City of Cody City Council Revised

AGENDA

Tuesday, August 19, 2014 - 7:00 p.m. (Pre-Meeting 6:30 p.m.)
Meeting Place: City Hall – Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Agenda Review and Approval
Mayor's Recognitions and Announcements

1. Consent Calendar: All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

    a. Approve Minutes of the Regular Meeting Minutes from 08/05/14.
    b. Approve Vouchers and Payroll in the amount of $1,638,713.66.
    c. Authorize the Mayor to enter into and sign a Wyoming Arts Council Grant Award Agreement between the City of Cody and the Wyoming Arts Council in the amount of $4,816.00 for the summer Concerts in the Park.
    d. Declare equipment as surplus and authorize staff to proceed with the sale of these items through an online auction process.
    e. Approve a request from the Cody Wild West River Fest Steering Committee to utilize City snow fence to block off the beer gardens at Canal Park on Friday, August 22nd and City Park on Saturday, August 23rd.
    f. Authorize staff to issue reimbursement checks outside of the normal accounts payable schedule to the assisting agencies for the Hells Angels event.
    g. Approve the uncollectable account write offs in the amount of $38,415.66.
    h. Declare 56 used distribution transformers as surplus and authorize staff to proceed with the sale of these transformers through a bid process.
    i. Award Bid 2014-04 to Greiner Motor Company, of Casper, in the amount of $53,795.00 for a 2015 ¾ ton 4x4 Cab and Chassis w/Chassis Mounted Animal Control Unit.
    j. Award Bid 2014-05 to Greiner Motor Company, of Casper, with trade-in for a net amount of $23,627.00 for a 2015 AWD Police Car.
    k. Authorize a request from Leonard Moore, with Pat O'Hara Brewing Co. to close 15th Street from Sheridan Ave. to the Alley on Thursday, September 18, 2014 from 3 p.m. to 10 p.m. and approve a request for an Open Container Permit for the event.
    l. Approve a request from Cody Country Car Show Committee to utilize City picnic tables for their event the night of August 22nd.
    m. Approve the request from the Wyoming Senior Olympics Committee for support of the Winter Games by hosting events in 2015 and 2016. Support will be shown by allowing City staff to lead planning and work during the competitions.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

a. A public hearing to determine if it is in the public's interest to vacate, abandon and convey a 4-foot wide strip of the 14th Street right-of-way adjacent to 622 14th Street and 1401 Wyoming Ave.
b. A public hearing to determine if it is in the public's interest to vacate, abandon and convey a 10-foot wide alley located south of 1707 29th Street (Lot 71-28A of McLain Subdivision).

4. Conduct of Business

a. Consider a request to allow a vault restroom facility at the tennis complex under construction at the middle school, with the understanding that if City sewer becomes available in the immediate area, or if health concerns develop, the Council can require connection to City sewer in the future. Noting approval by the Planning & Zoning Board is still pending pertaining to the location of the restroom facility.

Staff Reference: Todd Stowell, City Planner
Spokesperson: Glenn Ross and/or Mark Cozzens

b. RESOLUTION 2014-07
A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2014-2015

Staff Reference: Leslie Brumage, Finance Officer

c. ORDINANCE 2014-14 FIRST READING
AN ORDINANCE VACATING, ABANDONING AND CONVEYING A PORTION OF THE 14TH STREET RIGHT OF WAY ADJACENT TO 622 14TH STREET AND 1401 WYOMING AVENUE (LOT 8, BLOCK 2, SECOND ADDITION TO TOWN OF CODY).

Staff Reference: Todd Stowell, City Planner

d. ORDINANCE 2014-15 FIRST READING
AN ORDINANCE VACATING , ABANDONING AND CONVEYING A 10-FOOT WIDE ALLEY LOCATED SOUTH OF 1707 29TH STREET (LOT 71-28A OF THE MCLAIN SUBDIVISION).

Staff Reference: Todd Stowell, City Planner

5. Tabled Items

a. ORDINANCE 2014-12 – SECOND READING
AN ORDINANCE REPEALING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTOR'S LICENSE.

Staff Reference: Steve Payne, Public Works Director

b. ORDINANCE 2014-13 – SECOND READING
AN ORDINANCE ENACTING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTOR'S LICENSE.

Staff Reference: Steve Payne, Public Works Director

6. Matters from Staff Members or Council Members

City of Cody
Council Proceedings
Tuesday, August 5, 2014

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, August 5, 2014 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Bryan Edwards, Jerry Fritz, Landon Greer, Steve Miller and Stan Wolz, Acting City Administrator Rick Manchester, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: None.

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the revised agenda removing the vouchers and payroll from the Consent Calendar to the Conduct of Business. Vote was unanimous.

Mayor Brown and the Council presented Jenni Rosencranse with a plaque expressing their appreciation for her service in many positions with the City of Cody.

Council Member Miller made a motion seconded by Council Member Anderson to approve the consent calendar as revised including approval of Minutes of the Special Meeting from 7/10/14, 7/21/14, 7/22/14 and Regular Meeting Minutes from 7/15/14 authorize the Mayor to enter into and sign a Proposal for the completion of the work associated with West Rocky Road Storm Drainage Maintenance Improvements between the City of Cody and Harris Trucking for the amount of $31,433.00; award a professional services contract to Engineering Associates for Design of the Waste Water Pretreatment Building, embankment and ancillary features at the sewer lagoons and authorize the Mayor to sign said professional services contract contingent upon review and approval by the City Attorney; award Bid 2014-07 to Jack's Truck and Equipment in the amount of $325,654.00 for a 2015 or Newer Diesel Powered cab and Chassis w/new Sewer and Catch Basin Cleaner; award Bid 2014-09 to Honnen Equipment Company in the amount of $75,275.00, with trade in, and with the 2 year buy back option for a 2014 or newer Front End Loader; approve and authorize the Mayor to sign the Employment Agreement for the City Administrator. Vote was unanimous.

At 7:15 p.m. Mayor Brown entered into a public hearing to determine if it is in the public's interest to issue a new restaurant liquor license to Ana Islas dba El Vaquero at 2425 Big Horn Avenue. Cindy Baker, Administrative Services Officer provided background information as it relates to this application. After calling for comments three times and there being none the Mayor closed the public hearing at 7:17 p.m.

Council Member Fritz made a motion seconded by Council Member Wolz to approve Vouchers and Payroll in the amount of $1,272,056.68. Council Member Greer recused himself from the vote. Vote was unanimous from remaining Council members.

Council Member Edwards made a motion seconded by Council Member Anderson to approve a new Restaurant Liquor License to Ana Isalas dba El Vaquero at 2425 Big Horn Avenue. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Miller to approve the request from Mr. Loran to allow connection to City sewer for service at 1702 31st Street based on the premise that the sewer plant investment fee was paid by his father in 1988. Vote was unanimous.

Council Member Edwards made a motion seconded by Council Member Greer to approve the preliminary and final plat for the Franzen Minor Subdivision with recommendations provided by the Planning and Zoning Board. Vote was unanimous.

ORDINANCE 2014-12 – SECOND READING
AN ORDINANCE REPEALING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTOR'S LICENSE.
Council Member Wolz made a motion seconded by Council Member Greer to Table Ordinance 2014-12 on Second Reading. Vote was unanimous.

ORDINANCE 2014-13 – SECOND READING
AN ORDINANCE ENACTING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTOR'S LICENSE.
Council Member Edwards made a motion seconded by Council Member Greer to Table Ordinance 2014-13 on Second Reading. Vote was unanimous.

A subcommittee of to review this ordinance was formed to work with staff, and will include a member of the contractor board, Council member Wolz, Anderson and Edwards.

Council Member Miller made a motion seconded by Mayor Brown to remove Ordinance 2014-08 from the table. Voting in favor was Council Member Miller and Mayor Brown, opposed were Council Members Greer, Anderson, Fritz, Edwards and Wolz. Motion failed.

There being no further business, Mayor Brown adjourned the meeting at 7:56 p.m.

