

REVISED

City of Cody City Council  
AGENDA

**Executive Session - 6:15 p.m.** – W.S. 16-4-405(a)(ii) (to consider the appointment, employment right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer);

Special Meeting 6:30 – Review July 21, 2015 Agenda

Tuesday July 21, 2015 – 7:00 p.m.

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

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Meeting Called to Order  
Pledge of Allegiance  
Moment of Silence  
Roll Call  
Agenda Review and Approval  
Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Meeting Minutes from 7/7/15.
- b. Approve vouchers and payroll in the amount of \$1,725,060.12.
- c. Approve the Annual Run for Hope sponsored by the Cody Soroptimist Club to be held on Saturday, October 3, 2015 at 10:00 a.m., with event coordinators paying associated fees as outlined by staff and require proof of insurance
- d. Approve a request from Ken Posey and Mike Shotts to close 16<sup>th</sup> Street between Sheridan and Beck Avenue on August 21<sup>st</sup> at 4:00 p.m. to 7:00 p.m. and close 16<sup>th</sup> Street between Sheridan and Beck and Beck Avenue between 16<sup>th</sup> and 17<sup>th</sup> Streets on Saturday August 22<sup>nd</sup> at 7:00 a.m. to 4:30 p.m. for the 4<sup>th</sup> Annual Cody Country Car Show, along with the street closure authorize use of a minimal amount picnic tables from local parks noting conditions outlined by staff.
- e. Award Bid 2015-09 for a new 2015 or newer diesel cab and chassis w/55' articulating/telescoping aerial device and 156" utility line body to Jack's Heavy Equipment without the optional three phase conductor tree, in the amount of \$210,225.00, less a trade in value of \$22,000.00 leaving a net total bid of \$188,225.00.
- f. Approve a request from Attorney Nick Beduhn on behalf of JR Mcgee for the use of a portable toilet located at 2619 Mountain View Drive through the end of the 2015 growing season.

- g. Authorize the Mayor to enter into and sign a three year operating agreement between the City of Cody and the Shoshone Recreation District.
- h. Award and authorize the Mayor to sign a professional service contract between the City of Cody and GDA as it relates to the 12<sup>th</sup> Street Storm Drainage Project in the amount of \$55,590.00 contingent upon the review by the City Attorney.
- i. Award and authorize the Mayor to sign a professional service contract between the City of Cody and GDA as it relates to the Cougar Avenue Street Design Project in the amount of \$40,000.00 contingent upon the review by the City Attorney.
- j. Award and authorize the Mayor to sign a professional service contract between the City of Cody and Holm, Blough and Company as it relates to the Monument Street Survey Project in the amount of \$3,353.00 contingent upon the review by the City Attorney.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Consider awarding Bid 2015-03 Trail Construction Project – Beck Lake Park

5. Tabled Items

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

**City of Cody  
Council Proceedings  
Tuesday, July 7, 2015**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, July 7, 2015 at 7:00 p.m.

Present: Council Members Donny Anderson, Karen Ballinger, Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker.

Absent: Mayor Nancy Tia Brown, Council Members Jerry Fritz, Landon Greer.

Council President Miller called the meeting to order at 7:00 p.m.

Council Member Wolz made a motion seconded by Council Member Ballinger to approve the revised agenda to remove item "c" on the Consent Calendar from the agenda and move item "a" from Conduct of Business to Consent Calendar. Vote was unanimous.

Council President proclaimed July 2015 as – Parks and Recreation Month

Council Member Ballinger made a motion seconded by Council Member Wolz to approve the consent calendar as amended including approval of Minutes: Special Meeting Minutes from 6/11/15 & 6/30/15 and Regular Meeting Minutes from 6/16/15; approve a request from the organizers of Cycle Greater Yellowstone to park their command station vehicles at the East end of the Rec Centers' main parking lot during the their event on August 15-22, 2015; approve vouchers and payroll in the amount of \$830,673.82; authorize the closure of eight (8) parking spaces on Beck Avenue and four (4) parking spaces on 9<sup>th</sup> Street to allow reserved parking for traveling bands, vendors and other park users for Thursdays from July 9, 2015 through August 17, 2015 in conjunction with the Concerts in the Park at the City Park Band Shell; approve a request from West Park Hospital and the Park County Animal Shelter to utilize a variety of City streets on August 15, 2015 beginning at 8:00 a.m. for a Tails to Trails 5K Fitness Run/Walk event; award Bid 2015-08 to Bobcat of the Big Horn Basin Inc. for one new Bobcat S770 Skid Street Loader in the amount of \$45,640.97, less a trade in value of \$11,000.00 for a total amount of \$34,640.97. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve the preliminary and final plats of a 2-lot county subdivision with conditions outlined by Planning and Zoning Board. Vote was unanimous.

Council Member Ballinger made a motion seconded by Council Member Wolz to authorizing the Mayor enter into and sign an amendment to the professional services contract with Engineering Associates for the City of Cody sewer facilities. Vote was unanimous.

Council Member Ballinger made a motion seconded by Council Member Anderson to approve working with the University of WY Extension Office in developing educational information for citizens regarding additional revenues to support operational expenses and capital projects and to authorize payment of such work in the amount of \$5,411.20 from the Council's contingency funds. Vote was unanimous.

**RESOLUTION 2015-13**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A PRE-APPLICATION FORM TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CODY.** Council Member Wolz made a motion seconded by Council Member Anderson to approve Resolution 2015-13. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to remove from the Tabled Items to consider to approve the renewal of one (1) retail liquor licenses, for James L Bassett 2008 Revocable Living Trust, dba 3-H Liquors for the period of August 1, 2015 through July 31, 2016. Vote was unanimous to remove this item from the table.

Council Member Wolz made a motion seconded by Council Member Anderson to approve the renewal of one (1) retail liquor licenses, for James L Bassett 2008 Revocable Living Trust, dba 3-H Liquors for the period of August 1, 2015 through July 31, 2016. Vote was unanimous.

There being no further business, Council President adjourned the meeting at 7:34 p.m.

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Cynthia Baker  
Administrative Services Officer

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Steve Miller  
Council President

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>813-NCPERS WYOMING</b>							
<b>125412</b>							
	062615	PREMIUM	06/30/2015	368.00	368.00	07/09/2015	
Total 125412:				368.00	368.00		
<b>ADAMS, ANGELITA</b>							
<b>130491</b>							
	2124029	REFUND UTILITY DEPOSIT	06/30/2015	75.49	.00		
Total 130491:				75.49	.00		
<b>ADVANCED INFO SYSTEMS</b>							
<b>129162</b>							
	12372	CYCLE 4 OUTSOURCE BILLS	07/09/2015	233.62	.00		
Total 129162:				233.62	.00		
<b>AMERICAN FAMILY LIFE ASSUR</b>							
<b>550</b>							
	522479	PREMIUM	06/30/2015	2,395.07	2,395.07	07/09/2015	
Total 550:				2,395.07	2,395.07		
<b>AMERICAN PUBLIC POWER ASSOCIATION</b>							
<b>610</b>							
	266425	DUES & SUBSCRIPTIONS	05/27/2015	3,239.61	.00		
Total 610:				3,239.61	.00		
<b>AMERICAN WELDING &amp; GAS, INC.</b>							
<b>128592</b>							
	03368652	SUPPLIES	06/30/2015	48.60	.00		
	03368653	CYLINDER RENTAL	06/30/2015	21.00	.00		
Total 128592:				69.60	.00		
<b>ARROW STRIPING &amp; MANUFACTURING</b>							
<b>130252</b>							
	23390	TOTES	06/29/2015	100.00	.00		
Total 130252:				100.00	.00		
<b>ARSI</b>							
<b>130507</b>							
	208-7054	1374 RUMSEY AVE (GREEN HO	07/09/2015	195.00	.00		
Total 130507:				195.00	.00		
<b>ATCO INTERNATIONAL</b>							
<b>127716</b>							
	I0434063	POOL CHEMICALS	05/28/2015	608.00	.00		
Total 127716:				608.00	.00		
<b>BERNARD, MICHAEL</b>							

