

## City Council Special Meeting Agenda

**Date:** 07-10-14  
**Time:** **3:00 p.m. Executive Session** followed by Meeting approximately 4:15 p.m.  
**Location:** City Hall Council Chambers

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Mayor Nancy Tia Brown | <input type="checkbox"/> Steve Miller                          | <input type="checkbox"/> Administrative Services Officer, Cindy Baker |
| <input type="checkbox"/> Donny Anderson        | <input type="checkbox"/> Stan Wolz                             | <input type="checkbox"/> City Attorney, Scott Kolpitcke               |
| <input type="checkbox"/> Bryan Edwards         | <input type="checkbox"/> City Administrator, Jenni Rosencranse |   |
| <input type="checkbox"/> Jerry Fritz           |  |   |
| <input type="checkbox"/> Landon Greer          |  |   |

- Executive session - Pursuant to Wyoming State Statute 16-4-405 to discuss matters considered confidential by law.
- Discuss a request from Thad Fitzgerald, Tim Buckstead and John Darby to close 12<sup>th</sup> street and issue an open container permit for the Iron Horse Rodeo on August 2, 2014.
  - Staff Reference: Cindy Baker, Administrative Services Officer
  - Spokesperson: Thad Fitzgerald, Tim Buckstead and John Darby
- Discuss a request from the VFW and Nature Conservancy to participate in the off-Sheridan Ave. directional street sign program.
  - Staff Reference: Rick Manchester, Parks, Public Facilities & Recreation Director
  - Spokespersons: Bill Buntyn-VFW and Katheryn Thompson – Nature Conservancy
- Discuss a request from Jeff Troxel to install two (2) “No Motorized Vehicles Except Emergency Personnel” signs.
  - Staff Reference: Steve Payne, Public Works Director
- Discuss a Request from Town Taxi for “Taxi” only parking space(s).
  - Staff Reference: Steve Payne, Public Works Director
  - Spokesperson: Kevin Sumpter, Cody Taxi
- Discuss Loan from State in reference to Hell’s Angel’s Event.
  - Staff Reference: Jenni Rosencranse, City Administrator
- July 15, 2014 agenda questions.
- Staff Updates
- Council Updates
- Meeting Reminders:
  - Tuesday, July 15, 2014 –Regular Council Meeting 7:00 p.m. City Council Chambers

Time Adjourned: \_\_\_\_\_

# City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

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Name of person to appear before the Council TIM BUCKSTEAD  
THAD FITZGERALD, JOHN DABBY

Organization Represented BONE DADDY'S

Date you wish to appear before the Council July 15, 2014

Mailing Address c/o IRMA HOTEL  
1192 SHERIDAN AVE Cody WY Telephone BUCKSTEAD 406-425-3069  
THAD - 307-272-7458  
JOHN 307-527-4221

E-Mail Address jackie@irmahotel.com

Preferred form of contact: Telephone \_\_\_\_\_ E-Mail

Names of all individuals who will speak on this topic TIM BUCKSTEAD, THAD FITZGERALD,  
JOHN DABBY

Event Title (if applicable) IRON HORSE RODEO CODY

Date(s) of Event (if applicable) AUGUST 2, 2014

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) CLOSURE OF 12<sup>th</sup> STREET AND OPEN CONTAINER PERMIT, AUGUST 2, 2014, 3pm to MIDNIGHT. PLEASE SEE ATTACHED SHEET AND MAP.