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
813-NCPERS WYOMING							
125412							
	07302014	PREMIUM	08/05/2014	400.00	400.00	08/07/2014	
	07302014	Correct input error	08/05/2014	16.00-	16.00-	08/07/2014	
Total 125412:				384.00	384.00		
ACE HARDWARE							
2390							
	284954	SPRAY PAINT	07/07/2014	7.49	7.49	08/20/2014	
	285292	SUPPLIES	07/10/2014	.47	.47	08/20/2014	
	286535	REPAIR THERAPY POOL	07/24/2014	16.99	16.99	08/20/2014	
	286858	PAINTING SUPPLIES	07/29/2014	14.74	14.74	08/20/2014	
	286968	PAINT	07/30/2014	3.00	3.00	08/20/2014	
	287064	PAINT	07/31/2014	6.00	6.00	08/20/2014	
	287296	CLEANING WEEK SUPPLIES	08/04/2014	41.94	41.94	08/20/2014	
	287334	CLEANING WEEK	08/04/2014	39.43	39.43	08/20/2014	
	287358	SPRAYER	08/05/2014	49.99	49.99	08/20/2014	
	287358	SAFETY GLOVES	08/05/2014	14.99	14.99	08/20/2014	
	287614	SPRAY PAINT	08/07/2014	8.98	8.98	08/20/2014	
	287637	SUPPLIES	08/07/2014	2.99	2.99	08/20/2014	
Total 2390:				207.01	207.01		
ADVANCED INFO SYSTEMS							
129162							
	11608	CYCLE 2 OUTSOURCE BILLS	07/29/2014	178.80	178.80	08/20/2014	
	11614	CYCLE 3 OUTSOURCE BILLS	07/29/2014	403.51	403.51	08/20/2014	
	11629	CYCLE 4 OUTSOURCE BILLS	08/06/2014	236.72	236.72	08/20/2014	
Total 129162:				819.03	819.03		
AEROMIIX SYSTEMS, INC.							
125720							
	ASI001791	AERATOR REPAIRS	07/30/2014	5,268.00	5,268.00	08/20/2014	
Total 125720:				5,268.00	5,268.00		
AMERICAN FAMILY LIFE ASSUR							
550							
	825109	AFLAC PREMIUM	08/05/2014	2,212.21	2,212.21	08/07/2014	
Total 550:				2,212.21	2,212.21		
AMERICAN WELDING & GAS, INC.							
128592							
	02841705	SUPPLIES	07/31/2014	66.65	66.65	08/20/2014	
	02841706	CO2	07/31/2014	13.33	13.33	08/20/2014	
	02855744	SAFETY GLOVES	08/01/2014	13.92	13.92	08/20/2014	
Total 128592:				93.90	93.90		
AMERICAS BEST VALUE INN							
130119							
	080414	OFFICER LODGING - HELLS AN	08/04/2014	16,736.60	16,736.60	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 130119:				16,736.60	16,736.60		
ANDERSON, RUTH ANN							
130086							
	080414	RESTITUTION FROM MC-1405-0	08/04/2014	231.58	231.58	08/20/2014	
Total 130086:				231.58	231.58		
ARBOR SOLUTIONS TREE CARE							
129915							
	073114	RIGHT OF WAY CLEARING	07/31/2014	412.50	412.50	08/20/2014	
	073114	RIGHT OF WAY CLEARING	07/31/2014	412.50	412.50	08/20/2014	
Total 129915:				825.00	825.00		
ATCO INTERNATIONAL							
127716							
	I0410043	DUMPSTER DEODORIZER	07/21/2014	870.00	870.00	08/20/2014	
Total 127716:				870.00	870.00		
BAKE, JOSHUA							
130109							
	072214	REIMBURSE FOR MILEAGE & M	07/22/2014	345.85	345.85	08/20/2014	
Total 130109:				345.85	345.85		
BARTEL, ROBIN							
130098							
	345374	REC CENTER REFUND	07/28/2014	75.00	75.00	08/20/2014	
Total 130098:				75.00	75.00		
BETTER BODY FITNESS							
127727							
	12253	EQUIPMENT MAINTENANCE	07/26/2014	275.90	275.90	08/20/2014	
Total 127727:				275.90	275.90		
BIG HORN TREE AND SHRUB							
130032							
	156	SPRAY APHIDS CANAL PARK C	08/06/2014	250.00	250.00	08/20/2014	
Total 130032:				250.00	250.00		
BIG HORN WHOLESALE							
1210							
	12813	SUPPLIES	07/07/2014	411.58	411.58	08/20/2014	
	12819	COFFEE - FACILITIES	07/07/2014	79.50	79.50	08/20/2014	
	13075	SUPPLIES	07/22/2014	40.00	40.00	08/20/2014	
	13108	SUPPLIES	07/23/2014	1,309.25	1,309.25	08/20/2014	
	13135	SUPPLIES	07/24/2014	60.00	60.00	08/20/2014	
Total 1210:				1,900.33	1,900.33		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
BLICKENSTAFF, AMANDA							
130100							
	20055515	REFUND UTILITY DEPOSIT	07/28/2014	62.43	62.43	08/20/2014	
Total 130100:				62.43	62.43		
BLOEDORN LUMBER							
1590							
	1824388	SUPPLIES	07/29/2014	19.96	19.96	08/20/2014	
Total 1590:				19.96	19.96		
BONNET, CHAD							
124509							
	072914	REFUND CASH BOND MC-1406-	07/29/2014	500.00	500.00	08/20/2014	
Total 124509:				500.00	500.00		
BOONE'S MACHINE SHOP							
1400							
	57028	REPAIRS TO PARK BBQ GRILL	05/07/2014	37.76	37.76	08/20/2014	
Total 1400:				37.76	37.76		
BORDER STATES INDUSTRIES, INC							
1420							
	907795812	Meter F2S 1ph 240v meter C200	08/01/2014	2,531.20	2,531.20	08/20/2014	MTR2SITR
	907795812	Meter F2S 1ph 240v C320 W De	08/01/2014	1,149.57	1,149.57	08/20/2014	MTR2SITR320WD
Total 1420:				3,680.77	3,680.77		
CARQUEST AUTO PARTS							
10200							
	2874-IC-25318	credit repair parts - VM	07/01/2014	34.00-	34.00-	08/20/2014	
	2874-IC-25318	credit repair parts - VM	07/01/2014	36.00-	36.00-	08/20/2014	
	2874-IC-25364	credit repair parts - VM	07/08/2014	34.00-	34.00-	08/20/2014	
	2874-IC-25481	credit repair parts - VM	07/21/2014	56.00-	56.00-	08/20/2014	
	2874-ID-25317	repair parts - VM	07/01/2014	232.78	232.78	08/20/2014	
	2874-ID-25333	repair parts - VM	07/03/2014	20.98	20.98	08/20/2014	
	2874-ID-25340	repair parts - VM	07/03/2014	5.48	5.48	08/20/2014	
	2874-ID-25361	repair parts - VM	07/08/2014	201.98	201.98	08/20/2014	
	2874-ID-25364	repair parts - VM	07/08/2014	13.98	13.98	08/20/2014	
	2874-ID-25365	repair parts - VM	07/08/2014	205.42	205.42	08/20/2014	
	2874-ID-25366	repair parts - VM	07/08/2014	.88	.88	08/20/2014	
	2874-ID-25367	repair parts - VM	07/08/2014	27.20	27.20	08/20/2014	
	2874-ID-25375	repair parts - VM	07/09/2014	169.19	169.19	08/20/2014	
	2874-ID-25379	repair parts - VM	07/09/2014	16.93	16.93	08/20/2014	
	2874-ID-25380	repair parts - VM	07/09/2014	7.79	7.79	08/20/2014	
	2874-ID-25385	repair parts - VM	07/10/2014	137.06	137.06	08/20/2014	
	2874-ID-25389	repair parts - VM	07/10/2014	39.76	39.76	08/20/2014	
	2874-ID-25396	repair parts - VM	07/11/2014	4.87	4.87	08/20/2014	
	2874-ID-25431	repair parts - VM	07/16/2014	26.31	26.31	08/20/2014	
	2874-ID-25442	starting fluid - WW	07/17/2014	2.75	2.75	08/20/2014	
	2874-ID-25444	repair parts - VM	07/17/2014	1,850.00	1,850.00	08/20/2014	
	2874-ID-25445	repair parts - VM	07/17/2014	2.85	2.85	08/20/2014	
	2874-ID-25456	repair parts - VM	07/18/2014	23.12	23.12	08/20/2014	
	2874-ID-25457	repair parts - VM	07/18/2014	8.55	8.55	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	2874-ID-25457	shop supplies - VM	07/18/2014	27.16	27.16	08/20/2014	
	2874-ID-25460	repair parts - VM	07/18/2014	32.46	32.46	08/20/2014	
	2874-ID-25460	repair parts - VM	07/18/2014	2.95	2.95	08/20/2014	
	2874-ID-25473	repair parts - VM	07/21/2014	117.77	117.77	08/20/2014	
	2874-ID-25474	repair parts - VM	07/21/2014	5.59	5.59	08/20/2014	
	2874-ID-25493	repair parts - VM	07/22/2014	27.10	27.10	08/20/2014	
	2874-ID-25507	repair parts - VM	07/23/2014	132.60	132.60	08/20/2014	
	2874-ID-25508	repair parts - VM	07/23/2014	48.29	48.29	08/20/2014	
	2874-ID-25577	shop supplies - VM	07/30/2014	9.50	9.50	08/20/2014	
	2874-ID-25578	repair parts - VM	07/30/2014	12.31	12.31	08/20/2014	
	2874-ID-25583	repair parts - VM	07/31/2014	85.50	85.50	08/20/2014	
	2874-ID-25588	repair parts - VM	07/31/2014	23.73	23.73	08/20/2014	
Total 10200:				3,362.84	3,362.84		
CASELLE, INC							
1930							
	58869	CASELLE INVESTMENT PROGR	07/18/2014	2,575.00	2,575.00	08/20/2014	
Total 1930:				2,575.00	2,575.00		
CASTLE ROCK DODGE OF ALPINE							
130111							
	081914	RETURN BID BOND 2014-04 & -	08/19/2014	4,400.00	4,400.00	08/20/2014	
Total 130111:				4,400.00	4,400.00		
CENTURY LINK							
10091							
	080114	PHONE CHARGES - 1515 GULC	08/01/2014	37.25	37.25	08/20/2014	
Total 10091:				37.25	37.25		
CHARTER							
129861							
	072614	INTERNET - MINI GOLF	07/26/2014	49.90	49.90	08/20/2014	
	072814	FINAL BILL INTERNET BILL - RE	07/28/2014	2.95	2.95	08/20/2014	
Total 129861:				52.85	52.85		
CITY OF CODY							
2260							
	080814	Utilities	08/08/2014	171.91	171.91	08/20/2014	
	080814	Utilities	08/08/2014	32.38	32.38	08/20/2014	
	080814	Utilities	08/08/2014	63.00	63.00	08/20/2014	
	080814	Utilities	08/08/2014	126.33	126.33	08/20/2014	
	080814	Utilities	08/08/2014	47.03	47.03	08/20/2014	
	080814	Utilities	08/08/2014	906.67	906.67	08/20/2014	
	080814	Utilities	08/08/2014	48.30	48.30	08/20/2014	
	080814	Utilities	08/08/2014	63.00	63.00	08/20/2014	
	080814	Utilities	08/08/2014	170.18	170.18	08/20/2014	
	080814	Utilities	08/08/2014	458.28	458.28	08/20/2014	
	080814	Utilities	08/08/2014	63.00	63.00	08/20/2014	
	080814	Utilities	08/08/2014	632.71	632.71	08/20/2014	
	080814	Utilities	08/08/2014	46.75	46.75	08/20/2014	
	080814	Utilities	08/08/2014	10.50	10.50	08/20/2014	
	080814	Utilities	08/08/2014	129.20	129.20	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	080814	Utilities	08/08/2014	41.76	41.76	08/20/2014	
	080814	Utilities	08/08/2014	93.96	93.96	08/20/2014	
	080814	Utilities	08/08/2014	24.20	24.20	08/20/2014	
	080814	Utilities	08/08/2014	14.24	14.24	08/20/2014	
	080814	Utilities	08/08/2014	9.97	9.97	08/20/2014	
	080814	Utilities	08/08/2014	369.15	369.15	08/20/2014	
	080814	Utilities	08/08/2014	78.33	78.33	08/20/2014	
	080814	Utilities	08/08/2014	1,739.65	1,739.65	08/20/2014	
	080814	Utilities	08/08/2014	167.09	167.09	08/20/2014	
	080814	Utilities	08/08/2014	253.52	253.52	08/20/2014	
	080814	Utilities	08/08/2014	88.98	88.98	08/20/2014	
	080814	Utilities	08/08/2014	254.47	254.47	08/20/2014	
	080814	Utilities	08/08/2014	5,654.97	5,654.97	08/20/2014	
	080814	Utilities	08/08/2014	189.99	189.99	08/20/2014	
	080814	Utilities	08/08/2014	11,382.32	11,382.32	08/20/2014	
	080814	Utilities	08/08/2014	176.15	176.15	08/20/2014	
	080814	Utilities	08/08/2014	49.42	49.42	08/20/2014	
	080814	Utilities	08/08/2014	46.75	46.75	08/20/2014	
Total 2260:				23,604.16	23,604.16		
CODY CAB							
129079							
	080514	TIPSY TAXI VOUCHERS (13-14)	08/05/2014	84.00	84.00	08/20/2014	
Total 129079:				84.00	84.00		
CODY ENTERPRISE							
2590							
	004123 8/19/14	ONE YEAR SUBSCRIPTIONS - P	08/19/2014	30.00	30.00	08/20/2014	
Total 2590:				30.00	30.00		
CODY FEED							
2620							
	138025	SAFETY GLOVES	07/30/2014	29.50	29.50	08/20/2014	
Total 2620:				29.50	29.50		
CODY PAINT & BODY, INC							
2715							
	0002521	TOWING CASE 14-967	07/24/2014	100.00	100.00	08/20/2014	
Total 2715:				100.00	100.00		
CODY SKYLIGHTERS							
2775							
	080614	COMMUNITY FUNDING ALLOCA	08/06/2014	1,200.00	1,200.00	08/20/2014	
Total 2775:				1,200.00	1,200.00		
CODY WINNELSON COMPANY							
2850							
	137268-00	REPAIR TUMBLE BUCKETS	07/18/2014	1.47	1.47	08/20/2014	
	137445-00	1-1/4" BRASS CAP	07/28/2014	8.34	8.34	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 2850:				9.81	9.81		
CODY'S TOWN TAXI							
129972							
	081114	TIPSY TAXI VOUCHERS (13-14)	08/11/2014	84.00	84.00	08/20/2014	
Total 129972:				84.00	84.00		
COOK, BARRY A							
130101							
	072214	REIMBURSE FOR MEALS EXPE	07/22/2014	179.87	179.87	08/20/2014	
	072214	REIMBURSE FOR MILEAGE	07/22/2014	325.92	325.92	08/20/2014	
Total 130101:				505.79	505.79		
COPENHAVER KATH KITCHEN KOLPITCKE LLC							
3140							
	080414	LEGAL SERVICES	08/04/2014	6,907.92	6,907.92	08/20/2014	
Total 3140:				6,907.92	6,907.92		
CRUM ELECTRIC							
3300							
	1571284-01	MAINTENANCE & REPAIRS	07/15/2014	77.42	77.42	08/20/2014	
	1575835-00	BATTERIES	07/23/2014	32.08	32.08	08/20/2014	
	1577067-00	Conduit, 4" PVC - 3' radius 90	07/28/2014	69.32	69.32	08/20/2014	CONPVC490
	1578074-00	SUPPLIES	07/30/2014	59.92	59.92	08/20/2014	
	1579017-00	BATTERY	08/06/2014	49.92	49.92	08/20/2014	
Total 3300:				288.66	288.66		
CUSTOM DELIVERY SERVICE							
3343							
	189913	GAYLORD PICKUP AND DELIVE	07/31/2014	139.04	139.04	08/20/2014	
Total 3343:				139.04	139.04		
CUSTOM GARAGE DOOR LLC							
127015							
	2826	REPLACE SHOP GARAGE DOO	07/20/2014	400.00	400.00	08/20/2014	
Total 127015:				400.00	400.00		
DELL MARKETING							
3520							
	XJJ12XKP9	SUPPLIES	07/31/2014	14.99	14.99	08/20/2014	
	XJJ1XDRR5	COMPUTER	08/03/2014	1,291.91	1,291.91	08/20/2014	
	XJJ298DJ9	COMPUTER - LAPTOP	08/04/2014	1,144.20	1,144.20	08/20/2014	
Total 3520:				2,451.10	2,451.10		
DENNY MENHOLT CHEVROLET							
129672							
	081914	RETURN BID BOND 2014-04	08/19/2014	2,788.00	2,788.00	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 129672:				2,788.00	2,788.00		
DIVISION OF VICTIM'S SERVICES							
124470							
	080414	CRIME VICTIM'S COMP - JUN 20	08/04/2014	167.74	167.74	08/20/2014	
	080414	JUNE CVC ADJUSTMENT	08/04/2014	48.46	48.46	08/20/2014	
Total 124470:				216.20	216.20		
DW ELECTRIC							
129940							
	10417	KOA LIFT STATION	07/26/2014	328.40	328.40	08/20/2014	
	10427	AERATOR REPAIRS	08/04/2014	2,181.83	2,181.83	08/20/2014	
Total 129940:				2,510.23	2,510.23		
EAGLE OF CODY PRINTING							
123442							
	80414	A/P CHECKS	08/04/2014	283.00	283.00	08/20/2014	
Total 123442:				283.00	283.00		
EAGLE RECOVERY, LLC							
126679							
	6618	MOTORCYCLE TOWING CASE	07/31/2014	120.00	120.00	08/20/2014	
Total 126679:				120.00	120.00		
EASTMAN, RINDA							
129952							
	080614	PERSONAL TRAINING - REC CE	08/06/2014	19.95	19.95	08/20/2014	
Total 129952:				19.95	19.95		
ECOLAB PEST ELIM. DIV.							
128686							
	4400243	PEST CONTROL - REC CENTER	07/07/2014	122.00	122.00	08/20/2014	
	4400244	PEST CONTROL - AUDITORIUM	07/07/2014	70.00	70.00	08/20/2014	
	4400245	PEST CONTROL - CITY HALL	07/07/2014	50.00	50.00	08/20/2014	
Total 128686:				242.00	242.00		
ENERGY WEST							
2630							
	080114	UTILITIES	08/01/2014	27.27	.00	08/20/2014	
	080114	UTILITIES	08/01/2014	47.61	.00	08/20/2014	
	080414	UTILITIES - SHOP	08/04/2014	34.21	.00	08/20/2014	
	080414	UTILITIES - SHOP	08/04/2014	8.81	.00	08/20/2014	
	080414	UTILITIES - SHOP	08/04/2014	5.18	.00	08/20/2014	
	080414	UTILITIES - SHOP	08/04/2014	3.62	.00	08/20/2014	
	080414	UTILITIES - RECYCLE / SANITA	08/04/2014	69.30	.00	08/20/2014	
	080814	UTILITIES - REC CENTER	08/08/2014	2,555.04	.00	08/20/2014	
	080814	UTILITIES - REC CENTER AQUA	08/08/2014	7,665.14	.00	08/20/2014	
	081214	UTILITIES	08/12/2014	17.17	17.17	08/20/2014	
	081214	UTILITIES	08/12/2014	122.59	122.59	08/20/2014	
	081214	UTILITIES - REC CENTER	08/12/2014	2,555.04	2,555.04	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	081214	UTILITIES - REC CENTER AQUA	08/12/2014	7,665.14	7,665.14	08/20/2014	
	081214	UTILITIES - SHOP	08/12/2014	27.59	27.59	08/20/2014	
	081214	UTILITIES - SHOP	08/12/2014	7.11	7.11	08/20/2014	
	081214	UTILITIES - SHOP	08/12/2014	4.17	4.17	08/20/2014	
	081214	UTILITIES - SHOP	08/12/2014	2.92	2.92	08/20/2014	
	081214	UTILITIES	08/12/2014	61.61	61.61	08/20/2014	
	081214	UTILITIES	08/12/2014	36.45	36.45	08/20/2014	
	081214	UTILITIES	08/12/2014	47.61	47.61	08/20/2014	
	081214	UTILITIES	08/12/2014	21.02	21.02	08/20/2014	
Total 2630:				20,984.60	10,568.42		
FARM PLAN CORPORATION							
4210							
	3134449	SEAT FOR CHIPPER	07/29/2014	99.97	99.97	08/20/2014	
Total 4210:				99.97	99.97		
FASTENAL COMPANY 01WYCDY							
126018							
	WYCDY55192	CHEMICALS	07/29/2014	21.29	21.29	08/20/2014	
	WYCDY55210	NUTS & BOLTS FOR SIGNS	07/30/2014	11.23	11.23	08/20/2014	
	WYCDY55260	NUTS & BOLTS	07/31/2014	12.07	12.07	08/20/2014	
	WYCDY55381	RAGS / GLASS CLEANER	08/06/2014	77.85	77.85	08/20/2014	
Total 126018:				122.44	122.44		
FEASTER, RAYNELL							
130113							
	12199013	REFUND UTILITY DEPOSIT	08/06/2014	54.02	54.02	08/20/2014	
Total 130113:				54.02	54.02		
FERGUSON WATERWORKS							
127653							
	0595438	HYDRANT REPAIRS	07/24/2014	558.00	558.00	08/20/2014	
	0595979	ANTENNA RADIO READ METER	07/29/2014	760.00	760.00	08/20/2014	
	0596075	12" PVC PIPE (LESS SALES TAX	07/24/2014	410.06	410.06	08/20/2014	
Total 127653:				1,728.06	1,728.06		
FINCHER, CATHERINE							
129878							
	080414	RESTITUTION FROM MC-1308-0	08/04/2014	200.00	200.00	08/20/2014	
Total 129878:				200.00	200.00		
GAMBLES							
4450							
	610633	SPRAYER	08/04/2014	11.70	11.70	08/20/2014	
Total 4450:				11.70	11.70		
GDA ENGINEERS							
4620							
	00001 8/5/14	RUMSEY WATER MAIN EXT	08/05/2014	901.25	901.25	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 4620:				901.25	901.25		
GLOBAL TECHNOLOGY RESOURCES INC							
130118							
	IC0434046	COMPUTER SUPPORT	08/01/2014	990.00	990.00	08/20/2014	
Total 130118:				990.00	990.00		
GOOD 2 GO STORES							
129982							
	NP41912523	fuel	07/31/2014	1,460.26	1,460.26	08/20/2014	
	NP41912523	fuel	07/31/2014	194.44	194.44	08/20/2014	
	NP41912523	fuel	07/31/2014	3,892.47	3,892.47	08/20/2014	
	NP41912523	fuel	07/31/2014	1,699.20	1,699.20	08/20/2014	
	NP41912523	fuel	07/31/2014	1,135.13	1,135.13	08/20/2014	
	NP41912523	fuel	07/31/2014	2,100.61	2,100.61	08/20/2014	
	NP41912523	fuel	07/31/2014	232.56	232.56	08/20/2014	
	NP41912523	fuel	07/31/2014	210.27	210.27	08/20/2014	
	NP41912523	fuel	07/31/2014	48.46	48.46	08/20/2014	
	NP41912523	fuel	07/31/2014	69.73	69.73	08/20/2014	
	NP41912523	fuel	07/31/2014	3,701.10	3,701.10	08/20/2014	
	NP41912523	fuel	07/31/2014	1,095.23	1,095.23	08/20/2014	
	NP41912523	fuel	07/31/2014	99.60	99.60	08/20/2014	
	NP41912523	fuel	07/31/2014	8,113.58	8,113.58	08/20/2014	
	NP41912523	fuel	07/31/2014	458.84	458.84	08/20/2014	
	NP41912523	fuel	07/31/2014	254.25	254.25	08/20/2014	
	NP41912523	fuel	07/31/2014	703.60	703.60	08/20/2014	
	NP41912523	fuel	07/31/2014	236.69	236.69	08/20/2014	
	NP41912523	fuel	07/31/2014	665.43	665.43	08/20/2014	
	NP41912523	fuel	07/31/2014	1,228.24	1,228.24	08/20/2014	
	NP41912523	fuel	07/31/2014	1,201.43	1,201.43	08/20/2014	
Total 129982:				28,801.12	28,801.12		
GRADIANT MOUNTAIN SPORTS LLC							
125249							
	080614	SUP YOGA BOARD RENTAL FE	08/06/2014	50.00	50.00	08/20/2014	
Total 125249:				50.00	50.00		
GRANNY'S							
130099							
	345429	REC CENTER REFUND	07/29/2014	330.00	330.00	08/20/2014	
Total 130099:				330.00	330.00		
GREAT WEST LINEN SUPPLY							
129966							
	3136	MATS - AUDITORIUM	05/27/2014	126.50	126.50	08/20/2014	
	3512	MATS - AUDITORIUM	06/24/2014	126.50	126.50	08/20/2014	
Total 129966:				253.00	253.00		
H B I INSURANCE							
12306							
	52506	NOTARY BOND - BEAU EGGER	08/02/2014	50.00	50.00	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	52507	NOTARY BOND - VERNA THULL	08/02/2014	50.00	50.00	08/20/2014	
Total 12306:				100.00	100.00		
HARRIS TRUCKING & CONST. CO							
4780							
	125125	PATCH ASPHALT	07/29/2014	13,473.30	13,473.30	08/20/2014	
Total 4780:				13,473.30	13,473.30		
HD SUPPLY POWER SOLUTIONS, LTD							
6730							
	2515828-00	44 Xfmr 3 ph 75KVA URD 120/20	08/01/2014	5,515.79	5,515.79	08/20/2014	TRF753U12/2O8
	2603306-00	SYSTEM REPAIRS	08/01/2014	206.89	206.89	08/20/2014	
	2617703-00	Conduit, 4" PVC - 3' radius 90	07/28/2014	65.37	65.37	08/20/2014	CONPVC490
	2617703-00	Conduit, 4" PVC - 3' radius 90	07/28/2014	13.07	13.07	08/20/2014	CONPVC490
	2617703-01	Conduit, 4" PVC - 3' radius 90	07/24/2014	52.29	52.29	08/20/2014	CONPVC490
	2617703-01	FREIGHT	07/24/2014	10.48	10.48	08/20/2014	
	2617782-00	SKYLINE CABLE PROJECT	07/28/2014	213.50	213.50	08/20/2014	
	2617782-00	SYSTEM REPAIR	07/28/2014	1,291.85	1,291.85	08/20/2014	
	2617782-00	SYSTEM UPGRADE	07/28/2014	213.50	213.50	08/20/2014	
	2617782-00	TRAILHEAD 6 SUBDIVISION	07/28/2014	213.50	213.50	08/20/2014	
Total 6730:				7,796.24	7,796.24		
HEARTLAND PAPER COMPANY							
128769							
	43681-0	SUPPLIES	07/16/2014	316.08	316.08	08/20/2014	
	50477-0	SUPPLIES	07/29/2014	136.80	136.80	08/20/2014	
Total 128769:				452.88	452.88		
HILL, EARL							
127568							
	1003115	REFUND CREDIT BALANCE	08/05/2014	10.45	10.45	08/20/2014	
Total 127568:				10.45	10.45		
HOLIDAY INN							
5000							
	195537	LODGING - BARRY A COOK	07/22/2014	639.00	639.00	08/20/2014	
	195565	LODGING - JOSH BAKE	07/19/2014	639.00	639.00	08/20/2014	
Total 5000:				1,278.00	1,278.00		
HOPKINS LIFE AND SAFETY							
5080							
	11148	FIRST AID SUPPLIES - RECYCL	07/21/2014	160.83	160.83	08/20/2014	
Total 5080:				160.83	160.83		
INTERNATIONAL CODE COUNCIL							
126714							
	INV0452534	TRAINING MATERIAL	07/29/2014	440.00	440.00	08/20/2014	
Total 126714:				440.00	440.00		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
JENSEN PLUMBING							
129455							
	6569	MAINTENANCE - REC CENTER	07/30/2014	204.96	204.96	08/20/2014	
	6571	MAINTENANCE - REC CENTER	07/29/2014	75.00	75.00	08/20/2014	
Total 129455:				279.96	279.96		
JONES, AMY							
129954							
	080614	PERSONAL TRAINING - REC CE	08/06/2014	119.17	119.17	08/20/2014	
Total 129954:				119.17	119.17		
JONES, ROBERT							
130110							
	11149030	REFUND UTILITY DEPOSIT	08/01/2014	185.71	185.71	08/20/2014	
Total 130110:				185.71	185.71		
KAMPA-WEATHERWAY, LIZ							
130102							
	072114	REIMBURSE FOR MILEAGE & M	07/21/2014	138.22	138.22	08/20/2014	
Total 130102:				138.22	138.22		
KEEGAN & WINSLOW LAW FIRM							
126040							
	080114	PROFESSIONAL FEES	08/01/2014	427.80	427.80	08/20/2014	
Total 126040:				427.80	427.80		
KENCKE, CEDRIC A							
130112							
	4022024	REFUND CREDIT BALANCE	08/05/2014	14.95	14.95	08/20/2014	
Total 130112:				14.95	14.95		
KITCHEN, SCOTT							
129803							
	080114	REIMBURSE FOR MILEAGE	08/01/2014	44.41	44.41	08/20/2014	
Total 129803:				44.41	44.41		
KOONS, JOHN H							
129498							
	080414	RESTITUTION FROM MC-1205-0	08/04/2014	100.00	100.00	08/20/2014	
Total 129498:				100.00	100.00		
L.N. CURTIS & SONS							
127560							
	080114	SHIPPING ON RETURNS FOR E	08/01/2014	27.16	27.16	08/20/2014	
Total 127560:				27.16	27.16		
LANNAN'S SUPPLY							

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
5980							
	087791	MATERIAL & SUPPLIES	07/30/2014	319.18	319.18	08/20/2014	
Total 5980:				319.18	319.18		
LONG BUILDING TECH INC							
125191							
	JC120530	REC CENTER HOT WATER BOI	07/14/2014	6,230.00	6,230.00	08/20/2014	
	JC120583	REC CENTER HOT WATER BOI	07/15/2014	12,175.00	12,175.00	08/20/2014	
Total 125191:				18,405.00	18,405.00		
MAJO RANCH							
130104							
	345574	REC CENTER REFUND	07/30/2014	125.00	125.00	08/20/2014	
Total 130104:				125.00	125.00		
MALBY, CHARITY							
130105							
	20065029	REFUND UTILITY DEPOSIT	07/31/2014	182.54	182.54	08/20/2014	
Total 130105:				182.54	182.54		
MARQUIS AWARDS							
6300							
	23961	CITY ADMIN PLAQUE	07/26/2014	119.00	119.00	08/20/2014	
Total 6300:				119.00	119.00		
MAY, JUSTINE							
130075							
	3.1540.34	REFUND CREDIT BALANCE	08/05/2014	67.61	67.61	08/20/2014	
Total 130075:				67.61	67.61		
MIDTHUN, WANDA							
124788							
	072914	WITNESS FEES MC-1408-018	07/29/2014	5.00	5.00	08/20/2014	
Total 124788:				5.00	5.00		
MOTOR PARTS INC							
6820							
	599319	mud flaps - SW	07/08/2014	9.12	9.12	08/20/2014	
	599343	repair parts - VM	07/08/2014	84.18	84.18	08/20/2014	
	599696	repair parts - VM	07/10/2014	179.69	179.69	08/20/2014	
	599836	repair parts - VM	07/11/2014	506.82	506.82	08/20/2014	
	600401	parts washer - VM	07/15/2014	1,859.00	1,859.00	08/20/2014	
	600602	repair parts - VM	07/17/2014	28.77	28.77	08/20/2014	
	600618	repair parts - VM	07/17/2014	97.66	97.66	08/20/2014	
	600656	repair parts - VM	07/17/2014	7.99	7.99	08/20/2014	
	600813	wire - VM	07/18/2014	26.98	26.98	08/20/2014	
	601424	repair parts - VM	07/24/2014	35.88	35.88	08/20/2014	
	601425	batteries - VM	07/24/2014	3.99	3.99	08/20/2014	
	601502	repair parts - VM	07/24/2014	98.84	98.84	08/20/2014	
	601506	repair parts - VM	07/24/2014	20.23	20.23	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	601586	repair parts - VM	07/25/2014	95.01	95.01	08/20/2014	
	601975	repair parts - VM	07/29/2014	144.69	144.69	08/20/2014	
	601994	wrench - VM	07/29/2014	34.04	34.04	08/20/2014	
Total 6820:				3,232.89	3,232.89		
NORCO, INC.							
128948							
	13665427	SUPPLIES	05/31/2014	10.85	10.85	08/20/2014	
	13971307	CO2	07/18/2014	157.12	157.12	08/20/2014	
	14031682	CO2	07/29/2014	157.12	157.12	08/20/2014	
	14068263	SUPPLIES	07/31/2014	10.85	10.85	08/20/2014	
	14068364	CO2	07/31/2014	97.65	97.65	08/20/2014	
	14095359	SUBSTATION MAINTENANCE	08/05/2014	57.71	57.71	08/20/2014	
Total 128948:				491.30	491.30		
NORTHWEST PIPE							
7400							
	1304814-1	HYDRANT REPAIRS	07/28/2014	162.95	162.95	08/20/2014	
	1329804	3" PVC MEGALUGS	08/04/2014	154.45	154.45	08/20/2014	
Total 7400:				317.40	317.40		
OFFICE SHOP, THE							
7440							
	35786	COPIER - CITY HALL	07/24/2014	735.67	735.67	08/20/2014	
Total 7440:				735.67	735.67		
OLIVE GLENN GOLF & CC							
7450							
	073014	CANDIDATE SEARCH EXPENSE	07/30/2014	1,000.00	1,000.00	08/20/2014	
Total 7450:				1,000.00	1,000.00		
OPATZ ELECTRIC MOTOR REPAIR							
7470							
	16423	HOT WATER TANK REPAIR - RE	07/14/2014	15.00	15.00	08/20/2014	
	16455	REPAIR MOTOR (less tax of $2.5	08/04/2014	63.70	63.70	08/20/2014	
Total 7470:				78.70	78.70		
PARK COUNTY ANIMAL SHELTER							
5120							
	080114	ANIMAL SERVICE CONTRACT	08/01/2014	3,750.00	3,750.00	08/20/2014	
Total 5120:				3,750.00	3,750.00		
PARK COUNTY LANDFILL							
129053							
	073114	LANDFILL CHARGES	07/31/2014	85,941.00	85,941.00	08/20/2014	
	073114	LANDFILL CHARGES	07/31/2014	35.00	35.00	08/20/2014	
Total 129053:				85,976.00	85,976.00		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
PARK COUNTY PUBLIC HEALTH							
7720							
	1109	HEP B VACCINE	07/30/2014	80.00	80.00	08/20/2014	
Total 7720:				80.00	80.00		
PARK COUNTY SHERIFF							
7740							
	073114	INCARCERATION - JULY 2014	07/31/2014	540.00	540.00	08/20/2014	
Total 7740:				540.00	540.00		
PARK SUPPLY OF AMERICA							
127000							
	7396300	SHOWER REPAIR - REC CENTE	07/21/2014	301.68	301.68	08/20/2014	
Total 127000:				301.68	301.68		
PATTERSON, TOM							
130114							
	13312019	REFUND UTILITY DEPOSIT	08/05/2014	46.18	46.18	08/20/2014	
Total 130114:				46.18	46.18		
POWELL ELECTRIC							
130106							
	42999	MAINT & REPAIRS	07/10/2014	41.93	41.93	08/20/2014	
Total 130106:				41.93	41.93		
POWELL TRIBUNE							
8090							
	72	ADVERTISING	07/31/2014	768.00	768.00	08/20/2014	
Total 8090:				768.00	768.00		
PRO-BUILD							
128149							
	995894	TAR PAPER	07/29/2014	66.12	66.12	08/20/2014	
Total 128149:				66.12	66.12		
PROFFITS LAWN CARE							
128647							
	1256	CONTRACT MOWING	06/27/2014	490.00	490.00	08/20/2014	
	1277	CONTRACT MOWING	06/30/2014	490.00	490.00	08/20/2014	
	1348	CONTRACT MOWING	07/13/2014	980.00	980.00	08/20/2014	
	1414	CONTRACT MOWING	07/28/2014	980.00	980.00	08/20/2014	
Total 128647:				2,940.00	2,940.00		
PROVIDENT LIFE & ACCIDENT INS							
128033							
	07302014	PREMIUMS	08/05/2014	199.82	199.82	08/07/2014	
Total 128033:				199.82	199.82		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
ROCKY MOUNTAIN POWER							
7570							
	072514	UTILITIES	07/25/2014	200.04	200.04	08/20/2014	
	072514	UTILITIES	07/25/2014	257.68	257.68	08/20/2014	
Total 7570:				457.72	457.72		
RON'S EXXON							
8760							
	0173378	PROPANE	07/09/2014	20.15	20.15	08/20/2014	
	0173415	PROPANE	07/10/2014	16.74	16.74	08/20/2014	
	0173509	PROPANE	07/15/2014	25.42	25.42	08/20/2014	
Total 8760:				62.31	62.31		
SECHRIST, DAVID J							
129937							
	080614	PERSONAL TRAINING REC CE	08/06/2014	19.95	19.95	08/20/2014	
Total 129937:				19.95	19.95		
SECRETARY OF STATE							
123386							
	073114	NOTARY RENEWAL - VERNA T	07/31/2014	30.00	30.00	08/20/2014	
	080714	NOTARY APPLICATION RENEW	08/07/2014	30.00	30.00	08/20/2014	
Total 123386:				60.00	60.00		
SHOSHONE MUNICIPAL PIPELINE							
9130							
	080114	SMP WATER PURCHASES - JUL	08/01/2014	161,107.64	161,107.64	08/20/2014	
Total 9130:				161,107.64	161,107.64		
SHOSHONE OFFICE SUPPLY							
9140							
	00442	SUPPLIES	07/08/2014	36.12	36.12	08/20/2014	
	00594	COPY PAPER - 10 CASES	07/22/2014	403.70	403.70	08/20/2014	
	0103460	MATERIAL & SUPPLIES	08/01/2014	51.73	51.73	08/20/2014	
Total 9140:				491.55	491.55		
SPECIALTY TOOL & ATTACHMENT							
130117							
	52609	POST DRIVER	07/30/2014	1,890.00	1,890.00	08/20/2014	
Total 130117:				1,890.00	1,890.00		
SPRADLEY BARR MOTORS INC							
129523							
	081914	RETURN BID BOND 2014-05	08/19/2014	1,219.35	1,219.35	08/20/2014	
	081914	RETURN BID BOND 2014-04	08/19/2014	2,698.65	2,698.65	08/20/2014	
Total 129523:				3,918.00	3,918.00		
STEWART'S MERCANTILE							