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
130502							
	14770811	REFUND UTILITY DEPOSIT	07/07/2015	69.16	.00		
	14770811	REFUND CREDIT BALANCE	07/07/2015	78.20	.00		
Total 130502:				147.36	.00		
<b>BLACK HILLS ENERGY</b>							
<b>130509</b>							
	070715	UTILITIES	07/07/2015	18.26	.00		
	070715	UTILITIES	07/07/2015	124.15	.00		
	070715	UTILITIES	07/07/2015	21.43	.00		
	070715	UTILITIES	07/07/2015	54.86	.00		
	071015	UTILITIES - REC CENTER	07/10/2015	1,556.82	.00		
	071015	UTILITIES - REC CENTER	07/10/2015	4,670.49	.00		
Total 130509:				6,446.01	.00		
<b>BOBCAT OF BIG HORN BASIN, INC.</b>							
<b>128623</b>							
	070915	RETURN BID BOND 2015-08	07/09/2015	2,300.00	.00		
Total 128623:				2,300.00	.00		
<b>BORDER STATES INDUSTRIES, INC</b>							
<b>1420</b>							
	909035376	MeterS	03/19/2015	3,699.60-	.00		
	909035377	MeterS	03/19/2015	2,985.60	.00		
	909035380	MeterS	03/19/2015	1,849.80-	.00		
	909035382	MeterS	03/19/2015	1,492.80	.00		
	909035383	MeterS	03/19/2015	6,011.85-	.00		
	909035386	MeterS	03/19/2015	4,851.60	.00		
	909582439	STREET LIGHTS	06/30/2015	4,190.10	.00		
	909635582	Meter F2S 1ph 240v meter C200	07/10/2015	2,531.20	.00		MTR2SITR
	909635582	Meter F2S 1ph 240v C320 W De	07/10/2015	766.38	.00		MTR2SITR320WD
	909635582	Meter 4S 1ph 3w c20 120-480v d	07/10/2015	1,492.80	.00		MTR4S1480D
	909635582	F6/9/36S 3ph 4w c20 120-480v d	07/10/2015	2,985.68	.00		MTR9S1480D
	909635582	F12S 3ph 3w c200 120-240v dmd	07/10/2015	1,492.80	.00		MTR12SELEC
	909635582	F14/15/16S 3ph 4w c200 120-480	07/10/2015	2,985.68	.00		MTR16SELEC
	909635583	EQUIPMENT REPAIR	07/10/2015	64.10	.00		
Total 1420:				14,277.49	.00		
<b>BRUCO, INC</b>							
<b>1550</b>							
	340159	STAINLESS CLEANER	06/30/2015	161.76	.00		
Total 1550:				161.76	.00		
<b>BUTZ, JAMES</b>							
<b>130508</b>							
	1273-3	REFUND OVERPAYMENT ON R	07/07/2015	300.00	.00		
Total 130508:				300.00	.00		
<b>C &amp; C WELDING</b>							
<b>1690</b>							
	18865	REPAIRS ON TRAILER - PARKS	06/15/2015	354.16	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 1690:				354.16	.00		
<b>CAPRON, FRANK</b>							
<b>126227</b>							
	14200029	REFUND CREDIT BALANCE	07/10/2015	30.00	.00		
Total 126227:				30.00	.00		
<b>CARQUEST AUTO PARTS</b>							
<b>10200</b>							
	2874-IC-28116	credit repair parts - VM	06/17/2015	17.82-	.00		
	2874-IC-28214	credit repair parts - VM	06/29/2015	9.18-	.00		
	2874-ID-27973	repair parts - VM	06/01/2015	7.73	.00		
	2874-ID-27975	repair parts - VM	06/01/2015	25.02	.00		
	2874-ID-27982	repair parts - VM	06/02/2015	24.84	.00		
	2874-ID-27987	repair parts - VM	06/02/2015	2.73	.00		
	2874-ID-27988	repair parts - VM	06/02/2015	13.28	.00		
	2874-ID-28002	repair parts - VM	06/04/2015	2.29	.00		
	2874-ID-28014	repair parts - VM	06/05/2015	19.80	.00		
	2874-ID-28015	repair parts - VM	06/05/2015	8.38	.00		
	2874-ID-28019	repair parts - VM	06/05/2015	33.15	.00		
	2874-ID-28033	repair parts - VM	06/08/2015	3.64	.00		
	2874-ID-28033	repair parts - VM	06/08/2015	1.16	.00		
	2874-ID-28040	repair parts - VM	06/09/2015	8.64	.00		
	2874-ID-28046	repair parts - VM	06/09/2015	2.95	.00		
	2874-ID-28059	repair parts - VM	06/10/2015	7.66	.00		
	2874-ID-28072	shop supplies - VM	06/12/2015	22.86	.00		
	2874-ID-28099	repair parts - VM	06/16/2015	42.48	.00		
	2874-ID-28116	repair parts - VM	06/17/2015	16.16	.00		
	2874-ID-28123	repair parts - VM	06/18/2015	40.68	.00		
	2874-ID-28126	repair parts - VM	06/18/2015	39.16	.00		
	2874-ID-28148	repair parts - VM	06/22/2015	41.84	.00		
	2874-ID-28150	repair parts - VM	06/22/2015	37.32	.00		
	2874-ID-28153	shop supplies - VM	06/22/2015	40.68	.00		
	2874-ID-28159	repair parts - VM	06/23/2015	3.13	.00		
	2874-ID-28185	repair parts - VM	06/25/2015	2.34	.00		
	2874-ID-28210	repair parts - VM	06/29/2015	8.78	.00		
	2874-ID-28214	repair parts - VM	06/29/2015	25.59	.00		
	2874-ID-28214	repair parts - VM	06/29/2015	4.68	.00		
	2874-ID-28218	repair parts - VM	06/30/2015	139.85	.00		
	2874-ID-28218	repair parts - VM	06/30/2015	357.99	.00		
	2874-ID-28225	repair parts - VM	06/30/2015	62.77	.00		
Total 10200:				1,020.58	.00		
<b>CARY, JUSTIN</b>							
<b>130494</b>							
	3228024	REFUND UTILITY DEPOSIT	07/02/2015	60.29	.00		
Total 130494:				60.29	.00		
<b>CITY OF CODY</b>							
<b>2260</b>							
	070215	RESTITUTION FROM MC-1505-0	07/02/2015	1,208.48	.00		
	070315	RESTITUTION FROM NICOLE M	07/03/2015	100.00	.00		
	63015	EASEMENT	06/30/2015	21.00	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	63015	TITLE & PLATES	06/30/2015	20.00	.00		
	63015	OFFICE & SUPPLIES	06/30/2015	27.83	.00		
	63015	EASEMENTS	06/30/2015	42.00	.00		
	63015	QUITCLAIM DEED	06/30/2015	12.00	.00		
	63015	BATTERIES	06/30/2015	24.94	.00		
	63015	CDL REIMBURSEMENTS	06/30/2015	20.00	.00		
Total 2260:				1,476.25	.00		
<b>CITY OF CODY</b>							
<b>127400</b>							
	060815	TOBACCO COMPLIANCE CHEC	06/08/2015	5.50	.00		
Total 127400:				5.50	.00		
<b>CODY CAB LLC</b>							
<b>129079</b>							
	062415	TIPSY TAXI PROGRAM	06/24/2015	28.00	.00		
Total 129079:				28.00	.00		
<b>CODY SKYLIGHTERS</b>							
<b>2775</b>							
	070815	COMMUNITY FUNDING ALLOCA	07/08/2015	2,400.00	.00		
Total 2775:				2,400.00	.00		
<b>CODY TREE SURGERY</b>							
<b>2820</b>							
	0803	TREE REMOVAL	06/24/2015	700.00	.00		
Total 2820:				700.00	.00		
<b>CODY'S TOWN TAXI</b>							
<b>129972</b>							
	062015	TIPSY TAXI VOUCHERS	06/20/2015	126.00	.00		
Total 129972:				126.00	.00		
<b>COPENHAVER KATH KITCHEN KOLPITCKE LLC</b>							
<b>3140</b>							
	7115	LEGAL SERVICES	07/06/2015	6,907.92	.00		
Total 3140:				6,907.92	.00		
<b>COVENTRY HOMES</b>							
<b>129323</b>							
	13122710	REFUND UTILITY DEPOSIT	06/30/2015	185.69	.00		
Total 129323:				185.69	.00		
<b>CURLESS, BARBARA</b>							
<b>128930</b>							
	070115	MILEAGE REIMBURSEMENT	06/30/2015	214.54	.00		
Total 128930:				214.54	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>DIVISION OF VICTIM'S SERVICES</b>							
<b>124470</b>							
	070515	CRIME VICTIM'S COMP - JUN 20	07/05/2015	700.00	.00		
Total 124470:				700.00	.00		
<b>EASTMAN, RINDA</b>							
<b>129952</b>							
	070815	PERSONAL TRAINING - REC CE	07/08/2015	310.73	.00		
Total 129952:				310.73	.00		
<b>ELECTRICAL ALLY, INC.</b>							
<b>129214</b>							
	2416	LED LIGHTING UPGRADE - REC	06/22/2015	34,279.20	.00		
	2428	CODY ENTRANCE SIGNS - UPG	06/29/2014	2,837.00	.00		
	2432	LED LIGHTING UPGRADE - REC	06/30/2015	13,387.50	.00		
	2443	LED LIGHTING UPGRADE - REC	07/02/2015	10,800.00	.00		
Total 129214:				61,303.70	.00		
<b>ELECTRO TEST AND MAINTENANCE, INC.</b>							
<b>4060</b>							
	15-082	SUBSTATION MAINT - PENDLE	06/30/2015	44,758.39	.00		
Total 4060:				44,758.39	.00		
<b>ENGINEERING ASSOCIATES</b>							
<b>4140</b>							
	3507015	WWTF PRETREATMENT	06/30/2015	10,198.00	.00		
	3507016	WYOMING AVE MATERIALS TE	06/30/2015	490.50	.00		
	3507017	THAYER, SKYLINE, STONE RID	06/30/2015	560.00	.00		
Total 4140:				11,248.50	.00		
<b>FROST, HEIDI</b>							
<b>130506</b>							
	063015	REFUND PRUDENTIAL PREMIU	06/30/2015	16.00	16.00	07/09/2015	
Total 130506:				16.00	16.00		
<b>GLOBAL HEALTH &amp; EDUCATION FOUNDATION</b>							
<b>130481</b>							
	161422.11	REFUND CREDIT BALANCE	07/10/2015	184.17	.00		
Total 130481:				184.17	.00		
<b>GOOD 2 GO STORES</b>							
<b>129982</b>							
	NP44736785	Unleaded Fuel	06/30/2015	1,297.26	.00		
	NP44736785	Unleaded Fuel	06/30/2015	136.31	.00		
	NP44736785	Unleaded Fuel	06/30/2015	2,598.32	.00		
	NP44736785	Diesel Fuel	06/30/2015	562.57	.00		
	NP44736785	Unleaded Fuel	06/30/2015	1,723.22	.00		
	NP44736785	Unleaded Fuel	06/30/2015	161.33	.00		
	NP44736785	Diesel Fuel	06/30/2015	121.96	.00		
	NP44736785	Unleaded Fuel	06/30/2015	41.31	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	NP44736785	Unleaded Fuel	06/30/2015	141.47	.00		
	NP44736785	Diesel Fuel	06/30/2015	2,333.72	.00		
	NP44736785	Unleaded Fuel	06/30/2015	544.80	.00		
	NP44736785	Diesel Fuel	06/30/2015	4,793.21	.00		
	NP44736785	Unleaded Fuel	06/30/2015	145.98	.00		
	NP44736785	Diesel Fuel	06/30/2015	267.03	.00		
	NP44736785	Unleaded Fuel	06/30/2015	671.30	.00		
	NP44736785	Diesel Fuel	06/30/2015	602.47	.00		
	NP44736785	Unleaded Fuel	06/30/2015	521.90	.00		
	NP44736785	Diesel Fuel	06/30/2015	1,089.07	.00		
	NP44736785	Unleaded Fuel	06/30/2015	915.30	.00		
Total 129982:				18,668.53	.00		
<b>GRUSH, JANICE</b>							
<b>130505</b>							
	063015	REFUND PRUDENTIAL PREMIU	06/30/2015	16.00	16.00	07/09/2015	
Total 130505:				16.00	16.00		
<b>H B I INSURANCE</b>							
<b>12306</b>							
	1254	BOND RENEWAL - JUDGE WEB	06/25/2015	170.00	.00		
Total 12306:				170.00	.00		
<b>HARRIS TRUCKING &amp; CONST. CO</b>							
<b>4780</b>							
	126458	ASPHALT	06/30/2015	804.00	.00		
	126465	ASPHALT	06/30/2015	2,541.31	.00		
Total 4780:				3,345.31	.00		
<b>HD SUPPLY POWER SOLUTIONS, LTD</b>							
<b>6730</b>							
	2906398-00	SUPPLIES	06/22/2015	312.03	.00		
Total 6730:				312.03	.00		
<b>HIGBIE, ED</b>							
<b>125133</b>							
	424-25	REFUND OVERPAYMENT ON T	06/30/2015	3,970.82	.00		
Total 125133:				3,970.82	.00		
<b>JONES, AMY</b>							
<b>129954</b>							
	070815	PERSONAL TRAINING - REC CE	07/05/2015	923.74	.00		
Total 129954:				923.74	.00		
<b>KAEHR, NIKIA</b>							
<b>130495</b>							
	5010031	REFUND UTILITY DEPOSIT	07/01/2015	84.13	.00		
Total 130495:				84.13	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>KEEGAN &amp; WINSLOW LAW FIRM</b>							
<b>126040</b>							
	063015	PROFESSIONAL FEES	06/30/2015	397.80	.00		
Total 126040:				397.80	.00		
<b>KITCHEN, SCOTT</b>							
<b>129803</b>							
	063015	MILEAGE REIMBURSEMENT	06/30/2015	43.82	.00		
Total 129803:				43.82	.00		
<b>KRISJANSONS &amp; MILES PC</b>							
<b>129971</b>							
	2131	PROFESSIONAL FEES	07/05/2015	172.74	.00		
	2132	PROFESSIONAL FEES	07/05/2015	151.06	.00		
Total 129971:				323.80	.00		
<b>KRUBECK, LUCAS</b>							
<b>130285</b>							
	060315	PERSONAL TRAINER - REC CE	06/03/2015	291.90	.00		
Total 130285:				291.90	.00		
<b>LEROUX INC</b>							
<b>6130</b>							
	621-3-2	REFUND OVERPAYMENT ON E	06/24/2015	3,456.55	.00		
Total 6130:				3,456.55	.00		
<b>LONG BUILDING TECH INC</b>							
<b>125191</b>							
	SRVCE007146	REPLACE AIR CONDITIONER -	06/24/2015	1,246.50	.00		
	SRVCE007146	REPLACE AIR CONDITIONER -	06/24/2015	1,246.50	.00		
Total 125191:				2,493.00	.00		
<b>LUTHER, AMANDA</b>							
<b>130498</b>							
	6025017	REFUND UTILITY DEPOSIT	07/06/2015	41.82	.00		
Total 130498:				41.82	.00		
<b>MCCONNELL, KADE</b>							
<b>130515</b>							
	17083043	REFUND UTILITY DEPOSIT	07/13/2015	45.85	.00		
Total 130515:				45.85	.00		
<b>MERCHANT JT&amp;S</b>							
<b>123069</b>							
	1990	MERCHANT TRAINING FEES	04/02/2015	1,300.00	.00		
Total 123069:				1,300.00	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>MICRO-COMM. INC.</b>							
<b>6635</b>							
	0038077-IN	TRANSDUCER - KOA	07/01/2015	854.39	.00		
Total 6635:				854.39	.00		
<b>MILLER, RON</b>							
<b>125337</b>							
	062915	REIMBURSEMENT FOR SAFET	06/29/2015	120.00	.00		
Total 125337:				120.00	.00		
<b>MOUNTAIN STATES LIGHTING</b>							
<b>128210</b>							
	6886	STREET LIGHT REPAIRS	07/01/2015	1,073.00	.00		
Total 128210:				1,073.00	.00		
<b>NORCO, INC.</b>							
<b>128948</b>							
	16309218	SUPPLIES	06/30/2015	11.16	.00		
Total 128948:				11.16	.00		
<b>NORTHERN GARDENS</b>							
<b>7340</b>							
	72157	SOD	06/25/2015	25.20	.00		
	72871	SOD	06/24/2015	39.00	.00		
Total 7340:				64.20	.00		
<b>OBLOCK, PAUL</b>							
<b>130482</b>							
	17.053611	REFUND CREDIT BALANCE	07/10/2015	108.66	.00		
Total 130482:				108.66	.00		
<b>ONE-CALL OF WYOMING</b>							
<b>127665</b>							
	38595	ONE CALL FEES	07/07/2015	24.50	.00		
	38595	ONE CALL FEES	07/07/2015	24.50	.00		
	38595	ONE CALL FEES	07/07/2015	24.50	.00		
	38595	ONE CALL FEES	07/07/2015	24.75	.00		
Total 127665:				98.25	.00		
<b>OWENS, MIKE</b>							
<b>130499</b>							
	17145620	REFUND UTILITY DEPOSIT	07/06/2015	195.04	.00		
Total 130499:				195.04	.00		
<b>PARK COUNTY ANIMAL SHELTER</b>							
<b>5120</b>							
	070115	ANIMAL SERVICE CONTRACT	07/01/2015	3,750.00	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 5120:				3,750.00	.00		
<b>PARK COUNTY LANDFILL</b>							
<b>129053</b>							
	063015	LANDFILL CHARGES	06/30/2015	92,211.00	.00		
	063015	LANDFILL CHARGES	06/30/2015	5.00	.00		
Total 129053:				92,216.00	.00		
<b>PARK COUNTY READY MIX</b>							
<b>7730</b>							
	112111	SAND SLURRY	06/30/2015	1,225.00	.00		
Total 7730:				1,225.00	.00		
<b>PARK COUNTY SHERIFF</b>							
<b>7740</b>							
	063015	INCARCERATION - JUNE 2015	06/30/2015	180.00	.00		
Total 7740:				180.00	.00		
<b>PHILLIPS, JENNIFER C</b>							
<b>127068</b>							
	063015	REFUND PRUDENTIAL PREMIU	06/30/2015	16.00	16.00	07/09/2015	
Total 127068:				16.00	16.00		
<b>PROGRESSIVE BUSINESS PUBLICATIONS</b>							
<b>8210</b>							
	06041940	SUBSCRIPTION	07/02/2015	475.20	.00		
Total 8210:				475.20	.00		
<b>PROVIDENT LIFE &amp; ACCIDENT INS</b>							
<b>128033</b>							
	063015	PREMIUMS	06/30/2015	183.44	183.44	07/09/2015	
Total 128033:				183.44	183.44		
<b>QUINN, RYAN</b>							
<b>130510</b>							
	15.6624.31	UTILITY DEPOSIT REFUND	05/21/2015	102.54	.00		
Total 130510:				102.54	.00		
<b>R &amp; A SAFETY</b>							
<b>127690</b>							
	2616	RANDOM & PRE-EMPLOYMENT	07/08/2015	120.00	.00		
	2616	RANDOM & PRE-EMPLOYMENT	07/08/2015	120.00	.00		
Total 127690:				240.00	.00		
<b>RICHEY, KATHERINE</b>							
<b>130512</b>							
	9100011	REFUND CREDIT BALANCE	07/10/2015	136.55	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 130512:				136.55	.00		
<b>SCHNACKENBERG PAINTING</b>							
<b>130492</b>							
	059099	CODY SIGN PAINTING	06/29/2015	740.00	.00		
Total 130492:				740.00	.00		
<b>SECHRIST, DAVID J</b>							
<b>129937</b>							
	070815	PERSONAL TRAINING- REC CE	07/08/2015	129.68	.00		
Total 129937:				129.68	.00		
<b>SERVIAM LEGAL SERVICES LLC</b>							
<b>130501</b>							
	063015	PROFESSIONAL SERVICES	06/30/2015	982.00	.00		
Total 130501:				982.00	.00		
<b>SHAW, LAFE E</b>							
<b>130513</b>							
	14169910	REFUND CREDIT BALANCE	07/10/2015	80.37	.00		
Total 130513:				80.37	.00		
<b>SHEFFIELD, PARKER</b>							
<b>128350</b>							
	063015	REFUND AFLAC PREMIUM	06/30/2015	33.23	33.23	07/09/2015	
Total 128350:				33.23	33.23		
<b>SHOSHONE MUNICIPAL PIPELINE</b>							
<b>9130</b>							
	063015	SMP WATER PURCHASES - JU	06/30/2015	143,801.10	.00		
Total 9130:				143,801.10	.00		
<b>STATE FARM</b>							
<b>127933</b>							
	070215	RESTITUTION FROM GEORGE	07/02/2015	100.00	.00		
Total 127933:				100.00	.00		
<b>SUEK, ANTHONY</b>							
<b>130504</b>							
	3031066	REFUND UTILITY DEPOSIT	07/08/2015	83.21	.00		
Total 130504:				83.21	.00		
<b>TRIPP, RODNEY</b>							
<b>130496</b>							
	5079513	REFUND UTILITY DEPOSIT	07/01/2015	46.25	.00		
Total 130496:				46.25	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>U S BANK PURCHASE CARD</b>							
<b>129981</b>							
	070615	Supplies - Conduit for Skyline Sub	07/06/2015	183.25	.00		
	070615	Garden hose	07/06/2015	10.00	.00		
	070615	Supplies - Conduit for Skyline Sub	07/06/2015	511.39	.00		
	070615	Grease for paint machine	07/06/2015	87.90	.00		
	070615	Granicus - Computer services/sup	07/06/2015	7,425.60	.00		
	070615	signs	07/06/2015	106.46	.00		
	070615	brakes	07/06/2015	265.00	.00		
	070615	Drinks parade	07/06/2015	74.68	.00		
	070615	tires	07/06/2015	19.00	.00		
	070615	Simple green	07/06/2015	23.84	.00		
	070615	Supplies	07/06/2015	62.93	.00		
	070615	car wash - C08	07/06/2015	9.00	.00		
	070615	Supplies	07/06/2015	28.93	.00		
	070615	air filter for Nichol Mall	07/06/2015	8.98	.00		
	070615	Supplies	07/06/2015	42.00	.00		
	070615	Safety Vests	07/06/2015	35.19	.00		
	070615	Equipment Parts	07/06/2015	28.44	.00		
	070615	replaced camera at Rec. Center	07/06/2015	377.00	.00		
	070615	First Aid Supplies	07/06/2015	71.91	.00		
	070615	wrench for plumbing	07/06/2015	18.10	.00		
	070615	Marking Paint	07/06/2015	90.96	.00		
	070615	repair urinal at City Park	07/06/2015	257.30	.00		
	070615	Supplies	07/06/2015	124.46	.00		
	070615	Program supplies	07/06/2015	904.86	.00		
	070615	Streetlight repair supplies	07/06/2015	245.52	.00		
	070615	Safety Vests	07/06/2015	20.97	.00		
	070615	Shop Supplies	07/06/2015	141.94	.00		
	070615	raw water repairs	07/06/2015	9.16	.00		
	070615	Supplies	07/06/2015	29.98	.00		
	070615	Security monitoring	07/06/2015	100.50	.00		
	070615	hand tools	07/06/2015	287.43	.00		
	070615	painting supplies and strip for Oda	07/06/2015	9.99	.00		
	070615	meeting expenses	07/06/2015	41.00	.00		
	070615	painting supplies and strip for Oda	07/06/2015	1.99	.00		
	070615	meeting expenses	07/06/2015	13.72	.00		
	070615	paint materials for parks restroom	07/06/2015	20.41	.00		
	070615	meeting expenses	07/06/2015	166.00	.00		
	070615	hose fitting	07/06/2015	5.49	.00		
	070615	supplies	07/06/2015	30.14	.00		
	070615	supplies	07/06/2015	24.85	.00		
	070615	fuel	07/06/2015	18.54	.00		
	070615	Snacks/Drinks for Stampede wee	07/06/2015	66.96	.00		
	070615	fuel	07/06/2015	23.77	.00		
	070615	Ice for Stampede Week	07/06/2015	7.60	.00		
	070615	fuel	07/06/2015	32.77	.00		
	070615	uniform allowance c24	07/06/2015	148.91	.00		
	070615	meeting expenses	07/06/2015	249.00	.00		
	070615	car wash c24	07/06/2015	5.70	.00		
	070615	fuel	07/06/2015	21.14	.00		
	070615	Supplies	07/06/2015	4.99	.00		
	070615	Utilities - MCI - Longdistance	07/06/2015	31.93	.00		
	070615	inventory	07/06/2015	39.72	.00		
	070615	utilities - wcs telecom longdistanc	07/06/2015	135.29	.00		
	070615	meeting expenses	07/06/2015	25.50	.00		
	070615	Random Testing	07/06/2015	94.50	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	utilities	07/06/2015	69.98	.00		
	070615	Random Testing	07/06/2015	36.00	.00		
	070615	brass fittings	07/06/2015	49.96	.00		
	070615	Random Testing	07/06/2015	36.00	.00		
	070615	window repair	07/06/2015	43.02	.00		
	070615	Random Testing	07/06/2015	4.50	.00		
	070615	supplies	07/06/2015	169.24	.00		
	070615	Random Testing	07/06/2015	40.50	.00		
	070615	hose to clean locker rooms	07/06/2015	23.92	.00		
	070615	Random Testing	07/06/2015	18.00	.00		
	070615	Lifeguard Olympics	07/06/2015	148.12	.00		
	070615	Random Testing	07/06/2015	13.50	.00		
	070615	fuel c19 wlea	07/06/2015	42.09	.00		
	070615	Random Testing	07/06/2015	4.50	.00		
	070615	raw water prv repair	07/06/2015	24.02	.00		
	070615	supplies	07/06/2015	261.34	.00		
	070615	fittings, raw water prv	07/06/2015	12.48	.00		
	070615	Shipping	07/06/2015	85.38	.00		
	070615	Upcoming program supplies & offi	07/06/2015	291.70	.00		
	070615	computer support	07/06/2015	819.00	.00		
	070615	Upcoming program supplies & offi	07/06/2015	201.53	.00		
	070615	spray paint for athletic field	07/06/2015	41.88	.00		
	070615	Lifeguard Olympics	07/06/2015	59.98	.00		
