

**City of Cody**  
**Council Proceedings**  
**Monday, June 30, 2014**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Monday, June 30, 2014 at 7:00 p.m.

Present: Council President Steve Miller, Council Members Donny Anderson, Landon Greer, Jerry Fritz and Stan Wolz, City Administrator Jenni Rosencranse and Administrative Services Officer, Cindy Baker.

Absent: Mayor Brown, Council Member Bryan Edwards and City Attorney Scott Kolpitcke

Council President Miller called the meeting to order at 7:00 p.m.

Council Member Fritz made a motion seconded by Council Member Wolz to approve the agenda as presented. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Anderson to approve the consent calendar including approval of Minutes of the Special Meeting from 6/2/14 and Regular Meeting Minutes from 6/17/14; approval of Vouchers and Payroll in the amount of \$585,624.33; approve a request from West Park Hospital and the Park County Animal Shelter to utilize a variety of City streets on August 16, 2014 beginning at 8:00 a.m. for a Tails to Trails 5K Fitness Run/Walk event, contingent upon the requirements and conditions outlined by staff; approve a request from Kristen LaBazzon to utilize the portion of the Highway 291 (typically referred to as the South Fork) for the 3<sup>rd</sup> annual Bright Futures, Coast to the Future Charity Bicycle Ride on August 2, 2014, contingent upon the requirements and conditions outlined by staff; authorize the Mayor to enter into and sign a Law Enforcement Interstate Mutual Aid Agreement between the City of Cody and the City of Billings MT as it relates to Temporary Law Enforcement Assistance contingent upon review and approval by the City Attorney; authorize the Mayor to sign Amendment One to the Grant Agreement between the Wyoming Business Council and the City of Cody to extend the service completion date of the Contract to December 31, 2014 as it relates to the Gunsmithing School Study project; award a Professional Service Contract to Engineering Associates for the Design, Bid and Construction Observation and Administration duties associated with the planned improvements to the discharge facilities at the sewer lagoons and authorize the Mayor to enter into and sign said contract; authorize the Mayor to sign the Letter of Engagement with Carl Brown Consulting to perform the Cost of Services Study for a total cost of \$17,818.00; authorize the Mayor to sign the Right-of-Way Grant between the City of Cody and the Bureau of Land Management for the Sulphur Creek Sewer Crossing; authorize the Mayor to sign a contract accepting a \$2,000 matching grant from the Wyoming Department of Agriculture to be used to provide supplemental help to manage West Nile Virus outbreaks caused by mosquitoes; authorize the Mayor to sign a Special Use Agreement allowing Mountain Construction to operate gravel crushing and other processing equipment on City of Cody property at the West Pit location, adopt the City of Cody's Social Media Access and Acceptable Use Policy, contingent upon review by the City Attorney, authorize the Mayor to sign a consent form from AT&T to make LTE modifications to the existing tower on the Recreation Center, authorize the Mayor to enter into and sign an Memorandum of Understanding and Professional Services Agreement between the City of Cody and Park County, Wyoming as it relates to the established mutually agreed upon services that will be provided by the City, County or both regarding the Law Enforcement Center. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve an amendment to the Trailhead 3 PUD, Phase 6 preliminary plat, authorizing a change in the duplex lot locations. Council Member Greer recused himself from the vote and left the council chambers during discussion. Vote was unanimous from remaining Council Members.

Council Member Wolz made a motion seconded by Council Member Anderson to approve the final plat application for the Trailhead 3 PUD, Phase 6 subdivision, subject to conditions and recommendations outlined by the Planning and Zoning Board and Staff. Council Member Greer recused himself from the vote and left the council chambers during discussion. Vote was unanimous from remaining Council Members. Council Member Greer returned to the meeting.

**ORDINANCE 2014-11 –SECOND READING**  
**AN ORDINANCE AMENDING MINIMUM YARD REQUIREMENTS FOR RESIDENTIAL DISTRICTS, AS SET FORTH IN TITLE 10, CHAPTER 7 OF THE CITY OF CODY CODE.** Council Member Fritz made a motion seconded by Council Member Greer to approve Ordinance 2014-11 on Second Reading. Vote was unanimous.

**ORDINANCE 2014-08 – SECOND READING**

**AN ORDINANCE ADOPTING PROVISIONS FOR ACCESSORY DWELLING UNITS.**

Council Member Fritz made a motion seconded by Council Member Wolz to table Ordinance 2014-08 on Second Reading as subcommittee is still working on this Ordinance. Vote was unanimous.