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
127774							
	2730-279	MEETING EXPENSE	05/21/2014	164.28	164.28	08/20/2014	
Total 127774:				164.28	164.28		
TAYLOR QUARRY LLC							
130115							
	6756	ADD SCORIA TO LEGION FIELD	07/22/2014	210.50	210.50	08/20/2014	
Total 130115:				210.50	210.50		
TCT WEST							
129905							
	080114	PHONES / INTERNET - CITY HA	08/01/2014	883.46	883.46	08/20/2014	
	080114	PHONES / INTERNET - AUDITO	08/01/2014	118.99	118.99	08/20/2014	
	080114	PHONES / INTERNET - EL SHO	08/01/2014	85.97	85.97	08/20/2014	
	080114	PHONES / INTERNET - CITY SH	08/01/2014	431.53	431.53	08/20/2014	
	080114	PHONES / INTERNET - CITY SH	08/01/2014	111.16	111.16	08/20/2014	
	080114	PHONES / INTERNET - CITY SH	08/01/2014	65.38	65.38	08/20/2014	
	080114	PHONES / INTERNET - CITY SH	08/01/2014	45.76	45.76	08/20/2014	
	080114	PHONES / INTERNET - PARKS	08/01/2014	89.09	89.09	08/20/2014	
	080114	PHONES / INTERNET - REC CE	08/01/2014	517.43	517.43	08/20/2014	
	080114	PHONES / INTERNET - RECYCL	08/01/2014	84.47	84.47	08/20/2014	
	080114	INTERNET - POLICE	08/01/2014	56.45	56.45	08/20/2014	
	080114	PHONES / INTERNET - W WATE	08/01/2014	78.55	78.55	08/20/2014	
Total 129905:				2,568.24	2,568.24		
THE UPS STORE							
6240							
	5639	EVIDENCE SHIPPING	07/25/2014	9.34	9.34	08/20/2014	
	5748	EVIDENCE SHIPPING	07/28/2014	9.34	9.34	08/20/2014	
	6166	EVIDENCE SHIPING	08/04/2014	9.30	9.30	08/20/2014	
	6333	EVIDENCE SHIPING	08/06/2014	18.60	18.60	08/20/2014	
	6404	EVIDENCE SHIPING	08/07/2014	9.30	9.30	08/20/2014	
	8402	WATER SAMPLE SHIPPING	08/05/2014	47.55	47.55	08/20/2014	
Total 6240:				103.43	103.43		
TOBLER, WALTER							
130107							
	4077028	EQUAL PAY SETTLEMENT	07/28/2014	281.39	281.39	08/20/2014	
Total 130107:				281.39	281.39		
TRIPLE L SALES							
9980							
	I-32260	REPAIR THERAPY POOL	07/15/2014	71.29	71.29	08/20/2014	
	I-32263	REPAIR THERAPY POOL	07/15/2014	25.74	25.74	08/20/2014	
Total 9980:				97.03	97.03		
TWO MEDICINE							
130120							
	205927	TWO MEDICINE WEBSITE AND	07/01/2014	345.00	345.00	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 130120:				345.00	345.00		
U S BANK PURCHASE CARD							
129981							
	080614	SUPPLIES	08/06/2014	10.22	10.22	08/20/2014	
	080614	Meeting Expenses - Candidate Se	08/06/2014	680.76	680.76	08/20/2014	
	080614	Meeting expense	08/06/2014	45.00	45.00	08/20/2014	
	080614	Materials and supplies for parks	08/06/2014	36.99	36.99	08/20/2014	
	080614	Irrigation repairs	08/06/2014	2.30	2.30	08/20/2014	
	080614	Office supplies	08/06/2014	8.65	8.65	08/20/2014	
	080614	Replacement trash cans	08/06/2014	71.96	71.96	08/20/2014	
	080614	shop supplies	08/06/2014	57.95	57.95	08/20/2014	
	080614	Park attendant supplies	08/06/2014	30.53	30.53	08/20/2014	
	080614	Office supplies for HA USA run an	08/06/2014	75.74	75.74	08/20/2014	
	080614	Office supplies for HA USA run an	08/06/2014	58.99	58.99	08/20/2014	
	080614	ID printer ribbon	08/06/2014	121.01	121.01	08/20/2014	
	080614	laminating sheets-office supplies	08/06/2014	26.85	26.85	08/20/2014	
	080614	Office/Squad room supplies	08/06/2014	139.46	139.46	08/20/2014	
	080614	Spare Ipad car chargers	08/06/2014	98.88	98.88	08/20/2014	
	080614	SUPPLIES	08/06/2014	30.86	30.86	08/20/2014	
	080614	Assessment interviews	08/06/2014	17.25	17.25	08/20/2014	
	080614	VOLLELYBALL	08/06/2014	91.34	91.34	08/20/2014	
	080614	FOOTBALL CAMP	08/06/2014	167.91	167.91	08/20/2014	
	080614	PAINT FOR MAINT WEEK	08/06/2014	76.70	76.70	08/20/2014	
	080614	Paint for maint week	08/06/2014	689.41	689.41	08/20/2014	
	080614	KEYS DRAW STREET	08/06/2014	2.98	2.98	08/20/2014	
	080614	Supplies	08/06/2014	275.00	275.00	08/20/2014	
	080614	Supplies	08/06/2014	27.03	27.03	08/20/2014	
	080614	Supplies	08/06/2014	82.08	82.08	08/20/2014	
	080614	car wash - C08	08/06/2014	8.00	8.00	08/20/2014	
	080614	Uniform allowance - C08	08/06/2014	48.25	48.25	08/20/2014	
	080614	Uniform allowance - C08	08/06/2014	12.89	12.89	08/20/2014	
	080614	Utilities	08/06/2014	37.51	37.51	08/20/2014	
	080614	Utilities	08/06/2014	37.25	37.25	08/20/2014	
	080614	Supplies	08/06/2014	16.99	16.99	08/20/2014	
	080614	Supplies	08/06/2014	58.40	58.40	08/20/2014	
	080614	Shop supplies	08/06/2014	32.25	32.25	08/20/2014	
	080614	Office Supplies	08/06/2014	10.93	10.93	08/20/2014	
	080614	Office Supplies	08/06/2014	4.29	4.29	08/20/2014	
	080614	Shop Supplies	08/06/2014	59.26	59.26	08/20/2014	
	080614	2 stroke oil	08/06/2014	13.50	13.50	08/20/2014	
	080614	uniforms	08/06/2014	101.90	101.90	08/20/2014	
	080614	materials and supplies	08/06/2014	75.97	75.97	08/20/2014	
	080614	Supplies - Hells Angels event	08/06/2014	41.16	41.16	08/20/2014	
	080614	Credit--Supplies (Facilities)	08/06/2014	31.20-	31.20-	08/20/2014	
	080614	Supplies--Facilities	08/06/2014	31.20	31.20	08/20/2014	
	080614	Rec Center Roof Repair	08/06/2014	81.52	81.52	08/20/2014	
	080614	Supplies--Rec Center	08/06/2014	8.49	8.49	08/20/2014	
	080614	Supplies--Rec Center	08/06/2014	16.75	16.75	08/20/2014	
	080614	car wash	08/06/2014	8.00	8.00	08/20/2014	
	080614	car wash	08/06/2014	8.00	8.00	08/20/2014	
	080614	Uniform allowance - C23	08/06/2014	180.00	180.00	08/20/2014	
	080614	racquetball equip	08/06/2014	162.90	162.90	08/20/2014	
	080614	credit - raquetball equip	08/06/2014	162.90-	162.90-	08/20/2014	
	080614	racquetball glasses	08/06/2014	51.96	51.96	08/20/2014	
	080614	Pool table equip	08/06/2014	184.45	184.45	08/20/2014	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	080614	Supplies--Facilities	08/06/2014	18.99	18.99	08/20/2014	
	080614	SUPPLIES	08/06/2014	108.60	108.60	08/20/2014	
	080614	computer - pd	08/06/2014	193.58	193.58	08/20/2014	
	080614	tools for Tim truck	08/06/2014	14.47	14.47	08/20/2014	
	080614	Park attendant supplies	08/06/2014	6.99	6.99	08/20/2014	
	080614	glass for mirror replacement	08/06/2014	25.00	25.00	08/20/2014	
	080614	Paint for Legion bases	08/06/2014	4.04	4.04	08/20/2014	
	080614	Repairs to Glendale restroom	08/06/2014	7.49	7.49	08/20/2014	
	080614	paint supplies credited due to tax	08/06/2014	9.34-	9.34-	08/20/2014	
	080614	Paint supplies-tax added look for	08/06/2014	9.34	9.34	08/20/2014	
	080614	Paint supplies	08/06/2014	8.98	8.98	08/20/2014	
	080614	Ballfield supplies	08/06/2014	31.97	31.97	08/20/2014	
	080614	paint	08/06/2014	102.50	102.50	08/20/2014	
	080614	office supplies	08/06/2014	2.79	2.79	08/20/2014	
	080614	paint and supplies	08/06/2014	33.00	33.00	08/20/2014	
	080614	paint supplies	08/06/2014	20.27	20.27	08/20/2014	
	080614	shop tools and nuts and bolts	08/06/2014	28.98	28.98	08/20/2014	
	080614	shop tools and nuts and bolts	08/06/2014	.72	.72	08/20/2014	
	080614	Repairs to ball field chalker	08/06/2014	9.25	9.25	08/20/2014	
	080614	Ballist replacement-korean monu	08/06/2014	247.36	247.36	08/20/2014	
	080614	shop supplies	08/06/2014	8.49	8.49	08/20/2014	
	080614	shop supplies	08/06/2014	13.98	13.98	08/20/2014	
	080614	car wash	08/06/2014	8.00	8.00	08/20/2014	
	080614	Wrpa Conference Lodging	08/06/2014	133.34	133.34	08/20/2014	
	080614	Wrpa Conference Lodging	08/06/2014	133.34	133.34	08/20/2014	
	080614	SUPPLIES	08/06/2014	21.55	21.55	08/20/2014	
	080614	Training fees	08/06/2014	81.00	81.00	08/20/2014	
	080614	office supplies	08/06/2014	12.89	12.89	08/20/2014	
	080614	Programs - Aquatics	08/06/2014	6.57	6.57	08/20/2014	
	080614	Cleaning week	08/06/2014	6.74	6.74	08/20/2014	
	080614	Turtle Tales	08/06/2014	1.99	1.99	08/20/2014	
	080614	shark week	08/06/2014	16.00	16.00	08/20/2014	
	080614	Program supplies	08/06/2014	15.98	15.98	08/20/2014	
	080614	cleaning week	08/06/2014	10.08	10.08	08/20/2014	
	080614	program fees	08/06/2014	28.98	28.98	08/20/2014	
	080614	program supplies	08/06/2014	125.03	125.03	08/20/2014	
	080614	program supplies	08/06/2014	31.63	31.63	08/20/2014	
	080614	program supplies	08/06/2014	17.98	17.98	08/20/2014	
	080614	program supplies	08/06/2014	17.76	17.76	08/20/2014	
	080614	program supplies	08/06/2014	58.04	58.04	08/20/2014	
	080614	program supplies	08/06/2014	14.80	14.80	08/20/2014	
	080614	program supplies	08/06/2014	11.99	11.99	08/20/2014	
	080614	WRPA registration	08/06/2014	230.00	230.00	08/20/2014	
	080614	cleaning week	08/06/2014	9.48	9.48	08/20/2014	
	080614	backordered inventory item	08/06/2014	19.99	19.99	08/20/2014	
	080614	Inventory	08/06/2014	159.92	159.92	08/20/2014	
	080614	Lifeguard Olympics	08/06/2014	32.99	32.99	08/20/2014	
	080614	Cleaning week	08/06/2014	23.84	23.84	08/20/2014	
	080614	Cleaning week	08/06/2014	26.94	26.94	08/20/2014	
	080614	cleaning week	08/06/2014	9.36	9.36	08/20/2014	
	080614	Pool decorations	08/06/2014	34.94	34.94	08/20/2014	
	080614	Pool decorations	08/06/2014	46.97	46.97	08/20/2014	
	080614	Andrew's last day/lessons candy	08/06/2014	38.44	38.44	08/20/2014	
	080614	Inventory purchases	08/06/2014	89.90	89.90	08/20/2014	
	080614	Cleaning week	08/06/2014	39.83	39.83	08/20/2014	
	080614	Cleaning week	08/06/2014	43.33	43.33	08/20/2014	
	080614	Cleaning week	08/06/2014	43.33	43.33	08/20/2014	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	080614	Cleaning week	08/06/2014	128.13	128.13	08/20/2014	
	080614	Cleaning week	08/06/2014	71.85	71.85	08/20/2014	
	080614	Cleaning week	08/06/2014	458.65	458.65	08/20/2014	
	080614	Cleaning week	08/06/2014	423.23	423.23	08/20/2014	
	080614	Labels for pump room valves	08/06/2014	46.80	46.80	08/20/2014	
	080614	Program supplies	08/06/2014	571.30	571.30	08/20/2014	
	080614	Cleaning week	08/06/2014	149.71	149.71	08/20/2014	
	080614	Shark week	08/06/2014	96.86	96.86	08/20/2014	
	080614	zombie run	08/06/2014	1.16	1.16	08/20/2014	
	080614	Pool decorations	08/06/2014	60.53	60.53	08/20/2014	
	080614	shipping	08/06/2014	4.81	4.81	08/20/2014	
	080614	backordered lincoln aquatics item	08/06/2014	16.02	16.02	08/20/2014	
	080614	Pool decorations	08/06/2014	39.97	39.97	08/20/2014	
	080614	Registration for WRPA	08/06/2014	230.00	230.00	08/20/2014	
	080614	1/2 of hotel expense for WRPA	08/06/2014	266.68	266.68	08/20/2014	
	080614	Pool decorations	08/06/2014	26.54	26.54	08/20/2014	
	080614	Pool decorations	08/06/2014	11.98	11.98	08/20/2014	
	080614	shark week	08/06/2014	24.36	24.36	08/20/2014	
	080614	Cleaning week	08/06/2014	42.43	42.43	08/20/2014	
	080614	Pool decorations	08/06/2014	31.68	31.68	08/20/2014	
	080614	Pool decorations	08/06/2014	38.49	38.49	08/20/2014	
	080614	Pool programs	08/06/2014	65.87	65.87	08/20/2014	
	080614	REC SUP	08/06/2014	96.93	96.93	08/20/2014	
	080614	KOM SUP	08/06/2014	46.90	46.90	08/20/2014	
	080614	REC SUPPLIES	08/06/2014	110.33	110.33	08/20/2014	
	080614	KOM SUP	08/06/2014	293.68	293.68	08/20/2014	
	080614	KOM SUP	08/06/2014	71.22	71.22	08/20/2014	
	080614	KOM SUP	08/06/2014	12.00	12.00	08/20/2014	
	080614	WRPA CONF.	08/06/2014	266.68	266.68	08/20/2014	
	080614	REC & KOM SUP	08/06/2014	236.33	236.33	08/20/2014	
	080614	Park attendant phone	08/06/2014	39.88	39.88	08/20/2014	
	080614	Park maintenance supplies-bands	08/06/2014	30.37	30.37	08/20/2014	
	080614	Park maintenance supplies	08/06/2014	67.27	67.27	08/20/2014	
	080614	Park Restroom supplies	08/06/2014	53.35	53.35	08/20/2014	
	080614	Broadleaf weed control-turf	08/06/2014	1,077.83	1,077.83	08/20/2014	
	080614	Replacement of vandalized toilet	08/06/2014	167.71	167.71	08/20/2014	
	080614	Facility management renewal split	08/06/2014	1,452.00	1,452.00	08/20/2014	
	080614	Facility management renewal split	08/06/2014	1,452.00	1,452.00	08/20/2014	
	080614	Misc Exercise equip	08/06/2014	18.31	18.31	08/20/2014	
	080614	Misc Exercise equip	08/06/2014	135.46	135.46	08/20/2014	
	080614	OFFICE SUP	08/06/2014	27.59	27.59	08/20/2014	
	080614	Zumba fitness program	08/06/2014	30.00	30.00	08/20/2014	
	080614	Misc exercise equipment	08/06/2014	17.06	17.06	08/20/2014	
	080614	LACROSSE	08/06/2014	5.00	5.00	08/20/2014	
	080614	KOM SUP	08/06/2014	14.74	14.74	08/20/2014	
	080614	Uniform allowance - C16	08/06/2014	22.87	22.87	08/20/2014	
	080614	car wash	08/06/2014	8.13	8.13	08/20/2014	
	080614	WEED KILLER	08/06/2014	25.99	25.99	08/20/2014	
	080614	OPEN SIGN	08/06/2014	4.99	4.99	08/20/2014	
	080614	mini golf pos	08/06/2014	24.45	24.45	08/20/2014	
	080614	maint week supplies	08/06/2014	13.96	13.96	08/20/2014	
	080614	mini golf pos	08/06/2014	15.96	15.96	08/20/2014	
	080614	mini golf pos	08/06/2014	47.76	47.76	08/20/2014	
	080614	Triathalon	08/06/2014	55.92	55.92	08/20/2014	
	080614	Office supplies	08/06/2014	11.97	11.97	08/20/2014	
	080614	Maint. week supplies	08/06/2014	47.52	47.52	08/20/2014	
	080614	Maintenance week supplies	08/06/2014	24.45	24.45	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	080614	Supplies--Table & Chair Rentals	08/06/2014	23.99	23.99	08/20/2014	
	080614	Keys--City Hall	08/06/2014	4.47	4.47	08/20/2014	
	080614	ASSESSMENT CENTER SUP	08/06/2014	24.29	24.29	08/20/2014	
	080614	OFF SUP	08/06/2014	22.34	22.34	08/20/2014	
	080614	ASSESSMENT INTERVIEWS	08/06/2014	82.88	82.88	08/20/2014	
	080614	OFF SUP	08/06/2014	14.98	14.98	08/20/2014	
	080614	OFF SUP	08/06/2014	38.78	38.78	08/20/2014	
	080614	OFF SUP	08/06/2014	62.59	62.59	08/20/2014	
	080614	PAPER CUTTER	08/06/2014	170.99	170.99	08/20/2014	
	080614	Credit office supplies	08/06/2014	62.59-	62.59-	08/20/2014	
	080614	STAPLER	08/06/2014	96.39	96.39	08/20/2014	
	080614	KEY FOR DEP BAG	08/06/2014	1.49	1.49	08/20/2014	
	080614	Uniform allowance - C12	08/06/2014	36.19	36.19	08/20/2014	
	080614	Uniform allowance - C12	08/06/2014	23.08	23.08	08/20/2014	
	080614	car wash	08/06/2014	9.00	9.00	08/20/2014	
	080614	Irrigation repairs-Vietnam memori	08/06/2014	16.57	16.57	08/20/2014	
	080614	Irrigation repairs-Paul Stock	08/06/2014	10.03	10.03	08/20/2014	
	080614	Fuel-unleaded (accidentally used	08/06/2014	100.00	100.00	08/20/2014	
	080614	Ballfield maintenance equip	08/06/2014	14.99	14.99	08/20/2014	
	080614	office supplies-printer cartridge	08/06/2014	107.95	107.95	08/20/2014	
	080614	Irrigation replacement heads	08/06/2014	1,207.70	1,207.70	08/20/2014	
	080614	Repair sink-Glendale Restroom	08/06/2014	26.47	26.47	08/20/2014	
	080614	uniform allowance - C07	08/06/2014	138.21	138.21	08/20/2014	
	080614	Uniform allowance - C07	08/06/2014	99.99	99.99	08/20/2014	
	080614	car wash - C07	08/06/2014	8.00	8.00	08/20/2014	
Total 129981:				17,626.41	17,626.41		
UNUM LIFE INS - LTD							
127843							
	07302014	LONG TERM DISABILITY-PREMI	08/05/2014	2,884.56	2,884.56	08/07/2014	
Total 127843:				2,884.56	2,884.56		
UNUM LIFE INSURANCE - LIFE							
127935							
	07302014	PREMIUM	08/05/2014	1,726.50	1,726.50	08/07/2014	
Total 127935:				1,726.50	1,726.50		
V F W CLUB							
10150							
	4.168710	EQUAL PAY SETTLEMENT	07/28/2014	419.30	419.30	08/20/2014	
Total 10150:				419.30	419.30		
V-1 PROPANE							
10180							
	859067	PROPANE	07/18/2014	29.63	29.63	08/20/2014	
	859079	PROPANE	07/22/2014	27.73	27.73	08/20/2014	
	859108	PROPANE	07/25/2014	23.93	23.93	08/20/2014	
	859129	PROPANE	07/29/2014	19.00	19.00	08/20/2014	
	859177	PROPANE	08/05/2014	30.01	30.01	08/20/2014	
Total 10180:				130.30	130.30		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
VERIZON							
124442							
	9728991838	ipad	07/20/2014	30.02	30.02	08/20/2014	
	9728991838	ipad	07/20/2014	30.02	30.02	08/20/2014	
	9728991838	ipad	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	ipad	07/20/2014	30.02	30.02	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	ipad	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	ipad	07/20/2014	42.46	42.46	08/20/2014	
	9728991838	ipad	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	50.89	50.89	08/20/2014	
	9728991838	cell phone	07/20/2014	25.28	25.28	08/20/2014	
	9728991838	cell phone	07/20/2014	35.11	35.11	08/20/2014	
	9728991838	ipad	07/20/2014	42.46	42.46	08/20/2014	
	9728991838	ipad	07/20/2014	42.46	42.46	08/20/2014	
	9728991838	cell phone	07/20/2014	31.27	31.27	08/20/2014	
	9728991838	ipad	07/20/2014	42.46	42.46	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	22.66-	22.66-	08/20/2014	
	9728991838	ipad	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	ipad	07/20/2014	42.46	42.46	08/20/2014	
	9728991838	cell phone	07/20/2014	50.89	50.89	08/20/2014	
	9728991838	USB data for Court	07/20/2014	40.01	40.01	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	31.27	31.27	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	50.89	50.89	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	50.89	50.89	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
	9728991838	cell phone	07/20/2014	25.05	25.05	08/20/2014	
Total 124442:				2,208.34	2,208.34		
VISA							
10280							
	JULY14-2700	SUPPLIES - PD	08/02/2014	23.96	23.96	08/20/2014	
	JULY14-2700	SUPPLIES - PD	08/02/2014	98.80	98.80	08/20/2014	
	JULY14-2700	HELLS ANGEL EVENT - PD	08/02/2014	36.73	36.73	08/20/2014	
	JULY14-5349	SUPPLIES - SANITATION	08/02/2014	110.78	110.78	08/20/2014	
	JULY14-5976	MEETING EXPENSE - MAYOR	08/02/2014	23.39	23.39	08/20/2014	
	JULY14-7438	TRAVEL EXPENSE - PD	08/02/2014	25.00	25.00	08/20/2014	
	JULY14-7438	TRAVEL EXPENSE - PD	08/02/2014	25.00	25.00	08/20/2014	
	JULY14-7933	LOG ME IN SUBSCRIPTION 1 Y	08/02/2014	1,078.65	1,078.65	08/20/2014	
	JULY14-7933	LODGING - CANDIDATE	08/02/2014	426.00	426.00	08/20/2014	
	JULY14-8377	MEETING EXPENSE - JENNI	08/02/2014	4.12	4.12	08/20/2014	
	JULY14-8377	MEETING EXPENSE - JENNI	08/02/2014	24.69	24.69	08/20/2014	
	JULY14-8450	SUPPLIES - PD	08/02/2014	8.74	8.74	08/20/2014	
	JULY14-8450	PROFESSIONAL FEES	08/02/2014	12.88	12.88	08/20/2014	
	JULY14-8450	SUPPLIES - PD	08/02/2014	60.61	60.61	08/20/2014	
	JULY14-8450	TRAINING - PD	08/02/2014	200.00	200.00	08/20/2014	
Total 10280:				2,159.35	2,159.35		
WAL MART COMMUNITY BRC							
10330							
	03030	CHIP SEAL DRINKS	07/31/2014	44.82	44.82	08/20/2014	
Total 10330:				44.82	44.82		
WAL MART STORES							
128928							
	080414	RESTITUTION FROM RASHELL	08/04/2014	75.00	75.00	08/20/2014	
Total 128928:				75.00	75.00		
WATCO POOLS							
10370							
	18326	POOL CHEMICALS	07/21/2014	847.50	847.50	08/20/2014	
	18363	REPLACE GASKET IN SPA	07/28/2014	94.97	94.97	08/20/2014	
	18378	REPAIR SPA	07/29/2014	93.87	93.87	08/20/2014	

