen Avenue, if it is ever constructed as a city street.*

*P. Alleys: Alleys shall be required in all subdivisions with the minimum width being twenty feet (20'), unless extreme conditions preclude the feasibility of alleys. A variance*

*of up to four feet (4') may be granted by the commission and council in a residential development if setbacks are provided for utility boxes, garbage cans, etc. Alleys shall be constructed with a minimum of six inches (6") of crushed aggregate base course for the finished surface...*

Comment: The 20-foot wide utility and public access easement on the east side of the property functions as the alley from Cougar Avenue to Glen Avenue. Over time the physical alley has crept outside of the easement. The alley will physically need to be taken back into the easement as part of this development, which would be the responsibility of the developer. If this alley is to remain, technically staff believes it should be dedicated as an alley (owned by the City) rather than remain just a utility and public access easement, as this is the requirement referenced.

Dedicating the alley along the east side of the property does bring up a setback interpretation issue. The zoning ordinance does not have a standard for a side setback from an alley for the main dwelling. Staff believes that a 5-foot setback, as shown, should be authorized and noted on the final plat if the alley is dedicated. This would be the equivalent of a side setback from an adjacent lot.

*Items "Q" through "T" are standards that relate to streets and drainage that are not applicable to this project, provided no improvements to Glen Avenue are required at this time.*

*U. Lot Requirements:*

*1. Lots shall be sited to meet the requirements of the appropriate zoning.*

Comment: Applicable lot size, lot coverage, lot frontage, and setback requirements are met, with the exception of a storage shed on Lot 1 that is located about two feet from the alley line and four feet from the proposed side lot line. The shed will need to be moved to be five feet from each property line to meet code.

*2. Every lot shall abut upon or have access to an approved street or cul-de-sac.*

Comment: Met.

*3. Side lot line shall be at approximately right angles to the street line on which the lot faces.*

Comment: Met.

*4. Strip lots...will be prohibited.*

Comment: Met.

*V. Blocks:...* Comment: Met.

**Section 11-5-1, DEVELOPMENT AND IMPROVEMENT** also includes standards for construction. Applicable sections are listed below.

*F. Sanitary Sewer...*

Comment: A sewer main is located in Glen Avenue along the south side of the subdivision. Sewer service lines are needed for Lots 2 and 3. Lot 1 has an existing

sewer service. The two new sewer services, as shown on the preliminary plat, are the responsibility of the developer.

*G. Storm Sewer...*

Comment: Minor subdivisions are exempt from the storm water policy.

*H. Water...*

Comment: A water main is located in Glen Avenue. Water taps are needed for Lots 2 and 3. Lot 1 has an existing water service. The preliminary plat shows the intended water services. Coordinate water taps and connection fees with public works.

*I. Fire Hydrants...*

Staff Comment: Hydrants exist on Cougar Avenue at the spacing required.

*J. Open Drains, Irrigation Ditches: All open drains and irrigation ditches shall be buried or, if possible, eliminated.*

Comment: There are no canals or ditches across the property.

*K. Utilities: All utilities (electrical service, natural gas, telephone, cable TV, etc.) shall be installed underground, whenever possible, in the streets, alleys or utility easements shown on the final plat. All buried utilities will be placed before the finished surface is placed on the streets or alleys ... It will be the developer's responsibility to ensure that all utilities necessary or reasonably expected are placed within the proposed subdivision.*

Comments:

Power. Electrical service will need to be extended from 23<sup>rd</sup> Street to the common corner of Lots 2 and 3, and a new transformer set, as shown on the preliminary plat. The electrical estimate for the city portion of that work will need to be paid before the final plat is recorded and the electrical system must be completed before building permits can be issued. The overhead power line across Lot 2 would be removed at that time as well.

Cable/TV/Internet. Telecommunication services can be run in the same trench as the new electrical line. An overhead Charter communications line across Lot 3 will need to be removed at that time as well. The applicant will need to coordinate with the telecommunication providers on placement of their pedestals, etc.