**RESOLUTION 2014-05**

**A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR**

**2013-2014.** Council Member Fritz made a motion seconded by Council Member Greer to approve Resolution 2014-05. Vote was unanimous.

**RESOLUTION 2014-06**

**A RESOLUTION AUTHORIZING SUBMISSION OF A COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD.**

Council Member Greer made a motion seconded by Council Member Anderson to approve Resolution 2014-06. Vote was unanimous.

There being no further business, Council President Miller adjourned the meeting at 7:19 p.m.

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Cynthia D Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

VENDOR NAME	DESCRIPTION	AMOUNT
ACE HARDWARE	SUPPLIES	231.82
ADVANCED INFO SYSTEMS	CYCLE 1 OUTSOURCE BILLS	391.50
AIRMED CARE NETWORK	PREMIUMS	4015.00
AMERICAN WELDING & GAS, INC.	SAFETY GLOVES	12.34
AMERI-TECH EQUIPMENT	300 - 96 GALLON YARD WASTE CONTAINERS	21210.84
APPLIED GRAPHICS	BANNER - CONCERTS IN THE PARK	215.00
BAKER, CINDY	MILEAGE REIMBURSEMENT - PCLI / WAM	350.71
BASH, KATE A	REFUND UTILITY DEPOSIT	186.99
BEEBE, JOHN	REFUND CREDIT BALANCE	90.25
BETTER BODY FITNESS	BENCH PAD	71.45
BIG HORN PAINT	PAINT	55.18
BIG HORN RADIO NETWORK	ADVERTISING - REC	405.00
BJORNSON, JENNIFER	REFUND CREDIT BALANCE	169.58
BLOEDORN LUMBER	MAINTENANCE SUPPLIES	604.84
BLUE CROSS BLUE SHIELD OF WYOMING	INSURANCE PREMIUM	110423.29
BOBCAT OF BIG HORN BASIN, INC.	REPAIRS	348.17
BOONE'S MACHINE SHOP	STRAP / SIGN BASES	395.52
BOOT BARN, INC	UNIFORMS	251.96
BRASSE, JOLENE	INTERVIEW EXPENSE - PD	46.00
BURGETT, SARAH	REFUND UTILITY DEPOSIT	2.82
C & C WELDING	WELD REPAIRS	360.56
CENTURY LINK	PHONE CHARGES	1248.61
CHARTER	INTERNET	187.11
CITY OF CODY	UTILITIES	36084.06
CMS CONSULTING	EQUIPMENT REPAIR / MAINT.	650.23
CODY CAB	TIPSY TAXI VOUCHERS	140.00
CODY'S TOWN TAXI	TIPSY TAXI VOUCHERS	238.00
CRISIS INTERVENTION SERVICE	COMMUNITY FUNDING ALLOCATION	916.78
CRUM ELECTRIC	SUPPLIES	1131.33
CUSTOM DELIVERY SERVICE	FREIGHT	90.06
DANA KEPNER COMPANY	FLANGES	120.74
DECATUR ELECTRONICS, INC	REPAIR RADAR	202.35
DENNY MENHOLT CHEVROLET	BRAKE PRESSURE VALVE	622.60
DOLLARD, JORDAN	ALCOHOL COMPLIANCE CHECKS	240.00
ECK, STEVEN	REFUND UTILITY DEPOSIT	33.64
ECOLAB PEST ELIM. DIV.	PEST CONTROL	412.00
ELECTRICAL ALLY, INC.	OLIVE GLENN PH II	862.00

