

City of Cody City Council

AGENDA

Executive Session - 6:00 p.m. – W.S. 16-4-405(a)(ii) (to consider the appointment, employment right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer); and 16-4-405(a)(ix) to consider or receive any information classified as confidential by law.

Tuesday, April 21, 2015 – 7:00 p.m. (Pre-Meeting to begin at 6:30 p.m.)

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Agenda Review and Approval

Mayor's Recognitions and Announcements

Raw Water – Close Value Reminder

Watering Schedule – Odd Number Addresses - Tuesday, Thursday & Saturday

Even Number Addresses – Wednesday, Friday & Sunday

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Special Meeting Minutes from 4/2/15 and Regular Meeting Minutes from 4/7/15.
- b. Approval of vouchers and payroll in the amount of \$1,391,736.39.
- c. Approval of an agreement between the City of Cody and Red Canyon River Trips, for an encroachment license and lease agreement for public right of way located on Beck Avenue between 12th Street and the first approach west of 12th Street, for the term May 1, 2015 through September 30, 2015.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

- a. A Public Hearing to determine if it is in the public interest for the City of Cody to apply for a Business Ready Community Enhancement Grant from the Wyoming Business Council up to \$500,000 to provide funding to replace out of compliance playground equipment with all-inclusive ADA compliant play space at Mentock Park, located at 901 Blackburn.

4. Conduct of Business

- a. Consider a request from Cody High School Class of 2015 to sponsor the CHS graduation party for an amount not to exceed \$680.00, with the funds coming out of the Council contingency line item.
Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director
Spokesperson: Jeanette Prosceno, CHS Chairperson for Class of 2015
- b. Consider a request from Cody High School Class of 2015 to close off a portion Beck Ave. for registration and the start of a 5K race that will begin at the intersection of Beck Ave and 11th St on Saturday, May 9th with the race starting at 9am.
Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director
Spokesperson: Samantha Scott & Emily Reed, CHS Class of 2015
- c. Consider a request from Larry Gorchesky, Golden Buffalo, to reserve and have exclusive use of Horseshoe Park for conducting the business of buying horns on Friday, May 1st and Saturday, May 2nd.
Staff Reference: Rick Manchester, Parks, Public Facilities and Recreation Director
Spokesperson: Larry Gorchesky, Golden Buffalo
- d. Consider a request from Casey Cobourn to close the South end of Pintail Street.
Staff Reference: Steve Payne, Public Works Director
Spokesperson: Casey Cobourn
- e. **RESOLUTION 2015-08**
A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION OF THE WYOMING BUSINESS COUNCIL-BUSINESS READY COMMUNITIES PROGRAM FOR A COMMUNITY ENHANCEMENT GRANT.
Staff Reference: Cindy Baker, Administrative Services Officer
- f. **RESOLUTION 2015-09**
A RESOLUTION AUTHORIZING THE SUBMISSION OF A COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON THE BEHALF OF THE GOVERNING BODY FOR PARK COUNTY FOR THE CITY OF CODY AND TOWN OF MEETEETSE FOR CONSTRUCTION PROJECTS AND EQUIPMENT.
Staff Reference: Cindy Baker, Administrative Services Officer
- g. **ORDINANCE 2015-05 – FIRST READING**

**AN ORDINANCE TO AMEND TITLE 7, CHAPTER 2, SECTION 12
OF THE CITY OF CODY CODE PERTAINING TO SIDEWALK
CAFES0**

Staff Reference: Todd Stowell, City Planner

- h. **ORDINANCE 2015-03 –SECOND READING
AN ORDINANCE TO AMEND TITLE 11, CHAPTER 6 OF THE CITY
OF CODY CODE PERTAINING TO BOUNDARY LINE
ADJUSTMENTS AND TO INCLUDE A NEW ARTICLE THEREIN
CALLED “LOT CONSOLIDATIONS”.**

Staff Reference: Todd Stowell, City Planner

5. Tabled Items
6. Matters from Staff Members
7. Matters from Council Members
8. Adjournment

City of Cody
Council Proceedings
Tuesday, April 2, 2015

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, April 2, 2015 at 4:15 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Karen Ballinger, Landon Greer, Jerry Fritz, Steve Miller and Stan Wolz, City Administrator, Barry Cook, City Attorney Scott Kolpitcke and Cindy Baker Administrative Services Officer.

Absent: None

Mayor Brown called the meeting to order at 4:15 p.m.

Rick Manchester, Parks, Recreation and Facilities Director and Alan Rosenbaum, Shoshone Recreation District Representative provided an update on Shoshone Recreation District's proposal for a Swim Beach at Beck Lake. General discussion was held on varying aspects of this project, reiterating the City would only be providing the land and identified items that the Council would like to see addressed in an agreement. No action was taken.

The Governing Body discussed a request for sponsorship for Field of Honor Event. Lynn Houze provided background information of the Field of Honor Event. The City Council will sponsor a \$500 ad that will be paid by private donations from Council Members.

The Governing Body discussed the Cooper Subdivision request for Water and Street Maintenance. Matt Wagner and Bill Voerding spoke as representatives of the subdivision and provided information as it relates to this request. Steve Payne, Public Works Director provided the Governing Body with background information about the subdivision since it was annexed into the City in 1984 and the City's dealings with the various property owners of the park over the years since his employment with the City of Cody. No action was taken.

The Governing Body reviewed the Agenda for Tuesday, April 7th Meeting. Staff was directed to revise the agenda putting item b from the conduct of business to the consent calendar. Penny Preston was directed to contact the adjacent neighbors about a proposal to install a light on the South Side of the Street on a pole just west of 3126 E Ave.

Mayor Brown adjourned the meeting at 5:57 p.m.

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

**City of Cody
Council Proceedings
Tuesday, April 7, 2015**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, April 7, 2015 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Karen Ballinger, Jerry Fritz, Landon Greer. Steve Miller and Stan Wolz, City Administrator Barry Cook, City Attorney Scott Kolpitke, and Administrative Services Officer, Cindy Baker.

Absent: None

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Greer to approve the agenda as amended, inserting “contingent upon review and approval by the City Attorney in item “f” and replacing the word east with west in item “h” of the consent calendar. Vote was unanimous.

Mayor Brown proclaimed Saturday, April 25th as Arbor Day.

Council Member Miller made a motion seconded by Council Member Greer to approve the consent calendar as amended including approval of Minutes: Special Meeting Minutes from 3/26/15 and 3/30/15 and Regular Meeting Minutes from 3/17/15; approval of vouchers and payroll in the amount of \$718,603.95; authorize the Mayor to enter into an agreement between the City of Cody and JL Engineering to provide professional services for the design, bid, build and construction administration for the Park Shop floor renovation for an amount not to exceed \$53,870 contingent upon review and approval by the City Attorney; designate the house located at 1374 Rumsey Avenue as surplus and authorize staff to proceed with the bid process for its removal; declare the Galaxy Radar Trailer asset ID #1.001170 as junk and authorize the disposal of the unit as scrap metal; approve the partial vacation of a storm drainage and utility easement located on Lot 12 of the Conifer Lane Subdivision and authorize the Mayor to sign the agreement associated with said partial vacation contingent upon review and approval by the City Attorney; approve the appointment of Randy Royal as Hearing Officer and Brad Bonner as Limited Council; approve the request from citizens in the area of “E” Avenue to reinstall and relocate the streetlight to the south side of E Avenue west of 3126 E Ave. Vote was unanimous.

RESOLUTION 2015-07

A RESOLUTION AMENDING THE FY 14-15 BUDGET.

Council Member Ballinger made a motion seconded by Council Member Fritz to approve Resolution 2015-07. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Ballinger to approve a request from West Park Hospital (WPH) for a speed hump on 8th Street adjacent to the Seedling Daycare contingent upon WPH to paying for the product for the hump (City will install) and with WPH taking over the snow removal of this street to City standards. If standards are not met City will remove hump and take over snow removal. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve a request from the Downtown Merchants to close the 1100, 1200 and 1300 blocks of Sheridan Ave on Saturday, September 19, 2015 from 9AM to 7 PM, for the 6th annual Boot Scoot’n Boogie, approve an Open Container Permit for the event starting no sooner than 2 PM, and consider sponsoring the event by assisting with the street closure and traffic control in the amount of \$1,228.45 with funding out of the lodging tax budget line, noting the committee will be responsible for additional cost of said event assistance. Vote was unanimous.

ORDINANCE 2015-03 – FIRST READING

AN ORDINANCE TO AMEND TITLE 11, CHAPTER 6 OF THE CITY OF CODY CODE PERTAINING TO BOUNDARY LINE ADJUSTMENTS AND TO INCLUDE A NEW ARTICLE THEREIN CALLED “LOT CONSOLIDATIONS”.

Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2015-03 on First Reading. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 7:42 p.m.