Natural Gas: A natural gas line is in Glen Avenue. Services are shown on the preliminary plat. The applicant will need to coordinate installation of the services with the gas company.

*M. Street Lighting...*

Comment: Street lighting exists along Cougar Avenue.

*N. Public Use Areas: ...*

Comment: Minor subdivisions are exempt from this requirement.

**OTHER:**

**Irrigation:** The applicant requests a variance to the requirement to transfer the surface water rights to the City of Cody. They instead request permission to transfer them to a private water user. The private parties involved have written agreements in place to do so, subject to the variance being granted. Staff has relayed to the Council in the recent past, that the City has adequate irrigation water rights for the immediate future and that the State engineer's office is beginning to be concerned that the City is stockpiling water rights. As such, approval of the variance is recommended.

**RECOMMENDATION:**

Recommend that the City Council grant the variance to the requirement that the surface water rights be transferred to the City as specified in City of Cody Code 11-3-3(B)(1), subject to the water rights being transferred in a timely manner to a private party as outlined in the agreements in place; and,

Recommend that the City Council approve the Preliminary Plat and Final Plat for the Shaw Minor Subdivision subject to the following conditions:

1. Dedicate the existing utility and public access easement along the east side of the property as a right-of-way (alley); and, physically relocate Glen Avenue to be within the dedicated alley. The final plat certificate and map must be updated to include the right-of-way dedication.
2. Note that the applicable building setback from the east side of Lot 3 is five feet.
3. Relocate the storage shed to meet setback requirements, prior to the mayor signing the final plat.
4. Otherwise complete the improvements required by the subdivision ordinance and as noted on the preliminary plat. The electrical estimate and the utility connection fees, including a water line reimbursement fee, will be collected with the final plat.
5. Provide a final plat mylar for applicable signatures and recording.

**ATTACHMENTS:**

Preliminary Plat  
Final Plat



**INSTRUCTIONS: (1) New Bunker and Field Rake  
BID REQUEST NUMBER 2015-16**

The Bidder agrees to provide **(1) New Bunker and Field Rake** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2004 John Deere 1200A Field Rake**. The bidder shall complete every space in the Bid 2015-16 City of Cody Specifications Form on pages 4-5 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Compiled Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody  
P.O. Box 2200  
1338 Rumsey Avenue  
Cody, Wyoming 82414  
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2015-16, (1) New Bunker and Field Rake**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 10/6/15. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

MEETING DATE:	October 20, 2015
DEPARTMENT:	Community Development
PREPARED BY:	Stephen W. Payne
CITY ADM. APPROVAL:	_____
PRESENTED BY:	Stephen W. Payne

**AGENDA ITEM SUMMARY REPORT**  
**Vacation of Easement and Right-of-Way**

**ACTION TO BE TAKEN**

Approve the vacation of a Raw Water Pipe Line easement and right-of-way outlined in Document #1998/8261 pages 1-3 filed in the Park County, Wyoming Courthouse and authorize the Mayor to sign the attached Vacation document. The easement crosses Lot 24 of Panorama View Addition, Phase III. The property is currently owned by the Lyle D. and Lael J. Morton Trust.

**SUMMARY**

During the last month, the City of Cody staff has been updating our GIS database with the entry of all easements and rights-of-way that are of record. During that process, staff discovered that the above referenced easement was unnecessary for the City and in fact crosses beneath a fairly newly constructed house. The easement was developed prior to the filing of Phase III of the Panorama View Addition and was located where it was anticipated the raw water line would be constructed. In fact, the raw water pipeline was constructed between Lots 25 and 26 of Panorama View Phase III where the City retains a 16' utility easement.

**FISCAL IMPACT**

None

**RECOMMENDATION:**

Staff recommends approval of the vacation of the Raw Water Pipe Line easement outlined in Document #1998/8261 pages 1-3 filed in the Park County, Wyoming Courthouse. The easement crosses Lot 24 of Panorama View Addition, Phase III. The property is currently owned by the Lyle D. and Lael J. Morton Trust.