ENERGY WEST	UTILITIES	13017.47
ENGINEERING ASSOCIATES	WEST COOPER LANE SEWER PROJECT	3002.70
ENGINEERING ASSOCIATES	OLIVE GLENN CABLE REPLACE PHASE II	611.00
	16TH ST AT STAMPEDE TW & SD	
ENGINEERING ASSOCIATES	EXTENSIONS	3697.70
FASTENAL COMPANY 01WYCDY	SUPPLIES	493.77
FINISHING TOUCH	TOWING	155.00
FOOD SERVICE OF AMERICA	COFFEE - REC CENTER	182.48
GAMBLES	SPRAYER - ASPHALT RELEASE	64.99
GRAINGER	A/C UNIT FOR OFFICE	711.00
GREAT WEST LINEN SUPPLY	TOWELS - MATS	216.70
GREGORY, RACHEL LYANN	TOBACCO COMPLIANCE CHECKS	140.00
GRIFFIN, ANDREW	REFUND UTILITY DEPOSIT	104.45
HARRIS TRUCKING & CONST. CO	16TH ST STORM DRAIN/OLIVE GLENN PH II	93034.69
HARRIS, JOHN	TRAINING	20.97
HD SUPPLY POWER SOLUTIONS, LTD	NEW SERVICES	191.92
HEARTLAND PAPER COMPANY	MATERIAL & SUPPLIES	397.78
I STATE TRUCK CENTER	BRAKE & WHEELS	606.68
ISC, INC.	SUPPORT PHONE	277.50
JACK'S TRUCK & EQUIPMENT	REPAIRS / DEF FLUID	757.68
JOE PORTER CONSTRUCTION	REFUND CREDIT BALANCE	10.25
JOHNSON, CODY	REFUND UTILITY DEPOSIT	76.98
KEEGAN & WINSLOW LAW FIRM	PROFESSIONAL FEES	204.30
LANNAN'S SUPPLY	MATERIAL & SUPPLIES	1745.95
LYLE SIGNS INC	SIGN BLANKS / DELINATOR POST	502.46
MASLAK BUILDING, LLC	REFUND PERMIT	259.00
MCCOLL, NATASHA	REC CENTER REFUND	170.00
MCCONNELL, CAROL	REC CENTER REFUND	75.00
MCVEY, DENNY	REFUND UTILITY DEPOSIT	205.01
MEYER, JEFF	REFUND UTILITY DEPOSIT	13.27
MILLHISLER, EUGENE	REFUND CREDIT BALANCE	755.14
MONTANA FITNESS AND REPAIR	FITNESS ROOM EQUIPMENT REPAIR	145.00
MORRIS, KATELYN	REC CENTER REFUND	48.00
MOUNTAIN WEST SCREEN PRINTERS	CO-ED VOLLEYBALL SHIRTS / UNIFORMS	1046.16
NORCO, INC.	CO2	157.12
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	64.17
NORTHWEST PIPE	INVENTORY	2983.57
OFFICE SHOP, THE	COPIERS	5813.21
PARK COUNTY SHERIFF	INCARCERATION - MAY 2014	540.00
PAWNEE IRRIGATION EVERGREEN	SPRINKLER REPAIR	20.17
PITNEY BOWES	POSTAGE MACHINE RENTAL	616.38
PRO-BUILD	WINDOW	85.00
PUBLIC ENGINES, INC.	SUBSCRIPTIONS	3576.00
QUALITY ASPHALT PAVING, INC	OLIVE GLENN PH I & II	20545.00
R & A SAFETY	RANDOM & PRE-EMPLOYMENT TESTING	420.00
RHOMAR INDUSTRIES, INC.	LUBRA SEAL - SAND SPREADER	413.13
RIMROCK TIRE INC	POLICE TIRES	474.24
ROCKY MOUNTAIN POWER	UTILITIES	337.16
ROGER'S SPORT CENTER	WATER PUMP REPAIR	17.49
RTJ INC	REFUND PERMIT #340-4	2115.00
SHERWIN-WILLIAMS COMPANY	PAINT GUN FILTERS	11.17
SHOSHONE OFFICE SUPPLY	SUPPLIES	4227.99
SKARSHAUG TESTING LAB	SAFETY SUPPLIES	518.28
STONER, ROBYN	REFUND UTILITY DEPOSIT	41.75
THE UPS STORE	SHIPPING	67.82
TRACTOR & EQUIPMENT CO	CAT COMPUTER PROGRAM	1016.27
TRIPLE L SALES	NEW BECK LAKE PUMP HOUSE	91.89
TROXEL, JEFFREY C	CONCERTS IN THE PARK 07/01/14	700.00
VERNON MANUFACTURING CO	WATER CRANE REPAIRS	1407.50
WAL MART COMMUNITY BRC	SUPPLIES	294.58
WATERWORKS INDUSTRIES	INVENTORY	1112.54
WAYNE'S BOOT SHOP	SAFETY BOOTS (3)	613.00

WCS TELECOM	LONG DISTANCE	147.18
WEST PARK HOSPITAL	BLOOD DRAWS	488.55
WILD WEST CONSTRUCTION	ASPHALT - 16TH ST	2415.00
WYOMING DEPT OF HEALTH	BLOOD KITS - DUI	199.00
WYOMING FIRE SAFETY	FIRE EXTINGUISHER MAINTENANCE	1967.00
YELLOWSTONE WILDLIFE SANCTUARY	SUMMER CAMP	160.00
	TOTAL	359616.49