Cynthia Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
2 VISIONS LLC							
130376							
	17261610	REFUND UTILITY DEPOSIT	04/13/2015	112.86	112.86	04/22/2015	
Total 130376:				112.86	112.86		
813-NCPERS WYOMING							
125412							
	03312015	PREMIUM	04/02/2015	432.00	432.00	04/02/2015	
Total 125412:				432.00	432.00		
ADVANCED INFO SYSTEMS							
129162							
	12152	CYCLE 2 OUTSOURCE BILLS	03/26/2015	177.00	177.00	04/22/2015	
	12178	CYCLE 4 OUTSOURCE BILLS	04/06/2015	234.21	234.21	04/22/2015	
Total 129162:				411.21	411.21		
AMERICAN FAMILY LIFE ASSUR							
550							
	232174	AFLAC PREMIUM	04/02/2015	2,381.17	2,381.17	04/02/2015	
Total 550:				2,381.17	2,381.17		
AMERICAN WELDING & GAS, INC.							
128592							
	03182168	SUPPLIES	03/31/2015	80.80	80.80	04/22/2015	
	03182169	CYLINDER RENTAL	03/31/2015	21.92	21.92	04/22/2015	
Total 128592:				102.72	102.72		
ANDERSON, LUKE							
127841							
	365644	REC CENTER REFUND	04/10/2015	50.00	50.00	04/22/2015	
Total 127841:				50.00	50.00		
BARNETT, MICHAEL							
130363							
	040115	OVERPAYMENT ON MC-1503-0	04/01/2015	210.00	210.00	04/22/2015	
Total 130363:				210.00	210.00		
BERRY, MARCUS							
130374							
	040715	REIMBURSE FOR CDL LICENSE	04/07/2015	20.00	20.00	04/22/2015	
Total 130374:				20.00	20.00		
BETTER BODY FITNESS							
127727							
	12464	MAINTENANCE ON FITNESS E	01/21/2015	191.00	191.00	04/22/2015	
Total 127727:				191.00	191.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
C & C WELDING							
1690							
	18588	REPLACE GRILL AT MENTOCK	04/01/2015	385.00	385.00	04/22/2015	
Total 1690:				385.00	385.00		
CABRA, DWIGHT							
130356							
	365074	REC CENTER REFUND	03/30/2015	10.00	10.00	04/22/2015	
Total 130356:				10.00	10.00		
CARQUEST AUTO PARTS							
10200							
	2874-IC-27402	credit repair parts- VM	03/18/2015	54.00-	54.00-	04/22/2015	
	2874-IC-27405	credit repair parts- VM	03/18/2015	7.81-	7.81-	04/22/2015	
	2874-IC-27436	credit repair parts- VM	03/23/2015	173.00-	173.00-	04/22/2015	
	2874-IC-27454	credit repair parts- VM	03/24/2015	97.36-	97.36-	04/22/2015	
	2874-ID-27262	repair parts - VM	03/02/2015	2.73	2.73	04/22/2015	
	2874-ID-27274	repair parts - VM	03/03/2015	3.13	3.13	04/22/2015	
	2874-ID-27285	repair parts - VM	03/04/2015	2.73	2.73	04/22/2015	
	2874-ID-27286	repair parts - VM	03/04/2015	41.84	41.84	04/22/2015	
	2874-ID-27294	repair parts - VM	03/05/2015	8.49	8.49	04/22/2015	
	2874-ID-27297	repair parts - VM	03/05/2015	3.95	3.95	04/22/2015	
	2874-ID-27303	repair parts - VM	03/06/2015	28.31	28.31	04/22/2015	
	2874-ID-27303	repair parts - VM	03/06/2015	4.31	4.31	04/22/2015	
	2874-ID-27344	repair parts - VM	03/11/2015	3.13	3.13	04/22/2015	
	2874-ID-27346	repair parts - VM	03/11/2015	5.71	5.71	04/22/2015	
	2874-ID-27366	repair parts - VM	03/13/2015	16.54	16.54	04/22/2015	
	2874-ID-27378	repair parts - VM	03/16/2015	326.98	326.98	04/22/2015	
	2874-ID-27389	repair parts - VM	03/17/2015	3.13	3.13	04/22/2015	
	2874-ID-27390	repair parts - VM	03/17/2015	41.84	41.84	04/22/2015	
	2874-ID-27399	repair parts - VM	03/18/2015	107.98	107.98	04/22/2015	
	2874-ID-27402	repair parts - VM	03/18/2015	152.98	152.98	04/22/2015	
	2874-ID-27403	repair parts - VM	03/18/2015	49.65	49.65	04/22/2015	
	2874-ID-27405	repair parts - VM	03/18/2015	43.49	43.49	04/22/2015	
	2874-ID-27408	repair parts - VM	03/19/2015	3.13	3.13	04/22/2015	
	2874-ID-27410	repair parts - VM	03/19/2015	12.31	12.31	04/22/2015	
	2874-ID-27413	repair parts - VM	03/19/2015	97.36	97.36	04/22/2015	
	2874-ID-27415	repair parts - VM	03/19/2015	688.92	688.92	04/22/2015	
	2874-ID-27418	repair parts - VM	03/20/2015	406.35	406.35	04/22/2015	
	2874-ID-27436	repair parts - VM	03/23/2015	21.04	21.04	04/22/2015	
	2874-ID-27437	repair parts - VM	03/23/2015	10.27	10.27	04/22/2015	
	2874-ID-27448	repair parts - VM	03/24/2015	155.79	155.79	04/22/2015	
	2874-ID-27453	repair parts - VM	03/24/2015	97.36	97.36	04/22/2015	
	2874-ID-27460	repair parts - VM	03/25/2015	133.40	133.40	04/22/2015	
	2874-ID-27464	repair parts - VM	03/25/2015	120.94	120.94	04/22/2015	
	2874-ID-27470	repair parts - VM	03/26/2015	13.98	13.98	04/22/2015	
	2874-ID-27496	repair parts - VM	03/30/2015	110.99	110.99	04/22/2015	
	2874-ID-27505	repair parts - VM	03/31/2015	3.13	3.13	04/22/2015	
Total 10200:				2,389.72	2,389.72		
CITY OF CODY							
2260							
	040215	RESTITUTION FROM MC-0612-0	04/02/2015	25.00	25.00	04/22/2015	
	040915	Utilities	04/09/2015	98.75	98.75	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040915	Utilities	04/09/2015	23.00	23.00	04/22/2015	
	040915	Utilities	04/09/2015	63.00	63.00	04/22/2015	
	040915	Utilities	04/09/2015	78.75	78.75	04/22/2015	
	040915	Utilities	04/09/2015	29.94	29.94	04/22/2015	
	040915	Utilities	04/09/2015	368.00	368.00	04/22/2015	
	040915	Utilities	04/09/2015	63.00	63.00	04/22/2015	
	040915	Utilities	04/09/2015	63.00	63.00	04/22/2015	
	040915	Utilities	04/09/2015	1,141.69	1,141.69	04/22/2015	
	040915	Utilities	04/09/2015	63.73	63.73	04/22/2015	
	040915	Utilities	04/09/2015	10.50	10.50	04/22/2015	
	040915	Utilities	04/09/2015	104.91	104.91	04/22/2015	
	040915	Utilities	04/09/2015	23.00	23.00	04/22/2015	
	040915	Utilities	04/09/2015	39.57	39.57	04/22/2015	
	040915	Utilities	04/09/2015	10.19	10.19	04/22/2015	
	040915	Utilities	04/09/2015	6.00	6.00	04/22/2015	
	040915	Utilities	04/09/2015	4.20	4.20	04/22/2015	
	040915	Utilities	04/09/2015	447.68	447.68	04/22/2015	
	040915	Utilities	04/09/2015	94.50	94.50	04/22/2015	
	040915	Utilities	04/09/2015	342.42	342.42	04/22/2015	
	040915	Utilities	04/09/2015	129.52	129.52	04/22/2015	
	040915	Utilities	04/09/2015	436.98	436.98	04/22/2015	
	040915	Utilities	04/09/2015	115.47	115.47	04/22/2015	
	040915	Utilities	04/09/2015	341.89	341.89	04/22/2015	
	040915	Utilities	04/09/2015	4,244.24	4,244.24	04/22/2015	
	040915	Utilities	04/09/2015	313.81	313.81	04/22/2015	
	040915	Utilities	04/09/2015	8,281.60	8,281.60	04/22/2015	
	040915	Utilities	04/09/2015	182.52	182.52	04/22/2015	
	040915	Utilities	04/09/2015	262.12	262.12	04/22/2015	
	040915	Utilities	04/09/2015	30.01	30.01	04/22/2015	
	Total 2260:			17,438.99	17,438.99		
CODY WINNELSON COMPANY							
2850							
	142696-00	BRASS FITTINGS	03/13/2015	29.39	29.39	04/22/2015	
	Total 2850:			29.39	29.39		
COLLINS, MATALIE							
130375							
	365587	REC CENTER REFUND	04/09/2015	90.00	90.00	04/22/2015	
	Total 130375:			90.00	90.00		
COPENHAVER KATH KITCHEN KOLPITCKE LLC							
3140							
	040115	LEGAL SERVICES	04/01/2015	6,907.92	6,907.92	04/22/2015	
	Total 3140:			6,907.92	6,907.92		
CUSTOM GARAGE DOOR LLC							
127015							
	3104	DOOR REPAIR	03/23/2015	260.00	260.00	04/22/2015	
	Total 127015:			260.00	260.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
DANA KEPNER COMPANY							
3410	2220811-02	Itron 60W ERT, w/plug	03/31/2015	25,693.20	25,693.20	04/22/2015	1212-W
Total 3410:				25,693.20	25,693.20		
DIVISION OF VICTIM'S SERVICES							
124470	040215	CRIME VICTIM'S COMP - MAR 2	04/02/2015	436.97	436.97	04/22/2015	
Total 124470:				436.97	436.97		
DWF GROWER SUPPLY							
127634	782483-00	GREENHOUSE SUPPLIES	03/12/2015	591.10	591.10	04/22/2015	
	782483-01	FLOWERS / SUPPLIES FOR GR	03/18/2015	118.90	118.90	04/22/2015	
Total 127634:				710.00	710.00		
EASTMAN, RINDA							
129952	040815	PERSONAL TRAINING - REC CE	04/08/2015	303.89	303.89	04/22/2015	
Total 129952:				303.89	303.89		
ELECTRICAL ALLY, INC.							
129214	2137	REC CENTER LED UPGRADE	03/31/2015	1,323.72	1,323.72	04/22/2015	
Total 129214:				1,323.72	1,323.72		
ENERGY WEST							
2630	040215	UTILITIES	04/02/2015	245.03	245.03	04/22/2015	
	040615	UTILITIES	04/06/2015	121.45	121.45	04/22/2015	
	040715	UTILITIES	04/07/2015	423.47	423.47	04/22/2015	
	040715	UTILITIES - REC CENTER	04/07/2015	1,439.76	1,439.76	04/22/2015	
	040715	UTILITIES - REC CENTER AQUA	04/07/2015	4,319.31	4,319.31	04/22/2015	
	040715	UTILITIES	04/07/2015	191.58	191.58	04/22/2015	
	040915	UTILITIES - SHOP	04/09/2015	333.88	333.88	04/22/2015	
	040915	UTILITIES - SHOP	04/09/2015	85.99	85.99	04/22/2015	
	040915	UTILITIES - SHOP	04/09/2015	50.58	50.58	04/22/2015	
	040915	UTILITIES - SHOP	04/09/2015	35.41	35.41	04/22/2015	
Total 2630:				7,246.46	7,246.46		
ENGINEERING ASSOCIATES							
4140	30504064	WWTF PRETREATMENT	03/05/2015	13,578.50	13,578.50	04/22/2015	
	3054063	WWTF DISCHARGE REPLACEM	03/05/2015	1,310.00	1,310.00	04/22/2015	
Total 4140:				14,888.50	14,888.50		
FLETCHER, KIM							
130357	365075	REC CENTER REFUND	03/30/2015	5.00	5.00	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 130357:				5.00	5.00		
FRANKO, CHERI							
130358							
	365076	REC CENTER REFUND	03/30/2015	32.00	32.00	04/22/2015	
Total 130358:				32.00	32.00		
GOOD 2 GO STORES							
129982							
	040715	Unleaded Fuel	04/07/2015	896.41	896.41	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	112.29	112.29	04/22/2015	
	040715	Diesel Fuel	04/07/2015	41.00	41.00	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	1,950.89	1,950.89	04/22/2015	
	040715	Diesel Fuel	04/07/2015	116.08	116.08	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	465.63	465.63	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	141.57	141.57	04/22/2015	
	040715	Diesel Fuel	04/07/2015	167.38	167.38	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	161.30	161.30	04/22/2015	
	040715	Diesel Fuel	04/07/2015	2,342.41	2,342.41	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	348.29	348.29	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	44.73	44.73	04/22/2015	
	040715	Diesel Fuel	04/07/2015	4,367.37	4,367.37	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	264.95	264.95	04/22/2015	
	040715	Diesel Fuel	04/07/2015	435.26	435.26	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	481.12	481.12	04/22/2015	
	040715	Diesel Fuel	04/07/2015	399.89	399.89	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	287.47	287.47	04/22/2015	
	040715	Diesel Fuel	04/07/2015	828.34	828.34	04/22/2015	
	040715	Unleaded Fuel	04/07/2015	701.21	701.21	04/22/2015	
Total 129982:				14,553.59	14,553.59		
GRADIENT MOUNTAIN SPORTS LLC							
125249							
	040815	SUP YOGA BOARD RENTAL FE	04/08/2015	118.80	118.80	04/22/2015	
Total 125249:				118.80	118.80		
GUTY, ROBYN							
130359							
	365077	REC CENTER REFUND	03/30/2015	174.00	174.00	04/22/2015	
Total 130359:				174.00	174.00		
H B I INSURANCE							
12306							
	1156	NOTARY BOND - UTANA DYE	04/01/2015	50.00	50.00	04/22/2015	
Total 12306:				50.00	50.00		
HAYS, JUSTIN							
125019							
	17153018	REFUND OVERPAYMENT	04/10/2015	105.78	105.78	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 125019:				105.78	105.78		
HD SUPPLY POWER SOLUTIONS, LTD							
6730							
	2827079-00	METER REPAIR	03/31/2015	350.60	350.60	04/22/2015	
Total 6730:				350.60	350.60		
HEINS, CODY							
130360							
	365078	REC CENTER REFUND	03/30/2015	30.00	30.00	04/22/2015	
Total 130360:				30.00	30.00		
HUNTER, PATRICK							
130371							
	365346	REC CENTER REFUND	04/03/2015	24.00	24.00	04/22/2015	
Total 130371:				24.00	24.00		
JOHNSON, MATTHEW							
130365							
	365340	REC CENTER REFUND	04/03/2015	3.00	3.00	04/22/2015	
Total 130365:				3.00	3.00		
JONES, AMY							
129954							
	040815	PERSONAL TRAINING - REC CE	04/08/2015	635.23	635.23	04/22/2015	
Total 129954:				635.23	635.23		
JUSTICE, JERRY							
130366							
	365341	REC CENTER REFUND	04/03/2015	5.00	5.00	04/22/2015	
Total 130366:				5.00	5.00		
KEEGAN & WINSLOW LAW FIRM							
126040							
	040215	PROFESSIONAL FEES	04/02/2015	466.20	466.20	04/22/2015	
Total 126040:				466.20	466.20		
KELLEHER, JANET							
130367							
	365342	REC CENTER REFUND	04/03/2015	9.50	9.50	04/22/2015	
Total 130367:				9.50	9.50		
KOONS, JOHN H							
129498							
	040215	RESTITUTION FROM MC-1205-0	04/02/2015	50.00	50.00	04/22/2015	
Total 129498:				50.00	50.00		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
KRISJANSONS & MILES PC							
129971							
	040815	PROFESSIONAL FEES	04/08/2015	137.24	137.24	04/22/2015	
Total 129971:				137.24	137.24		
KRUBECK, LUCAS							
130285							
	040815	PERSONAL TRAINER - REC CE	04/08/2015	136.77	136.77	04/22/2015	
Total 130285:				136.77	136.77		
LARGE, CHRISTOPHER							
130368							
	365343	REC CENTER REFUND	04/03/2015	43.00	43.00	04/22/2015	
Total 130368:				43.00	43.00		
LOCKE, JACQUELINE							
130369							
	365344	REC CENTER REFUND	04/03/2015	24.00	24.00	04/22/2015	
Total 130369:				24.00	24.00		
MCI COMM SERVICE							
130077							
	031115	LONG DISTANCE - RECYCLING	03/11/2015	31.52	31.52	04/22/2015	
Total 130077:				31.52	31.52		
MERCO, INC							
127277							
	17	INSURANCE - DETENTION PON	04/09/2015	1,015.00	1,015.00	04/22/2015	
Total 127277:				1,015.00	1,015.00		
NIELSON, ERICA							
130370							
	365345	REC CENTER REFUND	04/03/2015	15.00	15.00	04/22/2015	
Total 130370:				15.00	15.00		
NORCO, INC.							
128948							
	15610146	C02	03/23/2015	213.02	213.02	04/22/2015	
	15682334	SUPPLIES	03/31/2015	11.53	11.53	04/22/2015	
	15682430	C02	03/31/2015	92.26	92.26	04/22/2015	
Total 128948:				316.81	316.81		
ONE-CALL OF WYOMING							
127665							
	37835	ONE CALL FEES	04/12/2015	84.75	84.75	04/22/2015	
Total 127665:				84.75	84.75		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
PARK COUNTY ANIMAL SHELTER							
5120							
	40115	ANIMAL SERVICE CONTRACT	04/01/2015	3,750.00	3,750.00	04/22/2015	
Total 5120:				3,750.00	3,750.00		
PARK COUNTY LANDFILL							
129053							
	040115	LANDFILL CHARGES	04/01/2015	60,801.00	60,801.00	04/22/2015	
Total 129053:				60,801.00	60,801.00		
PARK COUNTY SHERIFF							
7740							
	033115	INCARCERATION - MAR 2015	03/31/2015	690.00	690.00	04/22/2015	
Total 7740:				690.00	690.00		
PROFFITT, SUSAN							
130372							
	365347	REC CENTER REFUND	04/03/2015	12.00	12.00	04/22/2015	
Total 130372:				12.00	12.00		
PROVIDENT LIFE & ACCIDENT INS							
128033							
	03312015	PREMIUMS	04/02/2015	183.44	183.44	04/02/2015	
Total 128033:				183.44	183.44		
R & A SAFETY							
127690							
	2506	RANDOM & PRE-EMPLOYMENT	04/06/2015	30.00	30.00	04/22/2015	
	2506	RANDOM & PRE-EMPLOYMENT	04/06/2015	60.00	60.00	04/22/2015	
	2506	RANDOM & PRE-EMPLOYMENT	04/06/2015	40.00	40.00	04/22/2015	
Total 127690:				130.00	130.00		
REID, SARA							
130361							
	10116022	REFUND UTILITY DEPOSIT	03/31/2015	32.32	32.32	04/22/2015	
Total 130361:				32.32	32.32		
RICE, RENATE							
130377							
	365662	REC CENTER REFUND	04/10/2015	50.00	50.00	04/22/2015	
Total 130377:				50.00	50.00		
ROCKY MOUNTAIN DISCOUNT LIQUOR							
127709							
	040215	RESTITUTION FROM MC-0903-1	04/02/2015	8.10	8.10	04/22/2015	
Total 127709:				8.10	8.10		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
SECHRIST, DAVID J							
129937							
	040815	PERSONAL TRAINING REC CE	04/08/2015	129.68	129.68	04/22/2015	
Total 129937:				129.68	129.68		
SECRETARY OF STATE							
123386							
	040615	NOTARY FEE - UTANA DYE	04/06/2015	30.00	30.00	04/22/2015	
Total 123386:				30.00	30.00		
SESSIONS, RUSS							
130378							
	365656	REC CENTER REFUND	04/10/2015	51.00	51.00	04/22/2015	
Total 130378:				51.00	51.00		
SHEPARD, WILLIAM K							
130362							
	13112017	REFUND UTILITY DEPOSIT	04/01/2015	117.10	117.10	04/22/2015	
Total 130362:				117.10	117.10		
SHOSHONE MUNICIPAL PIPELINE							
9130							
	040115	SMP WATER PURCHASES - MA	04/01/2015	102,072.16	102,072.16	04/22/2015	
Total 9130:				102,072.16	102,072.16		
SKINNER, ROY							
130373							
	365348	REC CENTER REFUND	04/03/2015	12.00	12.00	04/22/2015	
Total 130373:				12.00	12.00		
TREVINO, FRAN							
130379							
	365663	REC CENTER REFUND	04/10/2015	15.00	15.00	04/22/2015	
Total 130379:				15.00	15.00		
U S BANK PURCHASE CARD							
129981							
	040615	Air Hose Clamps	04/06/2015	4.24	4.24	04/22/2015	
	040615	Propane burning ditches	04/06/2015	24.69	24.69	04/22/2015	
	040615	Zipper bolts	04/06/2015	6.58	6.58	04/22/2015	
	040615	Fo4 repairs	04/06/2015	35.71	35.71	04/22/2015	
	040615	Dozer rental	04/06/2015	1,540.00	1,540.00	04/22/2015	
	040615	Geo fabric	04/06/2015	636.27	636.27	04/22/2015	
	040615	No Parking signs	04/06/2015	239.40	239.40	04/22/2015	
	040615	Zipper bits	04/06/2015	837.00	837.00	04/22/2015	
	040615	Tools/Meter Repair Wire	04/06/2015	23.70	23.70	04/22/2015	
	040615	Tools/Meter Repair Wire	04/06/2015	40.32	40.32	04/22/2015	
	040615	Security Gate for Meter Room Wi	04/06/2015	110.66	110.66	04/22/2015	
	040615	Supplies	04/06/2015	22.19	22.19	04/22/2015	
	040615	Supplies	04/06/2015	55.89	55.89	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	WBC GRANT TRAINING	04/06/2015	950.00	950.00	04/22/2015	
	040615	Appointed Board Expenses	04/06/2015	960.00	960.00	04/22/2015	
	040615	meeting expenses Winter WAM	04/06/2015	166.00	166.00	04/22/2015	
	040615	advertising	04/06/2015	2,268.30	2,268.30	04/22/2015	
	040615	advertising	04/06/2015	275.00	275.00	04/22/2015	
	040615	advertising	04/06/2015	252.00	252.00	04/22/2015	
	040615	utilities - verizon	04/06/2015	48.92	48.92	04/22/2015	
	040615	utilities - verizon	04/06/2015	95.17	95.17	04/22/2015	
	040615	utilities - verizon	04/06/2015	25.14	25.14	04/22/2015	
	040615	utilities - verizon	04/06/2015	76.14	76.14	04/22/2015	
	040615	utilities - verizon	04/06/2015	1,318.08	1,318.08	04/22/2015	
	040615	utilities - verizon	04/06/2015	111.35	111.35	04/22/2015	
	040615	utilities - verizon	04/06/2015	153.00	153.00	04/22/2015	
	040615	utilities - verizon	04/06/2015	75.42	75.42	04/22/2015	
	040615	utilities - verizon	04/06/2015	25.14	25.14	04/22/2015	
	040615	utilities - verizon	04/06/2015	101.28	101.28	04/22/2015	
	040615	utilities - verizon	04/06/2015	232.49	232.49	04/22/2015	
	040615	supplies	04/06/2015	275.36	275.36	04/22/2015	
	040615	advertising	04/06/2015	218.00	218.00	04/22/2015	
	040615	supplies	04/06/2015	201.76	201.76	04/22/2015	
	040615	supplies	04/06/2015	152.08	152.08	04/22/2015	
	040615	Membership Renewal ICMA	04/06/2015	848.00	848.00	04/22/2015	
	040615	computer support	04/06/2015	819.00	819.00	04/22/2015	
	040615	meeting expenses	04/06/2015	11.65	11.65	04/22/2015	
	040615	meeting expense	04/06/2015	15.08	15.08	04/22/2015	
	040615	utilities Energy West	04/06/2015	1,188.37	1,188.37	04/22/2015	
	040615	Equipment Rental Postage Machi	04/06/2015	616.38	616.38	04/22/2015	
	040615	supplies	04/06/2015	237.54	237.54	04/22/2015	
	040615	Employee Wellness Program Ben	04/06/2015	4,875.00	4,875.00	04/22/2015	
	040615	utilities - WCS Telecom Long dist	04/06/2015	145.44	145.44	04/22/2015	
	040615	computer support	04/06/2015	819.00	819.00	04/22/2015	
	040615	SHRM DUES	04/06/2015	190.00	190.00	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	90.00	90.00	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	36.00	36.00	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	36.00	36.00	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	9.00	9.00	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	40.50	40.50	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	22.50	22.50	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	13.50	13.50	04/22/2015	
	040615	Random Testing WPCI	04/06/2015	4.50	4.50	04/22/2015	
	040615	vehicle floor mats	04/06/2015	16.93	16.93	04/22/2015	
	040615	shop supplies-nuts and bolts	04/06/2015	6.28	6.28	04/22/2015	
	040615	field marking paint-soccer	04/06/2015	7.49	7.49	04/22/2015	
	040615	boots for watering in greenhouse	04/06/2015	21.99	21.99	04/22/2015	
	040615	marking paint for soccer fields	04/06/2015	7.49	7.49	04/22/2015	
	040615	Reversible trailer hitch	04/06/2015	240.95	240.95	04/22/2015	
	040615	batteries for greenhouse	04/06/2015	4.99	4.99	04/22/2015	
	040615	Uniform allowance - C18	04/06/2015	112.97	112.97	04/22/2015	
	040615	Uniform allowance - C18	04/06/2015	149.97	149.97	04/22/2015	
	040615	A18-Vehicle key	04/06/2015	22.37	22.37	04/22/2015	
	040615	Office/squad room supplies	04/06/2015	227.30	227.30	04/22/2015	
	040615	bottled water-supplies	04/06/2015	5.99	5.99	04/22/2015	
	040615	Antenna for Joey body wire syste	04/06/2015	43.00	43.00	04/22/2015	
	040615	Lithium batteries-Squad room sup	04/06/2015	55.98	55.98	04/22/2015	
	040615	Return C08 handcuffs for repair	04/06/2015	10.79	10.79	04/22/2015	
	040615	Office/Evidence supplies	04/06/2015	79.92	79.92	04/22/2015	
	040615	Evidence supplies	04/06/2015	49.18	49.18	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	Ammunition	04/06/2015	5,093.55	5,093.55	04/22/2015	
	040615	Ammunition	04/06/2015	153.41	153.41	04/22/2015	
	040615	Bottled water for BIRDE class	04/06/2015	11.94	11.94	04/22/2015	
	040615	Check exemplar pads	04/06/2015	210.00	210.00	04/22/2015	
	040615	Uniform allowance - C19	04/06/2015	199.99	199.99	04/22/2015	
	040615	Ball chair-sample	04/06/2015	79.98	79.98	04/22/2015	
	040615	office supplies	04/06/2015	11.14	11.14	04/22/2015	
	040615	Firearms supplies-targets	04/06/2015	230.09	230.09	04/22/2015	
	040615	Uniform allowance - C19, C21	04/06/2015	20.00	20.00	04/22/2015	
	040615	Credit for returned toner	04/06/2015	210.91-	210.91-	04/22/2015	
	040615	2 rolls postage stamps	04/06/2015	98.00	98.00	04/22/2015	
	040615	13) \$10 Cody Bucks/Tobacco co	04/06/2015	130.00	130.00	04/22/2015	
	040615	Office/squad room supplies	04/06/2015	145.40	145.40	04/22/2015	
	040615	Office/squad room supplies	04/06/2015	17.47	17.47	04/22/2015	
	040615	Office/squad room supplies	04/06/2015	99.96	99.96	04/22/2015	
	040615	Office/squad room supplies	04/06/2015	91.95	91.95	04/22/2015	
	040615	Drill bits and bolts for D08	04/06/2015	129.99	129.99	04/22/2015	
	040615	Drill bits and bolts for D08	04/06/2015	1.05	1.05	04/22/2015	
	040615	C04 steer tires	04/06/2015	705.72	705.72	04/22/2015	
	040615	A19 accident repairs	04/06/2015	469.76	469.76	04/22/2015	
	040615	ASE tests Steve Brakke	04/06/2015	106.00	106.00	04/22/2015	
	040615	B13 tommy lift	04/06/2015	120.50	120.50	04/22/2015	
	040615	A21 steering pump	04/06/2015	127.68	127.68	04/22/2015	
	040615	Air cooler sanitation	04/06/2015	1,252.85	1,252.85	04/22/2015	
	040615	C02 hyd hose	04/06/2015	42.45	42.45	04/22/2015	
	040615	A21 radiator hose	04/06/2015	45.30	45.30	04/22/2015	
	040615	A19 tail light	04/06/2015	106.22	106.22	04/22/2015	
	040615	F07 sweeper switches	04/06/2015	393.89	393.89	04/22/2015	
	040615	B13 tommy lift	04/06/2015	14.18	14.18	04/22/2015	
	040615	Bolts	04/06/2015	1.78	1.78	04/22/2015	
	040615	A105 window repair	04/06/2015	85.60	85.60	04/22/2015	
	040615	C01 Surge tank	04/06/2015	497.75	497.75	04/22/2015	
	040615	G12 compressor tire	04/06/2015	94.00	94.00	04/22/2015	
	040615	Tables	04/06/2015	65.88	65.88	04/22/2015	
	040615	Paint	04/06/2015	13.98	13.98	04/22/2015	
	040615	Machine Maintenance	04/06/2015	38.94	38.94	04/22/2015	
	040615	supplies	04/06/2015	27.30	27.30	04/22/2015	
	040615	Deposit Bags	04/06/2015	53.72	53.72	04/22/2015	
	040615	Office Supplies	04/06/2015	7.74	7.74	04/22/2015	
	040615	Truck Repair - Facilities B31	04/06/2015	2,121.64	2,121.64	04/22/2015	
	040615	Car wash - C08	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C08	04/06/2015	9.00	9.00	04/22/2015	
	040615	Uniform allowance - C08	04/06/2015	54.49	54.49	04/22/2015	
	040615	cable ties, sponge	04/06/2015	33.26	33.26	04/22/2015	
	040615	hard hat	04/06/2015	25.93	25.93	04/22/2015	
	040615	embroidery	04/06/2015	61.60	61.60	04/22/2015	
	040615	pvc fittings	04/06/2015	1.06	1.06	04/22/2015	
	040615	pvc cement	04/06/2015	15.99	15.99	04/22/2015	
	040615	Century Link Utilities	04/06/2015	74.86	74.86	04/22/2015	
	040615	Car Wash	04/06/2015	10.00	10.00	04/22/2015	
	040615	Toner	04/06/2015	93.49	93.49	04/22/2015	
	040615	Rollers for water fountain repair at	04/06/2015	8.98	8.98	04/22/2015	
	040615	Wood for storage cabinets in Stor	04/06/2015	7.52	7.52	04/22/2015	
	040615	Wood to make storage cabinets in	04/06/2015	53.18	53.18	04/22/2015	
	040615	Liquid Nails to make storage cabi	04/06/2015	3.49	3.49	04/22/2015	
	040615	Office Supplies	04/06/2015	10.62	10.62	04/22/2015	
	040615	Parts to repair Rec. Center water f	04/06/2015	40.45	40.45	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	Part to replace broken handle on	04/06/2015	10.99	10.99	04/22/2015	
	040615	Parts to install new shower curtain	04/06/2015	9.54	9.54	04/22/2015	
	040615	Tree trimming and chipping suppli	04/06/2015	23.58	23.58	04/22/2015	
	040615	Shop supplies-cleaning supplies	04/06/2015	7.49	7.49	04/22/2015	
	040615	PPE Gloves	04/06/2015	38.27	38.27	04/22/2015	
	040615	Car wash - C25	04/06/2015	10.00	10.00	04/22/2015	
	040615	supplies	04/06/2015	29.49	29.49	04/22/2015	
	040615	Brine sprayer filter	04/06/2015	63.50	63.50	04/22/2015	
	040615	Brine sprayer repair	04/06/2015	1.17	1.17	04/22/2015	
	040615	Paint stripper	04/06/2015	25.24	25.24	04/22/2015	
	040615	Safety vests	04/06/2015	99.90	99.90	04/22/2015	
	040615	propane	04/06/2015	86.23	86.23	04/22/2015	
	040615	bottled water	04/06/2015	4.96	4.96	04/22/2015	
	040615	gloves, sealant	04/06/2015	31.98	31.98	04/22/2015	
	040615	gloves, sealant	04/06/2015	25.98	25.98	04/22/2015	
	040615	angle iron	04/06/2015	43.80	43.80	04/22/2015	
	040615	chutes for plastic containers	04/06/2015	250.00	250.00	04/22/2015	
	040615	foam insulation	04/06/2015	5.49	5.49	04/22/2015	
	040615	t posts	04/06/2015	12.98	12.98	04/22/2015	
	040615	lumber, fasteners	04/06/2015	28.28	28.28	04/22/2015	
	040615	casters	04/06/2015	136.60	136.60	04/22/2015	
	040615	Car Wash	04/06/2015	9.00	9.00	04/22/2015	
	040615	Cleaning supplies, trash can liners	04/06/2015	206.98	206.98	04/22/2015	
	040615	Cleaning supplies, toilet and pape	04/06/2015	315.19	315.19	04/22/2015	
	040615	Transmissions for floor sweeper r	04/06/2015	81.72	81.72	04/22/2015	
	040615	Gloves for cleaning of city facilitie	04/06/2015	69.99	69.99	04/22/2015	
	040615	Trash bag liners and hand sanitiz	04/06/2015	129.10	129.10	04/22/2015	
	040615	Belts to replace burned belts in va	04/06/2015	42.27	42.27	04/22/2015	
	040615	Large Trash bags	04/06/2015	102.70	102.70	04/22/2015	
	040615	Yearly inspection of elevator at Re	04/06/2015	1,040.76	1,040.76	04/22/2015	
	040615	Cleaning Supplies	04/06/2015	11.40	11.40	04/22/2015	
	040615	Uniforms for maintenance depart	04/06/2015	282.12	282.12	04/22/2015	
	040615	Replace broken toilet handle at R	04/06/2015	20.34	20.34	04/22/2015	
	040615	Electrical work at Rec. Center tre	04/06/2015	1,622.00	1,622.00	04/22/2015	
	040615	Parts to repair pool deck cleaning	04/06/2015	476.00	476.00	04/22/2015	
	040615	Hoses to clean pool deck and lock	04/06/2015	568.26	568.26	04/22/2015	
	040615	Pest control at City Hall	04/06/2015	52.50	52.50	04/22/2015	
	040615	Pest control at Cody Auditorium	04/06/2015	73.50	73.50	04/22/2015	
	040615	Pest control at Rec. Center	04/06/2015	127.50	127.50	04/22/2015	
	040615	Program supplies	04/06/2015	30.83	30.83	04/22/2015	
	040615	Duct tape	04/06/2015	17.97	17.97	04/22/2015	
	040615	Tarps	04/06/2015	41.98	41.98	04/22/2015	
	040615	Rings for shower curtains at Rec.	04/06/2015	14.95	14.95	04/22/2015	
	040615	Parts to make and install new sho	04/06/2015	38.85	38.85	04/22/2015	
	040615	Luxury foam soap for rec. center	04/06/2015	411.60	411.60	04/22/2015	
	040615	Screens and scrubber for rec cent	04/06/2015	18.98	18.98	04/22/2015	
	040615	Repair parts and shop supplies	04/06/2015	165.79	165.79	04/22/2015	
	040615	Repair parts and shop supplies	04/06/2015	90.58	90.58	04/22/2015	
	040615	ipad mount parts	04/06/2015	30.74	30.74	04/22/2015	
	040615	promotional recycling items	04/06/2015	105.15	105.15	04/22/2015	
	040615	promotional recycling items	04/06/2015	91.66	91.66	04/22/2015	
	040615	meter inserts	04/06/2015	365.70	365.70	04/22/2015	
	040615	batteries	04/06/2015	11.97	11.97	04/22/2015	
	040615	maint & repairs	04/06/2015	5.10	5.10	04/22/2015	
	040615	Uniform allowance - C06-order err	04/06/2015	72.94	72.94	04/22/2015	
	040615	Car wash - C06	04/06/2015	4.27	4.27	04/22/2015	
	040615	Car wash - C06	04/06/2015	9.00	9.00	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	Credit for return - C06	04/06/2015	64.99-	64.99-	04/22/2015	
	040615	Car wash - C23	04/06/2015	9.00	9.00	04/22/2015	
	040615	propane	04/06/2015	26.86	26.86	04/22/2015	
	040615	propane	04/06/2015	30.77	30.77	04/22/2015	
	040615	propane	04/06/2015	30.77	30.77	04/22/2015	
	040615	propane	04/06/2015	60.02	60.02	04/22/2015	
	040615	propane	04/06/2015	31.91	31.91	04/22/2015	
	040615	F07 repairs	04/06/2015	26.77	26.77	04/22/2015	
	040615	2/5/16 Ball	04/06/2015	32.98	32.98	04/22/2015	
	040615	Tiny Tots Program	04/06/2015	56.11	56.11	04/22/2015	
	040615	Program Supplies	04/06/2015	191.49	191.49	04/22/2015	
	040615	Rec Supplies	04/06/2015	140.73	140.73	04/22/2015	
	040615	TV Cables	04/06/2015	19.99	19.99	04/22/2015	
	040615	CO2	04/06/2015	39.97	39.97	04/22/2015	
	040615	insulation	04/06/2015	9.38	9.38	04/22/2015	
	040615	tracer wire	04/06/2015	66.68	66.68	04/22/2015	
	040615	water sample shipping	04/06/2015	47.34	47.34	04/22/2015	
	040615	anti sieze, cable ties, hacksaw bla	04/06/2015	24.98	24.98	04/22/2015	
	040615	anti sieze, cable ties, hacksaw bla	04/06/2015	4.99	4.99	04/22/2015	
	040615	form a gasket, foam brushes	04/06/2015	17.32	17.32	04/22/2015	
	040615	marking paint	04/06/2015	274.05	274.05	04/22/2015	
	040615	marking paint	04/06/2015	146.16	146.16	04/22/2015	
	040615	Car Wash	04/06/2015	11.00	11.00	04/22/2015	
	040615	Materials and Supplies	04/06/2015	19.92	19.92	04/22/2015	
	040615	ICC 2015 Code Books	04/06/2015	1,460.68	1,460.68	04/22/2015	
	040615	Sean Contractor Test	04/06/2015	189.00	189.00	04/22/2015	
	040615	Scott online ICC Class	04/06/2015	40.00	40.00	04/22/2015	
	040615	Maintenance and Repair	04/06/2015	13.00	13.00	04/22/2015	
	040615	computer supply	04/06/2015	69.99	69.99	04/22/2015	
	040615	computer supplies	04/06/2015	86.98	86.98	04/22/2015	
	040615	toner	04/06/2015	71.41	71.41	04/22/2015	
	040615	logmein subscription	04/06/2015	1,200.97	1,200.97	04/22/2015	
	040615	supplies	04/06/2015	22.95	22.95	04/22/2015	
	040615	supplies	04/06/2015	45.58	45.58	04/22/2015	
	040615	Shop supplies	04/06/2015	28.91	28.91	04/22/2015	
	040615	ADA tiles	04/06/2015	3,149.45	3,149.45	04/22/2015	
	040615	Ram I pad mount	04/06/2015	294.87	294.87	04/22/2015	
	040615	Proximty switch	04/06/2015	46.62	46.62	04/22/2015	
	040615	Recap tires	04/06/2015	3,122.85	3,122.85	04/22/2015	
	040615	Hydraulic fittings	04/06/2015	86.51	86.51	04/22/2015	
	040615	string line	04/06/2015	14.19	14.19	04/22/2015	
	040615	Hotsy repair	04/06/2015	1,093.00	1,093.00	04/22/2015	
	040615	Painting beads	04/06/2015	2,080.00	2,080.00	04/22/2015	
	040615	Paint machine paint guns	04/06/2015	2,299.96	2,299.96	04/22/2015	
	040615	Skyline Subdivision Upgrade	04/06/2015	36.99	36.99	04/22/2015	
	040615	Tools/Supplies/Skyline Subdivisio	04/06/2015	60.89	60.89	04/22/2015	
	040615	Tools/Supplies/Skyline Subdivisio	04/06/2015	260.51	260.51	04/22/2015	
	040615	Tools/Supplies/Skyline Subdivisio	04/06/2015	203.22	203.22	04/22/2015	
	040615	Tools/Supplies	04/06/2015	9.99	9.99	04/22/2015	
	040615	Tools/Supplies	04/06/2015	32.47	32.47	04/22/2015	
	040615	Rubber Glove Shipping for Testin	04/06/2015	262.16	262.16	04/22/2015	
	040615	Supplies	04/06/2015	12.44	12.44	04/22/2015	
	040615	Supplies	04/06/2015	6.81	6.81	04/22/2015	
	040615	returned push broom for tax charg	04/06/2015	40.55-	40.55-	04/22/2015	
	040615	shop supplies-caution tape	04/06/2015	6.36	6.36	04/22/2015	
	040615	supplies for staining Sheridan Ave	04/06/2015	26.98	26.98	04/22/2015	
	040615	wood cleaner for Sheridan Ave be	04/06/2015	18.99	18.99	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	Replacement battery for sandpro	04/06/2015	47.79	47.79	04/22/2015	
	040615	repair watering hose	04/06/2015	4.67	4.67	04/22/2015	
	040615	Uniform allowance - C09	04/06/2015	109.26	109.26	04/22/2015	
	040615	Car wash - C09	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C11	04/06/2015	6.55	6.55	04/22/2015	
	040615	Supplies for Puppy truck - C11	04/06/2015	15.62	15.62	04/22/2015	
	040615	Key for vehicle A06	04/06/2015	29.90	29.90	04/22/2015	
	040615	Disputed transaction	04/06/2015	16.95	16.95	04/22/2015	
	040615	Credit for Disputed transaction	04/06/2015	16.95-	16.95-	04/22/2015	
	040615	Car wash - C11	04/06/2015	4.90	4.90	04/22/2015	
	040615	supplies	04/06/2015	60.00	60.00	04/22/2015	
	040615	Car wash - C19	04/06/2015	9.00	9.00	04/22/2015	
	040615	Uniform allowance - C19	04/06/2015	16.00	16.00	04/22/2015	
	040615	Uniform allowance - C19	04/06/2015	9.00	9.00	04/22/2015	
	040615	CPR class supplies	04/06/2015	15.94	15.94	04/22/2015	
	040615	Safety Supplies	04/06/2015	559.72	559.72	04/22/2015	
	040615	Supplies--maintenance & repair to	04/06/2015	48.02	48.02	04/22/2015	
	040615	Birthday Party Expense	04/06/2015	24.96	24.96	04/22/2015	
	040615	Birthday Party Expense	04/06/2015	39.41	39.41	04/22/2015	
	040615	Office supplies	04/06/2015	79.62	79.62	04/22/2015	
	040615	Cleaning & program supplies	04/06/2015	5.88	5.88	04/22/2015	
	040615	Cleaning & program supplies	04/06/2015	89.96	89.96	04/22/2015	
	040615	Maintenance & repairs to equipme	04/06/2015	56.38	56.38	04/22/2015	
	040615	Birthday Party & Program Expens	04/06/2015	30.47	30.47	04/22/2015	
	040615	Birthday Party Expense	04/06/2015	39.41	39.41	04/22/2015	
	040615	Supplies	04/06/2015	4.36	4.36	04/22/2015	
	040615	Evidence shipping	04/06/2015	9.77	9.77	04/22/2015	
	040615	Evidence shipping	04/06/2015	20.79	20.79	04/22/2015	
	040615	Evidence shipping	04/06/2015	10.19	10.19	04/22/2015	
	040615	Due and Subscription	04/06/2015	189.00	189.00	04/22/2015	
	040615	raw water repair	04/06/2015	29.39	29.39	04/22/2015	
	040615	supplies	04/06/2015	33.67	33.67	04/22/2015	
	040615	Training Materials	04/06/2015	186.29	186.29	04/22/2015	
	040615	Car Wash - Explorer	04/06/2015	13.00	13.00	04/22/2015	
	040615	DG Series Webinar - 3 of 5	04/06/2015	89.00	89.00	04/22/2015	
	040615	Rec Programs	04/06/2015	109.87	109.87	04/22/2015	
	040615	Recreation Supplies	04/06/2015	78.00	78.00	04/22/2015	
	040615	Recreation Supplies	04/06/2015	25.92	25.92	04/22/2015	
	040615	Recreation Supplies	04/06/2015	23.66	23.66	04/22/2015	
	040615	Recreation Supplies	04/06/2015	67.95	67.95	04/22/2015	
	040615	Recreation Supplies	04/06/2015	150.96	150.96	04/22/2015	
	040615	Recreation Supplies	04/06/2015	14.00	14.00	04/22/2015	
	040615	Recreation Supplies	04/06/2015	142.49	142.49	04/22/2015	
	040615	Recreation Supplies	04/06/2015	70.80	70.80	04/22/2015	
	040615	Postage	04/06/2015	3.96	3.96	04/22/2015	
	040615	Training	04/06/2015	60.00	60.00	04/22/2015	
	040615	Schools out programs	04/06/2015	96.07	96.07	04/22/2015	
	040615	Program supplies	04/06/2015	252.46	252.46	04/22/2015	
	040615	Car wash - C01	04/06/2015	9.00	9.00	04/22/2015	
	040615	replacement chainsaw chain	04/06/2015	26.10	26.10	04/22/2015	
	040615	Bottle rental-March	04/06/2015	42.03	42.03	04/22/2015	
	040615	irrigation parts and repairs	04/06/2015	51.86	51.86	04/22/2015	
	040615	Irrigation hose clamps	04/06/2015	13.12	13.12	04/22/2015	
	040615	repairs to husqvarna mower	04/06/2015	15.49	15.49	04/22/2015	
	040615	Replacement sign for City Park	04/06/2015	1,295.00	1,295.00	04/22/2015	
	040615	shop and office supplies	04/06/2015	185.90	185.90	04/22/2015	
	040615	Fit Challenge rewards	04/06/2015	860.00	860.00	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	gloves	04/06/2015	12.99	12.99	04/22/2015	
	040615	shovel, gloves	04/06/2015	19.98	19.98	04/22/2015	
	040615	shovel, gloves	04/06/2015	8.49	8.49	04/22/2015	
	040615	brooms, tie wire, gloves	04/06/2015	25.47	25.47	04/22/2015	
	040615	brooms, tie wire, gloves	04/06/2015	24.98	24.98	04/22/2015	
	040615	brooms, tie wire, gloves	04/06/2015	12.98	12.98	04/22/2015	
	040615	Car wash - C24	04/06/2015	5.49	5.49	04/22/2015	
	040615	Car wash - C24	04/06/2015	6.72	6.72	04/22/2015	
	040615	Repairs	04/06/2015	17.76	17.76	04/22/2015	
	040615	Furniture	04/06/2015	933.00	933.00	04/22/2015	
	040615	Office Supplies	04/06/2015	68.40	68.40	04/22/2015	
	040615	Training	04/06/2015	27.00	27.00	04/22/2015	
	040615	Hard Card Paper-Building	04/06/2015	17.96	17.96	04/22/2015	
	040615	CPR Training	04/06/2015	27.00	27.00	04/22/2015	
	040615	water sample shipping	04/06/2015	47.34	47.34	04/22/2015	
	040615	washers, fasteners	04/06/2015	1.50	1.50	04/22/2015	
	040615	brass fitting, pipe dope	04/06/2015	13.75	13.75	04/22/2015	
	040615	pvc cement, coupler	04/06/2015	19.47	19.47	04/22/2015	
	040615	meeting expense	04/06/2015	21.20	21.20	04/22/2015	
	040615	meeting expense	04/06/2015	14.47	14.47	04/22/2015	
	040615	meeting expense	04/06/2015	31.62	31.62	04/22/2015	
	040615	Uniform allowance - C03	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C03	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C03	04/06/2015	9.00	9.00	04/22/2015	
	040615	simple green for paint machine	04/06/2015	35.76	35.76	04/22/2015	
	040615	Car wash - C20	04/06/2015	9.00	9.00	04/22/2015	
	040615	Striker plate for racquet ball courts	04/06/2015	6.49	6.49	04/22/2015	
	040615	Air filters for the street shop	04/06/2015	44.90	44.90	04/22/2015	
	040615	shower rings for locker room show	04/06/2015	11.96	11.96	04/22/2015	
	040615	Bracket and shelf for multipurpose	04/06/2015	25.47	25.47	04/22/2015	
	040615	Utilities	04/06/2015	179.10	179.10	04/22/2015	
	040615	Utilities	04/06/2015	146.87	146.87	04/22/2015	
	040615	Equip. Repairs	04/06/2015	20.00	20.00	04/22/2015	
	040615	Office Supplies	04/06/2015	201.76	201.76	04/22/2015	
	040615	POS	04/06/2015	59.75	59.75	04/22/2015	
	040615	Office supplies	04/06/2015	7.74	7.74	04/22/2015	
	040615	4" repair clamp	04/06/2015	208.96	208.96	04/22/2015	
	040615	embroidery	04/06/2015	55.40	55.40	04/22/2015	
	040615	valves, solid sleeves	04/06/2015	1,406.83	1,406.83	04/22/2015	
	040615	3/4" dual check valves & 3/4" me	04/06/2015	1,597.74	1,597.74	04/22/2015	
	040615	pest control, Recycling Center	04/06/2015	52.50	52.50	04/22/2015	
	040615	concrete sealant & repair	04/06/2015	19.93	19.93	04/22/2015	
	040615	tapping saddles	04/06/2015	195.39	195.39	04/22/2015	
	040615	1" IPERL meters, IPERL cables	04/06/2015	2,185.00	2,185.00	04/22/2015	
	040615	valve box extensions	04/06/2015	116.10	116.10	04/22/2015	
	040615	ltron ERT modules	04/06/2015	2,100.00	2,100.00	04/22/2015	
	040615	raw water valve replacements	04/06/2015	1,412.58	1,412.58	04/22/2015	
	040615	pest control	04/06/2015	73.50	73.50	04/22/2015	
	040615	IPERL cable	04/06/2015	940.18	940.18	04/22/2015	
	040615	tapping saddle	04/06/2015	209.00	209.00	04/22/2015	
	040615	pipe lube	04/06/2015	89.40	89.40	04/22/2015	
	040615	valve box extensions	04/06/2015	154.80	154.80	04/22/2015	
	040615	brass fittings	04/06/2015	1,250.50	1,250.50	04/22/2015	
	040615	1 1/2" meters, flanges, gaskets, b	04/06/2015	3,966.71	3,966.71	04/22/2015	
	040615	Car wash - C12	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C14	04/06/2015	10.00	10.00	04/22/2015	
	040615	Uniform allowance - C14	04/06/2015	75.65	75.65	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	040615	Car wash - C14	04/06/2015	10.00	10.00	04/22/2015	
	040615	Replacement parts for Turfco edg	04/06/2015	64.62	64.62	04/22/2015	
	040615	repairs to push mower-returned	04/06/2015	2.00-	2.00-	04/22/2015	
	040615	repairs to smithco sweeper	04/06/2015	65.46	65.46	04/22/2015	
	040615	plumbing repairs Hugh smith restr	04/06/2015	31.47	31.47	04/22/2015	
	040615	Plumbing repairs to Hugh Smith R	04/06/2015	14.78	14.78	04/22/2015	
	040615	Car wash - C17	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C17	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C07	04/06/2015	9.00	9.00	04/22/2015	
	040615	Car wash - C07	04/06/2015	9.00	9.00	04/22/2015	
	040615	car wash - C07	04/06/2015	9.00	9.00	04/22/2015	
Total 129981:				85,313.81	85,313.81		
UNUM LIFE INS - LTD							
127843							
	03312015	LONG TERM DISABILITY - PRE	04/02/2015	3,002.20	3,002.20	04/02/2015	
Total 127843:				3,002.20	3,002.20		
UNUM LIFE INSURANCE - LIFE							
127935							
	03312015	PREMIUM	04/02/2015	1,726.40	1,726.40	04/02/2015	
Total 127935:				1,726.40	1,726.40		
WATCO POOLS							
10370							
	19081	CHEMICALS	04/01/2015	433.36	433.36	04/22/2015	
Total 10370:				433.36	433.36		
WATTS, CONNIE							
130380							
	365664	REC CENTER REFUND	04/10/2015	15.00	15.00	04/22/2015	
Total 130380:				15.00	15.00		
WESCO RECEIVABLES CORP							
10480							
	652279	HABITAT FOR HUMANITY	03/26/2015	444.45	444.45	04/22/2015	
	655198	HABITAT FOR HUMANITY	04/01/2015	1,188.00	1,188.00	04/22/2015	
Total 10480:				1,632.45	1,632.45		
WILLIAMS, JOHN							
130364							
	040615	REIMBURSE FOR CDL LICENSE	04/06/2015	60.00	60.00	04/22/2015	
Total 130364:				60.00	60.00		
WOODWARD TRACTOR CO							
10660							
	96137	LONG REACH RENTAL	03/23/2015	2,065.00	2,065.00	04/22/2015	
	97146	MINI EXCAVATOR RENTAL	03/25/2015	211.05	211.05	04/22/2015	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 10660:				2,276.05	2,276.05		
WYOMING DEPARTMENT OF WORKFORCE SERVICES							
10670							
	03312015	CONTRIBUTIONS	04/02/2015	6,966.92	6,966.92	04/02/2015	
	03312015	VOLUNTEERS PD	04/02/2015	8.20	8.20	04/02/2015	
	03312015	VOLUNTEERS REC	04/02/2015	36.89	36.89	04/02/2015	
Total 10670:				7,012.01	7,012.01		
WYOMING MUNICIPAL POWER AGENCY							
10920							
	033115	POWER PURCHASE - MAR 2015	04/01/2015	704,966.18	704,966.18	04/22/2015	
Total 10920:				704,966.18	704,966.18		
WYOMING RETIREMENT SYSTEM							
10950							
	01149-51	CONTRIBUTIONS -	04/02/2015	67,946.70	67,946.70	04/02/2015	
Total 10950:				67,946.70	67,946.70		
YELLOWSTONE REGIONAL AIRPORT							
11150							
	040115	APRIL FUNDING	04/01/2015	15,693.33	15,693.33	04/22/2015	
Total 11150:				15,693.33	15,693.33		
Grand Totals:				1,158,602.80	1,158,602.80		