AGENDA ITEM NO. \_\_\_\_\_

**VACATION OF EASEMENT AND RIGHT-OF-WAY**

**THE CITY OF CODY, WYOMING**, a Wyoming municipal corporation, located within Park County, Wyoming, 82414 does hereby forever vacate an easement and right-of-way granted to the City of Cody by Mountain Holding, Inc., signed by Jerry V. Payne, Secretary and Craig P. Dansie, President for the Mountain Holding, Inc. on the 18<sup>th</sup> day of November, 1998 and filed in the Park County, Wyoming Courthouse on the 18<sup>th</sup> day of November, 1998 as Document #1998/8261 pages 1-3.

IN WTNESS WHEREOF, this instrument has been executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

By: \_\_\_\_\_

Name: Nancy Tia Brown, Mayor

STATE OF WYOMING )

)

COUNTY OF PARK )

The foregoing instrument was acknowledged and sworn to before me by Nancy Tia Brown, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Witness my hand and official seal.

\_\_\_\_\_

Notary Public

My Commission Expires:

\_\_\_\_\_

**ORDINANCE NO. 2015 -15**

**AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 8 OF THE CITY OF CODY CODE: ANIMAL WASTE**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:**

Title 5, Chapter 3, Section 8 of the City of Cody Code shall be amended as follows:

**Section 5-3-8: ANIMAL WASTE**

- A. The owner of every animal shall immediately retrieve and remove all feces deposited by his or her animal while off the owner's premises. This section shall not apply to parades permitted by the city or animal drawn carriages or vehicles licensed or permitted by the city to operate within the city boundaries unless specifically directed by the governing body.
- B. No person owning, harboring or keeping an animal within the City shall permit any waste or feces from the animal to accumulate, collect or remain on the property of the owner or custodian, or on the property where the owner or custodian resides, so as to cause or create an unhealthy, unsanitary, dangerous or offensive living condition on such property or to adjacent or neighboring property of others.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: \_\_\_\_\_, 2015

PASSED ON SECOND READING: \_\_\_\_\_, 2015

PASSED ON THIRD READING: \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_  
Nancy Tia Brown, Mayor

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Director

**ORDINANCE NO. 2015-09**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 14 OF THE CITY OF CODY CODE: LICENSE FEES**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY,  
PARK COUNTY, WYOMING:**

Section 3-2-14 of the City of Cody Code shall be amended as follows:

**Section 3-2-14 LICENSE FEES**

- A. Every applicant issued a retail liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand five hundred dollars (\$1,500.00). The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is one thousand dollars (\$1000.00).
- B. Every applicant issued a limited retail liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of six dollars (\$600.00). The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is four hundred dollars (\$400.00).
- C. Every applicant issued a resort liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00).
- D. Every applicant issued a restaurant liquor license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of one thousand dollars (\$1,000.00) The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is six hundred sixty six dollars sixty seven cents (\$666.67).
- E. Every applicant issued twenty four (24) hour malt beverage permit by the provisions of this article shall pay in advance, the sum of thirty dollars (\$30.00)
- F. Every applicant issued a special malt beverage permit for a public auditorium, civic center or events center by the provisions of this article shall pay annually in advance the sum of one thousand five hundred dollars (\$1,500.00).
- G. Every applicant issued a twenty four (24) hour catering permit by the provisions of this article shall pay in advance, the sum of one hundred dollars (\$100.00).
- H. Every applicant who is issued a twenty four (24) hour dispensing room permit shall pay a fee of one hundred dollars (\$100.00) for a twenty four (24) hour period of time.
- I. Every applicant who is issued a permit for a microbrewery by the provisions of this article shall pay annually in advance a fee of five hundred dollars (\$500.00).
- J. Every applicant issued a winery permit by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five hundred dollars (\$500.00).

K. Any applicant who is issued a permit for a satellite winery permit by the provisions of this article shall pay annually in advance the sum of one hundred dollars (\$100.00).

