

City of Cody
Council Proceedings
Tuesday, July 5, 2011

A regular meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, July 5, 2011 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Stan Wolz, and Charles Cloud, Bryan Edwards, Donny Anderson, Jerry Fritz, and Steve Miller, City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke and Administrative Services Officer, Cindy Baker

Absent: None

Mayor Brown called the meeting to order at 7:05 p.m.

Council Member Wolz made a motion seconded by Council Member Miller to approve the agenda as presented. Vote was unanimous.

Mayor Brown read the Proclamation proclaiming the Month of July as National Recreation and Parks Month.

Mayor Brown and Rick Manchester, Parks, Recreation and Facilities Director recognized Dan Haman, Chair of the Park County Parks and Recreation Board; Scott Aune, Chair of the Shoshone Recreation District and Doyle Stout, Recreation Supervisor for their efforts and contributions in obtaining a new City Park Sound System.

During Public Comments Council Member Wolz sent out an appeal to citizens to pick up and remove all yard sale signs after sale, in order to alleviate further consequences that could result if signs remain.

Council Member Miller made a motion seconded by Council Member Cloud to approve the consent calendar including approval of Special Meeting Minutes on 6/16/11, and Regular Meeting Minutes on 6/21/2011, approval of Regular Meeting Minutes on 12/21/2010 previously approved as 12/12/2010 at the January 4, 2011 meeting, approval of vouchers and payroll in the amount of \$725,718.60, approve a request from Relay for Life to place (and remove) purple ribbons on light poles on Sheridan Avenue from July 6th through July 9th as part of "Paint your Town Purple" in support of cancer, approve a request from the Cody Soroptimist's for the 3rd Annual Run for Hope to be held on Saturday, October 1, 2011 at 10:00 a.m., authorize the Cody Police Department to assist with traffic control during the event, and require proof of insurance with the City of Cody listed as an additional insured party, approve a request from West Park Hospital and the Park County Animal Shelter to close a variety of City streets on August 27, 2011 beginning at 8:00 a.m. for a Tails to Trails 5K Fitness Run/Walk event conditional that the event hosts' must work closely with City Staff to ensure traffic flow and safety of the route proposed, and West Park Hospital must provide proof of liability insurance with the City listed as an additional insured, approve and authorize the Mayor to sign a Grant to Organization (GTO) grant Award Agreement between the Wyoming Arts Council and the City of Cody in the amount of \$4,581.00 for the summer Concerts in the Park, declare a 1990 Ford Escort as a surplus vehicle and direct staff to proceed with donating said vehicle to the Cody Volunteer Fire Department for training purposes, authorize the Mayor to sign a contract between the City of Cody and Schnackenberg Painting in the amount of \$24,725.00, noting payment will be made by Shoshone Recreation District, contingent upon City Attorney's review of contract. approve the revised City of Cody Financial Management Policy, award and authorize the Mayor to sign a professional service contract to Engineering Associates in the amount of \$18,935 for the Design, Bid and Construction Observation and Administration duties associated with the Cougar Avenue reconstruction project, authorize the Mayor to sign three cancellation request/policy release forms to terminate the City of Cody's current property insurance with Hoiness LaBar, effective July 1, 2011. Vote was unanimous.

Council Member Cloud made a motion seconded by Council Member Miller to adjusting the charges associated with water usage billed January 31, 2011 for 1025 Cody Avenue to reflect the average of 4,000 gallons. Vote was Unanimous.

Council Member Miller made a motion seconded by Council Member Anderson to approve a request from Wyoming's Rib and Chop House to change location of the dispensing room from a 5.5' x 10' room in the back of the building to a 13' x 21.5' room on the west side of the building, contingent upon completion of the expansion as proposed. Vote was unanimous.