Which City employee(s) have you spoken to about this issue? \_\_\_\_\_

Signature Tim Buckstead Date June 24, 2014

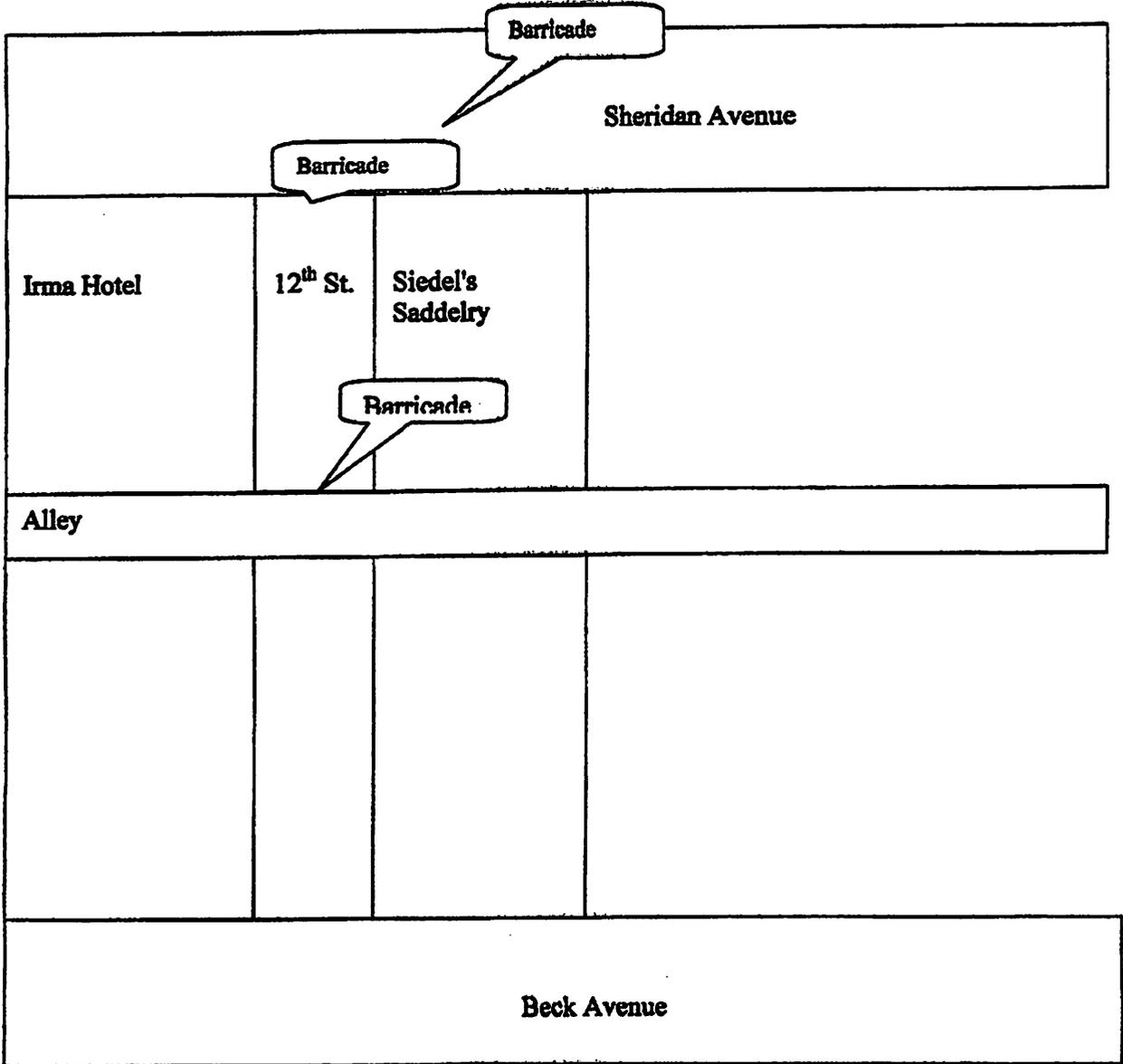
The Iron Horse Rodeo Cody is an event similar to the Iron Horse Rodeo which is part of the Beartooth Rally, promoted by Bone Daddy's in Red Lodge for the last twenty years.

This year, Bone Daddy's is bringing the rodeo to the Cody Stampede Grounds with the assistance of the Stampede Board and many local Cody volunteers. The rodeo portion of the event will begin at noon and will end at approximately 4:30pm on August 2<sup>nd</sup>. Following the rodeo, the event is proposed to move to 12<sup>th</sup> Street in front of The Irma for a street dance.

The purpose of this Agenda Request is to ask the Council to approve a street closure and open container permit for 12<sup>th</sup> Street, between Sheridan Avenue and the alley, south of Beck from 3pm to Midnight. The Gun Fight will not occur that evening. It is intended that set up for the dance will begin at 3pm, and the band will start playing at 5pm. The band will play until 10pm, followed by clean up. Bone Daddy's will make arrangements with The Irma for security.

The Irma Hotel will separately request a catering permit to set up a bar on their porch.

