

City of Cody
Council Proceedings
Tuesday, September 6, 2011

Council Member Miller made a motion seconded by Council Member Fritz to enter into executive session pursuant to Wyoming State Statute 16-4-405 at 6:30 p.m. to consider matters that are considered confidential. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Cloud to exit executive session at 6:45 p.m. Vote was unanimous.

A regular meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Tuesday, September 6, 2011 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Stan Wolz, and Charles Cloud, Bryan Edwards, Donny Anderson, Jerry Fritz, and Steve Miller, City Administrator, Jenni Rosencranse, City Attorney, Scott Kolpitcke and Assistant Administrative Services Officer, Sara Wead

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion to amend the agenda to include revising the vouchers, increasing the amount by \$60.00 for a new total of \$1,155,258.68. Vote was unanimous.

Chief of Police, Perry Rockvam and Acting Sergeant, Juston Wead, along with the Council Members recognized Detective Ron Parduba for his immediate response and quick actions that saved a young man's life.

Council Member made Miller a motion seconded by Council Member Edwards to approve the agenda as amended including the approval of Special Meeting Minutes on 8/11/11, and Regular Meeting Minutes on 08/16/2011, approval of vouchers and payroll in the amount of \$1,155,158.68, award Bid 2011-09, West Strip Streetlights to Wesco Distribution, Gillette, WY in the amount of \$40,401.18, award Bid 2011-10, for the purchase of one new sanitation truck to Jack's Truck and Equipment, Gillette, WY in the amount of \$162,299, less trade in value of \$4,750 leaving a net bid of \$157,549, award Bid 2011-11 for the purchase of one new pickup with flatbed to Webster Motors, Inc. Cody, WY in the amount of \$25,740 less trade in value of \$2,750 leaving a net bid price of \$22,990, award Bid 2011-12 for the purchase of a new pickup with snowplow package and plow to Webster Motors Inc. Cody, WY in the amount of \$29,478 less trade in value of \$2,700 leaving a net bid price of \$26,778, award bid 2011-13, Cougar Avenue Reconstruction Project to Harris Trucking and Construction Company, Cody, WY in the amount of \$270,698 less the optional deduct of \$1,740 leaving a net bid of \$268,958 and authorize the Mayor to enter into and sign a contract between Harris Trucking and Construction Company after documents have been completed, subject to review by the City Attorney, approve and authorize the Mayor to sign a letter regarding the Bureau of Land Management Plan. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Cloud to approve a request from Cody Canal to utilize the northern extension of 23rd street as a staging area and to utilize a gravel road across City Lands as access to facilitate the removal of an existing flume and the construction of a new buried irrigation chute and authorize the Mayor to sign the temporary Construction Access Agreement between the City of Cody and Cody Canal Irrigation District. Vote was unanimous.

The Governing Body discussed the request from Charles Bailey to connect a garage located at 1701 Salisbury to City sewer. After receiving background information from Building Official, Scott King and information provided by Mr. Bailey, the Mayor Brown called for a motion three times, item failed due to lack of a motion.

Council Member Cloud made a motion seconded by Council Member Anderson to approve and authorize the Mayor to sign the contracts between the City of Cody and Xpress Bill pay and the City of Cody and Chase Paymentech and City of Cody and Bank of American Fork and direct staff to convert the online payment system and merchant card processing from Intellipay to Xpress Bill Pay and Chase Paymentech. Vote was Unanimous.

**RESOLUTION 2011-11
A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO SIGN
CERTAIN CONTRACTS.**

Council Member Anderson made a motion seconded by Council Member Fritz to approve Resolution 2011-11 as presented. Vote was unanimous.