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	18385	CLEANING WEEK	07/30/2014	644.22	644.22	08/20/2014	
Total 10370:				1,680.56	1,680.56		
WATTHOUR ENGINEERING CO							
123634							
	PS02668	METER REPAIRS	07/29/2014	55.28	55.28	08/20/2014	
Total 123634:				55.28	55.28		
WEBER, CASEY							
130108							
	14080024	REFUND UTILITY DEPOSIT	07/25/2014	38.96	38.96	08/20/2014	
Total 130108:				38.96	38.96		
WESCO DISTRIBUTION INC							
10480							
	839710	SYSTEM UPGRADE	07/24/2014	133.70	133.70	08/20/2014	
	839710	TRAILHEAD 6	07/24/2014	133.70	133.70	08/20/2014	
	839710	SKYLINE SUB DIV	07/24/2014	133.70	133.70	08/20/2014	
	839712	SYSTEM UPGRADE	07/24/2014	187.50	187.50	08/20/2014	
Total 10480:				588.60	588.60		
WESTERN EMULSIONS							
128433							
	21887	ROCKY ROAD	07/25/2014	4,548.50	4,548.50	08/20/2014	
Total 128433:				4,548.50	4,548.50		
WESTERN PATHOLOGY CONSULTING, INC							
10570							
	CP 1808	RANDOM TESTING - PD	07/31/2014	85.50	85.50	08/20/2014	
	CP 1808	RANDOM TESTING - EL	07/31/2014	36.00	36.00	08/20/2014	
	CP 1808	RANDOM TESTING - STREETS	07/31/2014	31.50	31.50	08/20/2014	
	CP 1808	RANDOM TESTING - SHOP	07/31/2014	9.00	9.00	08/20/2014	
	CP 1808	RANDOM TESTING - SANITATI	07/31/2014	40.50	40.50	08/20/2014	
	CP 1808	RANDOM TESTING - WATER	07/31/2014	22.50	22.50	08/20/2014	
	CP 1808	RANDOM TESTING - W WATER	07/31/2014	13.50	13.50	08/20/2014	
	CP 1808	RANDOM TESTING - REC	07/31/2014	4.50	4.50	08/20/2014	
Total 10570:				243.00	243.00		
WESTERN UNITED ELECTRIC SUPPLY							
10605							
	4053879	4" SCHEDULE 40 SDR11 GRAY	07/31/2014	4,070.00	4,070.00	08/20/2014	CONDUC4
Total 10605:				4,070.00	4,070.00		
WILEY, DAVID							
130116							
	3025033	REFUND UTILIOTY DEPOSIT	08/06/2014	240.85	240.85	08/20/2014	
Total 130116:				240.85	240.85		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
WOODWARD TRACTOR CO							
10660							
	92907	WEEDEATER SPOOL	08/01/2014	6.60	6.60	08/20/2014	
Total 10660:				6.60	6.60		
WYOMING ASSC. OF RURAL WATER							
10760							
	11947	CONFERENCE REGISTRATION	07/29/2014	250.00	250.00	08/20/2014	
	11950	CONFERENCE REGISTRATION-	08/01/2014	1,250.00	1,250.00	08/20/2014	
	11954	CONFERENCE REGISTRATION	08/05/2014	250.00	250.00	08/20/2014	
	11958	SLUDGE JUDGE LAGOONS	08/05/2014	170.00	170.00	08/20/2014	
Total 10760:				1,920.00	1,920.00		
WYOMING CHILD SUPPORT ENFORCEMENT							
130103							
	41265	#41265 c-98-441-r	02/26/2014	25.39	25.39	08/04/2014	
Total 130103:				25.39	25.39		
WYOMING DEPARTMENT OF WORKFORCE SERVICES							
10670							
	07302014	CONTRIBUTIONS	08/05/2014	11,668.01	11,668.01	08/07/2014	
	07302014	VOLUNTEERS PD	08/05/2014	40.99	40.99	08/07/2014	
	07302014	VOLUNTEERS	08/05/2014	4.10	4.10	08/07/2014	
	07302014	VOLUNTEERS	08/05/2014	4.10	4.10	08/07/2014	
Total 10670:				11,717.20	11,717.20		
WYOMING DEPT OF TRANSPORTATION							
10805							
	0000069036	SYSTEM UPGRADE	07/31/2014	1,113.01	1,113.01	08/20/2014	
	0000069112	TRAFFIC SIGNAGE / POST OFFI	07/31/2014	1,791.04	1,791.04	08/20/2014	
Total 10805:				2,904.05	2,904.05		
WYOMING HOME & RANCH							
129698							
	56416	CLEVIS & HOOKS FOR TRAILE	07/30/2014	46.96	46.96	08/20/2014	
Total 129698:				46.96	46.96		
WYOMING MUNICIPAL POWER AGENCY							
10920							
	073114	POWER PURCHASE - JULY 201	07/31/2014	842,546.66	842,546.66	08/20/2014	
Total 10920:				842,546.66	842,546.66		
YELLOWSTONE REGIONAL AIRPORT							
11150							
	071014	FY 13-14 FUNDING ADJUSTME	07/10/2014	5,613.60-	5,613.60-	08/20/2014	
	080414	AUGUST FUNDING	08/01/2014	15,693.33	15,693.33	08/20/2014	
Total 11150:				10,079.73	10,079.73		

Vendor Name / Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Grand Totals:				1,366,364.85	1,355,948.67		

Payroll Total $282,764.99

Grand Total $1,638,713.66

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

THIS IS YOUR COPY

WYOMING ARTS COUNCIL
Subgrantee Award Agreement

Grant Category: Grants To Organizations
Grant Amount: $4,816.00 **EIN:** 836000052
Organization: City of Cody Parks, Recreation & Public Facilities Department
Organization Address: P. O. Box 2200 / Cody / WY / 82414

Fiscal Sponsor Organization/EIN (if applicable):
Fiscal Sponsor Address/City/State/Zip:

PROJECT DESCRIPTION

This Agreement provides support for the project titled: GTO: Cody CITP 2014, as referred to in the application assigned Cybergrants number: 13116639, incorporated herein by reference, to take place on: 07/17/14 to 08/22/14.

PAYMENT OF FUNDS

All funds must be expended by June 30th of the fiscal year in which they are issued (fiscal year is July 1 - June 30). Payment will be initiated in the first available check run AFTER this signed Subgrantee Award Agreement has been returned and will be for the full amount of the grant. Grants are paid in full upon receipt of Agreement and normally paid prior to expenditure. Payment for projects taking place in July will be issued after August 1st. Check runs usually take place each Monday and Thursday, except for holidays.

SOURCE OF FUNDS

The source of these funds is: State. If the source of funds is Federal, the CFDA number is 45.025.

AGREEMENT FOR FUNDING

As a Subgrantee of the WYOMING ARTS COUNCIL and the NATIONAL ENDOWMENT FOR THE ARTS (WAC/NEA) you are subject to the following conditions in order to receive funding in support of your organization's activities. *This Agreement for funding is binding on the individual, his/her successors, transferees, and assignees.*

1. Incorporation
   All recipients of WAC/NEA funding must be currently incorporated as a nonprofit with 501(c)3 tax-exempt status with the Internal Revenue Service (IRS), or must be agencies of municipal, county or state government, or accredited educational institutions.

2. State Information For Subgrant Recipients
   All Subgrantees must review and comply with the enclosed General Provisions in Attachment A, required by the Attorney General of the State of Wyoming.

3. Federal Information For Subgrant Recipients
   All Subgrantees must review and comply with the enclosed "Information for Subgrant Recipients" in Attachment B as required by Federal regulations through the National Endowment for the Arts.

4. Matching Funds

Federal funds received through WAC/NEA grants may not be matched through other Federal grants, programs, or revenues. The WAC can grant state funds to those Subgrantees using federal funds as a match. Please contact the WAC immediately if you have federal funds as a match to your WAC/NEA grant.

5. Audit

A. Source of grant funding: If federal funds were re-granted for this award, the amount of federal funding, the CFDA Title and Number, award name and the name of the Federal agency will be indicated in the award letter to enable recipient to meet audit requirements of OMB Circular A-133.

B. The Wyoming Arts Council and any of its representatives shall, upon request, have access to any books, documents, papers, and records of the Agreement or which are pertinent to this Agreement. Complete records must be kept on file for three (3) years following completion of project. Documentation must be kept on the source and nature of matching funds, in-kind contributions, and earned income.

6. Crediting

All published materials, radio and TV announcements must include the following credit: "Supported in part by a grant from the Wyoming Arts Council through funding from the Wyoming State Legislature and the National Endowment for the Arts."

7. Changes To Grant

Any changes to the original intended purpose of WAC/NEA funds must be submitted in writing and approved by the WAC prior to the change.

8. Final Report

Subgrantees will expend funds as a result of this application solely on the described projects and programs, and will file a Final Report within 60 days of the program's completion. The Final Report must be in the form prescribed by the Wyoming Arts Council and must be **completed in full**. Please review the Final Report information on the WAC web page to familiarize yourself with its requirements.

A. Financial/Statistical/Programmatic Information. Subgrantees will furnish financial, statistical and programmatic information, as requested, to the Wyoming Arts Council, for projects such as financial surveys, audience statistics information, etc., and for purposes of documentation, analysis, and compliance audit. Photographs suitable for printing in WAC publications are welcomed.

9. Entirety Of Agreement

This Agreement, consisting of three (3) letter size pages; Attachment A, consisting of three (3) letter size pages; and Attachment B, consisting of six (6) letter size pages; represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

SIGNATURES

Please Read Entire Document And Attachment(s) Before Signing

By signing this Subgrantee Award Agreement, the Wyoming Arts Council representative and the two individuals representing the organization certify that they have the authority to sign it, that they have read and understood it, and agree to be bound by the terms of the Agreement, including Attachments A and B, incorporated by reference and expressly made a part hereof. Grantee certifies that to the best of their knowledge, the facts, figures and representations found in the application package submitted to the Wyoming Arts Council are true and correct.

Camellia El-Antably 7/18/14

Rita Basom Date or Camellia El-Antably Date
Wyoming Arts Council Manager Deputy Manager

Shane Cadon #116978 7-14-14

Attorney General Approved as to Form Date

Applicant Organization Must Provide Two Different Signatures in Blue Ink

8/11/14

Signature of Subgrantee Project Director, Grant Seeker or Grant Contact Date

Signature of Subgrantee President, Chairman, Director or Fiscal Sponsor Date

Payment cannot be made until WAC receives a copy of this Agreement
Retain one copy for your records

Return signed Subgrantee Agreement immediately upon receipt to:
Wyoming Arts Council, 2320 Capitol Avenue, Cheyenne, WY 82002

MEETING DATE: AUGUST 19, 2014

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE
PRESENTED BY:LESLIE BRUMAGE

AGENDA ITEM SUMMARY REPORT

Declaration of Surplus Items for Auction

ACTION TO BE TAKEN:
Designate the equipment on the attached list as surplus and authorize staff to proceed with selling them at an online auction.

SUMMARY OF INFORMATION:
The City of Cody holds periodic online auctions for the sale of surplus equipment through the Public Surplus Auction Site. The departments have forwarded the following list of items to be declared surplus:

Description	Department	Reserve Amount
Athey Force Feed Loader	520	$ -
12 Roll Out Bodies	530	$ -
Misc Office Supplies & Equipment	240	$ -
Lucent Phone System	240	$ -

There are three additional items, the Marathon Conveyer, that was previously declared surplus and unsold in the prior two auctions that will be relisted from the Sanitation Department. The reserve on this item has been set at $3,500. Public Parcel Lot 7 Blk 12 Valley View and Public Parcel Lot 8 Blk 6 Valley View, both were previously declared surplus and unsold in the prior auctions. The reserve was previously set at $38,000 (each) and is to be set at $30.000 (each) for the upcoming auction.

FISCAL IMPACT
There is no fee to the City for listing or selling equipment on the site. All fees are paid by the winning bidder through a bidder's premium of 7% added to the sale price of the equipment. The revenue received is difficult to estimate for the non-reserve auctions. If the items with a reserve are sold then the City would receive a minimum of $63,500.

ALTERNATIVES
1. Approve the list, declaring the items as surplus and available for auction
2. Reject the list and cancel the auction

ATTACHMENTS
None

AGENDA & SUMMARY REPORT TO:
None

AGENDA ITEM NO. _____

MEETING DATE: AUGUST 11, 2014
DEPARTMENT: CODY WILD WEST RIVER FEST
PREPARED BY: AMY QUICK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT

2nd Annual Cody Wild West River Fest Beer Sales at City Park - August 23, 2014

ACTION TO BE TAKEN:

The Cody Wild West River Fest Steering Committee would like permission from the Cody City Council to use City snow fence to block off beer gardens at Canal Park (Friday, August 22) and City Park (August 23).

SUMMARY OF INFORMATION:

This August marks the 2nd Annual Cody Wild West River Fest – a free festival promoting river recreation and conservation in the Big Horn Basin. The festival is a partnership effort between The Nature Conservancy, The City of Cody Parks and Recreation Department, the Wyoming Game and Fish Department, the Buffalo Bill Center of the West, Trout Unlimited, University of Wyoming Cooperative Extension, and the Cody Chamber of Commerce. Funders include the Wyoming Department of Environmental Quality, Shoshone Recreation District and the Park County Travel Council. Activities throughout the weekend will include engaging and educational activities for kids (both along the Shoshone River Trail at Belfry Bridge and in City Park); a fly fishing tournament; hands-on river sports demonstrations; whitewater kayaking events; river conservation demonstrations; free live music with the three bands of the WYOmericana Caravan on Saturday evening; and more.

The River Fest committee is working very closely with City staff to develop festival activities and is covering most festival costs with private and public grants. However, some festival expenses cannot be covered by grants and in the effort to make the festival self-sustaining, the non-profit partners have attained permission from Cody City Council to sell beer on Friday from 7 to 10 p.m. in Canal Park and Saturday from 5 to 10:30 p.m. as fundraisers. The festival would like to utilize City snow fence at these two locations to block off the beer garden areas and insure a safe and responsible event.

ALTERNATIVES

1. Grant permission to Cody Wild West River Fest to use snow fence for beer gardens.
2. Grant the request with modifications.
3. Do not grant the request.

ATTACHMENTS

AGENDA & SUMMARY REPORT TO:

Katherine Thompson,
Wildwest Riverfest

AGENDA ITEM NO. _____

MEETING DATE: AUGUST 19, 2014

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE
PRESENTED BY: LESLIE BRUMAGE

AGENDA ITEM SUMMARY REPORT

Authorization to Issue Checks Outside the Normal Schedule

ACTION TO BE TAKEN:
Authorize staff to issue reimbursement checks outside of the normal accounts payable schedule to the assisting agencies for the Hells Angels event.

SUMMARY OF INFORMATION:
Various law enforcement agencies provided assistance to the City of Cody by sending officers to help during the week the Hells Angels were in Cody for their 2014 US Run. The Memorandum of Understanding (MOU) with each agency obligated the City to reimburse the agencies for wages including overtime paid to the officers while providing assistance as outlined in the MOU.

In order to expedite the reimbursement process staff is requesting authorization to issue the reimbursement checks to the agencies as their requests are received. This would be outside the normal accounts payable process in which checks are not issued until the voucher list is approved by Council.

Depending on the timing of when the reimbursement requests are received the agencies could wait up to 3 weeks before receiving their check and staff feels that by processing the requests as they are received, it will help maintain the goodwill between the assisting agencies and the City of Cody. The reimbursement payments and supporting vouchers would be included on the next voucher list after the reimbursement occurs, similar to how payments for payroll liabilities are processed.