Payroll \$233,133.59

Grand Total \$1,391,736.39

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Michael & Sunny Burns
Organization Represented Red Canyon River Trips
Date you wish to appear before the Council Any time
Mailing Address 34 Margaret Dr Telephone 307-587-6988
E-Mail Address ^{a lower case} SUNNY DAVIDSON1@BMAIL.COM
Preferred form of contact: Telephone X E-Mail _____
Names of all individuals who will speak on this topic Michael or Sunny Burns
Event Title (if applicable) _____
Date(s) of Event (if applicable) May - Sept
Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Use of inland next to Irma Parking lot May - Sept
Which City employee(s) have you spoken to about this issue? Mayor
Signature Sunny Burns Date 4-14-15

MEETING DATE: APRIL 21, 2015

DEPARTMENT: ADMINISTRATION

PREPARED BY: CYNTHIA BAKER

PRESENTED BY: CYNTHIA BAKER

AGENDA ITEM SUMMARY REPORT

Red Canyon River Trips Lease Agreement

ACTION TO BE TAKEN:

Approve an agreement between the City of Cody and Red Canyon River Trips, for an encroachment license and lease agreement for public right of way located on Beck Avenue, between 12th Street and the first approach west of 12th Street, for the term of May 1 through September 30.

SUMMARY OF INFORMATION:

Michael & Sunny Burns, owner of Red Canyon River Trips has requested to use the City owned public right of way located on Beck Avenue, from 12th Street to the first approach west of 12th Street for the purpose of parking his river trip van and boat trailer. The area in which his business is located is also adjacent to the Cody Trolley Tours and between the Trolleys and his van and boat, there is not sufficient room to park both vehicles on 12th Street. In order to accommodate the public, Cody Trolley Tours and his clients, the Burns are requesting this area for his parking which is nearby his place of business.

The City of Cody has entered into encroachment agreements such as this in the recent past. One agreement was with the Stump Family Trust for the encroachment of a deck onto the City right of way and one agreement was with Diehl Enterprises for the encroachment onto public right of way of the property known as the Chamberlin Inn, as well as, with Ken Martin previous owner of Red Canyon River Trips.

FISCAL IMPACT

The City of Cody will receive \$50 for the encroachment license.

ALTERNATIVES

Approve or Deny the request.

ATTACHMENTS

Agenda Request Form
License Agreement

AGENDA & SUMMARY REPORT TO:

Michael & Sunny Burns, sunnydavidson1@gmail.com

AGENDA ITEM NO. _____

AGREEMENT FOR ENCROACHMENT LICENSE

THE PARTIES to this agreement are the City of Cody, Wyoming (CITY) and Red Canyon River Trips (RED CANYON). This agreement is dated as of the date last executed by the parties below.