	070615	mop bucket repair	07/06/2015	120.00	.00		
	070615	Wash Explorer	07/06/2015	13.00	.00		
	070615	broom	07/06/2015	14.99	.00		
	070615	car wash C03	07/06/2015	9.00	.00		
	070615	lid for trash can	07/06/2015	55.93	.00		
	070615	cell phone contact transfer	07/06/2015	14.56	.00		
	070615	landscaping supplies	07/06/2015	34.98	.00		
	070615	security monitoring, Lab	07/06/2015	85.50	.00		
	070615	credit for bulb returned	07/06/2015	11.97-	.00		
	070615	car wash c07	07/06/2015	9.00	.00		
	070615	bulbs for city park restrooms	07/06/2015	43.92	.00		
	070615	propane	07/06/2015	21.76	.00		
	070615	cleaning supplies	07/06/2015	359.97	.00		
	070615	Replacement DVD Burner Drive	07/06/2015	26.86	.00		
	070615	uniforms	07/06/2015	106.64	.00		
	070615	program supplies	07/06/2015	17.88	.00		
	070615	Cleaner	07/06/2015	19.98	.00		
	070615	fuel c19 wlea	07/06/2015	35.03	.00		
	070615	Trees	07/06/2015	2,010.00	.00		
	070615	sod for rec center landscaping	07/06/2015	1,955.00	.00		
	070615	Car wash - C18	07/06/2015	10.00	.00		
	070615	Disputed transaction credit	07/06/2015	1,032.53-	.00		
	070615	Disputed transaction credit	07/06/2015	1,032.53-	.00		
	070615	Reverse credit posted in error	07/06/2015	1,030.05	.00		
	070615	Uniform allowance - C17	07/06/2015	108.93	.00		
	070615	Crime Reports/Command Central	07/06/2015	3,576.00	.00		
	070615	Cody Buck for Tobacco complianc	07/06/2015	120.00	.00		
	070615	Forms printed	07/06/2015	656.00	.00		
	070615	Feline euthanasia	07/06/2015	90.00	.00		
	070615	Jr. badges	07/06/2015	400.49	.00		
	070615	less lethal munitions	07/06/2015	1,889.15	.00		
	070615	Police car repair	07/06/2015	356.80	.00		
	070615	Cat blade shims	07/06/2015	376.65	.00		
	070615	E01 check valve	07/06/2015	2.64	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	tires	07/06/2015	318.00	.00		
	070615	sweeper parts	07/06/2015	479.66	.00		
	070615	mower parts	07/06/2015	105.48	.00		
	070615	fuel	07/06/2015	22.91	.00		
	070615	fuel	07/06/2015	33.67	.00		
	070615	fuel	07/06/2015	31.90	.00		
	070615	meeting expenses	07/06/2015	166.00	.00		
	070615	meeting expenses - next generati	07/06/2015	101.64	.00		
	070615	Disputed transaction credit	07/06/2015	99.00-	.00		
	070615	Supplies	07/06/2015	2,023.16	.00		
	070615	supplies	07/06/2015	31.96	.00		
	070615	Shirts	07/06/2015	249.64	.00		
	070615	Supplies	07/06/2015	413.23	.00		
	070615	Supplies	07/06/2015	46.71	.00		
	070615	Risk Assessments	07/06/2015	323.55	.00		
	070615	Office Supplies	07/06/2015	183.19	.00		
	070615	Printer ink cartridges	07/06/2015	479.96	.00		
	070615	work lite	07/06/2015	42.99	.00		
	070615	bug fogger	07/06/2015	7.99	.00		
	070615	cable ties	07/06/2015	29.98	.00		
	070615	drain auger	07/06/2015	21.99	.00		
	070615	Printer Toner	07/06/2015	92.73	.00		
	070615	Utilities - Century Link	07/06/2015	37.49	.00		
	070615	Utilities - Century Link	07/06/2015	37.49	.00		
	070615	car wash	07/06/2015	11.00	.00		
	070615	supplies	07/06/2015	93.49	.00		
	070615	car wash	07/06/2015	10.00	.00		
	070615	meeting expenses	07/06/2015	7.02	.00		
	070615	meeting expenses	07/06/2015	50.35	.00		
	070615	meeting expenses	07/06/2015	24.09	.00		
	070615	meeting expenses	07/06/2015	249.00	.00		
	070615	meeting expenses	07/06/2015	49.20	.00		
	070615	Awning at Nichol Mall repair	07/06/2015	30.69	.00		
	070615	Stain for Nichol Mall and Quikrete	07/06/2015	82.94	.00		
	070615	repair City Hall Toilet	07/06/2015	6.99	.00		
	070615	floor sweeper	07/06/2015	182.00	.00		
	070615	battery for safety light at Auditoriu	07/06/2015	9.99	.00		
	070615	Tool for the rec center	07/06/2015	5.99	.00		
	070615	city hall safety light battery	07/06/2015	19.99	.00		
	070615	Tools for Auditorium and Rec Cen	07/06/2015	256.44	.00		
	070615	tools for Auditorium	07/06/2015	92.96	.00		
	070615	trimmer string	07/06/2015	28.84	.00		
	070615	valve box for irrigation	07/06/2015	9.50	.00		
	070615	shredder rental for parks	07/06/2015	279.95	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	9.70	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	13.09	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	10.95	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	9.67	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	7.23	.00		
	070615	Meal, C25 SRO Basic, Cheyenne	07/06/2015	34.97	.00		
	070615	Meal, C25 SRO Basic	07/06/2015	12.06	.00		
	070615	Meal, C25 SRO Basic	07/06/2015	13.99	.00		
	070615	Meal, C25 SRO Basic	07/06/2015	13.13	.00		
	070615	Meal, C25 SRO Basic	07/06/2015	4.44	.00		
	070615	Lodging, C25 SRO Basic	07/06/2015	418.00	.00		
	070615	MATERIALS AND SUPPLIES	07/06/2015	320.70	.00		
	070615	Painting supplies	07/06/2015	4.56	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	Painting supplies	07/06/2015	17.82	.00		
	070615	I 01 draw bar, Face sheild	07/06/2015	19.99	.00		
	070615	I 01 draw bar, Face sheild	07/06/2015	21.99	.00		
	070615	Hose and copper fittings	07/06/2015	11.78	.00		
	070615	shrink wrap	07/06/2015	25.00	.00		
	070615	dumpster paint	07/06/2015	164.02	.00		
	070615	painting supplies	07/06/2015	9.57	.00		
	070615	trash can liners	07/06/2015	60.10	.00		
	070615	bottled water	07/06/2015	3.33	.00		
	070615	Car wash - C05	07/06/2015	9.00	.00		
	070615	uniform allowance - C05	07/06/2015	200.86	.00		
	070615	pest control	07/06/2015	52.50	.00		
	070615	pest control	07/06/2015	73.50	.00		
	070615	pest control	07/06/2015	127.50	.00		
	070615	rugs	07/06/2015	234.24	.00		
	070615	rugs	07/06/2015	74.48	.00		
	070615	Repair valve at Rec Center	07/06/2015	410.72	.00		
	070615	repair actuator at Rec center	07/06/2015	762.46	.00		
	070615	gas rental	07/06/2015	49.98	.00		
	070615	repair toilet and water fountain at r	07/06/2015	577.31	.00		
	070615	supplies	07/06/2015	28.06-	.00		
	070615	luxury foam soap for city facilities	07/06/2015	2,974.37	.00		
	070615	cleaning supplies	07/06/2015	649.57	.00		
	070615	cleaning supplies	07/06/2015	273.12	.00		
	070615	cleaning supplies	07/06/2015	61.94	.00		
	070615	supplies	07/06/2015	40.05	.00		
	070615	supplies	07/06/2015	338.74	.00		
	070615	cleaning supplies	07/06/2015	85.86	.00		
	070615	entry rug - Rec Center	07/06/2015	1,925.04	.00		
	070615	tools	07/06/2015	378.32	.00		
	070615	supplies	07/06/2015	432.40	.00		
	070615	cleaning supplies	07/06/2015	99.54	.00		
	070615	uniforms	07/06/2015	96.46	.00		
	070615	sign for Odaz bench	07/06/2015	35.00	.00		
	070615	rug replacement for city hall	07/06/2015	111.72	.00		
	070615	gloves for cleaning	07/06/2015	272.70	.00		
	070615	pest control at City Hall	07/06/2015	52.50	.00		
	070615	pest control at Auditorium	07/06/2015	73.50	.00		
	070615	pest control at rec center	07/06/2015	127.50	.00		
	070615	Paint truck supplies	07/06/2015	40.68	.00		
	070615	Paint truck supplies	07/06/2015	14.56	.00		
	070615	Paint truck hose	07/06/2015	32.61	.00		
	070615	pumps for swamp coolers at Audit	07/06/2015	89.97	.00		
	070615	rubber tips for door stops	07/06/2015	24.29	.00		
	070615	creamer and soap for city facilities	07/06/2015	436.44	.00		
	070615	batteries for rec center	07/06/2015	52.24	.00		
	070615	mop handle for city hall	07/06/2015	13.99	.00		
	070615	repair parts - oil	07/06/2015	1,438.25	.00		
	070615	repair parts & shop supplies	07/06/2015	24.91	.00		
	070615	repair parts & shop supplies	07/06/2015	432.18	.00		
	070615	supplies	07/06/2015	36.38	.00		
	070615	supplies	07/06/2015	3.78	.00		
	070615	supplies	07/06/2015	12.24	.00		
	070615	supplies	07/06/2015	12.23	.00		
	070615	First Aid Kits	07/06/2015	143.34	.00		
	070615	pest control	07/06/2015	73.50	.00		
	070615	light bulbs	07/06/2015	9.98	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	Car wash - C06	07/06/2015	9.00	.00		
	070615	Car wash - C06	07/06/2015	4.83	.00		
	070615	car wash - C06	07/06/2015	9.00	.00		
	070615	car wash - C06	07/06/2015	9.00	.00		
	070615	Credit for disputed transaction	07/06/2015	56.32-	.00		
	070615	car wash c23	07/06/2015	9.00	.00		
	070615	propane	07/06/2015	18.84	.00		
	070615	propane	07/06/2015	20.39	.00		
	070615	first aid supplies	07/06/2015	74.21	.00		
	070615	propane	07/06/2015	20.74	.00		
	070615	propane	07/06/2015	18.23	.00		
	070615	propane	07/06/2015	23.70	.00		
	070615	Disputed transaction	07/06/2015	183.66	.00		
	070615	Credit - Painting Supplies	07/06/2015	21.29-	.00		
	070615	Painting supplies	07/06/2015	40.68	.00		
	070615	Painting tip return	07/06/2015	21.29	.00		
	070615	Painting supplies	07/06/2015	34.29	.00		
	070615	Painting supplies	07/06/2015	87.90	.00		
	070615	supplies	07/06/2015	5.29	.00		
	070615	Supplies	07/06/2015	219.04	.00		
	070615	Disputed transaction	07/06/2015	336.72	.00		
	070615	valve box, raw water	07/06/2015	12.99	.00		
	070615	raw water valve boxes	07/06/2015	95.34	.00		
	070615	tubing cutter	07/06/2015	32.74	.00		
	070615	Disputed transaction	07/06/2015	329.85	.00		
	070615	MAINTENANCE AND REPAIRS	07/06/2015	11.00	.00		
	070615	Disputed transaction	07/06/2015	579.70	.00		
	070615	MAINTENANCE AND REPAIRS	07/06/2015	13.00	.00		
	070615	Disputed transaction	07/06/2015	56.77	.00		
	070615	toner	07/06/2015	116.44	.00		
	070615	Toner - (9)	07/06/2015	1,606.11	.00		
	070615	Drum of grease	07/06/2015	813.66	.00		
	070615	Paint bay hose and nozzle	07/06/2015	46.28	.00		
	070615	Brush hog	07/06/2015	6,739.06	.00		
	070615	Bolt and funnels	07/06/2015	20.00	.00		
	070615	Building, waterline	07/06/2015	41.17	.00		
	070615	building, water line	07/06/2015	77.61	.00		
	070615	Supplies and one pair safety glass	07/06/2015	50.52	.00		
	070615	Supplies and one pair safety glass	07/06/2015	13.95	.00		
	070615	Beck Lake Gate	07/06/2015	151.70	.00		
	070615	repair soccer nets	07/06/2015	17.38	.00		
	070615	Soccer net repair	07/06/2015	16.50	.00		
	070615	bases for baseball	07/06/2015	580.00	.00		
	070615	gloves for safety and nuts and bolt	07/06/2015	5.97	.00		
	070615	gloves for safety and nuts and bolt	07/06/2015	5.85	.00		
	070615	tools	07/06/2015	4.99	.00		
	070615	credit for uniforms	07/06/2015	71.49-	.00		
	070615	mischarge for uniforms	07/06/2015	71.49	.00		
	070615	uniforms	07/06/2015	68.74	.00		
	070615	field conditioner and chain for ball	07/06/2015	893.96	.00		
	070615	for Odasz bench at River	07/06/2015	8.55	.00		
	070615	Odaz bench	07/06/2015	6.80	.00		
	070615	supplies for banner for concerts in	07/06/2015	5.97	.00		
	070615	paint for grounds	07/06/2015	40.84	.00		
	070615	car wash - C09	07/06/2015	9.00	.00		
	070615	car wash c21	07/06/2015	9.00	.00		
	070615	Uniform allowance - C11	07/06/2015	80.22	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	Car wash - C11	07/06/2015	7.99	.00		
	070615	Car wash - C11	07/06/2015	2.00	.00		
	070615	car wash c11	07/06/2015	2.57	.00		
	070615	car wash c11	07/06/2015	6.24	.00		
	070615	Propane	07/06/2015	24.01	.00		
	070615	pvc fittings	07/06/2015	5.07	.00		
	070615	redi crete	07/06/2015	12.83	.00		
	070615	C900 PVC pipe	07/06/2015	31.98	.00		
	070615	wire wheel	07/06/2015	20.78	.00		
	070615	co2	07/06/2015	40.67	.00		
	070615	pvc fittings, gate valve	07/06/2015	17.25	.00		
	070615	Fuel, C19 WLEA	07/06/2015	35.48	.00		
	070615	Fuel, C19 WLEA	07/06/2015	5.39	.00		
	070615	Fuel, C19 WLEA	07/06/2015	38.04	.00		
	070615	fuel c19 wlea	07/06/2015	37.73	.00		
	070615	Babysitting class	07/06/2015	2.50	.00		
	070615	Babysitting class ARC fees	07/06/2015	50.00	.00		
	070615	Birthday party	07/06/2015	36.29	.00		
	070615	ARC fees for Lifeguard class	07/06/2015	35.00	.00		
	070615	ARC fees for lifeguard class	07/06/2015	245.00	.00		
	070615	Misc. supplies	07/06/2015	25.47	.00		
	070615	Disputed transaction credit	07/06/2015	27.98-	.00		
	070615	Car wash-C04	07/06/2015	10.00	.00		
	070615	Evidence shipping	07/06/2015	11.59	.00		
	070615	Evidence shipping	07/06/2015	19.92	.00		
	070615	Meal, C04 Elder Abuse training	07/06/2015	21.26	.00		
	070615	Fuel, C04 Elder Abuse training	07/06/2015	50.01	.00		
	070615	Fuel, C04 Elder Abuse training	07/06/2015	53.00	.00		
	070615	Meal, C04 Elder Abuse training	07/06/2015	13.10	.00		
	070615	Meal, C04 Elder Abuse training	07/06/2015	5.29	.00		
	070615	Meal, C04 Elder Abuse training	07/06/2015	12.60	.00		
	070615	Meal, C04 Elder Abuse training	07/06/2015	13.85	.00		
	070615	Fuel, C04 Elder abuse, Boise	07/06/2015	51.00	.00		
	070615	meal, C04 elder abuse training, B	07/06/2015	249.00	.00		
	070615	meal C04, elder abuse training, B	07/06/2015	13.93	.00		
	070615	evidence shipping	07/06/2015	9.75	.00		
	070615	car wash - C04	07/06/2015	10.00	.00		
	070615	Disputed transaction	07/06/2015	1,149.83	.00		
	070615	gauges	07/06/2015	28.92	.00		
	070615	nuts and bolts	07/06/2015	24.64	.00		
	070615	Scrubby pads	07/06/2015	29.07	.00		
	070615	Birthday party	07/06/2015	24.88	.00		
	070615	scrubby pads	07/06/2015	344.76	.00		
	070615	Birthday party	07/06/2015	26.77	.00		
	070615	CO2	07/06/2015	257.90	.00		
	070615	Birthday party	07/06/2015	39.41	.00		
	070615	Food for Anniversary party	07/06/2015	107.40	.00		
	070615	Anniversary Party	07/06/2015	13.27	.00		
	070615	Repair ADA lift	07/06/2015	672.75	.00		
	070615	Wash Explorer	07/06/2015	10.00	.00		
	070615	Wash Explorer	07/06/2015	13.00	.00		
	070615	program supplies	07/06/2015	41.41	.00		
	070615	program supplies	07/06/2015	14.64	.00		
	070615	program supplies	07/06/2015	25.08	.00		
	070615	program supplies	07/06/2015	15.98	.00		
	070615	program supplies	07/06/2015	7.45	.00		
	070615	program supplies	07/06/2015	104.61	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	program supplies	07/06/2015	211.04	.00		
	070615	program supplies	07/06/2015	166.24	.00		
	070615	program supplies	07/06/2015	220.95	.00		
	070615	program supplies	07/06/2015	350.89	.00		
	070615	program supplies	07/06/2015	86.02	.00		
	070615	program supplies	07/06/2015	114.57	.00		
	070615	postcards	07/06/2015	61.00	.00		
	070615	program supplies	07/06/2015	161.36	.00		
	070615	Disputed transaction	07/06/2015	56.00	.00		
	070615	Fuel	07/06/2015	6.75	.00		
	070615	Supplies and inventory	07/06/2015	7.20	.00		
	070615	Supplies and inventory	07/06/2015	11.94	.00		
	070615	Disputed transaction	07/06/2015	89.45	.00		
	070615	Disputed transaction	07/06/2015	17.99	.00		
	070615	Disputed transaction	07/06/2015	40.48	.00		
	070615	Propane for Command Trailer gen	07/06/2015	4.94	.00		
	070615	speakers for squad room compute	07/06/2015	39.88	.00		
	070615	program supplies	07/06/2015	124.54	.00		
	070615	program supplies	07/06/2015	13.66	.00		
	070615	program supplies	07/06/2015	595.32	.00		
	070615	program supplies	07/06/2015	170.01	.00		
	070615	program supplies	07/06/2015	95.45	.00		
	070615	Car wash - C16	07/06/2015	9.00	.00		
	070615	ear plugs	07/06/2015	37.10	.00		
	070615	Disputed transaction	07/06/2015	185.85	.00		
	070615	Disputed transaction credit	07/06/2015	42.74-	.00		
	070615	Disputed transaction	07/06/2015	42.74	.00		
	070615	Car wash - C24	07/06/2015	7.03	.00		
	070615	Bomb Team hats/sweatshirts	07/06/2015	276.05	.00		
	070615	Bomb Team hats/sweatshirts	07/06/2015	.97	.00		
	070615	Equipment	07/06/2015	3,496.66	.00		
	070615	Equipment	07/06/2015	11,848.34	.00		
	070615	County recording fee	07/06/2015	1.50	.00		
	070615	County recording fee	07/06/2015	12.00	.00		
	070615	MATERIALS AND SUPPLIES	07/06/2015	1.82	.00		
	070615	distilled water	07/06/2015	70.40	.00		
	070615	water sample shipping	07/06/2015	47.80	.00		
	070615	copies	07/06/2015	15.58	.00		
	070615	water sample shipping	07/06/2015	47.80	.00		
	070615	fuses	07/06/2015	71.75	.00		
	070615	ship cooler to Energy Labs	07/06/2015	22.77	.00		
	070615	Office/squad room supplies	07/06/2015	41.48	.00		
	070615	Towing-Case 15-825	07/06/2015	135.00	.00		
	070615	Copy paper	07/06/2015	480.00	.00		
	070615	meeting expenses	07/06/2015	8.89	.00		
	070615	meeting expenses	07/06/2015	30.10	.00		
	070615	meeting expenses	07/06/2015	255.30	.00		
	070615	meeting expenses	07/06/2015	41.00	.00		
	070615	meeting expenses	07/06/2015	29.00	.00		
	070615	meeting expenses	07/06/2015	11.00	.00		
	070615	meeting expenses	07/06/2015	11.97	.00		
	070615	meeting expenses - next generati	07/06/2015	85.95	.00		
	070615	meeting expenses	07/06/2015	11.35	.00		
	070615	Car wash - C03	07/06/2015	9.00	.00		
	070615	Car wash - C20	07/06/2015	9.00	.00		
	070615	car wash c20	07/06/2015	9.00	.00		
	070615	Stampede	07/06/2015	171.62	.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	070615	supplies	07/06/2015	170.13	.00		
	070615	repairs	07/06/2015	108.25	.00		
	070615	inventory	07/06/2015	48.85	.00		
	070615	inventory	07/06/2015	5.00	.00		
	070615	fittings, pipe	07/06/2015	3,245.98	.00		
	070615	fittings	07/06/2015	1,007.16	.00		
	070615	nuts & bolts	07/06/2015	2.40	.00		
	070615	Disputed transaction	07/06/2015	295.40	.00		
	070615	Disputed transaction	07/06/2015	34.95	.00		
	070615	Disputed transaction	07/06/2015	529.60	.00		
	070615	Disputed transaction	07/06/2015	1,024.45	.00		
	070615	Disputed transaction	07/06/2015	434.33	.00		
	070615	splash blocks, Recycling Center	07/06/2015	18.98	.00		
	070615	valve wrench inspection	07/06/2015	45.00	.00		
	070615	meter gaskets, check valves, bus	07/06/2015	1,655.00	.00		
	070615	meter pigtails, adapters, gaskets	07/06/2015	1,075.00	.00		
	070615	first aid kit supplies	07/06/2015	96.56	.00		
	070615	monitor well testing	07/06/2015	350.00	.00		
	070615	short sleeve shirts	07/06/2015	470.10	.00		
	070615	1" IPERL water meters	07/06/2015	3,465.00	.00		
	070615	1" IPERL water meters	07/06/2015	3,465.00	.00		
	070615	water fittings shipping	07/06/2015	69.35	.00		
	070615	roll out brackets	07/06/2015	2,889.25	.00		
	070615	Uniform allowance - C14	07/06/2015	142.97	.00		
	070615	car was c14	07/06/2015	10.00	.00		
	070615	Irrigation stock	07/06/2015	34.52	.00		
	070615	Irrigation stock	07/06/2015	12.72	.00		
	070615	greenhouse system	07/06/2015	1.29	.00		
	070615	repair irrigation on Greybull Hill	07/06/2015	12.23	.00		
	070615	Repair irrigation on Greybull Hill	07/06/2015	14.77	.00		
	070615	paint for fields	07/06/2015	98.42	.00		
	070615	warranty sprinkler parts	07/06/2015	121.03	.00		
	070615	irrigation stock	07/06/2015	247.20	.00		
	070615	Credit for disputed transaction	07/06/2015	33.79	.00		
	070615	Credit for disputed transaction	07/06/2015	223.19	.00		
	070615	fuel c17 wlea	07/06/2015	30.54	.00		
	070615	Car wash - C17	07/06/2015	9.00	.00		
	070615	fuel c17 wlea	07/06/2015	33.98	.00		
	070615	Car wash - C07	07/06/2015	9.00	.00		
	070615	car wash - C07	07/06/2015	9.00	.00		
				<hr/>	<hr/>		
	Total 129981:			106,877.51	.00		
				<hr/>	<hr/>		
	<b>UNUM LIFE INS - LTD</b>						
	<b>127843</b>						
	063015	LONG TERM DISABILITY - PRE	06/30/2015	2,794.80	2,794.80	07/09/2015	
				<hr/>	<hr/>		
	Total 127843:			2,794.80	2,794.80		
				<hr/>	<hr/>		
	<b>UNUM LIFE INSURANCE - LIFE</b>						
	<b>127935</b>						
	063015	PREMIUM	06/30/2015	1,819.37	1,819.37	07/09/2015	
				<hr/>	<hr/>		
	Total 127935:			1,819.37	1,819.37		
				<hr/>	<hr/>		
	<b>VAN TASSEL PROCTOR CONSTRUCTION</b>						