FISCAL IMPACT
Staff does not anticipate that any additional costs will be incurred by issuing these checks outside the normal process.

ALTERNATIVES
1. Authorize staff to issue reimbursement checks outside the normal accounts payable process
2. Do not authorizes staff to issue reimbursement checks outside the normal accounts payable process

ATTACHMENTS
None

AGENDA & SUMMARY REPORT TO:
None

AGENDA ITEM NO. _____

MEETING DATE: AUGUST 19, 2014

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT

Uncollectible Account Write Offs

ACTION TO BE TAKEN:

Approve the uncollectible account write offs in the amount of $38,415.66

SUMMARY OF INFORMATION:

Annually during the budget process, Staff identifies accounts that are considered uncollectible and includes the account balances in the budget as part of the bad debt expense line items in the appropriate funds. Accounts are typically determined to be uncollectible under the following circumstances: bankruptcy discharges, deceased customers with no estate, accounts past the statute of limitations (7-10 years old), and accounts on which the collection agency has exhausted all legal actions and have ceased effort.

FISCAL IMPACT

For Fiscal Year 2014-15 the City budgeted the following for bad debt write offs:

Municipal Court: $16,329.93	
Statute of Limitations/Efforts Ceased	$16,329.93
Utility Billing $20,128.57	
Bankruptcy	$ 1,584.46
Deceased	$ 9,382.68
Statute of Limitations/Efforts Ceased	$ 9,161.43
Accounts Receivable $1,957.16	
Bankruptcy	$ 543.38
Statute of Limitations/Efforts Ceased	$ 1,413.78
TOTAL	$38,415.66

These write offs are non-cash expenses and will have no direct effect on cash balances however they will reduce the accounts receivable balances in the affected funds meaning that there will be no future cash collections on these accounts and the City's financial statements will reflect a revenue loss of $38,415.66.

AGENDA ITEM NO. _____

ALTERNATIVES

1. Approve the account write offs in the amount of $38,415.66
2. Deny the write offs and keep the bad debt on the books

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

None

AGENDA ITEM NO. _____

MEETING DATE: AUGUST 20, 2014
DEPARTMENT: PUBLIC WORKS
PREPARED BY: BERT POND
DEPT. DIR. APPROVAL: _____
CITY ADM. APPROVAL: _____
PRESENTED BY: STEVE PAYNE

AGENDA ITEM SUMMARY REPORT

Declaration of Used Transformers as Surplus

BACKGROUND

The City of Cody Electric Division has 56 used distribution transformers that are no longer needed by the City of Cody. This agenda item requests that this equipment be declared surplus to be sold under Bid 2014-10 Surplus Transformers.

SUMMARY

FISCAL IMPACT

There is no fiscal impact for the declaration of this equipment as surplus. By selling these units to a transformer rebuilder or salvage operation, the City will receive compensation for the old transformers.

ALTERNATIVES

The alternative to declaring these units surplus for sale is to keep them in stock as they cannot be disposed of in the landfill. All units are fully functional and can be reused on other systems. We no longer use the distribution voltage required by these units.

RECOMMENDATION

ATTACHMENTS

None

AGENDA ITEM NO. _____

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	ROB KRAMER
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	

AGENDA ITEM SUMMARY REPORT

Bid 2014-04 (1) New 2015 ¾ Ton 4x4 Cab and Chassis w/Chassis Mounted Animal Control Unit

BACKGROUND

A request was made in FY 2014/2015 for the purchase of (1) new animal control unit. This unit will be replacing the 2005 unit. The 2005 unit will be sold via Public Surplus Auction once the new unit arrives.
Bid packets for Bid 2014-04 were sent to five companies. These companies were; Greiner Motors, Spradley Barr Motors, Denny Menholt Chevrolet Buick GMC, Fremont Motor Companies, Bowie International, Castle Rock Dodge of Alpine, and Jackson Creek Manufacturing.

SUMMARY

Five bidders submitted (6) bids for Bid 2014-04. These bids were opened at City Hall on July 29th, 2014 at 2:00 p.m.

Denny Menholt Chevrolet Buick GMC, of Cody, submitted one bid for one 2015 Chevrolet HD Double Cab 2500 4x4 pickup and Deerskin body in the amount of $55,741.00.

Castle Rock Dodge, of Alpine, submitted one bid for one 2015 Dodge Ram 2500 Crew 4x4 pickup and Deerskin body in the amount of $55,191.00.

Greiner Motor Company, of Douglas, submitted one bid for one 2015 Dodge Ram 2500 Crew 4x4 pickup and Deerskin body in the amount of $55,847.00.

Greiner Motor Company, of Casper, submitted one bid for one 2015 Ford F-250 Super cab 4x4 pickup and Deerskin body in the amount of $53,795.00.

Spradley Barr Motors, Inc, of Cheyenne, submitted one bid for one 2015 Ford F-250 Super cab 4x4 pickup and Deerskin body in the amount of $53,973.00.

Fremont Motor Company, of Lander, submitted one bid. *The bid received from Fremont Motor Company did not include the required Bid Bond, Cashier's Check or Money Order. Due to this oversight the bid from Fremont Motor Company has been rejected in compliance with the rules outlined in the City of Cody Bid Request Instructions.*

AGENDA ITEM NO. _____

FISCAL IMPACT

Funding for this equipment was budgeted for and approved in the Fiscal Year 2014/2015 budget.

ALTERNATIVES

Approve or deny the award of Bid 2014-04 to Greiner Motor Company, of Casper, in the amount of $53,795.00.

RECOMMENDATION

Staff recommends the City Council award Bid 2014-04 to Greiner Motor Company, of Casper, in the amount of $53,795.00.

ATTACHMENTS

1. Bid packet 2014-04

AGENDA & SUMMARY REPORT TO:

1. Denny Menholt Chevrolet Buick GMC, b.miller1962@hotmail.com
2. Greiner Motor Company – Casper and Douglas, brett.osborne@greinermotors.com
3. Fremont Motor Company, bgalitz@fremontmotors.com
4. Castle Rock Dodge of Alpine, zzhughes@hotmail.com
5. Spradley Barr Motors, Inc., dsutherland@spradleybarrcheyenne.com

AGENDA ITEM NO. _____

CITY OF CODY
WYOMING

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BID NO. 2014-04 (1) New 2015 ¾ Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2014-04

	Pages
1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW) ↓	1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4
5. ANIMAL CONTROL UNIT SPECIFICATIONS	6

For more information: City of Cody 307-527-7511

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Bid No. 2014-04
(1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit

The City of Cody will receive sealed bids until 2:00 p.m., 7/29/14 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing kylieh@cityofcody.com. Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of **5%** of the total bid amount.

Dated this 7th Day of July, 2014

_____
Cynthia Baker
Administrative Services Officer

PUBLISH: July 15th, 2014
July 22nd, 2014

INSTRUCTIONS:
(1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit
BID REQUEST NUMBER 2014-04

The Bidder agrees to provide **(1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2014-04 City of Cody Specifications Form on page 4-6 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than **five** percent **(5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Complied Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked **"Bid No. 2014-04, (1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit"** on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 7/29/14. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form

Bid No. 2014-04 (1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit

City of Cody, Wyoming

Governing Body
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New 2015 3/4 Ton 4X4 Cab and Chassis w/Chassis Mounted Animal Control Unit,** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid price shall include drop shipping the vehicle to Deer Skin Manufacturing, 4078 West Hwy 199, Springtown Texas, 76082 for the installation of the animal control unit, and then shipping to the City Of Cody, 119 19th Street, Cody WY, 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			$_____
Less trade if any:			$(_____N/A_____)
Net Total Bid			$_____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than **five** percent **(5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

_____
Signature

_____
Typed or Printed Name

_____
Company

_____
Mailing Address

_____
City, State and Zip

_____
E-mail Address

City of Cody

Bid #2014-04

Specifications for (1) New 2015 3/4 Ton 4x4 Cab & Chassis w/Chassis Mounted Animal Control Unit

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. **ALL NO RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.**

A. GENERAL	**YES**	**NO**
1. Super cab or equivalent: 4X4 cab & chassis.	____	____
2. EXTERIOR COLOR: Bright silver	____	____
3. INTERIOR COLOR: Gray.	____	____
B. ENGINE AND POWER TRAIN		
1. ENGINE SIZE: V-8 gasoline powered engine of at least 6.0 liters.	____	____
2. ENGINE BLOCK HEATER: Factory installed.	____	____
3. TRANSMISSION: Heavy duty 6 speed automatic.	____	____
4. DIFFERENTIAL: Standard.	____	____
5. DIFFERENTIAL RATIO: Approximately 3.73.	____	____
6. 4X4: Electric shift automatic locking hubs or equal.	____	____
C. SUSPENSION & RUNNING GEAR		
1. SUSPENSION: Standard.	____	____
2. BRAKES: Heavy duty (4) wheel anti-lock brakes.	____	____
3. WHEELS & TIRES: (5) full size wheels & all terrain or off road radial tires to meet or exceed the maximum G.V.W. rating of the vehicle being bid.	____	____
4. WHEEL BASE: Minimum of 158.0 inches.	____	____
5. STEERING: Factory installed power steering.	____	____
6. FRONT TOW HOOKS: Factory or dealer installed.	____	____
7. GROSS VEHCLE WEIGHT: Minimum G.V.W. of 9200 lbs.	____	____
D. ELECTRICAL SYSTEM		
1. BATTERY: Maintenance free heavy-duty with a min of 600 CCA.	____	____
2. ALTERNATOR: (12) volts, 200 amp minimum heavy duty.	____	____

ELECTRICAL SYSTEM Continued	YES	NO
3. GAUGES: Factory installed voltmeter, oil pressure and engine temp.	____	____
4. TRAILER TOWING PACKAGE: Wiring harness and brake controller.	____	____
E. BODY & INTERIOR		
1. WINDSHIELD WIPERS: Multi-speed w/intermittent system.	____	____
2. RADIO: AM/FM, CD, w/ clock.	____	____
3. WINDOWS & DOOR LOCKS: Power windows & door locks, dealer to supply (3) sets of keys.	____	____
4. STEERING WHEEL: Tilt with cruise control.	____	____
5. MIRRORS: Dual outside rear view mirrors, mounted below eye level.	____	____
6. HEATER AND AIR CONDITIONER: Factory installed, manual control.	____	____
7. SEATS: Heavy duty cloth 40/20/40	____	____
8. FLOOR MATS: Heavy duty, factory supplied.	____	____
9. GLASS: Solar ray, or equal, tinted windows.	____	____
10. HITCH: Heavy duty 2” receiver hitch.	____	____
F. MISCELLANEOUS		
1. Full manufacturer’s standard warranty.	____	____
2. Dealer order form showing all equipment being bid.	____	____
3. The successful bidder shall also agree to provide all transportation and travel expenses from the City of Cody to the bidder’s place of business for all warranty work that the City may require on the vehicle.	____	____
4. Upon delivery to the City, the vehicle will be fully equipped as specified, serviced, cleaned, fuel tank(s) full and ready to enter service for the City of Cody.	____	____

Note: Unit shall be drop shipped to Deer Skin Manufacturing 4078 West Hwy 199, Springtown Texas, 76082, and then shipped to the City Of Cody, 119 19th Street, Cody WY, 82414.

City of Cody
Bid #2014-04
Specifications for (1) New Deerskin Pro Safety Chassis Mounted
Animal Control Unit

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. **ALL NO RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.**

A. GENERAL	**YES**	**NO**
1. Deer Skin Pro Safety Chassis mounted animal control unit for long bed ¾ ton truck.	____	____
2. Lift system curb side	____	____
3. Dead animal box with lift gate	____	____
4. Air conditioning.	____	____
5. Directional light bar on rear unit	____	____
6. Digital thermometer truck mounted	____	____
7. Led lights in unit	____	____
8. Rear flood lights	____	____
9. Secondary safety doors	____	____
10. Swinging partition doors	____	____

Deerskin MFG. INC.
P.O. BOX 127
Springtown, TX 76082

PHONE 800-880-6089
FAX 817-523-6685

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	ROB KRAMER
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	

AGENDA ITEM SUMMARY REPORT

Bid 2014-05 (1) New 2015 AWD Police Car

BACKGROUND

A request was made in FY 2014/2015 for the purchase of (1) new AWD police car. This car is replacing one police car currently in the fleet.
Bid packets for Bid 2014-05 were sent to five companies. These companies were; Greiner Motor, Spradley Barr Motors, Denny Menholt, Fremont Motor Companies, Castle Rock Dodge.

SUMMARY

Three bidders submitted (3) bids for Bid 2014-05. These bids were opened at City Hall on July 29th, 2014 at 2:00 p.m.

Spradley Barr Motors, of Cheyenne, submitted one bid for one 2015 Ford Police Interceptor Sedan AWD in the amount of $25,587.00, less a trade in value of $1,200.00, leaving a net total of $24,387.

Greiner Motor, of Casper, submitted one bid for one 2015 Ford Police Interceptor AWD in the amount of $24,627.00, less a trade in value of $1,000.00, leaving a net total bid of $23,627.00.

Castle Rock Dodge, of Alpine, submitted one bid for one 2015 Police Charger AWD in the amount of $26,324.00, less a trade in value of $535.00, leaving a net total bid of $25,789.00.

Greiner Motor, of Douglas, submitted a letter of no bid.

Fremont Motor Company, Lander, submitted one bid. *The bid received from Fremont Motor Company did not include the required Bid Bond, Cashier's Check or Money Order. Due to this oversight the bid from Fremont Motor Company has been rejected in compliance with the rules outlined in the City of Cody Bid Request Instructions.*

FISCAL IMPACT

Funding for this equipment was budgeted for and approved in the Fiscal Year 2014/2015 budget.

ALTERNATIVES

Approve or deny the award of Bid 2014-05 to Greiner Motor, of Casper, with a trade-in for a net amount of $23,627.00.

AGENDA ITEM NO. _____

RECOMMENDATION

Staff recommends the City Council award Bid 2014-05 Greiner Motor, of Casper, with a trade-in for a net amount of $23,627.00.

ATTACHMENTS

1. Bid packet 2014-05
2. Addendum 1

AGENDA & SUMMARY REPORT TO:

1. Denny Menholt Chevrolet Buick GMC, b.miller1962@hotmail.com
2. Greiner Motor Company – Casper and Douglas, brett.osborne@greinermotors.com
3. Fremont Motor Company, bgalitz@fremontmotors.com
4. Castle Rock Dodge of Alpine, zzhughes@hotmail.com
5. Spradley Barr Motors, Inc., dsutherland@spradleybarrcheyenne.com

AGENDA ITEM NO. _____

CITY OF CODY
WYOMING

TABLE OF CONTENTS

BID NO. 2014-05 (1) New 2015 AWD Police Car

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2014-05

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1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW) ↓	1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4-6

For more information: City of Cody 307-587-2958

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Bid No. 2014-05
(1) New 2015 AWD Police Car

The City of Cody will receive sealed bids until 2:00 p.m., 7/29/14 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 2015 Police Car** with the option to trade in **(1) 1999 Crown Victoria.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available at City Hall or by emailing kylieh@cityofcody.com. Direct any questions to Rob Kramer at 587-2958.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Dated this 7th Day of July, 2014.

_____
Cynthia Baker
Administrative Services Officer

PUBLISH: July 15th, 2014
July 22nd, 2014

INSTRUCTIONS: (1) New 2015 AWD Police Car
BID REQUEST NUMBER 2014-05

The Bidder agrees to provide **(1) New 2015 AWD Police Car** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2014-05 City of Cody Specifications Form on page 4-6 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, that he encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of Sections 16-6-101, 16-6-102 and 16-6-106 Volume 3, Title 9 of the Wyoming Complied Statutes, 1977, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked **"Bid No. 2014-05 (1) New 2015 AWD Police Car"** on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 2:00 p.m. 7/29/14. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form
Bid No. 2014-05 (1) New 2015 AWD Police Car
City of Cody, Wyoming

Governing Body
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414

The undersigned Bidder agrees to provide **(1) New 2015 AWD Police Car,** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bid will include a trade-in value for a **1999 Chevrolet Impala VIN 2FAFP71W6XX128648**.

The bid price shall include drop shipping the vehicle to Wireless Advanced Communications, Public Safety Division, 3901 West Service Road, Evans, Colorado 80620 for up fitting, and then shipping to the City of Cody, 119 19th Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			$_____
Less trade if any:			$(_____)
Net Total Bid			$_____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, that he/she encloses a bid bond in the amount of not less than five percent (5%) of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. *All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid is received without the necessary 5% bid guarantee it will be rejected.* The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 30 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

_____
Signature

_____
Typed or Printed Name

_____
Company

_____
Mailing Address

_____
City, State and Zip

_____
E-mail Address

City of Cody
Specifications (1) New 2015 AWD Drive Police Cars

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE YES OR NO COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL NO RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

	YES	NO
A. GENERAL		
1. 4 door, AWD with factory police package.	_____	_____
2. Wheel base: Minimum of 110 inches.	_____	_____
3. Exterior color: Bright Silver.	_____	_____
4. Interior color: Charcoal black or Ebony.	_____	_____
B. ENGINE AND POWER TRAIN		
1. Engine: V-6 3.7 liter min.	_____	_____
2. Engine block heater.	_____	_____
3. Transmission: Heavy duty 6 speed automatic w/overdrive.	_____	_____
4. Differential: Traction Control or Stabilitrak.	_____	_____
5. Speedometer: Certified cluster with driver information center.	_____	_____
C. SUSPENSION & RUNNING GEAR		
1. Suspension: Heavy duty police.	_____	_____
2. Brakes: Heavy duty Four Wheel Anti-Lock Power Disc Brakes.	_____	_____
3. Wheels & Tires: (5) full size wheels & All-Season tires speed rated (w).	_____	_____
4. Wheel covers: Factory supplied.	_____	_____
D. ELECTRICAL SYSTEM		
1. Battery: Maintenance free Heavy-duty with a min of 720 CCA. With battery rundown protection.	_____	_____
2. Alternator: (12) volts, 170 amp minimum.	_____	_____
3. Interior lighting: Inoperative when doors are opened, controlled by light dimmer switch or lighting control module.	_____	_____

ELECTRICAL SYSTEM continued **YES** **NO**

4. DRL/Auto Headlights Package 13P: Disarmable. _____ _____

5. Auxiliary Dome Light: Located between visors with switch at base of lamp. _____ _____

6. Spotlight: (1) 6” pillar mounted spotlight, factory installed on driver’s side. _____ _____

E. BODY & CAB

1. Floor Covering: Heavy duty rubber mat front and rear. _____ _____

2. Dual heated outside rear view mirrors, remote controlled right and left. _____ _____

3. Windows: Power windows w/tinted glass. _____ _____

4. Rear window defroster: Electric. _____ _____

5. Heater and air conditioner: Factory installed, high output, manual control. _____ _____

6. Windshield wipers: Multi-speed w/intermittent system. _____ _____

7. Radio: AM/FM CD w/clock. _____ _____

8. Door locks: Power door locks, single key locking system w/(3) set of keys and keyless entry. _____ _____

9. Door handles: Rear inside door handles and windows to be inoperative except from the outside or the driver’s position. _____ _____

10. Front seats: Heavy duty cloth bucket seats, with power adjust driver’s seat. _____ _____

11. Rear seat: Heavy-duty rear bench seat. _____ _____

12. Electric trunk opener: Factory installed. _____ _____

13. Steering Wheel: Comfort tilt. _____ _____

14. Cruise Control: Factory installed. _____ _____

F. MISCELLANEOUS

1. Full manufacturer’s standard warranty. _____ _____

2. Dealer order form showing all equipment being bid. _____ _____

3. The successful bidder shall also agree to provide all transportation and travel expenses from the City of Cody to the bidder’s place of business for all warranty work that the City may require on the vehicle. _____ _____

These police package cars shall be to the manufacturer's standard unless specified otherwise. They shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the unit. No such item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

OPTIONAL TRADE-IN

The City of Cody may choose, at its sole discretion, to trade-in a **1999 Crown Victoria Serial #2FAFP71W6XX128648 .**
Trade-in shall be in "AS IS" condition at the time of the bid opening. This vehicle will be available for inspection at the City of Cody, Public Works Shop, 119 19th St., by appointment only. Bidder shall state the amount of allowance to be deducted from the bidder's proposal on the attached Bid Proposal Form should the City of Cody select this option.

Memo

TO: **Vendors for Bid 2014-05**

THRU: **Rob Kramer, Streets and Vehicle Maintenance Superintendent**

FROM: **Kylie Hanson, Administrative Secretary**

DATE: **July 21, 2014**

RE: **Addendum to Bid 2014-05**

CITY OF CODY
WYOMING

Please find below Addendum 1 for Bid 2014-05. If you have any questions or concerns, please feel free to call 587-2958.

Bid 2014-05 (1) New 2015 or Newer AWD Police Car

ADDENDUM #1

Please note trade-in Make and Model listed on the Bidder Proposal Form shall be as follows:

(1) 1999 Ford Crown Victoria

MEETING DATE: AUGUST 19, 2014

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: CINDY BAKER
PRESENTED BY: CINDY BAKER

AGENDA ITEM SUMMARY REPORT

PAT O'HARA BREWING CO. - REQUEST FOR 15TH STREET CLOSURE ON THURSDAY, SEPTEMBER 18, 2013

ACTION TO BE TAKEN:
Leonard Moore, with Pat O'Hara Brewing Co., is requesting to close 15th Street from Sheridan Ave. to the Alley on Thursday, September 18, 2014 from 3 PM to about 10 PM in conjunction with the Boot Scoot'n Boogie event and request approval of an Open Container Permit for the event.