**RESOLUTION 2011-12
A RESOLUTION EXPRESSING THE SUPPORT OF THE CITY OF CODY IN
JOINING THE NATIONAL MOMENT OF REMEMBRANCE OF THE 10TH
ANNIVERSARY OF SEPTEMBER 11.**

Council Member Edwards made a motion seconded by Council Member Fritz to approve Resolution 2011-12 as presented. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Edwards to authorize an amendment to the Financial Management Policy to change the days of restricted reserves from 90 to 51 in the Electrical Fund for the Rocky Mountain Power 2AB Project. Vote was unanimous.

Rick Manchester, Parks, Recreation and Facilities Director informed the Governing Body of a pamphlet with a "Living with Urban Deer" that is a follow up item the Urban Deer Task Force was working on. Comments were made on the three recommendations that came out of the committee; A request to have Game and Fish to perform a deer count every for a five year period, requested the ordinance(s) be reviewed and modified or updated where appropriate and encouraged enforcement of the feeding ban.

Council Member Miller passed on compliments the City had received from tourist and asked City Administrator to pass this information on to the staff.

Mayor Brown mentioned the Patriot's Day Celebration in Cody in conjunction with the Freedom Memorial dedication. Reminded citizens that on September 11th at 11:00 a.m. is the designated time for the moment of remembrance. She also commended Rick Manchester, Doyle Stout and Amy Quick for the summer concert programs this past summer. Informed citizens that this Friday, September 9th from 5 to 7 p.m. of the activities in the downtown, including a raffle of decorated boots with the proceeds going to support the Head start program.

Council Member Cloud commented on the well attended Ice Cream Social.

Mayor Brown adjourned the meeting at 8:32 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

VOUCHER LIST FOR 09/06/11

CHECK DATE 09/07/11

Payee		Amount
A-1 ELECTRIC	Veteran's Park	4628.81
ABSAROKA BICYCLES	repair parts	137.94
ACE HARDWARE	supplies	717.03
AERATION INDUSTRIES	parts	16866.80
AIR CON	repairs	459.86
ALDRICH LUMBER	supplies	502.96
ALLDATA, LLC	software	1500.00
ALLIANCE CHURCH CODY MISSION	Rec Center refund	25.00
ALSCO	rugs & towels	440.96
AMERICAN LEAK DETECTION	leak survey	5235.00
AMERICAN RED CROSS	training	224.00
AMERICAN WATER WORKS	membership	165.00
AMERICAN WELDING & GAS	supplies	453.13
ANDERSON MASONRY LLC	Veteran's Park	3473.86
APPLIED GRAPHICS	signs	170.00
BEAR CO, INC	repairs	15.00
BELL LUMBER & POLE CO.	poles	16065.00
BIG HORN CINEMAS	Friday at the Movies	3055.20
BIG HORN GLASS	repairs	55.00
BIG HORN WHOLESALE	supplies	1094.58
BLANKENSHIP QUALITY CONCRETE	concrete	10409.86
BLUE CROSS BLUE SHIELD OF WY	premiums	96577.78
BOOT BARN	safety boots	109.99
BORDER STATES INDUSTRIES	inventory	2213.22
BOTT MONUMENT	Veteran's Park	134167.00
BRESNAN COMMUNICATIONS	internet	581.14
BRIGHT FUTURES MENTORING	special funding allocation	1000.00
BRUCO INC	supplies	149.30
BUSH, NATHAN	utility deposit refund	4.84
C & C WELDING	repairs	179.56
CALIFORNIA CONTRACTOR'S	supplies	79.80
CARPET HUT	supplies	1232.71
CDW GOVERNMENT	equipment / shredder	979.60
CHADWICK VETERINARY	feral cat bite	80.00
CHS BLUE & GOLD BOOSTER CLUB	blue & gold boosters	250.00
CHS FOOTBALL CLUB	football camp	290.80
CITY OF CODY	utilities	62066.17
CODY CAB	tipsy taxi vouchers	231.00
CODY SEARCH & RESCUE	hunter's safety	252.48
CODY WINNELSON	raw water fittings	234.87
COLLECTION PROFESSIONALS	collections costs	446.03
CRUM ELECTRIC	supplies	627.87
CUSTOM DELIVERY SERVICE	shipping	114.62
CUSTOM GARAGE DOOR	repairs	65.00
DANA KEPNER COMPANY	antenna vxu	353.98
DEMARANVILLE, NICOLE	Rec Center refund	41.25
DENNY'S GUNS & MAPS	archery classes	470.40
DISCOUNT SCHOOL SUPPLY	tiny tots program	332.89
DUNCAN & ALLEN	legal services	2735.00
EAGLE RECOVERY & TOWING	chip seal towing	350.00
ECOLAB PEST ELIM DIV	pest control	180.00
ENERGY LABORATORIES INC	testing	150.00
ENERGY WEST	utilities	269.93
ENGINEERING ASSOCIATES	2AB project, Cougar project	5488.49
ERNST, JAMES	refund utility deposit	63.08
FASTENAL COMPANY	parts	650.71
FLESHER, TERESA	Rec Center refund	108.56
FOOD SERVICE OF AMERICA	supplies	246.73
FORWARD CODY WYOMING	Eleutian grant	13189.00
FREMONT BEVERAGES	concessions	62.00
GALLS	uniforms	397.30
GAMBLES	supplies	31.55
GASB	subscription	215.00