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
130514							
	16351016	REFUND CREDIT BALANCE	07/10/2015	218.37	.00		
Total 130514:				218.37	.00		
<b>WAGNER, SANDI</b> <b>130503</b>							
	367270	REC CENTER REFUND	07/06/2015	114.00	.00		
Total 130503:				114.00	.00		
<b>WAL MART STORES</b> <b>128928</b>							
	070215	RESTITUTION FROM DANIEL W	07/02/2015	8.81	.00		
	070315	RESTITUTION FROM RANDALL	07/03/2015	3.00	.00		
Total 128928:				11.81	.00		
<b>WANTULOK, JORY</b> <b>130497</b>							
	9182016	REFUND UTILITY DEPOSIT	07/01/2015	103.11	.00		
Total 130497:				103.11	.00		
<b>WESTERN UNITED ELECTRIC SUPPLY</b> <b>10605</b>							
	4067989	44 Xfmr 3 ph 75KVA URD 120/20	07/10/2015	6,261.14	.00		TRF753U12/208
Total 10605:				6,261.14	.00		
<b>WILLIAMS, DEENA</b> <b>130511</b>							
	17.3560.16	UTILITY DEPOSIT REFUND	07/09/2015	235.96	.00		
Total 130511:				235.96	.00		
<b>WITTKOP, WADE</b> <b>130500</b>							
	11365014	REFUND UTILITY DEPOSIT	07/06/2015	118.90	.00		
Total 130500:				118.90	.00		
<b>WYOMING ARMORY</b> <b>130493</b>							
	16136612	REFUND UTILITY DEPOSIT	06/30/2015	829.10	.00		
Total 130493:				829.10	.00		
<b>WYOMING ASSN OF MUNICIPALITIES</b> <b>10770</b>							
	14435	WAM DUES	07/06/2015	12,243.00	.00		
Total 10770:				12,243.00	.00		
<b>WYOMING DEPARTMENT OF WORKFORCE SERVICES</b> <b>10670</b>							
	063015	CONTRIBUTIONS	06/30/2015	7,405.08	7,405.08	07/09/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	063015	VOLUNTEERS PD	06/30/2015	8.20	8.20	07/09/2015	
Total 10670:				7,413.28	7,413.28		
<b>WYOMING DEPT OF TRANSPORTATION</b>							
<b>10805</b>							
	0000076388	WYDOT TRAFFIC CONTROL CO	06/30/2015	345.20	.00		
Total 10805:				345.20	.00		
<b>WYOMING FIRE SAFETY, LC</b>							
<b>10830</b>							
	37514	HOOD INSPECTION - AUDITORI	06/18/2015	111.50	.00		
Total 10830:				111.50	.00		
<b>WYOMING LAW ENFORCEMENT ACADEMY</b>							
<b>10900</b>							
	A-0118	TRAINING C19	06/19/2015	1,074.30	.00		
Total 10900:				1,074.30	.00		
<b>WYOMING MUNICIPAL POWER AGENCY</b>							
<b>10920</b>							
	072515	POWER PURCHASE - JUNE 201	07/10/2015	777,680.35	.00		
Total 10920:				777,680.35	.00		
<b>WYOMING RETIREMENT SYSTEM</b>							
<b>10950</b>							
	108358	CONTRIBUTIONS -	06/30/2015	17,766.79	17,766.79	07/09/2015	
	108359	CONTRIBUTIONS -	06/30/2015	9,680.38	9,680.38	07/09/2015	
	108360	CONTRIBUTIONS -	06/30/2015	41,312.52	41,312.52	07/09/2015	
Total 10950:				68,759.69	68,759.69		
<b>WYOMING WILDLIFE ARTISTRY</b>							
<b>130516</b>							
	17145814	REFUND UTILITY DEPOSIT	07/14/2015	778.12	.00		
Total 130516:				778.12	.00		
<b>YELLOWSTONE DIVERS, LLC</b>							
<b>126713</b>							
	062815	SCUBA INSTRUCTOR	06/28/2015	345.00	.00		
Total 126713:				345.00	.00		
<b>YELLOWSTONE REGIONAL AIRPORT</b>							
<b>11150</b>							
	070115	JULY FUNDING	07/01/2015	16,465.75	.00		
Total 11150:				16,465.75	.00		
Grand Totals:				1,450,478.06	83,814.88		