SUMMARY OF INFORMATION:
Set up of the area will begin at 3 p.m. and the event is scheduled to begin at 4:00 p.m. Tear down will begin at 10:00 p.m. with the street to be opened up around 10:30 p.m. Their plan is to have music, food, beer and libations during this event. They will be required to provide a copy of liability insurance for this event. In addition, they would follow the Alcohol Checklist as recommended by staff, which addresses fencing the closure area off for alcohol consumption, drinks dispensed in identifiable cups and security volunteers patrolling the perimeter of area to insure no person leaves the area with alcohol.

This event is taking place the same night of the Boot Scoot'n Boogie, with set up, tear down and hours of event covering the same time period.

FISCAL IMPACT
None

ALTERNATIVES
Options Available

1. Deny the Request
2. Approve the Request.
3. Approve the Request with modifications.

RECOMMENDATIONS
Staff recommends the approval of the request with staff recommendation.

ATTACHMENTS
Agenda Request Form

AGENDA & SUMMARY REPORT TO:
tooth@vcn.com

AGENDA ITEM NO. _____

City of Cody
Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

****

Name of person to appear before the Council Leonard Moore

Organization Represented Pat O' Hara Brewing Co LLC

Date you wish to appear before the Council Aug 19 2014

Mailing Address 1019 15th Street Telephone 307-586-5410

E-Mail Address patoharabrewing@gmail.com

Preferred form of contact: Telephone ✓ E-Mail

Names of all individuals who will speak on this topic Leonard Moore

Event Title (if applicable) ~~Sept 18th 2014~~ 1st Anniversary

Date(s) of Event (if applicable) Sept 18th 2014

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Street Closure from the alley to Main Street on 15th st from 4:00 to 10:00 PM

Which City employee(s) have you spoken to about this issue? Bernie

Signature L R Moore Date 8-5-14

Revised 3/2007

City of Cody
Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

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****

Name of person to appear before the Council Ken Posey Mike Shotts

Organization Represented Cody Country Car Show

Date you wish to appear before the Council August 19th 2014

Mailing Address 150 Pleasant View Dr Telephone 899-7677 ~~527-7348~~

E-Mail Address CODYCOUNTRYCARSHOW@GMAIL.COM

Preferred form of contact: Telephone X E-Mail

Names of all individuals who will speak on this topic Ken Posey

Event Title (if applicable) 3RD Annual Cody Country Car Show

Date(s) of Event (if applicable) August 22ND & 23RD

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) Asking for permission to use some of the loose picnic tables from the local city parks for our BBQ on Friday night. The BBQ will be held at Denny Mishoff's lot @ 16th & Sheridan Ave.

Which City employee(s) have you spoken to about this issue? Rick Manchester Steve Miller Denny Anderson

Signature [signature] Date 8/13/2014

Revised 3/2007

MEETING DATE: THURSDAY, AUGUST 14
DEPARTMENT: PARKS & RECREATION
PREPARED BY: DOYLE STOUT & KELLY BOWER
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT
2015 & 2016 Wyoming Senior Olympics Winter Games

REQUESTED ACTION: The Wyoming Senior Olympics are requesting that Cody City Council supports the Winter Games by hosting events 2015 and 2016. Council support will be shown by allowing City staff to lead planning and working during the competitions. This is a two year commitment.

SUMMARY OF INFORMATION:
The City of Cody was requested to host the 2015 & 2016 Senior Winter Olympic Games. A committee of community partners has been assembled to help in the planning, support and running of the games. Partners include members from the Chamber of Commerce, Park County Travel Council, Cody Council on Aging/Cody Senior Center, Riley Arena, Absaroka Figure Skating Club, Park County Nordic Ski Association, Sleeping Giant Ski Area, Cody Racquetball Club, and the City of Cody Parks & Recreation Department.

The Wyoming Senior Olympics Host City Committee and Board of Directors support the belief that participation in athletic events has a positive physical, psychological and social benefit. Opportunities for athletic competition at the adult level are limited in scope and the Wyoming Senior Olympics is striving to fulfill the needs of individuals 50 years of age or better. Through the spirit of competition, Wyoming Senior Olympics promotes a healthful and fun experience in a variety of athletic events.

Objectives of the Wyoming Senior Olympics

1. To promote ideals of health and wellness of adults through a more active lifestyle.
2. To erase myths that life is over after 50, by the philosophy that "you don't stop playing because you grow old; you grow old because you stop playing."
3. To promote the socialization and educational aspects of the senior games by emphasizing recreational participation and proper training.
4. To promote opportunities for team spirit.
5. To promote the concept of adult athletics.
6. To encourage inter-community, state-wide, nation-wide and world-wide associations for participants.
7. To provide a showcase event that will be of interest to persons of all ages.
8. To educate and train participants and spectators in the areas of adult athletics and exercise.
9. To promote sportsmanship, volunteerism and camaraderie among individuals of all age levels and affiliation

FISCAL IMPACT
The committee anticipates the Senior Winter Games will bring in athletes and their families to our community. Participants and other visitors will spend money on lodging, food and retail items. The event will give a boost

AGENDA ITEM NO. _____

to our economy during a typically slower time in Cody. We do anticipate the events to be cost neutral for the City. There will be soft costs for staff assistance and planning. There are several events held at the Recreation Center, and the Wyoming Senior Olympics will be billed the non-profit rate for all facility use.

The committee anticipates operating a $20,000.00 budget for the games. The budget will cover facility rentals, officiating fees, timing equipment, athlete swag bags, banquets, medals etc. The budget will be comprised of requested funds from registration fees, Park County Travel Council, Cody Marketing Council, Shoshone Recreation District, Park County Recreation Board and numerous local sponsors.

CC: Doyle Stout

AGENDA ITEM NO. _____

MEETING DATE: AUGUST 19, 2014
DEPARTMENT: CITY PLANNER
PREPARED BY: TODD STOWELL.
CITY ADM. APPROVAL: _____
PRESENTED BY: TODD STOWELL

AGENDA ITEM SUMMARY REPORT
Authorization to use a Privy Vault Restroom for the Tennis Complex at the Middle School

SUMMARY

The proponents of the tennis complex under construction at the middle school have raised funds to install restroom facilities. A restroom facility would be a welcome addition, as it will improve the functionality of the tennis complex for general public use. The proposed restroom is of the same design and manufacturer as the restroom facility at the Veteran's Memorial Park, located on the corner of the Greybull Highway and Lieutenant Childers Drive. However, the City Code apparently does not allow the use of privy vaults (modern outhouses with a watertight containment tank) for ongoing sewage disposal. City Council permission for the vault restroom at Veteran's Memorial park was previously granted and the tennis complex proponents would like the same consideration.

The justification for the request lies in the fact that the nearest public sewer lines are over 600 feet away in Cougar Avenue and Big Horn Avenue (no sewer in Freedom Street). Tying into the school's sewer lines would require a pump system due to elevation limitations, and running the lines a distance of at least 450 feet. Therefore, there are a definite cost and logistical components related to their request.

Planned Restroom:

FISCAL IMPACT
No direct costs to the city budget.

ALTERNATIVES
Approve or deny the requested waiver.

RECOMMENDATION
Approve the requested waiver with the understanding that if City sewer becomes available in the immediate area, or if heath concerns develop, that the Council can require connection to City sewer in the future.

Note: Approval by the Planning and Zoning Board is still pending pertaining to the location of the restrooms at the facility. Council approval relates to the use of a vault rather than extension of city sewer.

ATTACHMENTS
None

AGENDA & SUMMARY REPORT TO:
Glenn Ross
Mark Cozzens, School Dist. #6

AGENDA ITEM NO. _____

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	ADMINISTRATIVE SERVICES
PREPARED BY:	LESLIE BRUMAGE, FINANCE OFFICER
PRESENTED BY:	LESLIE BRUMAGE, FINANCE OFFICER

AGENDA ITEM SUMMARY REPORT

Resolution 2014-07 Budget Amendment

ACTION TO BE TAKEN:
Approve the resolution amending the FY14-15 budget.

SUMMARY OF INFORMATION:
The City of Cody adopted the budget for FY14-15 on June 17, 2014. Per State Statute, budgets may be amended through Resolution by the City Council. This budget amendment request includes the following carry overs and adjustments:

Revenues:

Pass Through Grants	($175,000)	Adjustment	The grant application from the Stampede Board was withdrawn therefore the project will not occur and no revenue will be received.
Pass Through Grants - Contribution	($175,000)	Adjustment	The grant application from the Stampede Board was withdrawn therefore the project will not occur and no matching contribution will be received.
Pass Through Grants	$150,000	Carry Over	Revenue for FY13-14 Cody Labs pass through expenses was expected to be received prior to June however it will not be received until FY14-15.
Pass Through Grants	$9,903	Carry Over	Completion of the Gunsmith School grant will occur in FY14-15
Recreation	($484)	Adjustment	The City applied for a $5,300 grant and was awarded $4,816.
Recreation	($750)	Adjustment	Based on the amount of money received for pledges for the arts program the City did not apply for this grant as anticipated.
Recreation	($500)	Adjustment	The City applied for a $1,000 grant from the Park Co Travel Council and was awarded $500
Public Works	$100,000	Carry Over	Revenue for FY13-14 16th St Storm Sewer expenses was expected to be received prior to June however it will not be received until FY14-15.
Electric	($61,167)	Adjustment	Based on the revenue received through June 30 and the remaining balance of the grant the FY14-15 budgeted revenue should be reduced to what will actually be received
TOTAL REVENUE	($152,998)		

AGENDA ITEM NO. _____

Expenses:

Pass Through Grants	($350,000)	Adjustment	The grant application from the Stampede Board was withdrawn therefore the project will not occur and no expense will be incurred.
Pass Through Grants	$75,083	Carry Over	Completion of the Cody Labs project will occur in FY14-15
Pass Through Grants	$9,903	Carry Over	Completion of the Gunsmith School grant will occur in FY14-15
Recreation	($484)	Adjustment	The City applied for a $5,300 grant from the WY Arts Council and was awarded $4,816.
Recreation	($750)	Adjustment	The City did not apply for this grant from the WY Arts Council as anticipated.
Recreation	($500)	Adjustment	The City applied for a $1,000 grant from the Park Co Travel Council and was awarded $500
Police	$4,000	Carry Over	Crisis vulnerability assessment and social media training fees
Police	$342	Carry Over	Order placed in FY13-14 and not received until FY14-15 for tactical supplies
Public Facilities	$16,800	Carry Over	Completion of the auditorium/clubroom floor refurbishment will occur in FY14-15
Public Facilities	$28,597	Carry Over	Completion of the hot water boiler repairs will occur in FY14-15
Public Facilities	$1,415	Carry Over	Completion of the office addition will occur in FY14-15
Streets	$37,157	Carry Over	Completion of the asphalt patches will occur in FY14-15 – delayed due to contractor availability
Streets	$44,093	Carry Over	Completion of the concrete projects will occur in FY14-15 – delayed due to contractor availability
Streets	$191,544	Carry Over	Completion of the 16th Street storm drain project will occur in FY14-15
Water	$109,779	Carry Over	Completion of the 16th Street water line replacement will occur in FY14-15
Electric	$6,659	Carry Over	Materials were ordered in FY13-14 but not received until FY14-15
Electric	$1,750	Carry Over	Uniforms were ordered in FY13-14 but not received until FY14-15
Electric	$3,125	Carry Over	Street lights were ordered in FY13-14 but not received until FY14-15
TOTAL EXPENSES	$178,513		

FISCAL IMPACT

The total reduction in unrestricted cash based on the above budget amendments will be $331,511 and will impact the following funds:

General Fund – unrestricted cash in the General Fund will be reduced by $149,031
Water Fund – unrestricted cash in the Water Fund will be reduced by $109,779
Electric Fund – unrestricted cash in the Electric Fund will be reduced by $72,701

AGENDA ITEM NO. _____

Most of the decrease in unrestricted cash is due to incomplete capital projects and pass through grant projects which were originally projected to be completed in FY13-14. Because these expenses didn't occur in FY13-14 as expected and the cash was not expended in that year it flowed through to the unrestricted beginning cash for FY14-15.

ALTERNATIVES

At its discretion the City Council may approve or deny the Resolution.

ATTACHMENTS

1. Resolution 2014-07

AGENDA & SUMMARY REPORT TO:

1. None

AGENDA ITEM NO. _____

RESOLUTION 2014-07

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2014-2015

WITNESSETH:

WHEREAS, the final budget for Fiscal Year 2014-2015 was duly adopted by the City of Cody with Ordinance No 2013-14 on June 17, 2014 in accordance with the State of Wyoming Statutes; and

WHEREAS, the City of Cody Council has determined it is appropriate to amend the final budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available to cover such amendments as designated in the requested action.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Cody, the following action was authorized by the City of Cody Council:

	Current Budget	Proposed Amendment	Amended Budget
REVENUES			
General Fund	$ 14,267,620	$ (91,831)	$ 14,175,789
Vehicle Replacement Fund	$ 551,103	$ -	$ 551,103
Lodging Tax Fund	$ 101,797	$ -	$ 101,797
Public Improvements Fund	$ -	$ -	$ -
Solid Waste Fund	$ 2,271,092	$ -	$ 2,271,092
Water Fund	$ 3,154,752	$ -	$ 3,154,752
Wastewater Fund	$ 1,407,180	$ -	$ 1,407,180
Electric Fund	$ 12,482,682	$ (61,167)	$ 12,421,515
TOTAL	$ 34,236,226	$ (152,998)	$ 34,083,228
EXPENSES			
Mayor - Council	$ 510,873	$ -	$ 510,873
City Administrator	$ 198,099	$ -	$ 198,099
Administrative Services	$ 1,492,506	$ -	$ 1,492,506
Pass Through Grants	$ 3,111,424	$ (265,014)	$ 2,846,410
Police	$ 3,121,682	$ 4,342	$ 3,126,024
Parks Maintenance	$ 1,360,124	$ -	$ 1,360,124
Public Facilities	$ 542,194	$ 46,812	$ 589,006
Recreation Center	$ 1,121,917	$ (1,734)	$ 1,120,183
Aquatics	$ 821,114	$ -	$ 821,114
Community Development	$ 564,119	$ -	$ 564,119
Streets	$ 1,622,466	$ 272,794	$ 1,895,260
Vehicle Maintenance	$ 284,073	$ -	$ 284,073
Vehicle Replacement	$ 538,400	$ -	$ 538,400
Lodging Tax	$ 110,253	$ -	$ 110,253
Public Improvements	$ 100,000	$ -	$ 100,000
Solid Waste Fund	$ 2,140,361	$ -	$ 2,140,361
Water Fund	$ 3,097,586	$ 109,779	$ 3,207,365
Wastewater Fund	$ 1,851,148	$ -	$ 1,851,148
Electric Fund	$ 12,534,991	$ 11,534	$ 12,546,525
TOTAL	$ 35,123,330	$ 178,513	$ 35,301,843
Projected Total Ending Unrestricted Cash at June 30th	$ 9,659,620	$ (331,511)	$ 9,328,109

PASSED, APPROVED AND ADOPTED THE 19TH DAY OF AUGUST 2014.

_____
Nancy Tia-Brown, Mayor

Attest:

_____
Cynthia Baker, Administrative Services Officer

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	CITY PLANNER
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

An Ordinance to Vacate, Abandon, and Convey a Portion of the 14th Street right-of-way

ACTION:

Public Hearing and First Reading of an ordinance to vacate, abandon and convey a 4-foot wide strip of the 14th Street right of way adjacent to 622 14th Street and 1401 Wyoming Avenue.

BACKGROUND:

Due to a recent survey, the owners of 622 14th Street (David and Frances Masterman) discovered that the wall of their house is approximately two feet into the 14th Street right of way, and the owners of 1401 Wyoming Avenue (Art & Rita Lovell) discovered that the wall of their house extends about six inches into the 14th Street right-of-way. In order to correct the encroachments, the owners are requesting that the City vacate four feet of the 14th Street right-of-way next to their lots. See attached map.

The 14th Street right-of-way is 100 feet wide and the street measures 60 feet in width from back of curb to back of curb. The subject property lines are approximately 20 feet behind the back of the curb. This section of 14th Street is a dead end due to a steep hillside that precludes the street from being extended. The amount of land served by the street is limited, so future widening of the street seems unnecessary.

Both of the houses were built in 1930, and the encroachments appear to be original construction—not later additions.

Notice of the public hearing was provided as required by certified mail to neighboring properties and publication in the newspaper. As of August 11th, eight favorable response letters and one note of opposition had been received. The note of opposition did not include any reason and is from a property owner over 250 feet away. It is not clear how that property owner would be affected.

ANALYSIS:

The land requested for vacation is not needed for the street, even if a future sidewalk is installed. There are overhead power lines along this side of the street, but the area of the vacation requested is not under those main power lines. The utility providers were contacted and each indicated that they are agreeable to the vacation, but that some would need easements for services that run to the Art and Rita Lovell property. Specifically there is the overhead power service line and raw water line that are within part of the vacation area. As a result, the ordinance is drafted to retain a utility easement over all of the right-of-way to be vacated other than under the houses themselves.

AGENDA ITEM NO. _____

FISCAL IMPACT
There do not appear to be any direct costs to the City budget in approving or denying the requested vacation, other than compensation for the value of the land.

Based on past practice and rule-of-thumb calculations used by appraisers, the value per square foot of land for the adjacent lot is used to determine the value for the land per square foot to be vacated. When a utility easement is retained, the value is halved to compensate for the easement. In this instance both properties have a land value of $4.94 per square foot according to the County Assessor records. A land area for the Masterman house encroachment would be valued at $133 (full value). The remainder of the 4-foot vacation adjacent to the Masterman house would be $625 (half value), for a total of $758.

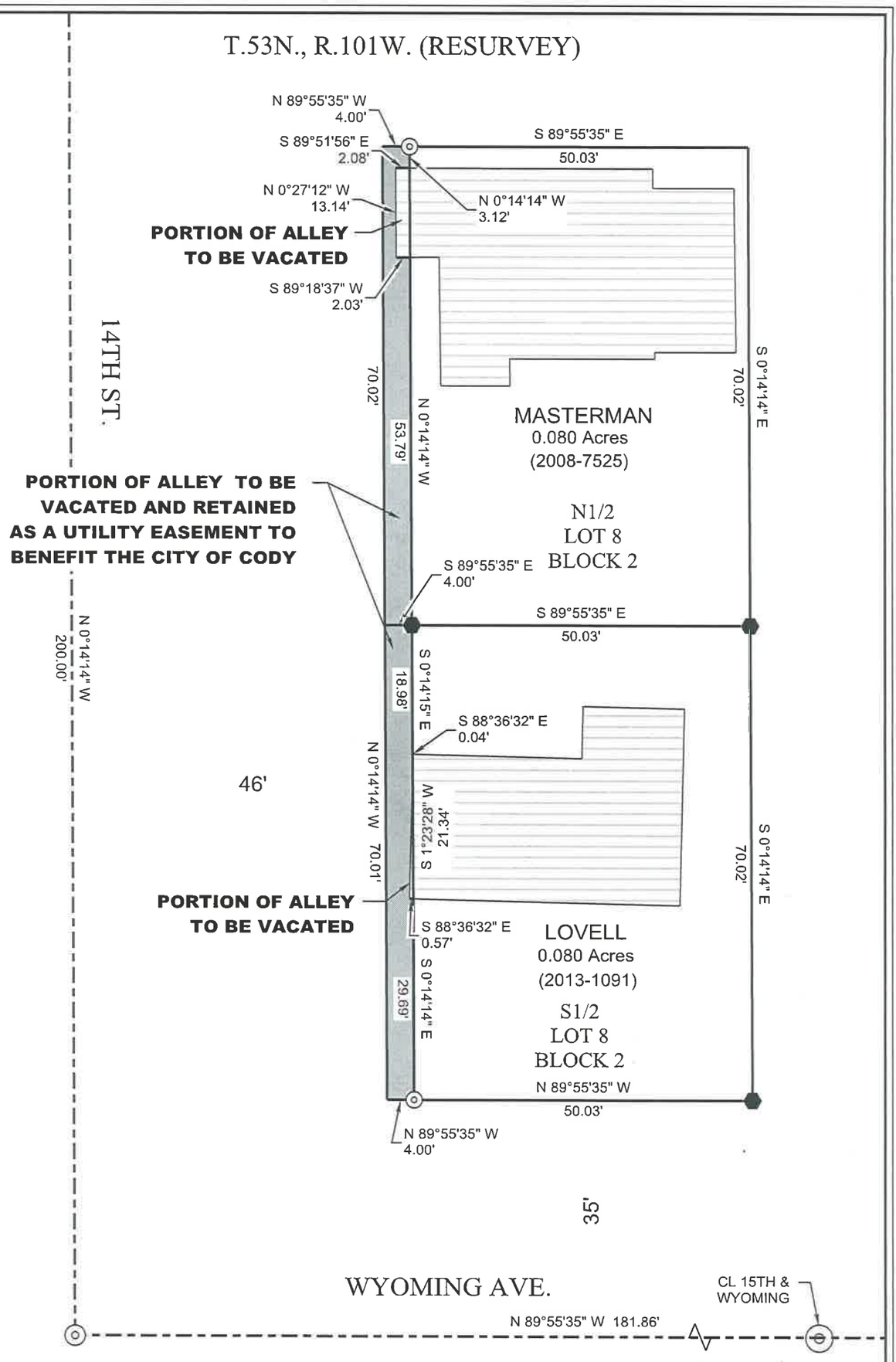
The land area for the Lovell house encroachment would be valued at $32. The remainder of the 4-foot vacation adjacent to the Lovell property would be valued at $675 (half value of $2.47 per square foot due to the easement), for a total of $707.

ALTERNATIVES
Approve or deny the first reading of the ordinance, with or without amendments.

ATTACHMENTS
Ordinance 2014-14

RECOMMENDED MOTION
Approve Ordinance 2014-14 on first reading to vacate a 4-foot strip of the 14th Street right-of-way, retain a utility easement over all of the right-of-way being vacated except that portion under houses themselves, and require payment for the value of the land.