In Council updates, Council Member Cloud thanked City Staff and Parade Committee for the efforts in the Fourth of July events. Council Member Miller relayed citizens' comments on the new audio/video equipment. Mayor Brown mentioned the Relay for Life event on July 9th and shared a letter of commendation the local services of Cody from David and Dahlia Witcher

There being no further business to come before the Governing Body, Mayor Brown adjourned the meeting at 7:56 pm.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

VOUCHER LIST FOR 07/05/11

CHECK DATE 07/06/11

| Payee | | Amount |
|-------------------------------|-----------------------------|----------|
| ACE HARDWARE | supplies | 466.77 |
| AEROMIX SYSTEMS, INC | supplies | 3356.20 |
| ALDRICH LUMBER CO | supplies | 334.47 |
| ALSCO | towels | 83.26 |
| AMERICAN PUBLIC POWER ASSN. | dues | 2212.69 |
| AMERICAN WELDING & GAS, INC. | supplies | 151.89 |
| ANIMAL CARE CLINIC | canine care | 16.33 |
| BARN FEED AND PET | dog food | 63.63 |
| BIG HORN WHOLESALE | supplies | 536.94 |
| BILLINGS CLINIC | pre-employment exam | 265.00 |
| BLOEDORN LUMBER | parts | 84.16 |
| BLUE CROSS BLUE SHIELD OF WY | premiums | 98687.62 |
| BOBCAT OF BIG HORN BASIN | tools | 800.00 |
| BORDER STATES INDUSTRIES | cable | 1587.21 |
| BORGSTRAND, DWAYNE | witness fees | 15.00 |
| BRASSE, JOLENE | reimbursement for supplies | 38.69 |
| BRESNAN COMMUNICATIONS | internet | 320.95 |
| C & C WELDING | repairs | 221.96 |
| CABELA'S | ammunition | 615.64 |
| CDW GOVERNMENT, INC | scanner / supplies | 926.96 |
| CHADWICK VETERINARY HOSPITAL | exam case 11-1151 | 35.00 |
| CHIEF SUPPLY | uniforms | 813.13 |
| CITY OF CODY | utilities | 32788.72 |
| CITY OF CODY | petty cash | 41.58 |
| CLARK, TANNER | reimbursement for supplies | 2.99 |
| CODY CHAMBER OF COMMERCE | Cody bucks - tobacco checks | 110.00 |
| CODY OVERHEAD DOOR COMPANY | repairs | 53.00 |
| CODY WINNELSON COMPANY | supplies | 1449.53 |
| COLOR WORLD PRINTERS | brochures | 208.00 |
| CRIME REPORTS | subscription | 2388.00 |
| CRUM ELECTRIC | supplies | 609.71 |
| DANA KEPNER COMPANY | supplies | 18307.80 |
| DRIVE TRAIN INDUSTRIES | parts | 174.45 |
| DUNCAN & ALLEN | professional fees | 17758.90 |
| ENERGY WEST | utilities | 313.94 |
| ENGINEERING ASSOCIATES | 2AB project | 1753.10 |
| FARM PLAN CORPORATION | uniforms | 101.99 |
| FASTENAL COMPANY | supplies | 144.84 |
| FERGUSON WATERWORKS | repairs | 245.00 |
| FOOD SERVICE OF AMERICA | supplies | 222.92 |
| FORWARD CODY WYOMING | Eleutian grant | 7835.00 |
| FREMONT MOTOR CODY | repairs | 55.80 |
| GALLS | uniforms | 374.82 |
| GEORGE T. SANDERS CO. | RV dump | 58.10 |
| GOV'T FINANCE OFFICERS ASSOC. | membership | 170.00 |
| GRAHAM DIETZ AND ASSOC. | professional fees | 1572.00 |

