

**City of Cody
Contractors' Board
Thursday, December 18, 2014**

A regular meeting of the City of Cody Contractors' Board was held in the Conference Room of City Hall in Cody, Wyoming on Thursday, December 18, 2014 at 12:00 PM.

Present: Roy Holm-Chairperson; Paul Sandbak; Councilman Donny Anderson; Tom Quick; Andy Cowan; Merle Nielson; Scott King, Building Official; Lynn Stutzman, Engineering Administrative Assistant.

Absent: Gene Kelly; Kim Nelson; Gerald Stroh

Attendees: None

Chairman Roy Holm called the meeting to order at 12:01 PM.

Andy Cowan made a motion, seconded by Paul Sandbak, to approve the agenda for the December 18, 2014 regular meeting with modifications. Vote was unanimous, motion carried.

Paul Sandbak made a motion, seconded by Merle Nielson, to approve the minutes for the November 19, 2014 regular meeting. Vote was unanimous, motion carried.

Tom Quick made a motion, seconded by Andy Cowan, to approve the licenses for Jadeco, Inc. for a Class B 2015 Electrical Contractor's License, Glass Concepts for a Class C 2015 Siding/Windows Contractor's License, and Black Ridge Energy Services for a Class B 2015 Electrical Contractor's License. Vote was unanimous, motion carried.

Public Comments: None

New Business: None

Ongoing Issues:

1. Creating a new board member position for HVAC Category – The ordinance was approved on the Third and Final Reading at the December 16 council meeting. Lynn sent a list of licensed HVAC contractors to Cindi Baker so she can send them an application for this new position. Lynn will provide Scott with the list of Contractors and include the four categories (HVAC, HVAC & Roofing, HVAC/Refrigeration and Plumbing/HVAC) they were pulled from.

Andy Cowan made a motion, seconded by Merle Nielson that only contractors with a current HVAC license would qualify to apply for the new board member position. Vote was unanimous, motion carried.

2. Current and pending jobs:
 - a. West Park Hospital – final inspections for dietary project.
 - b. West Park Hospital – education room review needs to be completed.
 - c. Auto Zone, 610 Yellowstone Ave – Plan review is complete.
 - d. Fed Ex, 701 33rd Street – Plan review is ongoing. Fed Ex has Planning and Zoning issues that need to be resolved before a permit can be issued.
 - e. West Park Hospital Connector and Medical Records, 707 Sheridan Ave. – Plan review
 - f. Cody Labs Interior Remodel, 601 Yellowstone Ave – Plan review
 - g. Search and Rescue, 721 15th Street – Plan review. Scott is working with the architect regarding the separation requirements between the existing and new building to satisfy fire code requirements.
 - h. Cody Labs Phase 2a, 125 Road 2AB – Sam and Scott are working on this project. Sunrise Engineering will do the third party review.
 - i. Two residential projects under review. One is for Tundra Construction and the other is for KB Nelson Construction.
 - j. Two new medical/dental clinics will be coming to Cody. One will be constructed on Yellowstone Ave and the other on Big Horn Ave.

3. November 2014 Building Permit Reports

Matters from Board Members: None

There being no further business to come before the board, Paul Sandbak made a motion, seconded by Tom Quick, to adjourn the meeting. Vote was unanimous, motion carried.

Chairperson Roy Holm adjourned the meeting at 12:34 PM.

Lynn Stutzman
Engineering Administrative Assistant