AGENDA ITEM NO. _____



CERTIFICATE OF SURVEYOR

I, Justin G. Ness, being a Registered Land Surveyor in the State of Wyoming do hereby certify that this Record of Survey and Field Survey were completed by me or under my direct supervision and that both are accurate to the best of my knowledge and in compliance with all State, County, and Local statutory provisions and regulations.
This Record of Survey was based upon an actual Field Survey completed on August 13th, 2014.
WY PLS 14276

Professional Land Surveyor
JUSTIN G. NESS
14276
Date 8/23/14
WYOMING

0 20' 40'

RECORD OF SURVEY
SHOWING
LOT 8, BLOCK 2
WITHIN
SECOND ADDITION TO THE CITY OF CODY
RESURVEY, T.53N., R.101W., 6TH P.M.
PARK COUNTY, WYOMING
MASTERMAN AND LOVELL, CODY, WY

PROJECT NO. 141259

GDA ENGINEERS
ENGINEERING • SURVEYING • PLANNING
502 33RD ST., CODY, WYOMING 82414

ORDINANCE 2014-14

AN ORDINANCE VACATING, ABANDONING AND CONVEYING A PORTION OF THE 14TH STREET RIGHT OF WAY ADJACENT TO 622 14TH STREET AND 1401 WYOMING AVENUE (LOT 8, BLOCK 2, 2ND ADDITION TO TOWN OF CODY).

WHEREAS, pursuant to Wyoming Statute § 15-6-104, the governing body of the City of Cody may vacate streets or parts thereof;

WHEREAS, David and Frances Masterman, owners of 622 14th Street (the north ½ of Lot 8, Block 2, 2nd Addition), and Arthur and Rita Lovell, owners of 1401 Wyoming Avenue (the south ½ of Lot 8, Block 2, 2nd Addition), have submitted an application to vacate a 4-foot wide portion of the 14th Street right of way immediately adjacent to these properties;

WHEREAS, notice of a public hearing before the City Council to consider the vacation request was published in the Cody Enterprise on July 31, 2014, and mailed to owners of property within 300 feet on July 25, 2014;

WHEREAS, a public hearing was held on August 19, 2014 before the City Council at their regular meeting, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the requested street vacation;

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public to vacate and abandon the east four feet of the 14th Street right-of-way adjacent to Lot 8, Block 2, of the Plat of 2nd Addition to the Town of Cody, and to convey the same to the adjacent properties upon the completion of certain requirements that are outlined forthwith;

BUT RESERVING AND EXCEPTING unto the City of Cody, Wyoming a utility easement over and across all of the 14th Street right-of-way to be vacated; except that portion occupied by the existing houses; and,

WHEREAS, the vacation, abandonment and conveyance of the above-described property will not be injurious, detrimental or inconvenient to the City of Cody, Wyoming or to the public.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING that:

1. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to David and Frances Masterman upon completion of Conditions A and B noted herein, to wit:

> The east four (4) feet of that portion of the 14th Street right-of-way within the Plat of 2nd Addition to the Town of Cody, lying adjacent to the North ½ of Lot 8, Block 2 of said plat.

CONDITION A: David and Frances Masterman shall provide payment in the amount of $758.00.

CONDITION B: David and Frances Masterman shall pay ½ of all publication fees related to this ordinance.

2. That upon completion of the conditions noted in #1 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-

described real property, reserving unto the City and the south ½ of Lot 8, Block 2 of the Plat of 2nd Addition to the Town of Cody, a utility easement as described below:

Description of utility easement: See Attached Exhibit A for the North ½ of Lot 8, Block 2.

3. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to Arthur and Rita Lovell upon completion of Conditions A and B noted herein, to wit:

The east four (4) feet of that portion of the 14th Street right-of-way within the Plat of 2nd Addition to the Town of Cody, lying adjacent to the South ½ of Lot 8, Block 2 of said plat.

CONDITION A: Arthur and Rita Lovell shall provide payment in the amount of $707.00.

CONDITION B: Arthur and Rita Lovell shall pay ½ of all publication fees related to this ordinance.

4. That upon completion of the conditions noted in #3 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-described real property, reserving unto the City a utility easement as described below:

Description of utility easement: See Attached Exhibit A for the South ½ of Lot 8, Block 2.

This ordinance shall become effective after final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED, ADOPTED AND APPROVED ON THIRD AND FINAL READING _____

_____
Nancy Tia Brown, Mayor

ATTEST:

_____
Cindy Baker, Administrative Services Director

PO Box 338
502 33rd Street
Cody, WY 82414
307.587.3411
www.gdaengineers.com

GDA ENGINEERS

EXHIBIT A

LEGAL DESCRIPTION FOR A PORTION OF 14th STREET TO BE VACATED TO THE N1/2 OF LOT 8, BLOCK 2, AND RETAINED AS A UTILITY EASEMENT TO BENEFIT THE CITY OF CODY

Being a parcel of land lying within the Right-of-Way of 14th Street, within the City of Cody, Resurvey, T.53N., R.101W., 6TH P.M., Park County, Wyoming. Said Parcel being more particularly described as follows:

BEGINNING at a found iron pipe marking the northwest corner of said Lot 8; thence N.89°55'35"W., along the extension of the north line of said Lot 8, 4.00 feet; thence S.0°14'14"E., parallel with and offset 4.00 feet westerly of the west line of said Lot 8, 70.02 feet, to a point being the extension of the dividing line of the N1/2 and S1/2 of said Lot 8; thence S.89°55'35"E., along the extension of the south line of the N1/2 of said Lot 8, 4.00 feet, to the southwest corner of the N1/2 of said Lot 8; thence N.0°14'14"W., along the west line of said Lot 8, 53.79 feet, to a point on the outside edge of an existing structure; thence S.89°18'37"W., along the outside edge of said structure, 2.03 feet; thence N.0°27'12"W., along the outside edge of said structure, 13.14 feet; thence S.89°51'56"E., along the outside edge of said structure, 2.08 feet, to a point on the west line of said Lot 8; thence N.0°14'14"W., along said west line, 3.12 feet, more or less, to the POINT OF BEGINNING.

CONTAINING 253 SF, more or less.

REFERENCE THE RECORD OF SURVEY ATTACHED HERETO.

Professional Land Surveyor
JUSTIN G. NESS
14176
Date 8/13/19
WYOMING

Any changes or alterations to this document will void liability held by the Surveyor

PO Box 338
502 33rd Street
Cody, WY 82414
307.587.3411
www.gdaengineers.com

GDA ENGINEERS

EXHIBIT A

LEGAL DESCRIPTION FOR A PORTION OF 14th STREET TO BE VACATED TO THE S1/2 OF LOT 8, BLOCK 2, AND RETAINED AS A UTILITY EASEMENT TO BENEFIT THE CITY OF CODY

Being a parcel of land lying within the Right-of-Way of 14th Street, within the City of Cody, Resurvey, T.53N., R.101W., 6TH P.M., Park County, Wyoming. Said Parcel being more particularly described as follows:

BEGINNING at a found iron pipe marking the southwest corner of said Lot 8; thence N.89°55'35"W., along the extension of the south line of said Lot 8, 4.00 feet; thence N.0°14'14"W., parallel with and offset 4.00 feet westerly of the west line of said Lot 8, 70.01 feet, to a point being the extension of the dividing line of the N1/2 and S1/2 of said Lot 8; thence S.89°55'35"E., along the extension of the north line of the S1/2 of said Lot 8, 4.00 feet, to a found aluminum cap marking the northwest corner of the S1/2 of said Lot 8; thence S.0°14'14"E., along the west line of said Lot 8, 18.98 feet, to a point on the outside edge of an existing structure; thence N.88°36'32"W., along the outside edge of said structure, 0.04 feet; thence S.1°23'28"W., along the outside edge of said structure, 21.34 feet; thence S.88°36'32"E., along the outside edge of said structure, 0.57 feet, to a point on the west line of said Lot 8; thence S.0°14'14"E., along the west line of said Lot 8, 29.69 feet, more or less, to the POINT OF BEGINNING.

CONTAINING 274 SF, more or less.

REFERENCE THE RECORD OF SURVEY ATTACHED HERETO.

Professional Land Surveyor
JUSTIN G. NESS
14276
Date 8/27/14
WYOMING

Any changes or alterations to this document will void liability held by the Surveyor

ORDINANCE 2014-14

AN ORDINANCE VACATING, ABANDONING AND CONVEYING A PORTION OF THE 14TH STREET RIGHT OF WAY ADJACENT TO 622 14TH STREET AND 1401 WYOMING AVENUE (LOT 8, BLOCK 2, 2ND ADDITION TO TOWN OF CODY).

WHEREAS, pursuant to Wyoming Statute § 15-6-104, the governing body of the City of Cody may vacate streets or parts thereof;

WHEREAS, David and Frances Masterman, owners of 622 14th Street (the north ½ of Lot 8, Block 2, 2nd Addition), and Arthur and Rita Lovell, owners of 1401 Wyoming Avenue (the south ½ of Lot 8, Block 2, 2nd Addition), have submitted an application to vacate a 4-foot wide portion of the 14th Street right of way immediately adjacent to these properties;

WHEREAS, notice of a public hearing before the City Council to consider the vacation request was published in the Cody Enterprise on July 31, 2014, and mailed to owners of property within 300 feet on July 25, 2014;

WHEREAS, a public hearing was held on August 19, 2014 before the City Council at their regular meeting, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the requested street vacation;

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public to vacate and abandon the east four feet of the 14th Street right-of-way adjacent to Lot 8, Block 2, of the Plat of 2nd Addition to the Town of Cody, and to convey the same to the adjacent properties upon the completion of certain requirements that are outlined forthwith;

BUT RESERVING AND EXCEPTING unto the City of Cody, Wyoming a utility easement over and across all of the 14th Street right-of-way to be vacated; except that portion occupied by the existing houses; and,

WHEREAS, the vacation, abandonment and conveyance of the above-described property will not be injurious, detrimental or inconvenient to the City of Cody, Wyoming or to the public.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING that:

1. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to David and Frances Masterman upon completion of Conditions A and B noted herein, to wit:

> The east four (4) feet of that portion of the 14th Street right-of-way within the Plat of 2nd Addition to the Town of Cody, lying adjacent to the North ½ of Lot 8, Block 2 of said plat.

CONDITION A: David and Frances Masterman shall provide payment in the amount of $758.00.

CONDITION B: David and Frances Masterman shall pay ½ of all publication fees related to this ordinance.

2. That upon completion of the conditions noted in #1 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-

described real property, reserving unto the City and the south ½ of Lot 8, Block 2 of the Plat of 2nd Addition to the Town of Cody, a utility easement as described below:

Description of utility easement: See Attached Exhibit A for the North ½ of Lot 8, Block 2.

3. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to Arthur and Rita Lovell upon completion of Conditions A and B noted herein, to wit:

The east four (4) feet of that portion of the 14th Street right-of-way within the Plat of 2nd Addition to the Town of Cody, lying adjacent to the South ½ of Lot 8, Block 2 of said plat.

CONDITION A: Arthur and Rita Lovell shall provide payment in the amount of $707.00.

CONDITION B: Arthur and Rita Lovell shall pay ½ of all publication fees related to this ordinance.

4. That upon completion of the conditions noted in #3 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-described real property, reserving unto the City a utility easement as described below:

Description of utility easement: See Attached Exhibit A for the South ½ of Lot 8, Block 2.

This ordinance shall become effective after final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED, ADOPTED AND APPROVED ON THIRD AND FINAL READING _____

_____
Nancy Tia Brown, Mayor

ATTEST:

_____
Cindy Baker, Administrative Services Director

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	CITY PLANNER
PREPARED BY:	TODD STOWELL
CITY ADM. APPROVAL:	_____
PRESENTED BY:	TODD STOWELL

AGENDA ITEM SUMMARY REPORT

An Ordinance to Vacate, Abandon, and Convey a 10-foot wide Alley Located South of 1707 29th Street

ACTION:

Public Hearing and First Reading of an ordinance to vacate, abandon and convey a 10-foot wide alley located south of 1707 29th Street (Lot 71-28A of the McLain Subdivision).

BACKGROUND:

It was recently discovered that the property southwest of the Central Avenue and 29th Street intersection, addressed as 1701 and 1707 29th Street (formerly Aunt Nancie's daycare), contains a building that extends about five feet into an unopened public alley (off of the owner's land). See attached survey map.

The subject alley is 10-feet wide and was dedicated for public use in 1948 with the McLain Subdivision plat. The alley contains no roadway—looking casually at the property from 29th Street would give the indication that the alley is simply part of the developed lot. A closer look would reveal that there is a city power line and Charter communication cable line that run diagonally over the southern building (1707 29th Street). It is noted that there is a spur of the McMillan Ditch in the section of the alley to the west of this property, but it dead ends just before reaching this property. There is no evidence of irrigation return flows in the portion of the alley requested for vacation.

How the situation occurred is not entirely clear, but apparently involved construction of a two-story structure that commenced about 1990 (no record of a building permit was found), stopped for about six or seven years, and then continued to remove the partial 2nd floor and finish the main floor (1997 permit record on file). The current owner purchased the property "about 20 years ago".

Due to the south portion of the building being within public property, either the alley needs to be vacated, or the encroaching portion of the structure removed. In order to vacate the alley, the existing utilities need to be addressed. It is proposed that a utility easement be provided to replace that portion of the alley being vacated outside of the building, and that the power line and cable line be relocated into the utility easement. Due to the limited access and existing trees, the electric division is indicating that the new utilities should be placed underground.

The applicant and staff have proceeded in the direction of vacating the entire alley because the entire alley is occupied by the business (building and play area). However, if there is a reason to retain alley status for the area outside of the building (or a portion of that area), then it would make more sense to vacate only a portion of the alley. Likewise, there is no obligation to vacate the alley if the entire alley is needed for future alley purposes. The Council will need to consider public comments and determine if there is a purpose to retain all or portion of the alley.

AGENDA ITEM NO. _____

Notice of the public hearing was provided as required by certified mail to neighboring properties and publication in the newspaper. Notice was extended to include all property owners that abut any section of the alley in the subdivision. As of August 11th, we have received one favorable response letter and one note of opposition indicating that they needed to know more details. Staff contacted that neighbor and explained the situation, which they were going to discuss with their spouse. We have not heard more.

A comment was received from Spirit Mountain Habitat for Humanity as staff was finishing up this report, in which they expressed the desire that the city retain a public access pathway through the land to retain the option to connect a pathway from their subdivision to 29th Street. To address this request the ordinance, the south five feet of the alley could be retained as a pedestrian/pathway easement, or the council could simply retain the south five feet of the alley.

FISCAL IMPACT

There do not appear to be any direct costs to the City budget in approving or denying the requested vacation, other than compensation for the value of the land.

Based on past practice and rule-of-thumb calculations used by appraisers, the value per square foot of land for the adjacent lot is used to determine the value for the land per square foot of alley to be vacated. When a utility easement is retained, the value is halved to compensate for the easement. In this instance the property has land value of $6.80 per square foot according to the County Assessor records. The area of the building encroachment would be valued at $952.00 (full value). If no compensation is required for the south five feet, due to the utility and pedestrian easements, or retention as that area as an alley, the remainder (that part of the north five feet outside of the building) would have a value of $884.00.

ALTERNATIVES

Approve or deny the first reading of the ordinance, with or without amendments.

ATTACHMENTS

Ordinance 2014-15

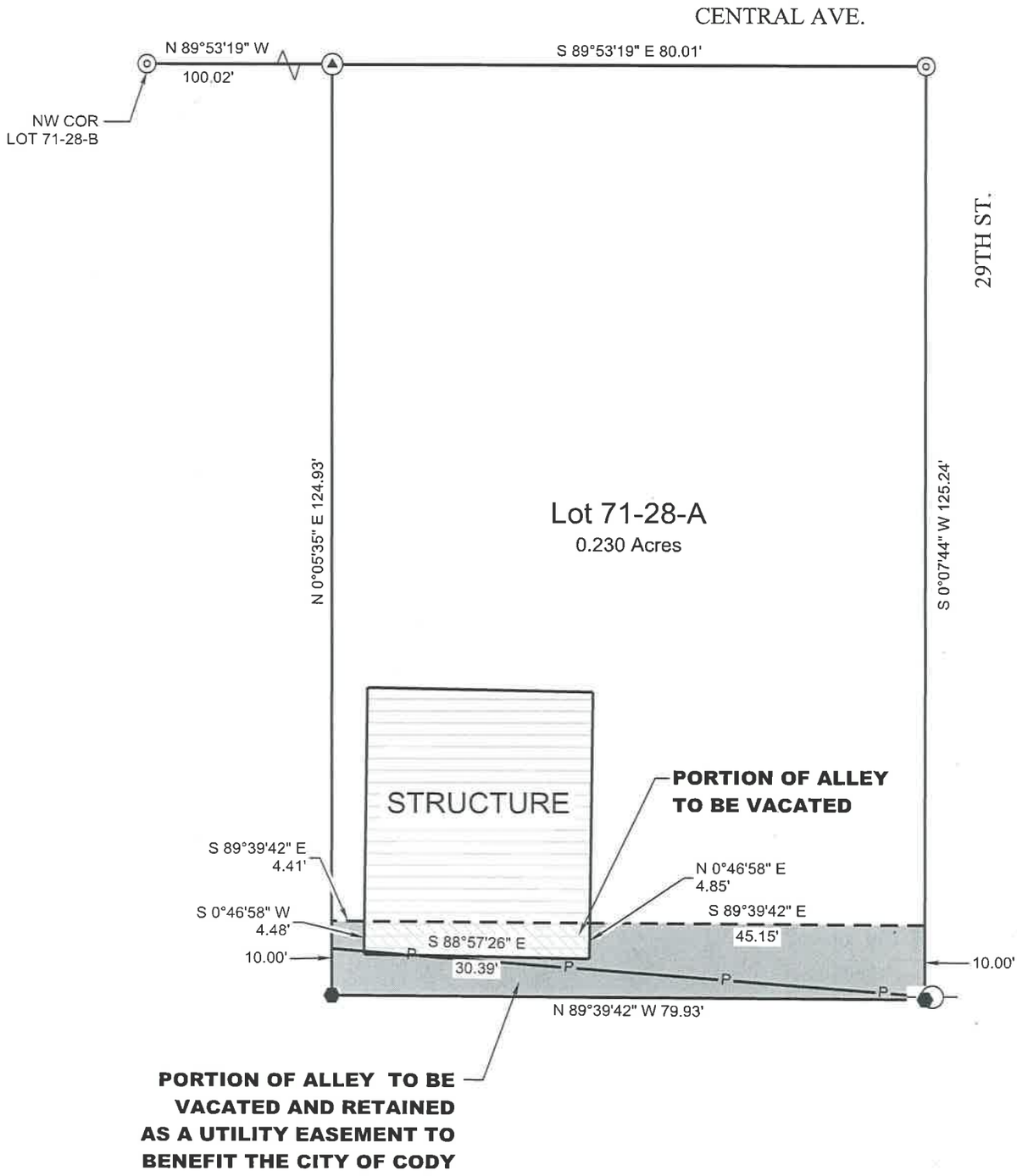
RECOMMENDED MOTION

Approve Ordinance 2014-15 on first reading to vacate the subject alley, reserve all of the former alley except that portion under the building as a utility easement, reserve a pedestrian/pathway easement over the south five feet of the former alley, require that the applicant relocate the existing power line and cable line as outlined by the utility providers, and require payment for the value of the vacated land in the total amount of $1,836.00.

Planning staff would be just as agreeable to the Council retaining the south five feet of the alley, rather than reserving the pedestrian/pathway easement.

