

City of Cody
Council Proceedings
Thursday, March 31, 2011

A special meeting of the Cody City Council was held in Council Chambers of City Hall in Cody, Wyoming on Thursday, March 31, 2011 at 4:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Bryan Edwards, Jerry Fritz, Donny Anderson, Charles Cloud and Stan Wolz, City Attorney, Scott Kolpitke, City Administrator, Jenni Rosencranse and Acting Administrative Services Director, Cindy Baker.

Absent: None

Mayor Nancy Tia Brown called the meeting to order at 4:05 p.m.

The Governing Body discussed purchasing two Christmas decorations to replace decorations that have fallen apart due to use and age. The proposal is to purchase two large decorations in the amount of \$1,896 (plus shipping) and would be purchased out of the Council Contingency fund. The Governing Body directed staff to purchase the decorations.

Council Member Charles Cloud explained the NCL Prescription Discount Card program the City of Cody could participate in. This discount card program, in collaboration with CVS Caremark, can save an average of 20% off the full retail cost of prescription medication. There is no cost for member cities to co-sponsor this program with NCL. CVS Caremark provides personalized prescription ID cards, as well as, other methods of communicating this to the public. The Governing Body directed staff to move forward with registering the City of Cody for the NCL Prescription Discount Card Program.

Council member Cloud also briefed the Governing Body on his attendance at the National League of Cities Convention in Washington D.C. He informed the council members about the seminars and workshops he attended and provided staff with information on other programs that may be of interest to the City of Cody.

Jenni Rosencranse, City Administrator, discuss the restructure plans for the Administrative Services Department and moving forward with advertising the vacant position for an Administrative Services Director within Administrative Services, restructure some of current positions, such as having a Deputy Clerk and Deputy Treasurer. In this restructure, some of the work load may need to be shifted down, thus resulting in duties of a higher level of responsibility and/or duties. The Governing Body directed the City Administrator to provide a little further analysis on the savings and if no further communication is received she may move forward with advertising and filling positions based on her restructure.

The Governing Body reviewed the Council Agenda for April 5, 2011 meeting. No action was taken.

Jenni Rosencranse, informed the council members of the expansion of the Rib and Chop House restaurant into the adjacent building that was relayed to her in a recent visited Preston Chiasson. She had recently attended WAM-JPIC Board rate setting meeting, the City of Cody will see about an 8% increase to our health insurance policy.

Steve Payne, Public Works Director inquired about the public auction site and the surplus items, as his office has had inquires into some of the items. City Attorney, Scott Kolpitke indicated he was in contact with the legal department of this site and the City should have to go ahead within a week.

Council Member Jerry Fritz informed the Governing Body the proposed budget from the airport is available for review.

Council Member Bryan Edwards inquired about the snow fence that is still up at Glendale Park and when it might be removed. Staff will look into this matter.

Mayor Tia Brown, Council Members Donny Anderson, Steve Miller and Charles Cloud held their first sub-committee meeting reference to the sign code review on Thursday, March 31st.

There being no further business to discuss, the Mayor adjourned the meeting at 6:26p.m.

Cindy Baker
Acting Administrative Services Director

Nancy Tia Brown
Mayor