

**City of Cody
Contractors' Board
Thursday, August 28, 2014**

A regular meeting of the City of Cody Contractors' Board was held in the Conference Room of City Hall in Cody, Wyoming on Thursday, August 28, 2014 at 12:00 PM.

Present: Roy Holm-Chairperson; Paul Sandbak; Andy Cowan; Kim Nelson; Gerald Stroh; Councilman Donny Anderson;; Gene Kelly; Barry Cook, City Administrator; Scott King, Building Official; Sean Collier, Assistant Building Official; Lynn Stutzman, Administrative Assistant

Absent: Merle Nielson; Tom Quick

Attendees: Scott Balyo and Sheila Enriquez from the Chamber of Commerce

Chairman Roy Holm called the meeting to order at 12:17 PM.

Barry Cook, City Administrator, was introduced by Mayor Brown to the board. Sean Collier, Assistant Building Official, was introduced by Scott King to the board.

Kim Nelson made a motion, seconded by Gene Kelly, to approve the agenda for the August 28, 2014 regular meeting with modifications. Vote was unanimous, motion carried.

Paul Sandbak made a motion, seconded by Andy Cowan, to approve the minutes for the July 24, 2014 regular meeting with modifications. Vote was unanimous, motion carried.

An interview was conducted with Brian Reiter. Donny Anderson made a motion, seconded by Andy Cowan, to approve Reiter Custom Homes for a Class A 2014 General Contractor. Vote was unanimous, motion carried.

Teleconference interview was conducted with Paul Weekes of D&D Electric. Gene Kelly made a motion, seconded by Kim Nelson, to approve the license for D&D Electric for a Class B 2014 Electrical Contractor. Vote was unanimous, motion carried.

Gerald Stroh made a motion, seconded by Paul Sandbak, to approve the license for Safetech, Inc. for a Class C 2014 Asbestos Removal. Vote was unanimous, motion carried.

Public Comments: None

New Business: None

Ongoing Issues:

1. The following items are in the new ordinance and are currently awaiting their third reading in front of City Council:
 - a. Add framing contractor category to the required list of "C" license contractors.

- b. Add “B” General Contractor (commercial/residential) to the General Contractor category.
- c. Add “C” General Contractor (residential) to the General Contractor category.
- d. Add Refrigeration Contractor category to the required list of “B” license contractors.
- e. Add 1 new HVAC/refrigeration position to the Contractor’s Board for a 3 year term.
- f. Discussion about eliminating the requirement for a “Board” interview for all Class “A” and “B” category licenses. Scott would conduct the interview at the time of the contractor’s license application review. After the interview, a license be issued and the board ratify at the next meeting.

Ordinance has not been passed by third reading before council. Third reading is set for September 2, 2014.

- 2. Current and pending jobs: J&K subdivision; Autozone on the West Strip; Single Family Residential homes; Acadia Street Duplex; West Park Hospital; Cody Labs Warehouse;
- 3. July 2014 Building Permit Report
- 4. Low voltage license. Andy Cowan made a motion, seconded by Kim, to remove this item from the table. Vote was unanimous, motion carried. This item will be addressed in an ordinance in the future.

Matters from Board Members: None

There being no further business to come before the board, Andy made a motion, seconded by Kim, to adjourn the meeting. Vote was unanimous, motion carried.

Chairperson Kim Nelson adjourned the meeting at 1:04 PM.

Lynn Stutzman
Administrative Assistant