RECITALS

1. City of Cody is a properly formed municipal corporation in the State of Wyoming.
2. Red Canyon River Trips would like to utilize the City of Cody owned Public Right of Way located on the north side of Beck Avenue next to 12th Street, from 12th Street, west to the first approach west of 12th Street for the purpose of parking the motor vehicles and associated trailers in conjunction with the Red Canyon River Trips. The area requested is the dirt portion between the curb and gutter and the sidewalk.
3. The City is willing to accommodate Red Canyon and allow the encroachment for parking on the city owned public right of way.

NOW, THEREFORE, in consideration of the mutual covenants and promises described herein, the parties agree as follows:

1. City hereby grants a license to RED Canyon to encroach on the following described parcel of City public right of way: See Attachment A
2. Red Canyon shall pay to the City the sum of Ten Dollars (\$10.00) per month for a total of \$50 payable to the City of Cody on or before May 1, 2015.
3. The term of this agreement shall be May 1, 2015 through September 30, 2015.
4. This license for encroachment is given as a matter of convenience and the same may be revoked by the City at any time for any reason whatsoever. In the event that City determines it will revoke this license, it shall give notice to Red Canyon in writing at least thirty (30) days in advance of the revocation.
5. Once the City terminates or revokes this license, Red Canyon agrees to remove any and all vehicles and trailers from the City public right of way and will restore the same to its original condition at the sole cost and expense of Red Canyon within fifteen (15) days of the revocation.
6. Red Canyon assumes all liability for itself, its agents, its representatives, employees, guests, invitees, and for the general public's presence and activities upon the public right of way occupied and shall indemnify and hold harmless the City, its agents, representatives, employees, officers, council members and agents from any and all claims, actions, lawsuits, disputes and controversies regarding Red Canyon's use of the public right of way. This shall include but not be limited to claims or actions for personal injury, property damage, economic loss, death and all other liabilities and losses arising in any way under this agreement or arising from the use of the public right of way by Red Canyon or its agents, representatives, guests or employees. This indemnification shall include reasonable attorney's fees incurred by the City in defense of any action brought by any party against the City arising out of this agreement or use of the public right of way by Red Canyon's agents, representatives, guests and employees.

<p>MEETING DATE: APRIL 15, 2015</p> <p>DEPARTMENT: PARKS, RECREATION AND PUBLIC FACILITIES</p> <p>PREPARED BY: DOYLE STOUT</p> <p>PRESENTED BY: RICK MANCHESTER</p>

AGENDA ITEM SUMMARY REPORT
Annual Request for CHS Graduation Party 2014

ACTION TO BE TAKEN:

Request motion to pay cost out of contingency fund.

SUMMARY OF INFORMATION:

In recent years, the City Council has elected not to waive facility fees for local groups. However City Council has sponsored the annual Cody High School graduation party and paid a portion or all of the related fees out of the City Council contingency.

A group of local parents and students are organizing an all-night graduation celebration for the CHS Senior Class of 2015. This overnight activity is scheduled to be held at the Recreation Center and has been scheduled in the past for this event. The 2015 celebration is being planned on June 5 & 6. The celebration will run from 9:00 pm on Friday June 6 to 4:00 am on Saturday June 6.

The normal closure time of the Recreation Center on Friday is 8:00 pm. The committee is planning a wide variety of activities for the "lock-in" style of party. Students will not be allowed to leave and re-enter the celebration. In addition to the chaperones from the graduation committee, a City Rec Center staff will also be on site.

FISCAL IMPACT

A minimum of one staff member will be scheduled to work this event. It is estimated that the direct salary cost to the City will be approximately \$129.85.

The standard non-commercial rental fee for the Rec Center is as follows:

Gymnasiums	\$450.00
Multipurpose room	\$100.00
Front desk staff	\$129.85
Total	\$679.85

ALTERNATIVES

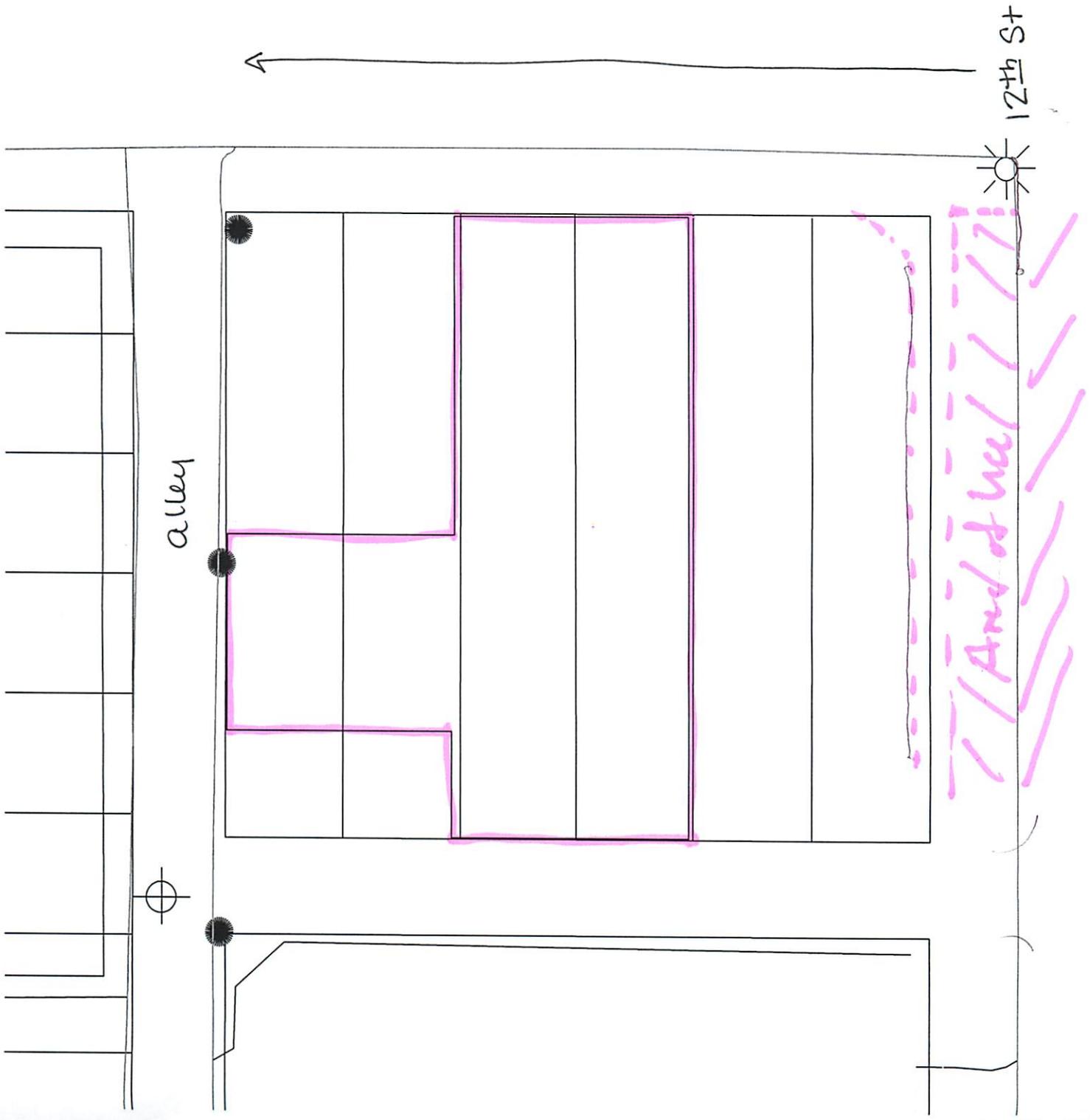
1. Approve sponsoring the CHS graduation party in the amount not to exceed \$-----.
2. Do not sponsor the event, but instead waive the fee.
3. Deny the request.
4. Funding not to exceed a different amount approved by City Council.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Doyle Stout, Recreation Supervisor
Rick Manchester, Parks, Recreation & Public Facilities Director
Jeanette Prosceno, CHS Chairperson for the Class of 2015, 307-272-8688



alley

12th St

And of here

Beck

MEETING DATE: APRIL 21, 2015
DEPARTMENT: PARKS, RECREATION &
PUBLIC FACILITIES

PREPARED BY: DOYLE STOUT
PRESENTED BY: RICK MANCHESTER

1st Annual Bronc Strong 5K Benefit Run May 9, 2015

ACTION TO BE TAKEN:

Requesting permission to close off a portion of Beck Ave. for registration and for the start of a 5 K race that begins at the intersection of Beck Ave. & 11th Street. The race would proceed up 11th to Skyline, please see attachment.

SUMMARY OF INFORMATION:

This event is to raise funds for the wrestlers who were injured in a recent automobile accident. The 5K race will begin at Beck & 11th and finish at CHS grounds. The race will begin at 9 am.

FISCAL IMPACT

1. The Recreation Center will provide signage and safety vest, and timing equipment for the race at no charge.
2. The Police Department has been notified of the upcoming event, and may or may not be available to control traffic. If the PD is not available, CHS will provide adults to address the traffic concerns at the beginning of the event.
3. The CHS group does have Proof of Liability Insurance for this event.

ALTERNATIVES

1. Approve the event as presented.
2. Do not approve the event.

ATTACHMENTS

1. The attached map identifies the 5 K course.

AGENDA & SUMMARY REPORT TO:

Samantha Scott, samanthascott@park6.org & Emily Reed, emilyreed@park6.org Coordinators of event

Doyle Stout, Recreation Supervisor

Rick Manchester, Parks, Recreation & Public Facilities Director

AGENDA ITEM NO. _____

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council Emily Reed + Samantha Scott
 Organization Represented Senior Class of Cody High School
 Date you wish to appear before the Council April 21st, 2015
 Mailing Address 1225 10th st. Telephone 587-4251
 E-Mail Address samanthascott@park6.org or emilyreed@park6.org
 Preferred form of contact: Telephone _____ E-Mail X
 Names of all individuals who will speak on this topic Emily Reed and Samantha Scott
 Event Title (if applicable) BroncStrong 5k (1st Annual)
 Date(s) of Event (if applicable) May 9th, 2015
 Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) We would like to close off the portion of Beck ave. to have registration, start/finish area for our 5k. We would also like to discuss the route that ~~is~~ we will use for this run. (Attached)
 Which City employee(s) have you spoken to about this issue? N/A
 Signature [Handwritten Signature] Date 4/8/2015

City of Cody Agenda Request Form

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Name of person to appear before the Council LARRY M. GORCHESKY

Organization Represented Private Business Owner

Date you wish to appear before the Council April 21ST 2015

Mailing Address P.O. Box 1465, Cody WY 82414 Telephone Home - 307-587-3716
WORK - 307-589-9959

E-Mail Address elkivory@cowboystate.net

Preferred form of contact: Telephone E-Mail

Names of all individuals who will speak on this topic Self - Larry M. Gorchesky

Event Title (if applicable) Cody Outdoor Show

Date(s) of Event (if applicable) MAY 1ST + MAY 2ND 2015

* Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) I'm requesting approval to set up "Buying Antlers" Booth in Horseshoe Park on MAY 1ST + 2ND 2015 (Dawn to Dusk). IN FAIRNESS TO A "LOCAL" Antler Buyer, with a legitimate "LOCAL" BUSINESS, I FEEL I HAVE BEEN DISCRIMINATING AGAINST AS A LOCAL MERCHANT & MY RIGHT TO FAIR TRADE IS BEING VIOLATED.

Which City employee(s) have you spoken to about this issue? I spoke with Rick Marchstex & Rick, recommended I appear before City Council for approval.

Signature Larry M. Gorchesky Date April 14th 2015

* - see Attachment ...

ATTACHMENT FOR: LARRY M. GORCHESKY

YAHOO! MAIL

Search Mail

Search Web

Fw: application for Co

Compose

Delete Move Spam More

Up Down Close

Inbox (950)

Drafts (5)

Sent

Spam (459)

Trash (86)

Smart Views

Unread

Starred

People

Social

Travel

Shopping

Finance

Folders (10)

Sponsored



Consumer Injury

by Steven Green Photography on flickr

Fw: application for Cody outdoor show

People

Cody GBFJ

To me

note! Read in order: 1-2-3... Mar 18 at 5:31 PM

----- Original Message -----

From: Tev Kelley

To: Cody GBFJ

Sent: Wednesday, March 18, 2015 3:14 PM

Subject: Re: application for Cody outdoor show

#2

Hey Caren and Larry, Thanks for inquiring about the show. I know my partner Jesse has already spoken to you about the show somewhat so I don't know what all he has told you. If you have any questions about the show feel free to ask though. I have attached an application and a flyer for the show. Thanks.

Tev Kelley
250-4185

#3

Just in case Jesse hadn't told you, I am sorry to inform you we have an exclusive antler buyer for the show this year. So you won't be able to buy antlers at the show. However, we would love it if you sold any antlers or antler creations in addition to your regular products from the Golden Buffalo. Thanks again for inquiring and I hope we can have you guys at the show!

On Wed, Mar 18, 2015 at 2:08 PM, Cody GBFJ <codysales@thegoldenbuffalo.com> wrote:

#1

Hi,

This is Caren & Larry from The Golden Buffalo Can you please email an application for the Cody Outdoor Show?
Thanks!

MEETING DATE: APRIL 21, 2015
DEPARTMENT: PARKS AND REC
PREPARED BY: RICK MANCHESTER,
DIRECTOR
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT

Horseshoe Park Permit to Golden Buffalo

ACTION TO BE TAKEN: Request that City Council denies a request to reserve Horseshoe Park for conducting business.

SUMMARY OF INFORMATION:

The business is specifically buying elk and deer horns to construct jewelry and furniture. Larry Gorchesky owner of the Golden Buffalo was denied access to buy big game horns during at the Cody Outdoor Show. A big game/outdoor trade show held at the Ryley Arena and Rec Center. Tev Kelley is the show promoter that has denied Mr. Gorchesky from buying horns at the show. Mr. Kelley did offer to allow Mr. Gorchesky to sell his products, just not buy horns during the show.

Mr. Gorchesky requested permission from the Parks and Rec Department to buy horns in Horseshoe Park. Typically we do not reserve Horseshoe Park for personal use or events, so I denied the request. I also do not think it is appropriate for the City to provide a venue that competes with another business that has paid rent to the arena and rec center. I explained to Mr. Gorchesky the reason for denying the request and I let him know that City Council has authority to grant the request.

FISCAL IMPACT

The typical charge for a park permit is \$25.

ALTERNATIVES

1. Deny the request to issue a permit.
2. Allow the permit and charge \$25 for the use of Horseshoe Park.

ATTACHMENTS

1. Email to Mr. Gorchesky from Mr. Kelley.
2. Agenda request form.

AGENDA & SUMMARY REPORT TO:

Larry Gorchesky
Golden Buffalo
PO Box 1465
Cody WY 82414
elkivory@cowboystate.net

AGENDA ITEM NO. _____

MEETING DATE: APRIL 21, 2015
DEPARTMENT: PUBLIC WORKS
PREPARED BY: STEVE PAYNE *SP*
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEVE PAYNE

AGENDA ITEM SUMMARY REPORT **Request to close Pintail Street**

ACTION

Approve or deny Casey Cobourns' request to close the South end of Pintail Street.

BACKGROUND

Mr. Casey Cobourn lives at 313 Pintail Street and purchased his home in 2013. At the time of his purchase Pintail Street was a quasi-dead-end street created as a part of the Greenwing Addition (Subdivision).

As a part of the Greenwing Addition and in compliance with the Cody Master Street Plan, the developer was requested to deed to the City an undeveloped parcel of land for a right-of-way from C Street to the South end of Pintail. The land was necessary for an eventual loop right-of-way connection to C Street.

At the completion of the subdivision, a temporary turn around was created at the south end of Pintail and a berm was created. Typical of any undeveloped right-of-way in Cody, people just use it anyway. At first people just drove around the berm by traveling across private property owned by the Fire District. The Fire district had to invest in a fence to stop that from happening. Then people just drove over the berm in their pickup trucks and cars. We put up signs and barricades indicating the road was closed and people just smashed the signs and then threw them off to the side of the road. We tried to re-build the berm only to have it torn up and destroyed.

When it became apparent that it was no longer cost effective to try and keep the roadway closed with a berm, signs or portable barricades, staff advised the Council that we were going to open up the roadway and connect C Street to the end of Pintail. We made the connection by blading the deeded right-of-way and using some recycled materials to create a gravel road connection. The gravel connection right-of-way also serves as delivery service access for the commercial lots that front on Big Horn Ave.

The City could purchase Jersey Barriers and attempt to close the right-of-way.

SUMMARY

Mr. Casey Cobourn lives at 313 Pintail Street and request that Pintail Street be restored to a dead-end with a temporary turn around until such time as the City is willing to invest in a street connection that complies with the City Street cross section requirements of curb, gutter, pavement and sidewalks.

AGENDA ITEM NO. _____

FISCAL IMPACT

The fiscal impact to the City if it is left as is would be minimal and would cover the occasional grading of the gravel road. If staff were directed to close the roadway off again we would likely try to utilize Jersey Barriers. We would need approximately four (4) of them at a cost of \$3,000. If we were to finish the road to a typical x-section it would cost the City approximately \$200,000.

ALTERNATIVES

1. Approve the request as submitted and direct staff to re-close the street.
2. Deny the request and direct staff to budget for the finished completion of the road.
3. Deny the request and leave the road as is and open.

RECOMMENDATION

It is the staff's recommendation that it is in the interest of public safety for the street to remain open and as is.

ATTACHMENTS

None

City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

Name of person to appear before the Council-Casey Cobourn

Organization Represented-NA

Date you wish to appear before the Council- April 21st

Mailing Address Telephone 313 Pintail Street 307-272-2447

E-Mail Address_cwc03@hotmail.com_____

Preferred form of contact: Telephone xx E-

Mail_____

Names of all individuals who will speak on this topic_____

Event Title (if applicable)_Blocking off Pintail Street cutoff_____

Date(s) of Event (if applicable)_____

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary)The amount of traffic using the dirt road that has not been established as an actual street has increased dramatically since the dirt barriers were removed. There have been two hit and runs due to people coming around the corner of Kent Street and Pintail Street too fast during the winter. Would like to come up with a solution to block this access off.

Which City employee(s) have you spoken to about this issue? Mr. Steve

Payne_____

Signature 

Date 4/14/15

MEETING DATE: APRIL 21, 2015
DEPARTMENT: ADMINISTRATIVE SERVICES
PREPARED BY: ANNALEA AVERY
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT MENTOCK PARK PROJECT

ACTION:

Staff requests that the Mayor and Council authorize staff to submit an application for a Business Ready Community Enhancement Grant through the Wyoming Business Council to provide funding to replace out of compliance playground equipment with an all-inclusive ADA compliant play space at Mentock Park, located at 901 Blackburn in Cody, WY. The total grant amount requested is up to \$500,000. As well as submit a request for County Wide Consensus funds in the amount of \$75,000 to act as part of the necessary cash match requirement for the Wyoming Business Council. Along with the request for County Wide Consensus Funds the City is requesting the final amount necessary to complete the parking lot development in the amount of \$31,874, which is what was left to request after receiving approval to reallocate unused funds from previous projects.

SUMMARY:

The City of Cody is seeking approval for County Wide Consensus funds along with approval to submit a Wyoming Business Council Business Ready Community Grant application for Mentock Park. This project consists of the demolition of broken and out of compliance park equipment at Mentock Park, located at 901 Blackburn, Cody, WY 82414, along with installation of new ADA compliant and all inclusive park equipment. This will assist the City of Cody in making Mentock Park one of the first of 25 parks, which the City of Cody cares for in the area, to become ADA compliant as well as focus on an all-inclusive play design.

The City of Cody realizes the need to provide more accessibility and safety to community play spaces for all ages and abilities. This is done by providing a playground that will not only meet ADA compliance standards but will also support inclusive playground design. Inclusive playground design focuses on safety as well as physical, sensory and social activities by providing the following;

- Multiple challenge levels for different ages and abilities to keep all actively engaged;
- Grouping activities to encourage engagement;
- Pods, rooms, and zones to assist with children who have autism, sensory or spatial issue disabilities by providing quieter play activities;
- Unitary surfacing, making it easier for those with medical equipment, wheelchairs, walkers, or strollers to navigate through the play-space.

By offering an increased quality of life through handicap-able park facilities, it is encouraging to know that a structure like this will not only benefit the needs of local families but it will also increase the community's attractiveness to potential businesses and families looking to relocate.

The parking lot development request for County Wide Consensus Funds would be the final amount needed to finish the parking lot near city hall.

FISCAL IMPACT

The total cost of the Mentock Park project is estimated at \$755,447 including demolition of old equipment, new park structure and installation. The City of Cody is requesting a Wyoming Business Council Community Enhancement grant of up to \$500,000, which requires a 50% match grant. Cash match would come from \$75,000 in County Wide Consensus funds, in addition to the \$175,000 in private donations \$100,000 match donation from the Cody Rotary Club, and \$25,000 from the Shoshone Recreation District, \$25,000 from Park County Parks and Recreation Board, and \$25,000 from the Cody Recreation Foundation. There are additional in-kind contributions for volunteer labor and use of the 1.44 acres that playground would be built on which would meet then necessary 50% match required.

AGENDA ITEM NO. _____

The parking lot development project is estimated at \$38,843.97 and is coming from previously reallocated funds of \$6,969.97 along with this new request of \$31,874.00

ALTERNATIVES

1. Award the application and resolution to be submitted
2. Reject the application

RECOMMENDATION

Staff recommends that the Mayor and Council authorize staff to submit the grant application in hopes of supporting community enhancement that allow for placement of new all-inclusive and ADA compliant park equipment as well as the parking lot development near city hall.

AGENDA & SUMMARY REPORT TO:

Wyoming Business Council
Office of State Lands and Investments

NAME OF PROJECT: MENTOCK PARK PROJECT

PROJECT DESCRIPTION:

This project consists of the demolition of broken and out of compliance park equipment at Mentock Park, located at 901 Blackburn, Cody, WY 82414, along with installation of new ADA compliant and all inclusive park equipment. This will assist the City of Cody in making Mentock Park one of the first of 25 parks, which the City of Cody cares for in the area, to become ADA compliant as well as focus on an all inclusive play design.