MEETING DATE: JULY 21, 2015  
DEPARTMENT: PARKS, RECREATION &  
PUBLIC FACILITIES

PREPARED BY: DOYLE STOUT  
PRESENTED BY: RICK MANCHESTER

## **2015 Cody Soroptimist's Run for Hope**

### **ACTION TO BE TAKEN:**

The Cody Soroptimist's Club is requesting permissions to hold their 5<sup>th</sup> Annual "Run for Hope" benefit 5K/10K walk-run in Cody on Saturday, October 3, 2015 at 10:00AM. The race will not require any street closures and will begin and end at the Paul Stock Recreation Center, 1402 Heart Mountain Street, in Cody.

### **SUMMARY OF INFORMATION:**

The "Run for Hope" is to benefit the "Lainey Cole Memorial Women's Cancer Fund". This memorial fund provides assistance to women battling cancer. Lainey was a tireless leader of the Soroptimists and the programs and services they provided to better the well-being of women and young girls in the Cody Community.

The Soroptimist's are requesting assistance with traffic control at the start of the race. The assistance requested is for the intersections of Stampede Avenue/Heart Mountain Street and Heart Mountain Street/Alger Avenue. All traffic rules will be followed by participants.

### **FISCAL IMPACT**

The City will provide traffic control at the onset of the race by on-call personnel. There will be a fee to cover call out fees for the personnel providing these services at a cost of \$225.00 The Recreation Department has a Special Event Permit of \$25.00 for the use of our directional & caution signs, barricades and safety cones for the race at.

The Soroptimist group will provide the Recreation Department with proof of insurance for this event, which will identify the City of Cody as an additional rider on the policy.

### **ALTERNATIVES**

Approve, approval with conditions, or deny the request.

**AGENDA ITEM NO. \_\_\_\_\_**

**ATTACHMENTS**

1. Map of the planned run routes

**AGENDA & SUMMARY REPORT TO:**

Theresa Gunn  
3425 Sandbak Ave  
Cody, Wy 82412  
Cell 307-899-3826  
Doyle Stout, Recreation Supervisor  
Rick Manchester, Parks, Recreation, & Public Facilities Director

MEETING DATE: JULY 15, 2015  
DEPARTMENT: ADMINISTRATION  
PREPARED BY: CINDY BAKER  
DEPT. DIR. APPROVAL: \_\_\_\_\_  
CITY ADM. APPROVAL: \_\_\_\_\_  
PRESENTED BY: CINDY BAKER

## **AGENDA ITEM SUMMARY REPORT**

### **CODY COUNTRY CAR SHOW**

#### **ACTION:**

Ken Posey and Mike Shotts are requesting that the Mayor and Council authorize the closure of Beck Avenue between 16<sup>th</sup> and 17<sup>th</sup> Streets and 16<sup>th</sup> Street between Sheridan Avenue and Beck Avenue. The street closure is requested from 4PM to 7PM on August 21<sup>st</sup> for 16<sup>th</sup> Street and 7 AM to 4:30 PM on the 22<sup>nd</sup> of August for both 16<sup>th</sup> and Beck Ave for the 4<sup>th</sup> Annual Cody Country Car Show. The request also includes usage of minimal amount of picnic tables from a variety of City Parks.

#### **SUMMARY:**

The Street closure is requested for additional participant parking, safety of participants and attendees and possible attendee parking. The Fire Chief, businesses and/or residential owners on 16<sup>th</sup> Street and Beck Avenue have been contacted and have no objections or concerns with this street closure. The request also includes usage of a minimal amount of picnic tables, this request was granted last year and organizers work with the Parks Department to determine which parks to remove said tables and the amount of tables allowed to be removed from each location. The event coordinators picked up, cleaned up and returned promptly last year without incident.

#### **FISCAL IMPACT**

There will be minimal impact to the City for the event. Barricades and directional signage would be provided the day before, with the event promoter taking full responsibility of setting up and taking down the barricades and signage. The same minimal impact to the City for the use of a minimal amount of picnic tables, as the event organizers work with staff to determine which park and the number of tables that can be removed from said park, event organizers pick up, clean and return tables, thus no City staff is utilized.

#### **ALTERNATIVES**

1. Authorize the request for street closure.
2. Deny the request for street closure.

#### **RECOMMENDATION**

Staff recommends that the Council authorize closure of 16th Street, between Sheridan Ave. and Beck Ave. and Beck Avenue between 16<sup>th</sup> and 17<sup>th</sup> Streets as noted above, along with use of a minimal amount of picnic tables and request organizers to coordinate with City Staff . Promoter will need to supply to the City of Cody a copy of liability insurance for the event.

#### **ATTACHMENT**

Agenda Request and Summary Form

#### **AGENDA & SUMMARY REPORT TO:**

**AGENDA ITEM NO. \_\_\_\_\_**

Mike Shotts  
Ken Posey

# City of Cody Agenda Request Form

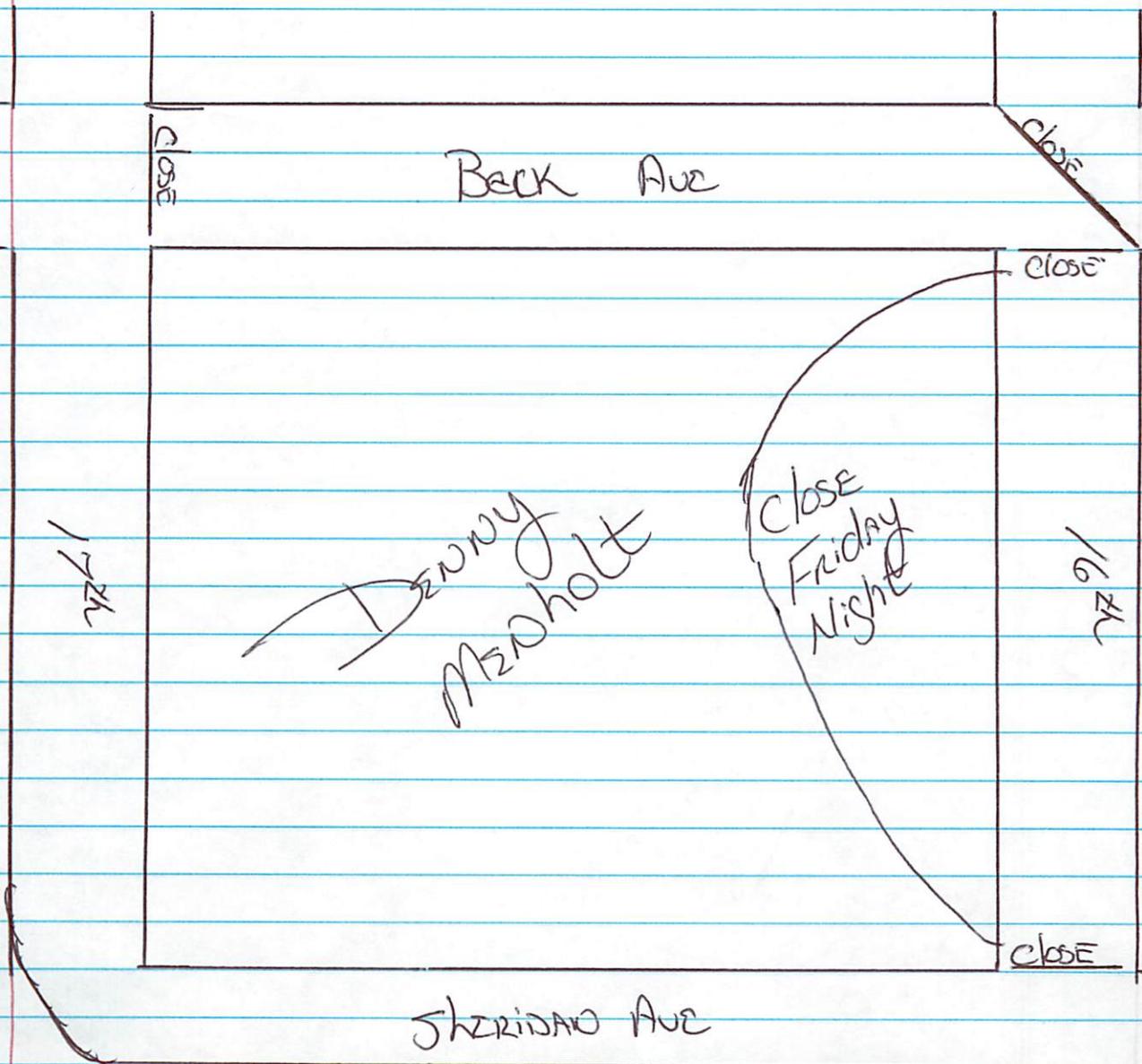
In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

\*\*\*\*\*

Name of person to appear before the Council KEN POSEY MIKE SHOTTS  
Organization Represented CODY COUNTRY CAR SHOW  
Date you wish to appear before the Council JULY 21<sup>ST</sup>  
Mailing Address 150 PLEASANT VIEW DR Telephone 307-899-7677 cell  
307-527-7348 home  
E-Mail Address WWW.CODYCOUNTRYCARSHOW@GMAIL.COM  
Preferred form of contact: Telephone  E-Mail   
Names of all individuals who will speak on this topic KEN POSEY & MIKE SHOTTS  
Event Title (if applicable) 4<sup>TH</sup> ANNUAL CODY COUNTRY CAR SHOW  
Date(s) of Event (if applicable) AUGUST 21<sup>ST</sup> & 22<sup>ND</sup>  
Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) WE ARE ASKING FOR APPROVAL TO CLOSE 16<sup>TH</sup> STREET ON FRIDAY EVENING TO LINE THE CARS UP FOR THE PARADE DOWN MAIN STREET ALONG WITH OUR POKER DOW. WE WILL ALSO BE ASKING FOR APPROVAL TO CLOSE 16<sup>TH</sup> AND BACK ON SATURDAY FOR THE SHOW AND SHINE.  
Which City employee(s) have you spoken to about this issue? DANNY ANDERSON  
STEVE MILLER HAVE ALSO TALKED WITH BRIAN RITER ABOUT THE CLOSURE FOR THE FIRE DEPARTMENT.  
Signature [Signature] Date 7/4/2015

We would also like to ask for approval as we did last year to use some of the picnic tables from the local parks ; churches ect. for our Friday night barbecue. Friday nights street closure would be from 5:00 pm to 7:00 pm Saturday's closure would be from 7:00 am to 4:30 pm, Table would be washed and returned Saturday between 4:00 pm and 5:00 pm.



MEETING DATE: 7/21/15

DEPARTMENT: PUBLIC WORKS

PREPARED BY: ROB KRAMER

PRESENTED BY:

## AGENDA ITEM SUMMARY REPORT

### **Bid 2015-09 (1) NEW 2015 OR NEWER DIESEL CAB AND CHASSIS W/55' ARTICULATING/TELESCOPING AERIAL DEVICE AND 156" UTILITY LINE BODY**

#### **ACTION TO BE TAKEN:**

Approve the award of Bid 2015-09 to Jacks Heavy Equipment, Inc., without the optional three phase conductor tree, in the amount of \$210,225.00, less a trade in value of \$22,000.00, leaving a net total bid of \$188,225.00.

#### **SUMMARY OF INFORMATION:**

A request was made in FY 2015/2016 for the purchase of a new bucket truck to be utilized within the Electric Division. Bid packets were sent to Able Equipment, Altec Industries, Ameri-Tech Equipment Co., CMI-TECO, Colman Equipment, Custom Truck and Equipment LLC, Istate Truck Center, Jacks Heavy Equipment, Inc., Kois Brothers, Lariat International Trucks, Layton Truck, McCandless Truck Center LLC, Montana Peterbilt, Motor Power and Equipment, Northern Truck and Equipment, Peterbilt of Wyoming, Terex, TriState Truck and Equipment, and Nesco Rentals.

Three bidders submitted three bids. These bids were opened at City Hall on July 9, 2015.

A 2003 C7500 bucket truck was offered as a trade in. An option was also included in the bid for a three phase conductor tree.

Peterbilt of Wyoming submitted one bid for one 2016 Peterbilt chassis with a Terex aerial device in the amount of \$222,487.00, less a trade in value of \$22,000.00, leaving a net total bid of \$200,487.00. The optional three phase conductor tree is available at a cost of \$3,454.00.

Altec Industries submitted one bid for one 2016 Freightliner chassis with an Altec aerial device in the amount of \$215,402.00. They did not provide a trade in amount. The optional three phase conductor tree is available at a cost of \$2,200.00.

Jacks Heavy Equipment, Inc. submitted one bid for one 2016 Freightliner chassis with a Terex aerial device in the amount of \$210,225.00, less a trade in value of \$22,000.00, leaving a net total bid of \$188,225.00. The optional three phase conductor tree is available at a cost of \$3,454.00.

**AGENDA ITEM NO. \_\_\_\_\_**

## **FISCAL IMPACT**

Funding for this equipment was budgeted for and approved in the Fiscal Year 2015/2016 budget.

## **ALTERNATIVES**

Approve or deny the award of Bid 2015-09 to Jacks Heavy Equipment, Inc., without the optional three phase conductor tree, in the amount of \$210,225.00, less a trade in value of \$22,000.00, leaving a net total bid of \$188,225.00.

## **ATTACHMENTS**

1. Bid packet 2015-09

## **AGENDA & SUMMARY REPORT TO:**

1. Keith Sheffield, Peterbilt of Wyoming, [keith@pbwyo.com](mailto:keith@pbwyo.com)
2. Leo Henson, Altec Industries, Inc., [leo.henson@altec.com](mailto:leo.henson@altec.com)
3. Josh Olson, Jacks Heavy Equipment, Inc., [jolson@jacksinc.com](mailto:jolson@jacksinc.com)



**TABLE OF CONTENTS**

**BID NO. 2015-09 (1) NEW 2015 OR NEWER DIESEL CAB AND CHASSIS W/55' ARTICULATING/TELESCOPING AERIAL DEVICE AND 156" UTILITY LINE BODY**

**DOCUMENTS INCLUDED IN PACKET FOR BID NO 2015-09**

	<u>Pages</u>
<b>1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW) ↓</b>	<b>1</b>
<b>2. INSTRUCTION SHEET</b>	<b>2</b>
<b>3. BID PROPOSAL</b>	<b>3</b>
<b>4. SPECIFICATIONS FOR CAB AND CHASSIS</b>	<b>4-8</b>
<b>5. SPECIFICATIONS FOR 55' ARTICULATING/TELESCOPING AERIAL DEVICE</b>	<b>9-15</b>
<b>6. SPECIFICATIONS FOR 156" UTILITY LINE BODY</b>	<b>16-18</b>
<b>7. SPECIFICATIONS FOR INSTALLATION AND ACCESSORIES</b>	<b>19-21</b>

**For more information: City of Cody 307-527-7511**

\*\*\*\*\*

**Bid No. 2015-09**

**(1) NEW 2015 OR NEWER DIESEL CAB AND CHASSIS W/55' ARTICULATING/TELESCOPING AERIAL DEVICE AND 156" UTILITY LINE BODY**

The City of Cody will receive sealed bids until 2:00 p.m., 7/9/15 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 2015 or Newer Diesel Cab and Chassis w/55' Articulating/Telescoping Aerial Device and 156" Utility Line Body** with an option to trade in **(1) 2003 C7500 Truck with Aerial Device and Utility Body**. All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing [kylieh@cityofcody.com](mailto:kylieh@cityofcody.com). Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of **5%** of the total bid amount.