Insurance Certificates will be provided to the City.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/25/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Wyoming Financial - Cody P.O. Box 1898 Cody, WY 82414 Ron Meeker	<b>CONTACT NAME:</b> Ron Meeker	
	<b>PHONE (A/C, No, Ext):</b> 307-527-6201	<b>FAX (A/C, No):</b> 307-527-6853
<b>E-MAIL ADDRESS:</b> RMeeker@wercs.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Ohio Casualty Insurance Group		<b>24074</b>
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED**  
 Cih Inc  
 1192 Sheridan Ave  
 Cody, WY 82414-3628

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS55515197	07/14/2014	07/14/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>LIQUOR LIABILITY</b>			BKS55515197	07/14/2014	07/14/2015	EA. CAUSE 1,000,000 AGGREGATE 2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 EVENT -IRON HORSE RODEO CODY, WY -AUGUST 2, 2014

<b>CERTIFICATE HOLDER</b>  CITOCO3  City of Cody PO Box 2200 Cody, WY 82414	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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MEETING DATE: JULY 15, 2014  
DEPARTMENT: PARKS, RECREATION, AND  
PUBLIC FACILITIES  
PREPARED BY: RICK MANCHESTER,  
DIRECTOR  
PRESENTED BY: RICK MANCHESTER

**Off-Sheridan Ave. Directional Signage  
VFW and Nature Conservancy Request**

**ACTION TO BE TAKEN:**

Request City Council **approves/denies** the wish of VFW Post 2673 and The Nature Conservancy to participate in the off-Sheridan Ave. directional street sign program. If approved, grant staff authority to approve other businesses on 12<sup>th</sup>-14<sup>th</sup> streets that cross Sheridan Ave. to participate in the program. Additionally, the VFW is requesting a fee waiver (\$60) if allowed in the program.

**SUMMARY OF INFORMATION:**

In 2010, the City developed a way finding signage system for promoting businesses; those are not on Sheridan Ave. but still in the Sheridan "Retail Area." The emphasis is on businesses that have, in the past, placed signage in front of other businesses on Sheridan Ave. The program is available for businesses on 12th, 13th, and 14<sup>th</sup> streets between Rumsey Ave. and Beck Ave.

Businesses that do not have store frontage on Sheridan Ave. are not allowed to place directional sandwich boards in ROW or other areas that are not in their immediate store front area. Since 2010, there have been other requests made by businesses such as Purple Thistle that have been denied the request to participate in the program.

**FISCAL IMPACT**

Cost Neutral, revenue of \$60 per sign goes toward cost of sign and installation.

**ALTERNATIVES**

1. Deny the request.
2. Allow the VFW, TNC, and other businesses and non-profit organizations that are North of Rumsey and South of Beck.

**ATTACHMENTS**

1. VFW Agenda Request Form
2. Overhead View of Area

**AGENDA & SUMMARY REPORT TO:**

Bill Buntyn  
VFW Post 2673  
808 12<sup>th</sup> Street  
[gbcodynow@tctwest.net](mailto:gbcodynow@tctwest.net)

Katheryn Thompson, The Nature Conservancy

Andrew Johnston, Public Facilities Supervisor

**AGENDA ITEM NO. \_\_\_\_\_**

MEETING DATE:	JULY 15, 2014
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEVE PAYNE <i>SP</i>
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEVE PAYNE

## **AGENDA ITEM SUMMARY REPORT**

### **Jeff Troxel – Noise Complaint**

#### **ACTION:**

Discuss and if agreed, direct staff to install two (2) "No Motorized Vehicles Except Emergency Personnel" with the location of the two signs as follows: One just East of the Gravel Drive access off of Casper Drive and the other just West of the Bridge that crosses Cody Canal along the same gravel drive (see attached map).

#### **BACKGROUND:**

On June 21, 2014 Jeff Troxel sent the Mayor and email that outlined the following:

I am writing to ask if you might assist with a solution to a noise issue that has come up recently. I live at 2407 Cedar Court, which is a cul-de-sac off Cedar Lane. We are right at the edge of town and the hill behind us is where the fire department does its training.

Recently a couple of people have started using the dirt road that is just across the canal from us, and runs along Bob Snider's property line. They ride up and down that road for extended periods with engines at full throttle, and create quite a lot of noise for those of us in this neighborhood.

What I would ask is if we might be able to close off a portion of that to recreational vehicles to reduce the noise for the residents in this part of town. I'm only talking about the road that goes behind Bob Snider's place, not the whole area, of course. The impact on the motorcyclists should be minimal since the whole rest of that area is open to them, and they have multiple ways of accessing it.

I would like to add that we bought this house specifically because of its remote location from traffic. I have a recording studio in my house that is virtually unusable when someone is riding a motorcycle, or a plane is flying overhead. The solution I've proposed is a common-sense approach that will preserve our quiet neighborhood and not unduly inconvenience the motorized recreationists, who at present I think are a couple of high-school kids who got dirt bikes for Christmas this year.