Mentock's existing equipment was implemented in 1987, 28 years ago, which is the typical life cycle of park structures. Mentock Park serves the entire City of Cody and Park County with its array of unique facilities. This park is one of Cody's premier parks for events such as high school soccer games and children's athletics including soccer, football, lacrosse, tennis, and baseball. Included at Mentock Park is one of the larger picnic shelters available for reservations, restroom facilities, and children's playground equipment. Additionally, Mentock Park also houses the City of Cody's only Skate Park. Not only is this park utilized for local, county and state wide athletic activities it is also utilized for events such as the balloon festival, family reunions and high school reunions.

As seen on the attached map, Mentock Park is situated within 3/4 mile distance of The Cody Middle School, Small Wonders Preschool, Crane Academy Preschool, The Children's Resource Center and special touch preschool, East Side Elementary and Sunset Elementary. This area also provides a number of low to moderate income housing facilities including Green Acers Mobile Home Park, Crystal Cove Apartments, Grand View Apartments and Shoshone Court on Pioneer Ave, Habitat for Humanity, Shamrock Apartments, and Jubys Trailer Court. All of whom utilize the park facilities and structures.

Repairs have been made every year to playground equipment increasing maintenance and repair costs each year, not to mention that the current park playground is out of compliance with ADA standards. Through citizen's requests, the City of Cody also realizes the need to provide more accessibility and safety to community play spaces for all ages and abilities. This is done by providing a playground that will not only meet ADA compliance standards but will also support inclusive playground design. Inclusive playground design focuses on safety as well as physical, sensory and social activities by providing the following;

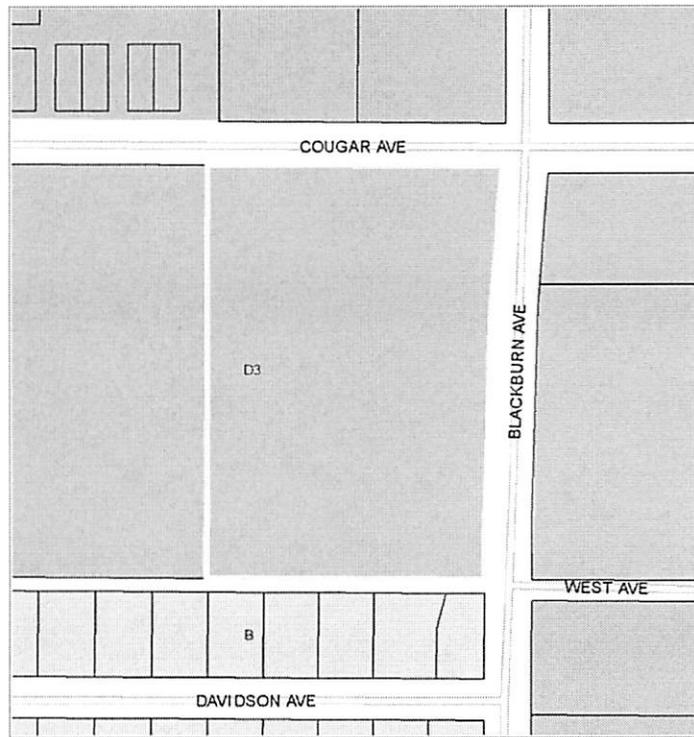
- Multiple challenge levels for different ages and abilities to keep all actively engaged;
- Grouping activities to encourage engagement;
- Pods, rooms, and zones to assist with children who have autism, sensory or spatial issue disabilities by providing quieter play activities;
- Unitary surfacing, making it easier for those with medical equipment, wheelchairs, walkers, or strollers to navigate through the play-space.

By offering an increased quality of life through handicap-able park facilities, it is encouraging to know that a structure like this will not only benefit the needs of local families but it will also increase the community's attractiveness to potential businesses and families looking to relocate.

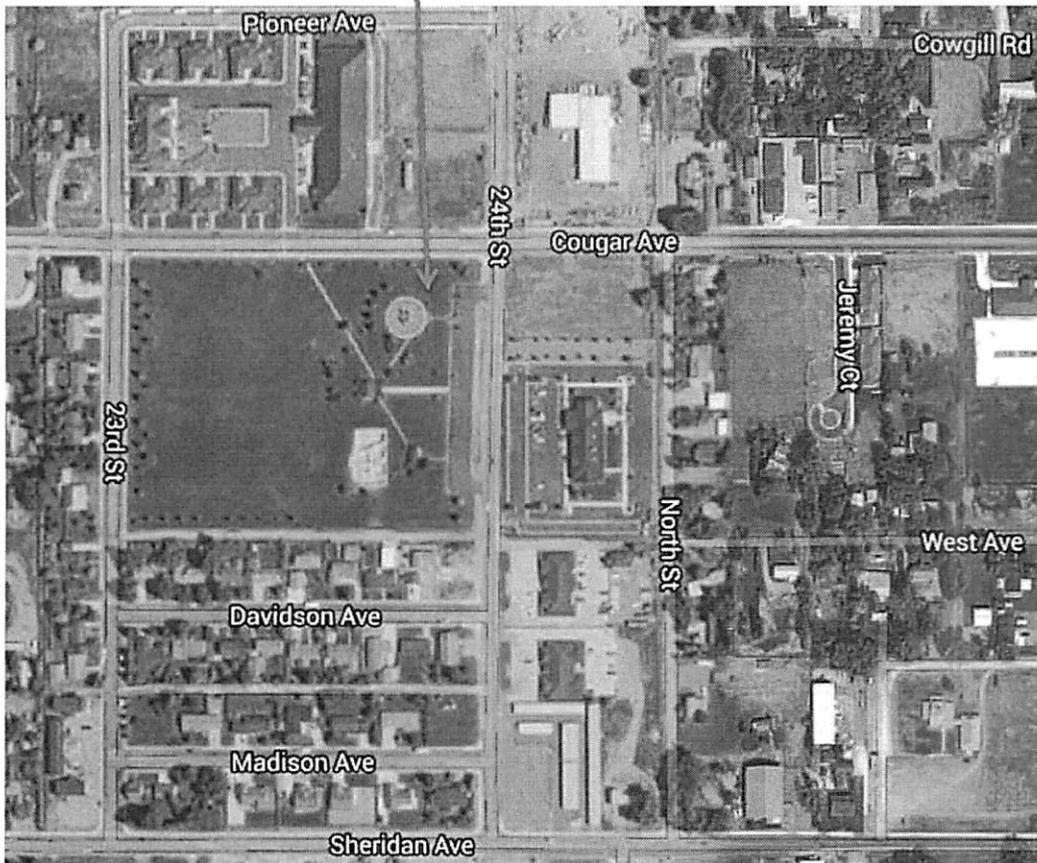
The attached drawing will provide a draft of the proposed park structures and developments that include ADA compliant fall zones and all inclusive play-space park equipment. With such support from the community, regarding updates to community areas, this project has already received a \$100,000 match donation from the Cody Rotary Club, and \$25,000 from the Shoshone Recreation District, \$25,000 from Park County Parks and Recreation Board, and \$25,000 from the Cody Recreation Foundation, giving a total amount of donated funds equaling \$175,000.

The total cost of the project is estimated at \$755,447 including demolition of old equipment, new park structure and installation. The City of Cody is requesting a Wyoming Business Council Community Enhancement grant up to \$500,000 which requires a 50% match grant. Cash match would come from \$75,000 in County Wide Consensus funds, in addition to the \$175,000 in private donations, in-kind volunteer labor contribution of \$17,920 and land contribution consisting of 1.44 acres of the park where the playground will be located amounting to approximately \$125,453.

MAP AND ZONING:



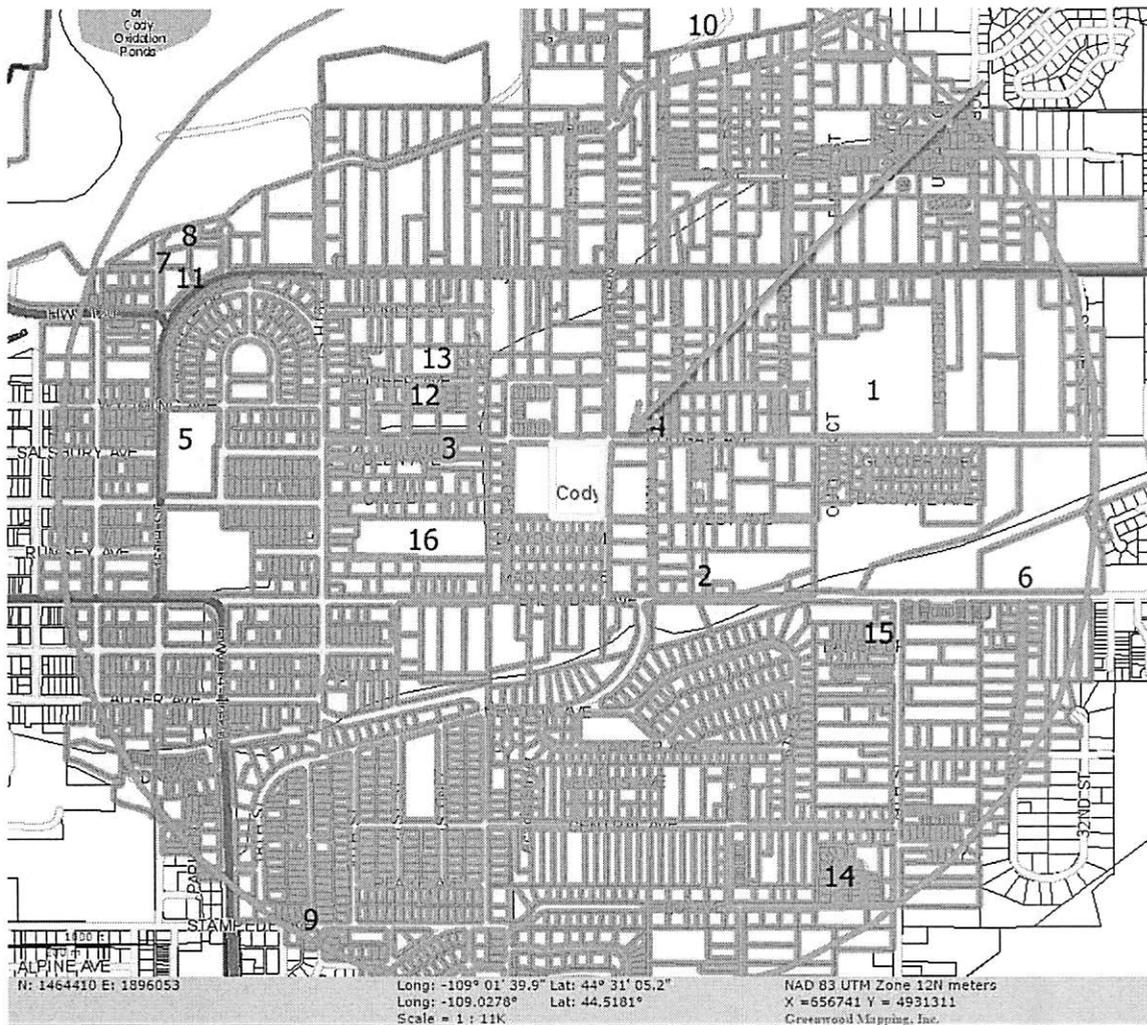
Mentock Park is currently among an industrial area, and is zoned D3, making it easily accessible to those traveling through town for business related activities



CURRENT PARK STRUCTURES



3/4 MILE RADIUS FROM MENTOCK PARK



1. The Cody Middle School
2. Small Wonders Preschool
3. Crane Academy Preschool
4. The Children's Resource Center and special touch preschool
5. East Side Elementary
6. Sunset Elementary
7. Absaroka Head Start
8. Boys and Girls Club of Park County WY Inc.
9. Winsor Castle Childcare and Preschool Center

This area also provides a number of low to moderate income housing facilities including:

10. Green Acers Mobile Home Park
11. Crystal Cove Apartments
12. Grand View Apartments on Pioneer
13. Shoshone Court on Pioneer Ave
14. Habitat for Humanity
15. Shamrock Apartments
16. Juby's Trailer Court

PROPOSED PARK EQUIPMENT

Focus - keys to Inclusion:

- * Physical sensory and social activities
- * Elevated play
- * Pods, rooms and zones
- * The “coolest thing”
- * Multiple Challenge levels
- * Grouping of activities
- * Unitary surfacing
- * Routes and maneuverability

Everyone

“Everyone” meaning:

- Typically developing children
- Children with neurological disabilities such as autism
- Children who have intellectual disabilities such as Down syndrome, fetal alcohol syndrome
- Children who require wheelchairs or other medical equipment
- Children with physical disabilities
- Children with social and/or emotional difficulties
- Family, siblings, parents, grand-parents etc.
- The community: friends, caregivers, teachers, etc.
- Adults with disabilities

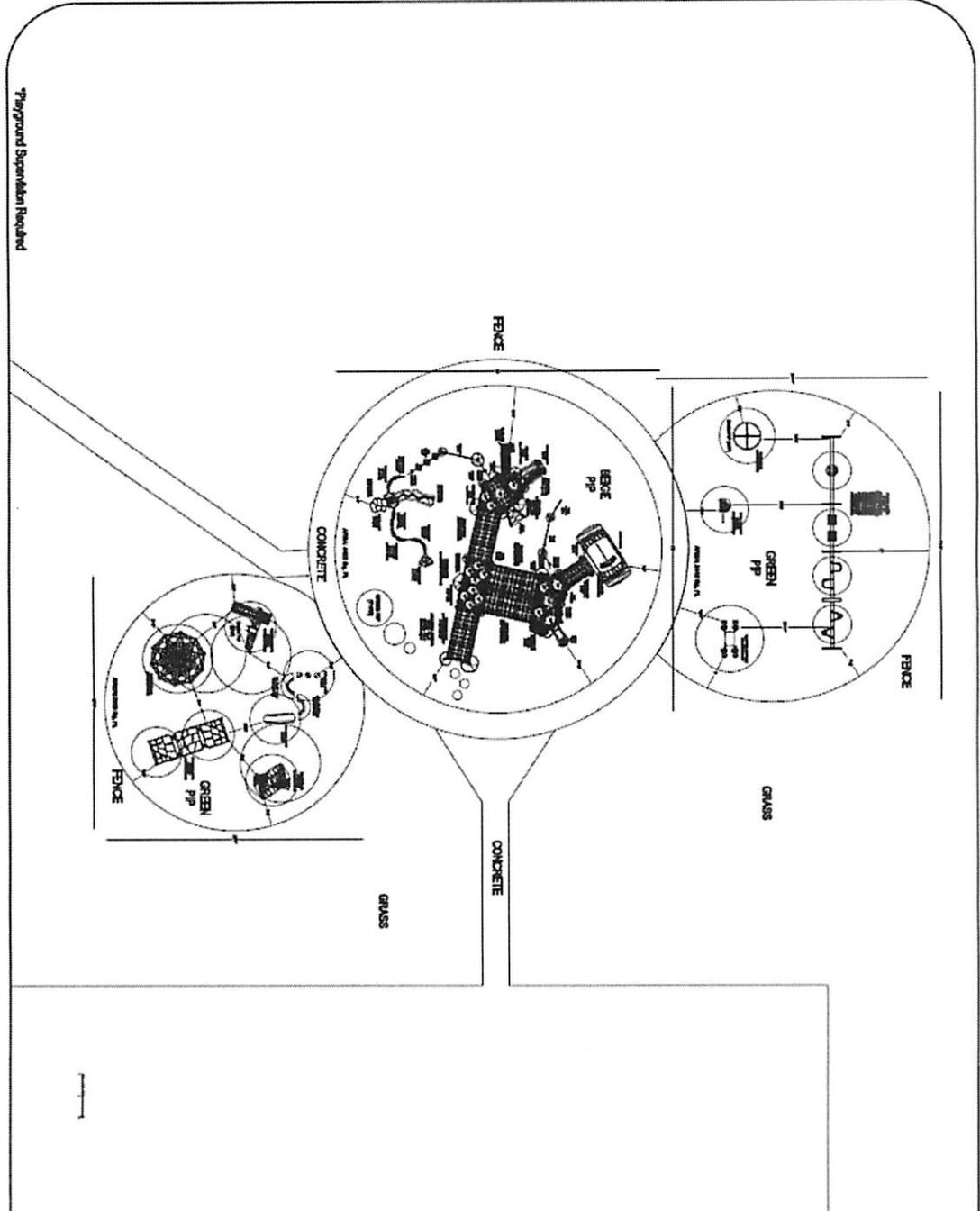


12%

This design guide is essential for the future of playground design when considering the high number of people affected by disability in the United States. According to the United States Census, 12% of the population has a severe disability that affects at least one function of daily living. But this group of people does not live in a vacuum; they have parents, siblings and grandparents who are involved in their daily lives. So in actuality, more than 36% of the population is touched by severe disability – 1 in 3 people. Disability challenges how affected individuals and their families go to school, go to work, and even spend the day at a park.

The authors of this document, the Inclusive Play Design Guide Work Group, hope that this guide will inspire others to build environments that allow better access to play, which will in turn enrich our society.

PROPOSED DESIGN PROVIDED BY PLAYWORLD SYSTEMS:



PROJECT NO: 14-0217.CPI	REV: A	DATE: 22-JAN-14
SYSTEM: PLAYMAKERS	SCALE: NOT TO SCALE	
SITE PLAN		DRAWN BY: MICHAEL BORDNER

CHILDREN'S PLAYSTRUCTURES, INC.
9892 Titan Park Circle, Unit 1
Littleton, CO 80125

PLAYWORLD™

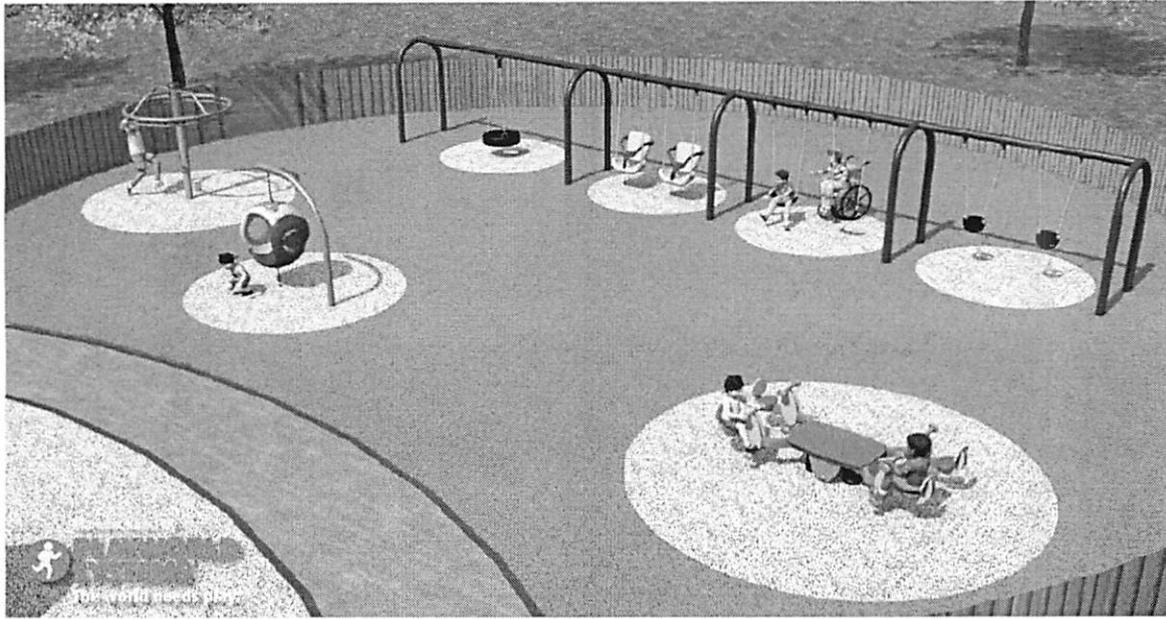
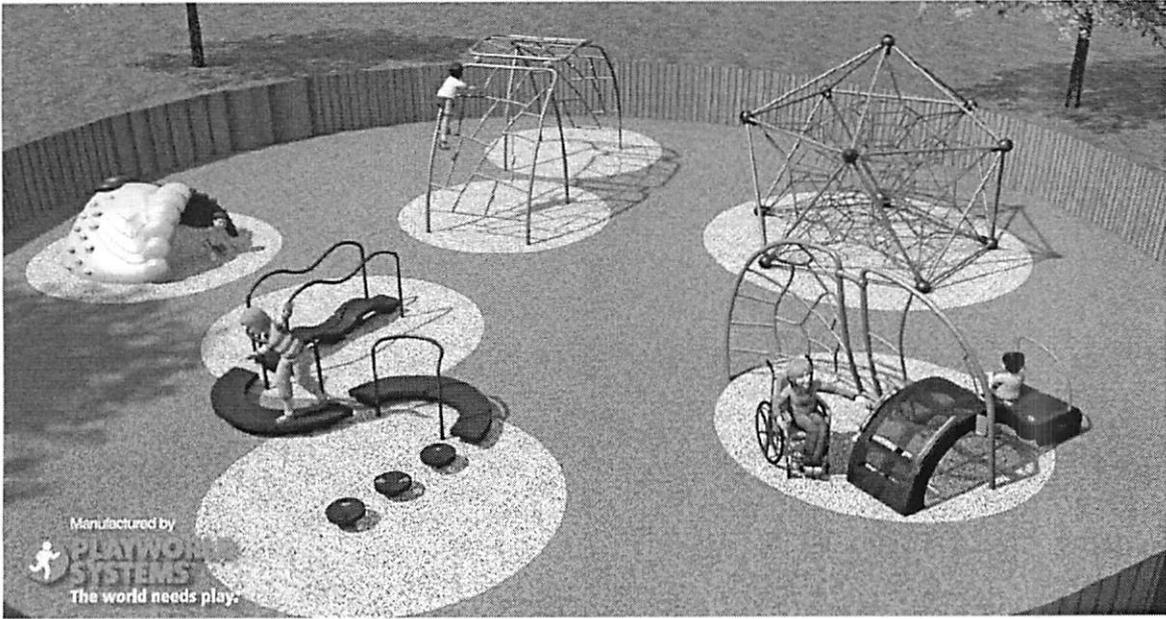
© 2017 Playworld Systems, Inc.
Playworld is a brand of Playworld Systems, Inc.