Dated this 16<sup>th</sup> day of June, 2015

\_\_\_\_\_  
Cynthia Baker  
Administrative Services Officer

PUBLISH: June 25<sup>th</sup>, 2015  
July 2<sup>nd</sup>, 2015



**INSTRUCTIONS: (1) New 2015 or Newer Diesel Cab and Chassis w/55' Articulating/Telescoping Aerial Device and 156" Utility Line Body  
BID REQUEST NUMBER 2015-09**

The Bidder agrees to provide **(1) New 2015 or Newer Diesel Cab and Chassis w/55' Articulating/Telescoping Aerial Device and 156" Utility Line Body** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2003 C7500 Truck with Aerial Device and Utility Body VIN 1GBM7J1C13F513193** The bidder shall complete every space in the Bid 2015-09 City of Cody Specifications Forms on pages 4-21 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Compiled Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

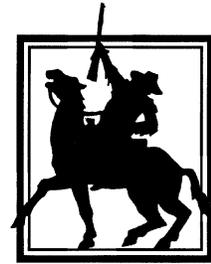
All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody  
P.O. Box 2200  
1338 Rumsey Avenue  
Cody, Wyoming 82414  
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2015-09, (1) New 2015 or Newer Diesel Cab and Chassis w/55' Articulating/Telescoping Aerial Device and 156" Utility Line Body**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 7/9/15. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form  
**Bid No. 2015-09 (1) New 2015 or Newer Diesel Cab and Chassis w/55'  
 Articulating/Telescoping Aerial Device and 156" Utility Line Body**  
 City of Cody, Wyoming



**CITY OF CODY**  
 WYOMING

Governing Body  
 City of Cody  
 PO Box 2200  
 1338 Rumsey Avenue  
 Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New 2015 or Newer Diesel Cab and Chassis w/55' Articulating/Telescoping Aerial Device and 156" Utility Line Body**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid may include a trade-in value for **(1) 2003 C7500 Truck with Aerial Device and Utility Body VIN 1GBM7J1C13F513193**. The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th St. Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			\$ _____
Less trade if any:			\$( _____ )
Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Company

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
E-mail Address



# SPECIFICATIONS

## NEW 2015 OR NEWER DIESEL POWERED CAB AND CHASSIS

THE BIDDER SHALL COMPLETE EVERY SPACE IN BIDDER'S RESPONSE COLUMN BY MARKING UNDER **YES** OR **NO** TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

<b>A. <u>GENERAL</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
1. 2015 model year or newer M2 106 chassis, or equivalent.	_____	_____
2. Gross Vehicle Weight: 80,000 lbs. minimum.	_____	_____
3. Frames: Min. 2,000,000 RBM	_____	_____
4. Wheel base 200"	_____	_____
5. Two (2) front frame mounted tow hooks.	_____	_____
<b>B. <u>FRONT AXLE</u></b>		
1. Min. 13,000 lb. Front axle.	_____	_____
2. Min. 13,000 lb. Front springs.	_____	_____
3. Set-back axle.	_____	_____
4. Taper leaf front suspension.	_____	_____
<b>C. <u>REAR AXLE</u></b>		
1. Min. 21,000 lb. rear axle.	_____	_____
2. Differential ratio to provide max. speed of at least 65 mph.	_____	_____
<b>D. <u>TRANSMISSION</u></b>		
1. Allison 3500 RDS automatic transmission with PTO provision.	_____	_____
2. Transmission oil cooler.	_____	_____
3. Transmission temperature gauge.	_____	_____
4. Vehicle interface wiring and pdm with body builder connector at back of cab.	_____	_____
5. Transmission to carry a min. 2 yr. unlimited mileage factory warranty.	_____	_____

**E. ENGINE**

**YES      NO**

- |  |       |       |
|--|-------|-------|
| 1. Diesel powered, minimum 330 hp ISL Cummins engine with a minimum of 1000 lb.-ft. of torque. | _____ | _____ |
| 2. Engine mounted high capacity air intake, and air restriction indicator.                     | _____ | _____ |
| 3. 1100 Square inch aluminum radiator.   | _____ | _____ |
| 4. Silicone coolant hoses.   | _____ | _____ |
| 5. 120 volt 1000 watt (min.) engine block heater.  | _____ | _____ |
| 6. Chrome engine heater receptacle mounted under LH door.                                      | _____ | _____ |
| 7. Fuel/water separator with heater.   | _____ | _____ |
| 8. Anti-freeze to -34 degrees below zero.  | _____ | _____ |
| 9. Positive load disconnect with cab mounted control switch.                                   | _____ | _____ |
| 10. Positive and negative posts for jumpstart located on frame next to starter.                | _____ | _____ |
| 11. Engine to carry a minimum 2 year, unlimited mileage warranty.                              | _____ | _____ |
| 12. Minimum 18.7 C.F.M. air compressor.  | _____ | _____ |
| 13. Minimum 12 volt 160 amp. alternator.   | _____ | _____ |
| 14. Engine compression brake.  | _____ | _____ |

**F. BRAKE SYSTEM**

- |   |       |       |
|---|-------|-------|
| 1. Air brake system.  | _____ | _____ |
| 2. Air pressure gauges.   | _____ | _____ |
| 3. Parking brake shall have (2) spring brake chambers and a dash mounted warning light w/audible alarm. | _____ | _____ |
| 4. Bendix Adip air dryer with heater.   | _____ | _____ |
| 5. Low air pressure warning light w/audible alarm.  | _____ | _____ |
| 6. Antilock brake system, compatible w/trailer antilock brake system.                                   | _____ | _____ |
| 7. All other air tanks to have a manual drain valve with pull cable.                                    | _____ | _____ |

**BRAKE SYSTEM CONT.**

**YES**      **NO**

8. S-Cam type “Q” Series front and rear brakes with automatic slack adjusters.

\_\_\_\_\_

**G. ELECTRICAL SYSTEM**

1. 12 volt negative ground system.  
2. All lights and reflectors must conform to Wyoming and Federal D.O.T. regulations.  
3. Electric backup alarm.  
4. Battery disconnect switch, mounted near battery box.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**H. FUEL TANK**

1. Minimum capacity, 50 U.S. gallons mounted on drivers side of vehicle.

\_\_\_\_\_

**I. CAB EXTERIOR**

1. Extended Conventional cab w/ air ride suspension.  
2. Grab handles right & left side.  
3. Single air horn under LH deck.  
4. Fully insulated cab.  
5. Dual 16”x7” mirrors w/8” convex mirrors, motorized & heated.  
6. Tinted glass.  
7. Single color, “Bright White”.  
8. Dual rear mounted work lights on back of cab.  
9. Amber cab mounted led beacon lights on cab protector.  
10. Omit stop/tail/backup lights and provide wiring for combined stop/turn lights to four feet beyond end of frame.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**J. CAB INTERIOR**

1. Heavy-duty floor mats.  
2. High output fresh air heater and defroster.  
3. Variable speed, w/intermittent electric windshield wipers, both sides.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CAB INTERIOR CONT.**

**YES**      **NO**

- 4. Operator’s seat; air suspension, high back. Air suspension passenger seat, Seats to be cloth covered light blue or light gray \_\_\_\_\_
- 5. Bench Rear seat \_\_\_\_\_
- 6. Factory installed air conditioning. \_\_\_\_\_
- 7. Dual inside sun visors. \_\_\_\_\_
- 8. Interior dome light. \_\_\_\_\_
- 9. AM/FM radio with dual speakers. \_\_\_\_\_
- 10. Right hand electric window. \_\_\_\_\_
- 11. Factory installed standard gauges to include engine oil pressure & engine temperature gauges w/audible alarms, volt meter and tractor protection valve. \_\_\_\_\_

**K. WHEELS AND TIRES**

- 1. Wheels to be Disc type. \_\_\_\_\_
- 2. Tires: Front Goodyear G289 315/80R 22.5 20 ply Radial. \_\_\_\_\_
- 3. Tires: Rear Goodyear G338 11R 22.5 14 ply Radial. \_\_\_\_\_
- 4. Wheels to be painted same as cab. \_\_\_\_\_
- 5. Wheels and tires to accommodate specified axle rating. \_\_\_\_\_

**L. MISCELLANEOUS**

- 1. One complete set of manuals; repair, service, parts and operators. \_\_\_\_\_
- 2. Full factory warranty on entire truck and components. \_\_\_\_\_
- 3. One copy of the Dealer’s order form showing the make, model and all of the equipment being bid. \_\_\_\_\_
- 4. The successful bidder shall also agree to provide all transportation and travel expenses from the City of Cody to the bidder’s place of business, or have provisions for a “field” mechanic to perform any warranty work that may be required on the equipment and/or attachments being bid, at the City of Cody Shop located at 119 19<sup>th</sup> St Cody, WY. \_\_\_\_\_



**MISCELLANEOUS**

**YES**      **NO**

5. Upon delivery to the City, the vehicle will be fully equipped as specified, a minimum of three sets of keys, serviced, cleaned, full of fuel and ready to enter into service for the City of Cody.      \_\_\_\_\_
  
6. Bidder must state estimated time of delivery. \_\_\_\_\_

**M. OPTIONAL TRADE-IN**

1. The City of Cody may choose, at its sole discretion, to trade-in a **2003 C7500 Truck with Aerial Device and Utility Body VIN 1GBM7J1C13F513193.** Trade-in shall be in “AS IS” condition at the time of the bid opening.  
This vehicle will be available for inspection at the City of Cody Vehicle Maintenance Garage **upon request.** between the hours of 8:00 AM and 3:30 PM Monday through Friday. Bidder shall state the amount of allowance to be deducted from the bidder’s proposal on the attached Bid Proposal Form should the City of Cody select this option.

# SPECIFICATIONS

## NEW 55' ARTICULATING/TELESCOPING AERIAL DEVICE

THE BIDDER SHALL COMPLETE EVERY SPACE IN BIDDER'S RESPONSE COLUMN BY MARKING UNDER **YES** OR **NO** TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

<b>A. <u>AERIAL DEVICE</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
1. One (1) New 55 foot Articulating / Telescoping Aerial Device providing a working height of 60 feet and a side reach of 38 feet with a side mount platform. Unit will be mounted behind the cab.	_____	_____
2. Design criteria are in accordance with current industry and engineering standards applicable and accepted for structural and hydraulic design.	_____	_____
<b>B. <u>PLATFORM LEVELING</u></b>		
1. Leveling is provided by a master/slave cylinder system.	_____	_____
2. A control at both the upper and lower control is provided.	_____	_____
<b>C. <u>UPPER CONTROLS</u></b>		
1. Four function single stick controller.	_____	_____
2. Non-metallic control handle.	_____	_____
3. Dielectrically tested for limited secondary protection between the valve and handle.	_____	_____
4. Enable lever must be actuated before operation.	_____	_____
5. Controls upper boom lift, lower boom, boom extension and rotation.	_____	_____
<b>D. <u>LOWER CONTROLS</u></b>		
1. Individual control levers are located in an accessible location on the turntable.	_____	_____
2. The lower controls activate boom lift, boom extension, platform leveling, and rotation.	_____	_____
3. An upper/lower control selector provides override of platform controls, along with an emergency stop.	_____	_____

<b><u>E. LOWER BOOM</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
1. Constructed of high strength, rectangular steel tube with a rectangular bi-axial epoxy resin filament wound, high strength fiberglass insert providing an insulation gap of 24 inches The lower controls activate boom lift, boom extension, platform leveling, and rotation.	_____	_____
2. The lower boom articulation is from 0 to 93 degrees.	_____	_____
<b><u>F. UPPER BOOM</u></b>		
1. Aerial device upper boom is constructed of high strength steel.	_____	_____
2. The upper boom has an articulation of -35 to 85 degrees.	_____	_____
3. Platform to reach the ground.	_____	_____
4. A boom rest with a cam style tie down strap is provided.	_____	_____
<b><u>G. SECOND SECTION BOOM</u></b>		
1. The second section boom is constructed of high strength filament wound fiberglass.	_____	_____
2. Extension of the second section is accomplished by a hydraulic cylinder.	_____	_____
3. The upper boom has a total insulation gap of 26 inches retracted and 70 inches extended for side mount platform.	_____	_____
4. Non-metallic mounted at the end of the second section boom support the fiberglass boom under load minimizing scratches and abrasions. The sides of the fiberglass boom are supported and guided by non-metallic rollers to reduce tracking.	_____	_____
<b><u>H. LOWER BOOM CYLINDER</u></b>		
1. Single, threaded end gland design, double acting hydraulic lift cylinder equipped with integral holding valves.	_____	_____
<b><u>I. UPPER BOOM CYLINDER</u></b>		
1. A double acting hydraulic lift cylinder equipped with integral holding valve is provided.	_____	_____
<b><u>J. EXTENSION CYLINDER</u></b>		
1. The boom cylinder is of threaded end gland design.	_____	_____
2. The cylinder is equipped with integral holding valves to prevent creep and hold the boom in position in the event of hose failure.	_____	_____

**K. ENGINE THROTTLE CONTROL**

**YES**      **NO**

- 1. A two speed engine throttle control is provided at the upper controls. \_\_\_\_\_
- 2. The engine will advance to a pre-set speed when engaged and decrease to idle when disengaged. \_\_\_\_\_

**L. BOOM INTERLOCK**

- 1. To operate the boom the outriggers must be extended. \_\_\_\_\_

**M. PEDESTAL**

- 1. Round constructed pedestal is of welded high strength steel construction and designed with access holes for maintenance of hydraulic plumbing. \_\_\_\_\_
- 2. The pedestal top plate and turntable base plate are machined from a single piece of thick plate. \_\_\_\_\_

**N. TURNTABLE**

- 1. The turntable is constructed of side plates with an offset configuration to provide maximum strength. \_\_\_\_\_
- 2. The steel bottom plate has provisions for attaching the outer race of the rotation bearing. \_\_\_\_\_

**O. CONTINUOUS UNRESTRICTED ROTATION**

- 1. A hydraulic rotary manifold provides a rotating oil distribution system for continuous and unrestricted rotation. \_\_\_\_\_
- 2. One 3/8 inch hydraulic port is available for options. \_\_\_\_\_
- 3. Self-locking worm gear rotation drive is provided and equipped with bi-directional motor. \_\_\_\_\_
- 4. A 7/8 inch external hex shaft allows for manual rotation. \_\_\_\_\_
- 5. A minimum 4-channel electric collector ring is provided. \_\_\_\_\_

**P. ROTATION BEARING**

- 1. The rotation bearing is a heavy-duty "shear ball" bearing with external gear teeth utilizing polished alloy steel balls. \_\_\_\_\_
- 2. Both the inner and outer races are made from high-strength alloy steel and are heat treated to provide maximum life. \_\_\_\_\_

**ROTATION BEARING CONT.**

**YES**      **NO**

3. High strength grade 8 bolts attach the races to the pedestal and turntable.

\_\_\_\_\_

**Q. ANSIRATING**

1. Aerial device is designed as a Category C machine and is dielectrically tested and rated for operation up to 46,000 volts AC per ANSI/SIA A92.2-2009.

\_\_\_\_\_

**R. HYDRAULIC SYSTEM**

1. Full pressure, open center hydraulic system.
2. A 20 gallon hydraulic oil reservoir is built into the pedestal and is provided with a 60 mesh filler screen, baffles, 100 mesh suction screen with bypass, clean out access hole, dip stick and shut off valve.
3. A spin on type 10 micron return line filter is provided.
4. A relief is also provided.
5. Hydraulic hoses are equipped with permanent type fittings.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**S. MISCELLANEOUS**

1. All metallic components of the complete aerial device are prime painted.
2. The fiberglass upper boom, boom inserts, platforms, and covers are white.
3. Two complete manuals providing operation and maintenance procedures, and a replacement parts listing.
4. Warning decals provided with unit.
5. Platform 24" x 48" x 42":
- a. One curbside mounted fiberglass platform with a rated capacity up to 600-lbs. with restrictions.
  - b. Includes two outside access steps with slip-resistant surface.
  - c. Two safety harnesses with lanyards.
6. Insulated Platform Liner with a scuff pad that includes a step for 24" x 48" x 42" Platform: Tested at 50 KV AC.
7. Vinyl Platform Cover For 24" x 48" Platform: Waterproof with internal elastic cord around edge.