AGENDA ITEM NO. _____

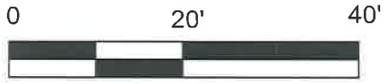
T.53N., R.101W. (RESURVEY)



CERTIFICATE OF SURVEYOR

I, Justin G. Ness, being a Registered Land Surveyor in the State of Wyoming do hereby certify that this Record of Survey and Field Survey were completed by me or under my direct supervision and that both are accurate to the best of my knowledge and in compliance with all State, County, and Local statutory provisions and regulations.
This Record of Survey was based upon an actual Field Survey completed on August 8th, 2014.
WY PLS 14276

LEGEND	
⊙	Found Iron Pipe
-O-	Power Pole
⬢	Found Aluminum Cap
— —	Record Alley Line
—P—	Overhead Power Line
⊛	Set 2 1/2" Aluminum Cap on 5/8"x24" Rebar

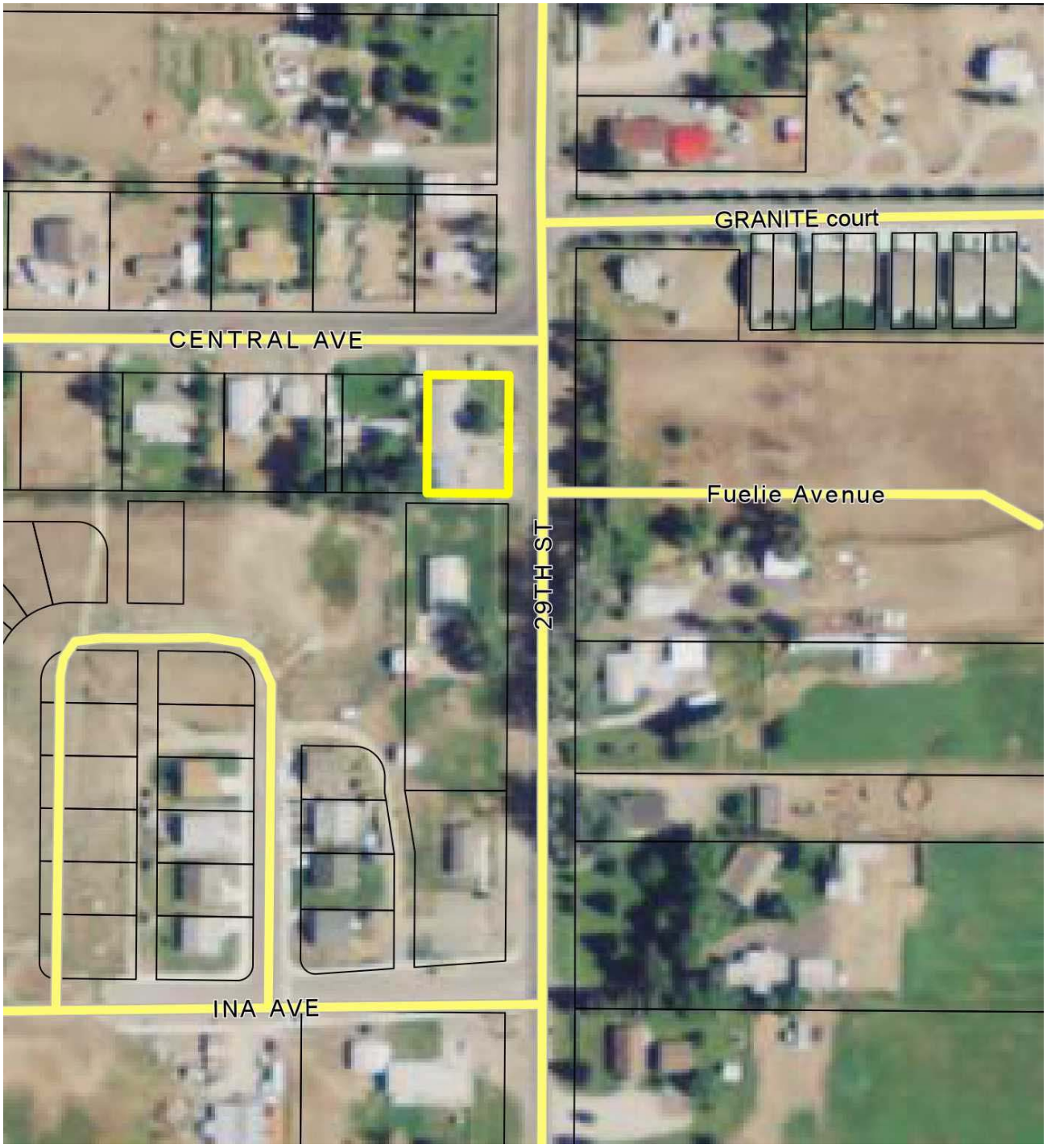


RECORD OF SURVEY
SHOWING
LOT 71-28-A
WITHIN
MCLAIN SUBDIVISION
TRACT71, RESURVEY, T.53N., R.101W., 6TH P.M.
PARK COUNTY, WYOMING
NANCY KRUGER, CODY, WY

PROJECT NO. 141254

GDA ENGINEERS
ENGINEERING • SURVEYING • PLANNING
502 33RD ST., CODY, WYOMING 82414

Park County Wyoming MapServer



- Highways
- County Roads
- Lot and Parcel Lines
- Rivers, Creeks, Lakes
- Incorporated Towns
- Yellowstone National Park
- US Forest Service
- BLM
- Bureau of Reclamation
- State of Wyoming
- 2012 Aerial Photography

NORTH

Park County provides this map for illustrative purposes only and assumes no liability for actions taken by users based on information shown.

0 120 240 ft

8/13/2014

Enter text you would like to print here. This layout is designed for 8½"x11" portrait printing. You can change page size and scale by clicking on the scale bar.

ORDINANCE 2014-15

AN ORDINANCE VACATING, ABANDONING AND CONVEYING A 10-FOOT WIDE ALLEY LOCATED SOUTH OF 1707 29TH STREET (LOT 71-28A OF THE MCLAIN SUBDIVISION).

WHEREAS, pursuant to Wyoming Statute § 15-6-104, the governing body of the City of Cody may vacate streets or parts thereof;

WHEREAS, the Kruger Family Trust, as owners of 1701 and 1707 29th Street (Lot 71-28A of the McLain Subdivision) have submitted an application to vacate all or part of the 10-foot wide alley along the south side of said lot;

WHEREAS, notice of a public hearing before the City Council to consider the vacation request was published in the Cody Enterprise and mailed to all neighboring property owners along the alley and in the vicinity;

WHEREAS, a public hearing was held on August 19, 2014 before the City Council at their regular meeting, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the requested street vacation;

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public to vacate and abandon the alley and convey the same to the adjacent property owner (Kruger Family Trust) upon the completion of certain requirements that are outlined forthwith;

BUT RESERVING AND EXCEPTING unto the City of Cody, Wyoming a utility easement over and across all of the alley to be vacated; except that portion occupied by the existing building; and, reserving and excepting a pedestrian/pathway easement over the south 5.0 feet of the alley to be vacated; and

WHEREAS, the vacation, abandonment and conveyance of the above-described property will not be injurious, detrimental or inconvenient to the City of Cody, Wyoming or to the public.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING that:

1. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to the Kruger Family Trust upon completion of Conditions A, B and C noted herein, to wit:

   The 10-foot alley along the south side of Lot 71-28A of the McLain Subdivision.

CONDITION A: The Kruger Family Trust shall provide payment in the amount of $1,836.00.

CONDITION B: The Kruger Family Trust shall relocate the electrical and cable services that serve the lot to the west (2808 Central Avenue) from over the building at 1707 29th Street, by undergrounding them in the utility easement being retained by the city.

CONDITION C: The Kruger Family Trust is responsible for the publication costs related to adoption of this ordinance.

2. That upon completion of the conditions noted in #1 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-described real property, reserving unto the City and Lot 71-28B a utility easement as described below; and, reserving the south five feet thereof as a pedestrian/pathway easement.

Description of utility easement: See EXHIBIT A.

This ordinance shall become effective after final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED, ADOPTED AND APPROVED ON
THIRD AND FINAL READING _____

_____
Nancy Tia Brown, Mayor

ATTEST:

_____
Cindy Baker, Administrative Services Director

PO Box 338
502 33rd Street
Cody, WY 82414
307.587.3411
www.gdaengineers.com

GDA ENGINEERS

EXHIBIT A

LEGAL DESCRIPTION FOR A PORTION OF ALLEY OVER LOT 71-28-A TO BE VACATED AND RETAINED AS A UTILITY EASEMENT TO BENEFIT THE CITY OF CODY

Being a parcel of land lying within Lot 71-28-A of McLain Subdivision, within the City of Cody, Within Tract 71, Resurvey, T.53N., R.101W., 6TH P.M., Park County, Wyoming. Said Parcel being more particularly described as follows:

Beginning at a found aluminum cap marking the southeast corner of said Lot 71-28-A, thence N.89°39'42"W., along the south line of said Lot 71-28-A, 79.93 feet, to a found aluminum cap marking the southwest corner thereof; thence N.0°05'35"E., along the west line of said Lot 71-28-A, 10.00 feet, to the north line of a dedicated alley by said McLain Subdivision; thence S.89°39'42"E., along said alley, also being parallel with and offset 10 feet northerly of the south line of said Lot 71-28-A, 4.41 feet, to a point on the outside edge of an existing structure; thence S.0°46'58"W., along the outside edge of said structure, 4.48 feet; thence S.88°57'26"E., along the outside edge of said structure, 30.39 feet; thence N.0°46'58"E., along the outside edge of said structure, 4.85 feet, to a point on the north line of said dedicated alley; thence S.89°39'42"E., along said alley, also being parallel with and offset 10 feet northerly of the south line of said Lot 71-28-A, 45.15 feet, to a point on the east line of said Lot 71-28-A, said line also being the west right-of-way line of 29th Street; thence S.0°07'44"W., along the east line of said Lot 71-28-A, 10.00 feet, more or less, to the POINT OF BEGINNING.

CONTAINING 0.015 Acres, more or less.

REFERENCE THE RECORD OF SURVEY ATTACHED HERETO.

Professional Land Surveyor
JUSTIN G. NESS
14276
Date 8/13/14
WYOMING

Any changes or alterations to this document will void liability held by the Surveyor

ORDINANCE 2014-15

AN ORDINANCE VACATING, ABANDONING AND CONVEYING A 10-FOOT WIDE ALLEY LOCATED SOUTH OF 1707 29TH STREET (LOT 71-28A OF THE MCLAIN SUBDIVISION).

WHEREAS, pursuant to Wyoming Statute § 15-6-104, the governing body of the City of Cody may vacate streets or parts thereof;

WHEREAS, the Kruger Family Trust, as owners of 1701 and 1707 29th Street (Lot 71-28A of the McLain Subdivision) have submitted an application to vacate all or part of the 10-foot wide alley along the south side of said lot;

WHEREAS, notice of a public hearing before the City Council to consider the vacation request was published in the Cody Enterprise and mailed to all neighboring property owners along the alley and in the vicinity;

WHEREAS, a public hearing was held on August 19, 2014 before the City Council at their regular meeting, as advertised, at which meeting the City Council heard comments from all persons wishing to speak for or against the requested street vacation;

WHEREAS, the Cody City Council has thoroughly reviewed the matter and deems that it is in the best interest of the public to vacate and abandon the alley and convey the same to the adjacent property owner (Kruger Family Trust) upon the completion of certain requirements that are outlined forthwith;

BUT RESERVING AND EXCEPTING unto the City of Cody, Wyoming a utility easement over and across all of the alley to be vacated; except that portion occupied by the existing building; and, reserving and excepting a pedestrian/pathway easement over the south 5.0 feet of the alley to be vacated; and

WHEREAS, the vacation, abandonment and conveyance of the above-described property will not be injurious, detrimental or inconvenient to the City of Cody, Wyoming or to the public.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING that:

1. The following described real property is hereby vacated and abandoned by the City of Cody, Wyoming and is hereby conveyed to the Kruger Family Trust upon completion of Conditions A, B and C noted herein, to wit:

   The 10-foot alley along the south side of Lot 71-28A of the McLain Subdivision.

CONDITION A: The Kruger Family Trust shall provide payment in the amount of $1,836.00.

CONDITION B: The Kruger Family Trust shall relocate the electrical and cable services that serve the lot to the west (2808 Central Avenue) from over the building at 1707 29th Street, by undergrounding them in the utility easement being retained by the city.

CONDITION C: The Kruger Family Trust is responsible for the publication costs related to adoption of this ordinance.

2. That upon completion of the conditions noted in #1 above, that the Mayor and City Clerk are hereby authorized and directed to convey by Quitclaim Deed the above-described real property, reserving unto the City and Lot 71-28B a utility easement as described below; and, reserving the south five feet thereof as a pedestrian/pathway easement.

Description of utility easement: See EXHIBIT A.

This ordinance shall become effective after final passage and publication in the Cody Enterprise.

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED, ADOPTED AND APPROVED ON
THIRD AND FINAL READING _____

_____
Nancy Tia Brown, Mayor

ATTEST:

_____
Cindy Baker, Administrative Services Director

MEETING DATE:	AUGUST 19, 2014
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEVE PAYNE
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEVE PAYNE

AGENDA ITEM SUMMARY REPORT
Ordinance No. 2014-12 and Ordinance 2014-13

ACTION:
Second reading of Ordinance 2014-12, repealing Title 9, Chapter 3, Sections 1 and 2, Contractor's License and Second reading of Ordinance 2014-13 enacting Title 9, Chapter 3, Sections 1 and 2, Contractor's License.

BACKGROUND:
The Contractors Board has been working with staff to address some technical corrections to the current code and to provide more detail and flexibility on licensing required for different types of trades. In addition, staff has been working with local contractors and Council subcommittee members to provide more property rights flexibility.

The first paragraph under 9-3-1 outlines that people must be licensed to do work within the City of Cody except as otherwise provide in the Chapter. The second paragraph allows a property owner to complete all work within their own residence. The third paragraph allows a property owner to act as their own GC for commercial or residential property they own as long as all work is completed by licensed subs with some allowances for cosmetic work to be completed by the property owner. The fourth paragraph allows for a property owner to complete construction of a new home and all aspects of the construction, but restricts home owners to building 2 homes in a five year period of time. The Ordinance is attempting to allow flexibility to property owners to build their own home, but also address the concern of a contractor who does not want to or can't pass the licensing test to become a licensed contractor from building multiple spec homes under this provision and thereby skirt the intent of the code requiring licensed contractors.

The Ordinance before the Council creates two categories for the Class A Contractor. The two categories are as follows:

Category 1: General Building Contractor "A" or "B" contractor's license, as defined by the Wyoming Trades Certification Program sponsored by the Wyoming Association of Municipalities (WAM) or the National Standard Exams as given by the International Code Council (ICC), shall be required of persons engaged in the commercial construction contracting business. The General Building Contractor "A" or "B" contractor's license shall license persons to perform construction contracting for either Commercial or Residential construction.

Category 2: Residential Contractor "C" contractor's license, as defined by the Wyoming Trades Certification Program sponsored by the Wyoming Association of Municipalities (WAM) or the National Standard Exams as given by the International Code Council (ICC), shall be required of persons engaged in the residential construction contracting business. The Residential Contractor "C" contractor's license shall limit persons to perform construction contracting to Residential construction.

The Ordinance also includes Refrigeration in the Class B license category and includes framers in the Class C contractor's license requirements. If a Class A, Class B or Class C license is needed for work to begin prior to the next contractors' board meeting, the Building Official may issue a conditional license if he/she determines that all requirements for licensing appear to be met. The board will review the application at the next regularly scheduled meeting. The conditional license shall expire on the date of the next regularly scheduled meeting of the contractors' board and the granting of a conditional license shall not be construed as an assurance, promise or guarantee that the contractors' board will approve the application.

AGENDA ITEM NO. _____

FISCAL IMPACT
No fiscal impact to the City.

ALTERNATIVES
1. Approve as presented or recommend alternatives.

RECOMMENDATION
Staff recommends the Council approve the second reading of the two (2) Ordinances as amended and presented.

ATTACHMENTS
Ordinance 2014-12 and 2014-13

AGENDA & SUMMARY REPORT TO:
Emailed to the Contractors Board and Contractors

AGENDA ITEM NO. _____

ORDINANCE NO. 2014-12

AN ORDINANCE REPEALING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTOR'S LICENSE OF THE CITY OF CODY MUNICIPAL CODE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 9, Chapter 3, Sections 1 and 2, CONTRACTOR'S LICENSE, is repealed in its entirety.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: July 16, 2014
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

_____
Nancy Tia Brown, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director

ORDINANCE NO. 2014-13

AN ORDINANCE ENACTING TITLE 9, CHAPTER 3, SECTIONS 1 AND 2, CONTRACTORS LICENSE, OF THE CODY CITY CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 9, Chapter 3, Sections 1 and 2, entitled Contractor's License, are in their entirety, hereby enacted and effective as of the date of the third and final reading and following the required publication of this Ordinance.

Chapter 3
CONTRACTOR'S LICENSE

9-3-1: REQUIRED; EXCEPTIONS; LICENSING CATEGORIES:
9-3-2: APPLICATION; APPLICATION FEE; APPLICATION FOR REEXAMINATION:
9-3-3: TERM OF LICENSE; INITIAL AND RENEWAL FEES; EXPIRED LICENSE NOT TO BE RENEWED:
9-3-4: GROUNDS AND PROCEDURE FOR SUSPENSION OR REVOCATION OF LICENSE; EFFECTS THEREOF:
9-3-5: INSURANCE REQUIRED:
9-3-6: PERSONS EXCLUDED FROM REQUIREMENTS OF CHAPTER:

9-3-1: REQUIRED; EXCEPTIONS; LICENSING CATEGORIES:

It shall be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, do electrical, plumbing or mechanical work in or on any building or structure within the city unless the person is licensed in the particular contracting category under the provisions of this chapter, or except as otherwise provided in this chapter.

A property owner who is not a licensed contractor may be issued permits to construct, enlarge, alter, repair, move, improve, remove, convert, demolish, do electrical, plumbing or mechanical work in, on or for a single-family dwelling provided that such work is to be performed by the property owner who resides on the property or intends to reside on the property. A person permitted to work on a single-family dwelling pursuant to this section may also work on a garage (whether attached or detached) and other private accessory buildings on the same lot as the residence.

A property owner may act as their own General Contractor for commercial property or residential property in which they do not reside subject to the conditions and limitations of this section. ~~.~~ Where a property owner is acting in this ~~the~~ capacity, all work shall be performed by licensed subcontractors, and the property owner shall not perform any of the work, except as otherwise allowed by this ordinance. All work ~~shall be~~shall be inspected by the building official, and ~~shall comply~~shall comply with the current ~~codes then~~codes then in effect. A property owner may complete minor alterations, repairs, improvements, such as minor trim work, ~~-~~carpeting, painting, flooring, window coverings and other cosmetic work. ~~, as long as all work is permitted and inspected by the City of Cody as required by this code.~~ Unlicensed property owners shall not perform ~~work which~~work which involves structural components, electrical, plumbing, ~~-~~mechanical work, roofing, or any other work which is required by this code to be performed by a person with a Class A, B or C contractor's license.

No owner shall be granted more than two (2) permits in any five (5) years for the construction of a new single-family dwelling. Where an owner is granted such a permit,

all elements shall be inspected and comply fully with the current codes as herein adopted. For work on existing single family dwellings, there shall be no limit on the number of permits a property owner may receive to perform repairs, remodeling, alterations and improvements on their own property where they reside. Proof of residency or proof of intent to reside on a property where the building has not yet been completed shall be provided by signing a sworn statement contained within the building permit application, verifying that the person submitting the application intends to use the property where work is being performed as their full-time residence

Decorators, painters, carpet, flooring and tile layers, wallpaperers, drapers, sign painters and those involved in nonstructural maintenance work are specifically excluded from the provisions of this section.

Class A Contractor – Two (2) categories:

Category 1: General Building Contractor “A” or “B” contractor's license, as defined by the Wyoming Trades Certification Program sponsored by the Wyoming Association of Municipalities (WAM) or the National Standard Exams as given by the International Code Council (ICC), shall be required of persons engaged in the commercial construction contracting business. The General Building Contractor “A” or “B” contractor's license shall license persons to perform construction contracting for either Commercial or Residential construction.

Category 2: Residential Contractor “C” contractor's license, as defined by the Wyoming Trades Certification Program sponsored by the Wyoming Association of Municipalities (WAM) or the National Standard Exams as given by the International Code Council (ICC), shall be required of persons engaged in the residential construction contracting business. The Residential Contractor “C” contractor's license shall limit persons to perform construction contracting to Residential construction.

Class B: A class B contractor's license shall be required of persons engaged in construction contracting work of electrical, plumbing, HVAC, fire suppression/sprinkler system installation, low voltage electric installation/telecommunications, refrigeration and elevator installation. Permits shall be obtained from the city for work regulated by the international codes adopted in this chapter.

Class C: A class C contractor's license shall be required of all other persons engaged in the contracting business. These include framers, fencing installers, demolition, drywall, stucco/plaster, acoustical t-bar, insulation, masonry, concrete, landscaping/sprinkler systems, glass/glazing, stove installation, steel fabrication and erection, water conditioning, siding, roofing, rebar installers, commercial railing fabricators/installers, sheet metal fabricators, conveyor system installers, asbestos abatement, ground stabilization/mud jacking, sign/awning installers.

"Construction contracting" as used herein shall include the erection, construction, assembling, enlarging, structurally altering, moving, removing, demolishing and doing electrical, plumbing or mechanical work in or on any building or structure regulated by the city.

9-3-2: APPLICATION; APPLICATION FEE; APPLICATION FOR REEXAMINATION:

Class A Licensee: Any person desiring to be licensed as a Class A licensee, Category 1 or Category 2, shall fully complete the City of Cody Contractor’s License Application form, provide proof of experience as required in said application form, show proof of passing the General Contracting (Building Construction) Examination of the Wyoming Trades Certification program as sponsored by the Wyoming Association of Municipalities and make written application to the contractors' examination board. The application fee shall be as established by the Building Official and approved by the governing body. Such fee shall accompany the application and is nonrefundable.

Class B Licensee: Any person desiring to be licensed as a class B licensee shall complete the City of Cody Contractor's License Application form, provide proof of experience as required in said application form, show proof of passing the Examination of the Wyoming Trades Certification program as sponsored by the Wyoming Association of Municipalities, for the trade for which licensure is sought, and make written application to the contractors' examination board. The application fee shall be as established by the Building Official and approved by the governing body. Such fee shall accompany the application and is nonrefundable.

Class C Licensee: Any person desiring to be licensed as a class C licensee shall complete the City of Cody Contractor's License Application form, provide proof of experience as required in said application form in the area of applicable work and make written application to the contractors' examination board. The application fee shall be as established by the Building Official and approved by the governing body. Such fee shall accompany the application and is nonrefundable.

All Class A, Class B and Class C license applicants shall be interviewed in person by the Building Official or may, with advance permission of the Building Official, be interviewed by telephone. Any such person shall present to the Building Official proof of their qualifications, and may be required to appear before the board. Any person who fails to pass the prerequisite qualification may make reapplication after expiration of a thirty (30) day period and upon payment of additional application fee.

If a Class A, Class B or Class C license is needed for work to begin prior to the next contractors' board meeting, the Building Official may issue a conditional license if he/she determines that all requirements for licensing appear to be met. The board will review the application at the next regularly scheduled meeting. A conditional license shall expire on the date of the next regularly scheduled meeting of the contractors' board and the granting of a conditional license shall not be construed as an assurance, promise or guarantee that the contractors' board will approve the application.

Appeals from any action of the board shall be submitted to the governing body.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _July 16, 2014_
PASSED ON SECOND READING: _____
PASSED ON THIRD READING: _____

_____
Nancy Tia Brown, Mayor

Attest:

_____
Cynthia Baker
Administrative Services Director