I do hope you'll be willing to look into this and help with a solution. Thank you for your time.

I met with Mr. Troxel and we discussed several options, but centered on the possibility of posting signs at either end of the dirt road that runs behind the properties outlined above that says "No Motorized Vehicles Except Emergency Personnel". I think the full Council needs to take action on this. If they agree to the posting of the signs, the Police Dept. could then do enforcement action if they catch people in the area running motorbikes, atv's, etc in the area. We also discussed closing the road all together, but I am not sure that this is possible. If we installed gates, atv's and motorbikes could just drive around the gates and then we have another road.

#### **FISCAL IMPACT**

It has been estimated that the signage would cost about \$200.00 to install.

**AGENDA ITEM NO. \_\_\_\_\_**

**ALTERNATIVES**

1. Do Nothing
2. Do as recommended.
3. Do some alternative

**RECOMMENDATION**

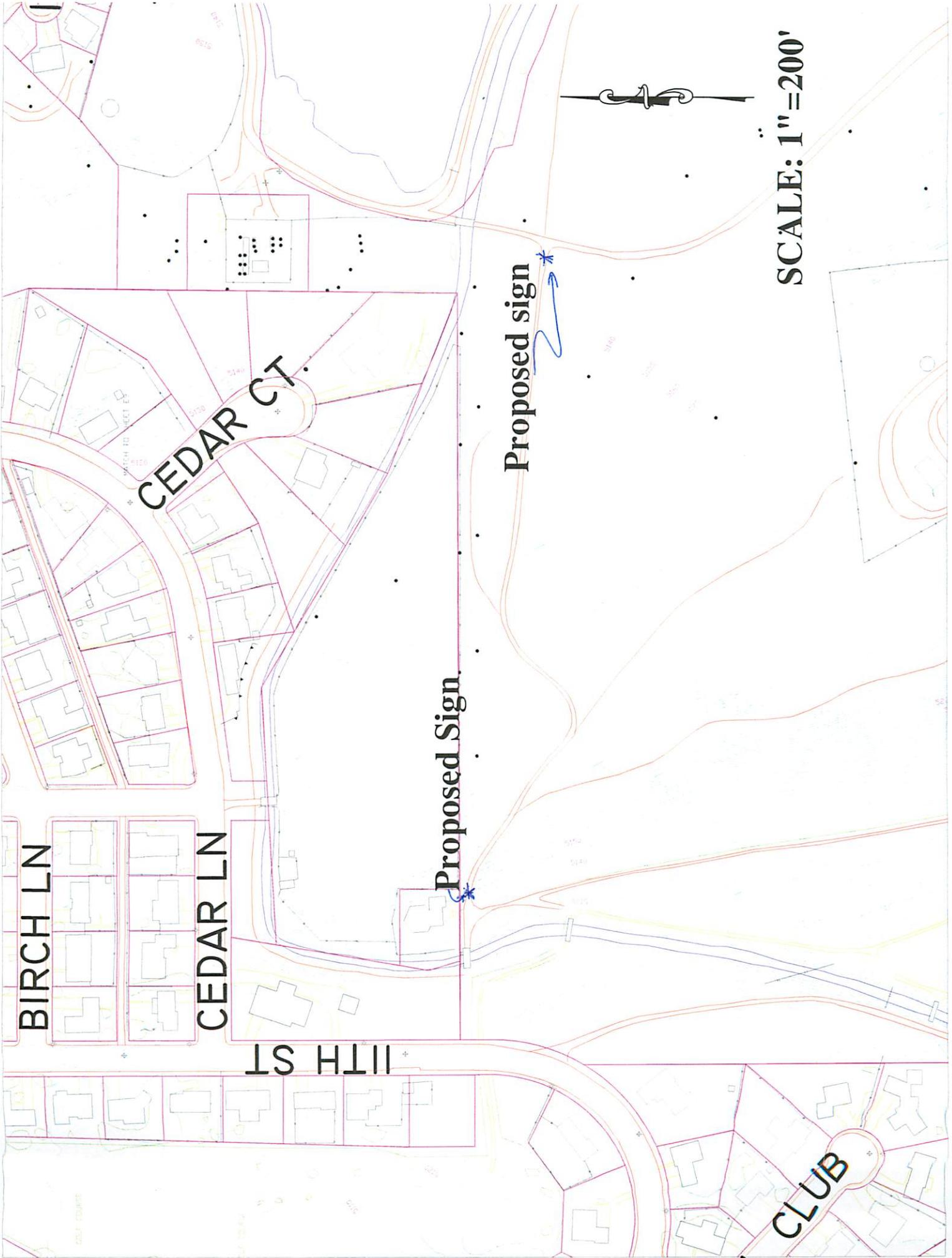
Staff recommends the Council direct staff to install two (2) "No Motorized Vehicles Except Emergency Personnel" with the location of the two signs as follows: One just East of the Gravel Drive access off of Casper Drive and the other just West of the Bridge that crosses Cody Canal along the same gravel drive (see attached map).

