

**City of Cody**  
**Council Proceedings**  
**Tuesday, January 17, 2012**

A regular meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, January 17, 2012 at 7:00 p.m.

Present: Mayor Nancy Tia Brown and Council Members Steve Miller, Jerry Fritz, Stan Wolz, Bryan Edwards, Donny Anderson, and City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: Council Member Charles Cloud

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the agenda as amended to increase the voucher by \$142,633.57. Vote was unanimous.

Mayor Brown along with the Governing Body recognized Glenn "Bill" Nielson outgoing Planning, Zoning and Adjustment Board member for his years of service, as well as, Dale Cowan and David Jenkins outgoing Yellowstone Regional Airport Board members.

Mayor Brown and the Governing Body recognized Bert Pond and the Electrical Department for their work associated with the article in Public Power Publication regarding City of Cody Street Lights.

Jenni Rosencranse, City Administrator introduced new employee R. Todd Stowell, City Planner.

Council Member Miller made a motion seconded by Council Member Anderson to approve the Consent Calendar including approval of Minutes of the Special Meeting from 12/29/11 and Regular Meeting Minutes from 1/3/12, approve vouchers and payroll in the amount of \$1,360,536.56, approve and authorize the Mayor to sign the 2011 Homeland Security Grant Agreement in the amount of \$19,294.23, authorize the Mayor to sign the right-of-way application to the Bureau of Land Management (BLM) for the installation and maintenance of a trail system on BLM land south of Beck Lake Park. Further authorize the Parks, Recreation & Facilities Director to submit minor modification request to BLM that do not require financial commitments from the City, approve and authorize the Mayor to enter into a lease between the City of Cody and the Park County Fire Protection District No. 2 for use of City property for the Fire District Training Center, award Bid 2011-20 for materials for use as part of the North Cody Annex to Western United, using alternates 1 & 2 for a total bid cost of \$173,343.46, and approve and authorize the Mayor to enter into an agreement between the City of Cody and CGI communications, Inc., for a Community Video Tour Book to be placed on the City website for the purpose of marketing the City of Cody. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Edwards to appointment Ché Essinger for a three year term to the Yellowstone Regional Airport Board with the term ending December 31, 2014. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to approve a six month extension for Cooter Brown's LLC to become operational by July 18, 2012.

Council Member Wolz made a motion seconded by Mayor Brown to fund the request in the amount of \$1,000.00 to Park County Animal Shelter to offset the cost of their Spay/Neuter Clinic. Those voting in favor were Council Members Anderson, Wolz and Mayor Brown; those opposed were Council Members Miller, Fritz and Edwards. Motion failed.

Council Member Anderson made a motion seconded by Council Member Edwards to authorize the Mayor to sign a letter of support for the Summit Housing Group project in the Fenex Subdivision. Vote was unanimous.

**ORDINANCE 2012-01 – FIRST READING**

**AN ORDINANCE AMENDING SECTION 9-3-7 OF THE CITY OF CODY MUNICIPAL CODE PERTAINING TO PERSONS EXCLUDED FROM REQUIREMENTS OF LICENSING REQUIREMENTS.**

Council Member Miller made a motion seconded by Council Member Fritz to table Ordinance 2012-01. Vote was unanimous.

**ORDINANCE 2012-02 – FIRST READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 15 OF THE CITY OF CODY CODE: SUSPENSION OR REVOCATION OF LICENSE.**

Council Member Fritz made a motion seconded by Council Member Edwards to pass Ordinance 2012-02 on first reading. Vote was unanimous.

**ORDINANCE 2012-03 – FIRST READING**

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, ARTICLE II, SECTION 10 OF THE CITY OF CODY CODE: NUMBERS, APPLICATION, ISSUANCE AND REGULATION OF LICENSES AND LICENSEES.**

Council Member Fritz made a motion seconded by Council Member Wolz to pass Ordinance 2012-03 on first reading. Vote was unanimous.