GONZALES, RICH	umpire	306.00
GOODYEAR PRINTING	forms	952.00
GRADIENT SPORTS	kayaking instructor	240.00
GUTIERREZ, CHAD	umpire	54.00
HAMILTON ASSOCIATES	inventory	266.93
HANES, BRAD	umpire	72.00
HARRIS TRUCKING & CONST.	retainage payout 16th St project	27653.99
HD SUPPLY UTILITIES LTD	meter repairs	2496.73
HEARTLAND PAPER COMPANY	supplies	202.67
HINSON DONIELLE	Rec Center refund	33.00
HOMAX OIL	fuel	23108.60
HORN, SETH	reimburse for uniforms	199.96
I STATE TRUCK CENTER	freight	12.70
I D EDGE	supplies	116.02
ICMA RETIREMENT	employee contributions	5031.02
JACKSON, CAMILLE	refund utility deposit	34.83
K-B COMMERCIAL PRODUCTS	supplies / equipment	1490.72
KENCO SECURITY & TECHNOLOGY	annual alarm inspection	980.00
KINCHELOE PLUMBING	sump pump	287.00
LARIAT INTERNATIONAL TRUCK	parts	211.21
LAROSE, LLC	supplies	99.82
LATITUDES	refund utility deposit	150.98
LEGEND COMMUNICATIONS	advertising	204.00
LEXISNEXIS MATTHEW BENDER	statute books	439.82
LINCOLN COMMERCIAL POOL	supplies	127.87
LOCAL GOV'T LIABILITY POOL	claim against City	497.07
LOMCO INC	chip seal trucking - oil	9138.44
LONG BUILDING TECH INC	repairs	1943.00
LYNN PEAVEY CO	supplies	63.67
MADRUGA IRON WORKS	2AB project	10871.30
MAIERS, RODNEY	umpire	72.00
MARQUIS AWARDS	Veteran's Park / life saver award	817.55
MCCUMBER LOCKSMITH SHOP	locks / keys	68.90
MEINECKE & SITZ	professional fees	46.20
MOTOR PARTS	repair parts	847.05
MOUNTAIN STATES PIPE & SUPPLY	inventory	13176.00
MOUNTAIN WEST INC	uniforms / Rec Center programs	556.75
NATIONAL REC & PARKS ASSOC.	membership	473.00
NICKLES, MONTE	concert sound technician	250.00
NORTHERN SAFETY EQUIPMENT	safety equipment	431.47
NORTHWEST ANALYTICAL LAB	testing	44.00
NORTHWEST COCA-COLA	CO2	31.00
NORTHWEST PIPE	inventory	2810.89
OLIVE GLANN GOLF & CC	special funding allocation	15000.00
OLSSON, TED	Rec Center refund	49.50
OPATZ ELECTRIC MOTOR REPAIR	repairs	1173.00
ORIENTAL TRADING	Rec Center program	151.99
PARK COUNTY	LEC contract / utilities	16171.67
PARK COUNTY CIRCUIT COURT	case CV-2011-55	302.93
PARK COUNTY LEADERSHIP	tuition	700.00
PCS EDVENTURES	supplies	787.00
POCKET PRESS, INC	manuals	233.74
POWELL TRIBUNE	advertising	505.18
PRODUCTION MACHINE	supplies	111.40
PURCHASE ADVANTAGE CARD	ice cream social / supplies	271.52
PURCHASE POWER	postage	2019.99
QUALITY ASPHALT PAVING	asphalt patches	5796.25
QUANTUM ENGINEERING	street lights	519.50
QWEST	phone charges	708.01
R & A SAFETY	testing	280.00
RABENA, PATRICIA	refund credit balance	60.00
RAIN DROP PRODUCTS	repairs	260.00
REESE, KELLY	cup cake class	288.00
ROCKY MOUNTAIN POWER	utilities	721.99
ROGER'S SPORT CENTER	repairs	21.49
RON'S EXXON	employee appreciation lunch	31.50
RSC EQUIPMENT RENTAL	annual maintenance	912.00
SAGE CIVIL ENGINEERING	Veteran's park toilet	2735.00
SHARP, CAROLYN	refund encroachment deposit	150.00