- ASTM F1487-11
- 283 USERS
- 2-12
- 51'0" X 607' X 14'
- 8 FL.
- SEE DWG.
- SEE DWG.

MENTOCK PARK INCLUSIVE PLAYGROUND
CODY, WY

Mentock Park Inclusive Playground





RESOLUTION NO. 2015-08

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL-BUSINESS READY COMMUNITIES PROGRAM FOR A COMMUNITY ENHANCEMENT GRANT.

FOR THE PURPOSE OF: To support community enhancement by replacing out of compliance playground equipment with an all-inclusive ADA compliant play space at Mentock Park, located at 901 Blackburn in Cody, WY.

WITNESSETH

WHEREAS, the Governing Body for the City of Cody, Wyoming desires to participate in the Wyoming Business Council – Business Ready Communities Community Enhancement Grant Program to assist in financing this project; and

WHEREAS, the Governing Body of the City of Cody, Wyoming recognizes that this project will provide community enhancement that will aid in the safety and comfort of community residents and increase the community's attractiveness to potential businesses and families looking to relocate; and

WHEREAS, the Wyoming Business Council Business Ready Communities Program requires that certain criteria be met, as described in the Wyoming Business Council's Rules governing the program, and to the best of our knowledge this application will meet those criteria; and

WHEREAS, the Governing Body of the City of Cody, Wyoming plans to match the requested Business Committed Grant Program through \$175,000 cash match donations from private organizations, \$75,000 County Wide Consensus Funds, giving a cash match of \$250,000, as well as an in-kind contribution for labor of \$17,920 and an in-kind contribution of the portion of the land that the playground is being built on in an amount estimated at \$125,453; and

WHEREAS, the Governing Body of the City of Cody, Wyoming understand the state statutes regarding contracts for public improvements and agrees to follow state procurement standards inclusive of W.S. § 115-1-113 and W.S. § 16-6-1001 et seq.; and

WHEREAS, the Governing Body of the City of Cody, Wyoming understand and commits to adhering to the Wyoming Preference Act inclusive of W.S. § 16-6-201 through W.S. § 16-6-206 et seq.; and

WHEREAS, the Governing Body for the City of Cody has a comprehensive operation and maintenance plan including projected expenses and project income sources extending the life of the asset(s); and

WHEREAS, In the event of any project cost overruns, the City of Cody will provide funding in the amount necessary to complete the project utilizing Public Improvement Funds and private donations; and

WHEREAS, the City of Cody held a public hearing on April 21, 2015 and gave full consideration to all comments received;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING that a grant application in the amount of \$500,000 be submitted to the Wyoming Business Council for consideration of assistance in funding the costs associated with the implementation of this project.

PASSED, APPROVED AND ADOPTED THIS 21st day of April 2015.

Mayor Nancy Tia Brown

Attest:

Cindy Baker, Administrative Services Officer

Mentock Park Cost Estimate

Project Costs	
Vendor Total Quote for:	\$572,043
<i>playground equipment</i>	
<i>site furniture</i>	
<i>shade structures</i>	
<i>surfacing</i>	
Fencing (Quote based on linear feet and height)	\$25,000
Project Costs	\$597,043
Contingency @ 10%	\$59,704
TOTAL PROJECT COST	\$656,747

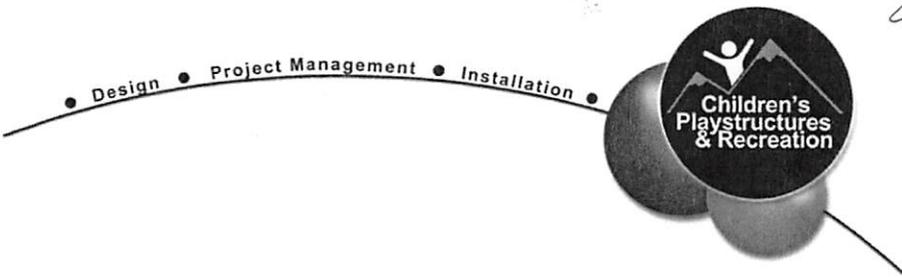
Cash Match Amounts	
Cody Rotary Club	\$100,000
Shoshone Recreation District	\$25,000
Park County Parks and Recreation Board	\$25,000
Cody Recreation Foundation	\$25,000
County Wide Consensus	\$75,000
TOTAL CASH MATCH	\$250,000

In-Kind Match Amounts	
Demolition	\$5,120
<i>(City Employees 4 people 32 hrs/ea; \$40/hr)</i>	
Labor	\$12,800
<i>(Volunteers -20 people 32 hrs/ea; \$20/hr)</i>	
Land	\$100,000
<i>(1.44 acres of park, 62726.40 sq ft * \$2.00/ per sq foot)</i>	
TOTAL IN-KIND MATCH	\$117,920

Grant Amount	
Total amount of grant allowable by WBC	\$367,920
<i>(UP TO \$500,000 @ 50% cash match)</i>	
<i>City of Cody Match towards WBC Grant 56%</i>	
TOTAL AMOUNT OF GRANT NEEDED FOR PROJECT	\$288,827

2015

Quotation



Quote Number: Q-6565A
 Quote Date: Apr 9, 2015
 Sales Rep: Erin Starr
the world needs play, help us make it happen

Playground Equipment * Site Furniture * Shade Structures * Surfacing

Quoted To:	Proposed For:	Contact Name	
City of Cody PO Box 2200 1402 Heart Mountain Cody, WY 82414 Cust ID: Cody	Mentock Park Inclusive Playground Cody, WY 82414	Ryan Selk	
		Phone	Fax
		307 587-5275	

Qty	Item	Description	Unit Price	Amount
	EFI	Price includes equipment, freight and factory certified installation by our professional in-house crew.		
1		Playworld Systems Custom Inclusive Design Play Structure - design 14-0217B	\$ 282,543.00	\$ 282,543.00
1		LifeTrail Complete 7 Station System with roofs	\$ 34,531.00	\$ 34,531.00
1		Energi Prime Complete 5 Station System	\$ 14,365.00	\$ 14,365.00
1		NEOS Wall and 360 ADA System	\$ 56,898.00	\$ 56,898.00
10	PW 9010	Playworld Permanent, Angle Leg 6' Bench - Recycled Plastic, model 9010	\$ 715.60	\$ 7,156.00
6	PW 9020	Playworld Stylex I Recycled Plastic Backless Bench model 9020	\$ 777.33	\$ 4,664.00
4	PW 8020	Playworld Permanent Recycled Plastic Trash Receptacle, model 8020	\$ 688.50	\$ 2,754.00
11,754	PIP-EPDM	Ecore PlayPour EPDM 2 Layer Rubber Safety Surface for 11,754 sq ft at various depths with 50% Color and 50% Black standard color mix and design, with Subbase *Optional - Add \$1.85/sq ft for Solid Color EPDM, Add \$1.52/sq ft for Aliphatic Binder *Note - City to prep pits, remove existing equipment and surfacing, excavation, grading, perimeter curbs, new concrete under Neos systems, concrete pads or crusher fines areas for LifeTrail and	\$ 14.39	\$ 169,132.00

all 281,000
 8000
 160,000

Please review and return with a copy of your Purchase Order and tax exempt certificate, if applicable. Quoted prices are valid for thirty (30) days from the date of proposal. Quote Excludes taxes, prevailing wages and site preparation unless otherwise noted. Owner is responsible for locating all irrigation and drainage system components. We are not responsible for system damages caused by failure to properly locate components. Owner is responsible for providing water, power and direct truck access to site for installation. Unless otherwise noted, site preparation is the responsibility of the owner and failure to properly prepare the site by the scheduled date of installation will result in liquidated damages in the amount of \$325 per day. Due to the variation in soil conditions in mountainous or rocky areas, the quoted/contracted installation figures may need to be increased. If we encounter a problem with digging, we will notify you immediately and submit a change order prior to continuing.

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued

• Design • Project Management • Installation •



Quotation

Quote Number: Q-6565A

Quote Date: Apr 9, 2015

Sales Rep: Erin Starr

the world needs play, help us make it happen

Playground Equipment * Site Furniture * Shade Structures * Surfacing

Quoted To:	Proposed For:	Contact Name	
City of Cody PO Box 2200 1402 Heart Mountain Cody, WY 82414 Cust ID: Cody	Mentock Park Inclusive Playground Cody, WY 82414	Ryan Selk	
		Phone	Fax
		307 587-5275	

Qty	Item	Description	Unit Price	Amount
		Energi systems. City is responsible for new fencing.		
		In-kind Donation of \$68,128 included in pricing		
		Discount for 1 day Community Build - \$4,210		
		Or		
		Discount for 2 day Community Build - \$8,420		
		2016 Price Increase - add \$16,116.45 to play equipment pricing		

Please review and return with a copy of your Purchase Order and tax exempt certificate, if applicable. Quoted prices are valid for thirty (30) days from the date of proposal. Quote Excludes taxes, prevailing wages and site preparation unless otherwise noted. Owner is responsible for locating all irrigation and drainage system components. We are not responsible for system damages caused by failure to properly locate components. Owner is responsible for providing water, power and direct truck access to site for installation. Unless otherwise noted, site preparation is the responsibility of the owner and failure to properly prepare the site by the scheduled date of installation will result in liquidated damages in the amount of \$325 per day. Due to the variation in soil conditions in mountainous or rocky areas, the quoted/contracted installation figures may need to be increased. If we encounter a problem with digging, we will notify you immediately and submit a change order prior to continuing.

Subtotal	\$ 572,043.00
Sales Tax	
TOTAL	\$ 572,043.00

**STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
INFRASTRUCTURE FINANCING**

APPLICATION

Applicant:
CITY OF CODY

Mailing Address:

PO BOX 2200

City:

CODY

State:

WY

E-mail Address:

AAVERY@CITYOFCODY.COM

Phone No.:

(307) 527-3468

Fax No.:

(307) 527-6532

Applicant's Tax I.D. Number:

836000052

Project Name: Mentock Park Project

Date: 04/21/2015

Contact Person:

ANNALEA AVERY

Zip:

82414

E-mail Address:

AAVERY@CITYOFCODY.COM

Phone No.:

(307) 527-3468

Population:

9689

County: Park

Project Description:

Replace out of compliance playground equipment in order to include all inclusive play equipment and create an ADA compliant park that is safe and usable for all citizens.

Applicants submitting multiple applications must establish priority ranking:

Priority # 1 **of** 5

List all Funding Sources for the project:

Funding Source (if approved, list grant or loan number)	Amount	Status		Amount Approved	Expended (approved funding expended)
		Pending	Approved		
WBC- Community Enhancemt	\$362,074.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Cody Rotary Club	\$100,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Shoshone Recreation District	\$25,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Park County Parks & Rec Brd	\$25,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Cody Recreation Foundation	\$25,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
In-Kind Match Land & Labor	\$143,373.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

Estimated total project cost:

\$755,447.00

Balance of Project incomplete:

\$755,447.00

Amount of grant funds requested:

\$75,000.00

Reimbursement Rate: 9.93%

(Each invoice will be reimbursed at the rate above)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application.

NANCY TIA BROWN, MAYOR

04/21/2015

Name and Title (typed)

Signature

Date

ANNALEA AVERY, ADMINISTRATIVE ANALYST

(307) 527-7511

Name and Title of Contact Person

Phone No.

E-mail: AAVERY@CITYOFCODY.COM

OFFICE OF STATE LANDS AND INVESTMENTS

Instructions to complete the Application Summary Form for Governmental Entity Grant and/or Loan assistance.

An application Summary Form is to be completed and accompany each application when applying for funding from one or more of the following programs:

Federal Mineral Royalty Capital Construction Account Grants (MRG)

Wyoming Joint Powers Act Loans (JPA)

The Office of State Lands and Investments will reproduce and provide the completed Summary Form to the State Loan and Investment Board as the applicant's summary of the request for funding. The applicant should view this form as its opportunity to inform the Board of the need for the project and reason the applicant feels the state should help in financing the project. There is no limit on the length of the Application Summary Form, please attach additional forms if needed. However, the Office suggests a bulleted format and the applicant should bear in mind the time constraints of the State Loan and Investment Board.

The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: CITY OF CODY

Project Name: Mentock Park Project

Type of entity the applicant is: CITY OF CODY

Population of applicant (City or Town): 9,689

Percentage of the applicant's population directly served by the project: 9,689

Applicant's submitting multiple applications must establish priority ranking: Priority # 1 of 5

Brief description of the project and why applicant needs the project:

(Attach additional pages if needed, must be legal size) Pages attached

Replace out of compliance playground equipment in order to include all inclusive play equipment and create an ADA compliant park that is safe and usable for all citizens.

Project Schedule: Estimated Start Date: 02/01/16

Estimated Construction End Date: 10/31/17

Is project needed to meet federal or state health and/or safety requirement? Yes No
(If yes the applicant must provide the specific health or safety requirements the project will address)

ADA compliant park equipment

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
Cash Match - donations	\$175,000.00	Approved	
WBC- Grant	\$362,074.00	Pending	
In-kind Match Labor & Land	\$143,373.00	Approved	

Estimated total project cost: \$755,447.00
Balance of Project incomplete: \$755,447.00
Amount of grant funds requested: \$75,000.00
Reimbursement Rate: 9.93%

Special District: Yes No

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

OFFICE OF STATE LANDS AND INVESTMENTS

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The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: CITY OF CODY

Project Name: PARKING LOT DEVELOPMENT

Type of entity the applicant is: CITY OF CODY

Population of applicant (City or Town): 9,689

Percentage of the applicant's population directly served by the project: 9,689

Applicant's submitting multiple applications must establish priority ranking: Priority # 2 of 5

Brief description of the project and why applicant needs the project:

(Attach additional pages if needed, must be legal size) Pages attached

Development of parking lot at 1374 Rumsey Ave, Cody, WY 82414. The legal description is lot 3 and lot 4, block 9, original town of Cody. This project will be used to expand parking near City Hall which will benefit citizens access to city services, public meetings, and committee meetings. Project is partially funded from previous reallocations CWC funds.

Project Schedule: Estimated Start Date: 07/01/15

Estimated Construction End Date: 10/01/15

Is project needed to meet federal or state health and/or safety requirement? Yes No
(If yes the applicant must provide the specific health or safety requirements the project will address)

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
CWC-REALLOCATED	\$6,974.97	Approved	
CWC	\$31,874.00	Pending	

Estimated total project cost: \$38,843.97
Balance of Project incomplete: \$38,843.97
Amount of grant funds requested: \$31,874.00
Reimbursement Rate: 82.06%

Special District: Yes No

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

**STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
INFRASTRUCTURE FINANCING**

APPLICATION

Applicant:
CITY OF CODY

Date: 04/21/2015

Mailing Address:

Contact Person:

PO BOX 2200

ANNALEA AVERY

City:

State:

Zip:

CODY

WY

82414

E-mail Address:

E-mail Address:

AAVERY@CITYOFCODY.COM

AAVERY@CITYOFCODY.COM

Phone No.:

Phone No.:

(307) 527-3468

(307) 527-3468

Fax No.:

Population:

(307) 527-6532

9689

Applicant's Tax I.D. Number:

County: Park

836000052

Project Name: 12th Street Storm Sewer Project

Project Description:

12th Street Storm Sewer Project: This project consists of the Survey, Engineering, and Contract Preparation (Plans and Specifications) for a storm Drainage project on 12th Street. It is anticipated the design will include the installation of 411 linear feet of 36" PVC storm drainage pipe, developing a non-erosive discharge point, the adjustment of numerous utilities, sidewalk reconstruction, c&g replacement and partial road reconstruction.

Applicants submitting multiple applications must establish priority ranking:

Priority # 3 of 5

List all Funding Sources for the project:

Funding Source (if approved, list grant or loan number)	Amount	Status		Amount Approved	Expended (approved funding expended)
		Pending	Approved		
CWC	\$25,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

Estimated total project cost:

\$25,000.00

Balance of Project incomplete:

\$25,000.00

Amount of grant funds requested:

\$25,000.00

Reimbursement Rate: 100.00%

(Each invoice will be reimbursed at the rate above)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application.

NANCY TIA BROWN, MAYOR

04/21/2015

Name and Title (typed)

Signature

Date

ANNALEA AVERY, ADMINISTRATIVE ANALYST

(307) 527-7511

Name and Title of Contact Person

Phone No.

E-mail: AVERY@CITYOFCODY.COM

OFFICE OF STATE LANDS AND INVESTMENTS

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Wyoming Joint Powers Act Loans (JPA)

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The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: CITY OF CODY

Project Name: 12th Street Storm Sewer Project

Type of entity the applicant is: CITY OF CODY Population of applicant (City or Town): 9,689

Percentage of the applicant's population directly served by the project: 9,689

Applicant's submitting multiple applications must establish priority ranking: Priority # ³ of 5

Brief description of the project and why applicant needs the project:
(Attach additional pages if needed, must be legal size) Pages attached

12th Street Storm Sewer Project: This project consists of the Survey, Engineering, and Contract Preparation (Plans and Specifications) for a storm Drainage project on 12th Street. It is anticipated the design will include the installation of 411 linear feet of 36" PVC storm drainage pipe, developing a non-erosive discharge point, the adjustment of numerous utilities, sidewalk reconstruction, c&g replacement and partial road reconstruction.

Project Schedule: Estimated Start Date: 07/01/15
Estimated Construction End Date: 05/30/16

Is project needed to meet federal or state health and/or safety requirement? Yes No
(If yes the applicant must provide the specific health or safety requirements the project will address)

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
CWC	\$25,000.00	Pending	

Estimated total project cost: \$25,000.00
Balance of Project incomplete: \$25,000.00
Amount of grant funds requested: \$25,000.00
Reimbursement Rate: 100.00%

Special District: Yes No

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

**STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
INFRASTRUCTURE FINANCING**

APPLICATION

Applicant:
CITY OF CODY

Date: 04/21/2015

Mailing Address:
PO BOX 2200

Contact Person:
ANNALEA AVERY

City: CODY **State:** WY

Zip:
82414

E-mail Address:
AAVERY@CITYOFCODY.COM

E-mail Address:
AAVERY@CITYOFCODY.COM

Phone No.:
(307) 527-3468

Phone No.:
(307) 527-3468

Fax No.:
(307) 527-6532

Population:
9689

Applicant's Tax I.D. Number:
836000052

County: Park

Project Name: Cougar Ave. Project:

Project Description:

Cougar Ave. Project: This project entails Engineering to design and provide bidding documents for the extension of Cougar Avenue from Freedom Street to Cottonwood Avenue. Projected elements of the design include center-line grade, curb and gutter, pavement, a canal crossing and the design of the extension of City storm drainage system.

Applicants submitting multiple applications must establish priority ranking:

Priority # 4 **of** 5

List all Funding Sources for the project:

Funding Source (if approved, list grant or loan number)	Amount	Status		Amount Approved	Expended (approved funding expended)
		Pending	Approved		
CWC	\$40,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

Estimated total project cost:

\$40,000.00

Balance of Project incomplete:

\$40,000.00

Amount of grant funds requested:

\$40,000.00

Reimbursement Rate: 100.00%

(Each invoice will be reimbursed at the rate above)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application.

NANCY TIA BROWN, MAYOR

04/21/2015

Name and Title (typed)

Signature

Date

ANNALEA AVERY, ADMINISTRATIVE ANALYST

(307) 527-7511

Name and Title of Contact Person

Phone No.

E-mail: AAVERY@CITYOFCODY.COM

OFFICE OF STATE LANDS AND INVESTMENTS

Instructions to complete the Application Summary Form for Governmental Entity Grant and/or Loan assistance.

An application Summary Form is to be completed and accompany each application when applying for funding from one or more of the following programs:

Federal Mineral Royalty Capital Construction Account Grants (MRG)

Wyoming Joint Powers Act Loans (JPA)

The Office of State Lands and Investments will reproduce and provide the completed Summary Form to the State Loan and Investment Board as the applicant's summary of the request for funding. The applicant should view this form as its opportunity to inform the Board of the need for the project and reason the applicant feels the state should help in financing the project. There is no limit on the length of the Application Summary Form, please attach additional forms if needed. However, the Office suggests a bulleted format and the applicant should bear in mind the time constraints of the State Loan and Investment Board.

The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: CITY OF CODY

Project Name: Cougar Ave. Project

Type of entity the applicant is: CITY OF CODY Population of applicant (City or Town): 9,689

Percentage of the applicant's population directly served by the project: 9,689

Applicant's submitting multiple applications must establish priority ranking: Priority # 4 of 5

Brief description of the project and why applicant needs the project:
(Attach additional pages if needed, must be legal size) Pages attached

Cougar Ave. Project: This project entails Engineering to design and provide bidding documents for the extension of Cougar Avenue from Freedom Street to Cottonwood Avenue. Projected elements of the design include center-line grade, curb and gutter, pavement, a canal crossing and the design of the extension of City storm drainage system. The developed portion of Cougar Avenue currently ends at the intersection with Freedom Street. The City has received several development applications for parcels adjacent to what would be the extension of Cougar Ave., but staff has been unable to give clear direction to developers of needs for the extension of Cougar Avenue.