\_\_\_\_\_

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\_\_\_\_\_

**MISCELLANEOUS CONT.**

	<b><u>YES</u></b>	<b><u>NO</u></b>
8. Dual Hydraulic Tool Outlets At Platform, top of bucket	_____	_____
a. Installed at the platform and accommodates two open center hydraulic tools.	_____	_____
b. Provides 5 GPM at 2250 psi at engine idle.	_____	_____
9. Auxiliary Let Down for use with Open Center Hydraulics:	_____	_____
a. Allows for the descent of the boom (platform) in the most direct manner for a time limited by the duty cycle of the electric motor.	_____	_____
b. Includes 12 volt electric motor for use on a 12 volt chassis.	_____	_____
c. Includes a switch for activation at pedestal for electric or air function.	_____	_____
10. Insulated Engine Stop / Start: Controlled from platform	_____	_____
11. Hydraulic Platform Lift: Adds 24" of reach to working height.	_____	_____
12. Hydraulic Platform Rotator: Allows 90 degrees of forward hydraulic rotation and is controlled at the upper controls.	_____	_____
13. Rigid Platform Rest for Platform Lifter: Provides platform support during road travel.	_____	_____
14. Chassis Controller 12 volt:	_____	_____
a. Display Screen - Provides Inputs and Outputs indication for trouble shooting.	_____	_____
b. Warning screens.	_____	_____
c. Switch Buttons have LED indicators to show when active.	_____	_____
d. Recommended for all Class 6 and above Chassis types.	_____	_____
e. One system for all Chassis Types.	_____	_____
f. Controller programmable for communication with different Chassis manufacturers.	_____	_____
g. Includes PTO hour meter.	_____	_____

**MISCELLANEOUS CONT.**

	<b><u>YES</u></b>	<b><u>NO</u></b>
15. 1,500 lb. Rated Hydraulic Extend Under Load Jib and Winch:	_____	_____
a. Infinite positioning through the 120-degree articulation envelope.	_____	_____
b. Load radius of 0 to 65"	_____	_____
c. Hydraulic Extension to reposition the jib, one pinning position with two 24" extensions.	_____	_____
d. Includes a 2000 lb. full drum capacity self-locking worm gear winch complete with up to 75 ft. of 1/2 inch load line with swivel hook and latch, and a load chart.	_____	_____
e. Includes heavy duty fiberglass jib.	_____	_____
f. Jib capacity will not be affected by upper boom extension, any deduction of lifting capacity will be affected by lower and upper boom angles.	_____	_____
16. Single Conductor Wire Holder (A.B. Chance):	_____	_____
a. Designed for lifting and holding up to 1.5 in. single line conductors.	_____	_____
b. Three phase conductor tree This is being considered as an option. Please include the additional cost if applicable.	_____	_____
c. Can be used with jib sheave head.	_____	_____
17. Subframe for 120" CA chassis:	_____	_____
a. Constructed with a 10.5' possum belly length with rear access door.	_____	_____
b. 197.00" long	_____	_____
c. Constructed with 6" x 6" x 3/8" wall square tubing with 5/16" thick steel plate.	_____	_____
18. Extra Heavy Duty A-frame Outriggers:	_____	_____
a. Hydraulic double acting outriggers including integral holding valves.	_____	_____
b. 146.7 " spread pin to pin and 158.8 " to outside of pads at 9.3 " penetration and 40 " frame height.	_____	_____
c. 13 " x 12 " swivel type stabilizer pads.	_____	_____
d. Outrigger extension tube shall be coated with graphite, grease is not acceptable.	_____	_____

**MISCELLANEOUS CONT.**

	<b><u>YES</u></b>	<b><u>NO</u></b>
19. Under slung Modified Auxiliary Outriggers:	_____	_____
a. Hydraulic double acting outriggers including integral holding valves.	_____	_____
b. Outrigger extension tube shall be coated with graphite, grease is not acceptable.	_____	_____
20. Controls For 2-Sets Of Outriggers And Auxiliary Tool Outlets (Open center systems):	_____	_____
a. Recessed at rear of truck each side for ease of view for outrigger placement.	_____	_____
b. Includes switches and alarm for outrigger in motion alarm.	_____	_____
21. Mini-Check Couplers:	_____	_____
a. Equipped with 11 test ports to facilitate hydraulic system pressure checks.	_____	_____
b. Used in conjunction with hydraulic test kit.	_____	_____
22. Sight Gauge With Thermometer:	_____	_____
23. Mounted within an aluminum body to protect sight tube.	_____	_____
24. Thermometer has a range of 0-300 degrees Fahrenheit.	_____	_____
25. As-Built JIC Hydraulic and Electrical Schematics.	_____	_____
26. Pump for systems requiring 11 gallons per minute: Fixed displacement vane pump providing 5 gallons per minute at 725 engine rpm and 8 gallons per minute at 1050 engine rpm with a 103% pto.	_____	_____



# SPECIFICATIONS

## NEW 156" UTILITY LINE BODY

THE BIDDER SHALL COMPLETE EVERY SPACE IN BIDDER'S RESPONSE COLUMN BY MARKING UNDER **YES** OR **NO** TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

<b><u>A. DIMENSIONS</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
1. 156" overall length.	_____	_____
2. 94" outside width.	_____	_____
3. 58" bed width.	_____	_____
4. 28" floor to top of body.	_____	_____
5. 18" compartment depth.	_____	_____
6. 46" compartment height.	_____	_____
7. 24" horizontal compartment height.	_____	_____
<b><u>B. COMPARTMENTATION - STREET SIDE</u></b>		
1. First Vertical (24") - 7 material hooks (2-3-2).	_____	_____
2. Second Vertical (24") - 3 adjustable shelves with 6 adjustable dividers each.	_____	_____
3. Third Vertical (24") - 3 adjustable shelves with 6 adjustable dividers each.	_____	_____
4. Horizontal (60") - 15 adjustable dividers in compartment bottom.	_____	_____
5. Rear Vertical (24") - 7 material hooks (2-3-2).	_____	_____
<b><u>C. COMPARTMENTATION - CURB SIDE</u></b>		
1. First Vertical (24") - 4 adjustable shelves with 6 adjustable dividers each.	_____	_____
2. Second Vertical (24") - grip-strut access steps to cargo area, hinged to access storage.	_____	_____
3. Third Vertical (24") - seven 3" deep pullout drawers on ball bearing slides and adjustable egg crate dividers on 2" spacers.	_____	_____
4. Horizontal (60") - 1 adjustable shelf with 15 adjustable dividers.	_____	_____
5. Rear Vertical (24") - 7 material hooks (2-3-2).	_____	_____

**D. FEATURES**

	<b><u>YES</u></b>	<b><u>NO</u></b>
1. 108" hotstick shelf in top of street side compartments with rear drop door and two rubber coated brackets.	_____	_____
2. Wheel chock storage (2) each side in wheel wells.	_____	_____
3. Master door rod lock system.	_____	_____
4. 16-gauge A60 double-sided galvanneal coated steel body exterior.	_____	_____
5. 18/20-gauge A60 double-sided galvanneal coated steel door panels.	_____	_____
6. 12-gauge treadplate floor.	_____	_____
7. 12-gauge treadplate compartment tops.	_____	_____
8. Rotary door latches and full-length stainless steel rod door hinge.	_____	_____
9. Chain stops on horizontal doors and gas assist cylinders on vertical doors.	_____	_____
10. Automotive bulb-type door seals.	_____	_____
11. Punch metal false bulkhead 16" back of bulkhead, full height and width of load space with three "D" ring tie downs across top.	_____	_____
12. 2"x6" composite drop in boards across side access and rear loadspace.	_____	_____
13. VISTA strip compartment light in all compartments w/On/Off switch in cab.	_____	_____
14. Tail shelf 30" long with 12-gauge treadplate top.	_____	_____
15. Recessed 9-Lamp Light Bar At Rear to include: Rear bar includes six 4 inch light holes (3 ea side), 4 clearance light holes (2 ea side), and 3 lamp light cluster holes in center.	_____	_____
16. Punch Metal Basket, 18"W x 12" H x 126" L.	_____	_____
a. Installed streetside compartment top, on 1" spacers.	_____	_____
b. Seven 4" throat, swivel hooks spaces evenly across loadspace side of basket.	_____	_____
17. Ladder Box, 20"H x 5"W x 144"L; installed on streetside loadspace wall.	_____	_____

**FEATURES CONT.**

**YES**      **NO**

- |   |       |       |
|---|-------|-------|
| 18. Compartment With Two Top Opening Lids:  | _____ | _____ |
| a. 12-gauge treadplate top.   | _____ | _____ |
| b. 18"W x 18"H x 102"L.   | _____ | _____ |
| c. Equipped with slam-action paddle type door latch and<br>(4) gas assist cylinder stops. | _____ | _____ |
| d. Wood lined interior.   | _____ | _____ |
| e. Installed on curbside compartment top, on 1" spacer.                                   | _____ | _____ |



## SPECIFICATIONS FOR INSTALLATION AND ACCESSORIES

THE BIDDER SHALL COMPLETE EVERY SPACE IN BIDDER'S RESPONSE COLUMN BY MARKING UNDER **YES** OR **NO** TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

	<b><u>YES</u></b>	<b><u>NO</u></b>
1. Install Aerial Device Behind Cab And Install All Associated Components.	_____	_____
2. Final test and inspect completed unit including; stability and dielectric testing per manufacturers requirements and ANSI/SIA A92.2-2009.	_____	_____
3. Chassis Spring Additions: Build up left rear chassis springs to level vehicle.	_____	_____
4. Hose and fittings to connect the hydraulic system from the oil reservoir to the pump and unit.	_____	_____
5. Power take off with indicator light for automatic transmission.	_____	_____
6. Back-up alarm to sound when the vehicle is shifted into reverse.	_____	_____
7. DOT Inspection.	_____	_____
8. Set chassis parameters.	_____	_____
9. Four 24" x 24" Sauber aluminum outrigger pads; includes outrigger pad storage.	_____	_____
10. Four Rubber wheel chocks with eye bolt.	_____	_____
11. Mounting bracket for water cask for exterior mounting.	_____	_____
12. Front curbside Jack leg mounting bracket for water cask cooler.	_____	_____
13. Cone holder bracket; located at streetside front outrigger.	_____	_____
14. Grab handles as necessary for 3-point contact.	_____	_____
15. Two Cable type gripstrut stirrup step; installed tailshelf with bolt on grab handles.	_____	_____
16. Rigid stirrup step mounted on side access for ground to body access.	_____	_____

	<u>YES</u>	<u>NO</u>
17. Access steps to platform from flatbed floor.	_____	_____
18. One pair of mud flaps 30" tall.	_____	_____
19. Hannay spring rewind grounding reel; installed under tailshelf with curbside payout.	_____	_____
20. 2/0 Black Electrical Cable used for grounding per ASTM F855-04:	_____	_____
a. 50' of multi-strand flexible copper cable, three grounding lugs, two ferrules and grounding clamp.	_____	_____
b. Three point grounding system for grounding vehicle during work operations.	_____	_____
21. Boom rests.	_____	_____
22. Full expanded metal cab guard with access step and rear window guard.	_____	_____
23. Peterson LED 7-lamp DOT Lighting Package:	_____	_____
a. Complies with FMVSS 108.	_____	_____
b. Includes required lights, junction box and wiring harness.	_____	_____
c. Back-up lights are incandescent.	_____	_____
24. Lighted license plate bracket kit; light is incandescent.	_____	_____
25. Two LED Amber strobe lights with 4" tall & 6" dia. lens, and branch guard; installed on each side of cab guard.	_____	_____
26. Two Golight 2000 spotlight, permanent mount, programmable wireless remote; installed on each side of window guard.	_____	_____
27. Whelen 4 corner LED, Amber Strobe Light Kit with 4" grommets; wired into On/Off switch in cab.	_____	_____
28. Remote engine stop / start and two-speed control from rear of vehicle.	_____	_____
29. 1800 watt inverter installed in cab with four 110v recessed GFI receptacles at each corner of the body.	_____	_____
30. Two 12v receptacles recessed curbside corners of body.	_____	_____
31. Two recessed lights, one to light access step and one to light loadspace in curbside wall.	_____	_____

	<u>YES</u>	<u>NO</u>
32. Tekonsha Voyager electric brake control.	_____	_____
33. 15 ton pintle hook with safety chain eyes and chassis frame reinforcements.	_____	_____
34. ICC rear bumper.	_____	_____
35. 7-prong trailer socket.	_____	_____
36. Heat shields, as required to protect hydraulic system from exhaust.	_____	_____
37. Fill with Hydraulic oil for general purpose use; refer to the product maintenance manual for specific type to be used.	_____	_____
38. Safety Kit.	_____	_____
a. 10-lb ABC fire extinguisher with the use of 0092099 brackets.	_____	_____
b. James King triangle reflector kit.	_____	_____
39. Paint aerial, line body, box, basket and tailshelf white to match cab.	_____	_____
40. Paint body floor and compartment tops with non-skid paint.	_____	_____
41. Undercoat body.	_____	_____
42. Pre-Paint inspection.	_____	_____
43. One year parts and labor 90 days travel warranty. Provide written warranty.	_____	_____
44. Provide weight study of completed unit.	_____	_____
45. Provide in-service training within two weeks of delivery.	_____	_____

# Memo

**TO:** Vendors for Bid 2015-09  
**THRU:** Rob Kramer, Streets and Vehicle Maintenance Superintendent  
**FROM:** Kylie Hanson, Administrative Secretary  
**DATE:** June 29, 2015  
**RE:** Addendum to Bid 2015-09



**Please find below Addendum 1 for Bid 2015-09. If you have any questions or concerns, please feel free to call 587-2958.**

## **ADDENDUM #1**

Please note the following changes and additions to the bid specifications:

### **Additions to Specifications:**

	<b>YES</b>	<b>NO</b>
1. 1500lb Hydraulic Articulating Side Mounted Jib and Winch.	_____	_____
2. Jib to extend under a load.	_____	_____
3. Infinite positioning through the 125 degrees of articulation envelope with 1-6' of extension and 5 pinning positions every 17".	_____	_____
4. Includes a 1500lb full drum capacity self-locking worm gear winch.	_____	_____
5. Includes jib and winch controls at platform controls and winch control at lower controls.	_____	_____
6. Includes up to 75' of 1/2" winch rope and hook.	_____	_____

MEETING DATE:	March 17, 2015
DEPARTMENT:	Engineering
PREPARED BY:	Stephen W. Payne
CITY ADM. APPROVAL:	_____
PRESENTED BY:	Stephen W. Payne

**AGENDA ITEM SUMMARY REPORT**  
**Request to use Privy/Portable Toilet at 2619 Mountain View Drive**

**ACTION TO BE TAKEN**

Attorney Nick Beduhn, on behalf of JR Megee, has requested that the Council approve the use of a portable toilet (Privy) located at 2619 Mountain View Drive through the end of the 2015 growing season (see attached letter).

**SUMMARY**

City Municipal Code 8-3-11: Privies, Cesspools, etc., Declared Nuisances; Removal where City Sewer Available states the following: In the interests of sanitation and the protection of public health, any and all **privy** vaults and cesspools within the city or its police jurisdiction are hereby declared to constitute a nuisance and a menace to health, and the same shall be removed whenever a connection to a city sewer is available. (Ord. 2013-13, 6-18-2013).

Mr. Megee was unaware of the City Code when he originally placed his privy on the property at 2619 Mountain View Avenue. He had seen privies at construction sites and had assumed that they were allowed everywhere.

The property could be served with by City sewer as a sewer main connection could be made at the West end of the property. The cost of a sewer connection, pavement repair, structure for a bathroom, etc. is beyond the current means of Mr. Megee as he begins the process of accessing the viability of Hugelkultur.

**FISCAL IMPACT**

N/A – No fiscal cost to the City of Cody.

**RECOMMENDATION:**

Staff would recommend approval as requested with the following conditions:

1. The portable toilet (privy) is removed from the site by October 30, 2015.
2. If the Hugelkultur is deemed successful enough to continue into next year, the property must be connected to City sewer instead of using a portable toilet or privy.