**ATTACHMENTS**

Map

**AGENDA & SUMMARY REPORT TO:**

N/A



BIRCH LN

CEDAR CT

CEDAR LN

11TH ST

CLUB

Proposed Sign

Proposed sign



SCALE: 1" = 200'

MEETING DATE:	JULY 15, 2014
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	STEVE PAYNE
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEVE PAYNE 

## **AGENDA ITEM SUMMARY REPORT**

### **Taxi Stand Signage**

**ACTION:**

Discuss and if agreed, direct staff to install a taxi stand parking space fronting the Silver Dollar Bar on Sheridan Ave. Also review and take action on the recommendation of criteria for future requests.

**BACKGROUND:**

During the Cody City Council Special Meeting of June 12, 2014, the Council heard a request from Kevin Sumpter, Cody's Town Taxi, to establish a "taxi" only parking space fronting the Silver Dollar Bar on Sheridan Ave. After discussion, the Governing Body stated they would take the request under advisement and possibly look at some additional options. One of the options considered was to ask for direction from the Traffic Committee.

On June 27, 2014 at 1:30 pm the Traffic Committee met at City Hall to discuss the taxi request. Kevin Sumpter presented his request to the Committee and it was the consensus of the Traffic Committee that the Committee recommend to Council that a single parking stall be designated for Taxi use only during the hours of 10 pm to 4 am. The Traffic Committee also suggested the Council consider the following criteria for future proposals:

1. All requests shall be in writing for the Council's consideration.
2. Requests will only be considered for streets designated as Arterials or Collectors.
3. Limit "Taxi Only" designation to the hours of 10 pm to 4 am.
4. Limit requests to no more than one (1) parking stall per request/business.
5. Applicant must show need and provide written consensus of need from the business adjacent to where the parking stall is proposed to be located.
6. Hatch parking stall with Yellow Paint and place "Restricted Parking" within the hatched area. Post one sign per parking stall installed.
7. All stalls established, parking restriction sign and yellow paint hatching to be funded by the City.

**FISCAL IMPACT**

It has been estimated that the signage and hatching would cost about \$200.00 per stall.

**ALTERNATIVES**

Affirm, amend, or table the recommendation.

**RECOMMENDATION**

Staff recommends the Council direct staff to install a taxi stand parking space fronting the Silver Dollar Bar on Sheridan Ave. and also approve the criteria as recommended by the Traffic Committee.

**ATTACHMENTS**

Emailed request/exchange.

**AGENDA & SUMMARY REPORT TO:**

N/A

**AGENDA ITEM NO. \_\_\_\_\_**

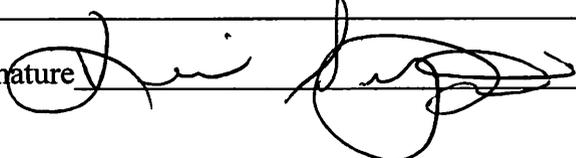
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\*\*\*\*\*

Name of person to appear before the Council KEVIN SUMPTER  
Organization Represented CODY'S TOWN TAXI  
Date you wish to appear before the Council JUNE 3, 2014  
Mailing Address P.O. Box 884 Cody WY 82414 Telephone 307-2506941  
E-Mail Address KEVINSUMPTER1961@GMAIL.COM  
Preferred form of contact: Telephone 307-2506941 / E-Mail \_\_\_\_\_  
Names of all individuals who will speak on this topic KEVIN SUMPTER,  
SUZETTE SUMPTER  
Event Title (if applicable) \_\_\_\_\_  
Date(s) of Event (if applicable) \_\_\_\_\_  
Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) "TAXI" ONLY PARKING IN FRONT  
OF SILVER DOLLAR BAR. "TAXI" ONLY PARKING  
FROM 10PM - 2AM 7 DAYS A WEEK  
APPLIES TO ALL TAXI COMPANYS  
Which City employee(s) have you spoken to about this issue? \_\_\_\_\_

Signature  Date MAY 14 - 2014