L. Any applicant who is issued a permit for a satellite distillery permit by the provisions of this article shall pay annually in advance the sum of one hundred dollars (\$100.00)

~~L.M.~~ Any applicant who is issued a bar and grill license by the provisions of this article shall pay annually in advance for a license hereunder, the sum of five thousand dollars (\$5,000.00) upon initial issuance and one thousand five hundred dollars (\$1500.00) upon each annual renewal. The fee for a second dispensing room, as defined by Wyoming Statutes chapter 12, is three thousand three hundred thirty three dollars thirty four cents (\$3333.34) upon initial issuance and one thousand dollars (\$1,000) upon each renewal. (Ord. 2006-07, 5-2-2006).

~~M.N.~~ As of July 1, 2013, a portion of the revenue collected from said liquor license fees shall be allocated to the Topsy Taxi program so long as the program remains operational. The amount of such allocation shall be determined each fiscal year through the City budgeting process.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:      \_\_SEPTEMBER 15, 2015\_\_  
PASSED ON SECOND READING:    \_\_OCTOBER 6, 2015\_\_  
PASSED ON THIRD READING:      \_\_\_\_\_

\_\_\_\_\_  
Nancy Tia Brown, Mayor

Attest:

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Director

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**ORDINANCE NO. 2015-10**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II,  
SECTION 9 OF THE CITY OF CODY CODE: TYPES OF LICENSES  
AND PERMITS**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY,  
PARK COUNTY, WYOMING:**

Section 3-2-9 of the City of Cody Code shall be amended as follows:

**Section 3-2-9 TYPES OF LICENSES AND PERMITS**

Pursuant to Wyoming Statutes title 12, the city may issue the following types of licenses and permits pertaining to alcoholic beverages:

- A. Retail liquor license;
- B. Limited retail liquor license (special club);
- C. Resort liquor license;
- D. Restaurant liquor license;
- E. Twenty four (24) hour malt beverage permit;
- F. Special malt beverage permit;
- G. Twenty four (24) hour catering permit;
- H. Twenty four (24) hour dispensing room permit;
- I. Microbrewery permit;
- J. Winery permit;
- K. Satellite winery permit;
- L. Bar and grill liquor license; (Ord. 2006-07, 5-2-2006)
- M. Satellite distillery permit;

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING:                    \_\_\_SEPTEMBER 15, 2015\_\_\_  
PASSED ON SECOND READING:                \_\_\_OCTOBER 6, 2015\_\_\_  
PASSED ON THIRD READING:                \_\_\_\_\_

\_\_\_\_\_  
Nancy Tia Brown, Mayor

Attest:

\_\_\_\_\_  
Cynthia Baker, Administrative Services Director

**ORDINANCE NO. 2015 - 11**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, Article II  
Section 10, Subsection C, OF THE CITY OF CODY CODE:  
Numbers, Application, Issuance and Regulation of Licenses and  
Licensees**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
CODY, PARK COUNTY, WYOMING:**

Title 3, Chapter 2, Article II, Section 10, Subsection C of the City of Cody Code shall be amended as follows:

- C. The approval of any application for the issuance, **renewal or transfer** of any license or permit, ~~or the renewal or transfer~~ shall be discretionary with the governing body. In making a decision on any application for a new license, **a renewal**, or transfer of ownership, the city shall consider the information in the application, including, **but not limited**, the criminal history, the business plan, and all other information presented to the city at or prior to the public hearing. The city may **approve**, deny, **or approve with conditions an application for the issuance, renewal or transfer of any license or permit.** ~~based on any information provided in the application, including the criminal history check and the business plan, and on information received at or prior to the public hearing, including but not limited to information presented by the staff and members of the public.~~

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: \_\_\_SEPTEMBER 15, 2015\_\_\_

PASSED ON SECOND READING: \_\_\_OCTOBER 6, 20145\_\_\_

PASSED ON THIRD READING: \_\_\_\_\_, 2015

\_\_\_\_\_  
Nancy Tia Brown, Mayor

ATTEST:

\_\_\_\_\_  
Cynthia Baker, Administrative Services Director

**ORDINANCE NO. 2015 - 12**

**AN ORDINANCE AMENDING, TITLE 3, CHAPTER 2, Article II  
Section 10, OF THE CITY OF CODY CODE:**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
CODY, PARK COUNTY, WYOMING:**

**TITLE 3, CHAPTER 2, Article II Section 10**, shall be amended by adding a new Subsection D of the City of Cody Code, shall be amended as follows:

- D.** Compliance with state law, and city codes, regulations, requirements and criteria, will be evaluated by the governing body in determining whether to grant or deny an application to issue a license, transfer a license and renew a license. Any violation or noncompliance with any state law, city code, regulation, requirement or criteria, including but not limited to any conduct described in Section 3-2-15 (regardless of whether points are assessed under that ordinance), will be considered by the governing body in its decision to decision to grant or deny an application to issue a license, transfer a license or renew a license, and any such violation or noncompliance may serve as a basis for denying any such application. If a licensee has more than one license at a given location, the governing body may deny the applications to renew all licenses at such location.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: \_\_\_SEPTEMBER 15, 2015\_\_

PASSED ON SECOND READING: \_\_\_OCTOBER 6, 2015\_\_\_

PASSED ON THIRD READING: \_\_\_\_\_, 2015

\_\_\_\_\_  
Nancy Tia Brown, Mayor

ATTEST:

\_\_\_\_\_  
Cynthia Baker, Administrative Services Director

**ORDINANCE NO. 2015 - 13**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, Article II Section 15, Subsection C, OF THE CITY OF CODY CODE: SUSPENSION OR REVOCATION OF LICENSE: Points to be Assessed to Licensee  
BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK**

**COUNTY, WYOMING:**

Title 3, Chapter 2, Article II, Section 15, Subsection C of the City of Cody Code, shall be amended as follows:

<b>C. Type of Violation</b>	<b>Points</b>
Furnishing alcohol to individuals under 21	20 (1 <sup>st</sup> violation) 30 (Any subsequent violation within 24 months of any prior violation)
Dispensing room Violations: age violation (W.S. 12-5-203); open beyond permitted hours (W.S. 12-5-101).	10 (1 <sup>st</sup> violation) 20 (Any subsequent violation within 24 months of any prior violation.)
Failure to pay or report sales Tax within five (5) days of notice to city of delinquency.	10 for the first violation; 20 for each subsequent Violation.
Failure to correct or cure violations or deficiencies within specified time after receiving notice from the City of Cody or State of Wyoming. If no time is specified in the notice, licenses must comply within ten business days of such notice, or submit a plan, acceptable to the City, for compliance if compliance is not reasonably feasible within ten days.	10
Failure to comply with a suspension order	60
Failure to comply with specifications, drawings, plans and conditions of approved permit.	10
Failing to immediately report to, and cooperate fully with law enforcement any physical fight, assault, aggravated assault, assault and battery, sexual assault, or other conduct which results in physical injury or death when any of the above occurs in or on the premises on which the licensee is operating.	60

Allowing, permitting, engaging in, promoting, or failing to stop other illegal activities on the licensed premises, including but not limited to gambling, prostitution, or public indecency (W.S. 12-5-204; W.S. 6-4-101; W.S. 6-4-201; W.S. 6-7-102; W.S. 6-4-302). 60

Other violations of City of Cody Ordinances, State law or other regulations Pertaining to the sale or distribution of alcohol or liquor.

10 (1<sup>st</sup> violation)

20 (Any subsequent violation within 24 months of any prior violation.)

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: \_\_SEPTEMBER 15, 2015\_\_

PASSED ON SECOND READING: \_\_OCTOBER 6, 2015\_\_

PASSED ON THIRD READING: \_\_\_\_\_, 2015

\_\_\_\_\_  
Nancy Tia Brown, Mayor

ATTEST:

\_\_\_\_\_  
Cynthia Baker, Administrative Services Director