**RESOLUTION 2012-01**

**A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2011-2012**

Council Member Edwards made a motion seconded by Council Member Anderson to pass Resolution 2012-01. Vote was unanimous.

In matters from staff Rick Manchester, Parks, Recreation and Facilities Director brought the Governing Body and Citizens up to speed on the Sheridan Avenue Streetscape Project.

In matters from council, Mayor Brown informed the community of a local recipient of the Governor's Art Award acknowledging this honor was awarded to M.C. Poulsen.

There being no further business, Mayor Brown adjourned the meeting at 9:15 p.m.

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Cindy Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

VOUCHER LIST FOR 01/17/12

CHECK DATE 01/18/12

Payee		Amount
813-NCPERS WYOMING	premium	400.00
A-1 ELECTRIC	City Hall remodel	1067.32
ACE HARDWARE	supplies	414.35
ACKER ELECTRIC	services	114.69
ADVANCED INFO SYSTEMS	outsource bills	926.73
ALDRICH LUMBER CO	material	89.28
ALPHA GRAPHICS BOZEMAN	deposit slips	125.00
ALSCO	rugs / towels	280.07
AMERICAN FAMILY LIFE ASSUR.	premiums	2258.05
AMERICAN WELDING & GAS, INC.	CO2	133.68
BEAR CO., INC.	tires / repairs	6210.92
BEARTOOTH COUNTRY FLOWERS	floral arrangements	185.99
BIG HORN GLASS	windshield replacement	310.06
BIG HORN WHOLESALE	supplies	1158.14
BLAKEMAN PROPANE, INC.	propane	59.72
BORDER STATES INDUSTRIES	North Cody project	143772.07
BRAWLEY, ASHLEY	refund utility deposit	1.55
BRESNAN COMMUNICATIONS	internet	364.94
BRUCO INC.	supplies	372.66
BUSCH, MARIA EMMA	Rec Center refund	35.00
C & C WELDING	repairs	2140.39
CARPET HUT	office remodel	396.75
CAT'S WEST UPHOLSTERY	seat repair	245.00
CDW GOVERNMENT, INC.	computer equipment	553.61
CENTURY LINK	phone charges	706.10
CITY OF CODY	utilities	27670.96
CODY CAB	tipsy taxi vouchers	357.00
CODY ENTERPRISE	advertising	2953.30
CODY ROTARY CLUB	dues	133.50
COPENHAVER KATH KITCHEN KOLPITCKE	legal services	6091.67
CRUM ELECTRIC	system repairs	242.63
CUMMINS - ROCKY MT LLC	repairs	817.58
CURLESS, BARBARA	mileage reimbursement	18.98
CUSTOM GARAGE DOOR LLC	east bay door opener	860.00
CXT INC.	restroom - Memorial park	31892.68
DECATUR ELECTRONICS, INC	supplies	5.00
DISCOUNT SCHOOL SUPPLY	supplies	401.71
DOUG ANDRUS DISTRIBUTING	salt for sand	3299.96
ENERGY WEST	utilities	16178.36
FARM PLAN CORPORATION	supplies	228.90
FASTENAL COMPANY	supplies	35.99
FC ORGANIZATIONAL PRODUCTS	supplies	87.20
FINISHING TOUCH	towing case	75.00
FORD, JO	overpayment on case	100.00
FORWARD CODY WYOMING INC	special funding allocation	6250.00
FREMONT MOTOR CODY	parts	245.84
GLOBAL EQUIPMENT COMPANY	supplies	89.73
GOODYEAR PRINTING	cards	198.00
H B I INSURANCE	bond	100.00
HARRIS TRUCKING & CONSTRUCTION	Skyline / W strip water project	76867.14
HD SUPPLY UTILITIES LTD	North Cody project	7571.87
HOLIDAY INN	meeting expense	84.71
HOMAX OIL SALES, INC	fuel	10550.42
HONNEN EQUIPMENT	loader repair	1656.89
I STATE TRUCK CENTER	parts	50.52
I D EDGE	card stock	108.00
ICMA RETIREMENT	contributions	5254.25
INCENTIVE SOLUTIONS	years of service awards	229.67
INTELLIGENT PRODUCTS	mutt mitts	467.46
JONES, EMILY	refund utility deposit	26.72
KEEGAN & WINSLOW LAW FIRM	professional fees	135.00
KENCO SECURITY & TECHNOLOGY	security monitoring	174.00
KIEFER	supplies	337.46