Project Schedule: Estimated Start Date: 07/01/15
Estimated Construction End Date: 10/01/15

Is project needed to meet federal or state health and/or safety requirement? Yes No
(If yes the applicant must provide the specific health or safety requirements the project will address)

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
CWC	\$40,000.00	Pending	

Estimated total project cost: \$40,000.00
Balance of Project incomplete: \$40,000.00
Amount of grant funds requested: \$40,000.00
Reimbursement Rate: 100.00%

Special District: Yes No

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

**STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
INFRASTRUCTURE FINANCING**

APPLICATION

Applicant: CITY OF CODY Mailing Address: PO BOX 2200 City: CODY State: WY E-mail Address: AAVERY@CITYOFCODY.COM Phone No.: (307) 527-3468 Fax No.: (307) 527-6532 Applicant's Tax I.D. Number: 836000052 Project Name: DISPATCH CONSOLE	Date: 04/21/2015 Contact Person: ANNALEA AVERY Zip: 82414 E-mail Address: AAVERY@CITYOFCODY.COM Phone No.: (307) 527-3468 Population: 9689 County: Park
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Project Description:

There is a need to upgrade the shared dispatch console, which will be shared ownership between City of Cody and Park County Sheriffs Office, in order to be compatible with the WyoLink System. This system is necessary for communication with police radios, which are required to have WyoLink through the Wyoming Department of Homeland Security. The cost and ownership of the equipment will be shared 50% between City and County.

Applicants submitting multiple applications must establish priority ranking:

Priority # 5 of 5

List all Funding Sources for the project:

Funding Source <small>(If approved, list grant or loan number)</small>	Amount	Status <small>Pending</small>	Amount <small>Approved</small>	Expended <small>(approved funding expended)</small>
CWC	\$275,036.57	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PARK COUNTY SHERRIFF	\$275,036.57	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Estimated total project cost: \$550,073.14
Balance of Project incomplete: \$550,073.14
Amount of grant funds requested: \$275,036.57
Reimbursement Rate: 50.00%
 (Each invoice will be reimbursed at the rate above)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application.

NANCY TIA BROWN, MAYOR	04/21/2015
_____ Name and Title (typed)	_____ Date
ANNALEA AVERY, ADMINISTRATIVE ANALYST	(307) 527-7511
_____ Name and Title of Contact Person	_____ Phone No.
E-mail: AAVERY@CITYOFCODY.COM	

OFFICE OF STATE LANDS AND INVESTMENTS

Instructions to complete the Application Summary Form for Governmental Entity Grant and/or Loan assistance.

An application Summary Form is to be completed and accompany each application when applying for funding from one or more of the following programs:

Federal Mineral Royalty Capital Construction Account Grants (MRG)

Wyoming Joint Powers Act Loans (JPA)

The Office of State Lands and Investments will reproduce and provide the completed Summary Form to the State Loan and Investment Board as the applicant's summary of the request for funding. The applicant should view this form as its opportunity to inform the Board of the need for the project and reason the applicant feels the state should help in financing the project. There is no limit on the length of the Application Summary Form, please attach additional forms if needed. However, the Office suggests a bulleted format and the applicant should bear in mind the time constraints of the State Loan and Investment Board.

The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: CITY OF CODY

Project Name: DISPATCH CONSOLE

Type of entity the applicant is: CITY OF CODY Population of applicant (City or Town): 9,689

Percentage of the applicant's population directly served by the project: 9,689

Applicant's submitting multiple applications must establish priority ranking: Priority # ⁵ of 5

Brief description of the project and why applicant needs the project:
(Attach additional pages if needed, must be legal size) Pages attached

There is a need to upgrade the shared dispatch console, which will be shared ownership between City of Cody and Park County Sheriffs Office, in order to be compatible with the WyoLink System. This system is necessary for communication with police radios, which are required to have WyoLink through the Wyoming Department of Homeland Security. The cost and ownership of the equipment will be shared 50% between City and County.

Project Schedule: Estimated Start Date: 07/01/15
Estimated Construction End Date: 10/01/15

Is project needed to meet federal or state health and/or safety requirement? Yes No
(If yes the applicant must provide the specific health or safety requirements the project will address)

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
CWC-REALLOCATED	\$275,036.57	Pending	
PARK COUNTY SHERRIFF	\$275,036.57	Approved	

Estimated total project cost: \$550,073.14
Balance of Project incomplete: \$550,073.14
Amount of grant funds requested: \$275,036.57
Reimbursement Rate: 50.00%

Special District: Yes No

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

MEETING DATE:	APRIL 21, 2015
DEPARTMENT:	CITY PLANNER
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

An Ordinance to Amend Title 7, Chapter 2, Section 12 of the City of Cody Code pertaining to Sidewalk Cafés

ACTION:

First Reading of Ordinance 2015-05, amending Section 7-2-12 of the City of Cody Code—Sidewalk cafés.

BACKGROUND:

The owners of the Pat O'Hara Brewery Company, which is located at 1019 15th Street, were granted a sidewalk café permit by the city council last year and have approached the City about a permit for this year as well. They have asked the City to consider allowing the sidewalk café to be installed earlier than the Memorial Day start date specified by the sidewalk café ordinance. Staff discussed options and determined that an update to the ordinance would be the preferred method to address the request, as it would be generally applicable to all, apply to future years, and provide an opportunity to do some other clean ups on the ordinance.

Both a “track changes” version (amendments shown by red underline and strikethrough) of the proposed ordinance and a “clean” version are attached. In the proposed ordinance the start date of the season is changed to April 1st and technical edits are made, such as removing the requirement to list the City as "additionally insured" (compromises our governmental immunity), clarifying the definitions, correcting the title administrative services director to administrative services officer (ASO), and clarifying that a major permit is initially approved by council but renewed by the ASO.

The ordinance is technically not a zoning regulation so the Planning and Zoning Board has not been involved in the process and no public hearing is required.

FISCAL IMPACT

No direct impacts to the City budget are anticipated.

ATTACHMENTS

Ordinance 2015-05.

ALTERNATIVES

Approve, deny, or amend Ordinance 2015-05.

AGENDA ITEM NO. _____

TRACK CHANGES VERSION OF PROPOSED AMENDMENTS

(New language is underlined and text to be deleted is struck through.)

7-2-12: SIDEWALK CAFES:

7-2-12-1: PURPOSE:

It shall be the purpose of this section 7-2-12 to permit and encourage sidewalk dining in the downtown architectural district, as referenced in section 9-2-2 of this code, that is compatible with other uses of the public sidewalk when it does not negatively impact health, safety and welfare of city residents and visitors. The city finds that sidewalk cafes encourage a pedestrian oriented environment, help to create a visually attractive atmosphere and streetscape, and promote overall commerce.

7-2-12-2: PERMIT REQUIRED:

Private commercial use of public sidewalks for the purpose of operating a sidewalk cafe in the city is prohibited unless a permit is obtained ~~from the administrative services director~~ as provided in this section 7-2-12.

7-2-12-3: DEFINITIONS:

MAJOR SIDEWALK CAFE PERMIT: A seasonal permit issued by the governing body, and renewable by application to the administrative services ~~director/officer based upon approval by the governing body for a sidewalk café that, which~~ conforms to the procedures and regulations of this section 7-2-12, for sidewalk cafe operations serving alcoholic and nonalcoholic beverages.

MINOR SIDEWALK CAFE PERMIT: A seasonal permit issued ~~within one week of application submittal~~ by the administrative services director/officer based upon approval by the public works director or designee for a sidewalk café that, which conforms to the procedures and regulations of this section 7-2-12, for sidewalk cafe operations serving nonalcoholic beverages only.

SIDEWALK CAFE: An outdoor dining area located on a public sidewalk in the downtown architectural district, which is public through dedication or easement or public right of way that is provided with~~provides~~ waiter, waitress service or counter service. A sidewalk café, and contains readily removable tables, and chairs, and may contain railings and ~~may contain~~ planters. It is otherwise unenclosed by fixed walls and is open to the air, except that it may have an awning or umbrellas, or other nonpermanent covers.

7-2-12-4: SIDEWALK CAFE STANDARDS; MINOR AND MAJOR PERMITS:

A. Clear Lane: A minimum sixty inch (60") clear pedestrian path must be maintained at all times to allow adequate pedestrian movement; provided, the governing body may authorize a narrower pedestrian path, not less than 36", for short distances when the sidewalk café is not located in Wyoming Department of Transportation right-of-way and pedestrian traffic is minimal. Any area potentially subject to overhang from parked vehicles shall not be included as part of the

required pedestrian path. Potential vehicle overhang shall be determined pursuant to Table 2 of Section 10-16-10.

B. Nonhazardous Location: Cafes shall only be permitted where it is determined that the use will not create a hazard, and where it will not create a sight distance obstruction for motor vehicle operators, and provides a clear lane for pedestrian traffic.

C. Location To Associated Establishment: Sidewalk cafes may only be located adjacent to the establishment with which they are associated. This requirement may, however, be waived by the public works director or designee to allow extension of the sidewalk cafe to adjacent city-owned property if the same is deemed appropriate.

D. Furnishings: Furnishings of a sidewalk cafe shall consist solely of readily removable awnings, covers, railings, tables, chairs, planters containing plants and accessories. Furnishings may not be attached, even in a temporary manner, to the sidewalk or other public property, except that covers and railings may be secured by means of flush mounted anchors in a manner to be approved by the public works director. No objects which are part of a sidewalk cafe, except lighting fixtures, railing, awning or other nonpermanent covers, may be attached, even in a temporary manner, to any building or structure on which the sidewalk cafe abuts. When the associated establishment and the sidewalk cafe are not open for daily service, aAll furnishings and fixtures shall be removed from public property at any time that the sidewalk café permit is inactive, such as during the dates of November 2nd through March 31st, or in the case of permit revocation.

E. Refuse Storage: No structure or enclosure to accommodate the storage of accumulated garbage may be erected or placed adjacent to or separate from the sidewalk cafe on public property.

F. Interference With Public Service Facilities: A sidewalk cafe shall not interfere with any public service facility, such as telephone, mailbox or bench, located on a sidewalk.

G. Impact On Adjacent Properties: Operation of a sidewalk cafe shall not adversely impact adjacent or nearby residential, religious, educational or commercial properties, and shall be in accordance with all applicable codes and regulations.

H. Electrical Requirements: All electrical wiring and fixtures associated with or part of the sidewalk cafe shall be permitted by the building department then installed and remain in conformance with the appropriate codes of the city.

I. Quality Of Furnishings: Tables, chairs, umbrellas and any other objects provided with the sidewalk cafe shall be of quality design, materials and workmanship both to ensure the safety and convenience of users and to enhance the visual and aesthetic quality of the urban environment.

J. Noise: Noise from the sidewalk cafe shall not interfere with residential, lodging, or other property uses in the area.

K. Closing Upon Violation: The establishment of a sidewalk cafe pursuant to the permit (minor or major), and the operation and maintenance of a sidewalk cafe, shall be considered to be a privilege and not a right, and the governing body reserves the authority to order the closing of any sidewalk cafe forthwith upon the conviction of a permittee in municipal court of a violation of this section.

L. Fees For Permit: The fees for the permit under this section 7-2-12 shall be seventy five dollars (\$75.00) for a minor sidewalk cafe, one hundred fifty dollars (\$150.00) for a major sidewalk cafe, or those fees on file with the administrative services ~~director~~officer which have been approved by the governing body by resolution. No permit shall be issued by the administrative services ~~director~~officer unless the fees required by this section 7-2-12 are paid.

M. Insurance Requirement: Each permittee of a minor sidewalk cafe shall file with the administrative services ~~director~~officer evidence of liability insurance equal to one million dollars (\$1,000,000.00) per occurrence. ~~The city shall be listed as an additional named insured.~~ Also, the applicant shall provide proof of insurance at the time of application. The applicant shall require the insurance carrier to provide the city with thirty (30) days' prior written notice of cancellation of any policy.

N. Nonliability: A signed agreement to defend, indemnify, save, and hold harmless the city and all of its officers, agents or employees from any liability for damages resulting from any and all occupancy and operations under a permit granted pursuant to this section 7-2-12 shall be submitted along with the application to the administrative services ~~director~~officer.

7-2-12-5: SIDEWALK CAFE STANDARDS; MAJOR PERMITS:

A. Liquor License Required: Major sidewalk cafes must hold a current city liquor license.

B. Standards: Major sidewalk cafes shall meet all the requirements set forth in section 7-2-12-4 of this chapter, in addition to the following standards:

1. Outdoor dining areas serving alcoholic beverages shall be continuously supervised by employees of the establishment.

2. Alcoholic beverages may be served in a fenced or enclosed area immediately adjacent to the building in which the licensed room is located. A sign, one square foot, reading "No Food Or Beverages Allowed Beyond Fence/Enclosure" shall be posted at a conspicuous location within the perimeter of the outdoor cafe serving alcoholic beverages.

3. The location of sidewalk cafes where alcohol is served shall be subject to the requirements of title 3, chapter 2 of this code.

C. Responsible Party For Violation: The party responsible for the enforcement of the provisions of this section 7-2-12 and compliance therewith in each instance is the permittee, and any prosecution for a violation of this section 7-2-12 shall be against the permittee.

7-2-12-6: OPERATING RESTRICTIONS; MINOR AND MAJOR PERMITS:

A. Hours Of Operation: All sidewalk cafes shall cease sales or services by ten o'clock (10:00) P.M. each night and all areas shall be vacated by twelve o'clock (12:00) midnight.

B. Display Of Permit: The permit evidencing permitting of the sidewalk cafe in accord with this section 7-2-12 shall be prominently displayed.

C. Serving Patrons: The restaurant shall not serve food or beverages to a patron at a sidewalk cafe area unless that patron is seated at a table or counter.

D. Appearance Of Cafe: Sidewalk cafes and the public property on which they are located shall be kept neat and clean at all times and free from any substance that may cause damage to the sidewalk or cause pedestrian injury. Sidewalk cafe areas must remain clear of litter, food scraps and soiled dishes at all times.

7-2-12-7: OPERATING RESTRICTIONS; MAJOR PERMITS:

All alcoholic beverages to be served at sidewalk cafes shall be dispensed from the licensed dispensing room as set forth by the liquor license. Alcoholic drinks shall only be served to patrons seated at tables or counters. The drinking of alcoholic beverages by a member of the public while a patron at a sidewalk cafe, within the confines of the sidewalk cafe area, shall not be construed as a violation of any ordinance controlling open containers in a public area. The operator of the sidewalk cafe must be a city liquor license holder, if he intends to service alcoholic beverages in the sidewalk cafe area, and shall comply with all other laws and regulations concerning the serving of alcoholic beverages in the state.

7-2-12-8: MINOR AND MAJOR SIDEWALK CAFE PERMITTING PROCEDURES:

A. Authority: The administrative services ~~director~~officer, with approval of the public works director or designee, is authorized to issue a seasonal permit to operate a minor sidewalk cafe on public property; provided, that the standards set forth in section 7-2-12-4 of this chapter have been found to be in compliance. The administrative services officer may also grant renewals of major sidewalk café permits pursuant to compliance with applicable standards of this chapter.

B. Operating Season: The seasonal permit shall allow the operation of a sidewalk cafe from April 1 Memorial Day up to and including November 1 of any calendar year. A permit may also be issued for less than a full season or for a stipulated number of operating days. The permit fee will not be prorated.

C. Review Of Application And Site Plans: Application and site plans for sidewalk cafe permits (minor and major) shall be reviewed by the public works director and administrative services ~~director~~officer.

D. Site Plan Approval:

1. A permit application available from the administrative services ~~director~~officer for site plan approval shall be submitted to the administrative services ~~director~~officer, public works director or designee. The application shall state the following:

a. Name of the individual/business;

b. Individual/business address;

c. Address of sidewalk occupancy;

d. Property owner if other than applicant;

e. Written authorization from the owner of the adjacent associated property to submit the application, where the applicant is not the owner of the ~~affected~~associated property;

f. Name of planner, engineer, architect or agent;

g. Dates of occupancy;

h. Hours of occupancy;

i. Capacity of existing associated establishment ~~and proposed sidewalk cafe~~;

j. Proposed capacity of sidewalk cafe;

k. Area of occupancy (square feet and dimensions);

l. Use of musical instruments or sound reproduction system;

m. If application is a new application or renewal;

n. A site plan drawn to the specifications of this section;

o. Proof of liability insurance for one million dollars (\$1,000,000.00), ~~listing the city as additional named insured~~; and

p. Executed indemnity agreement.

2. The site plan and the accompanying application shall show the following:

a. The applicant's entire property and adjacent properties on a site plan with streets for a distance of at least twenty five feet (25') on either side of the property boundaries fronting the right of way, at a scale of one-eighth inch equals one foot ($\frac{1}{8}'' = 1'$), or other scale showing adequate detail.

b. A detailed plan showing the design, relevant details and location of all temporary structures, such as awnings, planters, landscaping, railings, tables, chairs and other equipment, as well as lighting and electrical outlet locations.

c. All exterior lighting shall be shown on the site development plan and shall be of such type and location and shall have such shading as will prevent the source of light from being seen from any adjacent roadway or residential property.

d. If the use of a musical instrument and/or sound amplifying system is planned, the applicant must be aware that complaints of excessive loud noise could result in a disturbing the peace violation, as provided in section 5-2-5 of this code.

3. The administrative services ~~director~~officer or designee shall distribute copies of the site development plan to the chief of police, fire marshal, city planner, and public works director for review and comments in relation to compliance with this and all other city ordinances.

4. If the applicant is not the owner of the subject property, a written letter shall be provided from the property owner stating his approval of the sidewalk cafe. Said letter shall be submitted with any application.

5. Property owners adjacent to the subject property and those located on the same block and side of the street shall be notified in writing by the applicant of the intent to establish a sidewalk cafe prior to submittal of any application. Adjacent owners shall also be requested to complete the form, included with the application, indicating support or objection to the application. These letters of support or objection shall be submitted with the application.

E. Decision: Based upon the review comments as listed above, the public works director or designee may approve, approve with conditions, refer the application back to the applicant for modification, or deny the application. If approved, the administrative services ~~director~~officer shall issue the minor sidewalk cafe permit.

F. Letter Of Denial; Appeal: If the application for a minor sidewalk cafe permit is denied, the applicant shall receive a letter with the reason for denial. It shall be the applicant's option to appeal the decision to the city council by requesting an agenda request form from the administrative services ~~director~~officer.

G. Governing Body Approval: Major sidewalk cafe permits are subject to approval of the governing body. After review by city staff, the application shall be placed on an agenda for review by the governing body. The governing body shall then approve, approve with conditions, refer the application back to the applicant for modification, or deny the application.

7-2-12-9: TERM OF PERMITS AND RENEWAL PROCEDURES; MINOR AND MAJOR SIDEWALK CAFE PERMITS:

A. Term: A sidewalk cafe permit (minor or major) shall be valid for one season (~~Memorial Day~~April 1 through November 1) only.

B. Renewal: A renewal based upon the previous permit may be approved by the administrative services officer without full staff review, if the application meets the following conditions:

1. Ownership of the business has not changed.
2. Ownership of the property has not changed.
3. There has been no change to the site development plan.
4. There are no outstanding code violations.
5. The application is reviewed by the planning department to verify compliance.
6. Each permittee of a sidewalk cafe (minor or major) shall file with the administrative services director/officer evidence of liability insurance equal to one million dollars (\$1,000,000.00) per occurrence, ~~listing the city as an additional named insured.~~
7. The renewal application is submitted on or before March 1 of each year to allow adequate time for staff review and renewal permit issuance prior to the beginning of the season.
8. The renewal is subject to all conditions placed on the original permit.
9. Failure by the permittee to submit all required documentation as set forth in this section 7-2-12 shall be the basis for denying a renewal permit.

7-2-12-10: PERMIT ASSIGNMENT OR TRANSFER PROHIBITED:

No permittee shall assign or transfer a sidewalk cafe permit.

7-2-12-11: APPEAL UPON DENIAL OR REVOCATION OF A PERMIT:

A. Revocation Or Suspension: Any permit granted under the provisions of this section 7-2-12 may be revoked or suspended at the action of the governing body for failure to comply with any sections of this section 7-2-12, any conditions of approval, or if there are any statutory liquor license infractions, upon the recommendation of any of the city departments that participated in the permit review process.

B. Removal Of Furnishings; Cease Of Operations: Upon revocation of a permit, all furnishings and fixtures shall be removed from public property within twenty four (24) hours. Upon suspension, all sidewalk café operations shall cease until such time as the permit is brought into compliance or it has been revoked.

7-2-12-12: VIOLATIONS:

Any person who operates a sidewalk cafe without a permit or who shall violate any of the provisions of this section 7-2-12 shall be guilty of a misdemeanor and, upon conviction thereof,

shall be fined not more than seven hundred fifty dollars (\$750.00), to which shall be added court costs up to the maximum allowed by law.

7-2-12-13: SEVERABILITY:

If any clause, sentence, paragraph or part of this section 7-2-12 shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof; but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy and in which such judgment shall have been rendered.

ORDINANCE NO. 2015-05

AN ORDINANCE TO AMEND TITLE 7, CHAPTER 2, SECTION 12 OF THE CITY OF CODY CODE PERTAINING TO SIDEWALK CAFÉS

WHEREAS, the governing body has determined that it is in the public interest to amend Section 7-2-12 of the City of Cody Code.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

SECTION 1: Title 7, Chapter 2, Section 12, Sidewalk Café's is hereby amended to read as follows:

7-2-12: SIDEWALK CAFÉS:

7-2-12-1: PURPOSE:

It shall be the purpose of this section 7-2-12 to permit and encourage sidewalk dining in the downtown architectural district, as referenced in section 9-2-2 of this code, that is compatible with other uses of the public sidewalk when it does not negatively impact health, safety and welfare of city residents and visitors. The city finds that sidewalk cafes encourage a pedestrian oriented environment, help to create a visually attractive atmosphere and streetscape, and promote overall commerce.

7-2-12-2: PERMIT REQUIRED:

Private commercial use of public sidewalks for the purpose of operating a sidewalk cafe in the city is prohibited unless a permit is obtained as provided in this section 7-2-12.

7-2-12-3: DEFINITIONS:

MAJOR SIDEWALK CAFE PERMIT: A seasonal permit issued by the governing body, and renewable by application to the administrative services officer for a sidewalk café that conforms to the procedures and regulations of this section 7-2-12, for sidewalk cafe operations serving alcoholic and nonalcoholic beverages.

MINOR SIDEWALK CAFE PERMIT: A seasonal permit issued by the administrative services officer based upon approval by the public works director or designee for a sidewalk café that conforms to the procedures and regulations of this section 7-2-12, for sidewalk cafe operations serving nonalcoholic beverages only.