AGENDA ITEM NO. \_\_\_\_\_

# GOPPERT, SMITH & BEDUHN

ATTORNEYS AND COUNSELORS AT LAW

PO BOX 880

CODY, WY 82414

Phone: (307)587-2285

Fax: (307) 587-2287

J. TRAVIS SMITH  
NICK BEDUHN  
ERNEST J. GOPPERT, JR.  
(1926-2014)

ERNEST J. GOPPERT  
(1893-1987)  
WILLIAM P. ROHRBACH  
(1943-2007)

July 7, 2015

Steve Payne  
Director of Public Works  
P.O. Box 2200  
Cody, WY 82414

RE: *Request for Portable Toilet Exception*

Dear Mr. Payne,

As we discussed in our most recent meeting, I was to provide you with a letter requesting that JR Megee have an exception to have a portable toilet on his property located at 2619 Mountain View Avenue. Mr. Megee was hopeful that he could continue to have the portable toilet at his property until the end of the growing season.

It was also my understanding that I could address this letter directly to you, and then you would be able to present it to the City Council for its consideration. If this is not accurate, please let me know as soon as possible.

Thank you in advance for considering this exception.

Sincerely,



Nick Beduhn

MEETING DATE: JULY 21, 2015  
DEPARTMENT: PARKS & RECREATION  
PREPARED BY: RICK MANCHESTER,  
DIRECTOR  
PRESENTED BY: RICK MANCHESTER

## AGENDA ITEM SUMMARY REPORT

### City Agreement with Shoshone Rec District

#### ACTION TO BE TAKEN:

Motion for the Mayor and City Council to enter into a three year operating agreement with the Shoshone Recreation District.

#### SUMMARY OF INFORMATION:

During the February 17, 2015 City Council meeting by, Council action the City Council agreed to extend the existing operating agreement between the City of Cody and the Shoshone Recreation District (SRD) Board dated March 2011. The extension expires on October 5, 2015.

The Shoshone Recreation District Board requests that the City Council enter into this agreement for three years.

The minor changes by the Shoshone Recreation District Board are identified below.

1. Change payments to three times [payments are usually received in December, February & June] per year versus quarterly.
2. Delete item eleven under district duties since it is a repeat in context of item five.
3. Update adoption dates.

#### FISCAL IMPACT

No changes financially. The SRD will allocate up to 32% of their mill to the City for the operation of the Rec Center. The mill value changes annually but currently is in the range of \$140,000 per year.

#### ALTERNATIVES

1. Accept agreement as proposed by Shoshone Recreation District Board and enter into the agreement.
2. Propose changes to the agreement and set up a committee of up to three City Council members and up to six SRD board members to discuss proposed changes from City Council.

#### ATTACHMENTS

1. Red line Operating Agreement – March 2011.
2. Final copy of proposed Operating Agreement dated July 2015.
3. MOU, Operating Agreement Extension

#### AGENDA & SUMMARY REPORT TO:

1. Sarah Mikesell-Growney, Chair Shoshone Recreation District Board

**AGENDA ITEM NO. \_\_\_\_\_**

OPERATING AGREEMENT – JULY 2015  
CITY OF CODY AND SHOSHONE RECREATION DISTRICT

The City of Cody has created a Parks and Recreation Department, and designated a department head and staff to operate parks, pathways and recreational programs in the community. The department head for the Parks and Recreation and Public Facilities Department will be the coordinator between the District and the City and provide necessary administrative support to the Board.

The City of Cody agrees that it is in its best interests and to the benefit of the community to utilize the District board to provide parks, pathway and recreational programming guidance and to evaluate the quality of parks and programming within the City. As such the District will provide recommendations to the City regarding the community Master Plan for Parks and Recreation and regularly monitor the effectiveness of facilities and programming.

The District shall have the following duties:

1. The District will review prior to the City's budgeting process the recommended budget for the Parks and Recreation and Public Facilities Department and make recommendations to staff and Council concerning budgeting priorities, compliance with the Master Plan, staffing levels and program effectiveness.
2. The District will whenever funding levels are sufficient, will allocate up to 32% of the annual mill levy, to the City of Cody in order to assist in the funding of the Paul Stock Aquatic and Recreation Center.
3. If the mill levy which the District receives decreases, the total which the City receives will decrease in proportion to its share of the mill-levy. The mill levy payment will be distributed to the City three (3) times per year as the mill levy is distributed to the Shoshone Recreation District. In addition to the payments, the District may fund special projects or capital requests that have approval from the City Council.
4. The Shoshone Recreation District budget and funding amount allocated to the City will be forwarded to the City Administrator for City budget planning purposes. The City Council will be the final budgeting authority for City recreation programs and recreation center. Funds received from the Shoshone Recreation District mill levy are intended for improving recreation opportunities in the District, and the Shoshone Recreation District Board must approve the use of funds given to the City. For example; funding given to the City from the SRD for recreation programs or recreation center operations cannot be used for park maintenance without prior approval from the Shoshone Recreation District Board.

5. The District, at the option of the SRD Board may provide additional funding for the Aquatic and Recreation Center equipment replacement. The SRD Board will annually consider additional financial contributions to the City for recreation program costs that are associated with program equipment, special projects, materials, and supplies.
6. The District shall advise the City Council with respect to the acquisition, promotion and development of parks and recreation facilities.
7. The District shall advise the City Council with respect to planning and development standards for all parks, recreation and open space areas.
8. The District shall draft rules and regulations for the City Council's consideration relating to the orderly use of parks, recreation and open spaces and related facilities by the public.
9. The District may establish such committees, as it deems advisable and assign each committee specific duties or functions.
10. When requested by the City Council, the District shall consider, investigate, make findings, report and recommend upon any special parks, open space, recreation or facilities matter or question within the scope of its work.

The City shall have the following duties:

1. Periodically hold a joint meeting of Shoshone Recreation Board representatives and City staff to insure the agreement is working and evaluate any changes that may be needed.
2. Hire and employ such personnel as are appropriate to run and maintain the Parks, Recreation and Public Facilities.
3. Maintain, utilize, and replace all equipment and vehicles designated for Parks, Recreation, and Public Facilities purposes.
4. Provide liability and property insurance coverage to all Parks and Recreation and Public Facilities and their contents.

Both the District and the City are governmental entities, and as such, neither waives any sovereign or governmental immunity provided to it under the Wyoming Constitution and Wyoming law. Both entities reserve the right to assert immunity as a defense to any action arising under this agreement.

This agreement will replace the Operating Agreement signed April 5, 2011, and be in effect for three years beginning July 21, 2015 unless amended by both the City and the District. Either party may terminate this agreement on thirty days written notice to the other party.

Date: \_\_\_\_\_ by Shoshone Recreation Board Chair,

\_\_\_\_\_  
Sarah Mikesell Growney,  
Shoshone Recreation District Chair

Date: \_\_\_\_\_ by Mayor of City of Cody,

\_\_\_\_\_  
Nancy Tia Brown

OPERATING AGREEMENT – ~~March 2014~~ JULY 2015  
CITY OF CODY AND SHOSHONE RECREATION DISTRICT

~~The City of Cody, Wyoming (Hereafter City) and the Shoshone Recreation District Board (hereafter District) agree to manage, operate, schedule, generate revenues and promote recreation programs in the best interests of the youth, adults, families and seniors of the community. As such~~ ~~†~~The City of Cody has created a Parks and Recreation Department, and designated a department head and staff to operate parks, pathways and recreational programs in the community. The department head for the Parks and Recreation and Public Facilities Department will be the coordinator between the District and the City and provide necessary administrative support to the Board.

The City of Cody agrees that it is in its best interests and to the benefit of the community to utilize the District board to provide parks, pathway and recreational programming guidance and to evaluate the quality of parks and programming within the City. As such the District will provide recommendations to the City regarding the community Master Plan for Parks and Recreation and regularly monitor the effectiveness of facilities and programming.

The District shall have the following duties:

1. The District will review prior to the City's budgeting process the recommended budget for the Parks and Recreation and Public Facilities Department and make recommendations to staff and Council concerning budgeting priorities, compliance with the Master Plan, staffing levels and program effectiveness.
2. The District will whenever funding levels are sufficient, will allocate up to 32% of the annual mill levy, to the City of Cody in order to assist in the funding of the Paul Stock Aquatic and Recreation Center.
3. If the mill levy which the District receives decreases, the total which the City receives will decrease in proportion to its share of the mill-levy. ~~One-quarter of †~~The total mill levy payment will be distributed to the City three (3) times per year as the mill levy is distributed to the Shoshone Recreation District on a quarterly basis. In addition to the payments, the District may fund special projects or capital requests that have approval from the City Council.
4. The Shoshone Recreation District budget and funding amount allocated to the City will be forwarded to the City Administrator for City budget planning purposes. The City Council will be the final budgeting authority for City recreation programs and recreation center. Funds received from the Shoshone Recreation District mill levy are intended for improving recreation opportunities in the District, and the Shoshone Recreation District Board must approve the use of funds given to the City. For example; funding given to the City from the SRD for recreation

programs or recreation center operations cannot be used for park maintenance without prior approval from the Shoshone Recreation District Board.

5. The District, at the option of the SRD Board may provide additional funding for the Aquatic and Recreation Center equipment replacement. The SRD Board will annually consider additional financial contributions to the City for recreation program costs that are associated with program equipment, special projects, materials, and supplies.
6. The District shall advise the City Council with respect to the acquisition, promotion and development of parks and recreation facilities.
7. The District shall advise the City Council with respect to planning and development standards for all parks, recreation and open space areas.
8. The District shall draft rules and regulations for the City Council's consideration relating to the orderly use of parks, recreation and open spaces and related facilities by the public.
9. The District may establish such committees, as it deems advisable and assign each committee specific duties or functions.
10. When requested by the City Council, the District shall consider, investigate, make findings, report and recommend upon any special parks, open space, recreation or facilities matter or question within the scope of its work.

~~11. The District will consider providing to the City, on an annual basis, matching or contributing funds to be used for recreation equipment, maintenance, replacement or purchase.~~

The City shall have the following duties:

1. Periodically hold a joint meeting of Shoshone Recreation Board representatives and City staff to insure the agreement is working and evaluate any changes that may be needed.
2. Hire and employ such personnel as are appropriate to run and maintain the Parks, Recreation and Public Facilities.
3. Maintain, utilize, and replace all equipment and vehicles designated for Parks, Recreation, and Public Facilities purposes.

4. Provide liability and property insurance coverage to all Parks and Recreation and Public Facilities and their contents.

Both the District and the City are governmental entities, and as such, neither waives any sovereign or governmental immunity provided to it under the Wyoming Constitution and Wyoming law. Both entities reserve the right to assert immunity as a defense to any action arising under this agreement.

This agreement will replace the Operating Agreement signed ~~June-April 5, in 2004~~2011, and be in effect for three years beginning ~~April 5, 2011~~July 21, 2015 unless amended by both the City and the District. Either party may terminate this agreement on thirty days written notice to the other party.

Date: \_\_\_\_\_ by Shoshone Recreation Board Chair~~person~~,

\_\_\_\_\_  
Sarah Mikesell Growney~~Scott Aune~~,  
Shoshone Recreation District Chair

Date: \_\_\_\_\_ by Mayor of City of Cody,

\_\_\_\_\_  
Nancy Tia Brown



March 4, 2015

COPY

Memorandum of Understanding (MOU) between the City of Cody and Shoshone Recreation District Board.

RE: Operating Agreement Extension

During the February 17, 2015 City Council meeting by, Council action the City Council agreed to extend the existing Operating Agreement between the City of Cody and the Shoshone Recreation District (SRD) Board dated March 2011. During the Shoshone Recreation District Board meeting on March 4, 2015, the Shoshone Recreation District Board agreed, by board action, to the extension.

The extension expires on October 5, 2015.

#### SUMMARY OF INFORMATION

The most current agreement took affect April 5, 2011 and was in effect until April 5, 2014. Both parties would like to have time to review the agreement and develop recommendations to ponder. If there are proposed changes by the SRD, SRD will forward them to City Council for consideration. Or, if the City Council wishes to recommend changes, a joint committee made up of members of SRD and City Council could meet to finalize the agreement.

#### SRD Board Members

Scott Aune  
Sarah Mikesell Growney  
Matt Hall  
Dan Haman  
Tony Hult  
Jacob Ivanoff  
Melissa Allen  
Jake Fulkerson  
Alan Rosenbaum  
Dave Treick  
Stan Wolz

#### Shoshone Recreation District

1402 Heart Mountain Street  
PO Box 1531  
Cody WY 82414

(307) 527-3484  
[rickm@cityofcody.com](mailto:rickm@cityofcody.com)  
Rick Manchester  
Director

(307) 527-3485  
[jo@cityofcody.com](mailto:jo@cityofcody.com)  
Jo Selk  
Administrative Secretary

  
Sarah Mikesell Growney,

Shoshone Recreation District Board Chairperson

3/4/15  
Date

  
Nancy Tia Brown,  
Mayor, City of Cody

Date

MEETING DATE: JULY 21, 2015  
DEPARTMENT: PUBLIC WORKS  
PREPARED BY: STEPHEN PAYNE, PE  
DEPT. DIR. APPROVAL: \_\_\_\_\_  
CITY ADM. APPROVAL: \_\_\_\_\_  
PRESENTED BY: STEPHEN W. PAYNE, PE

**AGENDA ITEM SUMMARY REPORT  
PROFESSIONAL SERVICES CONTRACT**

**ACTION:**

Staff requests that the Mayor and Council award and authorized the Mayor to sign professional service contracts, subject to review and approval by the City Attorney of the contract documents, to the following firms for the following projects.

GDA - 12<sup>th</sup> Street Storm Drainage Project in the amount of \$ 55,590.00  
GDA - Cougar Ave. Street Design Project in the amount of \$ 40,000.00  
Holm, Blough and Company - Monument Street Survey Project in the amount of \$ 3,353.00

**SUMMARY:**

In the FY2015-2016 budget, the Council authorized the expenditure of funds for three different projects: the 12<sup>th</sup> Street Storm Drainage Project, the Cougar Ave. Project and the Monument Street Project. Requests for Proposals were sent to all the local engineering firms. A selection committee was created to evaluate the submitted proposals. The members of the selection committee were Lynn Stuzman, Todd Stowell, Steve Payne, Steve Miller, Donny Anderson and Barry Cook. The selection committee while not unanimous in the recommended selections listed above, there was a clear majority as indicated. The selection process was Quality Based with selection based on demonstrated ability to perform all aspects of the project, demonstrated ability to meet schedules, presentation quality, capability to complete project without overruns, quality of previous projects, and degree of interest.

No review of cost was completed until a firm was chosen by the selection committee and then only the chosen firms estimate was opened. If negotiation of cost was deemed warranted, staff then contacted the firm likely to be selected for said negotiation.

**FISCAL IMPACT**

The Council authorized the following expenditures for the above outlined projects in the 2015-2016 FY:

12<sup>th</sup> Street Project – Total Expenditure Budgeted is \$275,000. The amount budgeted was to cover design and construction.  
Monument Street – Total Expenditure Budgeted is \$166,838. The amount budgeted was to cover design and construction.  
Cougar Ave. – Total Expenditure Budgeted is \$40,000. The amount budgeted was to cover design.

**ALTERNATIVES**

1. Award projects as recommended.
2. Award projects as decided by Council.

**RECOMMENDATION**

Staff recommends that the Mayor and Council award professional service contracts to the following firms for the following projects:

GDA - 12<sup>th</sup> Street Storm Drainage Project in the amount of \$ 55,590.00  
GDA - Cougar Ave. Street Design Project in the amount of \$ 40,000.00  
Holm, Blough and Company - Monument Street Survey Project in the amount of \$ 3,353.00

**ATTACHMENTS**

None

**AGENDA & SUMMARY REPORT TO:**

Rob Overfield, PE – Engineering Associates  
Jeremy Glib, PE – GDA  
Frank Page, PE – Morrison Maaerle  
Dave Shultz, PE - Sage

**AGENDA ITEM NO. \_\_\_\_\_**