KRAMES STAYWELL, LLC	guard start training	493.19
LEGEND COMMUNICATIONS OF WY	advertising	173.40
LINCOLN COMMERCIAL POOL	therapy pool vacuum	133.99
LONG BUILDING TECH INC	repairs	408.96
MIDWEST FENCE CO	fence repair	354.25
MONTGOMERY CONSTRUCTION	professional services	600.00
MOORE, CARMA	refund utility deposit	29.18
MOTOR PARTS, INC.	repair parts	1212.32
MOTOROLA SOLUTIONS, INC	repairs	786.00
MOUNTAIN WEST INC	uniforms	9.55
MUSSER BROS., INC	finder's fee - Nichol Mall	660.00
NORCO, INC	supplies	10.85
NORTHWEST COLLEGE	MSHA training	160.00
NORTHWEST PIPE	inventory	1169.97
PARK CO LIQUOR DEALERS ASSN.	Rec Center refund	356.25
PARK COUNTY ANIMAL SHELTER	animal service contract / pmt	3650.00
PARK COUNTY CIRCUIT COURT	court case	262.00
PARK COUNTY SHERIFF	incarceration - Nov & Dec	1590.00
PINNACLE BANK	gingerbread house contest	165.00
PRO-BUILD	office remodel	229.91
PROVIDENT LIFE & ACCIDENT INS.	premiums	216.20
PUBLIC SURPLUS	auction fees	98.75
RICHARDSON, SHANE	refund permit overpayment	560.00
ROCKY MOUNTAIN POWER	utilities	1782.58
RON'S EXXON	propane	46.99
SAGE CIVIL ENGINEERING	professional fees	14520.00
SECRETARY OF STATE	notary application	30.00
SHOSHONE MUNICIPAL PIPELINE	water purchase - Dec	97746.74
SHOSHONE OFFICE SUPPLY	supplies	325.58
STERLING CODIFIERS	annual hosting fees	500.00
STROUPE PEST CONTROL CO	pest control	138.00
THE UPS STORE	shipping	5.70
THOMSON REUTERS	updates / training	318.00
U S POST OFFICE	box rental	180.00
UNUM LIFE INS - LTD	long term disability premium	2343.67
UNUM LIFE INS - LIFE	premiums	1341.19
US POSTMASTER	postage for utility bills	3700.00
V-1 PROPANE	propane	53.44
VERIZON	cell phone service	1595.81
VISA	travel/meeting expense/supplies	2589.98
WAL MART COMMUNITY BRC	supplies / inventory	394.75
WATCO POOLS	pool chemicals	360.60
WEBSTER MOTORS, INC.	repair parts	202.65
WESCO DISTRIBUTION INC	cable	1000.00
WEST PARK HOSPITAL	court case	283.10
WESTERN ENGINEERING	North Cody project	6809.00
WESTERN UNITED ELECTRIC SUPPLY	North Cody project	4559.48
WHITLOCK, ESTATE OF SHIRLEY	refund utility deposit	29.66
WOODWARD TRACTOR CO	repairs	18.13
WORKERS COMPENSATION DIV	contributions	12604.72
WY CHILD SUPPORT	child support	159.23
WYOMING DEPT OF TRANSPORTATION	Sheridan Ave project	380.54
WYOMING MUNICIPAL POWER AGENCY	power purchase - Dec 2011	551272.09
WYOMING RETIREMENT SYSTEM	contributions	58217.79
	TOTAL	1141009.36