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| GRANICUS, INC | live streaming | 7277.04 |
| GROATHOUSE CONSTRUCTION | Club room ADA renovation | 116388.00 |
| HARRIS TRUCKING & CONST. | raw water repair / credit | 7.47 |
| HD SUPPLY UTILITIES | tools / repairs | 1064.00 |
| HOTSY WY-MONT | repairs | 19.75 |
| ICMA RETIREMENT | employee contributions | 9253.66 |
| INTELLIGENT PRODUCTS | supplies | 166.08 |
| INTOXIMETERS, INC. | supplies | 172.45 |
| K MART | Rec center programs | 16.43 |
| K-B COMMERCIAL PRODUCTS | supplies | 352.00 |
| KENCO SECURITY & TECH | security | 90.00 |
| KLAEHN, LILO | witness fees | 15.00 |
| LAND'S END | uniforms | 119.45 |
| LANNAN'S SUPPLY | supplies | 2542.90 |
| LET'S TALK CELLULAR | supplies | 15.00 |
| LONG BUILDING TECH INC | repairs | 100.00 |
| LYLE SIGNS INC | signs | 159.91 |
| MARQUIS AWARDS | plaques | 150.85 |
| MEINECKE & SITZ | professional fees | 524.34 |
| MICKLESON, SUE | Rec center refund | 36.00 |
| MIDLAND IMPLEMENT CO | supplies | 444.14 |
| MISHLER SALES INC | repairs | 296.80 |
| MITCHELL, SARAH A | refund utility deposit | 10.53 |
| MOUNTAIN WEST INC | uniforms | 1575.91 |
| MURRA, JOAN | mileage reimbursement | 11.50 |
| NESS, JUSTIN | refund permit | 111.00 |
| NORTHWEST ANALYTICAL LAB | testing | 22.00 |
| NORTHWEST INDUSTRIAL SUPPLY | supplies | 59.95 |
| NORTHWEST PIPE | supplies | 3522.51 |
| OFFICE SHOP, THE | copier agreements / supplies | 4229.23 |
| PARK COUNTY | LEC contract May / utilities | 16231.12 |
| PARK COUNTY CIRCUIT COURT | case CV-2011-55 | 302.93 |
| PITNEY BOWES, INC | postage machine lease | 783.00 |
| PIZZA HUT | park project | 30.50 |
| POWER SYSTEMS | jump ropes | 263.40 |
| PRODUCTION MACHINE | supplies | 416.80 |
| PURCHASE ADVANTAGE CARD | Rec center programs | 52.94 |
| QUALITY ASPHALT PAVING INC | asphalt patching | 3066.00 |
| QWEST | phone charges | 704.76 |
| R & A SAFETY | testing | 780.00 |
| RANDALL, JASON | refund utility deposit | 21.71 |
| RILEY, HOLLY | Rec center refund | 30.37 |
| ROCKY MOUNTAIN POWER | utilities | 644.42 |
| ROGER'S SPORT CENTER | supplies | 53.47 |
| S & S WORLDWIDE, INC | volley balls | 116.99 |
| SAFARILAND, LLC | less lethal supplies | 2525.20 |
| SEARS | parts | 81.97 |
| SELBY'S | supplies | 3772.49 |
| SHOSHONE OFFICE SUPPLY | toner / paper / supplies | 1049.32 |
| SKARSHAUG TESTING LAB | supplies | 4999.41 |
| SQUAD ROOM EMBLEMS | patches | 185.79 |
| TCT WEST, INC | Council chamber upgrades | 1088.00 |

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| THE UPS STORE | shipping | 42.94 |
| THOMSON REUTERS | updates / training | 263.00 |
| TRIPLE L SALES | supplies | 193.95 |
| U S POST OFFICE | postage | 2300.00 |
| WAL MARK COMMUNITY BRC | supplies | 2014.01 |
| WATCO POOLS | chemicals | 860.39 |
| WAYNE'S BOOT SHOP | safety boots | 169.95 |
| WESCO DISTRIBUTION INC | supplies | 128.91 |
| WESTERN UNITED ELECTRIC SUPPLY | repairs | 278.75 |
| WOODWARD TRACTOR CO | supplies | 15.00 |
| WY CHILD SUPPORT | child support | 159.23 |
| WYOMING ASSOC OF MUNICIPALITY | training | 25.00 |
| WY CONTRACTORS ASSOC. | training | 53.23 |
| YELLOWSTONE HARMONY CHORUS | concerts in the park | 350.00 |
| YELLOWSTONE JAZZ FESTIVAL | concerts in the park | 300.00 |
| | TOTAL | 391482.54 |