SHERWIN-WILLIAMS CO	ball field striping paint	837.60
SHOSHONE OFFICE SUPPLY	supplies	666.42
SHOWALTER MICHAEL	umpire	144.00
SOFT TOUCH DESIGNS, INC	re-surface floor - auditorium	4652.80
STROH'S INDUSTRIAL LUBRICATION	grease	325.00
STROUPE PEST CONTROL	pest control	143.00
SWARCO REFLEX	painting beads	488.00
THE LIFEGUARD STORE, INC	backstroke flags	502.25
THE UPS STORE	shipping	225.78
THYSSENKRUPP ELEVATOR	elevator repairs	1835.70
TIGER'S BOBCAT SERVICE	Veteran's park	1775.00
TORCZON, CLINT	umpire	18.00
TORNOW, JEFF	Veteran's park	870.00
TRIPLE L SALES	supplies	207.28
UNIVERSAL ATHLETIC SERVICE	basketball nets	89.07
UNUM LIFE INS - LTD	long term disability - premiums	2407.05
UNUM LIFE INS - LIFE	life insurance - premiums	1301.45
V F W CLUB	pass through donation	7.20
VERIZON	cell phone service	1490.75
VISIONARY COMMUNICATION	email hosting	119.02
VIVID INK AND TONER	toners - color copier	1230.10
WAL MART COMMUNITY BRC	supplies	1332.39
WALBERT SANDRA	refund utility deposit	6.82
WATCO POOLS	equipment / chemicals	2797.22
WAVING AT YOU.COM	flags Veteran's park	1230.00
WAYNE'S BOOT SHOP	safety boots	649.85
WCSTELECOM	long distance	158.56
WESCO DISTRIBUTING, INC.	transformers	6372.00
WEST PARK HOSPITAL	case #11-1562	171.55
WESTERN EMULSIONS	chip seal oil	131426.10
WESTERN PATHOLOGY CONSULTANTS	random testing	279.00
WESTERN UNITED ELECTRIC SUPPLY	system improvements	1361.23
WILKINS, CRYSTAL	refund utility deposit	29.10
WOMACK MACHINE SUPPLY	pump / supplies	1043.19
WOODWARD TRACTOR CO	parts / equipment	422.57
WY CHILD SUPPORT	child support	159.23
WYOMING SPRINKLER	Veteran's park	193.25
YANKEE CAR WASH	car washes	242.52
	TOTAL	717046.51