SIDEWALK CAFE: An outdoor dining area located on a public sidewalk in the downtown architectural district, that is provided with waiter/ waitress service or counter service. A sidewalk café contains readily removable tables and chairs and may contain railing and planters. It is otherwise unenclosed by fixed walls and is open to the air, except that it may have an awning or umbrellas, or other nonpermanent covers.

7-2-12-4: SIDEWALK CAFE STANDARDS; MINOR AND MAJOR PERMITS:

A. Clear Lane: A minimum sixty inch (60") clear pedestrian path must be maintained at all times to allow adequate pedestrian movement; provided, the governing body may authorize a narrower pedestrian path, not less than 36", for short distances when the sidewalk café is not located in Wyoming Department of Transportation right-of-way and pedestrian traffic is minimal. Any area potentially subject to overhang from parked vehicles shall not be included as part of the required pedestrian path. Potential vehicle overhang shall be determined pursuant to Table 2 of Section 10-16-10.

B. Nonhazardous Location: Cafes shall only be permitted where it is determined that the use will not create a hazard and where it will not create a sight distance obstruction for motor vehicle operators.

C. Location to Associated Establishment: Sidewalk cafes may only be located adjacent to the establishment with which they are associated.

D. Furnishings: Furnishings of a sidewalk cafe shall consist solely of readily removable awnings, covers, railings, tables, chairs, planters containing plants and accessories. Furnishings may not be attached, even in a temporary manner, to the sidewalk or other public property, except that covers and railings may be secured by means of flush mounted anchors in a manner to be approved by the public works director. No objects which are part of a sidewalk cafe, except lighting fixtures, railing, awning or other nonpermanent covers, may be attached, even in a temporary manner, to any building or structure on which the sidewalk cafe abuts. All furnishings and fixtures shall be removed from public property at any time that the sidewalk café permit is inactive, such as during the dates of November 2nd through March 31st, or in the case of permit revocation.

E. Refuse Storage: No structure or enclosure to accommodate the storage of accumulated garbage may be erected or placed adjacent to or separate from the sidewalk cafe on public property.

F. Interference with Public Service Facilities: A sidewalk cafe shall not interfere with any public service facility, such as telephone, mailbox or bench, located on a sidewalk.

G. Impact on Adjacent Properties: Operation of a sidewalk cafe shall not adversely impact adjacent or nearby residential, religious, educational or commercial properties, and shall be in accordance with all applicable codes and regulations.

H. Electrical Requirements: All electrical wiring and fixtures associated with or part of the sidewalk cafe shall be permitted by the building department then installed and remain in conformance with the appropriate codes of the city.

I. Quality of Furnishings: Tables, chairs, umbrellas and any other objects provided with the sidewalk cafe shall be of quality design, materials and workmanship both to ensure the safety and convenience of users and to enhance the visual and aesthetic quality of the urban environment.

J. Noise: Noise from the sidewalk cafe shall not interfere with residential, lodging, or other property uses in the area.

K. Closing Upon Violation: The establishment of a sidewalk cafe pursuant to the permit (minor or major), and the operation and maintenance of a sidewalk cafe, shall be considered to be a privilege and not a right, and the governing body reserves the authority to order the closing of any sidewalk cafe forthwith upon the conviction of a permittee in municipal court of a violation of this section.

L. Fees for Permit: The fees for the permit under this section 7-2-12 shall be seventy five dollars (\$75.00) for a minor sidewalk cafe, one hundred fifty dollars (\$150.00) for a major sidewalk cafe, or those fees on file with the administrative services officer which have been approved by the governing body by resolution. No permit shall be issued by the administrative services officer unless the fees required by this section 7-2-12 are paid.

M. Insurance Requirement: Each permittee of a minor sidewalk cafe shall file with the administrative services officer evidence of liability insurance equal to one million dollars (\$1,000,000.00) per occurrence. Also, the applicant shall provide proof of

insurance at the time of application. The applicant shall require the insurance carrier to provide the city with thirty (30) days' prior written notice of cancellation of any policy.

N. Nonliability: A signed agreement to defend, indemnify, save, and hold harmless the city and all of its officers, agents or employees from any liability for damages resulting from any and all occupancy and operations under a permit granted pursuant to this section 7-2-12 shall be submitted along with the application to the administrative services officer.

7-2-12-5: SIDEWALK CAFE STANDARDS; MAJOR PERMITS:

A. Liquor License Required: Major sidewalk cafes must hold a current city liquor license.

B. Standards: Major sidewalk cafes shall meet all the requirements set forth in section 7-2-12-4 of this chapter, in addition to the following standards:

1. Outdoor dining areas serving alcoholic beverages shall be continuously supervised by employees of the establishment.

2. Alcoholic beverages may be served in a fenced or enclosed area immediately adjacent to the building in which the licensed room is located. A sign, one square foot, reading "No Food or Beverages Allowed beyond Fence/Enclosure" shall be posted at a conspicuous location within the perimeter of the outdoor cafe serving alcoholic beverages.

3. The location of sidewalk cafes where alcohol is served shall be subject to the requirements of title 3, chapter 2 of this code.

C. Responsible Party for Violation: The party responsible for the enforcement of the provisions of this section 7-2-12 and compliance therewith in each instance is the permittee, and any prosecution for a violation of this section 7-2-12 shall be against the permittee.

7-2-12-6: OPERATING RESTRICTIONS; MINOR AND MAJOR PERMITS:

A. Hours of Operation: All sidewalk cafes shall cease sales or services by ten o'clock (10:00) P.M. each night and all areas shall be vacated by twelve o'clock (12:00) midnight.

B. Display of Permit: The permit evidencing permitting of the sidewalk cafe in accord with this section 7-2-12 shall be prominently displayed.

C. Serving Patrons: The restaurant shall not serve food or beverages to a patron at a sidewalk cafe area unless that patron is seated at a table or counter.

D. Appearance of Cafe: Sidewalk cafes and the public property on which they are located shall be kept neat and clean at all times and free from any substance that may cause damage to the sidewalk or cause pedestrian injury. Sidewalk cafe areas must remain clear of litter, food scraps and soiled dishes at all times.

7-2-12-7: OPERATING RESTRICTIONS; MAJOR PERMITS:

All alcoholic beverages to be served at sidewalk cafes shall be dispensed from the licensed dispensing room as set forth by the liquor license. Alcoholic drinks shall only be served to patrons seated at tables or counters. The drinking of alcoholic beverages by a member of the public while a patron at a sidewalk cafe, within the confines of the sidewalk cafe area, shall not be construed as a violation of any ordinance controlling open containers in a public area. The operator of the sidewalk cafe must be a city liquor

license holder, if he intends to service alcoholic beverages in the sidewalk cafe area, and shall comply with all other laws and regulations concerning the serving of alcoholic beverages in the state.

7-2-12-8: MINOR AND MAJOR SIDEWALK CAFE PERMITTING PROCEDURES:

A. Authority: The administrative services officer, with approval of the public works director or designee, is authorized to issue a seasonal permit to operate a minor sidewalk cafe on public property; provided, that the standards set forth in section 7-2-12-4 of this chapter have been found to be in compliance. The administrative services officer may also grant renewals of major sidewalk café permits pursuant to compliance with applicable standards of this chapter.

B. Operating Season: The seasonal permit shall allow the operation of a sidewalk cafe from April 1 up to and including November 1 of any calendar year. A permit may also be issued for less than a full season or for a stipulated number of operating days. The permit fee will not be prorated.

C. Review Of Application And Site Plans: Application and site plans for sidewalk cafe permits (minor and major) shall be reviewed by the public works director and administrative services officer.

D. Site Plan Approval:

1. A permit application available from the administrative services officer for site plan approval shall be submitted to the administrative services officer, public works director or designee. The application shall state the following:

- a. Name of the individual/business;
- b. Individual/business address;
- c. Address of sidewalk occupancy;
- d. Property owner if other than applicant;
- e. Written authorization from the owner of the adjacent associated property to submit the application, where the applicant is not the owner of the associated property;
- f. Name of planner, engineer, architect or agent;
- g. Dates of occupancy;
- h. Hours of occupancy;
- i. Capacity of existing associated establishment;
- j. Proposed capacity of sidewalk cafe;
- k. Area of occupancy (square feet and dimensions);
- l. Use of musical instruments or sound reproduction system;
- m. If application is a new application or renewal;
- n. A site plan drawn to the specifications of this section;
- o. Proof of liability insurance for one million dollars (\$1,000,000.00); and

p. Executed indemnity agreement.

2. The site plan and the accompanying application shall show the following:

a. The applicant's entire property and adjacent properties on a site plan with streets for a distance of at least twenty five feet (25') on either side of the property boundaries fronting the right of way, at a scale of one-eighth inch equals one foot ($\frac{1}{8}'' = 1'$), or other scale showing adequate detail.

b. A detailed plan showing the design, relevant details and location of all temporary structures, such as awnings, planters, landscaping, railings, tables, chairs and other equipment, as well as lighting and electrical outlet locations.

c. All exterior lighting shall be shown on the site development plan and shall be of such type and location and shall have such shading as will prevent the source of light from being seen from any adjacent roadway or residential property.

d. If the use of a musical instrument and/or sound amplifying system is planned, the applicant must be aware that complaints of excessive loud noise could result in a disturbing the peace violation, as provided in section 5-2-5 of this code.

3. The administrative services officer or designee shall distribute copies of the site development plan to the chief of police, fire marshal, city planner, and public works director for review and comments in relation to compliance with this and all other city ordinances.

4. If the applicant is not the owner of the subject property, a written letter shall be provided from the property owner stating his approval of the sidewalk cafe. Said letter shall be submitted with any application.

5. Property owners adjacent to the subject property and those located on the same block and side of the street shall be notified in writing by the applicant of the intent to establish a sidewalk cafe prior to submittal of any application. Adjacent owners shall also be requested to complete the form, included with the application, indicating support or objection to the application. These letters of support or objection shall be submitted with the application.

E. Decision: Based upon the review comments as listed above, the public works director or designee may approve, approve with conditions, refer the application back to the applicant for modification, or deny the application. If approved, the administrative services officer shall issue the minor sidewalk cafe permit.

F. Letter of Denial; Appeal: If the application for a minor sidewalk cafe permit is denied, the applicant shall receive a letter with the reason for denial. It shall be the applicant's option to appeal the decision to the city council by requesting an agenda request form from the administrative services officer.

G. Governing Body Approval: Major sidewalk cafe permits are subject to approval of the governing body. After review by city staff, the application shall be placed on an agenda for review by the governing body. The governing body shall then approve, approve with conditions, refer the application back to the applicant for modification, or deny the application.

7-2-12-9: TERM OF PERMITS AND RENEWAL PROCEDURES; MINOR AND MAJOR SIDEWALK CAFE PERMITS:

A. Term: A sidewalk cafe permit (minor or major) shall be valid for one season (April 1 through November 1) only.

B. Renewal: A renewal based upon the previous permit may be approved by the administrative services officer without full staff review, if the application meets the following conditions:

1. Ownership of the business has not changed.
2. Ownership of the property has not changed.
3. There has been no change to the site development plan.
4. There are no outstanding code violations.
5. The application is reviewed by the planning department to verify compliance.
6. Each permittee of a sidewalk cafe (minor or major) shall file with the administrative services officer evidence of liability insurance equal to one million dollars (\$1,000,000.00) per occurrence.
7. The renewal application is submitted on or before March 1 of each year to allow adequate time for staff review and renewal permit issuance prior to the beginning of the season.
8. The renewal is subject to all conditions placed on the original permit.
9. Failure by the permittee to submit all required documentation as set forth in this section 7-2-12 shall be the basis for denying a renewal permit.

7-2-12-10: PERMIT ASSIGNMENT OR TRANSFER PROHIBITED:

No permittee shall assign or transfer a sidewalk cafe permit.

7-2-12-11: APPEAL UPON DENIAL OR REVOCATION OF A PERMIT:

A. Revocation Or Suspension: Any permit granted under the provisions of this section 7-2-12 may be revoked or suspended at the action of the governing body for failure to comply with any sections of this section 7-2-12, any conditions of approval, or if there are any statutory liquor license infractions, upon the recommendation of any of the city departments that participated in the permit review process.

B. Removal of Furnishings; Cease of Operations: Upon revocation of a permit, all furnishings and fixtures shall be removed from public property within twenty four (24) hours. Upon suspension, all sidewalk café operations shall cease until such time as the permit is brought into compliance or it has been revoked.

7-2-12-12: VIOLATIONS:

Any person who operates a sidewalk cafe without a permit or who shall violate any of the provisions of this section 7-2-12 shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than seven hundred fifty dollars (\$750.00), to which shall be added court costs up to the maximum allowed by law.

7-2-12-13: SEVERABILITY:

If any clause, sentence, paragraph or part of this section 7-2-12 shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof; but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy and in which such judgment shall have been rendered.

SECTION 2: EFFECTIVE DATE. That this Ordinance shall become effective after final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _____

PASSED ON SECOND READING: _____

PASSED ON THIRD READING: _____

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker
Administrative Services Director

ORDINANCE NO. 2015-03

AN ORDINANCE TO AMEND TITLE 11, CHAPTER 6 OF THE CITY OF CODY CODE PERTAINING TO BOUNDARY LINE ADJUSTMENTS AND TO INCLUDE A NEW ARTICLE THEREIN CALLED "LOT CONSOLIDATIONS".

WHEREAS, on March 24, 2015, the City of Cody Planning, Zoning, and Adjustment Board held a public hearing pertaining to a proposal to amend the Boundary Line Adjustment section of the City of Cody code and include a new section therein pertaining to Lot Consolidations;

WHEREAS, the Planning, Zoning, and Adjustment Board made a recommendation that the proposed amendments be adopted, which recommendation the governing body has received and fully considered; and,

WHEREAS, after considering all public comments, the governing body has determined that it is in the public interest to adopt an ordinance to amend Title 11, Chapter 6 to amend the provisions for Boundary Line Adjustments and include a new section pertaining to Lot Consolidations.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

SECTION 1: Title 11, Chapter 6 is hereby amended to read as follows:

CHAPTER 6 BOUNDARY LINE ADJUSTMENTS AND LOT CONSOLIDATIONS

ARTICLE A. BOUNDARY LINE ADJUSTMENTS

11-6A-1: APPLICATION REQUIRED:

Boundary line adjustments, as defined in section 11-1-3 of this title, shall require application to and review by the city, as set forth herein.

Application for a boundary line adjustment shall be made on a form provided by the city, which form shall include the name and address of the applicant and property owner(s), the existing legal descriptions of the properties involved, and the reason for the boundary line adjustment. A draft of the deed(s) that will be used to effectuate the property transfer(s) and a draft record of survey must accompany the application. The application must be accompanied by the payment of an application fee as set by the city council.

11-6A-2: BOUNDARY LINE ADJUSTMENT REQUIREMENTS:

- A. Property Survey: Boundary line adjustments require a property survey prepared by a licensed land surveyor that shows all easements, buildings, utilities, property encroachments, curb cuts and pertinent right of way improvements. The property survey shall contain a title of "Boundary Line Adjustment Record of Survey", and necessary approval blocks and signature lines, including the surveyor's certificate, the owner's certificate(s) with a notary block, a certificate for approval by the city planner, and a County clerk and recorder acceptance. A draft of the record of survey document shall be submitted with the application. If the property owner is a corporation or LLC, they shall provide a resolution or other evidence of signatory authority to execute the documents.
- B. Boundaries Identified: The boundary line adjustment record of survey shall identify the exterior boundaries of all properties involved in the boundary line adjustment, show the new interior property line(s), and clearly indicate the property being

transferred and merged into the receiving parcel. Legal descriptions of the adjusted parcels shall be provided on the survey, and survey markers set to delineate the parcel boundaries.

- C. Binding Covenant: The boundary line adjustment record of survey and the property conveyance document shall contain a binding covenant that the land being conveyed is for the sole purpose of conducting a boundary line adjustment and is not to be sold or transferred as a separate parcel by the grantee, heirs and assigns.

11-6A-3: BOUNDARY LINE ADJUSTMENT APPROVAL/RECORDING:

A. Approval Criteria

The city planner shall authorize the boundary line adjustment application if it meets the requirements of this article.

- (1) The parcels to be adjusted must share a common boundary for more than a single point, and not otherwise be separated by a public right-of-way or alley.
- (2) The adjustment is not for the purpose of evading the development standards of the zoning or subdivision code.
- (3) The adjustment will not result in a violation of any land use, subdivision, development, or design standards set forth in the City of Cody code.
- (4) As applicable, proper easements are established for utility services and access.
- (5) The adjustment does not attempt to vacate or abandon any easement or right-of-way of record.
- (6) All property taxes on the parcels are current (not past due).
- (7) As applicable, the adjustment is consistent with the terms and conditions of any previously approved development plan that is still in effect.

If the application is denied, the city planner shall issue said decision in writing, stating the reason(s) therefore. The applicant may file an appeal of the written decision to the planning, zoning and adjustment board pursuant to City of Cody Code 10-4-3, within 10 business days of the decision.

B. Recording

Within 90 days of the boundary line adjustment authorization, as evidenced by the signature of the city planner on the survey, the completed survey and the deed(s) for the property transfer(s) shall be recorded with the county clerk. After recording, a copy of the recorded survey and deed(s) shall be provided to the City. If these documents are not recorded within 90 days, the authorization shall automatically become null and void.

C. Financing

The City boundary line adjustment authorization process does not include a review of financial interests in the properties. Modifications to financing such as mortgage releases and loan modifications may be needed to maintain compliance with lender requirements. It is the responsibility of the property owner to ensure that any financing companies are notified of the boundary line adjustment and that their requirements are met.

ARTICLE B. LOT CONSOLIDATIONS

11-6B-1 PURPOSE

The lot consolidation process is for the purpose of combining two or more parcels of land into a single parcel. Adjacent parcels that have been consolidated pursuant to this Article shall be treated as a single lot for building code, zoning code, and property transfer purposes.

The lot consolidation process is not to be used in cases where a plat vacation or plat alteration process is appropriate, such as when easements or rights-of-way are to be altered or vacated.

11-6B-2 APPLICATION AND REVIEW CRITERIA

A. Persons desiring to consolidate parcels pursuant to this Article shall submit an application to the City Community Development Department. The application shall establish whether the following requirements are met.

1. The parcels to be consolidated must share a common boundary for more than a single point, and not otherwise be separated by a public right-of-way or alley.
2. The parcels must be under identical, common ownership and financing, if any. The applicant is to supply copies of all current deeds and financing documents to demonstrate such with the application.
3. The consolidation is not for the purpose of evading the development standards of the zoning or subdivision code.
4. The consolidation will not result in a violation of any zoning, subdivision, development, or design standards set forth in the City of Cody code.
5. As applicable, the consolidation is consistent with the terms and conditions of any previously approved development plan that is still in effect.
6. An accurate legal description must be provided. If the lot consolidation involves unplatted parcels (e.g. metes and bounds descriptions) the applicant shall have a surveyor prepare a legal description of the consolidated parcel. If the parcels are unplatted and the existing legal descriptions are not fully coordinated (e.g. use different basis of bearings) a record of survey map shall be prepared by a licensed surveyor to establish the legal description and property boundary for the consolidated parcel. If the lots are all platted lots within a legal subdivision, the consolidated legal description will simply be a list of the lots.
7. Property taxes on all parcels must be current (not past due).
8. Any outstanding lot assessments from an improvement district or special taxing district must be paid in full prior to filing the lot consolidation declaration.

B. Lot consolidations that meet all of the above requirements shall be authorized by the city planner. If the requirements are not met, the application shall be amended to meet the requirements or be denied. If the application is denied, the city planner shall issue said decision in writing, stating the reason(s) therefore. The applicant may file an appeal of the written decision to the planning, zoning and adjustment board pursuant to City of Cody Code 10-4-3, within 10 business days of the decision.

11-6B-3 APPROVAL AND RECORDING

A. When a lot consolidation is authorized in accordance with this Article, the property owner shall execute a Lot Consolidation Declaration and file the declaration with the county clerk. If the property owner is a corporation or LLC, they shall provide a resolution or other evidence of signatory authority to execute the property transfer. The form shall be in substantially the following format:

Lot Consolidation Declaration

This declaration is made this __ day of (Month, Year), by (Property owner), hereinafter referred to as "declarant".

Recitals:

1. *Declarant is the owner of that certain real property located within the City of Cody, Park County, Wyoming, described as follows:
(Legal Descriptions of parcels)*
2. *Declarant desires to consolidate the above referenced parcels into a single consolidated parcel pursuant to City of Cody code.*
3. *By executing this document, the declarant hereby consolidates said parcels into a single consolidated parcel, which consolidated parcel is to be treated as a single lot or parcel for building code, zoning code, and property transfer purposes.*
4. *Once this form is executed, no portion of the consolidated parcel shall be individually conveyed or transferred without obtaining subdivision authorization from the City of Cody pursuant to the subdivision requirements in the City of Cody ordinances.*

5. *The declarant and City of Cody are parties to this declaration, which declaration is binding on the owner, heirs, and devisees of said property.*

Now therefore, the following real property is hereby consolidated into a single parcel/lot, as described herein.

(Consolidated Legal Description)

(Signature block)

(Notary block)

B. Within 30 days of the City authorization of the lot consolidation, the lot consolidation declaration, and record of survey if any, shall be recorded with the county clerk, or the authorization shall automatically become null and void. A copy of the recorded document shall be provided to the City.

SECTION 2: EFFECTIVE DATE. That this Ordinance shall become effective after final passage and publication in the Cody Enterprise as required by law.

SECTION 3: SEVERABILITY. Should any portion of this ordinance be found for any reason to be unconstitutional, unlawful or otherwise void or unenforceable, the balance of the ordinance shall be severable therefrom, and shall survive such declaration, remaining in full force and effect.

PASSED ON FIRST READING: 4/7/15

PASSED ON SECOND READING: _____

PASSED ON THIRD READING: _____

Nancy Tia Brown, Mayor

Attest:

Cynthia Baker
Administrative Services Director